

**MINUTES**

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, June 21, 2016, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Donald F. Peters, General Manager Nicholas J. Menninga, Administrative Services Director W. Clay Campbell, Laboratory Supervisor D. Reese Berry, Information Coordinator Alyssa J. Cherwak, Board of Local Improvements Member Kenneth J. Rathje and Attorney Michael G. Philipp.

Minutes of Regular Meeting – May 17, 2016

A motion was made by Trustee Kovacevic seconded by Trustee Van Buren approving the minutes of the regular meeting held on May 17, 2016 as presented and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1842

A motion was made by Trustee Kovacevic seconded by Trustee Van Buren adopting Claim Ordinance No. 1842 in the total amount of \$935,917.32 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Public Comment – None

Old Business – None

New Business:

Prevailing Wage Ordinance

General Manager Menninga presented Ordinance No. ORD 16-02 required under the Illinois Prevailing Wage Act. This Ordinance must be approved in June of each year for filing with the Secretary of State and the Illinois Department of Labor no later than July 15. This year's ordinance referred to July 2015 rates for DuPage County as they are the latest prevailing wage rates determined by the Illinois Department of Labor at this time. A motion was made by Trustee Van Buren seconded by Trustee Kovacevic approving Ordinance No. ORD 16-02 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes-Van Buren and Kovacevic. No- Peters.)

2016 Levy Ordinance

Administrative Services Director Campbell presented a proposed Levy Ordinance for Fiscal Year 2016-2017 in the amount of \$1,184,000 for sanitary sewer repairs and replacements and repayments of loans under the American Recovery and Reinvestment Act of 2009 / Illinois Environmental Protection Agency's Water Pollution Control Loan Program. This levy will be reflected in real estate tax bills due in 2017. A motion was made by Trustee Kovacevic seconded by Trustee Peters adopting the Levy Ordinance for Fiscal Year 2016-2017 in the amount of \$1,184,000 for sanitary sewer repairs and replacements and repayments of loans under the

American Recovery and Reinvestment Act of 2009 / Illinois Environmental Protection Agency's Water Pollution Control Loan Program and authorizing the President and Clerk to sign same, adopting the Certificate of Levy and authorizing the Clerk to sign same, and authorizing Assistant Clerk Campbell to sign the Certificate of Inapplicability. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Peters.)

Administrative Services Director Campbell also reviewed the final tax levy notice from the County Clerk for Fiscal Year 2015-16 for real estate tax bills due in 2016.

Contract Award – Digester Mixing Equipment Purchase

General Manager Menninga reviewed the bid opening on June 15 for Digester 1 Mixing Equipment. One bid was received. He recommended that the contract be awarded to the lowest responsible, responsive bidder, Landia, Inc. of Cary, North Carolina, in the amount of \$50,630.00. A motion was made by Trustee Peters seconded by Trustee Kovacevic awarding the contract for Digester 1 Mixing Equipment to the lowest responsible, responsive bidder, Landia, Inc. in the amount of \$50,630.00 and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Peters.)

Contract Award – Sewer Televising Truck Upgrade

General Manager Menninga reviewed the bid opening on May 4 for the upgrade of the sewer system televising truck. One bid was received. He recommended that the contract be awarded to the lowest responsible, responsive bidder, ECO Infrastructure Solutions Inc. of Whitestown, Indiana, in the amount of \$147,081.54. A motion was made by Trustee Peters seconded by Trustee Kovacevic awarding the contract for the upgrade of the sewer televising truck to the lowest responsible, responsive bidder, ECO Infrastructure Solutions Inc., in the amount of \$147,081.54 and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Peters.)

Annexation Ordinance No. AO 2016-08 – 1332 35<sup>th</sup> Street, Downers Grove

General Manager Menninga presented Annexation Ordinance No. AO 2016-08 for the annexation of one lot located at 1332 35<sup>th</sup> Street, Downers Grove. A motion was made by Trustee Kovacevic seconded by Trustee Peters accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2016-08 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Annexation Ordinance No. AO 2016-09 – 1336 35<sup>th</sup> Street, Downers Grove

General Manager Menninga presented Annexation Ordinance No. AO 2016-09 for the annexation of one lot located at 1336 35<sup>th</sup> Street, Downers Grove. A motion was made by Trustee Peters seconded by Trustee Kovacevic accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2016-09 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Annexation Ordinance No. AO 2016-10 – 6121 Sherman, Downers Grove

General Manager Menninga presented Annexation Ordinance No. AO 2016-10 for the annexation of one lot located at 6121 Sherman, Downers Grove. A motion was made by Trustee Kovacevic seconded by Trustee Peters accepting the Petition for Annexation, adopting Annexation Ordinance

No. AO 2016-10 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Investment in Certificate of Deposit – First Internet Bank

Administrative Services Director Campbell reviewed staff’s purchase on May 13 of a twelve-month Certificate of Deposit with First Internet Bank in the amount of \$250,000 with an annual interest rate of 1.20 percent. The Certificate of Deposit is secured by the FDIC. A motion by Trustee Kovacevic seconded by Trustee Peters was made ratifying the actions of staff on behalf of the District to open a Certificate of Deposit on May 13, 2016 in the amount of \$250,000 with First Internet Bank at an interest rate of 1.20 percent and a term of twelve months. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Investment in Certificate of Deposit – Transportation Alliance Bank

General Manager Menninga reviewed staff’s renewal on May 23, 2016 of a twelve-month Certificate of Deposit with Transportation Alliance Bank in the amount of \$250,000 with an annual interest rate of 0.95 percent. The Certificate of Deposit is secured by the FDIC. A motion was made by Trustee Kovacevic seconded by Trustee Peters ratifying the actions of staff on behalf of the District to open a Certificate of Deposit on May 23, 2016 in the amount of \$250,000 with Transportation Alliance Bank at an interest rate of 0.95 percent and a term of twelve months. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Other New Business

Trustee Kovacevic congratulated Ken Roske on his upcoming retirement and inquired about the District’s plans for his replacement. She also mentioned she attended the Conservation Foundation’s Clean Water award ceremony and the DuPage River Sweep. Lastly, she inquired if there was any new development regarding the Lemon Tree restaurant.

Trustee Peters inquired about the status of the Westmont alley sewer replacement project and the Village’s Main and Maple construction project.

Trustee Van Buren inquired about the remodeling work being done at the District’s laboratory.

A motion was made by Trustee Kovacevic seconded by Trustee Peters to adjourn the regular meeting at 7:42 p.m. The motion carried.

Approved: July 19, 2016

        /s/ Wallace D. Van Buren /s/          
President

Attest:         /s/ Donald F. Peters /s/          
Clerk