

**MINUTES**

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, April 19, 2016, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Donald F. Peters, General Manager Nicholas J. Menninga, Administrative Services Director W. Clay Campbell, Information Coordinator Alyssa J. Cherwak and Attorney Michael G. Philipp.

Minutes of Regular Meeting – March 22, 2016

A motion was made by Trustee Peters seconded by Trustee Kovacevic approving the minutes of the regular meeting held on March 22, 2016 as presented and authorizing the President and Clerk to sign same. The motion carried.

Minutes of Executive Meeting – March 22, 2016

A motion was made by Trustee Kovacevic seconded by Trustee Peters approving the minutes of the executive session held on March 22, 2016 as presented. The motion carried.

Claim Ordinance No. 1840

A motion was made by Trustee Peters seconded by Trustee Kovacevic adopting Claim Ordinance No. 1840 in the total amount of \$765,425.72 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Public Comment – None

Old Business – None

New Business:

Employee Health Coverage

Administrative Services Director Campbell reviewed his Memo dated April 15 regarding the June 1, 2016 renewal of the District's employee group insurance benefits plan including medical, dental and vision coverage. He recommended that the District renew its medical insurance coverage with BlueCross BlueShield of Illinois, renew the dental coverage with Humana CompBenefits, renew the vision coverage with EyeMed for a four-year term, and continue the life insurance coverage with Principal for an overall percent change of -1.09% in health insurance (medical, dental and vision) and life insurance premiums from the prior year. This number could vary depending upon plan selection by the employees, but staff has determined that the highest increase would cap out at 7.57% in the event that all employees and eligible dependents took Option 4 (Hybrid PPO Plan), which is not likely to occur because of the required contribution level. Staff feels that this recommendation provides a very reasonable change in the District's cost to provide this benefit in line with normal inflation and includes employee contributions across 3 out of the 4 plan offerings.

A motion was made by Trustee Kovacevic seconded by Trustee Peters approving staff's recommendation for the District to offer employee group health and life insurance coverages as presented in Administrative Services Director Campbell's Memo dated April 15. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Peters).

#### Annual Newsletter

Information Coordinator Cherwak presented a draft of the annual newsletter to be mailed to District residents with their sanitary sewer bills in May, June and July. An Open House invitation insert, a District Biosolids Program brochure, an EasyPay enrollment form and an online billing portal insert were also included. The Board concurred with the annual newsletter and additional enclosures as presented.

#### Compensation of General Manager for FY2016-17

A motion was made by Trustee Peters seconded by Trustee Kovacevic to increase General Manager Menninga's salary from \$153,573 to \$159,716 effective May 1, 2016. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Peters.)

#### Annual Unsewered Area Plan Update for 2016

General Manager Menninga presented the District's Unsewered Area Plan Updates for 2016. Changes to the plan were reviewed including two sewer main extension construction projects by private developers and the updating of the cost estimates. Baxter & Woodman has recommended that the cost estimates in the plan be updated to reflect increases in the construction cost index and the current construction bidding environment. A motion by Trustee Kovacevic seconded by Trustee Peters was made approving the Annual Unsewered Area Plan Updates as presented. The motion carried.

#### Annexation Ordinance No. AO 2016-05 – 4516 Cross Street, Downers Grove

General Manager Menninga presented Annexation Ordinance No. AO 2016-05 for the annexation of one lot (conversion from septic) located at 4516 Cross Street Road, Downers Grove. A motion was made by Trustee Peters seconded by Trustee Kovacevic accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2016-05 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Peters.)

#### Other New Business

Trustee Kovacevic welcomed back the summer employees and asked if the new website had received any feedback. She also inquired about the progress of District staff and public officials filing the required Economic Interest Statements with DuPage County. She finally inquired as to whether there had been any further interaction with residents at Acadia on the Green III that had expressed concerns about potential further development of the Lemon Tree Grocer.

Trustee Peters inquired about the status of biosolids distribution.

Trustee Van Buren inquired about the performance of the CHP engine and the nature of a few properties with violations in the I/I Removal Target Area of 1K-028 in Westmont.

A motion was made by Trustee Peters seconded by Trustee Kovacevic to adjourn the regular meeting at 7:31 p.m. The motion carried.

Approved: May 17, 2016

/s/ Wallace D. Van Buren /s/  
President

Attest: /s/ Donald F. Peters /s/  
Clerk