

## MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, January 19, 2016, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, General Manager Nicholas J. Menninga, Administrative Services Director W. Clay Campbell, Sewer Construction Supervisor Ted Cherwak, Laboratory Supervisor D. Reese Berry, Information Coordinator Alyssa J. Cherwak and Attorney Michael G. Philipp. Trustee Donald F. Peters was absent. Trustee Kovacevic served as Acting Clerk.

### Minutes of Regular Meeting – December 15, 2015

A motion was made by Trustee Kovacevic seconded by Trustee Van Buren approving the minutes of the regular meeting held on December 15, 2015 as presented and authorizing the President and Acting Clerk to sign same. The motion carried.

### Claim Ordinance No. 1837

A motion was made by Trustee Kovacevic seconded by Trustee Van Buren adopting Claim Ordinance No. 1837 in the total amount of \$545,664.12 as presented and authorizing the President and Acting Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren and Kovacevic.)

### Public Comment – None

### Old Business – None

### New Business:

### Wastewater Treatment Center Operations Summary for 2015

General Manager Menninga presented the 2015 Wastewater Treatment Center Performance Report. He reviewed the report and responded to questions from the Board. The report includes information and comparisons to prior years on flows, available remaining capacity, treatment provided, NPDES permit compliance, sludge quantities produced, biosolids disposal, utilities consumption, digester gas and chemical usage and an overall summary.

### Collection System Operations Summary for 2015

General Manager Menninga presented the 2015 Collection System Performance Report as prepared by Sewer System Maintenance Supervisor Robert Swirsky. He reviewed the report and responded to questions from the Board. The report includes information regarding manhole overflows, sewer backups, public sewer blockages and building service blockages.

### Collection System Work Plan for 2016

General Manager Menninga presented the Collection System Work Plan for 2016 as prepared by Sewer System Maintenance Supervisor Robert Swirsky. The report includes information on

proposed work on the collection system during 2016 including cleaning and televising sewers, flow metering, the Private Property Infiltration and Inflow Removal Program and the Building Sanitary Service Repair Assistance Program and manhole inspections.

#### Collection System Construction Summary for 2015

Sewer Construction Supervisor Cherwak presented the 2015 Collection System Construction Summary Report. He reviewed the report and responded to questions from the Board. The report includes information regarding permits issued, annexations, Board of Local Improvements, Illinois EPA permits and public sewer main construction.

#### Budget Adjustment for FY15-16 - Overhead Sewer Program

Administrative Services Director Campbell requested Board approval of an increase in the budget line item for budget code 01-14.B128 (Fund 01, Cost Reimbursement Program for the Installation of Overhead Sewers or Backflow Prevention Devices) from the original budgeted amount of \$15,000.00 to \$27,000.00 for Fiscal Year 2015-16 in order to accommodate the additionally anticipated reimbursement expenses under that Program. Staff identified that the increase of \$12,000.00 could be matched with a \$12,000.00 decrease from the 01-14.B900 budget code (Fund 01, Sewer System – Sewer System Repairs) – as contract bids for sewer lining/rehab work were lower than expected for the year. A motion was made by Trustee Kovacevic seconded by Trustee Van Buren approving the budget line item increase of \$12,000.00 for budget code 01-14.B128 and a \$12,000.00 decrease for budget code 01-14.B900. The motion carried. (Votes recorded: Ayes–Van Buren and Kovacevic.)

#### Grant Agreement with Illinois Department of Commerce and Economic Opportunity (DCEO)

General Manager Menninga presented a grant agreement between the District and the Illinois DCEO for the installation of a second CHP unit at the wastewater treatment center. The \$49,000 grant is the second portion of the Illinois DCEO's program for implementing CHP technology, covering equipment purchase and installation. A motion was made by Trustee Kovacevic seconded by Trustee Van Buren approving the grant agreement between the District and the Illinois DCEO and authorizing the General Manager to sign same. The motion carried. (Votes recorded: Ayes–Van Buren and Kovacevic.)

#### Solar Power Evaluation Study – Preliminary Results

General Manager Menninga presented a report on the evaluation of potential solar power at three of the District's lift stations. Also presented was a draft Request for Proposals and Power Purchase Agreement intended to solicit proposals from developers to determine economic feasibility of solar power at certain District facilities.

#### Recapture Agreement – College Road, Downers Grove

Sewer Construction Supervisor Cherwak presented a Recapture Agreement between the District and a private developer, Refajet Rexhepi. The Agreement is for a sanitary sewer extension on College Road between Belmont Road and Chase Road in Downers Grove. A motion was made by Trustee Van Buren seconded by Trustee Kovacevic approving the Recapture Agreement for the sanitary sewer extension on College Road between Belmont Road and Chase Road in Downers Grove and

authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren and Kovacevic.)

#### Annexation Ordinance No. AO 2016-01 – 2232 College Road, Downers Grove

Sewer Construction Supervisor Cherwak presented Annexation Ordinances No. AO 2016-01 for the annexation of one lot located at 2232 College Road, Downers Grove. A motion was made by Trustee Kovacevic seconded by Trustee Van Buren accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2016-01 as presented and authorizing the President and Acting Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren and Kovacevic.)

#### Investment in Certificates of Deposit – Bridgeview Bank

Administrative Services Director Campbell presented a certificate of deposit with a term of twelve months in the amount of \$250,000 that staff had invested at Bridgeview Bank at an interest rate of 0.65%. This certificate of deposit is secured by the Federal Deposit Insurance Corporation. A motion was made by Trustee Kovacevic seconded by Trustee Van Buren ratifying staff's actions investing the funds for the District. The motion carried. (Votes recorded: Ayes–Van Buren and Kovacevic.)

#### Final IEPA Loan Agreement for ARRA/WPCLP

General Manager Menninga presented a final loan agreement from the Illinois Environmental Protection Agency (IEPA) covering the funding of certain District projects through the State's Water Pollution Control Loan Program/American Reinvestment and Recovery Act of 2009 programs. The loan agreement covers the thirteen projects which staff had pursued in 2009 to obtain funding. The final loan agreement and associated repayment schedule was consistent with the District's accounting of the amounts received under the programs. A motion was made by Trustee Van Buren seconded by Trustee Kovacevic approving the final loan agreement and authorizing the General Manager to sign same. The motion carried. (Votes recorded: Ayes–Van Buren and Kovacevic.)

#### Other New Business

Trustee Kovacevic welcomed the new Accounting Assistant Carly Shaw to the District. She also mentioned she was looking forward to staff's presentation to 7<sup>th</sup> grade students at O'Neill Middle School on January 22 and 25 regarding the District's biosolids program. Finally, she thanked all staff who put in long difficult hours working during the six excess flow events in December.

A motion was made by Trustee Kovacevic seconded by Trustee Van Buren to recess the regular meeting and convene an executive session at 7:43 p.m. under exception 2(c)1 of the Open Meetings Act to discuss the compensation and performance of specific employees of the District and exception 2(c)11 of the Open Meetings Act to discuss probable or imminent litigation. The motion carried. (Votes recorded: Ayes-Van Buren and Kovacevic.)

A motion was made by Trustee Peters seconded by Trustee Kovacevic to reconvene the regular meeting at 8:19 p.m. The motion carried. (Votes recorded: Ayes-Van Buren and Kovacevic.)

A motion was made by Trustee Kovacevic seconded by Trustee Van Buren to adjourn the regular meeting at 8:24 p.m. The motion carried.

Approved: February 16, 2016

/s/ Wallace D. Van Buren /s/  
President

Attest: /s/ Donald F. Peters /s/  
Clerk