

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, June 20, 2017, convening at 7:13 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Paul W. Coultrap, General Manager Nicholas J. Menninga, Administrative Supervisor W. Clay Campbell, Sewer Construction Supervisor Ted Cherwak, Information Coordinator Alyssa J. Caballero and Attorney Michael G. Philipp. Also present was Stacy McDonald of Downers Grove.

Minutes of Regular Meeting – May 16, 2017

A motion was made by Trustee Coultrap seconded by Trustee Kovacevic approving the minutes of the regular meeting held on May 16, 2017 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Claim Ordinance No. 1854

A motion was made by Trustee Kovacevic seconded by Trustee Coultrap adopting Claim Ordinance No. 1854 in the total amount of \$835,276.25 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Public Comment – None

Old Business – None

New Business:

Contract Award – Second Grease Receiving Station Construction

General Manager Menninga reviewed the bid opening on June 13 for construction of Grease Receiving Tank Number 2. Five bids were received. He recommended that the contract be awarded to the lowest responsible, responsive bidder, Boller Construction Company Inc. of Waukegan, Illinois, in the amount of \$449,500. A motion was made by Trustee Kovacevic seconded by Trustee Coultrap awarding the contract to the lowest responsible, responsive bidder, Boller Construction Company Inc., in the amount of \$449,500 and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Coultrap.)

2017 Levy Ordinance

Administrative Supervisor Campbell presented a proposed Levy Ordinance for Fiscal Year 2017-2018 in the amount of \$1,204,200 for sanitary sewer repairs and replacements and repayments of loans under the American Recovery and Reinvestment Act of 2009 / Illinois Environmental Protection Agency's Water Pollution Control Loan Program. This levy will be reflected in real estate tax bills due in 2018. A motion was made by Trustee Coultrap seconded by Trustee Kovacevic adopting the Levy Ordinance for Fiscal Year 2017-2018 in the amount of \$1,204,200 for sanitary sewer repairs and replacements and repayments of loans under the American Recovery

and Reinvestment Act of 2009 / Illinois Environmental Protection Agency's Water Pollution Control Loan Program and authorizing the President and Clerk to sign same, adopting the Certificate of Levy and authorizing the Clerk to sign same, and authorizing Assistant Clerk Campbell to sign the Certificate of Inapplicability. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Coultrap.)

Prevailing Wage Ordinance

Administrative Supervisor Campbell presented Ordinance No. ORD 17-02 required under the Illinois Prevailing Wage Act. This Ordinance must be approved in June of each year for filing with the Illinois Department of Labor no later than July 15. This year's ordinance referred to the latest prevailing wage rates determined by the Illinois Department of Labor and have an effective date of June 5, 2017. A motion was made by Trustee Kovacevic seconded by Trustee Coultrap approving Ordinance No. ORD 17-02 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes-Van Buren and Kovacevic and Coultrap.)

Investment in Certificate of Deposit – First Internet Bank

Administrative Supervisor Campbell reviewed staff's purchase on May 13, 2017 of a twelve-month Certificate of Deposit with First Internet Bank in the amount of \$250,000 with an annual interest rate of 1.35 percent. The Certificate of Deposit is secured by the FDIC. A motion by Trustee Coultrap seconded by Trustee Kovacevic was made ratifying the actions of staff on behalf of the District to open a Certificate of Deposit on May 13, 2017 in the amount of \$250,000 with First Internet Bank at an interest rate of 1.35 percent and a term of twelve months. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Coultrap.)

Investment in Certificate of Deposit – Transportation Alliance Bank

Administrative Supervisor Campbell reviewed staff's renewal on May 23, 2017 of a twelve-month Certificate of Deposit with Transportation Alliance Bank in the amount of \$250,000 with an annual interest rate of 1.30 percent. The Certificate of Deposit is secured by the FDIC. A motion was made by Trustee Coultrap seconded by Trustee Kovacevic ratifying the actions of staff on behalf of the District to open a Certificate of Deposit on May 23, 2017 in the amount of \$250,000 with Transportation Alliance Bank at an interest rate of 1.30 percent and a term of twelve months. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Coultrap.)

Operations Report – Biosolids Production and Distribution

General Manager Menninga presented an operations report reviewing biosolids production and distribution. His report covered sludge sources, stabilization, dewatering, aging and final preparation, analytical testing, biosolids disposal, delivery area and operating parameters.

Other New Business

Trustee Kovacevic congratulated Nick Preen on his five year anniversary with the District. She also congratulated Nick Whitefleet and Bill Smith for their work on the installation of the second Combined Heat and Power engine. She commented on the District's participation in the DuPage County River Sweep, the upcoming June 27 WTA workshop and the new parking lot at the Administration Center. She also commended Ted Cherwak for his work regarding the new restaurant opening in downtown Downers Grove. Lastly, she inquired about possible themes for the District's annual open house.

Trustee Coultrap commended staff for their participation in the DuPage County River Sweep and the Eisenhower Junior High School tours of the plant on May 12 made in conjunction with SCARCE.

Trustee Van Buren inquired about current grease hauling operations and Combined Heat and Power engine expenses.

A motion was made by Trustee Coultrap seconded by Trustee Kovacevic to adjourn the regular meeting at 8:15 p.m. The motion carried.

Approved: July 18, 2017

/s/ Wallace D. Van Buren /s/
President

Attest: /s/ Paul W. Coultrap /s/
Clerk