

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, May 16, 2017, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Paul W. Coultrap, General Manager Nicholas J. Menninga, Administrative Supervisor W. Clay Campbell, Sewer System Maintenance Supervisor Bob Swirsky, Sewer Construction Supervisor Ted Cherwak, Information Coordinator Alyssa J. Caballero and Attorney Michael G. Philipp.

Minutes of Regular Meeting – April 18, 2017

A motion was made by Trustee Kovacevic seconded by Trustee Coultrap approving the minutes of the regular meeting held on April 18, 2017 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Claim Ordinance No. 1853

A motion was made by Trustee Kovacevic seconded by Trustee Coultrap adopting Claim Ordinance No. 1853 in the total amount of \$1,012,425.54 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Public Comment – None

Old Business – None

New Business:

Elections and Appointments

The following elections and appointments were made: A motion was made by Trustee Kovacevic seconded by Trustee Coultrap nominating Wallace D. Van Buren as President, closing the nominations for President and electing by unanimous consent Wallace D. Van Buren as President. The motion carried. (Votes recorded: Ayes–Kovacevic and Coultrap.) A motion was made by Trustee Coultrap seconded by Trustee Van Buren nominating Amy S. Kovacevic as Vice President, closing the nominations for Vice President and electing by unanimous consent Amy S. Kovacevic as Vice President. The motion carried. (Votes recorded: Ayes–Van Buren and Coultrap.) A motion was made by Trustee Kovacevic seconded by Trustee Van Buren nominating Paul W. Coultrap as Clerk, closing the nominations for Clerk and electing by unanimous consent Paul W. Coultrap as Clerk. The motion carried. (Votes recorded: Ayes–Van Buren and Kovacevic.) A motion was made by Trustee Van Buren seconded by Trustee Kovacevic appointing William Clay Campbell as Assistant Clerk. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.) A motion was made by Trustee Kovacevic seconded by Trustee Coultrap appointing Nicholas J. Menninga as General Manager. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.) A motion was made by Trustee Kovacevic seconded by Trustee Coultrap appointing William Clay Campbell as Treasurer. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.) A motion was made by Trustee Van Buren seconded by Trustee Coultrap appointing Baxter and Woodman, Inc. as

engineers for the District sewer system and Wastewater Treatment Center. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.) A motion was made by Trustee Kovacevic seconded by Trustee Coultrap appointing Wiedel, Philipp, Indelicato & Olson as attorneys for the District. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.) A motion was made by Trustee Coultrap seconded by Trustee Kovacevic appointing Kenneth J. Rathje, Robert T. Jungwirth and Mark J. Scacco as members of the Board of Local Improvements. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

#### Purchase Approval – 3-Yard Wheel Loader

General Manager Menninga reviewed the recommendation for the replacement of the District’s 2007 Case 621D three-yard articulated wheel loader. The selected unit had its pricing established by the National Joint Powers Alliance (NJPA) who conducted a competitive bid process consistent with our bid requirements to set the current pricing for the equipment. He recommended award to Westside Tractor Sales, of Naperville, Illinois for a NJPA-priced John Deere 544K-II articulated wheel loader with trade-in of the existing unit, for a total cost of \$118,894.41. The total price includes the NJPA base-bid price (\$148,097.41), plus the cost of certain additional features needed for the loader and shipping (\$6,797.00). Staff was able to obtain a trade-in price for the old unit in the amount of \$36,000. A motion by Trustee Coultrap seconded by Trustee Kovacevic was made awarding the purchase of an Articulated Wheel Loader to Westside Tractor Sales for a John Deere 544K-II which includes the trade-in of the existing unit, for the total cost of \$118,894.41. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

#### Contract Approval – Sewer Cleaning and Televising

General Manager Menninga reviewed the bids received through the DuPage Municipal Partnership Initiative to procure sewer cleaning and televising services. The bidding was structured so that unit prices were solicited for various cleaning and televising categories, and estimated quantities from each agency were associated with the unit prices to determine the overall low bidder. He recommended that the contract be awarded to the lowest responsible, responsive bidder, Sheridan Plumbing and Sewer of Bedford Park, Illinois, in the amount of \$56,507.45. A motion was made by Trustee Kovacevic seconded by Trustee Coultrap awarding the contract for sewer cleaning and televising services to the lowest responsible, responsive bidder, Sheridan Plumbing and Sewer, in the amount of \$56,507.45 and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Coultrap.)

#### Contract Approval – Paving

General Manager Menninga reviewed the bids received through the DuPage Municipal Partnership Initiative to procure paving services. The bidding was structured so that unit prices were solicited for various paving and repair categories, and estimated quantities from each agency were associated with the unit prices to determine the overall low bidder. He recommended that the contract be awarded to the lowest responsible, responsive bidder, R. W. Dunteman Co. of Addison, Illinois, in the amount of \$96,327.53. A motion was made by Trustee Coultrap seconded by Trustee Kovacevic awarding the contract for paving services to the lowest responsible, responsive bidder, R. W. Dunteman Co., in the amount of \$96,327.53 and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Coultrap.)

