

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, December 20, 2022, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Wally D. Van Buren, Amy E. Sejnost, Jeremy M. Wang, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw, Lab Supervisor D. Reese Berry, Information Coordinator Alyssa J. Caballero and Attorney Michael G. Philipp.

Minutes of Regular Meeting – November 15, 2022

A motion was made by Trustee Sejnost seconded by Trustee Wang approving the minutes of the regular meeting held on November 15, 2022 and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1920

A motion was made by Trustee Wang seconded by Trustee Sejnost adopting Claim Ordinance No. 1920 in the total amount of \$960,610.54 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Public Comment - None

New Business

Schedule of Regular Meetings for 2023

General Manager Underwood presented the proposed Schedule of Regular Meetings for Calendar Year 2023. Trustee Sejnost noted that she had a conflict with the proposed June 20 date. A revised date of June 27 was selected. A motion was made by Trustee Van Buren seconded by Trustee Sejnost approving the Schedule of Regular Meetings for calendar year 2023 with the revised June date. The motion carried. The finalized schedule will be provided to the local papers and posted on the District's website.

Annexation Ordinance AO 2022-17 – 297 and 299 60th Street, Downers Grove

Staff presented Annexation Ordinance No. AO 2022-17 for the annexation of two single-family lots located at located at 297 and 299 60th Street, Downers Grove. A motion was made by Trustee Sejnost seconded by Trustee Wang accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2022-17 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Operations Report – SCADA

General Manager Underwood presented an operations report reviewing the District's SCADA system used for monitoring and control of Wastewater Treatment Center and lift station operations. She highlighted automation, the extent of data and control provided by the SCADA system, and proposed future improvements.

Other New Business

Trustee Van Buren welcomed Samantha Gudewicz, the new Lab Analyst, and Aaron Gutierrez, the new Maintenance Mechanic, to the District. He noted there was a decrease in past due charges for user billing. He commended the cost savings for the tunnel piping support repairs, noted in Maintenance Supervisor Barta's report. Trustee Van Buren noted the U.S. EPA letter regarding approval of local limit modifications and the Fall/Winter Newsletter from DuPage River Salt Creek Workgroup.

Trustee Sejnost also welcomed Samantha Gudewicz, the new Lab Analyst, and Aaron Gutierrez, the new Maintenance Mechanic, to the District. She expressed her appreciation to General Manager Underwood for her continued involvement in professional organizations that further the wastewater treatment industry. She commended the cost savings for the tunnel piping support repairs, noted the Munters unit gas valve replacement project in the sand filter building, and inquired about the cylinder head and turbo charger replacement for CHP #1, all noted in Maintenance Supervisor Barta's report. Trustee Sejnost inquired about the increase of SARS-CoV-2 levels in our wastewater, noted in the November and December reports. Lastly, she wished everyone safe and happy holidays.

Trustee Wang also noted the increase of SARS-CoV-2 levels in our wastewater, noted in the November and December reports.

A motion was made by Trustee Wang seconded by Trustee Sejnost to adjourn the regular meeting at 8:01 p.m. The motion carried.

Approved: January 17, 2023

/s/Wallace D. Van Buren/s/
President

Attest: /s/Jeremy M. Wang/s/
Clerk