

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, December 17, 2019, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy E. Sejnost, and Trustee Paul W. Coultrap, General Manager Nicholas J. Menninga, Assistant General Manager Amy R. Underwood, Administrative Supervisor W. Clay Campbell, Staff Engineer Alex Bielawa, Information Coordinator Alyssa J. Caballero and Attorney Michael G. Philipp.

Minutes of Regular Meeting – November 19, 2019

A motion was made by Trustee Sejnost seconded by Trustee Coultrap approving the minutes of the regular meeting held on November 19, 2019 as presented and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1884

A motion was made by Trustee Sejnost seconded by Trustee Coultrap adopting Claim Ordinance No. 1884 in the total amount of \$633,786.15 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Public Comment

Alex Zagariya inquired about his interest in obtaining sewer service for his property at 1042 Norfolk Street, Downers Grove. Technical requirements of the installation and other options were discussed.

Old Business – None

New Business:

Annexation Ordinance AO 2019-07 - 5904 Janes Ave., Downers Grove

General Manager Menninga presented Annexation Ordinance No. AO 2019-07 for the annexation of one lot located at 5904 Janes Ave., Downers Grove. A motion was made by Trustee Coultrap seconded by Trustee Sejnost accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2019-07 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Recapture Agreement – 5836 Janes Ave., Downers Grove

General Manager Menninga presented a Recapture Agreement between the District and property owners, Adam and Jessica Zellner. The Agreement is for a sanitary sewer main extension on Janes

Avenue between 59th Street and College Avenue in Downers Grove. A motion was made by Trustee Sejnost seconded by Trustee Coultrap approving the Recapture Agreement for the sanitary sewer extension on Janes Avenue between 59th Street and College Avenue in Downers Grove and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Drug and Alcohol Policy

Administrative Supervisor Campbell presented proposed revisions to the District’s Drug and Alcohol Policy, needed to address the implementation of the legalization of recreational cannabis in Illinois on January 1, 2020. A motion was made by Trustee Coultrap seconded by Trustee Sejnost to approve the proposed revisions to the District’s Employee Policy Manual. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Employee Policy Manual Revisions

Administrative Supervisor Campbell presented proposed revisions the District’s Employee Policy Manual intended to address recent legislative changes and to better reflect current business practices at the District. A motion was made by Trustee Sejnost seconded by Trustee Coultrap to approve the proposed revisions to the District’s Employee Policy Manual. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Schedule of 2020 Regular Meetings for Board of Trustees

Administrative Supervisor Campbell presented the Schedule of Regular Meetings for the Board of Trustees for Calendar Year 2020. An alternate date of October 27 was proposed for the regular monthly meeting in October in lieu of the proposed date of October 20. The approved schedule will be provided to the local papers and posted on the District’s website. A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the Schedule of Regular Meetings for Calendar Year 2020 as revised and directing staff to proceed with providing notice in accordance with the Open Meetings Act.

Engineering Report: Biosolids Program Improvements Report

Staff Engineer Alex Bielawa presented an engineering report on improvements to the District’s biosolids facilities. The report included five potential alternative measures to minimize operational costs and improve the operation of biosolids handling and disposal.

Other New Business

Trustee Van Buren wished all of the District staff a Merry Christmas.

Trustee Sejnost inquired about the flares at the wastewater treatment center and the operational status of the District’s Combined Heat and Power engines. She also complimented the recent updates to Wroble Lift Station. Lastly, she wished all of the District staff Happy Holidays.

Trustee Coultrap also wished all of the District staff Happy Holidays.

A motion was made by Trustee Coultrap seconded by Trustee Sejnost to adjourn the regular meeting at 7:53 p.m. The motion carried.

Approved: January 21, 2020

 /s/ Wallace D. Van Buren /s/
President

Attest: /s/ Paul W. Coultrap /s/
Clerk