

DOWNERS GROVE SANITARY DISTRICT  
GENERAL MANAGER'S REPORT  
December 12, 2025

December Board Meeting

Copies of documentation for the following agenda items are enclosed for the December 16, 2025, meeting:

- 1) Proposed Agenda
- 2) Minutes of November 18, 2025, regular meeting
- 3) Claim Ordinance 1956
- 4) Memo on Employee Policy Manual Revisions
- 5) Progress Report on Facility Plan
- 6) Engineering Report on Facility Plan – Collection System

BOLI Meeting

There is a BOLI meeting scheduled for 6:30 p.m. on December 16, 2025. The meeting will be at the District Admin Center in the Board Room. The packet for that meeting is enclosed.

Operations Reports

Copies of the following are enclosed for November operations:

- 1) Progress Report from Carly on Administrative Services activities.
- 2) The WWTC Operations Report from Marc.
- 3) The WWTC/Lift Station Maintenance Report from Nick.
- 4) Progress Report from Todd on Sewer System Maintenance activities.
- 5) Progress Report from Keith on Sewer System Construction and Code Enforcement activities.
- 6) Progress Report from Reese on Laboratory activities.
- 7) Engineering Report

Safety

The Safety Committee did not meet in November, but members continued working on JSAs and procedure updates. The Committee will meet again in early December for their final meeting of 2025.

Safety Coordinator Jessie Gwozdz obtained [OSHA's Safety & Health Fundamentals certificate](#). This involved 70+ hours of training over the past 3 years in topics including safety

management, incident investigation, health hazards, machine safeguarding, lockout/tagout, confined space entry, and silica safety.

### Financial

A copy of the Investment Schedule as of November 30, 2025, is enclosed.

The Treasurer's Report for November 2025 covering the first seven of FY 25-26 is included herein, along with a summary cover memo.

### Meetings

I attended the following meetings since the November 14, 2025, General Manager's report:

- November 19 – Hosted DRSCW Executive Board meeting. Larry also attended.
- November 19 – IAWA SRF Subcommittee meeting
- November 20 – IAWA Executive Committee meeting with IEPA Bureau of Water
- December 1 – IAWA Water Quality Subcommittee meeting
- December 2 – NeT Pretreatment (NeTPPR) Annual Reports Training by EPA. Reese also attended.
- December 3 – DRSCW General Membership meeting in Lombard. Larry also attended.
- December 5 – Meeting with Village of Downers Grove to discuss planned TIF District
- December 11 – Hosted Fox Valley Operator's Association meeting. Marc, Ed, Siamak, Sam T, Nick P, Joe, Matt and Jason also attended.
- December 11 – CSWEA IL Section Meeting in Downers Grove
- December 12 – IAWA Nutrient Subcommittee meeting

### Miscellaneous

Copies of the following items are enclosed:

- 1) Change Order No. 1 – 2025 Televising
- 2) General Manager's Report to the Employees dated November 26 and December 12
- 3) 2026 Board Meeting Dates (This has been updated to include the revision requested at the November 18 Board Meeting.)
- 4) Excerpt from the NACWA December 2025 Communications Update

cc: AES, JMW, ME, BOLI, DM, CS

**DOWNERS GROVE SANITARY DISTRICT  
BOARD OF TRUSTEES MEETING  
DECEMBER 16, 2025 – 5:00 PM  
BOARD ROOM**

**PROPOSED AGENDA**

- I. APPROVAL OF MINUTES
  - A. REGULAR MEETING – NOVEMBER 18, 2025
- II. APPROVAL OF CLAIM ORDINANCE NO. 1956
- III. PUBLIC COMMENT
- IV. OLD BUSINESS
- V. NEW BUSINESS
  - A. EMPLOYEE POLICY MANUAL REVISIONS
- VI. FACILITY PLAN UPDATE
  - A. ENGINEERING REPORT – COLLECTION SYSTEM
  - B. SCHEDULE SPECIAL JANUARY BOARD MEETING
- VII. BOARD PACKET QUESTIONS AND COMMENTS
- VIII. 6:30 P.M. BOARD OF LOCAL IMPROVEMENTS MEETING

**PUBLIC COMMENT:**

The District has an online form for the Public who cannot attend the meeting to submit public comment. District staff shall read aloud any received public comments during the Public Comment portion of the meeting. Public comments for Public not attending the meeting in person need to be submitted before 4:00 p.m. on December 16, 2025. The form can be found here:

<https://www.dgsd.org/government/public-comment/>



## **MINUTES**

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, November 18, 2025, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Amy E. Sejnost, Jeremy M. Wang, and Mark Eddington, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw, Information Coordinator Alyssa J. Caballero and Attorney Dan McCormick.

### **Minutes of Regular Meeting – October 14, 2025**

A motion was made by Trustee Wang seconded by Trustee Eddington approving the minutes of the regular meeting held on October 14, 2025 and authorizing the President and Clerk to sign same. The motion carried.

### **Change Order No. 2 – Wroble Force Main Replacement**

A motion was made by Trustee Wang seconded by Trustee Eddington approving Change Order No. 2 for the Wroble Force Main Replacement agreement with Uno Construction, Co. for a net decrease in the contract price of \$19,363.00 and for the General Manager to sign the same. The motion carried. (Votes recorded: Ayes-Sejnost, Wang, and Eddington.)

### **Claim Ordinance No. 1955**

A motion was made by Trustee Eddington seconded by Trustee Wang adopting Claim Ordinance No. 1955 in the total amount of \$1,468,553.55 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang, and Eddington.)

### **Public Comment - None**

### **New Business**

### **High-Speed Turbo-blower Procurement**

General Manager Underwood presented a memo recommending the purchase of two high-speed turbo blowers. A motion was made by Trustee Eddington seconded by Trustee Wang to waive public bidding requirements due to the emergency nature of getting this equipment in service. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.) A motion was made by Trustee Eddington seconded by Trustee Wang to approve the purchase of two high-speed turbo-blowers as presented. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.)

### **Schedule of 2026 Regular Meetings**

Staff presented the proposed Schedule of Regular Meetings for Calendar Year 2026. The Board decided to change the regular meeting time from 7 p.m. to 5 p.m. beginning January 20, 2026, and to move the May meeting to May 26. A motion was made by Trustee Eddington seconded by



Trustee Wang to approve the amended schedule. The motion carried. (Votes recorded: Ayes—Sejnost, Wang and Eddington.) The finalized schedule will be provided to the local papers and posted on the District's website.

### Facility Plan Update

General Manager Underwood reviewed the Facility Plan progress for October. The Board requested that the December 16 Board meeting be moved to 5 p.m. General Manager Underwood will ask Baxter & Woodman if they can be at the meeting at 5 p.m. and change the meeting time if they can.

### Questions and Comments

General Manager Underwood provided the Board with information regarding the electricity supplier's bids as well as any changes in the accounts being bid through a third-party supplier.

Trustee Eddington noted the District switched to a new plan offered by Verizon for National Security, Public Safety, and First Responders. He thanked staff for the additional graphs included in the Operations report and asked if they could add a trendline to the electricity graph and the costs of consumables. He noted the number of miles of sewer pipes cleaned by District staff so far this year and commended them for the great work. Lastly, Trustee Eddington congratulated Todd Freer for 15 years of service with the District, Ed Bailie for 20 years and Joe Magiera for 15 years.

Trustee Wang also congratulated Todd Freer for 15 years of service with the District, Ed Bailie for 20 years and Joe Magiera for 15 years. He noted the high-speed turbo-blower replacement. He noted the number of users signed up with Invoice Cloud. He noted the repairs in the monthly maintenance report, that CHP 1 remained off during October and CHP 2 is operating well. Trustee Wang noted the Personal Protective Equipment program and new hard hats. He noted the October SARS-CoV-2, flu and RSV sampling levels. Lastly, he noted the upcoming employee holiday lunch at Grand Dukes.

Trustee Sejnost also congratulated Todd Freer for 15 years of service with the District, Ed Bailie for 20 years and Joe Magiera for 15 years. She also noted the District switched to a new plan offered by Verizon for National Security, Public Safety, and First Responders. She noted the integration of the timekeeping with the accounting software. She noted the unclaimed properties report included in the November Claim Ordinance. She also noted the new Type 2 Milwaukee helmets employees received and the updated Confined space program employees were trained on. Trustee Sejnost noted the electricity usage for November, and the additional graphs included in the Operations report. She noted the grit blower #3 repair, that CHP 1 remained off during October and CHP 2 is operating well. She also noted the Personal Protective Equipment program. Lastly, Trustee Sejnost expressed her desire for extra safety for employees in the field with the seasonal weather changes and wished everyone a good holiday.

A motion was made by Trustee Eddington seconded by Trustee Wang to adjourn the regular meeting at 8:30 p.m. The motion carried.

Approved: December 16, 2025

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President

Attest: 

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Clerk

Downers Grove, Illinois

Date: December 16, 2025

Claim Ordinance No. 1956

An Ordinance Providing for the Payment of Certain Claims.

WHEREAS, it appears to the Board of Trustees of the Downers Grove Sanitary District that there are certain claims against said District which would be allowed and paid therefore,

BE IT ORDAINED, by the Board of Trustees of the Downers Grove Sanitary District

That the following claims be and they are hereby approved and ordered paid and that an order be drawn on the Treasurer of said District out of the funds shown below. Said claims, totaling **\$742,370.16** being in words and figures as follows:

Trustee Approval

President \_\_\_\_\_

Clerk \_\_\_\_\_

Date \_\_\_\_\_

PAYROLL JOURNAL PROOFING REPORT FOR DOWNERS GROVE SANITARY DISTRICT  
For Payroll: 00000017 Check Post Date: 11/26/2025 Period End Date: 11/22/2025

Post Date	Journal	Description	GL Number	Grant	GL Description	DR Amount	CR Amount
Totals For Payroll Checks							
			01-000-1001		CASH - PAYROLL ACCOUN		83,723.57
			01-000-2000		FEDERAL TAX WITHHELD		11,884.31
			01-000-2001		STATE TAX WITHHELD		5,839.14
			01-000-2002		SOCIAL SECURITY WITHH		18,163.40
			01-000-2003		IMRF WITHHELD		5,212.50
			01-000-2012		WAGE DEDUCTION ORDER		479.56
			01-000-2014		VOLUNTARY ADDITIONAL		4,752.10
			01-000-2020		DEFERRED COMPENSATION		150.00
			01-000-2021		FLEXIBLE ACCOUNT WITH		617.15
			01-000-2022		FLEXIBLE ACCOUNT WITH		250.00
			01-000-2024		FLEXIBLE ACCOUNT WITH		2,103.31
			01-000-2025		EMPLOYEE INS PREM CON		166.80
			01-000-2026		DEFERRED COMPENSATION		1,029.33
			01-000-2027		DEFERRED COMPENSATION		1,952.99
			01-000-2028		DC PLAN LOAN REPAYMEN		332.96
			01-011-A003		GENERAL MANAGEMENT	13,149.26	
			01-011-A004		FINANCIAL RECORDS	8,684.31	
			01-011-A005		ADMINISTRATIVE RECORD	3,011.92	
			01-011-A007		CODE ENFORCEMENT	13,795.91	
			01-011-A008		SAFETY ACTIVITIES	1,835.44	
			01-012-A009		OPERATIONS MANAGEMENT	5,000.38	
			01-012-A011		MAINTENANCE - WWTC	17,664.61	
			01-012-A014		MAINTENANCE - ELECTRI	6,882.08	
			01-012-A021		WWTC - OPERATIONS	17,438.73	
			01-012-A022		WWTC - SLUDGE HANDLIN	6,836.92	
			01-013-A009		OPERATIONS MANAGEMENT	2,299.83	
			01-013-A041		LAB - WWTC	5,936.55	
			01-013-A042		LAB - PRETREATMENT	1,911.68	
			01-013-A043		LAB - SURCHARGE PROGR	733.99	
			01-013-A048		LAB - ENERGY RECOVERY	180.60	
			01-014-A051		SEWER MAINTENANCE	14,670.52	
			01-014-A054		SEWER MAINTENANCE - B	400.00	
			01-014-A066		INSPECTION - CODE ENF	6,835.74	
			01-015-A080		LIFT STATION MAINTENA	306.95	
			01-017-E461		SOCIAL SECURITY	9,081.70	
						136,657.12	136,657.12

PAYROLL JOURNAL PROOFING REPORT FOR DOWNERS GROVE SANITARY DISTRICT  
 For Payroll: 00000018 Check Post Date: 12/03/2025 Period End Date: 12/03/2025

Post Date	Journal	Description	GL Number	Grant	GL Description	DR Amount	CR Amount
Totals For Payroll Checks			01-000-1001		CASH - PAYROLL ACCOUN		575.17
			01-000-2000		FEDERAL TAX WITHHELD		85.00
			01-000-2001		STATE TAX WITHHELD		2.63
			01-000-2002		SOCIAL SECURITY WITHH		122.40
			01-000-2003		IMRF WITHHELD		36.00
			01-000-2014		VOLUNTARY ADDITIONAL		40.00
			01-012-A021		WWTC - OPERATIONS	800.00	
			01-017-E461		SOCIAL SECURITY	61.20	
						861.20	861.20

PAYROLL JOURNAL REPORT FOR DOWNERS GROVE SANITARY DISTRICT  
For Payroll: 00000019 Check Post Date: 12/12/2025 Period End Date: 12/06/2025

Post Date	Journal	Description	GL Number	Grant	GL Description	DR Amount	CR Amount
Totals For Payroll Checks							
			01-000-1001		CASH - PAYROLL ACCOUN		90,574.09
			01-000-2000		FEDERAL TAX WITHHELD		13,783.99
			01-000-2001		STATE TAX WITHHELD		6,374.56
			01-000-2002		SOCIAL SECURITY WITHH		19,653.78
			01-000-2003		IMRF WITHHELD		5,662.04
			01-000-2012		WAGE DEDUCTION ORDER		479.56
			01-000-2014		VOLUNTARY ADDITIONAL		5,285.33
			01-000-2017		VOLUNTARY GROUP LIFE		176.00
			01-000-2020		DEFERRED COMPENSATION		150.00
			01-000-2021		FLEXIBLE ACCOUNT WITH		617.15
			01-000-2022		FLEXIBLE ACCOUNT WITH		250.00
			01-000-2024		FLEXIBLE ACCOUNT WITH		2,103.31
			01-000-2025		EMPLOYEE INS PREM CON		166.80
			01-000-2026		DEFERRED COMPENSATION		961.49
			01-000-2027		DEFERRED COMPENSATION		2,075.24
			01-000-2028		DC PLAN LOAN REPAYMEN		332.96
			01-011-A003		GENERAL MANAGEMENT	15,114.89	
			01-011-A004		FINANCIAL RECORDS	8,654.51	
			01-011-A005		ADMINISTRATIVE RECORD	2,987.34	
			01-011-A007		CODE ENFORCEMENT	16,674.73	
			01-011-A008		SAFETY ACTIVITIES	1,859.91	
			01-012-A009		OPERATIONS MANAGEMENT	6,000.38	
			01-012-A011		MAINTENANCE - WWTC	19,549.01	
			01-012-A014		MAINTENANCE - ELECTRI	6,977.60	
			01-012-A021		WWTC - OPERATIONS	19,101.59	
			01-012-A022		WWTC - SLUDGE HANDLIN	7,300.21	
			01-013-A009		OPERATIONS MANAGEMENT	3,838.13	
			01-013-A041		LAB - WWTC	6,446.67	
			01-013-A042		LAB - PRETREATMENT	1,468.22	
			01-013-A043		LAB - SURCHARGE PROGR	477.92	
			01-014-A051		SEWER MAINTENANCE	14,071.60	
			01-014-A066		INSPECTION - CODE ENF	6,519.22	
			01-015-A080		LIFT STATION MAINTENA	1,777.48	
			01-017-E461		SOCIAL SECURITY	9,826.89	
						148,646.30	148,646.30

## CHECK DISBURSEMENT REPORT FOR DOWNERS GROVE SANITARY DISTRICT

Check Date	Bank Account	Check #	Payee	Description	GL Number	Amount
10/13/2025	DISB	325(E)	IMRF	RETIREMENT CONTRIBUTIONS	01-000-2003	10,559.87
				RETIREMENT CONTRIBUTIONS	01-000-2014	10,710.19
				RETIREMENT CONTRIBUTIONS	01-017-E460	16,825.39
						38,095.45
10/14/2025	DISB	328(E)	IMRF	RETIREMENT CONTRIBUTIONS	01-000-2003	578.32
				RETIREMENT CONTRIBUTIONS	01-000-2014	1,285.15
				RETIREMENT CONTRIBUTIONS	01-017-E460	921.45
				RETIREMENT CONTRIBUTIONS	01-000-2003	595.31
				RETIREMENT CONTRIBUTIONS	01-000-2014	1,322.92
				RETIREMENT CONTRIBUTIONS	01-017-E460	948.53
						5,651.68
11/21/2025	DISB	396(A)	BRUCKER COMPANY	BLOWER FILTERS	01-012-B507	907.40
11/24/2025	DISB	397(E)	IMRF	RETIREMENT CONTRIBUTIONS	01-000-2003	326.53
				RETIREMENT CONTRIBUTIONS	01-000-2014	725.62
				RETIREMENT CONTRIBUTIONS	01-017-E460	520.28
						1,572.43
11/26/2025	DISB	398(A)	MISSION SQUARE	MISSION SQ 457 PLAN	01-000-2020	150.00
11/26/2025	DISB	399(A)	TRANSAMERICA RETIREMENT SOLUTIONS	IPPFA 457 PLAN	01-000-2028	332.96
				IPPFA 457 PLAN	01-000-2026	400.00
				IPPFA 457 PLAN	01-000-2026	629.33
				IPPFA 457 PLAN	01-000-2027	1,700.00
				IPPFA 457 PLAN	01-000-2027	252.99
						3,315.28
12/02/2025	DISB	400(A)	AWARDING YOU A NATIONAL ENGRAVERS	EMPLOYEE BADGES	01-011-B120	110.00
12/02/2025	DISB	401(A)	MIDAMERICA ADMIN HRA ACCOUNT	HRA ACCOUNT	01-017-E455	400.00
12/03/2025	DISB	402(E)	HEALTH CARE SERVICE CORP. BLUECROS	EMPLOYEE HEALTH INSURANCE	01-017-E455	60,685.95
12/03/2025	DISB	403(E)	ILLINOIS DEPARTMENT OF REVENUEP.O.	STATE TAX WITHHELD	01-000-2001	5,839.14
				MR/AG STATE TAX WITHHELD	01-000-2001	2.63
						5,841.77
12/03/2025	DISB	404(E)	IMRF	RETIREMENT CONTRIBUTIONS	01-000-2003	10,598.13
				RETIREMENT CONTRIBUTIONS	01-000-2014	9,635.84
				RETIREMENT CONTRIBUTIONS	01-017-E460	16,886.36
				LATE FEE RETIRE CONTRIBUTIONS	01-011-B110	2.07
						37,122.40
12/03/2025	DISB	405(E)	IRS	FEDERAL/SS WITHHELD	01-000-2000	11,884.31
				FEDERAL/SS WITHHELD	01-000-2002	7,272.61
				FEDERAL/SS WITHHELD	01-000-2002	7,272.61
				FEDERAL/SS WITHHELD	01-000-2002	1,809.09
				FEDERAL/SS WITHHELD	01-000-2002	1,809.09
				MR/AG FEDERAL/SS WITHHELD	01-000-2000	85.00
				MR/AG FEDERAL/SS WITHHELD	01-000-2002	49.60
				MR/AG FEDERAL/SS WITHHELD	01-000-2002	49.60
				MR/AG FEDERAL/SS WITHHELD	01-000-2002	11.60
				MR/AG FEDERAL/SS WITHHELD	01-000-2002	11.60
						30,255.11
12/10/2025	DISB	406(E)	INVOICE CLOUD	CUSTOMER BILLING PORTAL	01-011-B121	2,826.40

## CHECK DISBURSEMENT REPORT FOR DOWNERS GROVE SANITARY DISTRICT

Check Date	Bank Account	Check #	Payee	Description	GL Number	Amount
12/12/2025	DISB	407(E)	ILLINOIS DEPARTMENT OF REVENUE	P.O. STATE TAX WITHHELD	01-000-2001	6,374.56
12/12/2025	DISB	408(E)	IRS	FEDERAL TAX/SS WITHHELD	01-000-2000	13,783.99
				FEDERAL TAX/SS WITHHELD	01-000-2002	7,855.46
				FEDERAL TAX/SS WITHHELD	01-000-2002	7,855.46
				FEDERAL TAX/SS WITHHELD	01-000-2002	1,971.43
				FEDERAL TAX/SS WITHHELD	01-000-2002	1,971.43
						<hr/> 33,437.77
12/12/2025	DISB	409(A)	MISSION SQUARE	MISSION SQUARE 457 PLAN	01-000-2020	150.00
12/12/2025	DISB	410(A)	TRANSAMERICA RETIREMENT SOLUTIONS	IPPFA 457 PLAN	01-000-2028	332.96
				IPPFA 457 PLAN	01-000-2026	400.00
				IPPFA 457 PLAN	01-000-2026	561.49
				IPPFA 457 PLAN	01-000-2027	1,700.00
				IPPFA 457 PLAN	01-000-2027	375.24
						<hr/> 3,369.69
12/12/2025	DISB	411(E)	JP MORGAN CHASE BANK	CREDIT CARD STATEMENT	01-012-B513	209.86
				CREDIT CARD STATEMENT	01-011-B117	60.93
						<hr/> 270.79
12/16/2025	DISB	412(E)	D.G. SANIT DIST #XXXXXXXXX1117	PAYR PAYROLL REIMBURSEMENT	01-000-1001	174,872.83
12/16/2025	DISB	413(A)	ALEXANDER CHEMICAL CORPORATION	1693 SODA ASH	01-012-B404	1,421.00
12/16/2025	DISB	414(A)	AMAZON BUSINESS	SCREEN PROTECTORS/CHARGING CORDS	01-011-B112	45.75
				CAR SEAT COVERS	01-014-B115	61.14
				CALENDARS/OFFICE SUPPLIES	01-011-B113	15.90
				CALENDARS/OFFICE SUPPLIES	01-011-B116	138.17
				AH BOOTS/CALDENDAR	01-014-B117	153.75
				AH BOOTS/CALDENDAR	01-011-B116	7.79
				PHONE UPGRADE CASES	01-011-B112	93.01
				PHONE UPGRADE CASES	01-012-B112	439.89
				PHONE UPGRADE CASES	01-013-B112	63.67
				PHONE UPGRADE CASES	01-014-B112	13.99
				PHONE CASE/LAPTOP SHOULDER BAG	01-011-B116	19.99
				PHONE CASE/LAPTOP SHOULDER BAG	01-011-B112	19.50
				OPS TOOLS/EXTENSION CORDS	01-012-B116	100.00
				CALENDARS/COOLER/PAPER TOWELS	01-013-B116	123.77
				CARBURETOR REBUILD KIT - 4" PORTABLE PUMP	01-015-B529	59.96
						<hr/> 1,356.28
12/16/2025	DISB	415(A)	AMERICAN NATIONAL SKYLINE WINDOW C	ADMIN CTR WINDOW CLEANING	01-011-B118	72.00
12/16/2025	DISB	416(A)	BAXTER & WOODMAN, INC.	FLOW MONITORING	01-011-B124	154.04
				PRETREATMENT ORDINANCE ASSISTANCE	01-013-B124	1,488.75
				TURBOBLOWER EVALUATION	01-011-B124	636.25
				COLLEGE LS STUDY	01-015-B124	5,247.75
				BUTTERFIELD LS PRELIMINARY DESIGN	02-041-0502	5,558.75
						<hr/> 13,085.54
12/16/2025	DISB	417(A)	BRADYPLUS	SUPPLIES - COFFEE CUPS	01-012-B116	127.07
				TOWELS, SOAP, WIPES, DISINFECTANT	01-012-B116	241.09
				SUPPLIES/TOWEL ROLLS	01-012-B116	27.29
				TOWELS, DISINFECTANT, WIPES	01-012-B116	241.09
				COFFEE CUPS	01-012-B116	127.07



## CHECK DISBURSEMENT REPORT FOR DOWNERS GROVE SANITARY DISTRICT

Check Date	Bank Account	Check #	Payee	Description	GL Number	Amount
				SUPPLIES/TOWEL ROLLS - CREDIT FOR INVOICE 10874051	01-012-B116	(27.29)
				SUPPLIES - CREDIT FOR INVOICE 10907231	01-012-B116	(241.09)
						<u>495.23</u>
12/16/2025	DISB	418(A)	COLLEY ELEVATOR CO.	ELEVATOR SERVICE - SMOKE DETECTOR RESET - ELEVATOR EX FLOW	01-012-B113	251.00
12/16/2025	DISB	419(A)	CONCENTRIC INTEGRATION, LLC	GAS DETECTION SYSTEM SCADA INTEGRATION	03-020-0506	457.50
				2025-2026 MANAGED IT SUPPORT SERVICES	01-011-B115	3,367.50
				2025-2026 MANAGED IT SUPPORT SERVICES	01-012-B513	3,367.50
				WWTP PLC UPGRADES PHASE 4	01-012-B513	1,355.00
						<u>8,547.50</u>
12/16/2025	DISB	420(A)	CONSTELLATION NEWENERGY GAS DIVISI	BUTTERFIELD LS ELECTRIC	01-015-B100	197.42
				CENTEX LS ELECTRIC	01-015-B100	136.88
				COLLEGE LS ELECTRIC	01-015-B100	320.42
				EARLSTON LS ELECTRIC	01-015-B100	220.57
				HOBSON LS ELECTRIC	01-015-B100	2,334.75
				LIBERTY PARK ELECTRIC	01-015-B100	285.02
				NORTHWEST LS ELECTRIC	01-015-B100	1,533.14
				VENARD LS ELECTRIC	01-015-B100	409.41
				WROBLE LS ELECTRIC	01-015-B100	966.47
						<u>6,404.08</u>
12/16/2025	DISB	421(A)	COVERALL NORTH AMERICA, INC	ADMIN CTR CLEANING	01-011-B118	489.00
12/16/2025	DISB	422(A)	DELTA SONIC	CAR WASHES	01-012-C225	16.66
				CAR WASHES	01-013-C225	8.33
				CAR WASHES	01-014-C225	24.99
						<u>49.98</u>
12/16/2025	DISB	423(A)	ERA-VALDIVIA CONTRACTORS, INC.	PAINTING AND LEAD ABATEMENT	01-015-B524	5,000.00
				PAINTING AND LEAD ABATEMENT	01-012-B507	12,000.00
				PAINTING AND LEAD ABATEMENT	01-012-B511	12,000.00
				PAINTING AND LEAD ABATEMENT	01-012-B505	5,800.00
						<u>34,800.00</u>
12/16/2025	DISB	424(A)	FIRST ADVANTAGE OCCUPATIONAL HEALT	DRUG TEST SERVICES	01-012-B117	73.10
12/16/2025	DISB	425(A)	FIRST ENVIRONMENTAL LAB	SURCHARGE WK 6 2025	01-013-B123	54.00
				NOV 2025 BIOSOLIDS METALS	01-013-B123	322.80
				NOV 2025 NPDES MONTHLY	01-013-B123	117.60
				FALL 2025 INDUSTRIAL	01-013-B123	798.00
				SURCHARGE WK 7 2025	01-013-B123	54.00
						<u>1,346.40</u>
12/16/2025	DISB	426(A)	FULL SOURCE, LLC	EMPLOYEE POLOS	01-011-B117	25.59
				EMPLOYEE POLOS	01-012-B117	83.49
						<u>109.08</u>
12/16/2025	DISB	427(A)	GEORGE'S LANDSCAPING JORGE PIMENTE	LAWN MAINTENANCE	01-015-B820	158.44
				LAWN MAINTENANCE	01-015-B821	158.44
				LAWN MAINTENANCE	01-015-B823	158.44
				LAWN MAINTENANCE	01-015-B824	158.44
				LAWN MAINTENANCE	01-015-B825	158.44
				LAWN MAINTENANCE	01-015-B826	158.44
				LAWN MAINTENANCE	01-015-B827	158.44
				LAWN MAINTENANCE	01-015-B828	158.44

## CHECK DISBURSEMENT REPORT FOR DOWNERS GROVE SANITARY DISTRICT

Check Date	Bank Account	Check #	Payee	Description	GL Number	Amount
				LAWN MAINTENANCE	01-011-B118	480.76
				LAWN MAINTENANCE	01-012-B812	3,142.72
						<u>4,891.00</u>
12/16/2025	DISB	428(A)	INFOSEND, INC.	CUSTOMER BILL MAILING	01-011-B121	5,268.60
12/16/2025	DISB	429(A)	JESSICA GWOZDZ	OSHA CLASS MILEAGE	01-011-B117	13.72
12/16/2025	DISB	430(A)	JOHNSTONE SUPPLY	INDUCER MOTOR - SYS. GAR. N.W. UNIT HEATER	01-014-B115	135.20
				IGNITOR - EX. FLOW BLDG. BOILER	01-012-B805	61.67
				FLAME SENSOR - EX FLOW BLDG. BOILER	01-012-B805	93.39
				GAS VALVE HARNESS - EX FLOW BLDG. BOILER	01-012-B805	89.18
						<u>379.44</u>
12/16/2025	DISB	431(A)	KANSAS CITY LIFE INSURANCE CO	LIFE INSURANCE	01-017-E455	425.00
12/16/2025	DISB	432(A)	KONICA MINOLTA	COPIER - ADMIN CENTER	01-011-B115	11,276.18
12/16/2025	DISB	433(A)	LAI, LTD	BLOCK/ROTATING ASSBLY/HARDWARE - GRIT BLOWER 3	01-012-B504	7,360.00
12/16/2025	DISB	434(A)	MARSHALL WOLF AUTOMATION	10HP VFD - HYPO PUMP 4	01-012-B502	785.41
12/16/2025	DISB	435(A)	NALCO WATER PRETREATMENT SOLUTIONS	WATER SYSTEM SERVICE/CARTRIDGE	01-013-B115	655.59
12/16/2025	DISB	436(A)	NCPERS GROUP LIFE INSURANCE	DECEMBER VOL LIFE INSURANCE	01-000-2017	176.00
12/16/2025	DISB	437(A)	NEUCO, INC.	PILOT GAS SOLENOID - STOCK - HEAT EXCHANGERS	01-012-B510	195.02
				SOLENOID - SEAL WATER BELT PRESS FEED PMP 2	01-012-B509	351.03
						<u>546.05</u>
12/16/2025	DISB	438(A)	PORTABLE JOHN, INC	PORTABLE JOHN RENTAL	01-012-B812	205.16
12/16/2025	DISB	439(A)	PORTER PIPE AND SUPPLY CO.	PIPE & FITTINGS FOR SPRAY WATER AT CONCENTRATOR TANKS	01-012-B508	520.27
12/16/2025	DISB	440(A)	PRINCIPAL LIFE INSURANCE CO	DENTAL INSURANCE	01-017-E455	3,427.72
12/16/2025	DISB	441(A)	RED WING SHOE STORE	ST BOOTS	01-012-B117	199.74
				MM REPLACEMENT BOOTS	01-012-B117	318.74
						<u>518.48</u>
12/16/2025	DISB	442(A)	SAFERITE SOLUTIONS DBA INDUSTRIAL	CARTRIDGES FOR RESPIRATORS	01-011-B113	471.40
12/16/2025	DISB	443(A)	SAFETY-KLEEN SYSTEMS, INC.	PARTS WASHER MAINTENANCE - REPLACE SOLVENT	01-012-B116	492.35
12/16/2025	DISB	444(A)	STAPLES INC.	LAMINATING POUCHES	01-011-B116	40.00
				TAPE FOR LABEL MAKER	01-011-B116	55.98
				C-FOLD TOWELS/TRASH BAGS	01-011-B116	67.59
				WEEKLY/DAILY APPOINTMENT BOOKS	01-014-B116	68.04
				HAND SOAP REFILL	01-011-B116	226.60
				HAND SOAP REFILL	01-012-B116	226.60
				OFFICE SUPPLIES/COPIER PAPER/TAX FORMS	01-011-B116	695.95
						<u>1,380.76</u>
12/16/2025	DISB	445(A)	TBC COMMUNICATIONS/SOURCE INC. TBC COMMUNICATIONS/SOURCE INC.	ELEVATOR PHONES	01-012-B112	40.50
12/16/2025	DISB	446(A)	TERRACE SUPPLY COMPANY	CYLINDER RENTAL	01-012-B116	45.60
12/16/2025	DISB	447(A)	TRI-K, INC.	GRANULAR DEODORANT	01-012-B103	749.00
12/16/2025	DISB	448(A)	UNO CONSTRUCTION CO., INC.	BSSRAP PROGRAM	01-014-B910	120,705.78

## CHECK DISBURSEMENT REPORT FOR DOWNERS GROVE SANITARY DISTRICT

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12/16/2025	DISB	449(A)	VILLA PARK ELECTRICAL SUPPLY	CABLE TIES - MAINTENANCE REPAIR SUPPLIES	01-012-B512	49.73
				LIGHT POLE & LIGHT FIXTURE - INT. DIV BOX	01-012-B513	1,041.64
						1,091.37
12/16/2025	DISB	450(A)	W. W. GRAINGER, INC.	PIPE TAPS & ASSOCIATED DRILL BIT - MAINT. REP. SUP	01-012-B512	290.80
				TRAILER WIRE HARNESS ADAPTER - LIFT STATION TRUCK/307	01-012-C225	12.39
				NUMBER DECALS - 304 & 307	01-012-C225	5.01
				4 GAS CALIBRATION CYLINDER-PORTABLE GAS MONITORS-OPS	01-012-B113	510.67
				SULFUR DIOXIDE GAS CALIBRATION CYLINDER & REGULATOR	01-012-B113	238.96
				NUMBER DECALS FOR LIFT STATION TRUCK - 307	01-012-C225	5.01
				STEPS CAUTION SIGN	01-011-B113	10.59
				V-BELT - GRIT BLOWER 3 FOR STOCK	01-012-B504	14.07
				4" PRESSURE GAUGE - GRIT BLOWER 3	01-012-B504	39.14
				EMERGENCY LIGHTING FIXTURES - EX RAW SEW BLDG.	01-012-B805	233.80
				CONCRETE ANCHORS - MAINT. REP. SUP.	01-012-B512	77.73
				ELECTRONIC LIGHTING BALLAST RAW SEW BLDG.	01-012-B805	15.28
				CONCRETE ANCHORS - STOCK MAINT. REP. SUP.	01-012-B512	43.42
				LIGHT BULBS FOR STOCK	01-012-B812	76.40
				FLOAT SWITCH FLOOD ALARM - BUTTERFIELD LS	01-015-B520	13.61
				ELECTRICAL WIRING LABEL MAKER	01-012-B512	511.66
				T12 LIGHT BULBS (8)	01-012-B812	108.40
				LIGHTING BALLASTS (5) RAW SEW BLDG.	01-012-B805	76.40
				ICE CLEATS	01-011-B113	42.62
				DISPOSABLE GLOVES	01-012-B113	158.40
				DISPOSABLE GLOVES	01-012-B113	122.90
				GRAD. DIPPER, WEIGHING DISH, SNOW BRUSHES	01-013-B115	102.46
				GRAD. DIPPER, WEIGHING DISH, SNOW BRUSHES	01-013-B116	214.28
				CL2 CALIBRATION GAS CYLINDER & REGULATOR	01-012-B113	487.14
				EMERGENCY LIGHTS, LIMIT SWITCH-INT. CLAR. 1	01-012-B511	380.99
				EMERGENCY LIGHTS, LIMIT SWITCH-INT. CLAR. 1	01-012-B812	116.90
				EMERGENCY LIGHTS, LIMIT SWITCH-INT. CLAR. 1	01-012-B811	116.90
				DOOR MATS FOR OPS STATION	01-012-B116	158.64
				CREDIT - COMED INCENTIVE	01-012-B513	(25.00)
				COMED - UTILITY INCENTIVE	01-012-B513	(10.00)
				COMED - UTILITY INCENTIVE	01-012-B513	(10.00)
						4,139.57
12/16/2025	DISB	451(A)	WAGNER COMMUNICATIONS, INC	ANSWERING SERVICE	01-011-B112	2,181.96
12/16/2025	DISB	452(A)	WASTE MANAGEMENT SERVICES, INCPO	GARBAGE/RECYCLING	01-012-B102	684.79
12/16/2025	DISB	453(A)	WESTFAX	FAXING SERVICE	01-011-B112	8.99
12/02/2025	DISB	66004	IL DEPT OF EMPLOYMENT SECURITY	UNEMPLOYMENT BENEFIT PAYMENT 5/18-09/27/25	01-012-A014	11,668.84
12/02/2025	DISB	66005	BLITT AND GAINES P.C.	WAGE DEDUCTION PAY END 11.22.25	01-000-2012	479.56
12/12/2025	DISB	66006	BLITT AND GAINES P.C.	WAGE DEDUCTION REMIT PAY	01-000-2012	479.56
12/16/2025	DISB	66007	AUTOZONE - AZ COMMERCIAL	SYNTHETIC MOTOR OIL & OIL FILTER, #351 - MAVERICK	01-014-C225	50.07
				FRONT & REAR BRAKE REPLACEMENT-2013 FORD F-150 REG CAB #34	01-012-C225	294.78
				SPARK PLUGS (4) - 4" PORTABLE PUMP #338	01-015-B529	14.84
				TRAILER LIGHT CONNECTOR ADAPTOR RETURN	01-012-C225	(19.39)
						340.30
12/16/2025	DISB	66008	CINTAS #344	PLANT/SS UNIFORMS	01-012-B117	124.74
				PLANT/SS UNIFORMS	01-014-B117	47.64

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				PLANT/SS UNIFORMS	01-012-B117	124.74
				PLANT/SS UNIFORMS	01-014-B117	47.64
				PLANT/SS UNIFORMS	01-012-B117	136.25
				PLANT/SS UNIFORMS	01-014-B117	47.64
				PLANT/SS UNIFORMS	01-012-B117	125.69
				PLANT/SS UNIFORMS	01-014-B117	47.64
						<hr/> 701.98
12/16/2025	DISB	66009	CLOUDMELLOW	MONTHLY WEB HOSTING	01-011-B115	95.00
12/16/2025	DISB	66010	COLE-PARMER	NITRATE ELECTRODE	01-013-B115	1,410.00
12/16/2025	DISB	66011	COMCAST	DECEMBER INTERNET SERVICE	01-011-B112	867.52
12/16/2025	DISB	66012	COMCAST	DECEMBER BACK UP INTERNET	01-011-B112	156.45
12/16/2025	DISB	66013	COMED	BUTTERFIELD LS ELECTRIC	01-015-B100	180.80
				CENTEX LS ELECTRIC	01-015-B100	93.80
				COLLEGE LS ELECTRIC	01-015-B100	206.74
				EARLSTON LS ELECTRIC	01-015-B100	170.05
				LIBERTY PARK ELECTRIC	01-015-B100	251.83
				BIG TOP ELECTRIC	01-012-B100	165.68
				HOBSON LS ELECTRIC	01-015-B100	2,014.35
				NORTHWEST LS ELECTRIC	01-015-B100	1,696.00
				VENARD LS ELECTRIC	01-015-B100	457.19
				WALNUT HSE ELECTRIC	01-012-B100	86.64
				WALNUT HSE ELECTRIC	01-014-B910	371.53
				WROBLE LS ELECTRIC	01-015-B100	1,006.36
						<hr/> 6,700.97
12/16/2025	DISB	66014	CUMMINS, INC.	DUMP TRUCK ANNUAL SERVICE (#354)	01-012-B501	610.40
				DUMP TRUCK ANNUAL SERVICE (#317)	01-012-B501	610.40
						<hr/> 1,220.80
12/16/2025	DISB	66015	D.G. SANIT DIST #XXXXXXXX1112	PETT PETTY CASH CHECKING REIMBURSEMENT	01-000-1002	2,988.29
12/16/2025	DISB	66016	DANIEL MCCORMICK, P. C.	LEGAL SERVICES	01-011-B124	975.00
12/16/2025	DISB	66017	DICKE SAFETY PRODUCTS	SAFETY SIGN	01-014-B113	296.74
12/16/2025	DISB	66018	DUPAGE COUNTY RECORDER	BSSRAP DOCS	01-014-B910	1,340.00
				BSSRAP DOCS/PERMITS	01-014-B910	670.00
				BSSRAP DOCS/PERMITS	01-011-B124	804.00
				BSSRAP DOCS	01-014-B910	1,340.00
						<hr/> 4,154.00
12/16/2025	DISB	66019	EJ USA, INC.	MANHOLE COVERS FOR STOCK	01-014-B913	1,125.60
12/16/2025	DISB	66020	ENR UNLIMITED	MEMBERSHIP RENEWAL	01-011-B137	99.99
12/16/2025	DISB	66021	EXODUS TECHNOLOGY SERVICE	OCTOBER IT SERVICES	01-011-B124	5,040.00
				NOVEMBER IT SERVICES	01-011-B124	7,665.00
						<hr/> 12,705.00
12/16/2025	DISB	66022	EYE MED VISION CARE FIDELITY SECUR	VISION INSURANCE	01-017-E455	493.97
12/16/2025	DISB	66023	FEDEX KINKO'S	BINDER COVERS	01-013-B116	28.45
12/16/2025	DISB	66024	FIRSTCOMM	PHONE SERVICE	01-011-B112	285.05
				PHONE SERVICE	01-012-B112	331.89

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Check Date	Bank Account	Check #	Payee	Description	GL Number	Amount
				PHONE SERVICE	01-013-B112	58.59
				PHONE SERVICE	01-014-B112	170.75
						846.28
12/16/2025	DISB	66025	FLAT CAN RECYCLING	MARKING PAINT CANS RECYCLING	01-014-B116	126.23
12/16/2025	DISB	66026	GOVERNMENT FINANCE OFFICERS ASSOCI	MEMBERSHIP RENEWAL	01-011-B137	200.00
12/16/2025	DISB	66027	GROOT, INC.	GRIT & SCREENINGS DISPOSAL	01-012-B102	923.00
12/16/2025	DISB	66028	HOME DEPOT	ROPE FOR LIFT STATION GAS MONITORS	01-012-B113	9.50
				U-BOLTS - SLUDGE CONCENTRATORS SPRAY WATER	01-012-B508	22.38
				U-BOLTS - SLUDGE CONCENTRATORS SPRAY WATER	01-012-B508	22.38
				ROPE & CARABINERS - MAINT. REP. SUP	01-012-B512	33.78
				WRENCH, DRIVE BITS, & PLIERS - TOOL REPLACEMENT-MARCO	01-012-B512	63.91
				VEHICLE 320 SNOW BRUSH/CHARGER CABLE	01-014-C225	38.84
				SEWER SYSTEM - MISCELLANEOUS TOOLS	01-014-B116	528.16
				SHRINK WRAP & HARDWARE - MAINT. REP. SUPPLIES	01-012-B512	33.20
				FAUCET HANDLE - MSB NORTH SINK	01-012-B512	13.88
				100' ROPE (2) RETURNED/CREDIT	01-012-B512	(21.96)
						744.07
12/16/2025	DISB	66029	JOHN CRANE INC.	MECHANICAL SEAL - GRIT PUMP 2	01-012-B504	3,344.21
12/16/2025	DISB	66030	MID AMERICAN WATER	CLEANOUT COVERS/NON-SHEAR COUPLINGS - BSSRAP	01-014-B913	3,799.28
12/16/2025	DISB	66031	MOTION INDUSTRIES, INC.	SHEAR PINS FOR STOCK (10)	01-012-B506	560.78
				CREDIT FOR INVOICE 0000803919 - CHP THROTTLE LINKAGE	01-012-B513	(79.32)
						481.46
12/16/2025	DISB	66032	NAPCO STEEL, INC.	STEEL/MATERIAL FOR LONG COLLECTOR REPAIRS - PRIMARY 6	01-012-B506	158.00
12/16/2025	DISB	66033	NICOR GAS	PLANT NATURAL GAS	01-012-B101	269.88
				PLANT 2 NATURAL GAS	01-012-B101	114.65
				CHEM FEED NATURAL GAS	01-012-B101	148.09
				ADMIN CTR NATURAL GAS	01-011-B101	148.50
				WALNUT HSE NATURAL GAS	01-012-B101	54.80
						735.92
12/16/2025	DISB	66034	NORTHWEST ELECTRIC MOTOR CO.	ABS 1 - VFD COOLING FAN MOTOR ASSY.	01-012-B507	773.08
				ABS 1 VFD COOLING FAN ASSY. (2 OF 2)	01-012-B507	773.08
						1,546.16
12/16/2025	DISB	66035	PETTY CASH	PETTY CASH BOX REIMBURSEMENT	01-011-B113	51.84
				PETTY CASH BOX REIMBURSEMENT	01-013-B116	18.99
				PETTY CASH BOX REIMBURSEMENT	01-012-B116	10.65
						81.48
12/16/2025	DISB	66036	PREMIUM CUSTOM PRODUCTS	EMPLOYEE OUTERWEAR	01-012-B117	2,801.60
				EMPLOYEE OUTERWEAR	01-013-B117	260.90
				EMPLOYEE OUTERWEAR	01-014-B117	465.90
						3,528.40
12/16/2025	DISB	66037	REGIONAL TRUCK EQUIPMENT CO.	PLOW, HEADACHE RACK, BUMPER CRANE & EXT. LIGHTING #348	01-012-C226	19,724.00
12/16/2025	DISB	66038	SITEONE LANDSCAPE SUPPLY	ICE MELT FOR OFFICE AND PLANT	01-011-B118	227.85
				ICE MELT FOR OFFICE AND PLANT	01-012-B812	227.85
						455.70

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12/16/2025	DISB	66039	STEPHENS PLUMBING AND	SHEAR REPAIR - 5558 MAIN ST.	01-014-B910	487.00
12/16/2025	DISB	66040	THE REAL SEAL	TUNNEL/OPS BASEMENT LEAK REPAIR	01-012-B812	4,467.62
12/16/2025	DISB	66041	THE REINALT-THOMAS CORP DISCOUNT	T TIRE REPLACEMENT- 2018 F150 OPS #322	01-012-C225	596.40
12/16/2025	DISB	66042	USA BLUEBOOK	BROTH, THERMOMETER	01-013-B114	254.80
				BROTH, THERMOMETER	01-013-B116	110.72
				BIO-BLOCKS GREASE REMOVAL - BUTTERFIELD & WROBLE	01-015-B520	247.89
				BIO-BLOCKS GREASE REMOVAL - BUTTERFIELD & WROBLE	01-015-B528	247.89
						861.30
12/16/2025	DISB	66043	VERIZON WIRELESS	CELL PHONE SERVICE	01-011-B112	278.54
				CELL PHONE SERVICE	01-012-B112	1,130.38
				CELL PHONE SERVICE	01-013-B112	239.48
				CELL PHONE SERVICE	01-014-B112	711.79
				RAIN GAUGE/LS COMMS	01-012-B112	56.99
				RAIN GAUGE/LS COMMS	01-015-B112	287.73
				OPS/MAINT/LS/SS TABLETS	01-012-B112	16.66
				OPS/MAINT/LS/SS TABLETS	01-014-B112	11.56
				OPS/MAINT/LS/SS TABLETS	01-015-B112	5.10
						2,738.23
12/16/2025	DISB	66044	VIDITO TREE EXPERTS, INC.	ADMIN CTR TREE/ STUMP REMOVAL & CLEAN UP	01-011-B118	3,525.00
12/16/2025	DISB	66045	VILLAGE OF DOWNERS GROVE CIVIC CEN	ANNUAL WIRELESS ALARM BILL	01-012-B113	460.00
12/16/2025	DISB	66046	VILLAGE OF WESTMONT	OCTOBER 2025 METER READINGS	01-011-B121	370.01
12/16/2025	DISB	66047	WATER ENVIRONMENT FEDERATION	PROFESSIONAL OPS MEMBERSHIP RENEWAL	01-013-B117	35.00
12/16/2025	DISB	66048	WINGREN LANDSCAPE, INC	FALL 2025 ADMIN CTR LANDSCAPE & TREE REMOVAL/TRIM	01-011-B118	2,797.00
Report Total:						742,370.16
--- TOTALS BY GL DISTRIBUTION ---						
			CASH - PAYROLL ACCOUNT		01-000-1001	174,872.83
			PETTY CASH		01-000-1002	2,988.29
			FEDERAL TAX WITHHELD		01-000-2000	25,753.30
			STATE TAX WITHHELD		01-000-2001	12,216.33
			SOCIAL SECURITY WITHHELD		01-000-2002	37,939.58
			IMRF WITHHELD		01-000-2003	22,658.16
			WAGE DEDUCTION ORDER		01-000-2012	959.12
			VOLUNTARY ADDITIONAL PENSION CONTR		01-000-2014	23,679.72
			VOLUNTARY GROUP LIFE		01-000-2017	176.00
			DEFERRED COMPENSATION WITHHELD - I		01-000-2020	300.00
			DEFERRED COMPENSATION WITHHELD - I		01-000-2026	1,990.82
			DEFERRED COMPENSATION WITHHELD - I		01-000-2027	4,028.23
			DC PLAN LOAN REPAYMENT WITHHELD		01-000-2028	665.92
			NATURAL GAS		01-011-B101	148.50
			BANK CHARGES		01-011-B110	2.07
			COMMUNICATION		01-011-B112	3,936.77
			EMERGENCY/SAFETY EQUIPMENT		01-011-B113	592.35
			EQUIPMENT/EQUIPMENT REPAIR		01-011-B115	14,738.68
			SUPPLIES		01-011-B116	1,252.07
			EMPLOYEE/DUTY COSTS		01-011-B117	100.24
			BUILDING AND GROUNDS		01-011-B118	7,591.61
			PRINTING/PHOTOGRAPHY		01-011-B120	110.00

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			USER BILLING MATERIALS		01-011-B121	8,465.01
			CONTRACT SERVICES		01-011-B124	15,274.29
			MEMBERSHIPS/SUBSCRIPTIONS		01-011-B137	299.99
			MAINTENANCE - ELECTRICAL		01-012-A014	11,668.84
			ELECTRICITY		01-012-B100	252.32
			NATURAL GAS		01-012-B101	587.42
			WATER, GARBAGE AND OTHER UTILITIES		01-012-B102	1,607.79
			ODOR CONTROL		01-012-B103	749.00
			COMMUNICATION		01-012-B112	2,016.31
			EMERGENCY/SAFETY EQUIPMENT		01-012-B113	2,238.57
			SUPPLIES		01-012-B116	1,529.07
			EMPLOYEE/DUTY COSTS		01-012-B117	3,988.09
			CHEMICALS - OTHER		01-012-B404	1,421.00
			EQPT/EQPT REPAIR - BIOSOLIDS AGING		01-012-B501	1,220.80
			EQPT/EQPT REPAIR - DISINFECTION		01-012-B502	785.41
			EQPT/EQPT REPAIR - GRIT REMOVAL		01-012-B504	10,757.42
			EQPT/EQPT REPAIR - INFLUENT PUMPIN		01-012-B505	5,800.00
			EQPT/EQPT REPAIR - PRIMARY TREATME		01-012-B506	718.78
			EQPT/EQPT REPAIR - SECONDARY TREAT		01-012-B507	14,453.56
			EQPT/EQPT REPAIR - SLUDGE CONCENTR		01-012-B508	565.03
			EQPT/EQPT REPAIR - SLUDGE DEWATERI		01-012-B509	351.03
			EQPT/EQPT REPAIR - SLUDGE DIGESTIO		01-012-B510	195.02
			EQPT/EQPT REPAIR - TERTIARY TREATM		01-012-B511	12,380.99
			EQPT/EQPT REPAIR - WWTC GENERAL		01-012-B512	1,096.15
			EQPT/EQPT REPAIR - WWTC UTILITIES		01-012-B513	5,849.68
			BLDG AND GROUNDS - INFLUENT PUMPIN		01-012-B805	569.72
			BLDG AND GROUNDS - TERTIARY TREATM		01-012-B811	116.90
			BLDG AND GROUNDS - WWTC GENERAL		01-012-B812	8,345.05
			OPERATION/REPAIR		01-012-C225	910.86
			VEHICLE PURCHASES		01-012-C226	19,724.00
			COMMUNICATION		01-013-B112	361.74
			CHEMICALS		01-013-B114	254.80
			EQUIPMENT/EQUIPMENT REPAIR		01-013-B115	2,168.05
			SUPPLIES		01-013-B116	496.21
			EMPLOYEE/DUTY COSTS		01-013-B117	295.90
			OUTSIDE LAB SERVICES		01-013-B123	1,346.40
			CONTRACT SERVICES		01-013-B124	1,488.75
			OPERATION/REPAIR		01-013-C225	8.33
			COMMUNICATION		01-014-B112	908.09
			EMERGENCY/SAFETY EQUIPMENT		01-014-B113	296.74
			EQUIPMENT/EQUIPMENT REPAIR		01-014-B115	196.34
			SUPPLIES		01-014-B116	722.43
			EMPLOYEE/DUTY COSTS		01-014-B117	810.21
			SEWER SYSTEM REPAIRS - BSSRAP PROG		01-014-B910	124,914.31
			SEWER SYSTEM REPAIRS - BSSRAP-REPA		01-014-B913	4,924.88
			OPERATION/REPAIR		01-014-C225	113.90
			ELECTRICITY		01-015-B100	12,481.20
			COMMUNICATION		01-015-B112	292.83
			CONTRACT SERVICES		01-015-B124	5,247.75
			EQPT/EQPT REPAIR - BUTTERFIELD		01-015-B520	261.50
			EQPT/EQPT REPAIR - HOBSON		01-015-B524	5,000.00
			EQPT/EQPT REPAIR - WROBLE		01-015-B528	247.89
			EQPT/EQPT REPAIR - LIFT STATIONS G		01-015-B529	74.80
			BLDG AND GROUNDS - BUTTERFIELD		01-015-B820	158.44

## CHECK DISBURSEMENT REPORT FOR DOWNERS GROVE SANITARY DISTRICT

Check Date	Bank Account	Check #	Payee	Description	GL Number	Amount
			BLDG AND GROUNDS - CENTEX		01-015-B821	158.44
			BLDG AND GROUNDS - EARLSTON		01-015-B823	158.44
			BLDG AND GROUNDS - HOBSON		01-015-B824	158.44
			BLDG AND GROUNDS - LIBERTY PARK		01-015-B825	158.44
			BLDG AND GROUNDS - NORTHWEST		01-015-B826	158.44
			BLDG AND GROUNDS - VENARD		01-015-B827	158.44
			BLDG AND GROUNDS - WROBLE		01-015-B828	158.44
			EMPLOYEE GROUP HEALTH		01-017-E455	65,432.64
			IMRF		01-017-E460	36,102.01
			DESIGN ENGINEERING/ARCHITECTURAL		02-041-0502	5,558.75
			CONSTRUCTION CONTRACTS AND PURCHAS		03-020-0506	457.50



Transaction Date	Transaction Amount	Merchant Name	GL Code	Description	Post Date
11/05/2025	\$	60.93 SIPTRUNK INC	01-012-B513	SCADA Voice Alarming	11/06/2025
11/19/2025	\$	95.00 NIU OUTREACH	01-011-B117	J Gwozdz Training	11/20/2025
11/20/2025	\$	114.86 CEDAR GRILL	01-011-B117	Supervisor Lunch	11/24/2025
November Total	\$	270.79			

## CHECK DISBURSEMENT REPORT FOR DOWNERS GROVE SANITARY DISTRICT

CHECK DATE 12/02/2025 - 12/10/2025

BANK CODE: PC - PETTY CASH FUNDS: 01, 02, 03

Check Date	Bank Account	Check #	Payee	Description	GL Number	Amount
12/02/2025	PC	4001	COSTCO	COFFEE/CREAMER	01-012-B116	193.73
12/04/2025	PC	4002	CITY OF CHICAGO	CODE VIOLATION PAYMENT	01-012-B117	35.00
12/05/2025	PC	4003	W & S LLOYD	RODDING FEE REFUND	01-014-B910	459.91
12/05/2025	PC	4004	B MERAZ & T DITE	RODDING FEE REFUND	01-014-B910	459.91
12/05/2025	PC	4005	E BERNSTEIN	RODDING FEE REFUND	01-014-B910	459.91
12/05/2025	PC	4006	J & M SEMEYN	RODDING FEE REFUND	01-014-B910	459.91
12/05/2025	PC	4007	A & MP CAMPBELL	RODDING FEE REFUND	01-014-B910	459.91
12/05/2025	PC	4008	K & T CADY	RODDING FEE REFUND	01-014-B910	459.91
Report Total:						2,988.19
--- TOTALS BY GL DISTRIBUTION ---						
SUPPLIES					01-012-B116	193.73
EMPLOYEE/DUTY COSTS					01-012-B117	35.00
SEWER SYSTEM REPAIRS - BSSRAP PROG					01-014-B910	2,759.46

**P - 350**

**Invoice #: Cash Box**

Date	Purchased From	Reimbursed To	Description	Code	Amount
12.03.25	7 ELEVEN	J. GWOZDZ	ICE FOR CPR LUNCH	11B113	5.27
12.03.25	MCALLISTERS	J. GWOZDZ	DELIVERY DRIVER TIP	11B113	20.00
11.13.25	AMAZON	S. GIDEWICZ	CALENDAR	13B116	18.99
12.11.25	WALGREENS	M. MAJEWSKI	ICE FOR OPS MEETING	12B113	10.65
12.01.25	WALMART	J. GWOZDZ	DRINKS FOR CPR LUNCH	12B113	26.57
			Total Receipts		81.48

### Expense by code

13B116	18.99
11B113	5.27
12B113	57.22
TOTAL:	81.48

DOWNERS GROVE SANITARY DISTRICT

M E M O

TO: Board of Trustees

FROM: Amy R. Underwood, P.E.  
General Manager

DATE: December 16, 2025

RE: Employee Policy Manual Revisions 2026

Proposed modifications to Section 2.13 Pregnancy and Lactation Accommodation, Section 2.19 Deferred Compensation Plan and section 3.6 Pay Periods as well as the addition of a new Section 2.15 The Family Neonatal Intensive Care Leave Act (NICLA) to the Employee Policy Manual are shown in the attached marked up document. Please note that with the addition of a new Section 2.15 the sections following it have had changes to the numbering. All these updates have been reviewed and approved by Tracy Billows with Seyfarth Shaw, the District's labor attorney. The reasons for these recommended changes are provided below.

1. Section 2.13 Pregnancy and Lactation Accommodation was updated to comply with the Pregnant Workers Fairness Act (PWFA). The changes specify that paid time will be provided for staff for the need to express breastmilk for their infant child and these breaks will be in addition to the regular breaks provided for all staff members.
2. Section 2.15 was added for the Family Neonatal Intensive Care Leave Act (NICLA). This act allows employees to have up to 10 days of unpaid leave if their newborn child is in a neonatal intensive care unit. The time can be used all at once or intermittently. This goes into effect June 1, 2026, but we are adding it to our policy manual now.
3. Section 2.19, previously 2.18, was updated to include the existing option of a Roth plan under our deferred compensation plans.
4. Section 3.6 Pay Periods had the information regarding the bi-monthly pay periods for supervisors removed. Supervisors are on a bi-weekly pay period, same as hourly employees, since April 1, 2024.

I will be requesting Board approval of the proposed changes attached for Section 2.13, 2.19, and 3.6 and the addition of a new Section 2.15 of the Employee Policy Manual at the Board's regular meeting on December 16, 2025.

Enclosure

cc: KJR, RTJ, MJS, DM

employee desiring to receive such IMRF creditable service may obtain further information from IMRF or the District office.

## **2.13 Pregnancy and Lactation Accommodation**

The District prohibits discrimination against pregnant workers, workers who have given birth, or have any medical or common conditions related to pregnancy or childbirth.

Under Illinois law, if you are pregnant, have given birth or have any medical or common conditions related to pregnancy or childbirth, you may be eligible for a reasonable accommodation to perform the essential functions of your job, and to enable you to receive benefits and privileges of employment equal to those received by non-pregnant employees.

Reasonable accommodation will be provided in cases where the accommodation would not create undue hardship. Reasonable accommodations may include, but are not limited to, an unpaid leave of absence, either continuously or on an intermittent or reduced schedule basis. Other reasonable accommodations may include a transfer to a less strenuous or hazardous position, assistance with lifting, more frequent restroom breaks and rest breaks, where such accommodation is medically advisable because of pregnancy, childbirth, or any medical or common condition related to pregnancy or childbirth and can be reasonably accommodated without creating an undue hardship.

A request for reasonable accommodation must be supported by the written certification of your health care provider. The medical certification should be submitted to the Administrative Supervisor. All medical information received will be treated as confidential in accordance with District policy and any applicable laws.

Failure to submit requested medical documentation may affect the District's decision to grant or deny the requested accommodation.

For further information, see the Notice Posted in the Administration Office or the Maintenance Services Building. This notice can also be found as an attachment at the end of this manual. You may also contact the Administrative Supervisor.

~~Upon request, the District will provide a reasonable amount of break time paid time during an employee's work day to accommodate an employee's need to express breastmilk for their nursing infant child, for up to one year following the child's birth. This is in addition to the employee's regular break periods. The requested time, if possible, should be taken concurrently with the other scheduled or provided break periods. Employees will be paid for any additional amount of reasonable break time needed to express breastmilk, unless doing so would cause the District undue hardship, in accordance with applicable law.~~

## **2.14 Unpaid Leave**

In addition to the District-provided paid time off benefits listed above, employees may be entitled to take additional unpaid time off for routine purposes, such as personal or

family needs, or for non-extended illness or disability. Such unpaid time off must be arranged with and approved by the employee's supervisor in advance and should be taken in a manner that provides minimal disruption to the work of the District. For absences related to short-term or long-term disability, family medical leave, maternity or parental leave, or for other absences covered under the District's policies, please consult the applicable policy.

## **2.15 The Family Neonatal Intensive Care Leave Act (NICLA)**

Employees are allowed up to 10 days (80 hours) of unpaid leave if their newborn child is in a neonatal intensive care unit. This time may be used all at once or intermittently as needed not to exceed the 10 days (80 hours). The District may require "reasonable verification" of the NICU stay but will not request confidential information.

## **INSURANCE, RETIREMENT, AND OTHER BENEFITS**

Additional information for the following benefits is available from the District's Administration Center. This additional information may include summary plan descriptions which explain coverage in greater detail. The actual plan documents are the final authorities in all matters relative to the benefits as described in this manual or in the summary plan descriptions and will govern in the event of any conflict. The District reserves the right to change or eliminate benefits at any time in accordance with applicable law.

### **2.16 Group Insurance**

Full-time employees will be enrolled in a group insurance plan after thirty days of employment. The District may elect to offer one or more plan options. The cost of coverage for the employee and eligible dependents for one or more of the plan options may require an employee premium contribution. Such employee premium contribution, if required, shall be withheld from the employee's pay on a delay of three pay periods and can be done by a pre-tax deduction by utilizing the flex savings account through the District, or post tax to maximize the employees gross wages. This flex savings account is separate from the Flex Benefit account available to employees (section 2.19). In the event of the employee's termination, all outstanding employee premium contribution amounts shall be reimbursed to the District in full. The plan includes medical, hospitalization, prescription drug, dental and vision coverage, and life insurance coverage on the employee. In addition to premium amounts paid by the District on behalf of the employee, the District may also elect to provide an employer contribution toward employee health care expenses. In addition to premium amounts paid by the District on behalf of the employee, the District may also elect to establish a Health Reimbursement Account for the purpose of reimbursing employees for eligible health expenses and/or a portion of employee/spouse/dependent premiums incurred by those individuals being covered by a non-District plan. For group insurance administration, employees are required to notify the Administrative Supervisor promptly when any change in eligible dependent status occurs including, but not limited to, marriage, divorce, birth or adoption of a child, or other occurrence which may affect eligibility for group insurance

coverage. Failure to promptly report changes in status may result in termination of coverage, reimbursement to the District of premiums paid on behalf of the employee, reduction in benefits, or reimbursement to the group insurance provider for benefits paid due to the failure to report changes in status.

#### **2.17 Illinois Municipal Retirement Fund (IMRF)**

All employees whose position requires them to work 1000 hours or more per year, shall be enrolled in the Illinois Municipal Retirement Fund pension coverage plan, according to the rules and regulations of the Fund. IMRF provides for the payment of retirement, disability and death benefits to employees of local governments in Illinois. The plan requires the contribution of the employee and the District.

#### **2.18 Social Security**

All employees are covered by the Federal Social Security Act. Social Security provides retirement, disability, and death benefits and requires the contributions of the employee and the District.

#### **2.19 Deferred Compensation Plan**

Full-time employees have the option of participating in the District's deferred compensation plans. ~~This~~ There is an option for a tax-sheltered savings plan allowed under Section 457 of the Internal Revenue Code. Under the plan, the employee can defer income taxes on a portion of his/her wages until the employee withdraws the funds at retirement or for certain specified emergencies. A Roth plan is also available if employees want to contribute post-tax dollars.

#### **2.20 Flexible Benefits Plan**

Full-time and part-time employees have the option of participating in the District's flexible benefits plan. This plan allows the employee to direct, through payroll deduction, a portion of before-tax compensation from the District for various health care expenses and/or dependent care expenses and/or any medical insurance premium contributions. The amount directed into the account is not subject to federal and state income taxes, social security or IMRF, but benefits not claimed for reimbursement are forfeited. This is separate from electing pre-tax deductions for your group health insurance contributions. That is done through a flex savings account the District has established.

#### **2.21 Voluntary Life Insurance**

Employees enrolled in IMRF may purchase additional life insurance providing benefits in the event of death of the employee or eligible dependents. This additional life insurance is purchased through payroll deduction.

### 3.4 Workweek and Shifts

The workweek shall be Sunday through Saturday. Administrative personnel generally work 8:00 a.m. to 4:30 p.m. and Code Enforcement personnel generally work 7:00 a.m. to 3:30 p.m., Monday through Friday. Wastewater Treatment Center and Sewer System personnel generally work from 7:30 a.m. to 4:00 p.m., Monday through Friday. Operations staff will work a shift of 10:30 a.m. to 7:00 p.m. as assigned by the Operations supervisor on a rotating basis. Working hours and workweeks may vary according to operational requirements.

The workweek, work hours, and breaks may be changed at any time if deemed necessary by the District for operational requirements.

### 3.5 Meal and Rest Breaks

All employees can take a one (1) hour lunch break during their assigned shift, of which one-half (1/2) hour is paid. An employee must work at least five (5) hours and return to work from their lunch break in order to be paid the one-half (1/2) hour for lunch. Lunch breaks will not be paid as the first or last portion of an employee's shift. Lunch breaks must be scheduled with the employee's supervisor.

For employees working longer than 7.5 hours, employees will receive an additional 20-minute paid break for each additional 4.5-hour period worked.

Employees will be provided a 24-hour period of rest during any seven consecutive day period and will not be required to work more than six consecutive days in a row, as required by applicable law.

### 3.6 Pay Periods

Paydays for hourly-all employees will be bi-weekly, on every other Friday at the end of the employee's shift, covering the two-week pay period ending the previous Saturday. ~~Paydays for salaried employees will be bi-monthly with the pay periods ending on the 15<sup>th</sup> and the last day of the month and will be paid within five business days of the end of the pay period.~~ If a payday falls on a holiday, payday will be the day before the holiday.

Employees may be paid by check or direct deposit, at their option.

It is District policy not to issue pay advances of any nature.

If an employee loses a paycheck, does not receive the direct deposit, or finds a possible error in their paycheck, the employee should contact their supervisor or the District office immediately.

### 3.7 Base Hourly Wage



To: Board of Trustees  
From: Amy Underwood  
Re: Facility Planning Report  
Date: December 12, 2025

No payment request was received this month from Baxter & Woodman (B&W).

Engineer's Fee	\$320,000.00
Total Completed to Date	\$295,006.46
Less Previous Payments	<u>-\$295,006.46</u>
Current Payments Due	<b><u>\$0.00</u></b>
Remaining	\$24,993.54

B&W will present the proposed lift station and collections system improvements at the December 16 Board meeting. The presentation is attached to this report.

District staff are reviewing the cost estimates for the wastewater treatment center and services structures portions of the plan and will provide additional comments to B&W in the next few weeks.

An initial phasing plan for all projects has been developed. Before the phasing plan can be finalized, the District comments on what projects to include and the cost estimates need to be provided to B&W and incorporated. District staff will also be considering the phasing while preparing the budget and five-year plan. Presentation of the costs and the phased implementation plan to the Board has therefore been postponed until the budget and five-year plan are drafted. I had hoped to add this to the agenda for the January 20 Board meeting. However, B&W is not available that day. At the December 16 Board meeting, I will be requesting that the Board schedule a special meeting for this presentation. We are initially looking at Tuesday, January 27 for this meeting, if that fits into the Trustees' schedules.

C: BOLI, CS, DM

# Downers Grove Sanitary District **Facility Plan – Collection System**

December 16, 2025

# Agenda

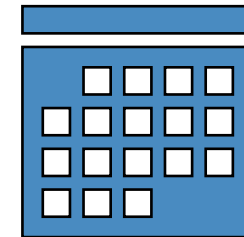
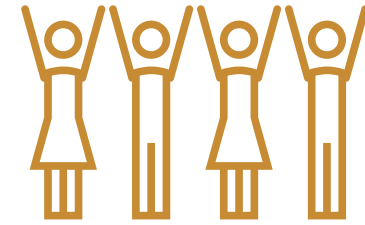
## ■ Introductions

- People
- Project

## ■ Progress and Schedule

## ■ Collection System

- Lift Stations and Force Mains (Pressure)
- Sewers and Manholes (Gravity)



# — Introductions - People

## ■ District

- Amy Underwood, PE
- Todd Freer
- Keith Shaffner

## ■ Baxter & Woodman

- Shane Firsching, PE
- Josie Jauquet, EIT
- Talia Gafrick

# — Introductions - Project

## ■ What is a Facility Plan?

A comprehensive look at:

- How the facility is currently operating compared to permit
- What future regulations the facility needs to be concerned about
- Infrastructure condition and needs to perform future permit requirements
- Costs to implement needs improvements, phasing, and impacts to rate payers

## ■ Why does DGSD need one?

Lots of Need = Need a plan

- Provides an outlook for how to prioritize projects

Allows the District to be eligible for IEPA low-interest loans

- Will need to score on the IEPA's list to obtain funding

# Progress & Schedule

## ■ Progress to Date:

- Existing Conditions Review
- Confirmed Facility Plan Approach
- Priority Rankings
- Cost Estimates
- Drafted Facility Plan Report

## ■ Schedule to Complete

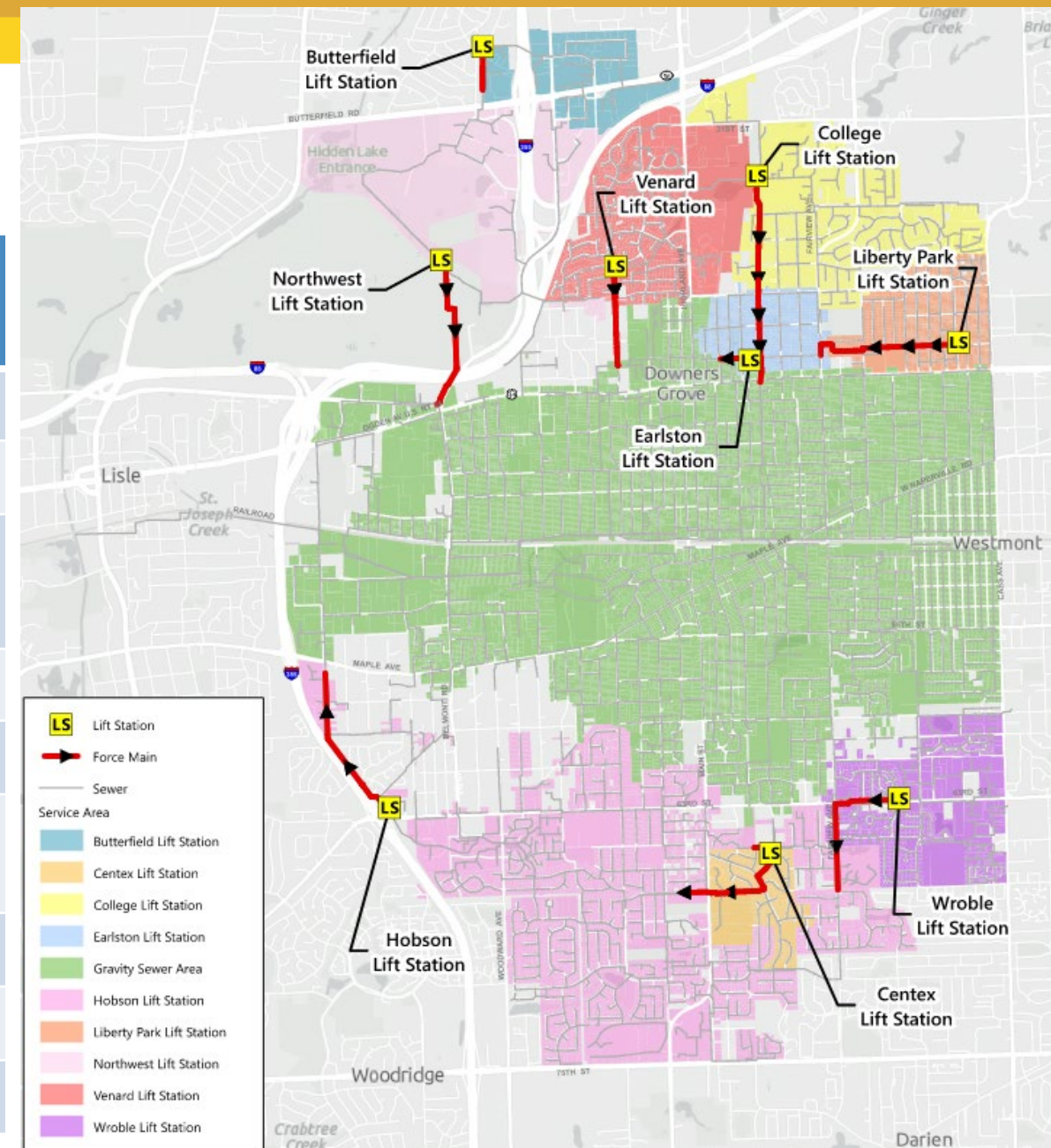
- Review Facility Plan Draft – December 2025
- Review Phasing – January 2026
- Finalize Report – February 2026

# Lift Stations and Force Mains

Lift Station	Date of Construction/Latest Renovation	Pumps
Butterfield	Constructed 1970	2 Pumps, 40 hp each
Centex	Constructed 1965, Replaced 2024	3 Pumps, 12 hp each
College	Constructed 1989	3 Pumps, 75 hp each
Earlston	Constructed 1956	3 Pumps, 25 hp each
Hobson	Constructed 1974, Renovated 2008	4 Pumps, 250 hp each
Liberty Park	Constructed 1965, Replaced 2018	3 Pumps, 60 hp each
Northwest	Constructed 1970	5 Pumps, (3) 75 hp Low Flow and (2) 150 hp High Flow
Venard	Constructed 1966, Replaced 2010	3 Pumps, 85 hp each
Wroble	Constructed 1973	2 Pumps, 150 hp each

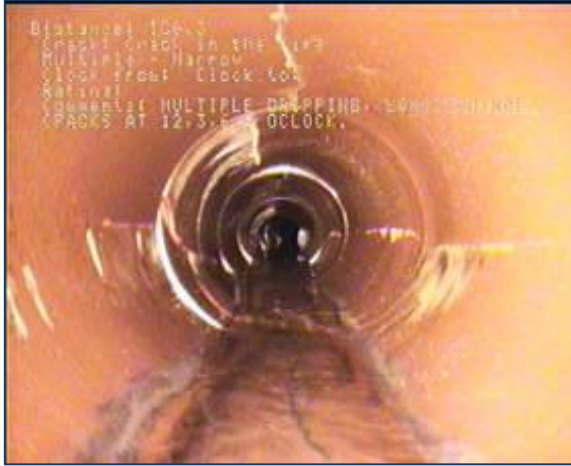
# Lift Stations and Force Mains

Lift Station	Recommended Improvements	Approximate Cost (2025)
Butterfield	Replace Lift Station	See Separate Study
Centex	None	N/A
College	Replace Lift Station	\$2,200,000
	Repair Force Main	\$440,000
Earlston	Rehabilitate Wet Well	\$360,000
Hobson	Replace Lift Station	\$4,000,000
Liberty Park	None	N/A
Northwest	MCC Replacement	\$600,000
Venard	None	N/A
Wroble	Replace Lift Station	\$1,750,000





# Sewers and Manholes



Public Sewers and Manholes

Private Services I/I Program

BSSRAP

Sewer Cleaning and TV Inspection

Flow Monitoring

Manhole Repairs

# Sewers and Manholes

## ■ Summary of Sewers by Size

■ Total Sewer Length  
1,316,523 feet  
(249 miles)

Diameter (inches)	Length (feet)	Percent of System
5	177	0.01%
6	9,144	0.68%
8	951,382	70.93%
10	106,938	7.97%
12	63,376	4.73%
14	10,588	0.79%
15	34,824	2.60%
16	24,210	1.81%
18	35,509	2.65%
20	2,201	0.16%
21	556	0.04%
24	38,488	2.87%
27	13,133	0.98%
30	16,473	1.23%
33	2,654	0.20%
36	6,599	0.49%
42	21,491	1.60%
48	8,240	0.61%
Unknown	4,575	0.34%
Total	1,316,523	100%

# Sewers and Manholes

## ■ Summary of Sewers by Age

## ■ Total Sewer Length 1,316,523 feet (249 miles)

Sewer Installation Date	Age (years)	Length (feet)	Percent of System
1900-1920	125-105	25,287	1.9%
1920-1930	95-105	192,473	14.6%
1930-1940	85-95	3,723	0.3%
1940-1950	75-85	3,160	0.2%
1950-1960	65-75	124,105	9.4%
1960-1970	55-65	321,929	24.5%
1970-1980	45-55	252,261	19.2%
1980-1990	35-45	179,672	13.6%
1990-2000	25-35	59,987	4.6%
2000-2010	15-25	58,569	4.4%
2010-Present	0-15	11,177	0.8%
Unknown	NA	84,180	6.4%
Total		1,316,523	100.0%

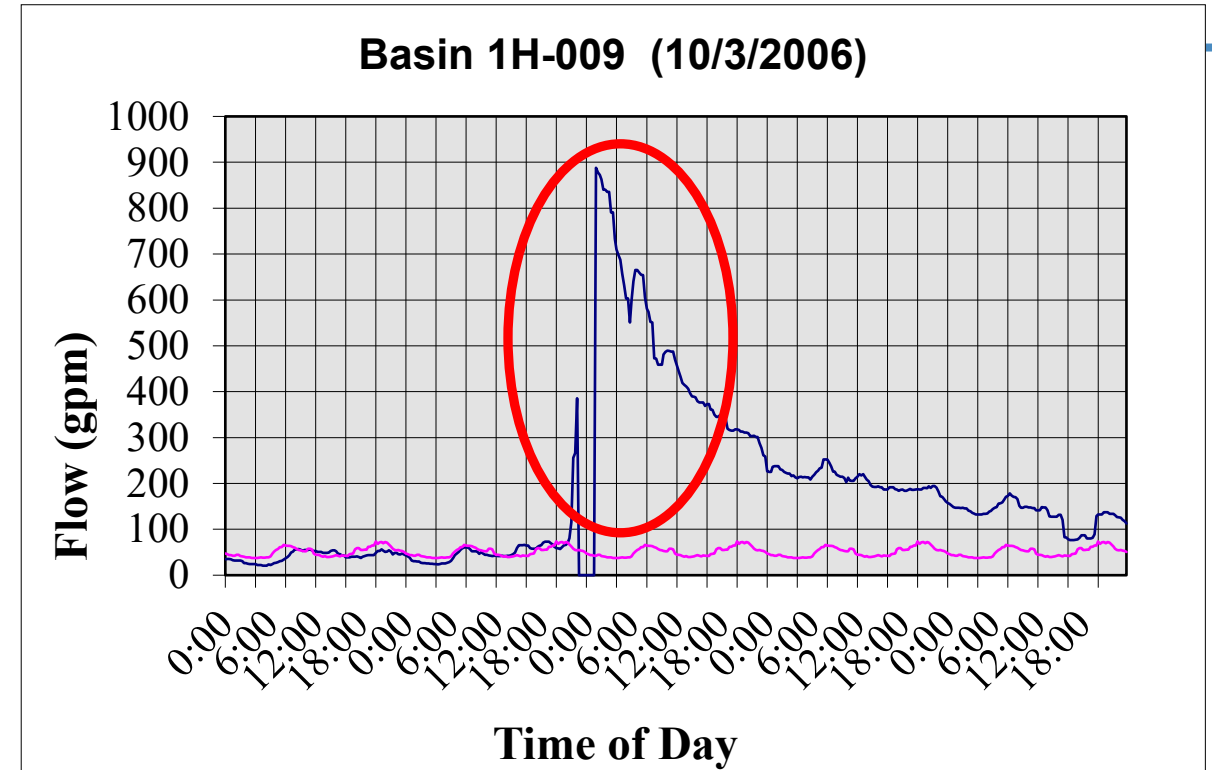
# Sewers and Manholes

## ■ Approach:

- Use District's existing data.
- Identify sewers needing repair.
- Prioritize repairs
- Estimate costs

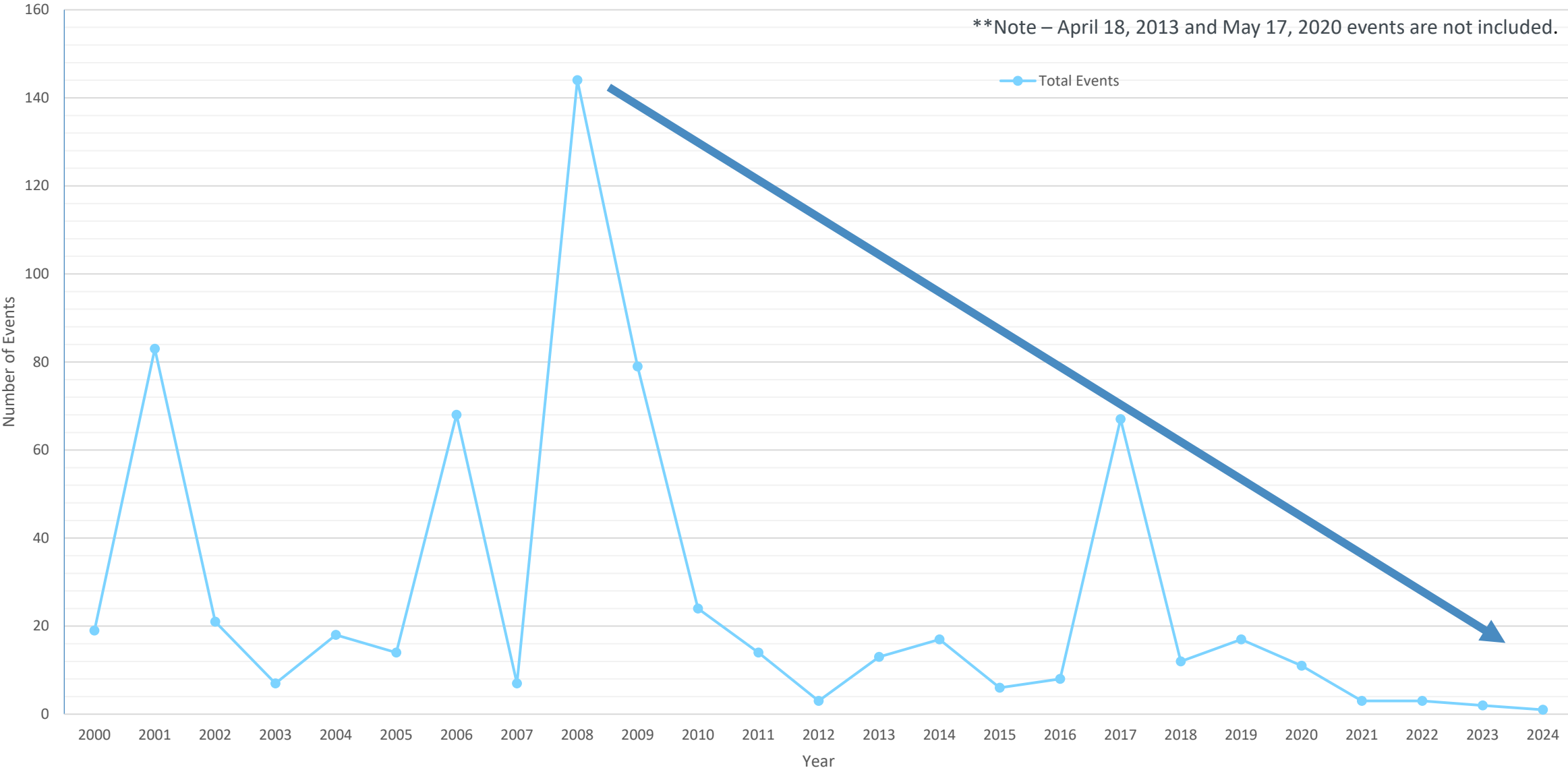
## ■ Existing Data:

- CMMS and GIS
- PACP Scores
- I/I Numbers
- SSO Records
- Models



...opportunity to Shift

Sanitary Sewer Overflows and Basement Backups



# Sewers and Manholes

## ■ Basin 1K-028

- \$8.95M Project Cost
- 3,900 feet of 8-inch VCP sewer
- 228 services grouted
- 128 cleanouts installed
- Poor Structural Condition
- High I/I
- Sewers in Alleys
- Upstream of D.G. Downtown Area

## ■ Basin 2C-025

Detailed evaluation has revealed this Basin is performing adequately, at this time, and does not need improvements.



# Sewers and Manholes

## PACP Condition Grading System

Using the PACP Code Matrix, each PACP code is assigned a condition grade ranging from 1 to 5. Grades are assigned based on the significance of the defect, extent of damage, percentage of restriction to flow capacity or the amount of wall loss due to deterioration.

### Note

*The PACP Condition Grading System alone is inadequate for determining if a pipe segment should be rehabilitated or replaced. Many other factors in addition to the internal condition of the segment should be considered. The fact that a segment has significant grade 4 or grade 5 defects does not necessarily mean the pipe segment should be immediately rehabilitated, thus **PACP does not replace the judgment of professional engineers**. Recent experience by PACP users has shown that pipe segments with serious defects, such as hinge failures, may remain largely unchanged for many decades if no deterioration factors such as surcharging, roots or groundwater are present.*

### Condition Grades

Condition Grades are assigned for two defect categories, structural and operation and maintenance (O&M). Grades and definitions are listed below:

- 5 – Most significant defect grade
- 4 – Significant defect grade
- 3 – Moderate defect grade
- 2 – Minor to moderate defect grade
- 1 – Minor defect grade

## Structural Condition Grades

- 5, Failure in 0–5 yrs
- 4, Failure in 5-10 yrs
- 3, Failure in 10-20 yrs
- 2, Failure unlikely in 20 yrs
- 1, Failure unlikely

# Sewers and Manholes

## ■ Sewer Improvement Projects

What made the List?



Plus  
Concrete  
Pipes

## ■ Structural Condition Grades

- 5, Failure in 0–5 yrs
- 4, Failure in 5-10 yrs
- 3, Failure in 10-20 yrs
- 2, Failure unlikely in 20 yrs
- 1, Failure unlikely



# Sewers and Manholes

## ■ Priority Ranking

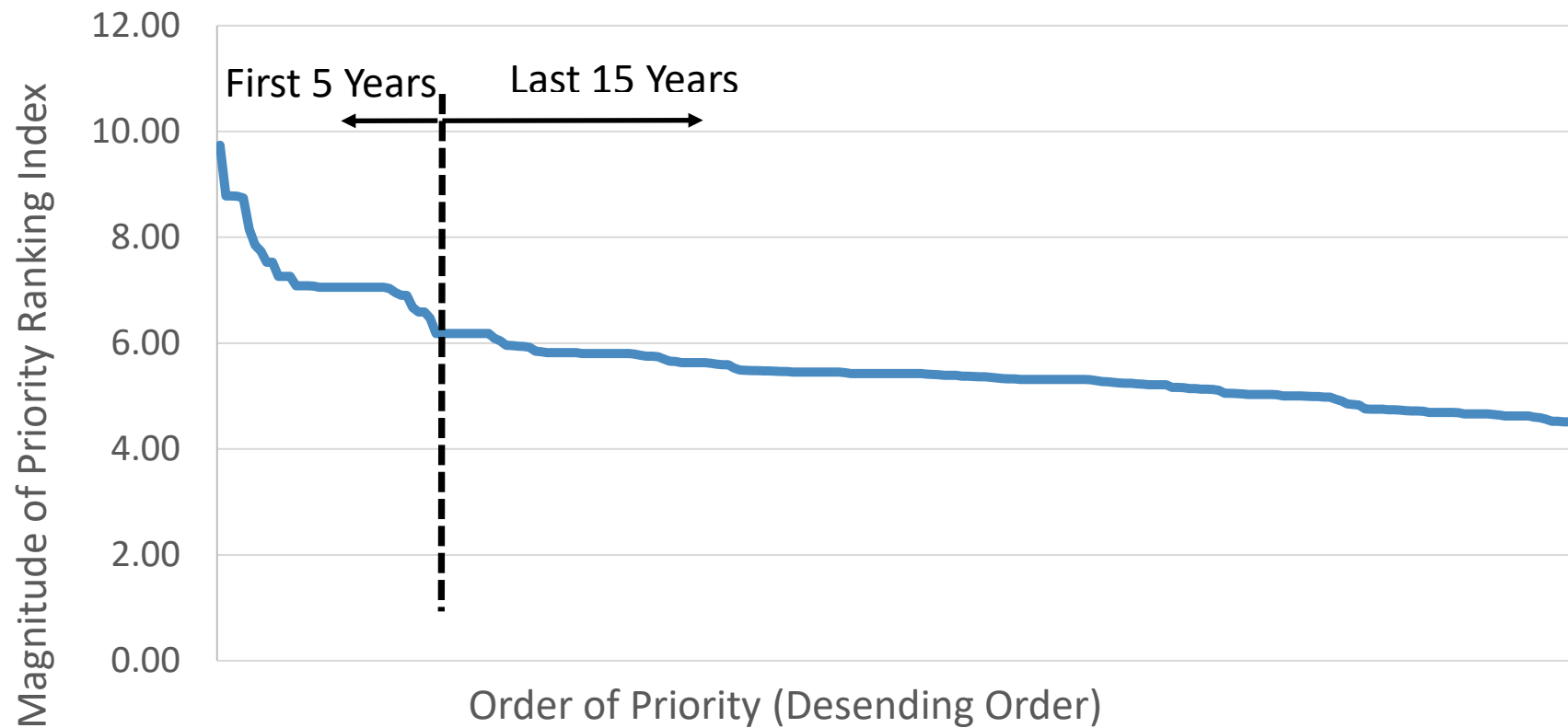
- Data were indexed values between 0.0 and 1.0.
- Multiplied by Weighting Factor
- 100-Year Service Life



Criteria	Weighting Factor
Diameter	5
PACP Structural Rating	4
Corrosivity Factor	1
Remaining Life	1
I/I Factor	0

# Sewers and Manholes

## ■ First 5 Years vs. Last 15 Years



# Sewers and Manholes

## ■ Improvement Methods

- Full Replacement (Open-Cut)
  - Cast Iron
- Lining (Trenchless)
  - Concrete Pipe
  - Ductile Iron Pipe
  - Plastic Pipe
  - Clay Pipe (PACP 4.0)
- Point Repair (Open-Cut)
  - Clay Pipe (PACP >4.0)



# Sewers and Manholes

## ■ Sewer Improvement Projects (without Basin 1K-028)

2025 Values	Next 5 Years	Last 15 Years	Total
Full Replacement	\$0.26M	\$0.96M	\$1.22M
Lining	\$5.24M	\$0.41M	\$5.65M
Point Repair	\$0	\$5.21M	\$5.21M
<b>Total</b>	<b>\$5.5M</b>	<b>\$6.6M</b>	<b>\$12.1M</b>

# Sewers and Manholes

## ■ Sewer Improvement Projects (with Basin 1K-028)

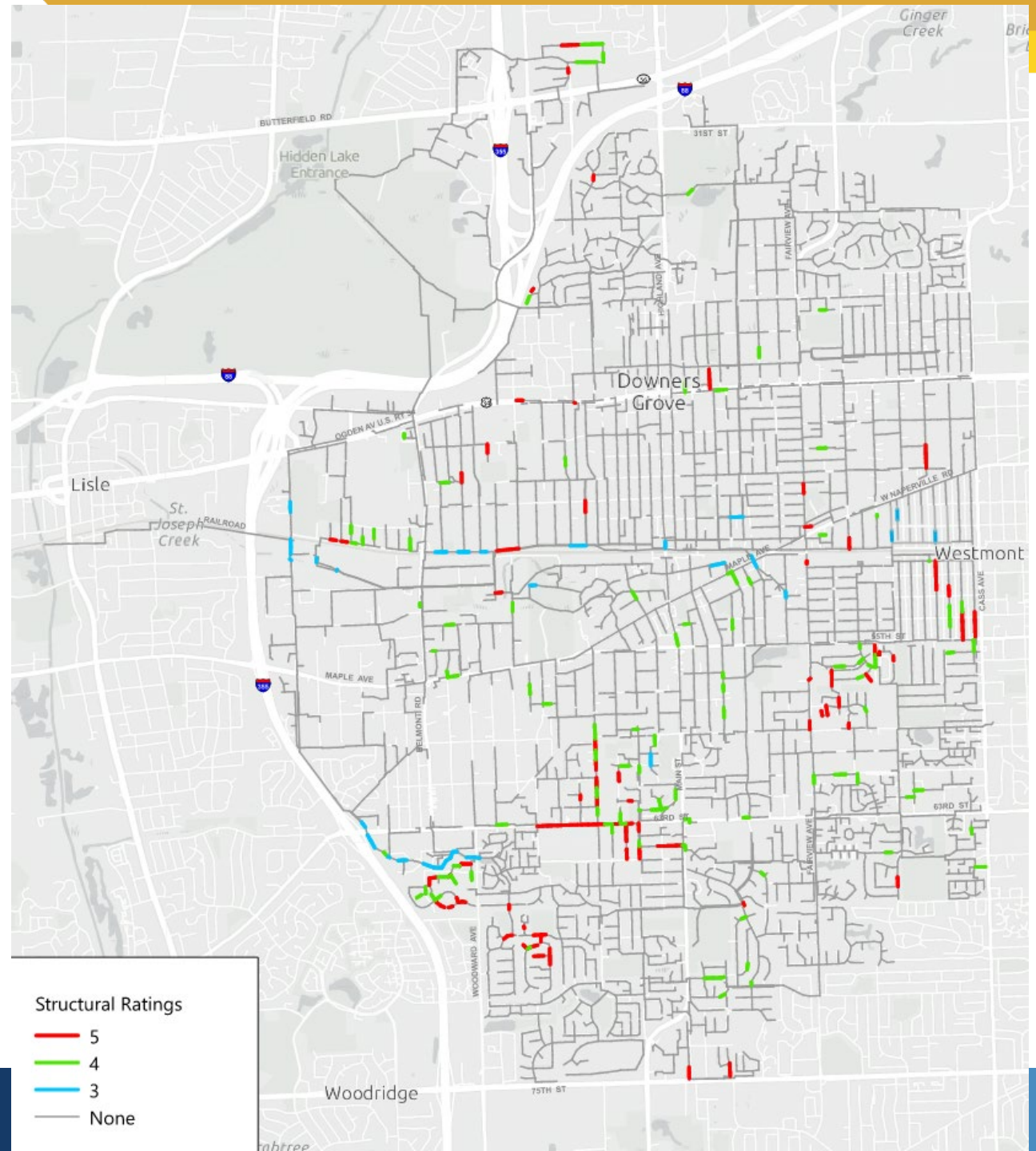
2025 Values	Next 5 Years	Last 15 Years	Total
Full Replacement	\$0.26M	\$9.91M	\$10.17M
Lining	\$5.24M	\$0.41M	\$5.65M
Point Repair	\$0	\$5.21M	\$5.21M
<b>Total</b>	<b>\$5.5M</b>	<b>\$15.6M</b>	<b>\$21.1M</b>

# — PACP Structural Ratings

■ 5

■ 4

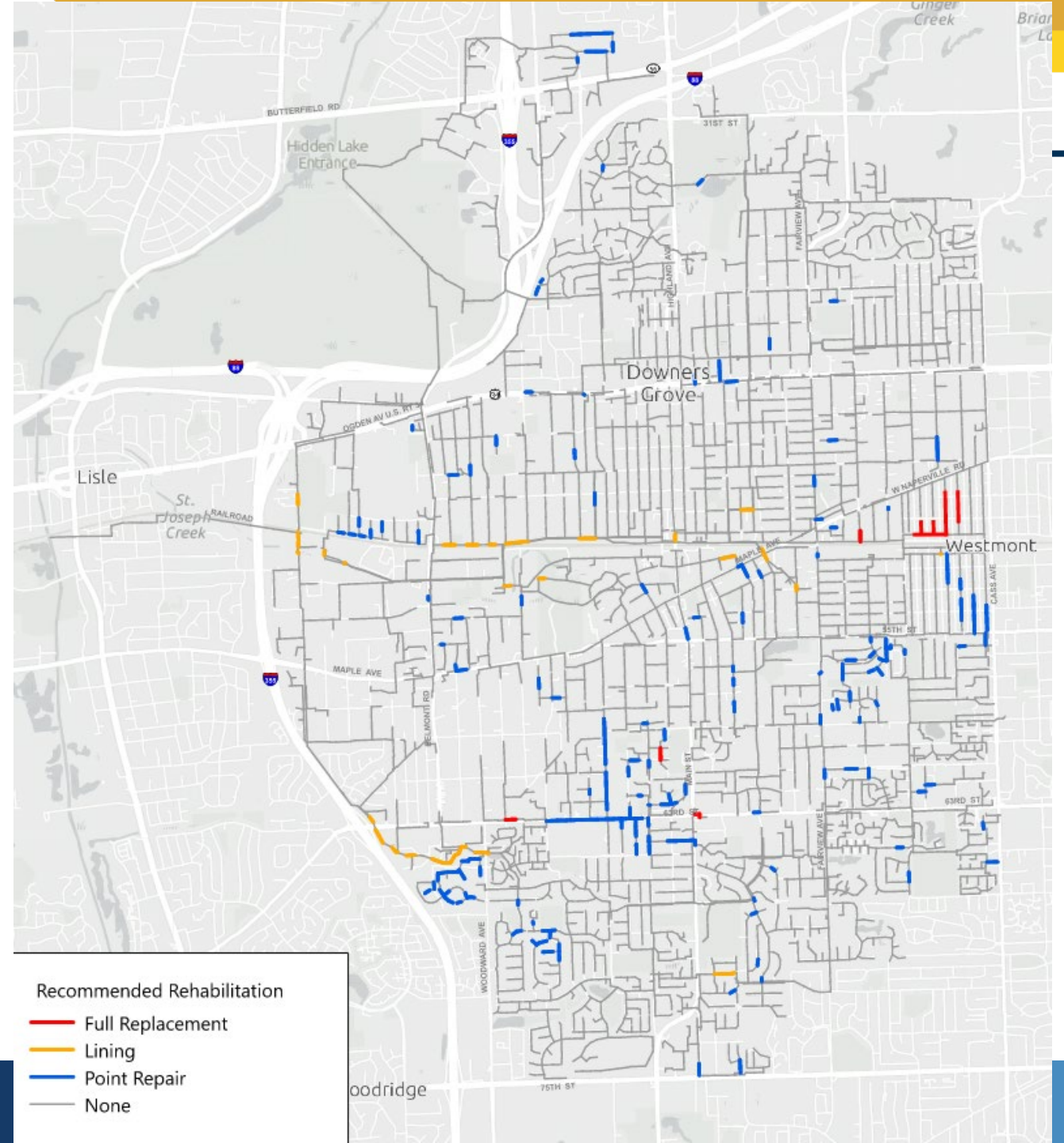
■ 3 (RCP & 1K-028 Only)





# Improvement Methods

- Full Replacement
- Lining
- Point Repair



\*\* Note – Service lateral improvements for Basin 1K-028 are not shown.

# Sewers and Manholes

## ■ Caveats

- All recommended projects should be evaluated in detail prior to proceeding with repairs to verify Plan recommendations
- The District is encouraged to coordinate projects with local municipalities, especially for road repair programs.
- The goal of this Plan is to provide the District with appropriate budgeting guidance to respond to improvement needs over the next 20 years.
- The budgeting guidance is intended as an annual average. It is anticipated that bundling projects will be advantageous and reduce costs. Some years will exceed the annual budgeting guidance and others will be less. Projects exceeding the annual budget may require financing.
- When evaluating projects in detail, upstream and downstream sewers will be evaluated and may be added to improvement projects.
- Some sewers haven't been televised yet.



# Sewers and Manholes

## ■ Quick Stats and Metrics

- 3.4% (45,407 ft) of sewers are over 100-years old now.
- 3.7% (48,462 ft) of sewers were improved since inception.
- 4.3% (57,195 ft) of sewers are planned for improvement over the next 20 years.
  - 0.3% (3,900 ft) of sewers in Basin 1K-028.
  - 0.6% (7,802 ft) of sewers over the next 5 years.
  - 3.5% (45,493 ft) of sewers over the last 15 years.
- 13.5% (177,376 ft) of sewers will be over 100-years old by 2045.
- 8.0% (105,567 ft) of sewers will have been improved since inception, as proposed, by 2045.

## Collection System – Recommended Plan

- **Lift Stations and Force Mains**

\$9.35M

- **Sewers and Manholes**

\$21.1M

- **Total Sum of Improvements**

\$30.45M

# Downers Grove Sanitary District

Providing a Better Environment

**BOARD OF LOCAL IMPROVEMENTS  
DOWNERS GROVE SANITARY DISTRICT**

**PROPOSED AGENDA**  
December 16th, 2025  
6:30 p.m.

- I. Approve Minutes of September 23rd, 2025
- II. Public Comment
- III. P722: 4919 Forest Avenue – Multi Family Apartment Building

P722

DATE 12/09/25

DOWNERS GROVE SANITARY DISTRICT  
2710 CURTISS STREET  
DOWNERS GROVE, ILLINOIS 60515  
(630) 969-0664

SANITARY SEWER SERVICE REQUEST

Location 4919 Forest Avenue

Legal Description Lot 18-20 Block 5 Subdivision E.H. Prince Addition  
to Downers Grove P.I.N. 09-08-116-004, 09-08-116-005, 09-08-116-006

Name of Owner on Deed 4919 Forest Ave, LLC Phone No. \_\_\_\_\_

Developer 4 Corners Construction, LLC Phone No. (630) 842-8843

Name of Person Making Request Lyndsey Stallter Phone No. (630) 709-8946

E mail: lstallter@cagecivil.com

Address (we will be sending information regarding this request; please be sure address is legible)

2200 Cabot Drive, Suite 325, Lisle IL, 60532

This Applicant's Interest in This Property Design Consultant  
(Owner/Developer/Beneficiary Land Trust, etc.)

Number of Acres Involved 0.477 Present Zoning DB Proposed Zoning DB

Is the Property (A) Improved X (B) Vacant \_\_\_\_\_

(A) If Improved, Describe Improvements Lots 18-20 are proposed to be consolidated to construct a multi-level apartment complex with a parking garage and associated utilities.

Number & Type of Units 13 1-Bedroom, 40 2-Bedrooms, 9 3-Bedrooms, 62 total units

(B) If Vacant or Additional Improvements or Remodeling Are Proposed, Describe \_\_\_\_\_

Number & Type of Units \_\_\_\_\_

Estimated Starting Date of Project Spring 2026

If You Propose to Annex to a Community, Which One N/A

**NOTE:** If this request is for

- a multiple family development, indicate the number of units for each bedroom count.
- a restaurant, indicate the seating capacity and hours of operation. If drive-up is proposed, give the number of orders per day.
- a commercial project, indicate the floor area.
- an office/warehouse or light manufacturing development, indicate the floor area.
- an office/research development, indicate the floor area and number of employees.
- commercial/industrial buildings(s), provide an estimate of wastewater flow in gallons per day

**\*\*SERVICE REQUEST APPROVALS ARE VALID FOR SIX MONTHS\*\***

## BOARD OF LOCAL IMPROVEMENTS MINUTES

September 23, 2025

A meeting of the Board of Local Improvements of the Downers Grove Sanitary District was held on Tuesday, August 19, 2025. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Board Members Kenneth J. Rathje, Robert T. Jungwirth, and General Manager Amy R. Underwood, Administrative Supervisor Carly Shaw, Sewer Construction Supervisor Keith W. Shaffner, Information Coordinator Alyssa J. Caballero, and Trustees Amy E. Sejnost and Mark Eddington and Attorney Dan McCormick. President Rathje called the meeting to order at 6:30 p.m. Board Member Mark Scacco was absent.

### Minutes of August 19, 2025, Meeting

A motion was made by Jungwirth seconded by Scacco approving the revised minutes of the meeting held on August 19, 2025. The motion carried.

### Public Comment – None

### P719 – 828 Warren Avenue, Downers Grove

The Board reviewed a request for sanitary sewer service from Michael Gatto, General Contractor, for a proposed new 20-unit multi-family building located at 828 Warren Avenue, Downers Grove with a gross acreage of 0.5 acres. The building is proposed to have 5 studios, 1 one-bedroom, 3 two-bedroom and 11 three-bedroom apartments. The proposed building will generate an estimated wastewater flow of 4,850 gallons per day or 97 PE per acre which is above the District design flow allocation of 25 PE per acre per parcel. Additional Trunk Sewer Service Charge will be collected for the overage of the flow allocation. The downstream trunk sewers have adequate reserve capacity to serve this request. Staff recommended approval of this request. Rathje inquired about the depth of the sewer. Staff informed Rathje that the sewer is around 23 feet deep at the connection point. Jungwirth inquired about the General Contractor. Staff informed Jungwirth that the General Contractor will be Michael Gatto. A motion was made by Jungwirth seconded by Rathje approving this request subject to annexation, receipt of Illinois EPA permit, payment of all fees per ordinance, compliance with all District ordinances and standard conditions. The motion carried. (Votes recorded: Ayes– Rathje and Jungwirth.)

### P720 – 5112 Forest Avenue, Downers Grove

The Board reviewed a request for sanitary sewer service from Brownstone Homes Ltd, owner, for a proposed new mixed-use building located at 5112 Forest Avenue, Downers Grove with a gross acreage of 0.6 acres. The building is proposed to have 1 restaurant, 3 retail units, 9 office units and 5 residential units. The proposed building will generate an estimated wastewater flow of 10,200 gallons per day or a density of 163 PE per acre, which is above the District design flow allocation of 25 PE per acre for parcels. Additional Trunk Sewer Service Charge will be collected for the overage of the flow allocation. The downstream trunk sewers have adequate reserve capacity to serve this request. Staff recommended approval of this request. Jungwirth inquired about parking for the building. Staff informed Jungwirth the parking is proposed on the bottom floor. Rathje inquired about the layout of the building and how water meters and billing will be handled. Staff informed Rathje that they are not sure if the billing will be for each unit or the building as a whole. A motion was made by Jungwirth seconded by Rathje approving this request subject to annexation, receipt of

Illinois EPA permit, payment of all fees per ordinance, compliance with all District ordinances and standard conditions. The motion carried. (Votes recorded: Ayes– Rathje and Jungwirth.)

P721 – 3900 Finley Road, Downers Grove

The Board reviewed a request for sanitary sewer service from Tom Kracun of Pinnacle Engineering Group for a proposed warehouse and distribution building located at 3900 Finley Road, Downers Grove with a gross acreage of 9.7 acres. This property is within the District's Facilities Planning Area (FPA) but is not within the District's current corporate limits. The proposed building will generate an estimated wastewater flow of 2,070 gallons per day or a density of 2.1 PE per acre, which is below the District design flow allocation of 25 PE per acre for commercial parcels. Service can be provided to the proposed building by connecting to the sanitary main to the west, in the University of Illinois Property. The downstream trunk sewers have adequate reserve capacity to serve this request. Staff recommended approval of this request. Rathje inquired about the ownership of the property that will have to be crossed to tap into the public main. Staff informed Rathje that the sanitary service will cross Nicor, and University of Illinois property. The owner will be required to submit a completed easement agreement from both property owners to complete the sanitary permit review. Jungwirth inquired if this property is served by the Northwest lift station. Staff confirmed with Jungwirth that the sanitary flow will go to Northwest lift station. A motion was made by Jungwirth seconded by Rathje approving this request subject to annexation, receipt of Illinois EPA permit, payment of all fees per ordinance, compliance with all District ordinances and standard conditions. The motion carried. (Votes recorded: Ayes– Rathje and Jungwirth.)

Upon a motion by Jungwirth seconded by Rathje, the meeting was adjourned at 6:53 p.m. The motion carried.

Approved: December 16, 2025

Attest: \_\_\_\_\_  
Clerk

\_\_\_\_\_  
President

**BOARD OF LOCAL IMPROVEMENTS**  
**December 16th, 2025**  
**STAFF BRIEFING**

P722: 4919 Forest Avenue, Downers Grove, IL

**REQUEST:**

Lyndsey Stallter, Project Engineer of Cage Engineering, is requesting sanitary sewer service for a proposed new 62 unit multi-family building. The building is proposed to have 13 one-bedroom, 40 two-bedroom and 9 three-bedroom apartments. This property has a combined gross acreage of .63 acres. This property is within the District's Facilities Planning Area (FPA) and within the District's current corporate limits. The proposed building will generate an estimated wastewater flow of 16,650 gallons per day or a density of 264 PE per acre, which is above the District design flow allocation of 25 PE per acre for parcels. Additional Trunk Sewer Service Charge will be collected for the overage of the flow allocation. This is based on a flow factor of 1 bedroom at 1.5 PE, two and three bedrooms at 3 PE.

**SUMMARY:**




Service can be provided to the property by the existing sanitary sewer main located in Forest Avenue in front of the property. The downstream trunk sewers have adequate reserve capacity to serve this request. Staff recommend approval of this request subject to receipt of an Illinois EPA permit and payment of all fees per ordinance.

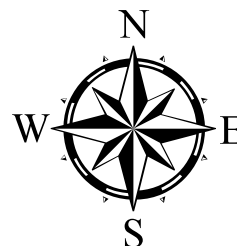


**Downers Grove Sanitary District  
P722 - Multi Family Building  
4919 Forest Avenue**



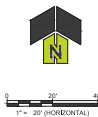
## Legend

-  DGSD Annexed Parcels  
 Unannexed Parcels  
 Sanitary Manholes  
 Sanitary Sewer Main



# TOPOGRAPHIC AND BOUNDARY SURVEY

CURRENT P.L.N.:  
09-10-18-005-0000  
09-10-18-006-0000  
09-10-18-007-0000



## OWNER

4 CORNERS CONSTRUCTION, LLC  
3940 94th AVENUE  
ST. CHARLES, IL 60174

## SURVEYED AREA

2,319 SQUARE FEET (0.487 ACRE)

COORDINATES AND BEARINGS ARE BASED UPON THE ILLINOIS STATE PLANE COORDINATE SYSTEM, EAST ZONE (NAD 83), ADJUSTED TO GROUND VALUES, AS ESTABLISHED BY REAL-TIME KINEMATIC (RTK) GLOBAL NAVIGATION SATELLITE SYSTEM (GNSS) UTILIZING GPS OBSERVATIONS.

## LEGAL DESCRIPTION

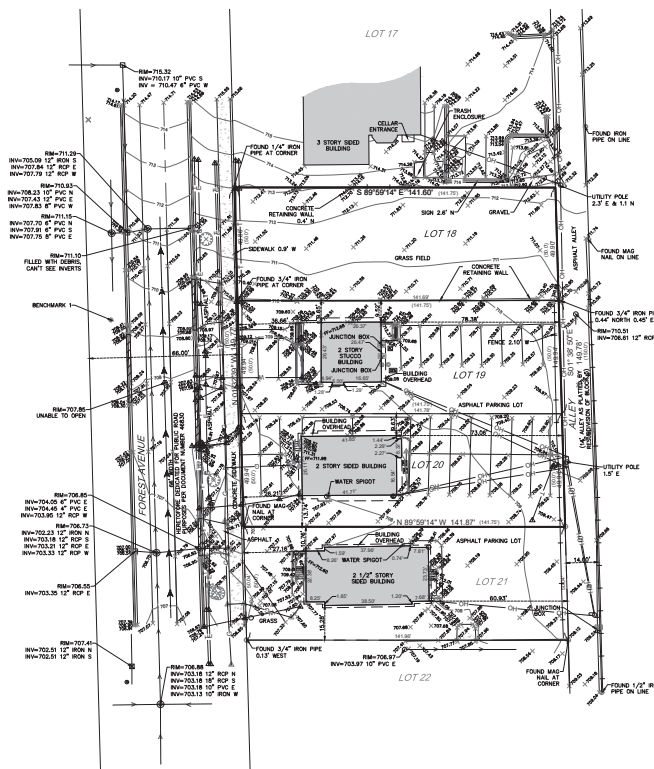
LOTS 18, 19 AND 20 IN THE RESUBDIVISION OF BLOCK 5 OF E.A. PRINCE AND COMPANY'S ADDITION TO OWNERS GROVE, IN SECTIONS 6, 7 AND 8, TOWNSHIP 39 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT OF SAID RESUBDIVISION RECORDED OCTOBER 24, 1991 AS DOCUMENT 06831, IN DAUPHIN COUNTY, ILLINOIS.

## BENCHMARKS

REFERENCE BENCHMARK: 2008 GEODETIC SURVEY MONUMENT 013012  
3.17 BRASS DISC SET IN CONCRETE BOLT ABOVE GRADE AT  
NORTHEAST CORNER OF WASHINGTON STREET AND ANDERSON AVENUE.  
STATION IS 27.4' SOUTHWEST OF A POWER POLE, 44.5' EAST OF A  
LIGHT POLE, AND 79.4' NORTHEAST OF A FINE SIGNAL.  
ELEVATION: 751.76 DATUM: NAVD83-GEOD19

SITE BENCHMARK 1:  
SOUTHWEST BOLT (TAGGED BOLT) FIRE HYDRANT AT 40th FOREST  
AVENUE.  
ELEVATION: 751.33 DATUM: NAVD83-GEOD19

SITE BENCHMARK 2:  
SQUARE CONCRETE BASE OF FIRST LIGHT POLE SOUTH OF  
BENCHMARK 1 SQUARE CUT ON EAST SIDE OF BASE.  
ELEVATION: 757.88 DATUM: NAVD83-GEOD19



## SURVEYOR'S NOTES

1. DISTANCES ARE MARKED IN FEET AND DECIMAL PLACES THEREOF. NO DIMENSION SHALL BE ASSUMED BY SCALE MEASUREMENT HEREON. DISTANCES AND/OR BEARINGS SHOWN IN PARENTHESES ( ) ARE RECORD OR DEED VALUES, NOT FIELD MEASUREMENTS.
2. COMPARE THIS PLAT, BENCHMARKS AND ALL SURVEY MONUMENTS BEFORE BUILDING AND IMMEDIATELY REPORT ANY DISCREPANCIES TO THE SURVEYOR.
3. THIS SURVEY IS SUBJECT TO MATTERS OF TITLE, WHICH MAY BE REVEALED BY A CURRENT TITLE REPORT, EASEMENTS, EMBODIMENTS AND OTHER RESTRICTIONS WHICH MAY BE FOUND IN A CURRENT TITLE REPORT, LOCAL ORDINANCES, DEEDS OR OTHER INSTRUMENTS OF RECORD MAY NOT BE SHOWN.
4. UNLESS OTHERWISE NOTED, ONLY THE IMPROVEMENTS WHICH WERE VISIBLE FROM ABOVE GROUND AT THE TIME OF THE SURVEY AND THROUGH A NORMAL SEARCH AND REASONABLE DUE DILIGENCE OF THE SURVEYOR ARE SHOWN ON THIS PLAT. LAWN SPRINKLERS, IF ANY, ARE NOT SHOWN ON THIS SURVEY.
5. THIS SURVEY MAY NOT REFLECT ALL UTILITIES OR IMPROVEMENTS, IF SUCH ITEMS ARE HIDDEN BY LANDSCAPING OR ARE COVERED BY LEAVES OR OTHER OBSTRUCTIONS, THERE MAY BE ADDITIONAL UTILITIES OR IMPROVEMENTS THAT HAVE NOT BEEN FOUND.
6. UNDERGROUND UTILITIES INCLUDING, BUT NOT LIMITED TO, STORM AND SANITARY SEWERS, WATER MAINS, TELEPHONE AND ELECTRIC CABLES OR CABLES, GAS MAINS AND ALL SERVICE LINES SHOWN HEREON ARE BASED ON THE ACTUAL OBSERVED LOCATION AT AN OPEN MANHOLE. THE EXACT LOCATION MAY DIFFER FROM THE LOCATION SHOWN HEREON.
7. OTHER THAN VISIBLE IMPROVEMENTS NOTED HEREON, THIS SURVEY MAKES NO CLAIMS REGARDING THE ACTUAL PRESENCE OR ABSENCE OF ANY SERVICE OR UTILITY LINE. CONTROLLING UNDERGROUND EXPLORATORY EFFORTS TOGETHER WITH UTILITY MARKINGS (GULLIES, DUGS, PRIVATE, ETC.) IS RECOMMENDED TO DETERMINE THE FULL EXTENT OF UNDERGROUND SERVICE AND UTILITY LINES.
8. THIS SURVEY WAS PREPARED FOR DEANER BUILDERS, INC. (CLIENT), BASED ON A FIELD SURVEY COMPLETED ON MAY 28, 2024.
9. CAGE CIVIL ENGINEERING, LLC IS A PROFESSIONAL DESIGN FIRM, CURRENT LICENSE NO. 184007977, EXPIRES APRIL 30, 2024.

## LEGEND

BOUNDARY LINE =	EX. CONTOUR =
P.O.D. LINE =	FOUND IRON PIPE/POLE =
EASEMENT LINE =	EX. STORM MANHOLE =
PAVEMENT LINE =	EX. CATCH BASIN =
CURB & GUTTER =	EX. INLET =
CONCRETE SEWER =	EX. SANITARY MANHOLE =
SANITARY LINE =	EX. DOWN DRAIN / CLEANOUT =
STORM LINE =	EX. WATER MAIN MARKER =
EX. WATER MAIN =	EX. VALVE BOX =
EX. UNDERGROUND ELECTRIC LINE =	EX. VALVE VALET =
EX. TELEPHONE LINE =	EX. BOLLARD =
EX. UNDERGROUND UTILITY LINE =	EX. SIGN =
EX. GAS MAIN =	EX. DECIDUOUS TREE =
EX. WOODEN FENCE =	EX. GRADE SHOT =
EX. AN CONCRETE =	EX. CONCRETE =
EX. ELECTRICAL OUTLET =	EX. BUILDING =
EX. TELEPHONE MANHOLE =	EX. DEEPENED CURB =
EX. GAS MAIN MARKER =	RECORD INFORMATION =
EX. ELECTRIC METER =	MEASURED INFORMATION =
EX. UTILITY POLE =	
EX. ELECTRIC LIGHT POLE =	

## SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS )  
COUNTY OF DAUPHIN )  
I, GABRIELA PRASINIA, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, HEREBY CERTIFY THAT THIS PLAT AND THE SURVEY UPON WHICH IT IS BASED HAVE BEEN PREPARED FOR THE USES AND PURPOSES HEREIN SET FORTH.  
ALL DIMENSIONS ARE GIVEN IN FEET AND DECIMALS THEREOF.  
GIVEN UNDER MY HAND AND SEAL THIS 29th DAY OF JUNE, A.D. 2024.  
*Gabriela Prasinha*  
GABRIELA PRASINIA  
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3862  
LICENSE EXPIRES NOVEMBER 30, 2024  
FOR INTERNAL REVIEW ONLY  
THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.  
DATE OF FIELD SURVEY: MAY 28, 2024

2024-11-28T10:00:00  
GABRIELA PRASINIA  
P.L.N. 09-10-18-007-0000  
WWW.CAGECIVIL.COM



## REVISIONS

NO.	DESCRIPTION

4 CORNERS MULTIFAMILY HIGH RISE  
DOWNERS GROVE, IL  
TOPOGRAPHIC & BOUNDARY SURVEY

DATE: 06/28/2024  
SCALE: 1"=20'  
SHEET NUMBER

DOWNERS GROVE SANITARY DISTRICT

M E M O

TO: Amy R. Underwood  
General Manager

FROM: Carly Shaw  
Administrative Supervisor

DATE: December 9, 2025

RE: Administrative Services Progress Report – November 2025

ADMINISTRATIVE

Employee Functions

The District held the holiday luncheon for employees on December 4 at Grand Duke's in Downers Grove. Almost all staff were in attendance.

Reimbursement Program for Sanitary Sewer  
Backups Caused by Public Sanitary Sewer Blockages

We have not received any new claims this month, so I have not enclosed an updated report.

Technology Update

The new copier was installed at the Admin Center in November. The invoice is being paid in December Claim Ordinance.

We are in the process of upgrading cell phones for District staff. Only a few remain to be done. I had decided to convert all staff to Apple devices and do replacements all at one time to simplify the process. So far conversions are going smoothly using the Apple Business Manager and Meraki to push any District issued applications to the devices. The Verizon cell phone invoice reflects these device purchases in December's Claim Ordinance. By timing the purchases correctly, we can save the District money on these upgrades. Since the release of the iPhone 17, the government pricing for the iPhone 16 dropped to \$49.99 per device saving us \$150 per device. We do also sell the old devices to Gazelle which more than cover the cost of the upgrades.

We have begun using the file integration between UKG, the timekeeping software, and BS&A our accounting software to help make the payroll process easier. We have had to work out some formatting issues but other than that it appears to transition quite well.

The most recent counts on Invoice Cloud for paperless customers are 5,417 and for auto pay is 9,271. We believe this may be the highest the District has had for these options.

There was a cyber attack on my email in November that was quickly discovered and mitigated by Concentric. This appears to be an email only attack and we continue to work with Concentric and Exodus Technology to monitor activity. We have also opened communication with our Cyber

Insurance Company, CFC, as they have resources they can provide to assist in our efforts to correct this and prevent this from happening again.

## FINANCIAL

### Treasurer's Report and Investment Activity

The monthly Treasurer's Report and the District's Investment Schedule with detailed investment information (financial institution name, current rate, and dollar amount) are provided separately in the packet each month. The Schwab statement and information sheet are also attached to the investment schedule. I continue to research options for our money being held in the Schwab Money Market account to see how we can maximize earnings. I am also in process of setting up a meeting with our Chase reps to discuss how we can earn more interest on our excess funds while keeping them flexible so that we can access them as needed.

### User Billing

The billing information attached includes the November billed amounts and the past due balances. As previously mentioned, we have begun adding penalty since October due date. I have made some changes to the attachment to better reflect the past due, and penalty amounts as our billing periods do not have 30-day payment terms. Reports from BS&A show the amounts under 30 days that were not paid by the due date and the penalties applied. I felt these needed to be shown on the numbers we provide you to give the most accurate information.

cc: AES, JMW, ME, KJR, RTJ, MJS, DM

## USER BILLING SUMMARY

### User Charge System

Billings for November 2025 were as follows:

User	\$509,175.21
Surcharge	31,588.93
Monthly fees	452,191.14
Total	<u>\$992,955.28</u>
Billable Flow	156,669,295
Budgeted Billable Flow	147,691,684
% Actual/Budgeted Billable Flow	106.08%
YTD Billable Flow	1,202,541,455
YTD Budgeted Billable Flow	1,175,296,508
% Actual/Budgeted Billable Flow	102.32%

The user accounts receivable balance on 11/30/2025 is \$1,357,614.70 and consists of:

Current charges due 11/14/2025	\$1,105,443.65
Past due charges and penalty	252,171.05
Total	<u>\$1,357,614.70</u>

Penalties applied beginning with October 15 due date:

<u>Age</u>	<u>User Charges</u>	<u>Penalty</u>	<u>Totals</u>
< 30 days past due	\$140,575.39	\$17,141.76	\$157,717.15
30 days past due	46,776.77	6,142.20	\$52,918.97
60 days past due	46,206.58	7,026.45	\$53,233.03
90 days & greater past due	128,877.29	0.00	\$128,877.29
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Totals	\$362,436.03	\$30,310.41	\$392,746.44

Summary of  
Past Due Charges  
(90 Days and Over)

Five Year Comparison

**November**

	<u>Year</u>	<u>User Charges</u>	<u>Penalty</u>	<u>Total</u>
*	2025	128,877.29	0.00	128,877.29
	2024	57,855.31	11,152.84	69,008.15
	2023	96,576.55	14,657.14	111,233.69
	2022	38,280.18	7,297.03	45,577.21
	2021	75,609.04	14,075.96	89,685.00

\*This figure includes user, monthly, and surcharge fees. Previous years only include the user fees.

**Twelve Months Ending October 2025**

	<u>Month</u>	<u>User Charges</u>	<u>Penalty</u>	<u>Total</u>
*	11/30/25	128,877.29	0.00	128,877.29
*	10/31/25	246,777.28	0.00	246,777.28
*	9/30/25	181,895.66	0.00	181,895.66
	8/31/25	59,561.24	0.00	59,561.24
	7/31/25	48,531.09	0.00	48,531.09
	6/30/25	41,793.59	0.00	41,793.59
	5/31/25	50,355.08	4,519.84	54,874.92
	4/30/25	49,215.76	4,537.26	53,753.02
	3/31/25	48,906.08	8,057.89	56,963.97
	2/28/25	57,547.99	10,457.69	68,005.68
	1/31/25	52,633.71	10,048.26	62,681.97
	12/31/24	54,278.06	10,450.83	64,728.89

\*These months include the user, monthly, and surcharge fees. Previous months only include the user fees.

Another round of collection letters will be sent out in December. To reflect the correct past due totals and penalties applied, I have added a row to show the accounts that fall past due when they are unpaid by the due date. This may be less than 30 days as bills are sent out around the 23rd of each month due by the 15th of the following month.

**To:** Amy Underwood, General Manager  
**From:** Marc Majewski, Operations Supervisor  
**Date:** December 9, 2025  
**Subject:** November 2025 WWTC Operations Report

Dear Amy,

Please find attached the detailed operating data and monthly report to the Illinois EPA for November.

**Operations Highlights:**

**1. Monthly flow:**

- Average daily flows: 6.75 (Million Gallons per Day)
- Total precipitation: 1.47 inches
- Excess Flow days: 0
- Days of discharge over 11 MGD: 0

**2. Activated Sludge:**

- Good operating performance observed throughout November.
- Predominance of floc formers resulted in efficient solids settling.

**3. Anaerobic Digesters:**

- Pumped Volumes:
  - Primary Sludge: 743,570 gallons
  - TWAS to Dig 4 (Thickened Waste Activated Sludge): 298,702 gallons
  - Total WAS to Digester 4: 298,702 gallons
  - Waste grease: 240,672 gallons

**4. Digester Gas:**

- Total production: 4,012,289 cubic feet
- Usage Breakdown:
  - Heat Exchangers: 351,135 cubic feet
  - CHP facilities: 2,826,584 cubic feet
- Flared gas recorded: 141,072 cubic feet
- Munters dehumidifier gas consumption: 693,498 cubic feet

**5. Biosolids:**

- 106 Dry tons of class A biosolid was distributed in the month of November.

**6. Electricity:**

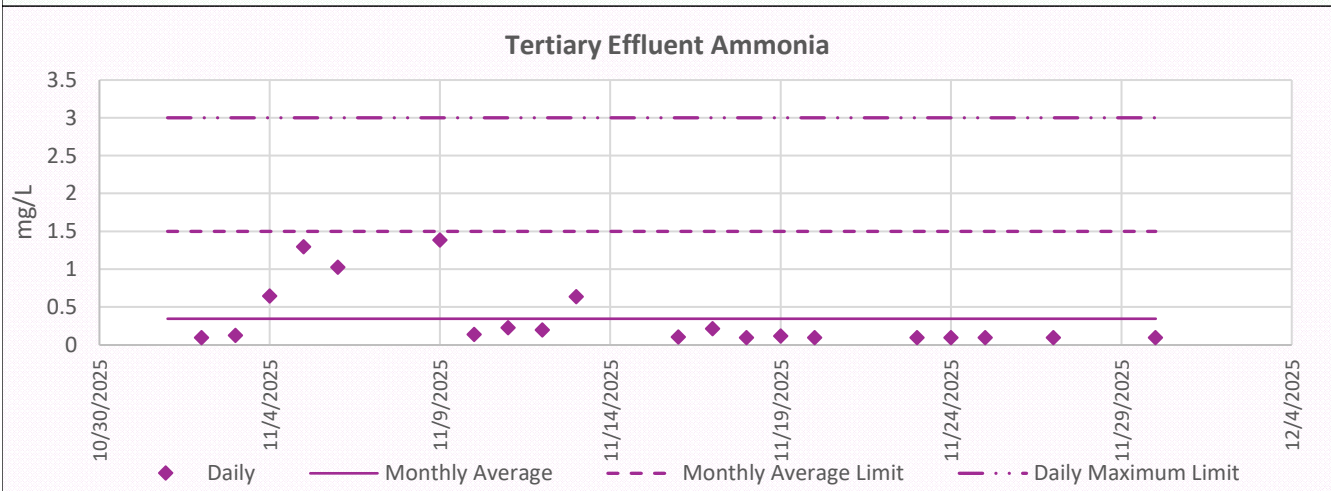
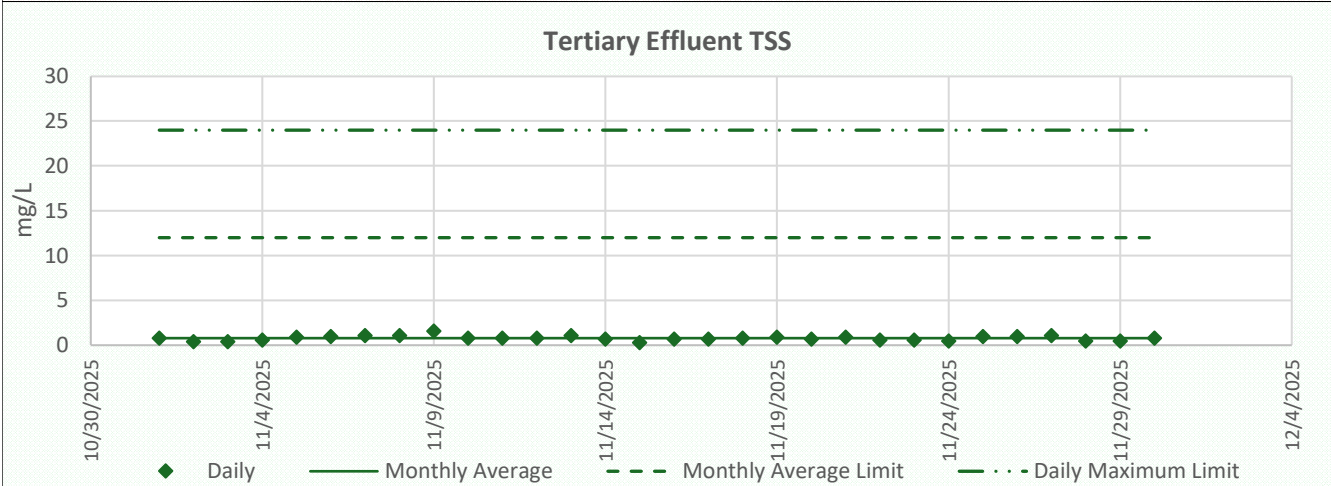
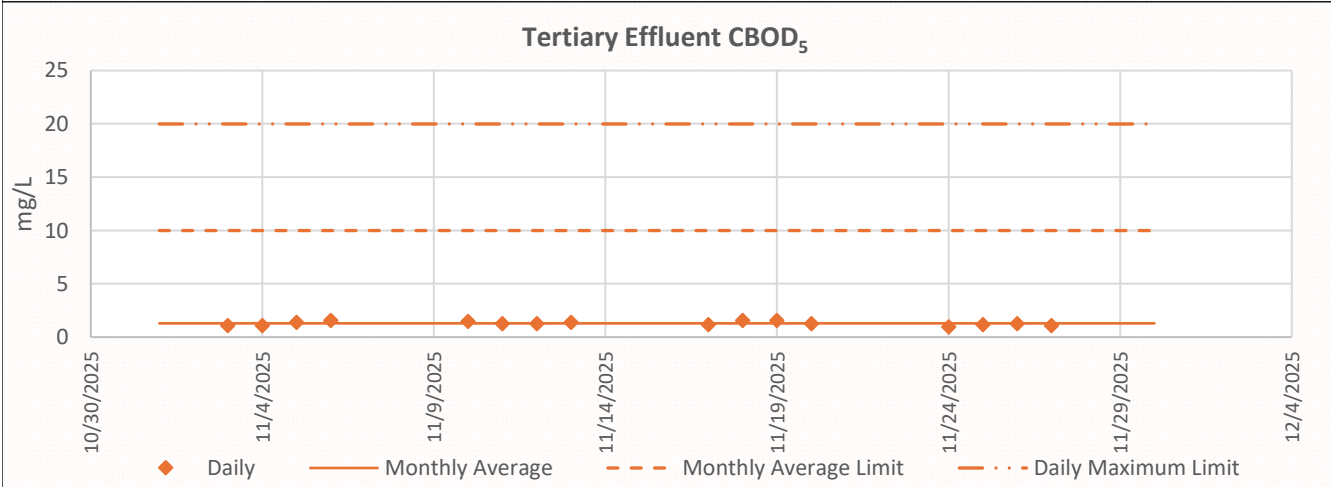
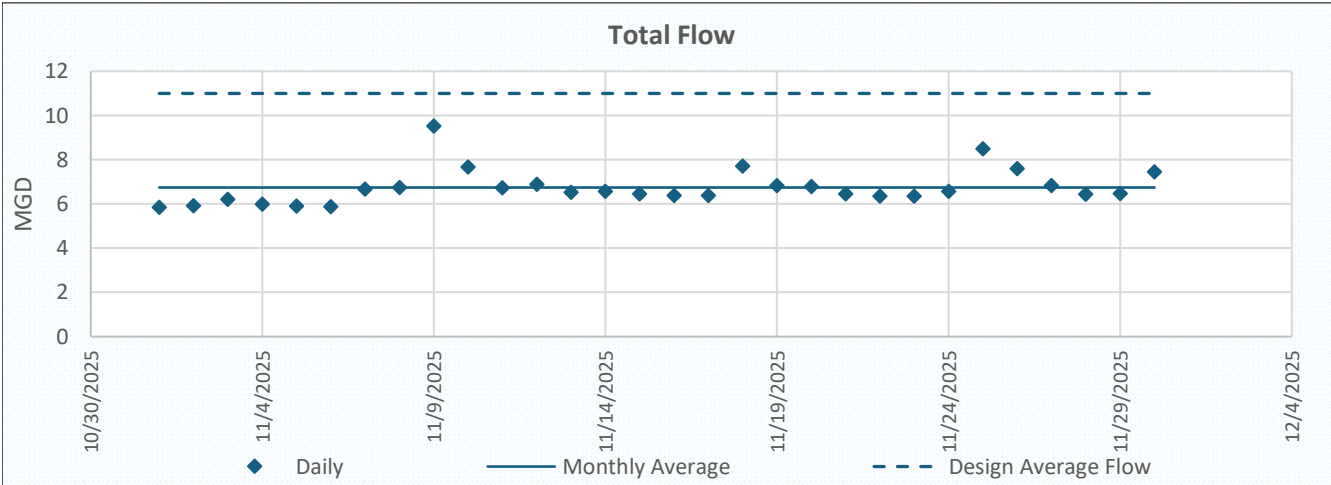
- Overall net energy from ComEd: 182,502
- Electricity generated by CHP system: 208,885 kWh
- Monthly net energy (including natural gas usage): 203 MWh

Recipients: ME, AES, JMW, KJR, RTJ, MJS, CS, DM

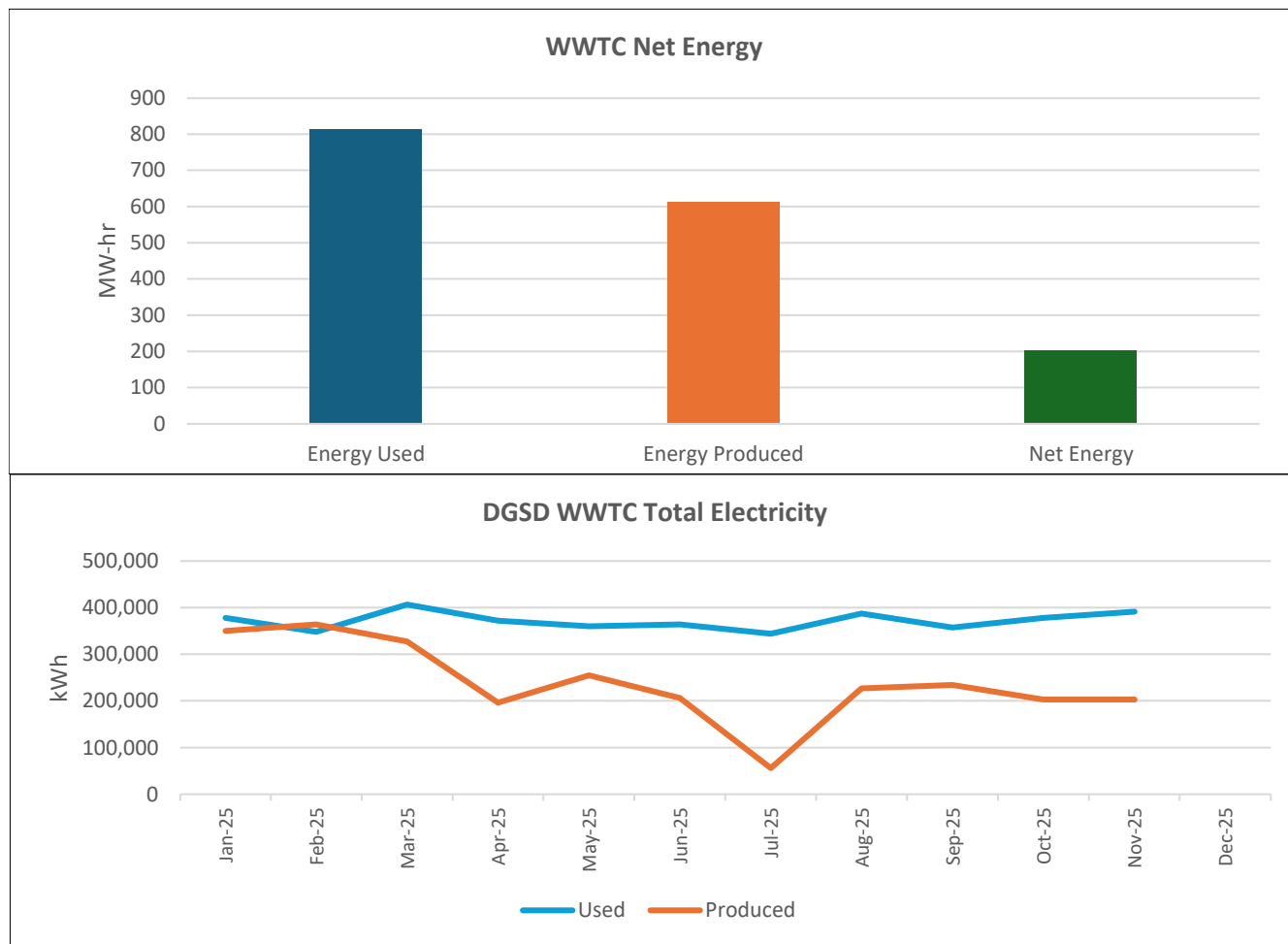
Sincerely,

Marc Majewski

Operations Supervisor







	Electricity Used kWh	Electricity Produced			Electricity Savings*	REC Sales
		CHP1 kWh	CHP2 kWh	Total kWh		
Jan-25	378,177	172,164	177,717	349,881	\$ 14,664.07	\$ 9,680.20
Feb-25	347,830	181,973	182,371	364,344	\$ 28,824.00	\$ 10,096.05
Mar-25	406,994	131,167	196,321	327,488	\$ 16,243.80	\$ 8,925.35
Apr-25	372,167	0	195,969	195,969	\$ 9,994.42	\$ 4,944.00
May-25	359,786	0	254,536	254,536	\$ 10,689.07	\$ 6,437.50
Jun-25	363,710	0	206,012	206,012	\$ 11,118.49	
Jul-25	344,117	0	56,274	56,274	\$ 3,545.06	
Aug-25	386,921	0	227,142	227,142	\$ 13,174.24	
Sep-25	357,236	0	234,177	234,177	\$ 11,005.05	
Oct-25	378,170	0	202,757	202,757	\$ 11,151.64	
Nov-25	391,388	0	202,885	202,885		
Dec-25						
					\$ 130,409.82	\$ 40,083.10

\*Savings calculated on electricity supply and electricity sold to ComEd. Charges based on peak kW are not included.

Feb-25 savings is missing the electricity sold to ComEd as they have not paid yet.

# Monthly Operations Report Page 1

	WWTC Rainfall	B01 Parshall Flume Flow Max	B01 Parshall Flume Flow Min	B01 Parshall Flume Flow Avg (Daily Total)	A01 Parshall Flume Flow Max	A01 Parshall Flume Flow Avg (Daily Total)	C01 Int Clar #1 Flow Max	C01 Int Clar #1 Flow Avg (Daily Total)	Outfall 003 Flow Max	Outfall 003 Flow Avg (Daily Total)	Total Flow Leaving WWTC Avg (Daily Total)	Total Flow Leaving WWTC Max MGD	002 Outfall Flow Avg (Daily Total)
Date	inches	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD
11/1/2025	0.00	6.47	2.97	5.84	0.00	0.00	0.00	0.00	0.00	0.00	5.84	6.47	0.00
11/2/2025	0.00	5.96	2.91	5.91	0.00	0.00	0.00	0.00	0.00	0.00	5.91	5.96	0.00
11/3/2025	0.00	6.83	2.91	6.21	0.00	0.00	0.00	0.00	0.00	0.00	6.21	6.83	0.00
11/4/2025	0.00	6.84	2.73	5.99	0.00	0.00	0.00	0.00	0.00	0.00	5.99	6.84	0.00
11/5/2025	0.00	7.05	3.09	5.90	0.00	0.00	0.00	0.00	0.00	0.00	5.90	7.05	0.00
11/6/2025	0.00	6.61	2.79	5.87	0.00	0.00	0.00	0.00	0.00	0.00	5.87	6.61	0.00
11/7/2025	0.22	6.76	3.79	6.67	0.00	0.00	0.00	0.00	0.00	0.00	6.67	6.76	0.00
11/8/2025	0.48	6.61	3.14	6.74	0.00	0.00	0.00	0.00	0.00	0.00	6.74	6.61	0.00
11/9/2025	0.05	16.72	7.05	9.52	0.00	0.00	0.00	0.00	0.00	0.00	9.52	16.72	0.00
11/10/2025	0.06	8.90	4.55	7.66	0.00	0.00	0.00	0.00	0.00	0.00	7.66	8.90	0.00
11/11/2025	0.00	8.14	1.79	6.73	0.00	0.00	0.00	0.00	0.00	0.00	6.73	8.14	0.00
11/12/2025	0.00	8.12	3.94	6.89	0.00	0.00	0.00	0.00	0.00	0.00	6.89	8.12	0.00
11/13/2025	0.00	8.08	3.69	6.53	0.00	0.00	0.00	0.00	0.00	0.00	6.53	8.08	0.00
11/14/2025	0.00	7.94	3.67	6.57	0.00	0.00	0.00	0.00	0.00	0.00	6.57	7.94	0.00
11/15/2025	0.00	7.30	3.57	6.45	0.00	0.00	0.00	0.00	0.00	0.00	6.45	7.30	0.00
11/16/2025	0.00	6.97	3.21	6.38	0.00	0.00	0.00	0.00	0.00	0.00	6.38	6.97	0.00
11/17/2025	0.00	7.26	3.21	6.38	0.00	0.00	0.00	0.00	0.00	0.00	6.38	7.26	0.00
11/18/2025	0.31	7.68	4.33	7.71	0.00	0.00	0.00	0.00	0.00	0.00	7.71	7.68	0.00
11/19/2025	0.00	8.42	4.23	6.83	0.00	0.00	0.00	0.00	0.00	0.00	6.83	8.42	0.00
11/20/2025	0.00	8.07	3.61	6.78	0.00	0.00	0.00	0.00	0.00	0.00	6.78	8.07	0.00
11/21/2025	0.00	8.17	3.61	6.45	0.00	0.00	0.00	0.00	0.00	0.00	6.45	8.17	0.00
11/22/2025	0.00	6.72	3.36	6.35	0.00	0.00	0.00	0.00	0.00	0.00	6.35	6.72	0.00
11/23/2025	0.00	6.69	3.17	6.35	0.00	0.00	0.00	0.00	0.00	0.00	6.35	6.69	0.00
11/24/2025	0.02	7.55	3.45	6.56	0.00	0.00	0.00	0.00	0.00	0.00	6.56	7.55	0.00
11/25/2025	0.32	7.66	4.59	8.49	0.00	0.00	0.00	0.00	0.00	0.00	8.49	7.66	0.00
11/26/2025	0.00	8.52	4.66	7.59	0.00	0.00	0.00	0.00	0.00	0.00	7.59	8.52	0.00
11/27/2025	0.00	8.30	4.06	6.83	0.00	0.00	0.00	0.00	0.00	0.00	6.83	8.30	0.00
11/28/2025	0.00	7.00	3.71	6.44	0.00	0.00	0.00	0.00	0.00	0.00	6.44	7.00	0.00
11/29/2025	0.00	6.89	3.69	6.47	0.00	0.00	0.00	0.00	0.00	0.00	6.47	6.89	0.00
11/30/2025	0.01	7.63	4.08	7.45	0.00	0.00	0.00	0.00	0.00	0.00	7.45	7.63	0.00
Minimum	0.00	5.96	1.79	5.84	0.00	0.00	0.00	0.00	0.00	0.00	5.84	5.96	0.00
Maximum	0.48	16.72	7.05	9.52	0.00	0.00	0.00	0.00	0.00	0.00	9.52	16.72	0.00
Total	1.47	231.84	109.55	202.55	0.00	0.00	0.00	0.00	0.00	0.00	202.55	231.84	0.00
Average	0.05	7.73	3.65	6.75	0.00	0.00	0.00	0.00	0.00	0.00	6.75	7.73	0.00

## Monthly Operations Report Page 2

	Tertiary Flow	MLSS Avg	Activated Sludge Inventory Lbs MLSS	Activated Sludge SRT Days	15 Minutes Aeration Settling %	30 Minutes Aeration Settling %	60 Minutes Aeration Settling %	Sludge Volume Index	System 1 RAS TSS	System 2 RAS TSS	Dupage River Outfall DO
Date	MGD		LBS	DAYS	mL/L	mL/L	mL/L	mL/g	mg/l	mg/l	mg/l
11/1/2025	5.84		71,009	12.82							
11/2/2025	5.91		71,009	12.76							
11/3/2025	6.21	2,376	73,724	13.64	27	21	19	88		3,735	7.9
11/4/2025	5.99	2,244	69,606	13.41	26	20	18	90	3,465		7.7
11/5/2025	5.90	2,251	69,841	12.06						4,135	7.4
11/6/2025	5.87	2,318	71,924	12.44	23	19	17	83	3,716		
11/7/2025	6.67	2,300	71,360	11.46	25	19	17	84		4,232	
11/8/2025	6.74		71,360	10.72							
11/9/2025	9.52		71,360	10.61							
11/10/2025	7.66	2,009	62,334	10.87	22	18	16	89		3,755	8.0
11/11/2025	6.73	2,070	64,229	11.84	23	18	17	89	3,079		8.0
11/12/2025	6.89	2,218	68,799	14.45	24	19	18	87		3,180	8.0
11/13/2025	6.53	2,272	70,494	14.14	26	20	17	90	2,844		
11/14/2025	6.57	2,053	63,706	11.56	25	20	18	97		3,514	
11/15/2025	6.45		63,706	11.56							
11/16/2025	6.38		63,706	11.51							
11/17/2025	6.38	2,331	72,331	11.44	26	21	19	90		3,931	7.8
11/18/2025	7.71	2,267	84,120	10.60	25	19	18	85	4,006		7.8
11/19/2025	6.83	2,470	76,623	10.79	28	20	18	83		4,079	8.2
11/20/2025	6.78	2,090	64,850	9.17	25	19	17	90	3,313		
11/21/2025	6.45	2,258	70,058	10.62	26	20	18	89		3,960	
11/22/2025	6.35		70,058	10.14							
11/23/2025	6.35		70,058	10.12							
11/24/2025	6.56	1,906	59,136	10.48	25	19	17	102		3,282	8.1
11/25/2025	8.49	1,914	59,374	10.88	25	18	17	97	2,587		7.8
11/26/2025	7.59	1,920	59,566	9.63	25	19	16	100		3,813	8.1
11/27/2025	6.83		59,566	9.62							
11/28/2025	6.44		59,566	9.58							
11/29/2025	6.47		59,566	9.61							
11/30/2025	7.45		59,566	9.64							
Minimum	5.84	1,906	59,135.94	9.17	21.99	17.99	16.50	82.81	2,587	3,180	7.4
Maximum	9.52	2,470	84,119.55	14.45	27.99	20.98	18.99	101.90	4,006	4,232	8.2
Total	202.55	39,270	2,022,606.92	338.17	425.45	332.79	297.17	1,532.70	23,010	41,616	94.8
Average	6.75	2,182	67,420.17	11.27	25.06	19.35	17.47	90.18	3,287	3,783	7.9

# Monthly Operations Report Page 3

	Tertiary Flow	Influent BOD 5	Primary Clarifier BOD 5	Intermediate Clarifier CBOD 5	Tertiary Effluent CBOD 5	Tertiary Effluent CBOD 5 Load	BOD 5 Removal %	Ambient Air Temp Min	Ambient Air Temp Max	Influent Flow Temp
Date	MGD	mg/l	mg/l	mg/l	mg/l		%	Deg F	Deg F	Deg F
11/1/2025	5.84							42	54	
11/2/2025	5.91							38	57	
11/3/2025	6.21	295	157		1.1	57	99.1	40	65	67.1
11/4/2025	5.99	345	147	3.2	1.1	55	99.1	38	67	67.5
11/5/2025	5.90	330	147		1.4	69	98.8	36	65	67.4
11/6/2025	5.87	325	133	4.3	1.6	78	98.6	32	63	66.7
11/7/2025	6.67							48	67	
11/8/2025	6.74							40	51	
11/9/2025	9.52							28	41	
11/10/2025	7.66	300	111		1.5	96	99.0	27	40	65.8
11/11/2025	6.73	287	116	3.9	1.3	73	98.8	26	46	65.3
11/12/2025	6.89	380	143		1.3	75	99.2	40	58	65.3
11/13/2025	6.53	273	143	4.0	1.4	76	98.4	33	59	65.5
11/14/2025	6.57							45	72	
11/15/2025	6.45							52	75	
11/16/2025	6.38							33	53	
11/17/2025	6.38	155	124		1.2	64	98.0	30	52	65.4
11/18/2025	7.71	272	119	4.4	1.6	103	98.6	40	45	64.6
11/19/2025	6.83	228	105		1.6	91	98.5	44	49	64.5
11/20/2025	6.78	390	110	4.1	1.3	74	99.2	44	50	64.4
11/21/2025	6.45							42	51	
11/22/2025	6.35							31	51	
11/23/2025	6.35							33	62	
11/24/2025	6.56	280	183		1.0	55	99.1	33	53	64.4
11/25/2025	8.49	293	153	3.4	1.2	85	98.9	43	54	64.1
11/26/2025	7.59	300	129		1.3	82	99.1	32	43	64.0
11/27/2025	6.83	340	183	3.4	1.1	63	99.3	27	37	
11/28/2025	6.44							22	37	
11/29/2025	6.47							27	35	
11/30/2025	7.45							16	35	
Minimum	5.84	155	105	3.2	1.00	55	98.0	16	35	64.0
Maximum	9.52	390	183	4.4	1.60	103	99.3	52	75	67.5
Total	202.55	4,793	2,203	30.7	21.00	1,195	1,581.6	982	1,585	982.0
Average	6.75	300	138	3.8	1.31	75	98.9	35	53	65.5

## Monthly Operations Report Page 4

	Tertiary Flow	Influent TSS	Primary Clarifier TSS	Intermediate Clarifier TSS	Tertiary Effluent TSS	Tertiary Effluent TSS Load	TSS Removal %	Influent pH	Primary Clarifier pH	Tertiary Effluent pH	Intermediate pH
Date	MGD	mg/l	mg/l	mg/l	mg/l	lbs/day	%	SU	SU	SU	SU
11/1/2025	5.84	192			0.8	39	99.6				
11/2/2025	5.91	184			0.4	20	99.8				
11/3/2025	6.21	216	52		0.4	21	99.8	7.6	7.2	7.1	7.2
11/4/2025	5.99	252	62	9.7	0.6	30	99.8	7.6	7.3	7.0	7.1
11/5/2025	5.90	232			0.9	44	99.6	7.6	7.3	6.9	7.1
11/6/2025	5.87	248			1.0	49	99.6	7.6	7.2	6.8	7.0
11/7/2025	6.67	196			1.1	61	99.4	7.6	7.4	6.9	7.2
11/8/2025	6.74	212			1.1	62	99.5				
11/9/2025	9.52	178			1.6	127	99.1				
11/10/2025	7.66	232	53		0.8	51	99.7	7.9	7.3	7.2	7.2
11/11/2025	6.73	212	49	10.8	0.8	45	99.6	7.7	7.4	7.2	7.3
11/12/2025	6.89	304	64		0.8	46	99.7	7.6	7.3	7.1	7.3
11/13/2025	6.53	288	64	12.4	1.1	60	99.6	7.6	7.4	7.0	7.2
11/14/2025	6.57	228			0.7	38	99.7	7.6	7.3	6.9	7.0
11/15/2025	6.45	196			0.3	16	99.8				
11/16/2025	6.38	178			0.7	37	99.6				
11/17/2025	6.38	266	53		0.7	37	99.7	7.7	7.2	7.1	7.2
11/18/2025	7.71	216	72	8.6	0.8	51	99.6	7.7	7.3	7.0	7.1
11/19/2025	6.83	244	46		0.9	51	99.6	7.7	7.4	7.0	7.1
11/20/2025	6.78	280	60	12.4	0.7	40	99.8	7.7	7.9	7.1	7.2
11/21/2025	6.45	296			0.9	48	99.7	7.6	7.4	7.0	7.2
11/22/2025	6.35	208			0.6	32	99.7				
11/23/2025	6.35	220			0.6	32	99.7				
11/24/2025	6.56	236	85		0.5	27	99.8	7.6	7.2	7.1	7.1
11/25/2025	8.49	224	85	7.4	1.0	71	99.6	7.5	7.3	6.9	7.0
11/26/2025	7.59	180	60		1.0	63	99.4	7.6	7.4	7.0	7.0
11/27/2025	6.83	172	80	6.2	1.1	63	99.4				
11/28/2025	6.44	196			0.5	27	99.7	7.7	7.3	7.2	7.2
11/29/2025	6.47	244			0.5	27	99.8				
11/30/2025	7.45	204			0.8	50	99.6				
Minimum	5.84	172	46	6.2	0.3	16	99.1	7.5	7.2	6.8	7.0
Maximum	9.52	304	85	12.4	1.6	127	99.8	7.9	7.9	7.2	7.3
Total	202.55	6,734	885	67.5	23.7	1,366	2,989.1	145.2	139.5	133.5	135.7
Average	6.75	224	63	9.6	0.8	46	99.6	7.6	7.3	7.0	7.1

# MONTHLY OPERATIONS REPORT PAGE 5

	Tertiary	Influent	Tertiary Effluent	Tertiary Effluent	Chlorine	Fecal
	Flow	Ammonia-N	Ammonia-N	Ammonia-N Load	Residual	Coliform
Date	MGD	mg/l	mg/l	lbs/day	mg/l	col/100ml
11/1/2025	5.84					
11/2/2025	5.91	21.35	0.10	4.9		
11/3/2025	6.21	30.74	0.13	6.7		
11/4/2025	5.99	30.65	0.65	32.5		
11/5/2025	5.90	30.46	1.30	64.0		
11/6/2025	5.87	27.26	1.03	50.5		
11/7/2025	6.67					
11/8/2025	6.74					
11/9/2025	9.52	13.49	1.39	110.4		
11/10/2025	7.66	22.37	0.14	8.9		
11/11/2025	6.73	20.68	0.23	12.9		
11/12/2025	6.89	27.55	0.20	11.5		
11/13/2025	6.53	29.27	0.64	34.9		
11/14/2025	6.57					
11/15/2025	6.45					
11/16/2025	6.38	19.32	0.11	5.9		
11/17/2025	6.38	23.31	0.22	11.7		
11/18/2025	7.71	21.02	0.10	6.4		
11/19/2025	6.83	22.24	0.12	6.8		
11/20/2025	6.78	28.49	0.10	5.7		
11/21/2025	6.45					
11/22/2025	6.35					
11/23/2025	6.35	22.12	0.10	5.3		
11/24/2025	6.56	32.64	0.10	5.5		
11/25/2025	8.49	25.30	0.10	7.1		
11/26/2025	7.59					
11/27/2025	6.83	18.85	0.10	5.7		
11/28/2025	6.44					
11/29/2025	6.47					
11/30/2025	7.45	18.29	0.10	6.2		
Minimum	5.84	13.49	0.10	4.9		
Maximum	9.52	32.64	1.39	110.4		
Total	202.55	485.40	6.96	403.4		
Average	6.75	24.27	0.35	20.2		

## SLUDGE DATA

Primary Sludge	TS	2.18 %	743,570 Gallons
WAS to Digester 4	TS	2.20 %	0 Gallons
WAS to Thickener	TS	2.20 %	700,624 Gallons
TWAS to Digester 4	TS	5.87 %	298,702 Gallons
Hauled Grease to Digs	TS	6.30 %	240,672 Gallons

## Anaerobically Digested Sludge Pumping

to Drying Beds	TS	%	Gallons
to BFP	TS	2.40 %	610,502 Gallons
to Lagoons	TS	2.6 %	188,160.0 Gallons
Total			798,662.0 Gallons

## VS Destruction

71.1 %

## Biosolids Disposal

Class A Distribution	Nov	106 Dry Tons
Class B Hauling	Nov	Dry Tons
Total	Nov	106 Dry Tons
Class A Distribution	YTD	1,050 Dry Tons
Class B Hauling	YTD	Dry Tons
Total	YTD	1,050 Dry Tons

## ENERGY DATA

Total Digester Gas Production	4,012,289 SCF
Gas Volume per Volatile Solids Load	11.3 Cu.Ft./Lb.

## Digester Gas Utilization

Heat Exchangers	351,135 SCF
Dehumidification	693,498 SCF
CHP	2,826,584 SCF
Total	3,871,217 SCF
Digester Gas Flared	141,072 SCF

## Natural Gas Consumed

WWTC	21,700 SCF
MSB	17,600 SCF
Chemical Feed	25,500 SCF
5006 Walnut	67 SCF

Kilowatt-hours Generated CHP 208,885 KWH

Net energy from Comed 182,502 KWH

Monthly net energy 203 MWH

## MISCELLANEOUS

Grit Removal	Nov	20 Cu. Yds
Grit Removal	YTD	354 Cu. Yds
Anaerobic Supernate		503,891 Gallons
Waste Activated Sludge		188,785 Gals/Day
City Water Consumed		29,461 Gallons

## Monthly Operations Report Page 6

	Tertiary Flow	Influent Phosphorus	Tertiary Effluent Phosphorus	Influent Phosphorus Load	Tertiary Effluent Phosphorus Load	Phosphorus Removal %	Influent Nitrogen	Tertiary Effluent Nitrogen	Influent Nitrogen Load	Tertiary Effluent Nitrogen Load	Nitrogen Removal %	Tertiary Effluent Nitrate
Date	MGD	mg/l	mg/l	lbs/day	lbs/day	%	mg/l	mg/l	lbs/day	lbs/day	%	mg/l
11/1/2025	5.84											
11/2/2025	5.91											
11/3/2025	6.21											
11/4/2025	5.99											
11/5/2025	5.90											
11/6/2025	5.87	8.61	5.50	408.9	269.4	36.1						
11/7/2025	6.67											
11/8/2025	6.74											
11/9/2025	9.52											
11/10/2025	7.66											
11/11/2025	6.73						34.6	16.0	1,987.3	897.8	54.8	16.00
11/12/2025	6.89											
11/13/2025	6.53	7.36	4.32	397.7	235.3	41.3						
11/14/2025	6.57											
11/15/2025	6.45											
11/16/2025	6.38											
11/17/2025	6.38											
11/18/2025	7.71	5.85	4.60	391.3	295.8	21.4						
11/19/2025	6.83											
11/20/2025	6.78											
11/21/2025	6.45											
11/22/2025	6.35											
11/23/2025	6.35	5.38	4.46	280.0	236.2	17.1						
11/24/2025	6.56											
11/25/2025	8.49											
11/26/2025	7.59											
11/27/2025	6.83											
11/28/2025	6.44											
11/29/2025	6.47											
11/30/2025	7.45											
Minimum	5.84	5.38	4.32	280.0	235.3	17.1	34.6	16.0	1,987.3	897.8	54.8	16.00
Maximum	9.52	8.61	5.50	408.9	295.8	41.3	34.6	16.0	1,987.3	897.8	54.8	16.00
Total	202.55	27.20	18.88	1,477.8	1,036.7	115.9	34.6	16.0	1,987.3	897.8	54.8	16.00
Average	6.75	6.80	4.72	369.5	259.2	29.0	34.6	16.0	1,987.3	897.8	54.8	16.00

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Permit

Permit #:  
Major:

IL0028380  
Yes

Permittee:  
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT  
2710 CURTISS STREET PO BOX 1412  
DOWNERS GROVE, IL 60515

Facility:  
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER  
5003 WALNUT AVENUE  
DOWNERS GROVE, IL 60515

Permitted Feature:

001  
External Outfall

Discharge:

001-0  
COMBINED DISCHARGE FROM A01, B01, & C01

Report Dates & Status

Monitoring Period:

From 11/01/25 to 11/30/25

DMR Due Date:

12/25/25

Status:

NetDMR Validated

Considerations for Form Completion

W0430300002 ; NUMBER OF DAYS OF DISCHARGE.COMBINED OUTFALLS: A01-MIXING CHAMBER DISCHARGE TO E BR OF DUPAGE RIVER-EFFECTIVE WHEN FLOWS TO TRT PLT ARE GREATER THAN 22 MGD & EXCESS FLOW FAC IS IN OPERATION. 002 BECOMES OPERATIONAL WHEN 001, A01,& B01 EXCEED 30 MGD.

Principal Executive Officer

First Name:  
Last Name:

Amy  
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample						=	7.9	=	7.7	=	7.4	19 - mg/L	DL/DS - Daily When Discharging	GR - Grab	
					Permit Req.							Req Mon MO AV MN		Req Mon MN WK AV		Req Mon DAILY MN	19 - mg/L			
					Value NODI															
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample								=	3.28	=	3.63	19 - mg/L	DL/DS - Daily When Discharging	CP - Composite	
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	6.8			=	7.2	12 - SU	DL/DS - Daily When Discharging	GR - Grab	
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU			
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample								=	0.8	=	0.9	19 - mg/L	DL/DS - Daily When Discharging	CP - Composite	
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample								=	0.35	=	1.39	19 - mg/L	DL/DS - Daily When Discharging	CP - Composite	
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L			
					Value NODI															
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample								=	4.72	=	5.5	19 - mg/L	DL/DS - Daily When Discharging	CP - Composite	
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L			
					Value NODI															
					Sample Permit													DL/DS - Daily When		



50060	Chlorine, total residual	1 - Effluent Gross	0	--	Req.									<=	0.75 MO AVG			19 - mg/L	Discharging	GR - Grab
					Value NODI										9 - Conditional Monitoring - Not Required This Period					
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample													13 - #/100mL	DL/DS - Daily When Discharging	GR - Grab
					Permit Req.											<=	400.0 DAILY MX			
					Value NODI												9 - Conditional Monitoring - Not Required This Period			
82220	Flow, total	1 - Effluent Gross	0	--	Sample			=	202.55	80 - Mgal/mo									99/99 - Continuous	
					Permit Req.				Req Mon MO TOTAL	80 - Mgal/mo										
					Value NODI															

**Submission Note**

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

**Edit Check Errors**

No errors.

**Comments**

**Attachments**

No attachments.

**Report Last Saved By**

**DOWNERS GROVE SANITARY DISTRICT**

User: ARUNDERWOOD

Name: Amy Underwood

E-Mail: aunderwood@dgsd.org

Date/Time: 2025-12-09 15:07 (Time Zone: -06:00)

**Report Last Signed By**

User: ARUNDERWOOD

Name: Amy Underwood

E-Mail: aunderwood@dgsd.org

Date/Time: 2025-12-09 15:23 (Time Zone: -06:00)

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Permit

Permit #:  
Major:

IL0028380  
Yes

Permittee:  
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT  
2710 CURTISS STREET PO BOX 1412  
DOWNERS GROVE, IL 60515

Facility:  
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER  
5003 WALNUT AVENUE  
DOWNERS GROVE, IL 60515

Permitted Feature:

002  
External Outfall

Discharge:

002-0  
MIXING CHAMBER OVERFLOW TO ST JOSEPH CRK

Report Dates & Status

Monitoring Period:

From 11/01/25 to 11/30/25

DMR Due Date:

12/25/25

Status:

NetDMR Validated

Considerations for Form Completion

W0430300002 ; NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name:  
Last Name:

Amy  
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.											Req Mon DAILY MN	19 - mg/L			
					Value NODI											C - No Discharge				
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00400	pH	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU			
					Value NODI							C - No Discharge				C - No Discharge				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.								<=	0.75 MO AVG			19 - mg/L			
					Value NODI									C - No Discharge						
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.										<=	400.0 DAILY MX	13 - #/100mL			
					Value NODI											C - No Discharge				
82220	Flow, total	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	
					Permit Req.				Req Mon MO TOTAL	80 - Mgal/mo										
					Value NODI				C - No Discharge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:

ARUNDERWOOD

Name:

Amy Underwood

E-Mail:

aunderwood@dgsd.org

Date/Time:

2025-12-09 15:07 (Time Zone: -06:00)

Report Last Signed By

User:

ARUNDERWOOD

Name:

Amy Underwood

E-Mail:

aunderwood@dgsd.org

Date/Time:

2025-12-09 15:23 (Time Zone: -06:00)

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Permit

Permit #:  
Major:

IL0028380  
Yes

Permittee:  
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT  
2710 CURTISS STREET PO BOX 1412  
DOWNERS GROVE, IL 60515

Facility:  
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER  
5003 WALNUT AVENUE  
DOWNERS GROVE, IL 60515

Permitted Feature:

003  
External Outfall

Discharge:

003-0  
EXCESS FLOW TO ST JOSEPH CREEK

Report Dates & Status

Monitoring Period:

From 11/01/25 to 11/30/25

DMR Due Date:

12/25/25

Status:

NetDMR Validated

Considerations for Form Completion

W0430300002 ; NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name:  
Last Name:

Amy  
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.											Req Mon DAILY MN	19 - mg/L			
					Value NODI											C - No Discharge				
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00400	pH	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU			
					Value NODI							C - No Discharge				C - No Discharge				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.								<=	0.75 MO AVG			19 - mg/L			
					Value NODI									C - No Discharge						
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.										<=	400.0 DAILY MX	13 - #/100mL			
					Value NODI											C - No Discharge				
82220	Flow, total	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	
					Permit Req.				Req Mon MO TOTAL	80 - Mgal/mo										
					Value NODI				C - No Discharge											

Submission Note

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Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:

ARUNDERWOOD

Name:

Amy Underwood

E-Mail:

aunderwood@dgsd.org

Date/Time:

2025-12-09 15:07 (Time Zone: -06:00)

Report Last Signed By

User:

ARUNDERWOOD

Name:

Amy Underwood

E-Mail:

aunderwood@dgsd.org

Date/Time:

2025-12-09 15:23 (Time Zone: -06:00)

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Permit

Permit #:IL0028380

Major:Yes

Permittee:DOWNERS GROVE SANITARY DISTRICT

Permittee Address:2710 CURTISS STREET PO BOX 1412  
DOWNERS GROVE, IL 60515

Facility:DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

Facility Location:5003 WALNUT AVENUE  
DOWNERS GROVE, IL 60515

Permitted Feature:A01  
External Outfall

Discharge:A01-0  
EXCESS FLOW FROM EXCESS FLOW CLARIFIERS

Report Dates & Status

Monitoring Period:From 11/01/25 to 11/30/25

DMR Due Date:12/25/25

Status:NetDMR Validated

Considerations for Form Completion

W0430300002 ; NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name:Amy

Last Name:Underwood

Title:General Manager

Telephone:630-969-0664

No Data Indicator (NODI)

Form NODI:--

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration						# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units		
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample													DL/DS - Daily When Discharging	GR - Grab
					Permit Req.											Req Mon DAILY MX	19 - mg/L		
					Value NODI											C - No Discharge			
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample													DL/DS - Daily When Discharging	GR - Grab
					Permit Req.											Req Mon DAILY MX	19 - mg/L		
					Value NODI											C - No Discharge			
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample													DL/DS - Daily When Discharging	GR - Grab
					Permit Req.											Req Mon DAILY MX	19 - mg/L		
					Value NODI											C - No Discharge			
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample													DL/DS - Daily When Discharging	GR - Grab
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L		
					Value NODI									C - No Discharge		C - No Discharge			
82220	Flow, total	1 - Effluent Gross	0	--	Sample													DL/DS - Daily When Discharging	CN - Continuous
					Permit Req.				Req Mon MO TOTAL	80 - Mgal/mo									
					Value NODI				C - No Discharge										

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:ARUNDERWOOD

Name:Amy Underwood

E-Mail:aunderwood@dgsd.org

Date/Time:	2025-12-09 15:07 (Time Zone: -06:00)
<i>Report Last Signed By</i>	
User:	ARUNDERWOOD
Name:	Amy Underwood
E-Mail:	aunderwood@dgsd.org
Date/Time:	2025-12-09 15:23 (Time Zone: -06:00)

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Permit

Permit #:  
Major:

IL0028380  
Yes

Permittee:  
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT  
2710 CURTISS STREET PO BOX 1412  
DOWNERS GROVE, IL 60515

Facility:  
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER  
5003 WALNUT AVENUE  
DOWNERS GROVE, IL 60515

Permitted Feature:

B01  
External Outfall

Discharge:

B01-0  
MIXING CHAMBER DISCHARGE TO THE E BRANCH DUPAGE RVR

Report Dates & Status

Monitoring Period:

From 11/01/25 to 11/30/25

DMR Due Date:

12/25/25

Status:

NetDMR Validated

Considerations for Form Completion

W0430300002 ; DMF LOAD LIMITS DISPLAYED.

Principal Executive Officer

First Name:  
Last Name:

Amy  
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

Code	Parameter	Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00011	Temperature, water deg. fahrenheit	1 - Effluent Gross	0	--	Sample										=	62.6	15 - deg F		01/30 - Monthly	GR - Grab
					Permit Req.											Req Mon MO MAX	15 - deg F			
					Value NODI															
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1	--	Sample					=	7.9	=	7.7	=	7.4	19 - mg/L		03/DW - 3 Days Every Week	GR - Grab	
					Permit Req.					>=	5.5 MO AV MN	>=	4.0 MN WK AV	>=	3.5 DAILY MN	19 - mg/L				
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample					=	6.8			=	7.2	12 - SU		05/DW - 5 Days Every Week	GR - Grab	
					Permit Req.					>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU				
					Value NODI															
00410	Alkalinity, total [as CaCO3]	1 - Effluent Gross	0	--	Sample										=	116.0	19 - mg/L		01/30 - Monthly	CP - Composite
					Permit Req.										Req Mon DAILY MX	19 - mg/L				
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	45.52	=	127.03	26 - lb/d			=	0.8	=	1.6	19 - mg/L		01/01 - Daily	CP - Composite
					Permit Req.	<=	2202.0 MO AVG	<=	4404.0 DAILY MX	26 - lb/d			<=	12.0 MO AVG	<=	24.0 DAILY MX	19 - mg/L			
					Value NODI															
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	--	Sample										=	16.0	19 - mg/L		01/30 - Monthly	CP - Composite
					Permit Req.										Req Mon DAILY MX	19 - mg/L				
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	10	--	Sample	=	20.17	=	110.35	26 - lb/d			=	0.35	=	1.39	19 - mg/L		05/DW - 5 Days Every Week	CP - Composite
					Permit Req.	<=	734.0 MO AVG	<=	1376.0 DAILY MX	26 - lb/d			<=	4.0 MO AVG	<=	7.5 DAILY MX	19 - mg/L			
					Value															



					NODI																	
00625	Nitrogen, Kjeldahl, total [as N]	1 - Effluent Gross	0	--	Sample											<	1.0	19 - mg/L	01/30 - Monthly	CP - Composite		
					Permit Req.												Req Mon DAILY MX	19 - mg/L	01/30 - Monthly	CP - Composite		
					Value NODI																	
00630	Nitrite + Nitrate total [as N]	1 - Effluent Gross	0	--	Sample											=	16.0	19 - mg/L	01/30 - Monthly	CA - Calculated		
					Permit Req.													Req Mon DAILY MX	19 - mg/L	01/30 - Monthly	CA - Calculated	
					Value NODI																	
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample								=	4.72	=	5.5	19 - mg/L	04/30 - Four Per Month	CP - Composite			
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	01/30 - Monthly	CP - Composite			
					Value NODI																	
00666	Phosphorus, dissolved	1 - Effluent Gross	0	--	Sample								=	5.47	=	5.47	19 - mg/L	01/30 - Monthly	CP - Composite			
					Permit Req.										Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	01/30 - Monthly	CP - Composite		
					Value NODI																	
00940	Chloride [as Cl]	1 - Effluent Gross	0	--	Sample													19 - mg/L	01/30 - Monthly	CP - Composite		
					Permit Req.														Req Mon DAILY MX	19 - mg/L	01/30 - Monthly	GR - Grab
					Value NODI																	
30500	Coliform, fecal - % samples exceeding limit	1 - Effluent Gross	0	--	Sample																	
					Permit Req.													<=	10.0 MAXIMUM	23 - %		
					Value NODI														9 - Conditional Monitoring - Not Required This Period			
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	6.75	=	9.52	03 - MGD										99/99 - Continuous		
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD											99/99 - Continuous	
					Value NODI																	
50060	Chlorine, total residual	1 - Effluent Gross	1	--	Sample																	
					Permit Req.													<=	0.038 DAILY MX	19 - mg/L	CL/OC - Chlorination/Occurances	GR - Grab
					Value NODI														9 - Conditional Monitoring - Not Required This Period			
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	=	74.69	=	102.88	26 - lb/d					=	1.31	=	1.6	19 - mg/L	04/07 - Four Per Week	CP - Composite	
					Permit Req.	<=	1835.0 MO AVG	<=	3670.0 DAILY MX	26 - lb/d					<=	10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L	02/DA - 2 Days Every Week	CP - Composite	
					Value NODI																	

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:

ARUNDERWOOD

Name:

Amy Underwood

E-Mail:

aunderwood@dgsd.org

Date/Time:

2025-12-09 15:22 (Time Zone: -06:00)

Report Last Signed By

User:

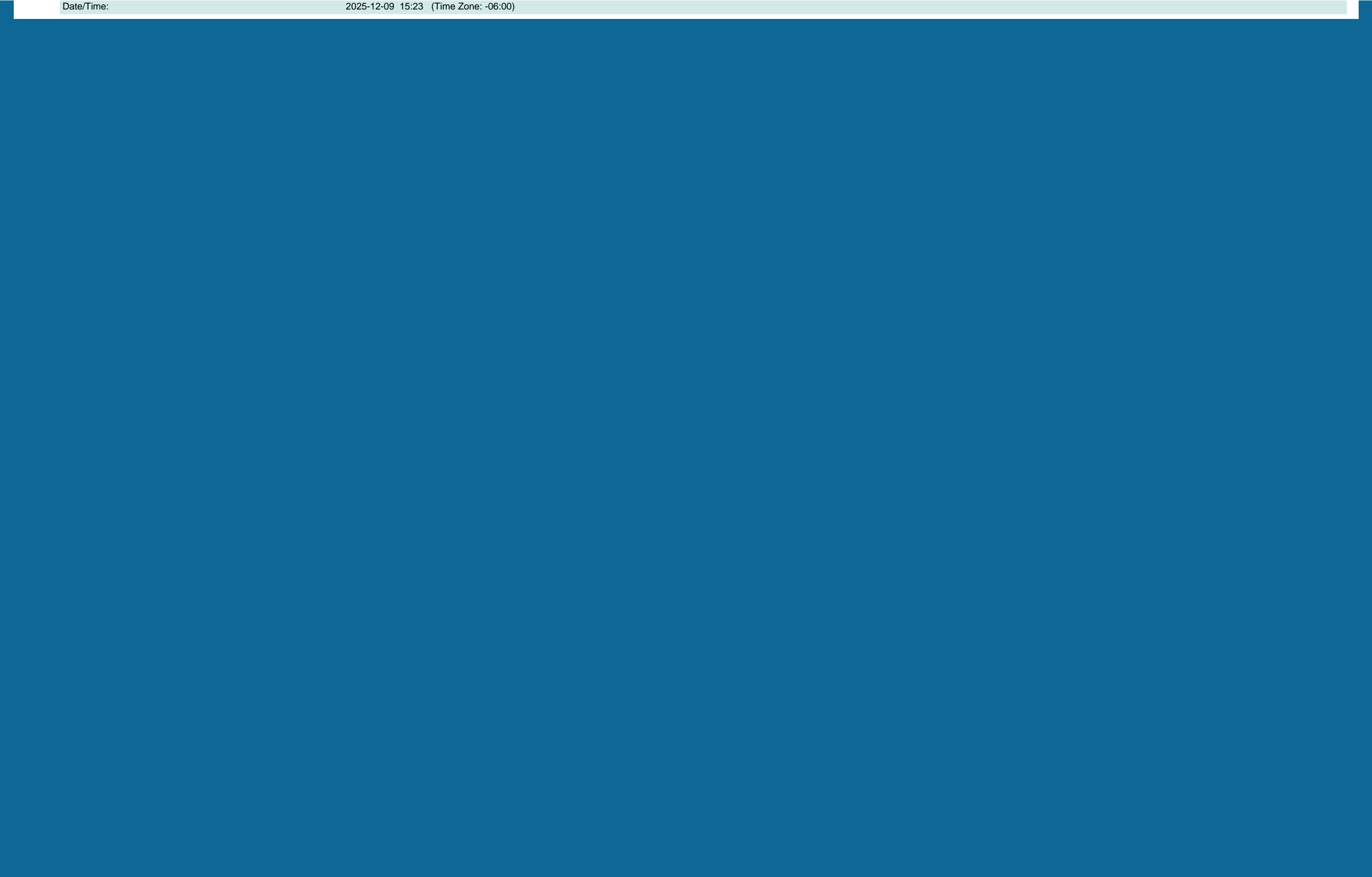
ARUNDERWOOD

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Yes

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Permittee Address:

DOWNERS GROVE SANITARY DISTRICT  
2710 CURTISS STREET PO BOX 1412  
DOWNERS GROVE, IL 60515

Facility:  
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER  
5003 WALNUT AVENUE  
DOWNERS GROVE, IL 60515

Permitted Feature:

C01  
External Outfall

Discharge:

C01-0  
EXCESS FLOW FROM INTERMEDIATE CLARIFIER #1

Report Dates & Status

Monitoring Period:

From 11/01/25 to 11/30/25

DMR Due Date:

12/25/25

Status:

NetDMR Validated

Considerations for Form Completion

W0430300002 ; NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name:  
Last Name:

Amy  
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - Grab
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
82220	Flow, total	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	CN - Continuous
					Permit Req.				Req Mon MO TOTAL	80 - Mgal/mo										
					Value NODI				C - No Discharge											

Submission Note

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Edit Check Errors

No errors.

Comments

Attachments

No attachments.

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DOWNERS GROVE SANITARY DISTRICT

User:

ARUNDERWOOD

Name:

Amy Underwood

E-Mail:

aunderwood@dgsd.org

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User:	ARUNDERWOOD
Name:	Amy Underwood
E-Mail:	aunderwood@dgsd.org
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Facility:  
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER  
5003 WALNUT AVENUE  
DOWNERS GROVE, IL 60515

Permitted Feature:

INF  
Influent Structure

Discharge:

INF-L  
INFLUENT MONITORING

Report Dates & Status

Monitoring Period:

From 11/01/25 to 11/30/25

DMR Due Date:

12/25/25

Status:

NetDMR Validated

Considerations for Form Completion

W0430300002

Principal Executive Officer

First Name:  
Last Name:

Amy  
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	--	Sample								=	300.0			19 - mg/L		09/99 - See Permit	CP - Composite
					Permit Req.									Req Mon MO AVG			19 - mg/L		09/99 - See Permit	CP - Composite
					Value NODI															
00530	Solids, total suspended	G - Raw Sewage Influent	0	--	Sample								=	224.0			19 - mg/L		09/99 - See Permit	CP - Composite
					Permit Req.									Req Mon MO AVG			19 - mg/L		09/99 - See Permit	CP - Composite
					Value NODI															
00600	Nitrogen, total [as N]	G - Raw Sewage Influent	0	--	Sample										=	34.6	19 - mg/L		01/30 - Monthly	CP - Composite
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - Composite
					Value NODI															
00665	Phosphorus, total [as P]	G - Raw Sewage Influent	0	--	Sample										=	8.61	19 - mg/L		04/30 - Four Per Month	CP - Composite
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - Composite
					Value NODI															
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	--	Sample	=	6.64	=	9.23	03 - MGD									99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD									99/99 - Continuous	
					Value NODI															

Submission Note

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Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:

ARUNDERWOOD

Name:

Amy Underwood

E-Mail:

aunderwood@dgsd.org

Date/Time:	2025-12-09 15:23 (Time Zone: -06:00)
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User:	ARUNDERWOOD
Name:	Amy Underwood
E-Mail:	aunderwood@dgsd.org
Date/Time:	2025-12-09 15:23 (Time Zone: -06:00)

## DOWNERS GROVE SANITARY DISTRICT

### M E M O

TO: Amy Underwood, General Manager

FROM: Nick Whitefleet, Maintenance Supervisor

DATE: December 11th, 2025

SUBJECT: November 2025 Maintenance Report

Attached is a work order summary detailing equipment repair and preventive maintenance activities conducted by the maintenance department during November 2025.

Special projects in November included:

#### **Concrete Injection / Leak Seal:**

Operators reported water leaks through the concrete at multiple locations in the tunnel leaving the new blower building and a single water leak in the basement of the operations building. Numerous contractors were consulted and three of them provided proposals. Real Seal LLC. offered the lowest cost and offered the highest level of confidence for the scope of work. All three areas where leakage was observed have been injected, and so far, I am pleased to report that the leaks have been resolved. The total cost for the concrete injection was \$8,000.

#### **Aeration Blower ABS 1 VFD Cooling Fan Replacement:**

Aeration blower ABS 1 failed due to failing cooling fans for the integrated VFD. The replacement parts were originally sourced from the manufacturer, but the 10–12-week lead time and cost of over \$13,000 led us to looking at other options. Numerous vendors were contacted, but only Northwest Electric Motor, the company that we often use for motor repair, came through with a better option. They were able to source identical fan motor assemblies at the total cost of \$1,546.16 and less than a two-week lead time. The fans have been installed and work as expected. Unfortunately, ABS 1 is down again with a different problem that we are in the process of sorting out.

#### **Lift Station Plow Truck:**

The District budgeted \$73,000 to replace the maintenance department's lift station plow truck (#348) this fiscal year. The new 2026 Ford F250 was delivered to the District, but we then had to wait a few weeks before we could get it to Regional Truck Equipment to be outfitted with a plow, emergency lights, Rear window rack, and bumper crane. The total cost of the truck and the installation of the desired accessories came in at \$70,992. The benefits of this truck are not limited to snow plowing, but with the installation of the bumper crane, for the first time ever, the maintenance department has a vehicle that can be used for District personnel making confined entries where fall protection is required. This increases the overall safety for all personnel that perform confined entries.

### **CHP System – Units 1&2 Operation Update:**

**CHP 1:** CHP 1 has remained off for the month of November. The new US based Nissen technician visited the plant on November 20<sup>th</sup>, 21<sup>st</sup> and 25<sup>th</sup> to disassemble portions of the engine to analyze the damage, take measurements, and ultimately determine the cause of the premature failures CHP 1 has experienced. We are still waiting for Nissen to provide the District with a report and repair proposal based on these findings. Once the report is received, DGSD will determine the plan for the engine repairs as well as who will be performing the work.

**CHP 2:** CHP 2 operated well throughout the month of November. A few possible items for repair have been identified, and planning for these repairs is underway. None of the issues are critical to the operation of CHP 2 currently.

### **Procurement:**

Villa Park Electrical Supply, \$1,041.64, Light pole and fixture. Intermediate Division Box.

John Crane, \$3,344.21, Mechanical shaft seal, For stock after grit pump 2 repair.

Discount Tire, \$596.40, Tires (4), 2018 F150 #322 tire replacement.

Marshall Wolf Automation, \$785.41, 10hp LS Electric VFD, Hypo pump 4 future replacement.

cc: AES, JMW, ME, KJR, RTJ, MJS, CS, DM



# Work Order Summary

Work Order Completion Dates from 11/3/2025 to 11/30/2025

Work Assignment	Completion Date	Equipment	NOTATIONS
Remove Yews at sign & SW corner of building	03-Nov-25	Administration Center	Removed yews by front sign and Southwest ext. corner of building.
Replace failed water level switch		Digester 3 Heat Exchanger	Replaced failed water level switch with new. Verified operation.
2 Month grease of new WAS pump #2		WAS Pump 2 (Thickener Feed)	
Exercising of bar screen sluice gates 1 and 2	05-Nov-25	Bar Screen 1 - North	
		Bar Screen 2 -South	
Check Hose Connections On #2 & #4 PEARTH Units		Digester 2 Mixing System	
		Digester 4 Mixing System	
4 MONTH GREASING FITTINGS ON GRIT CONVEYORS		Grit Conveyor System	
Install new aluminum grating		Intermediate Clarifier 1	Installed new aluminum grating in place of solid steel decking.
2 MONTH OUTFALL ROAD INSPECTION AND CLEARING		Outfall 001 Pipe/Sample Trough	
Replace UPS at Hypochlorite SCADA panel		SCADA	Replaced failed UPS in SCADA cabinet at hypochlorite building.
Bi-Monthly check of all ladders	06-Nov-25	Belt Filter Press Building	
		Bisulfite Building	
		Blower Building	
		CHP Engine Genset #2	
		Digester 3 Control Building	
		Digester 4 - 5 Control Buildg	
		Excess Flow Pump Station	
		Excess Flow Sludge Pump House	
		Filter Building	
		Hypochlorite Feed Blg	
		Maintenance Services Building	
		Microstrainer Building	
Install piping for bypass pumping		Northwest Lift Station	Dahme scanned & cored concrete, installed 12" piping & valve onto exisiting piping. DGSD painted new pipes.
Bi-Monthly check of all ladders		Operations Center	
		System Garage	
Replace tail lights w/ new.	07-Nov-25	6 in CH&E DSL TRSH PMP PERKIN	Replaced tail light assys w/ new. Fabricated protective "shields" for fixtures.
Test and replace all burned out indication bulbs on plant equipment		Bar Screen Building	
		Belt Filter Press Building	

Work Assignment	Completion Date	Equipment	NOTATIONS
Exercise Of EBARA and Excess Pumps		Bisulfite Building	
		Blower Building	
		Digester 1 and 2 Control Bldg	
		Digester 3 Control Building	
		Digester 4 - 5 Control Buildg	
		Emergency Generator Building	
		Excess Flow Pump 06	
		Excess Flow Pump 07	
		Excess Flow Pump 08	
		Excess Flow Pump 09	
		Excess Flow Pump 10	
		Excess Flow Pump 11	
Exercising of Raw and Excess Influent valves Test and replace all burned out indication bulbs on plant equipment		Excess Flow Pump 12	
		Excess Flow Pump Station	
		Excess Flow Sludge Pump House	
		Filter Building	
		Grit Building	
		Hypochlorite Feed Blg	
		Interm Clarifier Sludge Bldg	
		Microstrainer Building	
		Operations Center	
		Raw Sewage Pump Station	
		10-Nov-25 Belt Filter Press	
		Belt Filter Press Building	
2 MONTH GREASE OF BFP MOYNO PUMPS 6 MONTH GREASE OF BELT PRESS WASHWATER Replace pilot supply line solenoid		Belt Press Feed Sludge Pits	
		Belt Press Polymer Mix System	
		Belt Press Sludge Conveyor	
		Belt Press Sludge Feed Pump 1	
		Belt Press Sludge Feed Pump 2	
		Belt Press Washwater System	
		Digester 3 Heat Exchanger	Replaced solenoid w/ new, pilot gas line.
		Excess Flow Pump 06	
		Excess Flow Pump 07	
EXERCISING OF EXCESS RAW SEWAGE VALVING			

Work Assignment	Completion Date	Equipment	NOTATIONS
3 Month Oil Change On Int. Draw-off Valves compressor Seal leaking cracks in concrete		Excess Flow Pump 08	Real Seal injected leaks in tunnel along aeration tank 7 and in S.E. Corner of Ops center basement.
		Excess Flow Pump 09	
		Interm Clarifier Sludge Bldg	
		Operations Center	
		Raw Sewage Pump 1	
EXERCISE RAW SEWAGE PUMP INTAKE AND DISCHARGE		Raw Sewage Pump 2	
		Raw Sewage Pump 3	
		Raw Sewage Pump 4	
		Raw Sewage Pump 5	
Seal leaking cracks in concrete		Tunnel - System 2 RAS	Real Seal injected leaks in tunnel along aeration tank 7 and in S.E. Corner of Ops center basement.
By-Weekly Fluid and Misc. Check of Generators	11-Nov-25	Emergency Generator 1	
		Emergency Generator 2	
		Emergency Generator 3	
Install "drop lines", clips, & hooks for portable gas detectors		Excess Flow Pump Station	Installed ropes, clips, and hooks for testing atmosphere w/ portable gas detectors at multiple locations.
		Excess Flow Sludge Pump House	
		Hypochlorite Feed Blg	
		Interm Clarifier Sludge Bldg	
		Microstrainer Building	
		Raw Sewage Pump Station	
		Tunnel/Chan Primary Clarifiers	
STANLEY POWER PACK 2 MONTH EXERCISE	12-Nov-25	2019 Stanley Twin Hyd Pump	
Procure trailer light connector adapter		2024 Ford F350 DRW Chassis 4x4	Purchased adapter for trailer light harness connector.
6000 Hour Oil Change on Unison Gas Skid Blower		CHP Gas Cleaning System	
Monthly Liquid Status of Under Ground Diesel Tank		Emerg Gen Diesel Storage Tank	
Run And Inspect Generators With The Load Of The Plant		Emergency Generator 1	
		Emergency Generator 2	
		Emergency Generator 3	
Grease fittings on munters unit		Filter Building	
Replace block Assy.		Grit Blower 3 Kaeser	Delta ind. inspected blower, determined oil seal failure in block assy. DGSD procured parts and replaced block assy.
Replace Wiper Grit Conveyors 1-2		Grit Conveyor System	
Excess Hypo Valves Monthly exercise		Hypochlorite Feed Pipe	
replace trip dog mechanism		Intermediate Clarifier 1	Replaced limit switch & actuator lever for trip dog mechanism.
Replace missing/broken pipe taps & drills		Maintenance Services Building	Purchased new pipe taps & drills for MSB tap kit to replace missing/worn/broken.

Work Assignment	Completion Date	Equipment	NOTATIONS
Exercise both 24" primary influent ratio valves		Tunnel From PS to Grit	
		Tunnel/Chan Primary Clarifiers	
Wet Well Level Faults - Inspect Bird Cage		Wroble Lift Station	Entered wet well to remove level transducer (bird cage). Removed grease & rags, reinstalled. Tested ok.
DRY WEATHER SWPPP INSPECTION		WWTC Roadways	
Repair spare gas meter - circuit board	13-Nov-25	Digester Gas Metering	Purchase 2 circuit boards. Installed 1 in the spare assy from waste gas. Other board for stock.
Replace Sys. Gar. exterior light at East entry door		WWTC Outdoor Lighting	Replaced exterior light wall pack at East entry door of systems garage.
Lubricate skid steer and attachment mechanisim	14-Nov-25	2019 Skid Steer	
Inspect/Adjust Auma actuator at inf. div box		Intermediate Clarifier 1	Manually operated actuator to verify open/closed setpoints. Tested actuator - ok.
		Intermediate Clarifier 2	
		Intermediate Clarifier 3	
Replace all 4 tires w/ new.	17-Nov-25	2018 Ford F-150 2WD Reg Cab	All 4 tires replaced with new due to wear.
6 Month Oil Change On Bearings X'cess Flow Sludge Pump #1& #2		Excess Flow Sludge Pump 1	
Monthly Drain check and flush at grit building		Grit Building	
Repair damaged drive chain		Primary Clarifier 8	Replaced ~ 3' of drive chain w/ new from stock & replaced broken shear pin on drive.
21,145 miles - Oil change	18-Nov-25	2018 Ford F-150 2WD Reg Cab	Changed oil & oil filter. Checked brakes & fluids. Tires new, no rotation.
3 Month check and repair of Belt Press Ventilation Fans		Belt Filter Press Building	All three fans operating as they should.
Inspect drive belt		Digester 4 Mixing System	Checked belt condition and tension due to report of belt noise.Noise not present at inspection.
Replace Air Filters On Both Fume Hood Air Make Up Systems		Laboratory	Filters found in good condition, not replaced at time of inspection.
No start - replaced battery	19-Nov-25	2003 Ford Truck E450/TV Unit	Battery failed, replaced under warranty - no cost.
Test for H2S at Unison Gas skid		CHP Gas Cleaning System	
Replace inducer motor - N.W. unit heater		System Garage	Replaced inducer motor Assy. Verified operation.
Annual Oil Change Screening Compactors & Conveyor Reducers	20-Nov-25	Bar Screen Rag Compactor	
Annual Oil Change Gear Reducer Grit Conveyors.		Grit Conveyor System	
Replaced pressure gauge - discharge & V-belt	21-Nov-25	Grit Blower 3 Kaeser	Replaced pressure gauge on discharge pipe that had failed & damaged v-belt.
Monthly Cross Collector Check		Primary Clarifier 3	
		Primary Clarifier 4	
		Primary Clarifier 5	
		Primary Clarifier 6	
		Primary Clarifier 7	
		Primary Clarifier 8	
		Primary Clarifier 9	
MONTHLY TWAS POLYMER		WAS Thickener Polymer	

Work Assignment	Completion Date	Equipment	NOTATIONS
SYSTEM CLEANING		System	
MONTHLY CLEANING OF TWAS HOPPERS AND POLY EFFLUENT STRAINER		WAS Volute Thickener	
Monthly Fire Extinguishers Inspection	24-Nov-25	5006 Walnut Eqpmnt Strge Bldg Administration Center	
Replace VFD colling fans w/ new		Aeration Blower ABS	Replaced both failed/failing VFD cooling fan motor assemblies with new.
Monthly Fire Extinguishers Inspection		Bar Screen Building	
		Belt Filter Press Building	
Replace seal water solenoid		Belt Press Sludge Feed Pump 2	Replaced failing seal water solenoid with new.
Monthly Fire Extinguishers Inspection		Bisulfite Building	
		Blower Building	
Change small air filter located on Unison Control Panel A/C Air intake		CHP Gas Cleaning System	
Monthly Fire Extinguishers Inspection		Digester 1 and 2 Control Bldg	
		Digester 3 Control Building	
		Digester 4 - 5 Control Buildg	
		Emergency Generator Building	
		Excess Flow Pump Station	
		Excess Flow Sludge Pump House	
		Filter Building	
		Grit Building	
		Hypochlorite Feed Blg	
		Interm Clarifier Sludge Bldg	
		Laboratory	
		Maintenance Services Building	
		Microstrainer Building	
		Operations Center	
		Raw Sewage Pump Station	
		System Garage	
Exercising of Inf, Eff, Drain and fill valves at Filter Building	25-Nov-25	Filter 1	
		Filter 2	
		Filter 3	
		Filter 4	
		Filter 5	
		Filter 6	

Work Assignment	Completion Date	Equipment	NOTATIONS
Shear pin purchase for stock		Primary Clarifier 1 Primary Clarifier 2 Primary Clarifier 3 Primary Clarifier 4 Primary Clarifier 5 Primary Clarifier 6 Primary Clarifier 7 Primary Clarifier 8 Primary Clarifier 9	Purchased 10 shear pins for stock.
Replaced light bulbs as needed, mid-level		Raw Sewage Pump Station	Replaced ballasts & bulbs where burnt out. Replacement bulbs from stock.
Bar screen 1 compactor leak	26-Nov-25	Bar Screen Rag Compactor	Adjusted packing on conveyor shaft seal.
Pilot gas solenoid for stock		Digester 1 Heat Exchanger Digester 2 Heat Exchanger Digester 3 Heat Exchanger Digester 4 Heat Exchanger	Purchased solenoid for stock. Heat exchanger pilot gas line.
HE won't run in auto - mercury switch		Digester 5 Heat Exchanger	Adjusted mercury switch, verified operation-ok.
Check bio-filter blower for vibration/noise		Hobson Lift Station	Installed fiber washers from stock on fan shroud mounting hardware. Tested ok.
Cross collector shear pin broken		Primary Clarifier 6	Replaced shear pin at drive hub assy.
Snow removal	30-Nov-25	Butterfield Lift Station Centex LS College Lift Station Earlston Lift Station Hobson Lift Station Liberty Park LS Northwest Lift Station Venard Lift Station Wroble Lift Station	Removed snow from driveways, sidewalks, etc, w/ plow, snow blower, & shovels. Salted where applicable.

**DOWNERS GROVE SANITARY DISTRICT**  
**M E M O**

DATE: December 8, 2025

TO: Amy Underwood  
General Manager

FROM: Todd Freer  
Sewer System Maintenance Supervisor

RE: Monthly Report – November 2025

1.

<b>JULIE Line Markings:</b>	<b>Current</b>	<b>Year to Date</b>
Received	952	13,595
In District	863	12,371
Marked	318	3,004
Man Hours	102.5	1,061

2.

<b>Building Service:</b>	<b>Current</b>	<b>Year to Date</b>
BSSRAP TV Inspections	24	192
Emergency BSSRAP Repairs	16	118
Total BSSRAP Repairs	24	174
I&I Inspections	0	1
I&I C.O. Inspections	0	0
Replace Broken Cleanout Caps	1	8
OHSP TV Inspections	0	2
Post Rodding TV	5	56

3.

<b>Sewer Back-Ups:</b>	<b>Current</b>	<b>Year to Date</b>
Public Sewer	1	7
Private Sewer	12	206
Surcharged Main	0	0
Pump Station	0	0
Total	13	213

4.

	<b>Current</b>	<b>Year to Date</b>
Sewer Cleaning (DGSD Personnel):	27,366.4 Ft.	366,410.4 Ft.
a. Sewer Cleaning (Outside Contractors)	857 Ft.	857 Ft.

5.

Main Sewer Televising (DGSD personnel)	0 Ft.	6,631.4 Ft.
a. Sewer Televising (Outside Contractors)	0 Ft.	763 Ft.

6.

	<b>Current</b>	<b>Year to Date</b>
LETS TV	0	0

7.

Manhole Inspections	0	166
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8. Infiltration/Inflow Removal Work

Inspection efforts on private property under the I/I program with the intention of conducting I/I removal are on-going in the 2C-025 basin in downtown Downers Grove. A map showing progress for the 2C-025 is included herein, as well as a summary sheet. Group “G” inspections are still being performed that include Main Street and Lane Place properties.

9.

National Power Rodding has delayed the 2025 Contract Televising with a new completion date of March 30<sup>th</sup>. They have experienced delays due to a few of their projects running too long. DGSD has decided to offer to resume in the March timeframe, or sooner to ensure for better weather improving better video quality.

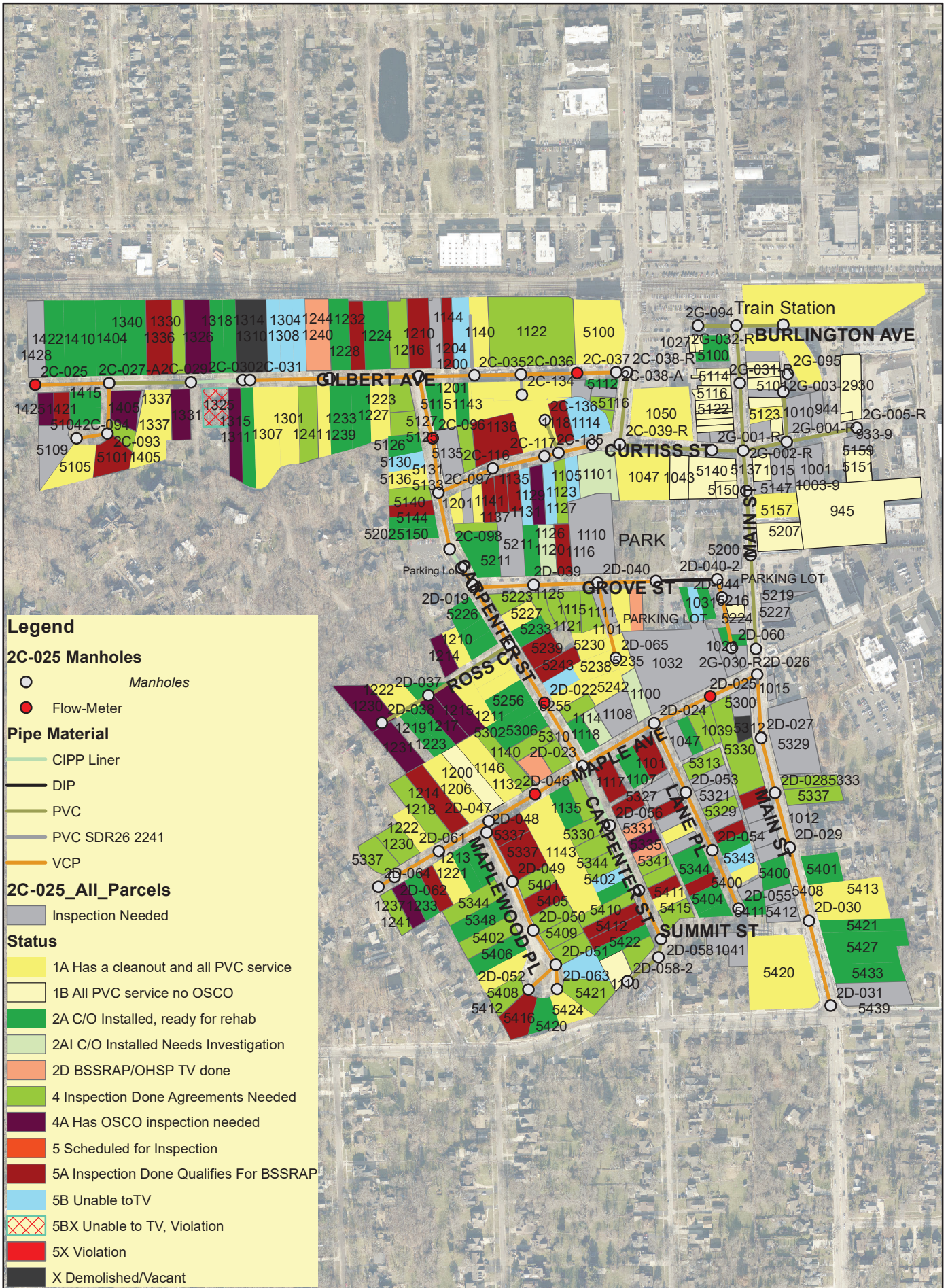
10.

Hoerr Construction has completed the cleaning and televising of the two 36” concrete pipe line sections as well as the dual siphon pipes in Warren Avenue. A heavy amount of debris was pulled from the siphons as well as the 36” trunk lines.

**CC:** AES, JMW, KJR, RTJ, MJS, DM, CS, KWS, ME



# 2C-025 I&I Investigation Status



## STATUS OF PARCELS 2C-025 I&I INVESTIGATION

Category	Inspections Scheduled	Inspections Completed	Application Received	Agreements Signed	Cleanout Installed	Service Rehab Done	Totals	Total as Percentage
1A	Y	Y	N	Y	Y	N/A	50	17%
1B	Y	Y	N	N	N	N/A	27	9%
2A	Y	Y	Y	Y	Y	N	45	16%
2AI	Y	Y	Y	Y	Y	N	4	1%
2B	Y	Y	Y	Y	Y	N	0	0%
2D	Y	Y	Y	N	N	N	4	1%
4	Y	Y	N	N	N	N	50	17%
4A	N	N	N	N	N/A	N	13	5%
5	Y	N	N	N	N	N	1	1%
5A	Y	Y	N	N	N	N	33	12%
5AX	Y	Y	N	N	N	N	0	0%
5B	Y	N	N	N	N	N	14	5%
5BX	Y	N	N	N	N	N	0	0%
0	N	N	N	N	N	N	43	15%
X	-	-	-	-	-	-	3	1%
5X	-	-	-	-	-	-	0	0%
							<u>288</u>	<u>100%</u>

### Category Description:

1A - PVC service with cleanout

1B - All PVC no Cleanout

2A - Cleanout installed, ready for rehab

2AI C/O Installed Needs Investigation

2024 Basin I&I Ranking = 7

3 - Program application received (executed agreements needed)

3A - Released to contractor for cleanout installation

4 - Inspection completed (Program application needed)

4A - Has an existing cleanout

5 - Inspections scheduled

5A - Inspection done - BSSRAP needed (qualifying defects or obstructions seen during TV)

5AX - Violation, BSSRAP needed

5B - Unable to TV

5BX - Unable to TV Violation

0 - Inspection Needed

X2 - Vacant not Disconnected

**DOWNERS GROVE SANITARY DISTRICT**  
**M E M O**

DATE: December 3, 2025

TO: Amy R. Underwood  
General Manager

FROM: Keith Shaffner  
Sewer Construction Supervisor

RE: Monthly Report: Sewer Construction \ Code Enforcement – November 2025

1.	Permits issued:	Current	Year to Date
	a. Single family	2	49
	b. Multiple family	0	2
	c. Commercial	0	10
	d. Repair	2	16
	e. Disconnection	<u>0</u>	<u>43</u>
	Total	4	120
2.	Inspections made:	Current	Year to Date
	a. Connections	6	74
	b. Finals	4	39
	c. Repairs	1	19
	d. Disconnects	3	40
	f. Walk-Thru	0	0
	g. Pre-connections	1	6
	h. Overhead Sewer Program	1	1
	i. Code Enforcement	0	5
	j. Lateral testing	<u>2</u>	<u>46</u>
	Total	18	230
3.	New Sewer Extension Construction:		
	None		
4.	New Sewer Extension Testing - air, deflection, manhole, and televising:		
	None		
5.	Code Enforcement:		
	None		



6. Plan & Permit Reviews:

- a. 4341 Highland – Single Family Home
- b. 424 Hill – Single Family Home

7. Building Sanitary Service Access Agreements:

- a. 424 Hill – Downers Grove
- b. 4341 Highland – Downers Grove

8. Illinois EPA Permits:

3900 Finley Road – Warehouse Distribution Facility 21 PE

9. Miscellaneous:

Hoerr Construction has ordered the liners for the 2025 Lining projects. They are planning on starting the lining the end of January 2026.

CC: AES, JMW, ME, KJR, RTJ, MJS, TF, CS & DM

# Permits Issued: NOVEMBER 2025

YEAR	PERMIT #	ADDRESS	STREET	CITY	ISSUE	TYPE	TAP FEE	INSP FEE
2025	125	424	HILL	DG	11/18/2025	SF-RB		\$285.00
2025	126	4341	HIGHLAND	DG	11/18/2025	SF-RB		\$285.00
2025	129	4612	SARATOGA	DG	11/18/2025	REPAIR		
2025	130	5535	DUNHAM	DG	11/19/2025	REPAIR		
TOTAL:								\$570.00

# Permit Final Inspections: NOVEMBER 2025

YEAR	PERMIT #	ADDRESS	STREET	CITY	FINAL
2024	95	1231	ARNOLD	DG	11/4/2025
2025	6	432	WILSON	DG	11/5/2025
2025	19	1362	BUTTERFIELD	DG	11/17/2025
2024	98	4832	SEELEY	DG	11/17/2025

## Progress Report

To: Amy Underwood, General Manager  
From: Reese Berry, Laboratory Supervisor  
Date: December 11, 2025  
Re: November 2025 Laboratory Report

DGSD had zero excess flow sampling events and zero excursions during November 2025.

### **Pretreatment:**

We sampled Industrial permitted users in November. The results were acceptable for all users except Lovejoy, LLC. They had a high zinc result on DGSD sampling and their own sample collected during the same batch discharge. This is a violation of their permit. Upon reviewing the data points, I realized they failed the daily maximum concentration and the monthly average concentration of all samples collected. The result was high enough that they are also in SNC (Significant Non-Compliance), which requires publication in the local newspaper/online.

I investigated their prior sampling and realized they had a data point that failed the monthly average back in May 2025 as well. We issued a Notice of Violation for the 2 daily maximum and the 2 monthly average exceedances. Lovejoy, LLC investigated this issue promptly and found they had a part deteriorate (thermocouple), which gave bad feedback to the process they operate. When this happened it caused their system to overheat the solution, which resulted in a liquid bath that created an alkaline solution. This caused the dissolution of the zinc coating on the parts and a release of zinc into their wastewater batch discharge tote.

They have taken steps to replace the part and put the thermocouple items on a preventative maintenance schedule. At this time, we are awaiting resample results to ensure this was the cause of the high zinc results.

### **Biosolids:**

November Biosolids Class A data was all well below concentration limits for Class A products.

### **NPDES Permit Renewal Activity:**

The WET (Whole Effluent Toxicity) was acceptable upon review. I forwarded the report directly to IEPA.

### **Surcharge**

We completed all scheduled surcharge sampling for this year.

C: AES, JMW, ME, KJR, RTJ, MJS, CSS, DM

To: Board of Trustees  
From: Amy Underwood  
Re: Engineering Report for November 2025  
Date: December 12, 2025



A summary of the status of several projects is provided below. The Baxter & Woodman (B&W) project status report dated December 5, 2025, is attached for information.

## **I. PLANNING PROJECTS & STUDIES**

### **A. College Lift Station Study**

District staff are reviewing the draft report.

## **II. DESIGN PROJECTS**

### **A. Maple Grove Bridge and Sanitary Sewer Replacement Project**

Christopher B. Burke Engineering, Ltd. continues working on the Phase I and Phase II design.

### **B. Butterfield Lift Station Replacement**

District staff answered some questions that B&W had on the project.

### **C. High-speed Turbo-blower Replacement**

The purchase order for two high-speed turbo-blowers has been issued. The manufacturer, APG-Neuros, is preparing the shop drawings. As part of the shop drawings, APG-Neuros is preparing plans showing how the blowers will fit in the existing space and the required piping modifications. This will assist District staff in determining installation costs.

Our claim for the damage to ABS #2 is still under review by the insurance adjuster.



### III. CONSTRUCTION PROJECTS

#### A. SCADA PLC Replacement (Phase 4)

The final payment request from Concentric for this project is included in the December Claim Ordinance.

Engineer's Fee	\$102,150.00
Total Completed to Date	\$100,140.63
Less Previous Payments	<u>-\$98,785.63</u>
Current Payment Due	<b><u>\$1,355.00</u></b>
Remaining	\$2,009.37

#### B. WWTC Gas Detection System – SCADA Integration

The final payment request from Concentric for this project is included in the December Claim Ordinance.

Engineer's Fee	\$28,300.00
Total Completed to Date	\$27,833.92
Less Previous Payments	<u>-\$27,376.42</u>
Current Payment Due	<b><u>\$457.50</u></b>
Remaining	\$466.08

### C. WWTC Gas Detection System

No pay request was received this month from Connelly Electric.

A	Original Contract Sum	A		\$312,000.00
B	Net Change by Change Orders to Date	B	+	\$0.00
C	Contract Sum to Date	A+B = C		<hr/> \$312,000.00
D	Total Completed and Stored to Date	D		\$312,000.00
E	Retainage	E	-	\$31,200.00
F	Total Earned Less Retainage	D-E= F		<hr/> \$280,800.00
G	Less Previous Certificates for Payment	Previous Payments	-	\$280,800.00
H	<b>Current Payment Due</b>	<b>F-G= H</b>		<hr/> <b>\$0.00</b>
I	Balance to Finish, including Retainage	C-F=I		\$31,200.00

The system manufacturer and the contractor have one punchlist item to address.

### D. Ops Center Server Replacement

Concentric submitted the final payment request for this project. It was not included in the December Claim Ordinance as the work is not complete.

Engineer's Fee	\$13,150.00
Total Completed to Date	\$2,938.75
Less Previous Payments	<u>-\$2,938.75</u>
Current Payment Due	<b><u>\$0.00</u></b>
Remaining	\$10,451.25

The old server needs to be scrubbed, removed and recycled.

### E. 2025 Sewer Televising

Please refer to the Sewer System Maintenance monthly report for an update.

### F. 2025 Sewer Rehabilitation (Lining)

Please refer to the Sewer Construction monthly report for an update.

### G. 2025 Painting

The work is completed, and the final payment to Era Valdivia Contractors is included in the December Claim Ordinance.

A	Original Contract Sum	A		\$348,000.00
B	Net Change by Change Orders to Date	B	+	\$0.00
C	Contract Sum to Date	A+B = C		<hr/> \$348,000.00
D	Total Completed and Stored to Date	D		\$348,000.00
E	Retainage	E	-	\$0.00
F	Total Earned Less Retainage	D-E= F		<hr/> \$348,000.00
G	Less Previous Certificates for Payment	Previous Payments	-	\$313,200.00
H	<b>Current Payment Due</b>	<b>F-G= H</b>		<hr/> <b>\$34,800.00</b>
I	Balance to Finish, including Retainage	C-F=I		\$0.00

C: BOLI, CS, DM

DOWNERS GROVE SANITARY DISTRICT CASH BALANCES AND INVESTMENT SCHEDULE  
 DATE 11/30/2025

CASH BALANCES						PREVIOUS MONTH AS OF 10/31/25						
ACCOUNT NAME		ACCOUNT NUMBER	11/30/2025 BALANCE PER BANK STATEMENT		BALANCE PER BANK STATEMENT	MONTHLY EARNINGS CREDIT	EARNINGS CREDIT APPLIED TO BANK FEES	NET MONTHLY EARNINGS CREDIT	YTD CUMULATIVE EARNINGS CREDIT	INT EARNED ON FUNDS IN EXCESS OF PEG BALANCE		
DEPOSIT		XXXXXXXX1116	\$3,179,510.08		\$3,103,055.47							
DISBURSEMENT		XXXXXXXX1111	\$278,480.96		\$152,947.18							
FLEXIBLE BENEFITS		XXXXXXXX6025	\$13,769.67		\$15,651.39							
PAYROLL		XXXXXXXX1117	\$216,276.43		\$121,695.22							
PETTY CASH		XXXXXXXX1112	\$5,000.00		\$4,507.78							
USER REFUNDS		XXXXXXXX1114	\$7,913.93		\$8,487.01							
TOTAL - CASH AT BANK			\$3,700,951.07		\$3,406,344.05	\$2,003.97	(\$1,744.03)	\$259.94	\$3,030.29	\$1,753.58		
INVESTMENTS												
TYPE	FINANCIAL INSTITUTION		TERM	MATURITY	AMOUNT	ANNUAL INT. RATE	GENERAL CORPORATE FUND (01)	IMPROVEMENT FUND (02)	CONSTRUCTION FUND (03)	PUBLIC BENEFIT FUND (05)	SEWER EXTENSION FUND (71)	INTEREST EARNED AT MATURITY
CD	TRISTATE CAPITAL BANK		24 MOS	8/9/2026	\$250,000.00	4.000%			\$250,000.00			\$20,000.00
TOTAL CDs					\$250,000.00	4.000%	\$0.00	\$0.00	\$250,000.00	\$0.00	\$0.00	\$20,000.00
TYPE	FINANCIAL INSTITUTION		TERM	LAST ACTION DATE	AMOUNT	CURRENT RATE OF RETURN	ESTIMATED ANNUAL RETURN					
MM	BANKFINANCIAL		ONGOING	6/21/2023	\$252,992.49	3.680%	\$252,992.49					
MM	TRISTATE CAPITAL BANK		ONGOING	4/16/2021	\$11.91	2.060%	\$11.91					
TOTAL MM ACCOUNTS					\$253,004.40	3.680%	\$252,992.49	\$0.00	\$11.91	\$0.00	\$0.00	\$9,310.37
SCHWAB - US TREASURIES			ONGOING	11/30/2025	\$3,881,875.54	SEE ATTACHED	\$3,881,875.54					
ILLINOIS FUNDS - MONEY MARKET					\$6,044,066.44	4.098%	\$3,443,314.08	\$957,335.63	\$1,643,416.73	\$0.00	\$0.00	\$247,685.84
TOTAL - ALL INVESTMENTS					\$10,428,946.38		\$7,578,182.11	\$957,335.63	\$1,893,428.64	\$0.00	\$0.00	
TOTAL CASH AND INVESTMENTS					\$14,129,897.45							

NOTES:

As of October 2024, any "Net Monthly Earnings Credits" in excess of the "Earnings Credit Applied to Bank Fees" accumulate and roll forward into the "YTD Cumulative Earnings Credit". The "YTD Cumulative Earnings Credit" resets to \$0 at the end of each fiscal year. The Monthly Earnings Credit Rate was 1.32% for OCTOBER 2025 and was applied to any balances that did not earn interest.

We earn CASH interest on all Chase daily balances in excess of the the peg balance. As of 5/2/25, the Treasurer set the peg balance to \$1,300,000 to generate more Earnings Credits than interest and to accumulate Excess Credits. The interest rate for OCTOBER 2025 was 1.15%. On 11/08/25 the Treasurer dropped the peg balance to \$10,000 to earn more interest vs accumulating Net Monthly Earnings Credits thus starting to deplete the YTD Cumulative Earnings Credit. We will reset this peg balance as needed to either generate interest or build Cumulative Earnings Credits - being mindful that any unused Cumulative Earnings Credits are forfeited at the end of the fiscal year.

Schwab Investments  
11/30/2025

		11/30/2025				11/30/2025	
		QUANTITY/PAR	CURRENT MARKET PRICE(\$)	Schwab MARKET VALUE	PURCHASE PRICE(\$)	AT DATE OF PURCHASE COST BASIS/PURCHASE PRICE	MARK TO MARKET UNREALIZED GAIN/(LOSS)
912797NC7 US TREASURY - MATURED 4/24/25	CONVERTED TO MONEY FUND (SNSXX)					\$ 665,367.28	
912797MG9 US TREASURY - MATURED 8/7/25	CONVERTED TO MONEY FUND (SNSXX)					\$ 500,233.69	
912797MS3 US TREASURY - MATURED 10/2/25	CONVERTED TO MONEY FUND (SNSXX)					\$ 666,234.63	
91282CHM6 US TREASURY NOTE		491,000.00	\$ 100.468750	\$ 493,301.56	\$ 100.533500	\$ 493,619.56	\$ (317.99)
91282CLP4 US TREASURY NOTE		673,000.00	\$ 99.855460	\$ 672,027.25	\$ 98.913000	\$ 665,684.49	\$ 6,342.76
06405VHE2 BANK OF NEW YORK CD 6MO 4.3%	CONVERTED TO MONEY FUND (SNSXX)		MATURED 9/8/25	\$ -	\$ 100.000000	\$ 125,000.00	\$ -
38150VN39 GOLDMAN SACHS CD 12MO 4.2%		250,000.00	\$ 100.053200	\$ 250,133.00	\$ 100.000000	\$ 250,000.00	\$ 133.00
27002YHJ8 EAGLEBANK CD 12MO 4.2%		125,000.00	\$ 100.100500	\$ 125,125.63	\$ 100.000000	\$ 125,000.00	\$ 125.63
61690DT81 MORGAN STANLEY CD 18MO 4.25%		125,000.00	\$ 100.402800	\$ 125,503.50	\$ 100.000000	\$ 125,000.00	\$ 503.50
59013K5F9 MERRICK BANK CD 24MO 4.25%		125,000.00	\$ 100.729200	\$ 125,911.50	\$ 100.000000	\$ 125,000.00	\$ 911.50
FIXED INCOME - POSITIONS				\$ 1,792,002.44		\$ 3,741,139.65	\$ 7,698.39
CASH				\$ 916.41		\$ -	
MONEY FUND (SNSXX)		30-Day Yield 11/30/25 3.65%		\$ 2,096,655.08	ORIG EXCESS CASH BAL	\$ 624.07	
DIVIDENDS AND INTEREST EARNED**					CUMULATIVE EARNINGS THRU 10/31/25	\$ 133,476.62	
					EARNINGS THIS MONTH 11/30/25	\$ 6,635.20	
TOTAL		1,789,000.00	MARKET VALUE	\$ 3,889,573.93	INVESTMENT SCH TOTAL	\$ 3,881,875.54	
UNREALIZED GAIN/(LOSS)					11/30/2025	\$ 7,698.39	
ENDING MARKET VALUE AS REPORTED ON Schwab STATEMENT					11/30/2025	\$ 3,889,573.92	

\*\*All earned Dividends and Interest will be automatically reinvested into the Money Fund (SNSXX) each month.



## Positions - Summary

Beginning Value as of 11/01	+	Transfer of Securities(In/Out)	+	Dividends Reinvested	+	Cash Activity	+	Change in Market Value	=	Ending Value as of 11/30	Cost Basis	Unrealized Gain/(Loss)
\$3,882,724.85		\$0.00		(\$5,718.79)		\$6,635.20		\$5,932.67		<b>\$3,889,573.93</b>	\$1,784,304.05	\$7,698.39 <sup>b</sup>

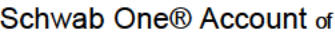
Values may not reflect all of your gains/losses; Schwab has provided accurate gain and loss information wherever possible for most investments. Cost basis may be incomplete or unavailable for some of your holdings and may change or be adjusted in certain cases. Statement information should not be used for tax preparation, instead refer to official tax documents. For additional information refer to Terms and Conditions.

## Cash and Cash Investments

Type	Symbol	Description	Quantity	Price(\$)	Beginning Balance(\$)	Ending Balance(\$)	Change in Period Balance(\$)	Pending/Unsettled Cash(\$)	Interest/ Yield Rate	% of Acct
Bank Sweep		CHARLES SCHWAB BANK <sup>X,Z</sup>			457,128.75	916.41	(456,212.34)		0.05%	<1%
Bank Sweep		SCHWAB PREMIER BANK <sup>X,Z</sup>			249,000.00	0.00	(249,000.00)		0.05%	
Money Fund (Non-Sweep)	SNSXX	SCHWAB US TREASURY MONEY <sup>0</sup>	2,096,655.0800	1.0000	1,384,807.54	2,096,655.08	711,847.54			54%
<b>Total Cash and Cash Investments</b>					<b>\$2,090,936.29</b>	<b>\$2,097,571.49</b>	<b>\$6,635.20</b>			<b>54%</b>

## Positions - Fixed Income

Symbol/ CUSIP	Description	Coupon	Maturity Date	Quantity/Par	Price(\$)	Market Value(\$)	Adj Cost Basis/ Orig Cost Basis(\$)	Unrealized Gain/(Loss)(\$) <sup>b</sup>	Yield to Maturity	Est. Annual Income(\$)	Accrued Interest(\$)	% of Acct
91282CHM6	US TREASUR NT Moody's: NR S&P: NR	4.5%	07/15/26	491,000.0000	100.46875	493,301.56	493,619.56 493,619.56	(318.00)	4.17%	22,095.00	8,345.67	13%
91282CLP4	US TREASUR NT	3.5%	09/30/26	673,000.0000	99.85546	672,027.25	665,684.49 665,684.49	6,342.76	4.09%	23,555.00	4,012.12	17%
38150VN39	GOLDMAN SACHS BAN Moody's: NR S&P: NR	4.2%	02/11/26	250,000.0000	100.05320	250,133.00	250,000.00 250,000.00	133.00	4.20%	N/A	8,428.77	6%
27002YHJ8	EAGLEBANK Moody's: NR S&P: NR	4.2%	03/06/26	125,000.0000	100.10050	125,125.63	125,000.00 125,000.00	125.63	4.20%	5,250.00	345.21	3%
61690DT81	MORGAN STANLEY B Moody's: NR S&P: NR	4.25%	09/08/26	125,000.0000	100.40280	125,503.50	125,000.00 125,000.00	503.50	4.25%	5,312.50	1,266.27	3%
59013K5F9	MERRICK BANK Moody's: NR S&P: NR	4.25%	03/10/27	125,000.0000	100.72920	125,911.50	125,000.00 125,000.00	911.50	4.25%	5,312.50	305.65	3%



Statement Period  
November 1-30, 2025

### Positions - Fixed Income (continued)

Symbol/ CUSIP	Description	Coupon	Maturity Date	Quantity/Par	Price(\$)	Market Value(\$)	Adj Cost Basis/ Orig Cost Basis(\$)	Unrealized Gain/(Loss)(\$) <sup>b</sup>	Yield to Maturity	Est. Annual Income(\$)	Accrued Interest(\$)	% of Acct
<b>Total Fixed Income</b>				<b>1,789,000.0000</b>		<b>\$1,792,002.44</b>		<b>\$7,698.39</b>		<b>\$61,525.00</b>	<b>\$22,703.69</b>	<b>46%</b>

**Total Adj Cost Basis      \$1,784,304.05**

**Total Orig Cost Basis**    **\$1,784,304.05**

Accrued Interest represents the interest that would be received if the fixed income investment was sold prior to the coupon payment.

Yield to Maturity is the annualized rate of return earned if held until maturity date.

Estimated Annual Income ("EAI") and Estimated Yield ("EY") calculations are for informational purposes only and are derived from information provided by outside parties. Schwab cannot guarantee the accuracy of such information. Since the interest and dividends are subject to change at any time, they should not be relied upon exclusively for making investment decisions. The actual income and yield might be lower or higher than the estimated amounts. EY is based upon EAI and the current price of the security and will fluctuate. For certain types of securities, the calculations could include a return of principal or capital gains in which case EAI and EY would be overstated. EY and EAI are not promptly updated to reflect when an issuer has missed a regular payment or announced changes to future payments, in which case EAI and EY will continue to display at a prior rate.

Total Adj Cost Basis and Total Orig Cost Basis are the sums of the individual positions held, which may be incomplete or unavailable.

**Board of Trustees**

Amy E. Sejnost  
*President*

Jeremy M. Wang  
*Vice President*

Mark Eddington, P.E.  
*Clerk*



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Downers Grove, IL 60515-0703  
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**General Manager**  
Amy R. Underwood, P.E.

**Legal Counsel**  
Daniel McCormick, P.C.

*Providing a Better Environment for South Central DuPage County*

## MEMORANDUM

To: Board of Trustees  
From: Amy R. Underwood, General Manager  
Date: December 12, 2025  
Subject: Treasurer's Report for November 2025

Attached please find the subject report that tracks income and expenses for the first seven months of Fiscal Year 26-27.

Totals of expenses and income are shown on the following table:

Year-to-date	Income	Expenses
General Fund	\$ 8,255,508.22 (Page 1)	\$ 6,443,736.63 (Page 5)
Improvement Fund	\$ 707,125.77 (Page 6)	\$ 476,087.89 (Page 6)
Construction Fund	\$ 473,035.82 (Page 7)	\$ 116,406.33 (Page 7)
Public Benefit Fund	\$ 0.00	\$ 0.00
Sewer Extensions Escrow	\$ 0.00	\$ 0.00
TOTAL	\$ 9,435,669.81	\$ 7,036,230.85

C: BOLI, DM, CS



**DOWNERS GROVE SANITARY DISTRICT  
TREASURER'S REPORT RECAP FOR MONTH ENDING  
11/30/2025**

FUND NUMBER & DESCRIPTION	FUND BALANCE 5/1/2025	RESTRICTED FOR REPLACEMENT 5/1/2025	YTD REVENUE 11/30/2025	YTD EXPENSES 11/30/2025	NET REVENUE/(EXPENSE) THROUGH 11/30/2025	ENDING FUND BALANCE 11/30/2025
FUND 01: GENERAL FUND	\$ 7,352,392.67	\$ 820,000.00	\$ 8,255,508.22	6,443,736.63	\$ 1,811,771.59	\$ 9,984,164.26
FUND 02: CAPITAL IMPROVEMENT FUND	\$ 1,188,272.30	\$ -	\$ 707,125.77	\$ 476,087.89	\$ 231,037.88	\$ 1,419,310.18
FUND 03: CONSTRUCTION FUND	\$ 2,239,905.33	\$ -	\$ 473,035.82	\$ 116,406.33	\$ 356,629.49	\$ 2,596,534.82
FUND 05: PUBLIC BENEFIT FUND	\$ 37,817.83	\$ -			\$ -	\$ 37,817.83
FUND 71: SEWER EXTENSION ESCROW FUND	\$ 7,527.49	\$ -			\$ -	\$ 7,527.49
	\$ 10,825,915.62	\$ 820,000.00	\$ 9,435,669.81	\$ 7,036,230.85	\$ 2,399,438.96	\$ 14,045,354.58

## TREASURER'S REPORT FOR DOWNERS GROVE SANITARY DISTRICT

Balance As of 11/30/2025

GL Number	Description	CURRENT MONTHLY ACTIVITY 11/30/25	CURRENT MONTHLY BUDGET 11/30/25	YTD ACTIVITY 11/30/25	YTD BUDGET 11/30/25	FISCAL 2025-26 ANNUAL BUDGET	% OF ANNUAL BUDGET REMAINING
<b>Fund: 01 GENERAL FUND</b>							
<b>Account Category: Revenues</b>							
<b>Department: 005 REVENUES</b>							
01-005-3000	PROPERTY TAXES	36.69	17,522.00	1,567,398.17	1,550,600.00	1,550,600.00	(1.08)
01-005-3001	USER RECEIPTS	693,019.97	576,038.00	3,168,209.65	3,242,920.00	5,448,400.00	41.85
01-005-3002	SURCHARGES	73,205.71	52,546.00	308,094.95	295,817.00	497,000.00	38.01
01-005-3004	PLAN REVIEW FEES	0.00	125.00	2,003.15	375.00	500.00	(300.63)
01-005-3005	CONSTRUCTION INSPECTION FEES	0.00	120.00	0.00	360.00	500.00	100.00
01-005-3006	PERMIT INSPECTION FEES	570.00	1,500.00	11,284.00	10,500.00	18,000.00	37.31
01-005-3007	INTEREST ON INVESTMENTS	21,488.33	5,500.00	199,036.65	109,000.00	170,900.00	(16.46)
01-005-3013	SAMPLING AND MONITORING	19,996.41	11,250.00	84,823.77	78,750.00	135,000.00	37.17
01-005-3014	REPLACEMENT TAXES	0.00	0.00	69,040.47	51,000.00	90,000.00	23.29
01-005-3015	MISCELLANEOUS INCOME	2,578.57	300.00	5,285.80	2,500.00	4,000.00	(32.15)
01-005-3016	SALE OF ELECTRICITY	2.82	2,000.00	10.69	14,000.00	20,000.00	99.95
01-005-3020	SALE OF PROPERTY	0.00	2,500.00	58,561.00	17,500.00	29,500.00	(98.51)
01-005-3021	TELEVISION INSPECTION	0.00	200.00	0.00	200.00	200.00	100.00
01-005-3023	PROPERTY LEASE PAYMENTS	3,481.05	3,400.00	23,926.40	23,800.00	40,800.00	41.36
01-005-3024	MONTHLY SERVICE FEES	588,039.29	424,325.00	2,838,636.33	2,970,275.00	5,091,900.00	44.25
01-005-3027	GREASE WASTE	15,551.83	17,000.00	138,349.34	119,000.00	200,000.00	30.83
01-005-3035	INTERFUND TRANSFER	0.00	0.00	(400,000.00)	(400,000.00)	(1,150,000.00)	65.22
01-005-3040	RENEWABLE ENERGY CREDITS	0.00	0.00	176,892.85	20,000.00	40,000.00	(342.23)
01-005-3094	GRANTS AND INCENTIVES	0.00	0.00	3,955.00	0.00	0.00	0.00
Total Dept 005 - REVENUES		1,417,970.67	1,114,326.00	8,255,508.22	8,106,597.00	12,187,300.00	32.26
Revenues		1,417,970.67	1,114,326.00	8,255,508.22	8,106,597.00	12,187,300.00	32.26
<b>Account Category: Expenditures</b>							
<b>Department: 011 O &amp; M - ADMINISTRATION</b>							
01-011-A001	TRUSTEES	0.00	4,500.00	13,500.00	13,500.00	18,000.00	25.00
01-011-A002	BOLI	0.00	225.00	0.00	675.00	900.00	100.00
01-011-A003	GENERAL MANAGEMENT	26,213.33	25,342.00	199,254.68	177,394.00	304,100.00	34.48
01-011-A004	FINANCIAL RECORDS	17,991.37	24,983.00	154,489.21	174,881.00	299,800.00	48.47
01-011-A005	ADMINISTRATIVE RECORDS	6,004.32	4,900.00	51,523.24	34,300.00	58,800.00	12.38
01-011-A006	ENGINEERING	0.00	517.00	1,679.26	3,619.00	6,200.00	72.92
01-011-A007	CODE ENFORCEMENT	27,721.07	30,700.00	226,793.76	214,900.00	368,400.00	38.44
01-011-A008	SAFETY ACTIVITIES	3,662.72	5,283.00	32,755.73	36,981.00	63,400.00	48.33
01-011-A030	BUILDING AND GROUNDS	0.00	558.00	0.00	3,906.00	6,700.00	100.00
01-011-B100	ELECTRICITY	2,770.89	700.00	5,605.55	5,900.00	9,100.00	38.40
01-011-B101	NATURAL GAS	64.26	300.00	674.04	1,700.00	3,500.00	80.74
01-011-B102	WATER, GARBAGE AND OTHER UTILITIES	152.58	100.00	420.08	500.00	700.00	39.99
01-011-B110	BANK CHARGES	22.89	400.00	236.94	3,000.00	5,000.00	95.26
01-011-B112	COMMUNICATION	2,623.53	2,400.00	16,681.65	16,800.00	28,500.00	41.47
01-011-B113	EMERGENCY/SAFETY EQUIPMENT	628.20	1,700.00	9,337.18	26,000.00	34,500.00	72.94
01-011-B115	EQUIPMENT/EQUIPMENT REPAIR	5,129.53	9,000.00	154,674.57	106,000.00	151,900.00	(1.83)
01-011-B116	SUPPLIES	406.76	600.00	4,120.99	4,200.00	7,000.00	41.13
01-011-B117	EMPLOYEE/DUTY COSTS	1,493.97	1,500.00	7,546.75	10,500.00	18,000.00	58.07
01-011-B118	BUILDING AND GROUNDS	1,490.99	5,000.00	23,743.55	51,300.00	72,500.00	67.25
01-011-B119	POSTAGE	1,208.35	700.00	4,295.84	7,200.00	10,500.00	59.09
01-011-B120	PRINTING/PHOTOGRAPHY	3,229.27	1,000.00	10,364.07	15,500.00	18,000.00	42.42
01-011-B121	USER BILLING MATERIALS	9,964.28	10,000.00	54,636.28	71,000.00	121,000.00	54.85
01-011-B124	CONTRACT SERVICES	12,762.55	34,000.00	182,353.25	222,000.00	341,000.00	46.52
01-011-B137	MEMBERSHIPS/SUBSCRIPTIONS	26.50	4,200.00	6,941.30	7,000.00	9,700.00	28.44

## TREASURER'S REPORT FOR DOWNERS GROVE SANITARY DISTRICT

Balance As of 11/30/2025

GL Number	Description	CURRENT MONTHLY ACTIVITY 11/30/25	CURRENT MONTHLY BUDGET 11/30/25	YTD ACTIVITY 11/30/25	YTD BUDGET 11/30/25	FISCAL 2025-26 ANNUAL BUDGET	% OF ANNUAL BUDGET REMAINING
<b>Fund: 01 GENERAL FUND</b>							
<b>Account Category: Expenditures</b>							
<b>Department: 011 O &amp; M - ADMINISTRATION</b>							
01-011-C222	GAS/FUEL	164.38	250.00	1,043.82	1,950.00	3,200.00	67.38
01-011-C225	OPERATION/REPAIR	194.48	600.00	541.30	1,900.00	2,500.00	78.35
01-011-C226	VEHICLE PURCHASES	0.00	0.00	8.00	30,000.00	30,000.00	99.97
Total Dept 011 - O & M - ADMINISTRATION		123,926.22	169,458.00	1,163,221.04	1,242,606.00	1,992,900.00	41.63
<b>Department: 012 O &amp; M - WWTC</b>							
01-012-A006	ENGINEERING	0.00	3,150.00	7,902.40	22,050.00	37,800.00	79.09
01-012-A009	OPERATIONS MANAGEMENT	10,000.76	10,400.00	89,263.84	72,800.00	124,800.00	28.47
01-012-A011	MAINTENANCE - WWTC	36,514.74	44,056.00	286,821.60	275,425.00	495,700.00	42.14
01-012-A012	MAINTENANCE - VEHICLES	0.00	617.00	0.00	617.00	3,700.00	100.00
01-012-A013	MAINTENANCE - ENERGY RECOVERY	0.00	1,201.00	7,671.76	8,795.00	14,800.00	48.16
01-012-A014	MAINTENANCE - ELECTRICAL	25,237.68	24,395.00	111,271.14	103,622.00	225,600.00	50.68
01-012-A021	WWTC - OPERATIONS	39,099.28	27,280.00	341,622.42	312,803.00	449,200.00	23.95
01-012-A022	WWTC - SLUDGE HANDLING	13,270.23	22,154.00	115,063.15	117,232.00	228,000.00	49.53
01-012-A023	WWTC - ENERGY RECOVERY	0.00	2,256.00	263.62	2,519.00	13,800.00	98.09
01-012-A030	BUILDING AND GROUNDS	281.91	4,192.00	23,177.33	29,344.00	50,300.00	53.92
01-012-B100	ELECTRICITY	51,509.47	16,000.00	154,352.43	126,100.00	206,100.00	25.11
01-012-B101	NATURAL GAS	366.72	1,300.00	3,216.84	5,300.00	12,000.00	73.19
01-012-B102	WATER, GARBAGE AND OTHER UTILITIES	4,292.47	3,000.00	19,504.53	24,000.00	39,700.00	50.87
01-012-B103	ODOR CONTROL	0.00	400.00	628.00	2,800.00	4,000.00	84.30
01-012-B104	FUEL - GENERATORS	0.00	2,700.00	0.00	8,300.00	11,000.00	100.00
01-012-B112	COMMUNICATION	1,547.00	2,100.00	11,770.83	15,000.00	25,500.00	53.84
01-012-B113	EMERGENCY/SAFETY EQUIPMENT	2,649.90	3,000.00	6,564.53	76,700.00	91,700.00	92.84
01-012-B116	SUPPLIES	1,579.30	2,800.00	11,877.17	19,800.00	33,600.00	64.65
01-012-B117	EMPLOYEE/DUTY COSTS	2,847.31	3,000.00	13,933.44	21,000.00	33,500.00	58.41
01-012-B124	CONTRACT SERVICES	0.00	0.00	205,006.00	205,100.00	205,100.00	0.05
01-012-B130	NPDES PERMIT FEES	0.00	0.00	53,000.00	53,000.00	53,000.00	0.00
01-012-B131	SLUDGE HAULING/DISPOSAL SERVICES	0.00	60,700.00	0.00	60,700.00	121,400.00	100.00
01-012-B401	CHEMICALS - DISINFECTION	6,895.93	14,800.00	64,635.90	72,540.00	123,000.00	47.45
01-012-B402	CHEMICALS - SLUDGE DEWATERING	8,069.42	10,821.00	33,942.84	36,695.00	90,800.00	62.62
01-012-B403	CHEMICALS - TERTIARY TREATMENT	0.00	1,167.00	0.00	1,167.00	7,000.00	100.00
01-012-B404	CHEMICALS - OTHER	0.00	0.00	0.00	0.00	24,200.00	100.00
01-012-B501	EQPT/EQPT REPAIR - BIOSOLIDS AGING & DIS	0.00	6,000.00	94,122.72	102,300.00	132,300.00	28.86
01-012-B502	EQPT/EQPT REPAIR - DISINFECTION	130.12	2,000.00	130.12	14,000.00	23,600.00	99.45
01-012-B503	EQPT/EQPT REPAIR - EXCESS FLOW	28.44	2,100.00	6,735.56	38,500.00	48,600.00	86.14
01-012-B504	EQPT/EQPT REPAIR - GRIT REMOVAL	0.00	2,000.00	1,319.56	39,000.00	49,000.00	97.31
01-012-B505	EQPT/EQPT REPAIR - INFLUENT PUMPING	184.17	5,000.00	12,294.53	81,000.00	103,800.00	88.16
01-012-B506	EQPT/EQPT REPAIR - PRIMARY TREATMENT	0.00	3,000.00	5,111.46	111,000.00	123,000.00	95.84
01-012-B507	EQPT/EQPT REPAIR - SECONDARY TREATMENT	117,710.83	10,000.00	121,658.77	113,300.00	163,300.00	25.50
01-012-B508	EQPT/EQPT REPAIR - SLUDGE CONCENTRATION	0.00	500.00	0.00	42,900.00	45,400.00	100.00
01-012-B509	EQPT/EQPT REPAIR - SLUDGE DEWATERING	0.00	2,500.00	6,751.67	17,800.00	30,300.00	77.72
01-012-B510	EQPT/EQPT REPAIR - SLUDGE DIGESTION	3,022.45	10,000.00	88,350.11	249,800.00	299,800.00	70.53
01-012-B511	EQPT/EQPT REPAIR - TERTIARY TREATMENT	121,431.19	7,000.00	124,502.74	155,300.00	178,300.00	30.17
01-012-B512	EQPT/EQPT REPAIR - WWTC GENERAL	688.25	5,000.00	20,470.70	40,000.00	62,100.00	67.04
01-012-B513	EQPT/EQPT REPAIR - WWTC UTILITIES	7,141.87	30,000.00	184,526.03	323,000.00	454,100.00	59.36
01-012-B801	BLDG AND GROUNDS - BIOSOLIDS AGING & DIS	0.00	25.00	0.00	3,675.00	3,800.00	100.00
01-012-B802	BLDG AND GROUNDS - DISINFECTION	0.00	200.00	9,418.95	22,400.00	23,400.00	59.75
01-012-B803	BLDG AND GROUNDS - EXCESS FLOW	0.00	100.00	7,526.01	700.00	1,100.00	(584.18)

## TREASURER'S REPORT FOR DOWNERS GROVE SANITARY DISTRICT

Balance As of 11/30/2025

GL Number	Description	CURRENT MONTHLY ACTIVITY 11/30/25	CURRENT MONTHLY BUDGET 11/30/25	YTD ACTIVITY 11/30/25	YTD BUDGET 11/30/25	FISCAL 2025-26 ANNUAL BUDGET	% OF ANNUAL BUDGET REMAINING
<b>Fund: 01 GENERAL FUND</b>							
<b>Account Category: Expenditures</b>							
<b>Department: 012 O &amp; M - WWTC</b>							
01-012-B804	BLDG AND GROUNDS - GRIT REMOVAL	0.00	600.00	3,811.00	4,400.00	7,400.00	48.50
01-012-B805	BLDG AND GROUNDS - INFLUENT PUMPING	54,583.01	700.00	54,843.36	59,600.00	63,100.00	13.09
01-012-B807	BLDG AND GROUNDS - SECONDARY TREATMENT	0.00	150.00	375.37	9,650.00	10,400.00	96.39
01-012-B809	BLDG AND GROUNDS - SLUDGE DEWATERING	0.00	150.00	7,131.00	9,950.00	10,700.00	33.36
01-012-B810	BLDG AND GROUNDS - SLUDGE DIGESTION	112.84	600.00	4,412.16	7,900.00	10,700.00	58.76
01-012-B811	BLDG AND GROUNDS - TERTIARY TREATMENT	2,263.20	800.00	35,518.74	21,000.00	25,000.00	(42.07)
01-012-B812	BLDG AND GROUNDS - WWTC GENERAL	7,180.00	10,000.00	139,454.04	204,100.00	254,100.00	45.12
01-012-B813	BLDG AND GROUNDS - WWTC UTILITIES	137.00	300.00	165.89	2,100.00	3,300.00	94.97
01-012-C222	GAS/FUEL	2,291.56	2,500.00	13,795.72	17,500.00	28,000.00	50.73
01-012-C225	OPERATION/REPAIR	875.31	600.00	3,555.57	4,700.00	7,300.00	51.29
01-012-C226	VEHICLE PURCHASES	0.00	0.00	52,258.59	77,000.00	77,000.00	32.13
Total Dept 012 - O & M - WWTC		521,942.36	363,314.00	2,559,730.14	3,445,984.00	4,964,200.00	48.44
<b>Department: 013 O &amp; M - LABORATORY</b>							
01-013-A009	OPERATIONS MANAGEMENT	5,197.06	6,633.00	57,632.67	46,431.00	79,600.00	27.60
01-013-A041	LAB - WWTC	11,526.18	15,459.00	102,108.35	100,306.00	177,600.00	42.51
01-013-A042	LAB - PRETREATMENT	3,810.63	5,307.00	15,345.64	16,065.00	42,600.00	63.98
01-013-A043	LAB - SURCHARGE PROGRAM	1,213.29	422.00	10,442.86	7,387.00	9,500.00	(9.92)
01-013-A048	LAB - ENERGY RECOVERY	378.14	403.00	5,242.12	5,086.00	7,100.00	26.17
01-013-B112	COMMUNICATION	214.89	300.00	1,538.65	2,500.00	4,000.00	61.53
01-013-B114	CHEMICALS	1,397.79	6,800.00	19,956.09	47,600.00	81,200.00	75.42
01-013-B115	EQUIPMENT/EQUIPMENT REPAIR	0.00	1,200.00	9,860.64	10,000.00	16,000.00	38.37
01-013-B116	SUPPLIES	3,385.23	2,200.00	11,711.04	20,400.00	31,400.00	62.70
01-013-B117	EMPLOYEE/DUTY COSTS	466.43	500.00	829.10	5,000.00	7,500.00	88.95
01-013-B122	MONITORING EQUIPMENT	0.00	1,400.00	4,493.65	4,200.00	5,500.00	18.30
01-013-B123	OUTSIDE LAB SERVICES	3,890.00	3,500.00	13,953.17	24,500.00	41,600.00	66.46
01-013-B124	CONTRACT SERVICES	0.00	3,700.00	5,011.75	26,500.00	45,000.00	88.86
01-013-C222	GAS/FUEL	69.78	100.00	328.83	700.00	1,000.00	67.12
01-013-C225	OPERATION/REPAIR	673.00	0.00	827.08	500.00	1,000.00	17.29
01-013-C226	VEHICLE PURCHASES	52,847.00	0.00	52,847.00	55,000.00	55,000.00	3.91
Total Dept 013 - O & M - LABORATORY		85,069.42	47,924.00	312,128.64	372,175.00	605,600.00	48.46
<b>Department: 014 O &amp; M - SEWER SYSTEM</b>							
01-014-A006	ENGINEERING	0.00	1,050.00	5,910.53	7,350.00	12,600.00	53.09
01-014-A051	SEWER MAINTENANCE	30,413.47	18,966.00	255,563.77	230,270.00	325,100.00	21.39
01-014-A054	SEWER MAINTENANCE - BACKUPS AND HIGH FLO	800.00	400.00	4,800.00	4,400.00	6,400.00	25.00
01-014-A061	INSPECTION - NEW CONSTRUCTION	0.00	67.00	0.00	67.00	400.00	100.00
01-014-A062	INSPECTION - CONSTRUCTION OF DGSD PROJEC	0.00	3,802.00	187.86	3,990.00	23,000.00	99.18
01-014-A063	INSPECTION - PERMIT INSPECTIONS	0.00	1,366.00	0.00	1,366.00	8,200.00	100.00
01-014-A064	INSPECTION - MISCELLANEOUS	0.00	1,917.00	0.00	1,917.00	11,500.00	100.00
01-014-A065	INSPECTION - CONSTR BY VILLAGES, UTILITI	0.00	1,917.00	0.00	1,917.00	11,500.00	100.00
01-014-A066	INSPECTION - CODE ENFORCEMENT	14,206.55	12,996.00	117,275.81	109,419.00	174,400.00	32.75
01-014-A072	SEWER INVESTIGATIONS	0.00	734.00	0.00	734.00	4,400.00	100.00
01-014-B112	COMMUNICATION	1,119.25	1,000.00	6,119.42	7,000.00	12,000.00	49.00
01-014-B113	EMERGENCY/SAFETY EQUIPMENT	13.99	900.00	6,054.48	6,300.00	10,600.00	42.88
01-014-B115	EQUIPMENT/EQUIPMENT REPAIR	8,360.05	9,200.00	48,346.48	117,400.00	163,400.00	70.41
01-014-B116	SUPPLIES	1,100.11	500.00	3,107.52	3,700.00	6,200.00	49.88
01-014-B117	EMPLOYEE/DUTY COSTS	966.56	1,200.00	4,050.13	9,000.00	15,000.00	73.00
01-014-B124	CONTRACT SERVICES	0.00	25,000.00	0.00	75,000.00	125,000.00	100.00

## TREASURER'S REPORT FOR DOWNERS GROVE SANITARY DISTRICT

Balance As of 11/30/2025

GL Number	Description	CURRENT MONTHLY ACTIVITY 11/30/25	CURRENT MONTHLY BUDGET 11/30/25	YTD ACTIVITY 11/30/25	YTD BUDGET 11/30/25	FISCAL 2025-26 ANNUAL BUDGET	% OF ANNUAL BUDGET REMAINING
<b>Fund: 01 GENERAL FUND</b>							
<b>Account Category: Expenditures</b>							
<b>Department: 014 O &amp; M - SEWER SYSTEM</b>							
01-014-B127	JULIE SYSTEM	4,031.33	1,400.00	12,094.01	9,800.00	16,500.00	26.70
01-014-B128	OVERHEAD SEWER/BACKFLOW PREVENTION PROGR	0.00	1,000.00	0.00	10,000.00	15,000.00	100.00
01-014-B129	REIMBURSEMENT PROGRAM/PUBLIC SEWER BLOCK	195.00	1,000.00	2,296.59	7,000.00	12,000.00	80.86
01-014-B901	SEWER SYSTEM REPAIRS - I/I PROGRAM	0.00	16,667.00	0.00	16,667.00	100,000.00	100.00
01-014-B902	SEWER SYSTEM REPAIRS - REPLACEMENT	0.00	48,536.00	4,854.70	53,391.00	199,000.00	97.56
01-014-B903	SEWER SYSTEM REPAIRS - REHABILITATION	8,031.25	201,900.00	167,022.28	360,891.00	986,500.00	83.07
01-014-B910	SEWER SYSTEM REPAIRS - BSSRAP PROGRAM	84,237.90	102,725.00	443,069.48	466,374.00	980,000.00	54.79
01-014-B913	SEWER SYSTEM REPAIRS - BSSRAP-REPAIR/REP	1,515.74	2,855.00	4,387.72	5,727.00	20,000.00	78.06
01-014-B929	ARRA LOAN PRINCIPAL REPAYMENT	0.00	0.00	90,795.59	90,800.00	181,600.00	50.00
01-014-C222	GAS/FUEL	1,720.86	2,000.00	12,927.45	14,000.00	24,000.00	46.14
01-014-C225	OPERATION/REPAIR	446.35	1,200.00	2,733.90	9,000.00	15,000.00	81.77
Total Dept 014 - O & M - SEWER SYSTEM		157,158.41	460,298.00	1,191,597.72	1,623,480.00	3,459,300.00	65.55
<b>Department: 015 O &amp; M - LIFT STATIONS</b>							
01-015-A006	ENGINEERING	0.00	783.00	740.85	5,481.00	9,400.00	92.12
01-015-A009	OPERATIONS MANAGEMENT	0.00	658.00	26.08	4,606.00	7,900.00	99.67
01-015-A030	BUILDING AND GROUNDS	0.00	108.00	0.00	756.00	1,300.00	100.00
01-015-A080	LIFT STATION MAINTENANCE	1,270.41	1,783.00	22,208.44	12,483.00	21,400.00	(3.78)
01-015-B100	ELECTRICITY	11,450.03	18,000.00	97,548.97	134,800.00	224,800.00	56.61
01-015-B104	FUEL - GENERATORS	0.00	1,200.00	2,085.94	3,600.00	4,600.00	54.65
01-015-B112	COMMUNICATION	323.74	800.00	2,211.57	6,000.00	10,000.00	77.88
01-015-B113	EMERGENCY/SAFETY EQUIPMENT	0.00	1,000.00	488.16	3,000.00	3,000.00	83.73
01-015-B116	SUPPLIES	0.00	100.00	0.00	300.00	400.00	100.00
01-015-B124	CONTRACT SERVICES	2,660.00	1,800.00	11,337.50	12,600.00	21,500.00	47.27
01-015-B520	EQPT/EQPT REPAIR - BUTTERFIELD	136.99	600.00	136.99	4,300.00	7,300.00	98.12
01-015-B521	EQPT/EQPT REPAIR - CENTEX	0.00	400.00	1,870.17	2,800.00	4,500.00	58.44
01-015-B522	EQPT/EQPT REPAIR - COLLEGE	0.00	300.00	8,470.59	2,100.00	3,600.00	(135.29)
01-015-B523	EQPT/EQPT REPAIR - EARLSTON	3,136.64	400.00	10,520.67	3,300.00	5,300.00	(98.50)
01-015-B524	EQPT/EQPT REPAIR - HOBSON	0.00	8,000.00	7,872.58	86,200.00	126,200.00	93.76
01-015-B525	EQPT/EQPT REPAIR - LIBERTY PARK	0.00	500.00	1,477.67	3,500.00	6,000.00	75.37
01-015-B526	EQPT/EQPT REPAIR - NORTHWEST	38,012.17	1,400.00	50,831.04	96,900.00	103,900.00	51.08
01-015-B527	EQPT/EQPT REPAIR - VENARD	46.85	1,400.00	1,765.04	10,400.00	17,300.00	89.80
01-015-B528	EQPT/EQPT REPAIR - WROBLE	0.00	1,600.00	7,375.53	11,200.00	18,800.00	60.77
01-015-B529	EQPT/EQPT REPAIR - LIFT STATIONS GENERAL	292.77	5,000.00	478.79	32,000.00	56,800.00	99.16
01-015-B820	BLDG AND GROUNDS - BUTTERFIELD	235.95	0.00	1,303.71	0.00	0.00	0.00
01-015-B821	BLDG AND GROUNDS - CENTEX	243.50	0.00	1,318.81	0.00	0.00	0.00
01-015-B823	BLDG AND GROUNDS - EARLSTON	230.40	0.00	1,421.30	22,000.00	22,000.00	93.54
01-015-B824	BLDG AND GROUNDS - HOBSON	45,258.20	0.00	46,362.19	65,000.00	65,000.00	28.67
01-015-B825	BLDG AND GROUNDS - LIBERTY PARK	252.65	0.00	1,337.11	0.00	0.00	0.00
01-015-B826	BLDG AND GROUNDS - NORTHWEST	295.00	0.00	5,421.33	25,000.00	25,000.00	78.31
01-015-B827	BLDG AND GROUNDS - VENARD	198.05	0.00	1,274.76	0.00	0.00	0.00
01-015-B828	BLDG AND GROUNDS - WROBLE	252.65	0.00	1,569.09	0.00	0.00	0.00
01-015-B829	BLDG AND GROUNDS - LIFT STATIONS GENERAL	0.00	2,600.00	0.00	19,100.00	32,100.00	100.00
Total Dept 015 - O & M - LIFT STATIONS		104,296.00	48,432.00	287,454.88	567,426.00	798,100.00	63.98
<b>Department: 017 O &amp; M - INSURANCE &amp; BENEFITS</b>							
01-017-E452	LIABILITY/PROPERTY	149.00	0.00	268,226.00	284,000.00	284,000.00	5.55
01-017-E455	EMPLOYEE GROUP HEALTH	(4,838.20)	54,600.00	350,193.49	382,200.00	655,000.00	46.54
01-017-E460	IMRF	26,180.00	20,000.00	142,850.38	145,000.00	253,500.00	43.65

TREASURER'S REPORT FOR DOWNERS GROVE SANITARY DISTRICT

Balance As of 11/30/2025

GL Number	Description	CURRENT MONTHLY ACTIVITY 11/30/25	CURRENT MONTHLY BUDGET 11/30/25	YTD ACTIVITY 11/30/25	YTD BUDGET 11/30/25	FISCAL 2025-26 ANNUAL BUDGET	% OF ANNUAL BUDGET REMAINING
<b>Fund: 01 GENERAL FUND</b>							
<b>Account Category: Expenditures</b>							
<b>Department: 017 O &amp; M - INSURANCE &amp; BENEFITS</b>							
<b>01-017-E461</b>	SOCIAL SECURITY	19,249.41	22,500.00	168,334.34	161,400.00	276,500.00	39.12
	Total Dept 017 - O & M - INSURANCE & BENEFITS	40,740.21	97,100.00	929,604.21	972,600.00	1,469,000.00	36.72
	Expenditures	1,033,132.62	1,186,526.00	6,443,736.63	8,224,271.00	13,289,100.00	51.51
<b>Fund 01 - GENERAL FUND:</b>							
	TOTAL REVENUES	1,417,970.67	1,114,326.00	8,255,508.22	8,106,597.00	12,187,300.00	32.26
	TOTAL EXPENDITURES	1,033,132.62	1,186,526.00	6,443,736.63	8,224,271.00	13,289,100.00	51.51
	NET OF REVENUES & EXPENDITURES:	384,838.05	(72,200.00)	1,811,771.59	(117,674.00)	(1,101,800.00)	

## TREASURER'S REPORT FOR DOWNERS GROVE SANITARY DISTRICT

Balance As of 11/30/2025

GL Number	Description	CURRENT MONTHLY ACTIVITY 11/30/25	CURRENT MONTHLY BUDGET 11/30/25	YTD ACTIVITY 11/30/25	YTD BUDGET 11/30/25	FISCAL 2025-26 ANNUAL BUDGET	% OF ANNUAL BUDGET REMAINING
<b>Fund: 02 CAPITAL IMPROVEMENT FUND</b>							
<b>Account Category: Revenues</b>							
<b>Department: 005 REVENUES</b>							
02-005-3007	INTEREST ON INVESTMENTS	3,284.93	1,950.00	24,586.27	13,750.00	23,500.00	(4.62)
02-005-3010	TRUNK SEWER SERVICE CHARGES	0.00	8,500.00	282,539.50	59,500.00	100,000.00	(182.54)
02-005-3035	INTERFUND TRANSFER	0.00	0.00	400,000.00	400,000.00	750,000.00	46.67
Total Dept 005 - REVENUES		3,284.93	10,450.00	707,125.77	473,250.00	873,500.00	19.05
Revenues		3,284.93	10,450.00	707,125.77	473,250.00	873,500.00	19.05
<b>Account Category: Expenditures</b>							
<b>Department: 030 ARRA - LOAN REPAYMENTS</b>							
02-030-0515	PAYMENT ON LOAN PRINCIPAL	0.00	0.00	46,595.52	46,600.00	93,200.00	50.00
Total Dept 030 - ARRA - LOAN REPAYMENTS		0.00	0.00	46,595.52	46,600.00	93,200.00	50.00
<b>Department: 041 BUTTERFIELD LIFT STATION UPGRADE</b>							
02-041-0502	DESIGN ENGINEERING/ARCHITECTURAL	11,917.00	20,000.00	17,524.30	100,000.00	150,000.00	88.32
Total Dept 041 - BUTTERFIELD LIFT STATION UPGRADE		11,917.00	20,000.00	17,524.30	100,000.00	150,000.00	88.32
<b>Department: 048 VENARD LIFT STATION UPGRADE</b>							
02-048-0506	CONSTRUCTION CONTRACTS AND PURCHASES	0.00	0.00	15,348.67	0.00	0.00	0.00
Total Dept 048 - VENARD LIFT STATION UPGRADE		0.00	0.00	15,348.67	0.00	0.00	0.00
<b>Department: 049 WROBLE LIFT STATION UPGRADE</b>							
02-049-0504	CONSTRUCTION ADMIN/RESIDENT ENG/ARCH SUP	0.00	0.00	5,202.40	15,000.00	15,000.00	65.32
02-049-0506	CONSTRUCTION CONTRACTS AND PURCHASES	39,607.30	0.00	391,417.00	550,000.00	550,000.00	28.83
Total Dept 049 - WROBLE LIFT STATION UPGRADE		39,607.30	0.00	396,619.40	565,000.00	565,000.00	29.80
<b>Department: 074 SEWER - UNSEWERED AREAS</b>							
02-074-0500	PROJECT BUDGET	0.00	0.00	0.00	500.00	500.00	100.00
Total Dept 074 - SEWER - UNSEWERED AREAS		0.00	0.00	0.00	500.00	500.00	100.00
Expenditures		51,524.30	20,000.00	476,087.89	712,100.00	808,700.00	41.13
<b>Fund 02 - CAPITAL IMPROVEMENT FUND:</b>							
TOTAL REVENUES		3,284.93	10,450.00	707,125.77	473,250.00	873,500.00	19.05
TOTAL EXPENDITURES		51,524.30	20,000.00	476,087.89	712,100.00	808,700.00	41.13
NET OF REVENUES & EXPENDITURES:		(48,239.37)	(9,550.00)	231,037.88	(238,850.00)	64,800.00	

TREASURER'S REPORT FOR DOWNERS GROVE SANITARY DISTRICT

Balance As of 11/30/2025

GL Number	Description	CURRENT MONTHLY ACTIVITY 11/30/25	CURRENT MONTHLY BUDGET 11/30/25	YTD ACTIVITY 11/30/25	YTD BUDGET 11/30/25	FISCAL 2025-26 ANNUAL BUDGET	% OF ANNUAL BUDGET REMAINING
<b>Fund: 03 CONSTRUCTION FUND</b>							
<b>Account Category: Revenues</b>							
<b>Department: 005 REVENUES</b>							
03-005-3007	INTEREST ON INVESTMENTS	6,625.26	5,050.00	49,093.62	35,450.00	60,700.00	19.12
03-005-3009	SEWER PERMIT FEES	0.00	20,800.00	423,942.20	146,000.00	250,000.00	(69.58)
03-005-3035	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	400,000.00	100.00
Total Dept 005 - REVENUES		6,625.26	25,850.00	473,035.82	181,450.00	710,700.00	33.44
Revenues		6,625.26	25,850.00	473,035.82	181,450.00	710,700.00	33.44
<b>Account Category: Expenditures</b>							
<b>Department: 020 WWTC - GAS DETECTION/ALARMING</b>							
03-020-0504	CONSTRUCTION ADMIN/RESIDENT ENG/ARCH SUP	0.00	0.00	2,469.29	0.00	0.00	0.00
03-020-0506	CONSTRUCTION CONTRACTS AND PURCHASES	330.00	0.00	99,533.40	0.00	0.00	0.00
Total Dept 020 - WWTC - GAS DETECTION/ALARMING		330.00	0.00	102,002.69	0.00	0.00	0.00
<b>Department: 022 WWTC - DIGESTER GAS SAFETY EQUIP</b>							
03-022-0502	DESIGN ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	35,000.00	35,000.00	100.00
03-022-0506	CONSTRUCTION CONTRACTS AND PURCHASES	0.00	0.00	0.00	0.00	335,000.00	100.00
Total Dept 022 - WWTC - DIGESTER GAS SAFETY EQUIP		0.00	0.00	0.00	35,000.00	370,000.00	100.00
<b>Department: 025 WWTC - IMPROVEMENTS</b>							
03-025-0502	DESIGN ENGINEERING/ARCHITECTURAL	0.00	15,000.00	0.00	55,000.00	130,000.00	100.00
Total Dept 025 - WWTC - IMPROVEMENTS		0.00	15,000.00	0.00	55,000.00	130,000.00	100.00
<b>Department: 026 WWTC - PHOSPHORUS REMOVAL</b>							
03-026-0502	DESIGN ENGINEERING/ARCHITECTURAL	0.00	0.00	0.00	0.00	122,000.00	100.00
Total Dept 026 - WWTC - PHOSPHORUS REMOVAL		0.00	0.00	0.00	0.00	122,000.00	100.00
<b>Department: 030 ARRA - LOAN REPAYMENTS</b>							
03-030-0515	PAYMENT ON LOAN PRINCIPAL	0.00	0.00	14,403.64	14,450.00	28,900.00	50.16
Total Dept 030 - ARRA - LOAN REPAYMENTS		0.00	0.00	14,403.64	14,450.00	28,900.00	50.16
Expenditures		330.00	15,000.00	116,406.33	104,450.00	650,900.00	82.12
<b>Fund 03 - CONSTRUCTION FUND:</b>							
TOTAL REVENUES		6,625.26	25,850.00	473,035.82	181,450.00	710,700.00	33.44
TOTAL EXPENDITURES		330.00	15,000.00	116,406.33	104,450.00	650,900.00	82.12
NET OF REVENUES & EXPENDITURES:		6,295.26	10,850.00	356,629.49	77,000.00	59,800.00	
<b>Report Totals:</b>							
TOTAL REVENUES - ALL FUNDS		1,427,880.86	1,150,626.00	9,435,669.81	8,761,297.00	13,771,500.00	31.48
TOTAL EXPENDITURES - ALL FUNDS		1,084,986.92	1,221,526.00	7,036,230.85	9,040,821.00	14,748,700.00	52.29
NET OF REVENUES & EXPENDITURES:		342,893.94	(70,900.00)	2,399,438.96	(279,524.00)	(977,200.00)	



**CHANGE ORDER NO. 1**

**DATE OF ISSUANCE:** 12-1-2025

**PROJECT:** 2025 Sanitary Sewer Televising Services

**OWNER:** Downers Grove Sanitary District

**CONTRACTOR:** NATIONAL POWER RODDING CORP.

The following changes are hereby made to the Contract Documents:

Description: Time extension for work not being started before original Contract Time expired.

**CHANGE IN CONTRACT TIME:**

Original Substantial Completion Date: October 20, 2025

Original Final Completion Date: November 19, 2025

Current Substantial Completion Date: October 20, 2025

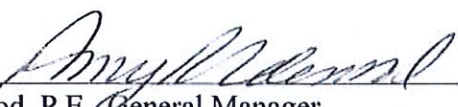
Current Final Completion Date: November 19, 2025

Net increase of this Change Order: 162 days


Date for Substantial Completion: March 31, 2026

Date for Final Completion: April 30, 2026

PREPARED BY:

  
Amy R. Underwood, P.E., General Manager  
DOWNERS GROVE SANITARY DISTRICT

APPROVED:

  
Amy R. Underwood, P.E., General Manager  
DOWNERS GROVE SANITARY DISTRICT

ACCEPTED:

  
William T. Kreidler, President  
NATIONAL POWER RODDING CORP.

## **GENERAL MANAGER'S REPORT TO EMPLOYEES**

**November 26, 2025**

### **Employee Functions**

As a reminder, the District will host a holiday lunch at Grand Duke's located at 980 75<sup>th</sup> St, in Downers Grove. The event will be on **Thursday, December 4** from **11:30 a.m. – 1:30 p.m.** We will have our own private room located in the back of the restaurant. Lunch will be served family style. Water, soft drinks, coffee and tea are all included. Assorted desserts will also be provided. The Administration Center will be closed during the lunch so all may attend. Please mark your calendars!

### **WWTC Operations Data – October**

The DMR for September indicates that the final effluent averaged 1.5 mg/l CBOD, 1.1 mg/l suspended solids and 0.43 mg/l ammonia nitrogen over a daily average flow of 6.39 MGD. There were no permit excursions in October.

### **Sewer Permits – October**

There were 10 sewer permits issued in October – 6 single family, 2 commercial and 2 disconnections.

### **Financial Data – October**

In October, the District received \$1,139,500 in the General fund, including \$22,417 in property taxes, \$501,477 in user charges, \$31,160 in surcharges, and \$438,498 in monthly fees. General fund expenses totaled \$968,714. The Improvement fund had revenues of \$3,503 and expenses of \$52,203. The Construction fund had revenues of \$23,119 and expenses of \$14,769.

### **Top Health**

The December issue of Top Health is enclosed.

### **Illinois Wastewater Surveillance System**

The District continues to participate in the Illinois Wastewater Surveillance System. COVID, RSV and Influenza data from our wastewater treatment center can be found at <https://iwss.uillinois.edu/wastewater-treatment-plant/275/>.

### **Sewer Rehabilitation/Infiltration and Inflow Removal**

We are targeting the 2C-025 area in downtown Downers Grove for private property inspections and I/I removal. Regular flow monitoring continues.

## **Status of Projects**

### 1) WWTC Combustible Gas Detection and Alarm System

The manufacturer and contractor are working on the last punchlist item. Procedures for employees to follow when the gas detectors are in alarm have been drafted and are currently being reviewed.

### 2) Facility Plan

Baxter & Woodman (B&W) continues to work on the collection system portion of the facility plan. District staff and B&W are currently working on how to phase the project.

### 3) 2025 CIPP Sewer Rehabilitation (Outfall, Warren and Rogers CIPP)

Hoerr expects to start liner installation in January.

### 4) 2025 Painting Services

The work is complete.

### 5) 2025 Sanitary Sewer Televising Services

Due to the delay in starting this work, weather has now become a factor in when National Power Rodding (NPR) will be able to start the work. The District has moved the required completion date to spring and will work closely with NPR to schedule the work to ensure that the quality of the videos is not compromised.

### 6) Butterfield Lift Station Replacement

B&W continues to work on preliminary design.

**HAPPY THANKSGIVING TO YOU AND YOUR FAMILY!**

## **GENERAL MANAGER'S REPORT TO EMPLOYEES**

**December 12, 2025**

### **Personnel**

Please help the District congratulate our Safety Coordinator Jessie Gwozdz on receiving the Safety & Health Fundamentals Certificate. This is accomplished by completing 70 hours in training for multiple safety topics. We appreciate Jessie's dedication to her role and helping to keep the District employees and visitors safe!

### **Employee Functions & Gift Cards**

Thank you to everyone for attending the Holiday Lunch on December 4. We hope you enjoyed the event!

Please note, when a gift card is given to an employee it is a cash equivalent that must be reported to the IRS on your W-2 as part of your gross wages. This amount is subject to federal withholding, social security, Medicare, and state withholdings. These will be included as a noncash line item on your paycheck ending December 20, 2025. This will only be added to your gross wages and will not increase the cash amount of your paycheck. As a result, the District will be withholding the appropriate amount of additional taxes for the \$50 in accordance with an employee's withholding forms on file.

### **No Tax on Overtime**

For tax years 2025-2028 individuals who received qualified overtime compensation may deduct the pay that exceeds their regular rate of pay (the half of the time and a half compensation) that is required by the Fair Labor Standards Act. This will be reported to employees either on the W-2 or by separate report so that they may claim the deduction with their 2025 tax filings. The maximum annual deduction is \$12,500 or \$25,000 for joint filers. The deduction does phase out for taxpayers with a modified adjusted gross income over \$150,000 or \$300,000 for joint filers. This is available to both itemizing and non-itemizing taxpayers.

### **Paychecks**

Paychecks for the pay period ending December 20, 2025 will be paid on Friday, December 26. This will be the last of the wages for 2025 for tax purposes. Please submit timesheets first thing Monday, December 22 as payroll must be processed by the end of day Monday to ensure timely deposit of the paychecks on Friday. If you are planning to take paid leave the week of December 22, please submit your timekeeping beforehand.

### **Illinois Wastewater Surveillance System**

The District continues to participate in the Illinois Wastewater Surveillance System. COVID, RSV and Influenza data from our wastewater treatment center can be found at <https://iwss.uillinois.edu/wastewater-treatment-plant/275/>.

## **Sewer Rehabilitation/Infiltration and Inflow Removal**

We are targeting the 2C-025 area in downtown Downers Grove for private property inspections and I/I removal. Regular flow monitoring continues.

### **Status of Projects**

#### 1) WWTC Combustible Gas Detection and Alarm System

The manufacturer and contractor are working on the last punchlist item. Procedures for employees to follow when the gas detectors are in alarm have been drafted and are currently being reviewed.

#### 2) Facility Plan

Baxter & Woodman (B&W) will give a presentation at the December 16 Board meeting on the collection system portion of the facility plan. District staff are reviewing the draft report.

#### 3) 2025 CIPP Sewer Rehabilitation (Outfall, Warren and Rogers CIPP)

Hoerr expects to start liner installation in January.

#### 4) 2025 Sanitary Sewer Televising Services

Due to the delay in starting this work, weather has now become a factor in when National Power Rodding (NPR) will be able to start the work. The District has moved the required completion date to spring and will work closely with NPR to schedule the work to ensure that the quality of the videos is not compromised.

#### 5) Butterfield Lift Station Replacement

B&W continues to work on preliminary design.

#### 6) Turbo-blowers

At the November Board meeting, the Board approved purchase of two new turbo-blowers. One will replace ABS #2. The second will be installed to the east of the turbo-blowers, after Blowers 7 & 8 are removed.

**Board of Trustees**

Amy E. Sejnost  
*President*

Jeremy M. Wang  
*Vice President*

Mark Eddington, P.E.  
*Clerk*



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**General Manager**  
Amy R. Underwood

**Legal Counsel**  
Daniel McCormick

*Providing a Better Environment for South Central DuPage County*

November 10, 2025

**DOWNERS GROVE SANITARY DISTRICT  
NOTICE OF SCHEDULE OF REGULAR MEETINGS**

The Downers Grove Sanitary District hereby gives notice that the regular meetings of the Board of Trustees shall be held on the following Tuesdays during calendar year 2026:

- January 20
- February 10
- March 17
- April 21
- May 26
- June 16
- July 21
- August 18
- September 22
- October 20
- November 17
- December 15

These meetings will be held at the Downers Grove Sanitary District Administration Center, 2710 Curtiss Street, Downers Grove, Illinois, and shall be convened at 5:00 p.m. All Board of Trustees meetings are open to the public.

**Amy Underwood**

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**From:** NACWA <ealert@nacwa.org>  
**Sent:** Wednesday, December 10, 2025 2:35 PM  
**To:** Amy Underwood  
**Subject:** December 2025 NACWA Communications Update



## **Above the Fold: From Perception to Action - The Data Behind Our New Communications Initiative**

As readers of this publication know from previous **editions** of the Communications Update, NACWA is engaged in a comprehensive communications initiative targeted at helping public clean water utilities improve communications with their customers and local communities.

While the ultimate deliverables of this initiative will be a toolkit with a variety of messages and actions that utilities can use to better engage their customers and increase their visibility in their communities, a key component of the project in recent months has been a research phase with in-depth surveys of NACWA's members, stakeholders and clean water utility customers to get a true, unvarnished opinion of how these various groups actually view the sector.

Although NACWA is still analyzing the results of this research and will share the full data with members in Spring 2026 when the final deliverables from the communications initiative are published, I wanted to share a sneak peek with you all now because I think there are some very interesting initial findings. The results reveal both challenges and opportunities for the clean water sector to better communicate its story. These insights are now guiding our work to help utilities develop messaging and actions that build trust and elevate the influence of public clean water utilities. Here are five takeaways that I found most compelling from our recent research:

### **1. Customers and Utilities Prefer Different Communication Channels**

One of the clearest takeaways: customers and utilities prefer different communications channels. A consistent finding across audiences is the disconnect between how utilities like to communicate and how customers prefer to receive information. Utilities continue to rely on in-person meetings, email, newsletters, and professional networks, while customers say they respond more strongly to direct mail, email and text messages. Closing this gap will be key to deepening public understanding and strengthening trust.

## **2. Water and Wastewater Utilities Rank Lowest in Public Perception**

Once again, water and wastewater services landed last in the “utility popularity contest” based on customer performance perception as compared to electricity, natural gas, cell phone and internet providers. Water and wastewater even came in behind trash and recycling collection! While this is not necessarily an unexpected finding, it reinforces the need for proactive, consistent and relatable communication that makes the sometimes invisible but unquestionably vital work of clean water utilities much more prominent in the public’s eye before problems arise.

## **3. Customers Believe Clean Water Is Worth the Cost**

The majority of customers reported feeling that water and wastewater services are worth what they pay. This is interesting and seems somewhat contradictory given how poorly respondents rated the water and wastewater sector compared to other utility providers. But it also suggests that there is room to grow the customer perception of our services with the right strategic communications approach. However, more than half of respondents expressed concerns about affordability, clearly indicating that this is a significant challenge the sector must continue to address.

## **4. Customers Are Willing to Pay More—But Only Modestly**

While customers see value in clean water services, survey responses also show that they are only willing to pay slightly more for safe, reliable service. Most respondents are only willing to pay between \$5 and \$10 more per month. This underscores the need for careful rate communication that emphasizes transparency and impact. Customers are open to investment—but they want to clearly understand where their dollars are going.

## **5. Desire for Quality Service Is High, but Understanding Is Low**

Customers continue to express a high desire and appreciation for clean water utilities to deliver safe and reliable service. However, far fewer say they understand the infrastructure behind the system, the cost drivers or the future investments needed. Closing this gap remains a major challenge, but also a potential untapped opportunity, for the sector.

NACWA and its contractor for this initiative, StandPoint Public Affairs, presented these findings to the NACWA Board of Directors during the Fall Leadership Meeting in November. The initiative will now move into a phase of message and action item development, with the creation of a “communications toolkit” that all NACWA members can ultimately use. We look forward to sharing these deliverables with the full membership in Spring 2026.

This is a very exciting time in the NACWA communications world! Members with questions may contact me at any time.

**Rahkia Nance**

Director of Communications | NACWA

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