

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, November 21, 2023, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Wally D. Van Buren, Amy E. Sejnost, Jeremy M. Wang, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw, Sewer Construction Supervisor Keith Shaffner, Information Coordinator Alyssa J. Caballero, and Attorney Dan McCormick.

Minutes of Regular Meeting – October 17, 2023

A motion was made by Trustee Wang seconded by Trustee Sejnost approving the minutes of the regular meeting held on October 17, 2023 and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1931

A motion was made by Trustee Wang seconded by Trustee Sejnost adopting Claim Ordinance No. 1931 in the total amount of \$678,044.07 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Public Comment – None

New Business

Annexation Ordinance AO 2023-04 – 5707 Elinor Ave., Downers Grove

Staff presented Annexation Ordinance No. AO 2023-04 for the annexation of a single-family lot located at 5707 Elinor Avenue, Downers Grove. A motion was made by Trustee Sejnost seconded by Trustee Wang accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2023-04 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Annexation Ordinance AO 2023-05 – 6010, 6014, 6018, 6022, 6026, 6030 Fairview Avenue, Downers Grove

Staff presented Annexation Ordinance No. AO 2023-05 for the annexation of six single-family lots located at 6010, 6014, 6018, 6022, 6026, 6030 Fairview Avenue, Downers Grove. A motion was made by Trustee Sejnost seconded by Trustee Wang accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2023-05 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Other New Business

Trustee Van Buren noted the operation status of CHP 1 and 2. He noted the progress of the Butterfield Lift Station project, the outfall pipe installation and the progress of replacing the

SCADA platform. Trustee Van Buren noted that the Curtiss Street sewer lining project is expected to start in December. He commented on the IWEA plant operations workshop and tour. Lastly, he wished staff a Happy Thanksgiving.

Trustee Wang also noted operation status of CHP 1 and 2. He inquired about the billing software and the number of late payments for user billing. He noted the change in the SARS-CoV-2 concentration levels in the recent wastewater sampling. Trustee Wang thanked General Manager Underwood and Baxter & Woodman for the IWEA plant operations workshop presentation and tour. Lastly, he inquired about the District's permitted industrial customers.

Trustee Sejnost congratulated Matt Richert for becoming certified as a Class 3 Operator and Jessie Gwozdz for her 5 years of service with the District. She expressed her appreciation to General Manager Underwood for her continued involvement in professional organizations that further the wastewater treatment industry. She inquired about the confined space training some staff recently attended. Trustee Sejnost inquired about the hiring status of the Maintenance Mechanic posting. She thanked Maintenance Supervisor Whitefleet for his monthly report and noted the cost savings for repurposing the generator from the Centex Lift Station at the Admin Center. She also noted the operation status of CHP 1 and 2. Lastly, she wished staff a happy holiday.

A motion was made by Trustee Sejnost seconded by Trustee Wang to adjourn the regular meeting at 7:32 p.m. The motion carried.

Approved: December 19, 2023

/s/Amy E. Sejnost/s/
Acting President

Attest: /s/Jeremy M. Wang/s/
Clerk