

DOWNERS GROVE SANITARY DISTRICT
GENERAL MANAGER'S REPORT
November 15, 2024

November Board Meeting

Copies of documentation for the following agenda items are enclosed for the November 19, 2024, meeting:

- 1) Proposed Agenda
- 2) Minutes of the October 15, 2024, regular meeting
- 3) Claim Ordinance 1943
- 4) Operations Report on Show Cause Hearings
- 5) Annexation Ordinance No. AO 2024-06 – 4017 Venard Road, Downers Grove
- 6) Credit Card and Line of Credit Use Policies and Procedures
- 7) Authorization to Open Credit Card
- 8) Progress Report on Facility Plan

BOLI Meeting

There is a BOLI meeting scheduled for 6:45 pm on November 19, 2024. The meeting will be at the District Admin Center in the Board Room. The packet for that meeting is enclosed.

Operations Reports

Copies of the following are enclosed for October operations:

- 1) Progress Report from Carly on Administrative Services activities.
- 2) The WWTC Operations Report from Marc.
- 3) The WWTC/Lift Station Maintenance Report from Nick.
- 4) Progress Report from Todd on Sewer System Maintenance activities.
- 5) Progress Report from Keith on Sewer System Construction and Code Enforcement activities.
- 6) Progress Report from Reese on Laboratory activities.
- 7) Engineering Report

Safety

Flu shots were offered to employees on October 17th. Twelve employees received the flu shot on-site and one employee was given a voucher to receive the vaccine the following week at the occupational health clinic.

The Safety Committee met on October 29th. They closed a safety report related to a missing B-box cover that created a trip hazard. Annual bloodborne pathogen awareness training was completed by all employees in mid-October.

Employees are trying out some new bump cap inserts for everyday wear. The inserts fit into the District baseball caps. Bump caps are not a replacement for hard hats. Bump caps offer protection against small impacts a worker may incur while bumping into a stationary object while hard hats offer protection from moving or falling objects.

Financial

A copy of the Investment Schedule as of October 31, 2024, is enclosed.

The Treasurer's Report for October 2024 covering the first six months of FY 24-25 is included herein, along with a summary cover memo.

Meetings

I attended the following meetings since the October 11, 2024, General Manager's report:

- October 14 and 15 hosted guests from the Consulate General of Denmark and two Danish companies, Niras and Landia
- October 24 attended USEPA training webinar on Illinois – NeT Sanitary Sewer Overflow (SSO)
- October 25 attended IAWA Nutrient Subcommittee meeting
- October 30 attended DRSCW meeting in Lombard
- October 30 attended IEPA Water Infrastructure Energy Efficiency Program Wastewater Advisory Council meeting
- November 1 attended IAWA Technical Committee meeting at Starved Rock
- November 7 attended parts of the Nutrient Loss Reduction Strategy Policy Working Group meeting
- November 7 attended NACWA Water Quality Committee meeting
- November 12 attended CSWEA R2E2 webinar: "PFAS Past the Hysteria"
- November 13 attended Maple Grove Bridge meeting with the Forest Preserve District of DuPage County. Keith and Todd attended also.
- November 15 attended CSWEA Strategic Planning meeting.

Miscellaneous

I took vacation on October 23 and 29 and November 5.

Copies of the following items are enclosed:

- 1) General Manager's Report to the Employees dated October 18 and November 1 and 15
- 2) October 2024 DGSD WWTC wastewater reports of SARS-CoV-2, influenza A & B and RSV levels
- 3) October 22 letter to IEPA regarding October 16 ammonia violation

On October 3, I signed an agreement for Renewable Energy Credits Purchase and Sale with Blue Delta Energy, LLC for the Reporting Year 2025 (June 1, 2024 – May 31, 2025). The sale price is \$36.25 per REC less the 12% buyer service fee. This is a 21% increase over the last reporting year's price of \$30.00 per REC.

On September 24, I sent a Request for Proposals to every Alternative Retail Electric Supplier (ARES) certified in Illinois. As with previous RFPs, the suppliers were asked to propose their cost for two supply components with all other components passed through at cost. The two components to be fixed by contract are the ancillary rate and the supplier adder. Other costs, including transmission; capacity; line losses and PJM day ahead LMP energy, are to be passed through at cost and are expected to be the same for each supplier. In response to the RFP, we received four proposals from suppliers. Constellation NewEnergy, Inc. was the low bidder with a total rate (i.e., ancillary rate plus supplier adder) of \$0.00142/kWh. This is a 59% decrease from the current supplier's total rate of \$0.00345/kWh. While this is great, it should be noted that the supplier's rate is a small component of the District's overall electricity bills and other components are projected to increase significantly over the next two years. After review by our legal counsel, I signed the contract with Constellation on October 22.

cc: AES, JMW, ME, BOLI, DM, CS

**DOWNERS GROVE SANITARY DISTRICT
BOARD OF TRUSTEES MEETING
NOVEMBER 19, 2024 – 7:00 PM
BOARD ROOM**

PROPOSED AGENDA

- I. APPROVAL OF MINUTES
 - A. REGULAR MEETING – OCTOBER 15, 2024
- II. APPROVAL OF CLAIM ORDINANCE NO. 1943
- III. PUBLIC COMMENT
- IV. OLD BUSINESS
- V. NEW BUSINESS
 - A. OPERATIONS REPORT: SHOW CAUSE HEARINGS
 - B. ANNEXATION ORDINANCE AO 2024-06, 4017 VENARD ROAD, DG
 - C. CREDIT CARD AND LINE OF CREDIT USE POLICIES AND PROCEDURES
 - D. AUTHORIZATION TO OPEN CREDIT CARD
- VI. FACILITY PLAN UPDATE
- VII. BOARD PACKET QUESTIONS AND COMMENTS
 - A. INVESTMENT SCHEDULE

PUBLIC COMMENT:

The District has an online form for the Public who cannot attend the meeting to submit public comment. District staff shall read aloud any received public comments during the Public Comment portion of the meeting. Public comments for Public not attending the meeting in person need to be submitted before 4:00 p.m. on November 19, 2024. The form can be found here:
<https://www.dgsd.org/government/public-comment/>



MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, October 15, 2024, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Amy E. Sejnost, Jeremy M. Wang and Mark Eddington, General Manager Amy R. Underwood, Administrative Supervisor Carly Shaw, Sewer System Maintenance Supervisor Todd M. Freer, Information Coordinator Alyssa J. Caballero and Attorney Dan McCormick.

Minutes of Regular Meeting – September 24, 2024

A motion was made by Trustee Wang seconded by Trustee Eddington approving the minutes of the regular meeting held on September 24, 2024, and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1942

A motion was made by Trustee Wang seconded by Trustee Eddington adopting Claim Ordinance No. 1942 in the total amount of \$914,169.22 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.)

Public Comment – None

New Business

Open House Summary

Administrative Supervisor Shaw presented a summary of the annual Open House held on Saturday, October 5. Approximately 263 people were in attendance and 12 tours were given to a total of 184 people.

Operations Report – Collections System Operations and Maintenance

Sewer System Maintenance Supervisor Freer presented an operations report reviewing sewer system operations and maintenance. The report reviewed sewer system maintenance responsibilities including location requests (JULIE), response to customer calls, system integrity investigations, cleaning, repair and rehabilitation, and maintenance asset database.

Facility Plan Update

General Manager Underwood reviewed the Facility Plan progress for September.

Questions and Comments

Trustee Eddington congratulated staff on a job well done for the annual open house. He congratulated Jackie Hawking for accepting a permanent part time position as a records clerk and welcomed Eric Borys to the District as the new Sewer System Technician.

Trustee Wang also congratulated staff on a successful annual open house. He thanked Sewer System Maintenance Supervisor Freer for his presentation. He congratulated Jackie Hawking for accepting a permanent part time position as a records clerk and welcomed Eric Borys to the District as the new Sewer System Technician. Trustee Wang noted the increase in past due charges for user billing. He noted the Digester 1 and 2 control room doorway infill and Earlston pumps 1 and 2 intake pipe repairs, noted in Maintenance Supervisor Whitefleet's report. He noted there were zero excess flow days in September. Lastly, commented on the Treasurer's report for August.

Trustee Sejnost also congratulated Jackie Hawking for accepting a permanent part time position as a records clerk and welcomed Eric Borys to the District as the new Sewer System Technician. She inquired about an employee injury that involved a wedding ring. She thanked Staff for a successful annual open house. She noted the Digester 1 and 2 control room doorway infill, Earlston pumps 1 and 2 intake pipe repair, and CHP system updates, noted in Maintenance Supervisor Whitefleet's report. She thanked Sewer System Maintenance Supervisor Freer for his presentation and congratulated Brandon Morris for completing NAASCO PACP pipe inspection training. Trustee Sejnost noted the restoration work for Venard force main replacement project and inquired about the Ogden Avenue lining project, noted in Sewer Construction Supervisor Shaffner's report. She noted the thank you message from a BSSRAP customer and the final report for the Curtiss Street trunk sewer rehabilitation. Lastly, she inquired about the time of the Decennial Committee meeting in October.

A motion was made by Trustee Eddington seconded by Trustee Wang to adjourn the regular meeting at 9:06 p.m. The motion carried.

Approved: November 19, 2024

President

Attest: _____
Clerk

Downers Grove, Illinois

Date: November 19, 2024

Claim Ordinance No. 1943

An Ordinance Providing for the Payment of Certain Claims.

WHEREAS, it appears to the Board of Trustees of the Downers Grove Sanitary District that there are certain claims against said District which would be allowed and paid therefore,

BE IT ORDAINED, by the Board of Trustees of the Downers Grove Sanitary District

That the following claims be and they are hereby approved and ordered paid and that an order be drawn on the Treasurer of said District out of the funds shown below. Said claims, totaling **\$945,791.43** being in words and figures as follows:

PAYROLL END DATE: 10.12.24
PAYROLL PAID DATE: 10.18.24
G/L DATE: 11.30.24

GENERAL LEDGER RECAP
DATE 10/18/24 PERIOD END 10/18/24 PAGE 7

| G/L NUMBER | COST DESCRIPTION | DEBIT | CREDIT |
|------------|---|-----------|------------|
| 01-00.1001 | CASH - PAYROLL ACCOUNT | | 86001.60- |
| 01-00.2000 | FEDERAL TAX WITHHELD | | 13177.98- |
| 01-00.2001 | STATE TAX WITHHELD | | 6134.78- |
| 01-00.2002 | SOCIAL SECURITY WITHHELD | | 9989.26- |
| 01-00.2003 | IMRF WITHHELD | | 5465.08- |
| 01-00.2013 | CREDIT UNION WITHHELD | | 2737.00- |
| 01-00.2014 | VOLUNTARY ADDITIONAL PENSION CONTRIBUTION | | 5019.70- |
| 01-00.2021 | FLEXIBLE ACCOUNT WITHHELD - MEDICAL | | 438.84- |
| 01-00.2022 | FLEXIBLE ACCOUNT WITHHELD - DEPENDENT CARE | | 168.31- |
| 01-00.2024 | FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION | | 1593.09- |
| 01-00.2025 | EMPLOYEE INS PREM CONTRIBUTION - POST TAX | | 236.41- |
| 01-00.2026 | DEFERRED COMPENSATION WITHHELD - IPPFA | | 529.73- |
| 01-00.2027 | DEFERRED COMPENSATION WITHHELD - IPPFA ROTH | | 591.39- |
| 01-00.2028 | DC PLAN LOAN REPAYMENT WITHHELD | | 212.00- |
| 01-11.A003 | GENERAL MANAGEMENT | 12304.99 | |
| 01-11.A004 | FINANCIAL RECORDS | 10528.29 | |
| 01-11.A005 | ADMINISTRATIVE RECORDS | 962.50 | |
| 01-11.A007 | CODE ENFORCEMENT | 14090.19 | |
| 01-11.A008 | SAFETY ACTIVITIES | 1752.80 | |
| 01-11.A030 | BUILDING AND GROUNDS | 550.03 | |
| 01-12.A006 | ENGINEERING | 522.39 | |
| 01-12.A009 | OPERATIONS MANAGEMENT | 4908.02 | |
| 01-12.A011 | MAINTENANCE - WWTC | 15227.72 | |
| 01-12.A013 | MAINTENANCE - ENERGY RECOVERY | 92.42 | |
| 01-12.A014 | MAINTENANCE - ELECTRICAL | 7796.19 | |
| 01-12.A021 | WWTC - OPERATIONS | 17663.58 | |
| 01-12.A022 | WWTC - SLUDGE HANDLING | 7441.61 | |
| 01-12.A023 | WWTC - ENERGY RECOVERY | 72.44 | |
| 01-12.A030 | BUILDING AND GROUNDS | 4374.91 | |
| 01-13.A009 | OPERATIONS MANAGEMENT | 4543.36 | |
| 01-13.A041 | LAB - WWTC | 6429.43 | |
| 01-13.A042 | LAB - PRETREATMENT | 57.51 | |
| 01-13.A048 | LAB - ENERGY RECOVERY | 76.00 | |
| 01-14.A006 | ENGINEERING | 47.49 | |
| 01-14.A051 | SEWER MAINTENANCE | 14116.00 | |
| 01-14.A054 | SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS | 400.00 | |
| 01-14.A066 | INSPECTION - CODE ENFORCEMENT | 6862.01 | |
| 01-15.A009 | OPERATIONS MANAGEMENT | 96.71 | |
| 01-15.A030 | BUILDING AND GROUNDS | 24.18 | |
| 01-15.A080 | LIFT STATION MAINTENANCE | 1354.40 | |
| | | 132295.17 | 132295.17- |

PAYROLL END DATE: 10.26.24
PAYROLL PAID DATE: 11.01.24
GL DATE: 11.30.24

| G/L NUMBER | COST DESCRIPTION | DEBIT | CREDIT |
|------------|---|-----------|------------|
| 01-00.1001 | CASH - PAYROLL ACCOUNT | | 85671.15- |
| 01-00.2000 | FEDERAL TAX WITHHELD | | 12606.89- |
| 01-00.2001 | STATE TAX WITHHELD | | 6058.14- |
| 01-00.2002 | SOCIAL SECURITY WITHHELD | | 9825.86- |
| 01-00.2003 | IMRF WITHHELD | | 5122.71- |
| 01-00.2013 | CREDIT UNION WITHHELD | | 2737.00- |
| 01-00.2014 | VOLUNTARY ADDITIONAL PENSION CONTRIBUTION | | 4678.81- |
| 01-00.2020 | DEFERRED COMPENSATION WITHHELD - ICMARC | | 150.00- |
| 01-00.2021 | FLEXIBLE ACCOUNT WITHHELD - MEDICAL | | 438.84- |
| 01-00.2022 | FLEXIBLE ACCOUNT WITHHELD - DEPENDENT CARE | | 168.31- |
| 01-00.2024 | FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION | | 1593.09- |
| 01-00.2025 | EMPLOYEE INS PREM CONTRIBUTION - POST TAX | | 236.41- |
| 01-00.2026 | DEFERRED COMPENSATION WITHHELD - IPPFA | | 522.86- |
| 01-00.2027 | DEFERRED COMPENSATION WITHHELD - IPPFA ROTH | | 482.88- |
| 01-00.2028 | DC PLAN LOAN REPAYMENT WITHHELD | | 212.00- |
| 01-11.A001 | TRUSTEES | 4500.00 | |
| 01-11.A003 | GENERAL MANAGEMENT | 11464.32 | |
| 01-11.A004 | FINANCIAL RECORDS | 8336.57 | |
| 01-11.A005 | ADMINISTRATIVE RECORDS | 2024.80 | |
| 01-11.A007 | CODE ENFORCEMENT | 13095.41 | |
| 01-11.A008 | SAFETY ACTIVITIES | 1752.81 | |
| 01-12.A006 | ENGINEERING | 142.47 | |
| 01-12.A009 | OPERATIONS MANAGEMENT | 4870.01 | |
| 01-12.A011 | MAINTENANCE - WWTC | 13391.11 | |
| 01-12.A013 | MAINTENANCE - ENERGY RECOVERY | 741.94 | |
| 01-12.A014 | MAINTENANCE - ELECTRICAL | 4129.19 | |
| 01-12.A021 | WWTC - OPERATIONS | 20872.07 | |
| 01-12.A022 | WWTC - SLUDGE HANDLING | 6898.80 | |
| 01-12.A030 | BUILDING AND GROUNDS | 2237.86 | |
| 01-13.A009 | OPERATIONS MANAGEMENT | 2530.47 | |
| 01-13.A041 | LAB - WWTC | 5350.83 | |
| 01-13.A042 | LAB - PRETREATMENT | 1337.13 | |
| 01-13.A043 | LAB - SURCHARGE PROGRAM | 2274.58 | |
| 01-13.A048 | LAB - ENERGY RECOVERY | 172.57 | |
| 01-14.A006 | ENGINEERING | 94.98 | |
| 01-14.A051 | SEWER MAINTENANCE | 14310.41 | |
| 01-14.A054 | SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS | 400.00 | |
| 01-14.A066 | INSPECTION - CODE ENFORCEMENT | 7094.72 | |
| 01-15.A009 | OPERATIONS MANAGEMENT | 749.51 | |
| 01-15.A080 | LIFT STATION MAINTENANCE | 1732.39 | |
| | | 130504.95 | 130504.95- |

PAYROLL END DATE: 11.09.24
PAYROLL PAID DATE: 11.15.24
G/L DATE: 11.30.24

| G/L NUMBER | COST DESCRIPTION | DEBIT | CREDIT |
|------------|---|-----------|------------|
| 01-00.1001 | CASH - PAYROLL ACCOUNT | | 81671.20- |
| 01-00.2000 | FEDERAL TAX WITHHELD | | 12335.17- |
| 01-00.2001 | STATE TAX WITHHELD | | 5799.22- |
| 01-00.2002 | SOCIAL SECURITY WITHHELD | | 9354.05- |
| 01-00.2003 | IMRF WITHHELD | | 5122.55- |
| 01-00.2013 | CREDIT UNION WITHHELD | | 2737.00- |
| 01-00.2014 | VOLUNTARY ADDITIONAL PENSION CONTRIBUTION | | 4630.87- |
| 01-00.2017 | VOLUNTARY GROUP LIFE | | 208.00- |
| 01-00.2020 | DEFERRED COMPENSATION WITHHELD - ICMARC | | 150.00- |
| 01-00.2021 | FLEXIBLE ACCOUNT WITHHELD - MEDICAL | | 438.84- |
| 01-00.2022 | FLEXIBLE ACCOUNT WITHHELD - DEPENDENT CARE | | 168.31- |
| 01-00.2024 | FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION | | 1593.09- |
| 01-00.2025 | EMPLOYEE INS PREM CONTRIBUTION - POST TAX | | 236.41- |
| 01-00.2026 | DEFERRED COMPENSATION WITHHELD - IPPFA | | 554.41- |
| 01-00.2027 | DEFERRED COMPENSATION WITHHELD - IPPFA ROTH | | 474.18- |
| 01-00.2028 | DC PLAN LOAN REPAYMENT WITHHELD | | 212.00- |
| 01-11.A003 | GENERAL MANAGEMENT | 11057.62 | |
| 01-11.A004 | FINANCIAL RECORDS | 8521.42 | |
| 01-11.A005 | ADMINISTRATIVE RECORDS | 2029.51 | |
| 01-11.A007 | CODE ENFORCEMENT | 13008.41 | |
| 01-11.A008 | SAFETY ACTIVITIES | 2212.19 | |
| 01-12.A006 | ENGINEERING | 1139.77 | |
| 01-12.A009 | OPERATIONS MANAGEMENT | 4813.05 | |
| 01-12.A011 | MAINTENANCE - WWTC | 17536.76 | |
| 01-12.A013 | MAINTENANCE - ENERGY RECOVERY | 534.29 | |
| 01-12.A014 | MAINTENANCE - ELECTRICAL | 6093.44 | |
| 01-12.A021 | WWTC - OPERATIONS | 13140.20 | |
| 01-12.A022 | WWTC - SLUDGE HANDLING | 7029.80 | |
| 01-12.A030 | BUILDING AND GROUNDS | 2165.19 | |
| 01-13.A009 | OPERATIONS MANAGEMENT | 3910.73 | |
| 01-13.A041 | LAB - WWTC | 6230.95 | |
| 01-13.A042 | LAB - PRETREATMENT | 115.02 | |
| 01-13.A043 | LAB - SURCHARGE PROGRAM | 639.49 | |
| 01-13.A048 | LAB - ENERGY RECOVERY | 104.62 | |
| 01-14.A051 | SEWER MAINTENANCE | 14657.12 | |
| 01-14.A054 | SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS | 400.00 | |
| 01-14.A066 | INSPECTION - CODE ENFORCEMENT | 8219.90 | |
| 01-15.A009 | OPERATIONS MANAGEMENT | 265.95 | |
| 01-15.A080 | LIFT STATION MAINTENANCE | 1859.87 | |
| | | 125685.30 | 125685.30- |

01 GENERAL FUND STANDARD CHECK REGISTER FOR 11/19/24

Date: 11/16/24
Time: 12:47pm

| ===== VENDOR ===== | | | ===== INVOICE ===== | | | | | |
|--------------------------------|---------|----------|---------------------|------------|---------------------------|----------|-----------|----------|
| NAME | NUMBER | DATE | NUMBER | G/L NUMBER | EXPENSE DESCRIPTION | EXPENSE | CHECK AMT | CHECK NO |
| ACI Payments Inc. | A000096 | 10/16/24 | 1000125529 | 01-11.B110 | OLR FEES | 33.30 | 33.30 | 106171 |
| ADVOCATE OCCUPATIONAL HEALTH | A000150 | 10/07/24 | 862902 | 01-14.B117 | DRUG TEST | 396.00 | 396.00 | 065110 |
| ALEXANDER CHEMICAL CORPORATION | A000200 | 10/22/24 | 87649 | 01-12.B401 | SODIUM HYPOCHLORITE | 7473.07 | 7473.07 | 106172 |
| Amazon Business | A000296 | 11/07/24 | 13WMD91DYNV | 01-14.C226 | TONNEAU COVER | 749.95 | | |
| | | 10/16/24 | 14CLCF3VD3KJ | 01-12.B512 | TOOL REPLACEMENT | 32.48 | | |
| | | 10/18/24 | 16G6LTC1WVPM | 01-14.B117 | AL OUTERWEAR | 53.26 | | |
| | | 10/06/24 | 16KQFV9N39TP | 01-14.C226 | TONNEAU CVR CREDIT | 749.95- | | |
| | | 11/08/24 | 17DD99CYMDJJ | 01-11.B116 | MONITOR STAND | 28.51 | | |
| | | 11/04/24 | 17PRMGMR1H NJ | 01-12.B116 | 2025 CALENDARS | 45.00 | | |
| | | 11/07/24 | 19XGGFWCD76H | 01-13.B117 | SC OUTERWEAR | 329.67 | | |
| | | 10/16/24 | 1CMR3V9NCXVQ | 01-13.B117 | SG OUTERWEAR | 120.20 | | |
| | | 11/07/24 | 1CXJMCXJCGYT | 01-11.B113 | BUMP CAP INSERTS | 43.50 | | |
| | | 11/01/24 | 1DNN1JKHRPJR | 01-13.B117 | SG OUTERWEAR | 170.98 | | |
| | | 10/17/24 | 1FYFYMT1MVG H | 01-12.B116 | BOOT LACES | 30.96 | | |
| | | 11/11/24 | 1GMFD9HL9TPF | 01-12.B510 | GEAR & BEARING OIL | 620.00 | | |
| | | 10/24/24 | 1JKQKDQVWW4F | 01-14.B117 | AL OUTERWEAR | 160.00 | | |
| | | 10/18/24 | 1JQPDYVMWTDH | 01-11.B115 | MONITORS/KEYBOARD/MOUSE | 263.80 | | |
| | | 11/12/24 | 1K944XLG1DHD | 01-12.B505 | RAW SEWAGE VFD2 FUSES | 233.62 | | |
| | | 11/13/24 | 1KJ3J9G11KTL | 01-14.B117 | EB OUTERWEAR | 376.91 | | |
| | | 10/23/24 | 1MQ9GD91PGFW | 01-14.B117 | DJ/AH OUTERWEAR | 106.80 | | |
| | | 10/28/24 | 1NTFXQQY4J7J | 01-14.B116 | FLOW METER BATTERIES | 380.80 | | |
| | | 10/29/24 | 1R4MVHQJKNXX | 01-11.B116 | SPACE HEATER/BINDER | 36.81 | | |
| | | 10/30/24 | 1RFJYK711GY1 | 01-14.B117 | DJ OUTERWEAR | 53.40 | | |
| | | 10/21/24 | 1TTK HML33W1L | 01-14.B116 | SILICA GEL BEADS | 23.96 | | |
| | | 11/12/24 | 1VD3HQRRNWFW | 01-12.B116 | CALENDARS | 48.22 | | |
| | | 10/16/24 | 1WH3M4KJD6QD | 01-14.B115 | FLOW METER BATTERIES | 233.52 | | |
| | | 11/04/24 | 1WV1GJR9G1TF | 01-14.C226 | TONNEAU COVER | 749.95 | | |
| | | 10/11/24 | 1X9X1H6FKGL9 | 01-11.B113 | ICE CLEATS | 49.98 | | |
| | | 10/26/24 | 1XQ3LMWMK6DR | 01-11.B115 | REPLACEMENT SCANNERS | 1319.96 | | |
| | | 10/20/24 | 1XXGHXFN FHR7 | 01-11.B115 | REPLACEMENT SCANNERS | 1319.96 | | |
| | | 10/24/24 | 1YMT19CH1X9M | 01-11.B113 | ICE CLEATS/CAP INSERT | 41.58 | 6873.83 | 106173 |
| AMERICAN HOIST & MANLIFT, INC | A000315 | 10/16/24 | 31360 | 01-12.B805 | ELEVATOR CYLINDER PACKING | 3710.00 | | |
| | | 11/12/24 | 31679 | 01-15.B524 | ELEVATOR OVERHAUL | 10276.28 | 13986.28 | 106174 |
| APPLIED IND. TECHNOLOGIES | A000440 | 10/10/24 | 7030690372 | 01-12.B506 | PRIM 1-9 POLY DRIVE CHAIN | 2201.23 | 2201.23 | 106175 |
| AUTOZONE - AZ COMMERCIAL | A000600 | 10/10/24 | 02576682096 | 01-12.C225 | MOTOR OIL | 7.59 | | |
| | | 11/04/24 | 02576700025 | 01-11.C225 | WIPER BLADE REPLACEMENT | 50.98 | | |
| | | 11/06/24 | 02576701320 | 01-12.B812 | LAB COMPRESSOR OIL | 6.43 | 65.00 | 065111 |
| BATTERIES PLUS | B000066 | 10/29/24 | P77227987 | 01-12.B513 | CHP 1 BATTERY REPLACEMENT | 454.90 | 454.90 | 065152 |
| BAXTER & WOODMAN, INC. | B000120 | 10/18/24 | 0264559 | 01-12.B513 | SCADA SFTWRE PLTFRM RPLC | 470.00 | | |
| | | 10/18/24 | 0264569 | 01-11.B124 | 2024 MISC ENGINEERING SVC | 845.00 | | |
| | | 10/18/24 | 0264571 | 01-14.B902 | ROGERS ST SWR RPLC DESIGN | 3981.20 | | |
| | | 10/18/24 | 0264585 | 01-14.B903 | 2024 SANITARY REHAB CS | 1113.75 | | |
| | | 10/18/24 | 0264590 | 01-11.B124 | FACILITY PLAN | 12263.75 | 18673.70 | 106176 |
| DORRANCE BERRY | B000150 | 10/18/24 | REIMBURSE | 01-13.B117 | RB/SC PRETREAT TRAINING | 227.89 | | |
| | | 11/15/24 | REIMBURSE 1 | 01-13.B117 | EMPLOYEE LUNCHEON | 72.00 | 299.89 | 106177 |
| ROBERT EGAN PLUMBING | B000267 | 10/16/24 | 5876 | 01-14.B910 | SHEAR REPAIR | 575.00 | | |

01 GENERAL FUND STANDARD CHECK REGISTER FOR 11/19/24

Date: 11/16/24
Time: 12:47pm

| ===== VENDOR ===== | | | ===== INVOICE ===== | | | | | |
|--------------------------------|---------|----------|---------------------|------------|---------------------------|----------|-----------|----------|
| NAME | NUMBER | DATE | NUMBER | G/L NUMBER | EXPENSE DESCRIPTION | EXPENSE | CHECK AMT | CHECK NO |
| BradyIFS | B000319 | 10/21/24 | 5881 | 01-14.B910 | SHEAR REPAIR | 575.00 | 1150.00 | 065112 |
| | | 10/10/24 | 9332233 | 01-12.B116 | MSB SUPPLIES | 384.25 | | |
| | | 10/11/24 | 9336282 | 01-12.B116 | PAPER CUPS/PLATES | 178.70 | | |
| | | 10/17/24 | 9359183 | 01-12.B116 | CREDIT | 150.66- | | |
| | | 11/07/24 | 9430945 | 01-12.B116 | MSB SUPPLIES | 137.60 | | |
| | | 11/08/24 | 9434964 | 01-12.B116 | MSB SUPPLIES | 50.00 | | |
| | | 11/08/24 | 9434964 | 01-14.B116 | SS SUPPLIES | 84.00 | 683.89 | 106178 |
| BREUER METAL CRAFTSMEN INC. | B000330 | 11/05/24 | 15393 | 01-12.B511 | INTERM CLAR 1 ALUM RAIL | 23628.70 | 23628.70 | 065113 |
| BRUCKER COMPANY | B000400 | 10/31/24 | 228618 | 01-12.B504 | GRIT BLOWER FILTERS | 615.87 | 615.87 | 106179 |
| CDW GOVERNMENT, INC. | C000020 | 11/01/24 | AB36B1N | 01-15.B520 | UPS BATTERY | 113.00 | | |
| | | 11/01/24 | AB36B1N | 01-15.B522 | UPS BATTERY | 113.00 | | |
| | | 11/01/24 | AB36B1N | 01-15.B523 | UPS BATTERY | 113.00 | | |
| | | 11/01/24 | AB36B1N | 01-15.B524 | UPS BATTERY | 113.00 | | |
| | | 11/01/24 | AB36B1N | 01-15.B525 | UPS BATTERY | 113.00 | | |
| | | 11/01/24 | AB36B1N | 01-15.B526 | UPS BATTERY | 113.00 | | |
| | | 11/01/24 | AB36B1N | 01-15.B527 | UPS BATTERY | 113.00 | | |
| | | 11/01/24 | AB36B1N | 01-15.B528 | UPS BATTERY | 112.96 | 903.96 | 106180 |
| CYBOR FIRE PROTECTION COMPANY | C000084 | 10/31/24 | 102728 | 01-12.B113 | HAZ MAT STORAGE EVAL | 1440.00 | 1440.00 | 065153 |
| CASSIDY TIRE & SERVICE | C000090 | 09/11/24 | 919031561 | 01-12.B501 | TIRE REPLACEMENT | 734.50 | 734.50 | 106181 |
| CERTIFIED BALANCE & SCALE CORP | C000130 | 10/23/24 | 26288 | 01-13.B115 | YSI STIR PADDLE OBOD | 72.00 | 72.00 | 065114 |
| CHICAGO COMMUNICATIONS | C000227 | 10/22/24 | 355947 | 01-12.B513 | RADIO ENHANCE INSTALL/SVC | 11037.17 | 11037.17 | 106182 |
| CHICAGO METROPOLITAN FIRE | C000240 | 11/11/24 | 00444667 | 01-12.B113 | RADIO USE/MAINTENANCE | 63.00 | 63.00 | 065115 |
| CINTAS #344 | C000300 | 11/12/24 | 411287018 | 01-12.B117 | PLANT UNIFORMS | 109.67 | | |
| | | 11/12/24 | 411287018 | 01-14.B117 | SS UNIFORMS | 42.08 | | |
| | | 09/24/24 | 4206214865 | 01-12.B117 | PLANT UNIFORMS | 105.38 | | |
| | | 09/24/24 | 4206214865 | 01-14.B117 | SS UNIFORMS | 42.07 | | |
| | | 10/15/24 | 4208379154 | 01-12.B117 | PLANT UNIFORMS | 105.38 | | |
| | | 10/15/24 | 4208379154 | 01-14.B117 | SS UNIFORMS | 42.07 | | |
| | | 10/22/24 | 4209090441 | 01-12.B117 | PLANT UNIFORMS | 105.38 | | |
| | | 10/22/24 | 4209090441 | 01-14.B117 | SS UNIFORMS | 42.07 | | |
| | | 11/05/24 | 4210545825 | 01-12.B117 | PLANT UNIFORMS | 222.77 | | |
| | | 11/05/24 | 4210545825 | 01-14.B117 | SS UNIFORMS | 42.08 | 858.95 | 065116 |
| CLOUDMELLOW | C000333 | 11/04/24 | 244640 | 01-11.B115 | MONTHLY WEB HOSTING | 95.00 | 95.00 | 065154 |
| COLE-PARMER | C000345 | 11/01/24 | 3857316 | 01-13.B114 | FILTER PAPERS/BOTTLES | 582.26 | | |
| | | 11/06/24 | 3860207 | 01-13.B114 | BOTTLES | 405.50 | 987.76 | 065117 |
| COLLEY ELEVATOR CO. | C000370 | 09/25/24 | 269557 | 01-12.B113 | ELEVATOR REPAIR | 394.00 | 394.00 | 106183 |
| COMCAST | C000373 | 11/03/24 | 877120120055 | 01-11.B112 | BACK UP INTERNET | 144.85 | 144.85 | 065118 |
| Comcast | C000375 | 11/01/24 | 708762970 | 01-11.B112 | INTERNET SERVICE | 835.21 | 835.21 | 065119 |
| COMED | C000380 | 10/15/24 | 0464955000 | 01-15.B100 | COLLEGE LS ELECTRIC | 380.68 | | |
| | | 10/15/24 | 0771764000 | 01-15.B100 | LIB PARK LS ELECTRIC | 307.60 | | |
| | | 10/15/24 | 1557021222 | 01-15.B100 | EARLSTON LS ELECTRIC | 256.32 | | |
| | | 10/15/24 | 2125907000 | 01-15.B100 | CENTEX LS ELECTRIC | 117.40 | | |
| | | 10/15/24 | 2334423333 | 01-15.B100 | NORTHWEST LS ELECTRIC | 1143.79 | | |
| | | 10/24/24 | 2764819000 | 01-12.B100 | BIG TOP ELECTRIC | 32.56 | | |
| | | 10/15/24 | 3843274000 | 01-15.B100 | HOBSON LS ELECTRIC | 2252.92 | | |
| | | 10/15/24 | 4675132222 | 01-15.B100 | WROBLE LS ELECTRIC | 857.26 | | |

| ===== VENDOR ===== | | ===== INVOICE ===== | | | | | | |
|-----------------------------|---------|---------------------|--------------|------------|---------------------------|---------|-----------|----------|
| NAME | NUMBER | DATE | NUMBER | G/L NUMBER | EXPENSE DESCRIPTION | EXPENSE | CHECK AMT | CHECK NO |
| CONCENTRIC INTEGRATION, LLC | C000410 | 10/22/24 | 6828085000 | 01-15.B100 | VENARD LS ELECTRIC | 427.80 | | |
| | | 10/24/24 | 8159307000 | 01-12.B100 | WALNUT HSE ELECTRIC | 86.71 | | |
| | | 10/24/24 | 8159307000 | 01-14.B910 | BSSRAP YARD ELECTRIC | 140.17 | | |
| | | 10/15/24 | 9286103000 | 01-12.B100 | BUTTERFIELD LS ELECTRIC | 198.31 | 6201.52 | 065120 |
| | | 08/16/24 | 0262326 | 01-11.B115 | 2023-2024 T&M SUPP SVCS | 97.50 | | |
| | | 08/22/24 | 0262989 | 01-11.B115 | 2024-2025 T&M SUPP SVCS | 188.59 | | |
| | | 08/22/24 | 0262989 | 01-12.B513 | 2024-2025 T&M SUPP SVCS | 234.87 | | |
| | | 10/18/24 | 0264562 | 01-12.B513 | WWTP PLC UPGRD PHS 3 | 2627.24 | | |
| | | 10/18/24 | 0264567 | 01-11.B115 | 2024-2025 MANAGED SUPPORT | 2434.00 | | |
| | | 10/18/24 | 0264567 | 01-12.B513 | 2024-2025 MANAGED SUPPORT | 3651.00 | | |
| COVERALL NORTH AMERICA, INC | C000557 | 10/18/24 | 0264568 | 01-11.B115 | 2024-2025 T&M SUPP SVCS | 802.50 | | |
| | | 10/18/24 | 0264568 | 01-12.B513 | 2024-2025 T&M SUPP SVCS | 193.14 | 10228.84 | 106184 |
| | | 11/01/24 | 1010735489 | 01-11.B110 | ADMIN CLEANING | 489.00 | 489.00 | 106185 |
| | | 10/31/24 | 9082 | 01-11.B115 | MISC PROGRAMMING WORK | 1020.00 | 1020.00 | 106186 |
| | | 10/31/24 | 19 | 01-11.B124 | LEGAL SERVICES | 1215.00 | 1215.00 | 065121 |
| | | 10/25/24 | 0020055 | 01-12.C225 | PLANT CAR WASHES | 8.33 | | |
| | | 10/25/24 | 0020055 | 01-14.C225 | SS CAR WASHES | 16.66 | 24.99 | 065122 |
| | | 09/19/24 | 605 | 01-11.B137 | ANNUAL DUES | 500.00 | 500.00 | 106187 |
| | | 10/15/24 | 17548 | 01-11.B121 | METER READINGS | 491.12 | | |
| | | 11/11/24 | 17623 | 01-11.C222 | ADMIN FUEL | 151.15 | | |
| VILLAGE OF DOWNERS GROVE | D000480 | 11/11/24 | 17623 | 01-12.C222 | PLANT FUEL | 2218.67 | | |
| | | 11/11/24 | 17623 | 01-13.C222 | LAB FUEL | 78.01 | | |
| | | 11/11/24 | 17623 | 01-14.C222 | SS FUEL | 1551.42 | | |
| | | 10/31/21 | C20272700 | 01-12.B102 | PLANT WATER | 1905.12 | | |
| | | 10/31/24 | C20272710 | 01-11.B102 | ADMIN CTR WATER | 104.54 | 6500.03 | 065123 |
| | | 10/22/24 | 40598845 | 01-11.B124 | PERMITS | 285.00 | | |
| | | 10/22/24 | 40598845 | 01-14.B910 | BSSRAP DOCS | 1311.00 | | |
| | | 10/22/24 | 40598869 | 01-14.B910 | BSSRAP DOCS | 741.00 | | |
| | | 10/22/24 | 40598919 | 01-11.B124 | PERMITS | 114.00 | | |
| | | 10/22/24 | 40598919 | 01-14.B910 | BSSRAP DOCS | 171.00 | 2622.00 | 065124 |
| DYNEGY ENERGY SERVICES | D000800 | 10/15/24 | 01000050063 | 01-15.B100 | NW LS ELECTRIC MAY | 774.99 | | |
| | | 10/15/24 | 01000050064 | 01-15.B100 | NW LS ELECTRIC JUNE | 1031.03 | | |
| | | 10/15/24 | 01000050065 | 01-15.B100 | NW LS ELECTRIC JULY | 789.55 | | |
| | | 10/15/24 | 01000050066 | 01-15.B100 | NW LS ELECTRIC AUGUST | 838.66 | | |
| | | 10/15/24 | 01000050067 | 01-15.B100 | HOBSON LS ELECTRIC MAY | 1329.98 | | |
| | | 10/15/24 | 01000050068 | 01-15.B100 | HOBSON LS ELECTRIC JUNE | 1819.43 | | |
| | | 10/15/24 | 01000050069 | 01-15.B100 | HOBSON LS ELECTRIC JULY | 1384.57 | | |
| | | 10/15/24 | 01000050070 | 01-15.B100 | HOBSON LS ELECTRIC AUGUST | 1541.80 | | |
| | | 10/29/24 | 01000054321 | 01-15.B100 | COLLEGE LS ELECTRIC SEPT | 168.95 | | |
| | | 10/29/24 | 01000054325 | 01-15.B100 | LIB PARK LS ELECTRIC SEPT | 138.78 | | |
| | | 10/29/24 | 01000054327 | 01-15.B100 | EARLSTON LS ELECTRIC SEPT | 122.54 | | |
| | | 10/29/24 | 01000054332 | 01-15.B100 | VENARD LS ELECTRIC SEPT | 599.74 | | |
| | | 10/30/24 | 01000054335 | 01-15.B100 | BUTTERFIELD LS ELECTRIC | 122.64 | | |
| | | 10/18/24 | 030400044165 | 01-15.B100 | NW LS ELECTRIC SEPT | 718.03 | | |
| | | 10/18/24 | 030480032377 | 01-15.B100 | HOBSON LS ELECTRIC SEPT | 1297.15 | | |
| | | 10/25/24 | 030960009872 | 01-15.B100 | VENARD LS ELECTRIC SEPT | 218.62 | 12896.46 | 106188 |

| ===== VENDOR ===== | | | ===== INVOICE ===== | | | | | |
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| NAME | NUMBER | DATE | NUMBER | G/L NUMBER | EXPENSE DESCRIPTION | EXPENSE | CHECK AMT | CHECK NO |
| EJ USA, INC. | E000040 | 11/01/24 | 110240083892 | 01-14.B913 | MANHOLE FRAMES/LIDS | 3249.30 | 3249.30 | 065125 |
| EXODUS TECHNOLOGY SERVICE | E000480 | 10/18/24 | 24176 | 01-11.B124 | IT SERVICES | 2621.50 | 2621.50 | 065126 |
| EYE MED VISION CARE | E000600 | 10/31/24 | 166530829 | 01-17.E455 | VISION INSURANCE | 441.91 | 441.91 | 065127 |
| FERGUSON ENTERPRISES #1550 | F000090 | 10/10/24 | 9053978 | 01-12.B812 | FLUSH VALVE | 409.75 | 409.75 | 106189 |
| FIRST ADVANTAGE | F000130 | 10/31/24 | 2501102410 | 01-12.B117 | DRUG TESTS | 82.89 | 82.89 | 106190 |
| FirstComm | F000136 | 11/06/24 | 127269519 | 01-11.B112 | ADMIN PHONES | 312.04 | | |
| | | 11/06/24 | 127269519 | 01-12.B112 | PLANT PHONES | 328.13 | | |
| | | 11/06/24 | 127269519 | 01-13.B112 | LAB PHONES | 58.59 | | |
| | | 11/06/24 | 127269519 | 01-14.B112 | SS PHONES | 170.74 | 869.50 | 065155 |
| FIRST ENVIRONMENTAL LAB | F000140 | 10/21/24 | 186859 | 01-13.B123 | OCT 2024 NPDES MONTHLY | 117.60 | | |
| | | 10/23/24 | 186949 | 01-13.B123 | 2024 BIOSOLIDS CLASS B | 322.80 | | |
| | | 11/05/24 | 187230 | 01-13.B123 | SURCHG WK2&3 FOG | 243.00 | 683.40 | 106191 |
| FOREST PRESERVE DISTRICT | F000224 | 11/14/24 | Z19100101 | 01-14.B902 | BRIDGE RPLC PAYMENT | 48521.52 | 48521.52 | 065128 |
| Foster's Test Lane | F000270 | 10/25/24 | 45790 | 01-12.C225 | VEHICLE INSPECTION | 69.00 | | |
| | | 10/25/24 | 45790 | 01-14.C225 | VEHICLE INSPECTION | 69.00 | 138.00 | 065129 |
| GEORGE'S LANDSCAPING | G000260 | 11/01/24 | OCTOBER2024 | 01-11.B118 | ADMIN CTR MOWING/TRIMMING | 464.64 | | |
| | | 11/01/24 | OCTOBER2024 | 01-12.B812 | PLANT MOWING/TRIMMING | 3133.94 | | |
| | | 11/01/24 | OCTOBER2024 | 01-15.B820 | BUTTERFIELD LS MOWING | 153.16 | | |
| | | 11/01/24 | OCTOBER2024 | 01-15.B821 | CENTEX LS MOWING | 153.16 | | |
| | | 11/01/24 | OCTOBER2024 | 01-15.B823 | EARLSTON LS MOWING | 153.16 | | |
| | | 11/01/24 | OCTOBER2024 | 01-15.B824 | HOBSON LS MOWING | 153.16 | | |
| | | 11/01/24 | OCTOBER2024 | 01-15.B825 | LIBERTY PK LS MOWING | 153.16 | | |
| | | 11/01/24 | OCTOBER2024 | 01-15.B826 | NW LS MOWING | 153.16 | | |
| | | 11/01/24 | OCTOBER2024 | 01-15.B827 | VENARD LS MOWING | 153.16 | | |
| | | 11/01/24 | OCTOBER2024 | 01-15.B828 | WROBLE LS MOWING | 153.16 | 4823.86 | 106192 |
| W. W. GRAINGER, INC. | G000520 | 10/15/24 | 928218827 | 01-12.B512 | DRILL & TAP SET | 34.99 | | |
| | | 10/03/24 | 9270450704 | 01-12.B116 | AA BATTERIES | 31.06 | | |
| | | 10/15/24 | 9280969602 | 01-12.B113 | DISPOSABLE GLOVES | 111.10 | | |
| | | 10/15/24 | 9281634213 | 01-12.B113 | AA/AAA BATTERIES | 15.43 | | |
| | | 10/15/24 | 9281805292 | 01-12.B501 | STEEL SCREWS FOR AUGER | 14.07 | | |
| | | 10/16/24 | 9282873158 | 01-12.B513 | CHP1&2 VENT FILTERS | 357.96 | | |
| | | 10/17/24 | 9284610582 | 01-12.B512 | MSB SUPPLIES | 33.80 | | |
| | | 10/18/24 | 9286143855 | 01-12.B512 | TOOL REPLACEMENT | 55.50 | | |
| | | 10/18/24 | 9286143863 | 01-12.B512 | TOOL REPLACEMENT | 41.52 | | |
| | | 10/21/24 | 9288330427 | 01-12.B512 | MSB SUPPLIES | 173.54 | | |
| | | 10/21/24 | 9288715072 | 01-12.B113 | DISPOSABLE GLOVES | 153.20 | | |
| | | 10/22/24 | 9289822935 | 01-12.B113 | BATTERIES | 26.50 | | |
| | | 10/23/24 | 9291186493 | 01-12.B512 | MSB SUPPLIES | 48.35 | | |
| | | 10/23/24 | 9291186501 | 01-12.B811 | FLTR BLDG/MUNTER FILTER | 24.72 | | |
| | | 10/24/24 | 9292665537 | 01-12.B116 | LITHIUM GREASE | 132.30 | | |
| | | 10/25/24 | 9294674370 | 01-12.B512 | TOOL REPLACEMENT | 24.62 | | |
| | | 10/31/24 | 93000044766 | 01-12.B812 | CAP NUTS/WASHERS | 22.59 | | |
| | | 11/01/24 | 9301765187 | 01-13.B116 | LAB SUPPLIES | 461.98 | | |
| | | 11/05/24 | 9305681638 | 01-12.B506 | CREDIT | 107.61 | | |
| | | 11/05/24 | 9306470338 | 01-15.B524 | HOBSON PMP 4 GASKET | 32.20 | | |
| | | 11/06/24 | 9307109448 | 01-12.B811 | INSECT KILLER | 84.08 | | |

| ===== VENDOR ===== | | | ===== INVOICE ===== | | | | | |
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| NAME | NUMBER | DATE | NUMBER | G/L NUMBER | EXPENSE DESCRIPTION | EXPENSE | CHECK AMT | CHECK NO |
| | | 11/06/24 | 9307756495 | 01-12.B116 | MSB SUPPLIES | 11.40 | | |
| | | 11/06/24 | 9307913187 | 01-15.B524 | HOBSON PMP 4 GASKET | 106.80 | | |
| | | 11/08/24 | 9309920305 | 01-12.B505 | RAW SEWAGE VFD2 | 59.12 | | |
| | | 11/11/24 | 9312183693 | 01-11.B118 | DRAIN MAINTAINER | 8.94 | | |
| | | 11/11/24 | 9312183701 | 01-11.B113 | HARD HAT ADAPTER | 51.95 | | |
| | | 11/11/24 | 9312391528 | 01-11.B113 | HARD HAT PARTS | 188.06 | | |
| | | 11/12/24 | 9312978100 | 01-12.B113 | CALIBRATION GAS | 490.26 | | |
| | | 11/12/24 | 9312978118 | 01-12.B116 | MSB SUPPLIES | 36.75 | | |
| | | 11/12/24 | 9313408438 | 01-12.B513 | SKID BLOWER BELT | 44.64 | | |
| | | 11/12/24 | 9313575897 | 01-12.B113 | WARNING LABELS | 111.02 | | |
| | | 11/12/24 | 9313575905 | 01-12.B512 | MSB SUPPLIES | 31.20 | | |
| | | 11/13/24 | 9314446239 | 01-12.B513 | DIG GAS BLOWER BELT | 44.64 | | |
| | | 11/13/24 | 9315459702 | 01-12.B512 | ELECTRICAL SUPPLIES | 27.27 | 2983.95 | 106193 |
| GREATER ILLINOIS TITLE COMPANY | G000539 | 11/07/24 | 900440942732 | 01-11.B121 | COMM PROP TITLE SEARCH | 250.00 | 250.00 | 065156 |
| HML, INC. | H000035 | 10/14/24 | 112385 | 01-13.B123 | BIOSOLIDS PATHOGEN TEST | 1025.00 | 1025.00 | 065130 |
| HACH COMPANY | H000040 | 10/21/24 | 14230635 | 01-13.B115 | LAB CHEMICALS | 2549.85 | | |
| | | 11/12/24 | 14256049 | 01-13.B114 | DIGEST VIALS/COD RECYCLE | 975.60 | 3525.45 | 106194 |
| HOME DEPOT | H000400 | 11/11/24 | 1072447 | 01-12.B812 | LOCKER RM UPGRD SUPPLIES | 106.20 | | |
| | | 10/22/24 | 1613703 | 01-11.B118 | UTILITY HOSE | 25.96 | | |
| | | 10/31/24 | 2015693 | 01-12.B812 | LOCKER RM UPGRD SUPPLIES | 59.49 | | |
| | | 10/30/24 | 3040050 | 01-13.B115 | LAB PAINT | 9.48 | | |
| | | 10/29/24 | 4614415 | 01-14.B913 | CLEANOUT PLUG | 10.60 | | |
| | | 10/08/24 | 5014225 | 01-12.B116 | PVC CEMENT/PRIMER | 10.94 | | |
| | | 10/18/24 | 5022356 | 01-15.B521 | SAFETY FENCE | 35.86 | | |
| | | 11/07/24 | 5072290 | 01-14.B115 | FUEL TREATMENT | 9.97 | | |
| | | 11/07/24 | 5072290 | 01-14.B116 | GREEN MARKING PAINT | 19.96 | | |
| | | 11/06/24 | 6040651 | 01-12.B812 | LOCKER RM UPGRD SUPPLIES | 204.29 | | |
| | | 11/04/24 | 8020260 | 01-12.B812 | LOCKER RM UPGRD SUPPLIES | 59.93 | | |
| | | 10/25/24 | 8044760 | 01-15.B529 | PORTABLE GEN RPR SUPPLIES | 25.94 | | |
| | | 11/04/24 | 8361540 | 01-12.B117 | AC OUTERWEAR | 59.00 | | |
| | | 10/15/24 | 8525574 | 01-14.B115 | FEMALE HOSE MENDER | 5.98 | | |
| | | 11/13/24 | 9016448 | 01-12.B812 | MSB LCKR RM DOOR STOP | 31.35 | | |
| | | 11/13/24 | 9051493 | 01-12.B812 | MSB LCKR RM CAULK | 21.96 | | |
| | | 11/06/24 | H916316273 | 01-12.B812 | MSB LCKR RM VANITY | 1298.50 | 1995.41 | 065131 |
| IAWA | I000100 | 11/05/24 | 5887 | 01-11.B117 | TECH COMMITTEE MEETING | 65.00 | 65.00 | 065132 |
| IMPACT NETWORKING, LLC | I000400 | 11/05/24 | 3362848 | 01-11.B115 | ADMIN PRINTER REPAIR | 310.00 | 310.00 | 106195 |
| INFOSEND, INC. | I000415 | 10/31/24 | 274025 | 01-11.B121 | MAILING SERVICES | 5251.23 | 5251.23 | 106196 |
| ISTHA | I000470 | 10/07/24 | G12900007184 | 01-11.C225 | ADMIN CTR TOLLS | 12.50 | | |
| | | 10/07/24 | G12900007184 | 01-12.C225 | PLANT TOLLS | 165.85 | | |
| | | 10/07/24 | G12900007184 | 01-13.C225 | LAB TOLLS | 14.95 | | |
| | | 10/07/24 | G12900007184 | 01-14.C225 | SS TOLLS | 29.60 | 222.90 | 065157 |
| JAKE'S MACHINING INC. | J000060 | 11/08/24 | 61527 | 01-12.B505 | BAR SCR N OVERHAUL PARTS | 4909.35 | 4909.35 | 065133 |
| JULIE, INC. | J000250 | 09/30/24 | DGSD0A | 01-14.B127 | LOCATION SERVICES | 4005.36 | 4005.36 | 065158 |
| KANSAS CITY LIFE INSURANCE CO | K000045 | 10/31/24 | 1657883 | 01-17.E455 | LIFE INSURANCE | 412.50 | 412.50 | 106197 |
| LESMAN INSTRUMENT CO. | L000215 | 10/11/24 | PS1319877 | 01-12.B510 | DIG 3 GAS BOOST MTR RPLC | 1677.50 | 1677.50 | 106198 |
| LOU'S GLOVES | L000300 | 10/24/24 | 057646 | 01-14.B113 | NITRILE GLOVES | 99.00 | 99.00 | 106199 |

01 GENERAL FUND STANDARD CHECK REGISTER FOR 11/19/24

Date: 11/16/24
Time: 12:47pm

| ===== VENDOR ===== | | | ===== INVOICE ===== | | | | | |
|------------------------------|---------|----------|---------------------|------------|---------------------------|----------|-----------|----------|
| NAME | NUMBER | DATE | NUMBER | G/L NUMBER | EXPENSE DESCRIPTION | EXPENSE | CHECK AMT | CHECK NO |
| MCMaster-CARR SUPPLY COMPANY | M000360 | 10/17/24 | 35068121 | 01-12.B513 | CHP 1 & 2 OIL SAMPLE TUBE | 64.67 | | |
| | | 11/01/24 | 35884377 | 01-12.B812 | MSB LOCKER RM GRAB BAR | 162.62 | 227.29 | 106200 |
| BRIAN MENG | M000440 | 10/30/24 | REIMBURSE | 01-12.B117 | BOOTS | 131.16 | 131.16 | 106201 |
| MICRO CENTER | M000550 | 10/24/24 | 6513666 | 01-14.B115 | PORTABLE HARD DRIVE | 124.99 | 124.99 | 106202 |
| MIDLAND MASONRY INC. | M000564 | 10/17/24 | 24070B | 01-12.B812 | MSB MASONRY REPAIRS | 8660.00 | 8660.00 | 106230 |
| MOTION INDUSTRIES, INC. | M000750 | 11/01/24 | 1000792800 | 01-12.B508 | DRIVE MOTOR BEARING | 35.91 | | |
| | | 11/08/24 | 1000793060 | 01-12.B505 | PMP 1 OVERHAUL PARTS | 1103.65 | | |
| | | 11/08/24 | 1000793061 | 01-12.B505 | RAW SEW PMP SPARE PARTS | 158.28 | | |
| | | 11/08/24 | 1000793062 | 01-12.B505 | RAW SEW PMP SPARE PARTS | 51.71 | 1349.55 | 106203 |
| NCPERS GROUP LIFE INSURANCE | N000010 | 11/01/24 | 3266112024 | 01-00.2017 | VOL LIFE INSURANCE | 224.00 | 224.00 | 106204 |
| NALCO WATER PRETREATMENT | N000030 | 10/24/24 | 6660303517 | 01-13.B116 | DEIONIZER SYSTEM RENTAL | 76.20 | | |
| | | 10/24/24 | 6660603518 | 01-13.B116 | DEIONIZER SYSTEM RENTAL | 172.41 | 248.61 | 106205 |
| NAPA AUTO PARTS | N000040 | 11/01/24 | 915642 | 01-14.B113 | VAC-CON OIL SPILL MAT | 34.99 | 34.99 | 065134 |
| NAPCO STEEL, INC. | N000050 | 10/17/24 | 476910 | 01-12.B501 | AUGER WEAR PLATES | 778.00 | 778.00 | 106206 |
| 72 HOUR LLC | N000108 | 10/22/24 | WF10711 | 01-14.C226 | PERMIT TECH VEHICLE | 42545.07 | 42545.07 | 106207 |
| NEUCO, INC. | N000260 | 10/18/24 | 8105625 | 01-12.B805 | HYDRONIC PUMP | 1950.13 | | |
| | | 10/22/24 | 8111549 | 01-12.B805 | HYDRONIC PUMP | 1894.75 | | |
| | | 10/22/24 | 8113328 | 01-12.B805 | CREDIT | 1894.75- | | |
| | | 10/22/24 | 81133331 | 01-12.B809 | HEATER RPR PARTS | 345.18 | | |
| | | 10/23/24 | 8115804 | 01-12.B809 | BELTPRESS LIMIT SWITCH | 17.51 | | |
| | | 11/11/24 | 8170365 | 01-12.B812 | PRESSURE SWITCH | 28.39 | | |
| | | 11/11/24 | 8170368 | 01-11.B118 | BOILER INDUCER ASSY | 641.50 | | |
| | | 11/12/24 | 8172252 | 01-12.B812 | FURNACE DRAFT INDUCER MTR | 197.13 | 3179.84 | 106208 |
| NICOR GAS | N000330 | 11/13/24 | 15876210004 | 01-12.B101 | PLANT GAS | 428.91 | | |
| | | 11/14/24 | 44976210003 | 01-12.B101 | PLANT 2 GAS | 131.84 | | |
| | | 11/14/24 | 51006900008 | 01-12.B101 | CHEM FEED GAS | 147.13 | | |
| | | 11/14/24 | 54976210002 | 01-11.B101 | ADMIN CTR GAS | 177.77 | | |
| | | 11/14/24 | 87801017812 | 01-12.B101 | WALNUT HSE GAS | 122.62 | 1008.27 | 065135 |
| NISSAN ENERGY INC | N000350 | 10/29/24 | 442 | 01-12.B513 | CHP 1 & 2 STOCK PARTS | 3192.64 | | |
| | | 10/29/24 | 443 | 01-12.B513 | ONLINE TROUBLESHOOTING | 150.00 | | |
| | | 10/29/24 | 444 | 01-12.B513 | CHP 1&2 TURBOCHARGERS | 24494.00 | | |
| | | 10/31/24 | 447 | 01-12.B513 | CHP 1 GENERATOR | 23824.14 | 51660.78 | 106209 |
| NORTHERN ILLINOIS UNIVERSITY | N000557 | 10/29/24 | CGS003438 | 01-11.B124 | DECENNIAL REPORT | 9725.00 | 9725.00 | 065159 |
| NORTHERN ILLINOIS UNIVERSITY | N000558 | 10/18/24 | DCE012347 | 01-11.B117 | JG OSHA CLASSES | 450.00 | | |
| | | 10/18/24 | DCE012348 | 01-12.B117 | NW OSHA TRAINING | 225.00 | 675.00 | 065136 |
| NORTHERN TOOL & EQUIPMENT | N000560 | 10/31/24 | 119024 | 01-12.B116 | ANNUAL RENEWAL | 39.99 | 39.99 | 106210 |
| PETTY CASH | P000350 | 11/15/24 | CASH BOX | 01-11.B113 | SAFETY SUPPLIES | 16.12 | | |
| | | 11/15/24 | CASH BOX | 01-11.B116 | LUNCHEON SUPPLIES | 80.80 | | |
| | | 11/15/24 | CASH BOX | 01-11.B119 | POSTAGE | 35.40 | 132.32 | 065137 |
| PIRTEK O'HARE | P000380 | 10/15/24 | BOT00020998 | 01-12.B501 | AUGER HYDRAULIC PARTS | 897.86 | 897.86 | 065138 |
| PORTABLE JOHN, INC | P000410 | 11/06/24 | 291166 | 01-12.B812 | PORTABLE JOHN RENTAL | 173.89 | 173.89 | 106211 |
| PORTER PIPE AND SUPPLY CO. | P000420 | 10/08/24 | 1287895100 | 01-12.B512 | BALL VALVE | 436.45 | 436.45 | 106212 |
| PRINCIPAL LIFE INSURANCE CO | P000650 | 11/01/24 | 109309910001 | 01-17.E455 | DENTAL INSURANCE | 3059.33 | 3059.33 | 106213 |
| RED WING SHOE STORE | R000180 | 11/10/24 | 202411100154 | 01-12.B117 | BS BOOTS | 296.48 | 296.48 | 106214 |
| REPUBLIC SERVICES | R000264 | 10/15/24 | 055101607145 | 01-12.B102 | DUMPSTER RENTAL | 75.98 | | |
| | | 10/31/24 | 055101608523 | 01-12.B102 | GRIT SCREEN DUMPSTER | 949.88 | 1025.86 | 065139 |

| ===== VENDOR ===== | | | ===== INVOICE ===== | | | | | |
|-------------------------------|---------|----------|---------------------|------------|---------------------------|---------|-----------|----------|
| NAME | NUMBER | DATE | NUMBER | G/L NUMBER | EXPENSE DESCRIPTION | EXPENSE | CHECK AMT | CHECK NO |
| SAF-T-GARD INTERNATIONAL | S000040 | 10/24/24 | 191538400 | 01-14.B113 | HI VIZ GLOVES | 100.61 | 100.61 | 065140 |
| SEYFARTH SHAW | S000280 | 11/07/24 | 50159947 | 01-11.B124 | LEGAL SERVICES | 855.00 | 855.00 | 106215 |
| CARLY SHAW | S000305 | 10/15/24 | REIMBURSE 1 | 01-11.B116 | LUNCH SUPPLIES | 10.70 | | |
| | | 10/15/24 | REIMBURSE 2 | 01-11.B117 | LUNCH SUPPLIES | 81.22 | | |
| | | 10/17/24 | REIMBURSE 3 | 01-11.B117 | SUPS LUNCH | 121.35 | | |
| | | 10/17/24 | REIMBURSE 4 | 01-11.B115 | HDMI CABLES | 27.93 | | |
| | | 10/22/24 | REIMBURSE 5 | 01-11.B120 | LAB BUSINESS CARDS | 37.97 | 279.17 | 106216 |
| SHERWIN-WILLIAMS CO. | S000320 | 11/11/24 | 63456 | 01-12.B812 | MSB LCKR RM PAINT | 39.99 | | |
| | | 10/22/24 | 83663 | 01-12.B812 | LAB PAINT | 39.99 | | |
| | | 10/30/24 | 88019 | 01-12.B812 | LOCKER ROOM PAINT | 168.55 | | |
| | | 11/05/24 | 90874 | 01-12.B812 | LOCKER ROOM PAINT | 33.99 | 282.52 | 106217 |
| SMARTSIGN | S000432 | 10/28/24 | SMT776494 | 01-12.B501 | OPS SAFETY SIGNS | 39.30 | 39.30 | 065141 |
| SPRING GREEN LAWN CARE | S000550 | 10/28/24 | 9335952 | 01-15.B823 | EARLSTON LS LAWN TREAT | 32.35 | | |
| | | 10/28/24 | 9335968 | 01-15.B825 | LIB PARK LS LAWN TREAT | 54.60 | | |
| | | 10/28/24 | 9335989 | 01-15.B828 | WROBLE LS LAWN TREATMENT | 54.60 | | |
| | | 10/28/24 | 9336014 | 01-11.B118 | ADMIN CTR LAWN TREATMENT | 69.10 | | |
| | | 10/28/24 | 9336029 | 01-15.B826 | NW LS LAWN TREATMENT | 96.95 | | |
| | | 10/28/24 | 9336047 | 01-15.B824 | HOBSON LS LAWN TREATMENT | 60.15 | | |
| | | 10/28/24 | 9336150 | 01-15.B827 | VENARD LS LAWN TREATMENT | 46.85 | | |
| | | 10/28/24 | 9336156 | 01-12.B812 | WWTC LAWN TREATMENT | 1012.60 | | |
| | | 09/12/24 | 959043 | 01-15.B820 | BUTTERFIELD LS LAWN TREAT | 37.90 | 1465.10 | 065142 |
| STAPLES INC. | S000640 | 10/03/24 | 6015800660 | 01-11.B116 | OFFICE SUPPLIES | 61.83 | | |
| | | 10/01/24 | 6015800661 | 01-11.B116 | ADDRESS LABELS | 45.78 | | |
| | | 10/02/24 | 6015800662 | 01-11.B116 | OFFICE SUPPLIES | 40.13 | 147.74 | 106218 |
| STEPHENS PLUMBING AND | S000680 | 10/07/24 | 276138 | 01-14.B910 | SHEAR REPAIR | 412.10 | | |
| | | 10/22/24 | 276858 | 01-14.B910 | SHEAR REPAIR | 404.90 | | |
| | | 11/06/24 | 277376 | 01-14.B910 | SHEAR REPAIR | 701.50 | | |
| | | 11/07/24 | 277443 | 01-14.B910 | SHEAR REPAIR | 547.10 | 2065.60 | 065143 |
| STEVENSON CRANE SERVICE, INC. | S000720 | 10/31/24 | 302593 | 01-15.B528 | WROBLE PMP 2 OVERHAUL | 900.00 | 900.00 | 106219 |
| SUNBELT RENTALS | S000799 | 10/17/24 | 160924571000 | 01-12.B116 | FORKLIFT PROPANE | 36.99 | | |
| | | 10/25/24 | 161277293000 | 01-12.B812 | PLATE TAMPER RENTAL | 95.00 | | |
| | | 11/11/24 | 161981868000 | 01-12.B116 | FORKLIFT FUEL | 36.99 | 168.98 | 065160 |
| SUBURBAN DOOR CHECK & LOCK | S000850 | 10/07/24 | 574070 | 01-14.B116 | PADLOCKS | 23.74 | | |
| | | 10/07/24 | 574071 | 01-13.B115 | LAB KEYS | 10.35 | 34.09 | 106220 |
| SUBURBAN LIFE PUBLICATIONS | S000867 | 10/31/24 | 10071278 | 01-11.B124 | LEGAL PUBLICATION | 48.14 | 48.14 | 065144 |
| TAMELING INDUSTRIES INC | T000045 | 10/24/24 | 0199149IN | 01-12.B812 | STONE | 71.40 | 71.40 | 065161 |
| TELCO BILL CENTER | T000155 | 11/16/24 | 5311 | 01-12.B112 | ELEVATOR PHONES | 39.91 | 39.91 | 106221 |
| TERRACE SUPPLY COMPANY | T000250 | 10/31/24 | 0001063521 | 01-12.B116 | CYLINDER RENTAL | 47.12 | 47.12 | 106222 |
| THERMO FISHER SCIENTIFIC | T000280 | 09/14/23 | 6181688 | 01-13.B114 | GLASSWARE CLEANER & SALT | 390.95 | | |
| | | 01/24/24 | 9318901 | 01-13.B114 | RAPP-VASS MEDIUM | 472.68 | 863.63 | 065145 |
| U.S. UPFITTERS | U000120 | 11/07/24 | 111366 | 01-14.B113 | TRUCK SAFETY LIGHTING | 416.50 | 416.50 | 065146 |
| USABLUBOOK | U000150 | 11/01/24 | 00530883 | 01-13.B114 | LAB CHEMICALS | 195.46 | | |
| | | 11/01/24 | 00530883 | 01-13.B116 | ELECTRODE | 913.65 | | |
| | | 11/08/24 | 00537541 | 01-13.B116 | NITRILE GLOVES | 423.36 | | |
| | | 11/08/24 | 00537660 | 01-13.B116 | NITRILE GLOVES | 203.84 | 1736.31 | 065147 |
| AMY UNDERWOOD | U000189 | 10/28/24 | REIMBURSE | 01-11.B117 | CSWEA WEBINAR | 25.00 | 25.00 | 106223 |

01 GENERAL FUND STANDARD CHECK REGISTER FOR 11/19/24

Date: 11/16/24
Time: 12:47pm

| ===== VENDOR ===== | | | ===== INVOICE ===== | | | | | |
|---------------------------------|---------|----------|---------------------|------------|----------------------------|-----------|-----------|----------|
| NAME | NUMBER | DATE | NUMBER | G/L NUMBER | EXPENSE DESCRIPTION | EXPENSE | CHECK AMT | CHECK NO |
| UNO CONSTRUCTION CO., INC. | U000450 | 11/01/24 | OCTOBER2024 | 01-14.B910 | BSSRAP PROGRAM | 94120.76 | 94120.76 | 106224 |
| VWR INTERNATIONAL INC. | V000030 | 11/05/24 | 8817531876 | 01-13.B114 | TRIPLE SUGAR IRON AGAR | 175.65 | | |
| | | 11/05/24 | 8817541661 | 01-13.B114 | UREA BROTH | 299.16 | | |
| | | 11/07/24 | 8817555497 | 01-13.B114 | XLD AGAR | 232.10 | | |
| | | 11/12/24 | 8817589186 | 01-13.B114 | MEMBRANE FILTERS | 1359.95 | 2066.86 | 065148 |
| VEOLIA WTS SERVICES USA INC | V000126 | 08/29/24 | 902849908 | 01-12.B505 | BAR SCR N 1 CLIMBR END CAP | 1329.70 | | |
| | | 08/29/24 | 902849913 | 01-12.B505 | BAR SCREEN 1 ROLLER ASSY | 1997.30 | 3327.00 | 106231 |
| VERIZON WIRELESS | V000135 | 11/01/24 | 9977459542 | 01-12.B112 | RAIN GAUGE | 69.69 | | |
| | | 11/01/24 | 9977459542 | 01-15.B112 | LS REMOTE COMS | 269.53 | | |
| | | 11/01/24 | 9977652504 | 01-11.B112 | ADMIN CTR CELL PHONES | 216.59 | | |
| | | 11/01/24 | 9977652504 | 01-12.B112 | PLANT CELL PHONES | 924.19 | | |
| | | 11/01/24 | 9977652504 | 01-13.B112 | LAB CELL PHONES | 157.00 | | |
| | | 11/01/24 | 9977652504 | 01-14.B112 | SS CELL PHONES | 485.80 | | |
| | | 11/01/24 | 9977652505 | 01-12.B112 | PLANT TABLETS | 165.25 | | |
| | | 11/01/24 | 9977652505 | 01-14.B112 | SS TABLETS | 30.26 | | |
| | | 11/01/24 | 9977652505 | 01-15.B112 | LS TABLETS | 36.01 | 2354.32 | 065149 |
| VESTIS | V000144 | 11/13/24 | ORD5012061 | 01-11.B113 | FIRST AID BOX REPLENISH | 184.83 | 184.83 | 106232 |
| VILLA PARK ELECTRICAL SUPPLY | V000145 | 10/17/24 | 27146500 | 01-12.B512 | MSB SUPPLIES | 209.38 | | |
| | | 11/04/24 | 8817526230 | 01-13.B116 | LAB SUPPLIES | 156.53 | 365.91 | 065150 |
| WAGNER COMMUNICATIONS, INC | W000070 | 11/01/24 | 000034416791 | 01-11.B112 | ANSWERING SERVICE | 457.29 | 457.29 | 106225 |
| WASTE MANAGEMENT SERVICES, INC. | W000170 | 11/05/24 | 003165320098 | 01-12.B102 | DISPOSAL/RECYCLING | 545.24 | 545.24 | 106233 |
| WWETT | W000195 | 11/06/24 | 200547 | 01-14.B117 | EXPO REGISTRATION | 180.00 | 180.00 | 065162 |
| WESTFAX | W000350 | 11/01/24 | 1472681 | 01-11.B112 | FAX SERVICE | 8.99 | 8.99 | 106226 |
| VILLAGE OF WESTMONT | W000450 | 10/24/24 | 1586 | 01-11.B121 | METER READINGS | 370.01 | 370.01 | 065151 |
| XPRESS FENCE INC | X000200 | 10/04/24 | 5712SPRINGSD | 01-14.B910 | FENCE REMOVAL/INSTALL | 985.00 | 985.00 | 065163 |
| | | | | | | ===== | ===== | |
| Total Payments: | | | | | | 465561.24 | 465561.24 | |
| ACH Payments Total: | | | | | | 323694.61 | .00 | |
| Check Payments Total: | | | | | | 141866.63 | 465561.24 | |

01 GENERAL FUND MANUAL CHECK REGISTER FOR 11/19/24

Date: 11/16/24
Time: 12:47pm

| ===== VENDOR ===== | | | ===== INVOICE ===== | | | | | |
|--------------------------------|---------|----------|---------------------|------------|---------------------------|-----------|-----------|----------|
| NAME | NUMBER | DATE | NUMBER | G/L NUMBER | EXPENSE DESCRIPTION | EXPENSE | CHECK AMT | CHECK NO |
| CHASE | B000050 | 10/26/24 | EMPLPR102624 | 01-00.2000 | FEDERAL TAX WITHHELD | 12606.89 | | |
| | | 10/26/24 | EMPLPR102624 | 01-00.2002 | EMPL SOC SEC WITHHELD | 9825.86 | | |
| | | 10/26/24 | EMPLPR102624 | 01-17.E461 | EMPLR SOC SEC WITHHELD | 9825.81 | 32258.56 | 106151 |
| CHASE | B000050 | 10/12/24 | EMPLPR101224 | 01-00.2000 | FEDERAL TAX WITHHELD | 13177.98 | | |
| | | 10/12/24 | EMPLPR101224 | 01-00.2002 | EMPL SOC SEC WITHHELD | 9989.26 | | |
| | | 10/12/24 | EMPLPR101224 | 01-17.E461 | EMPLR SOC SEC WITHHELD | 9989.34 | 33156.58 | 106156 |
| CHASE | B000050 | 11/18/24 | EMPLPR110924 | 01-00.2000 | FEDERAL TAX WITHHELD | 12335.17 | | |
| | | 11/18/24 | EMPLPR110924 | 01-00.2002 | EMPL SOC SEC WITHHELD | 9354.05 | | |
| | | 11/18/24 | EMPLPR110924 | 01-17.E461 | EMPLR SOC SEC WITHHELD | 9354.00 | 31043.22 | 106167 |
| CDW GOVERNMENT, INC. | C000020 | 10/22/24 | AA6715L | 01-15.B520 | UPS BATTERY | 18.84 | | |
| | | 10/22/24 | AA6715L | 01-15.B522 | UPS BATTERY | 18.84 | | |
| | | 10/22/24 | AA6715L | 01-15.B523 | UPS BATTERY | 18.84 | | |
| | | 10/22/24 | AA6715L | 01-15.B524 | UPS BATTERY | 18.84 | | |
| | | 10/22/24 | AA6715L | 01-15.B525 | UPS BATTERY | 18.84 | | |
| | | 10/22/24 | AA6715L | 01-15.B526 | UPS BATTERY | 18.84 | | |
| | | 10/22/24 | AA6715L | 01-15.B527 | UPS BATTERY | 18.81 | | |
| | | 10/22/24 | AA6715L | 01-15.B528 | UPS BATTERY | 18.81 | 150.66 | 106144 |
| D.G. SANIT DIST #XXXXXXXXX1117 | D000400 | 11/19/24 | REIMBURSE | 01-00.1001 | PAYROLL REIMBURSEMENT | 253343.95 | 253343.95 | 106164 |
| D.G. SANIT DIST #XXXXXXXXX1114 | D000420 | 10/31/24 | USER REFUND | 01-05.3001 | USER REFUND CHKS | 1443.03 | 1443.03 | 106160 |
| D.G. SANIT DIST #XXXXXXXXX1112 | D000440 | 11/15/24 | REIMBURSE | 01-12.B812 | STONE | 406.00 | | |
| | | 11/15/24 | REIMBURSE | 01-14.B910 | RODDING FEE REFUND | 2667.18 | 3073.18 | 106165 |
| DUPAGE CREDIT UNION | D000650 | 10/26/24 | EMPLPR102624 | 01-00.2013 | EMPL AUTHORIZED W/HOLDING | 2737.00 | 2737.00 | 106150 |
| DUPAGE CREDIT UNION | D000650 | 10/12/24 | EMPLPR101224 | 01-00.2013 | EMPL AUTHORIZED W/HOLDING | 2737.00 | 2737.00 | 106155 |
| DUPAGE CREDIT UNION | D000650 | 11/15/24 | EMPLPR110924 | 01-00.2013 | EMPL AUTHORIZED W/HOLDING | 2737.00 | 2737.00 | 106166 |
| HEALTH CARE SERVICE CORP. | H000190 | 10/17/24 | 165585 | 01-17.E455 | HEALTH INSURANCE | 48754.50 | 48754.50 | 106148 |
| HOME DEPOT | H000400 | 10/06/24 | MULTIPLE | 01-12.B510 | EPOXY/SEALANT | 19.66 | | |
| | | 10/06/24 | MULTIPLE | 01-12.B512 | TOOL REPLACEMENT | 448.00 | | |
| | | 10/06/24 | MULTIPLE | 01-12.B812 | SLOW CLOSE TOILET SEAT | 1400.80 | 1868.46 | 065109 |
| ILLINOIS DEPARTMENT OF REVENUE | I000240 | 10/26/24 | EMPLPR102624 | 01-00.2001 | STATE TAX WITHHELD | 6058.14 | 6058.14 | 106153 |
| ILLINOIS DEPARTMENT OF REVENUE | I000240 | 10/12/24 | EMPLPR101224 | 01-00.2001 | STATE TAX WITHHELD | 6134.78 | 6134.78 | 106157 |
| ILLINOIS DEPARTMENT OF REVENUE | I000240 | 11/18/24 | EMPLPR110924 | 01-00.2001 | STATE TAX WITHHELD | 5799.22 | 5799.22 | 106169 |
| ILLINOIS MUNICIPAL | I000300 | 10/31/24 | 16335244D1T0 | 01-00.2003 | EMPL VOL PENSION DEPOSIT | 10454.63 | | |
| | | 10/31/24 | 16335244D1T0 | 01-00.2014 | EMPL VOL PENSION DEPOSIT | 11221.25 | | |
| | | 10/31/24 | 16335244D1T0 | 01-17.E460 | EMPL VOL PENSION DEPOSIT | 11452.04 | 33127.92 | 106161 |
| Los Arcos Mexican Grill | L000312 | 10/16/24 | 000638 | 01-11.B117 | EMPLOYEE LUCHEON | 870.00 | 870.00 | 065108 |
| MISSION SQUARE RETIREMENT | M000600 | 11/01/24 | EMPLPR102624 | 01-00.2020 | DEF COMP ICMARC | 150.00 | 150.00 | 106147 |
| MISSION SQUARE RETIREMENT | M000600 | 11/18/24 | EMPLPR110924 | 01-00.2020 | EMPL AUTHORIZED W/HOLDING | 150.00 | 150.00 | 106168 |
| CARLY SHAW | S000305 | 10/28/24 | REIMBURSE | 01-12.B501 | BIO TRK PLATES | 173.00 | | |
| | | 10/28/24 | REIMBURSE | 01-14.C226 | SEW TECH TRK PLATES | 173.00 | 346.00 | 106145 |
| STATE OF ILLINOIS, TREASURER | S000665 | 10/30/24 | UNCLAIM CHKS | 01-05.3001 | UNCLAIM USER REFUND CHKS | 708.59 | 708.59 | 106159 |
| TRANSAMERICA RETIREMENT | T000415 | 10/26/24 | EMPLPR102624 | 01-00.2026 | DEF COMP IPPFA | 522.86 | | |
| | | 10/26/24 | EMPLPR102624 | 01-00.2027 | DEF COMP IPPFA ROTH | 482.88 | | |
| | | 10/26/24 | EMPLPR102624 | 01-00.2028 | DEF COMP IPPFA LOAN REPAY | 212.00 | 1217.74 | 106154 |
| TRANSAMERICA RETIREMENT | T000415 | 10/12/24 | EMPLPR101224 | 01-00.2026 | DEF COMP IPPFA | 529.73 | | |
| | | 10/12/24 | EMPLPR101224 | 01-00.2027 | DEF COMP IPPFA ROTH | 591.39 | | |
| | | 10/12/24 | EMPLPR101224 | 01-00.2028 | DEF COMP IPPFA LOAN REPAY | 212.00 | 1333.12 | 106158 |

| ===== VENDOR ===== | | | ===== INVOICE ===== | | | | | |
|-------------------------|---------|----------|---------------------|------------|---------------------------|-----------|-----------|----------|
| NAME | NUMBER | DATE | NUMBER | G/L NUMBER | EXPENSE DESCRIPTION | EXPENSE | CHECK AMT | CHECK NO |
| TRANSAMERICA RETIREMENT | T000415 | 11/18/24 | EMPLPR110924 | 01-00.2026 | DEF COMP IPPFA | 554.41 | | |
| | | 11/18/24 | EMPLPR110924 | 01-00.2027 | DEF COMP IPPFA ROTH | 474.18 | | |
| | | 11/18/24 | EMPLPR110924 | 01-00.2028 | DEF COMP IPPFA LOAN REPAY | 212.00 | 1240.59 | 106170 |
| U.S. POSTAL SERVICE | U000130 | 10/14/24 | REFILL | 01-11.B119 | POSTAGE METER REFILL | 1000.00 | 1000.00 | 106149 |
| U.S. POSTAL SERVICE | U000130 | 11/04/24 | REFILL 2 | 01-11.B119 | POSTAGE METER REFILL | 1000.00 | 1000.00 | 106163 |
| | | | | | | ===== | ===== | |
| Total Payments: | | | | | | 472439.24 | 472439.24 | |
| ACH Payments Total: | | | | | | 469700.78 | .00 | |
| Check Payments Total: | | | | | | 2738.46 | 472439.24 | |

| ===== VENDOR ===== | | | ===== INVOICE ===== | | | | | |
|------------------------|---------|----------|---------------------|------------|--------------------------|---------|-----------|----------|
| NAME | NUMBER | DATE | NUMBER | G/L NUMBER | EXPENSE DESCRIPTION | EXPENSE | CHECK AMT | CHECK NO |
| BAXTER & WOODMAN, INC. | B000120 | 10/18/24 | 0264578 | 02-49.0502 | WROBLE FORCE MAIN REPAIR | 5878.02 | 5878.02 | 106227 |
| | | | | | | ===== | ===== | |
| | | | | | Total Payments: | 5878.02 | 5878.02 | |
| | | | | | ACH Payments Total: | 5878.02 | .00 | |
| | | | | | Check Payments Total: | .00 | 5878.02 | |



| ===== VENDOR ===== | | | ===== INVOICE ===== | | | | | |
|-----------------------------|---------|----------|---------------------|------------|----------------------|---------|-----------|----------|
| NAME | NUMBER | DATE | NUMBER | G/L NUMBER | EXPENSE DESCRIPTION | EXPENSE | CHECK AMT | CHECK NO |
| BAXTER & WOODMAN, INC. | B000120 | 10/18/24 | 0264565 | 03-20.0504 | CGD SYSTEM CS | 1212.93 | 1212.93 | 106228 |
| CONCENTRIC INTEGRATION, LLC | C000410 | 10/18/24 | 0264587 | 03-20.0506 | GAS DETECT SYS SCADA | 700.00 | 700.00 | 106229 |
| | | | | | | ===== | ===== | |
| Total Payments: | | | | | | 1912.93 | 1912.93 | |
| | | | | | | | | |
| ACH Payments Total: | | | | | | 1912.93 | .00 | |
| Check Payments Total: | | | | | | .00 | 1912.93 | |

DATE _____

REVIEWED _____

TRUSTEE APPROVAL _____

PRESIDENT

CLERK

| G/L NUMBER | COST ACCTG DESCRIPTION | DEBIT | CREDIT |
|------------|---|-----------|------------|
| 01-00.1000 | CASH | | 938000.48- |
| 01-00.1001 | CASH - PAYROLL ACCOUNT | 253343.95 | |
| 01-00.2000 | FEDERAL TAX WITHHELD | 38120.04 | |
| 01-00.2001 | STATE TAX WITHHELD | 17992.14 | |
| 01-00.2002 | SOCIAL SECURITY WITHHELD | 29169.17 | |
| 01-00.2003 | IMRF WITHHELD | 10454.63 | |
| 01-00.2013 | CREDIT UNION WITHHELD | 8211.00 | |
| 01-00.2014 | VOLUNTARY ADDITIONAL PENSION CONTRIBUTION | 11221.25 | |
| 01-00.2017 | VOLUNTARY GROUP LIFE | 224.00 | |
| 01-00.2020 | DEFERRED COMPENSATION WITHHELD - ICMARC | 300.00 | |
| 01-00.2026 | DEFERRED COMPENSATION WITHHELD - IPPFA | 1607.00 | |
| 01-00.2027 | DEFERRED COMPENSATION WITHHELD - IPPFA ROTH | 1548.45 | |
| 01-00.2028 | DC PLAN LOAN REPAYMENT WITHHELD | 636.00 | |
| 01-05.3001 | USER RECEIPTS | 2151.62 | |
| 01-11.B101 | NATURAL GAS | 177.77 | |
| 01-11.B102 | WATER, GARBAGE AND OTHER UTILITIES | 104.54 | |
| 01-11.B110 | BANK CHARGES | 522.30 | |
| 01-11.B112 | COMMUNICATION | 1974.97 | |
| 01-11.B113 | EMERGENCY/SAFETY EQUIPMENT | 576.02 | |
| 01-11.B115 | EQUIPMENT/EQUIPMENT REPAIR | 7879.24 | |
| 01-11.B116 | SUPPLIES | 304.56 | |
| 01-11.B117 | EMPLOYEE/DUTY COSTS | 1612.57 | |
| 01-11.B118 | BUILDING AND GROUNDS | 1210.14 | |
| 01-11.B119 | POSTAGE | 2035.40 | |
| 01-11.B120 | PRINTING/PHOTOGRAPHY | 37.97 | |
| 01-11.B121 | USER BILLING MATERIALS | 6362.36 | |
| 01-11.B124 | CONTRACT SERVICES | 27972.39 | |
| 01-11.B137 | MEMBERSHIPS/SUBSCRIPTIONS | 500.00 | |
| 01-11.C222 | GAS/FUEL | 151.15 | |
| 01-11.C225 | OPERATION/REPAIR | 63.48 | |
| 01-12.B100 | ELECTRICITY | 317.58 | |
| 01-12.B101 | NATURAL GAS | 830.50 | |
| 01-12.B102 | WATER, GARBAGE AND OTHER UTILITIES | 3476.22 | |
| 01-12.B112 | COMMUNICATION | 1527.17 | |
| 01-12.B113 | EMERGENCY/SAFETY EQUIPMENT | 2804.51 | |
| 01-12.B116 | SUPPLIES | 1107.61 | |
| 01-12.B117 | EMPLOYEE/DUTY COSTS | 1443.11 | |
| 01-12.B401 | CHEMICALS - DISINFECTION | 7473.07 | |
| 01-12.B501 | EQPT/EQPT REPAIR - BIOSOLIDS AGING & DISPOSAL | 2636.73 | |
| 01-12.B504 | EQPT/EQPT REPAIR - GRIT REMOVAL | 615.87 | |
| 01-12.B505 | EQPT/EQPT REPAIR - INFLUENT PUMPING | 9842.73 | |
| 01-12.B506 | EQPT/EQPT REPAIR - PRIMARY TREATMENT | 2093.62 | |
| 01-12.B508 | EQPT/EQPT REPAIR - SLUDGE CONCENTRATION | 35.91 | |
| 01-12.B510 | EQPT/EQPT REPAIR - SLUDGE DIGESTION | 2317.16 | |
| 01-12.B511 | EQPT/EQPT REPAIR - TERTIARY TREATMENT | 23628.70 | |
| 01-12.B512 | EQPT/EQPT REPAIR - WWTC GENERAL | 1597.10 | |

| G/L NUMBER | COST ACCTG DESCRIPTION | DEBIT | CREDIT |
|------------|---|-----------|--------|
| 01-12.B513 | EQPT/EQPT REPAIR - WWTC UTILITIES | 70841.01 | |
| 01-12.B805 | BLDG AND GROUNDS - INFLUENT PUMPING | 5660.13 | |
| 01-12.B809 | BLDG AND GROUNDS - SLUDGE DEWATERING | 362.69 | |
| 01-12.B811 | BLDG AND GROUNDS - TERTIARY TREATMENT | 108.80 | |
| 01-12.B812 | BLDG AND GROUNDS - WWTC GENERAL | 17844.78 | |
| 01-12.C222 | GAS/FUEL | 2218.67 | |
| 01-12.C225 | OPERATION/REPAIR | 250.77 | |
| 01-13.B112 | COMMUNICATION | 215.59 | |
| 01-13.B114 | CHEMICALS | 5089.31 | |
| 01-13.B115 | EQUIPMENT/EQUIPMENT REPAIR | 2641.68 | |
| 01-13.B116 | SUPPLIES | 2407.97 | |
| 01-13.B117 | EMPLOYEE/DUTY COSTS | 920.74 | |
| 01-13.B123 | OUTSIDE LAB SERVICES | 1708.40 | |
| 01-13.C222 | GAS/FUEL | 78.01 | |
| 01-13.C225 | OPERATION/REPAIR | 14.95 | |
| 01-14.B112 | COMMUNICATION | 686.80 | |
| 01-14.B113 | EMERGENCY/SAFETY EQUIPMENT | 651.10 | |
| 01-14.B115 | EQUIPMENT/EQUIPMENT REPAIR | 374.46 | |
| 01-14.B116 | SUPPLIES | 532.46 | |
| 01-14.B117 | EMPLOYEE/DUTY COSTS | 1536.74 | |
| 01-14.B127 | JULIE SYSTEM | 4005.36 | |
| 01-14.B902 | SEWER SYSTEM REPAIRS - REPLACEMENT | 52502.72 | |
| 01-14.B903 | SEWER SYSTEM REPAIRS - REHABILITATION | 1113.75 | |
| 01-14.B910 | SEWER SYSTEM REPAIRS - BSSRAP PROGRAM | 103351.71 | |
| 01-14.B913 | SEWER SYSTEM REPAIRS - BSSRAP-REPAIR/REPL/REH | 3259.90 | |
| 01-14.C222 | GAS/FUEL | 1551.42 | |
| 01-14.C225 | OPERATION/REPAIR | 115.26 | |
| 01-14.C226 | VEHICLE PURCHASES | 43468.02 | |
| 01-15.B100 | ELECTRICITY | 18640.23 | |
| 01-15.B112 | COMMUNICATION | 305.54 | |
| 01-15.B520 | EQPT/EQPT REPAIR - BUTTERFIELD | 131.84 | |
| 01-15.B521 | EQPT/EQPT REPAIR - CENTEX | 35.86 | |
| 01-15.B522 | EQPT/EQPT REPAIR - COLLEGE | 131.84 | |
| 01-15.B523 | EQPT/EQPT REPAIR - EARLSTON | 131.84 | |
| 01-15.B524 | EQPT/EQPT REPAIR - HOBSON | 10547.12 | |
| 01-15.B525 | EQPT/EQPT REPAIR - LIBERTY PARK | 131.84 | |
| 01-15.B526 | EQPT/EQPT REPAIR - NORTHWEST | 131.84 | |
| 01-15.B527 | EQPT/EQPT REPAIR - VENARD | 131.81 | |
| 01-15.B528 | EQPT/EQPT REPAIR - WROBLE | 1031.77 | |
| 01-15.B529 | EQPT/EQPT REPAIR - LIFT STATIONS GENERAL | 25.94 | |
| 01-15.B820 | BLDG AND GROUNDS - BUTTERFIELD | 191.06 | |
| 01-15.B821 | BLDG AND GROUNDS - CENTEX | 153.16 | |
| 01-15.B823 | BLDG AND GROUNDS - EARLSTON | 185.51 | |
| 01-15.B824 | BLDG AND GROUNDS - HOBSON | 213.31 | |
| 01-15.B825 | BLDG AND GROUNDS - LIBERTY PARK | 207.76 | |
| 01-15.B826 | BLDG AND GROUNDS - NORTHWEST | 250.11 | |

| G/L NUMBER | COST ACCTG DESCRIPTION | DEBIT | CREDIT |
|------------|---|-----------|------------|
| 01-15.B827 | BLDG AND GROUNDS - VENARD | 200.01 | |
| 01-15.B828 | BLDG AND GROUNDS - WROBLE | 207.76 | |
| 01-17.E455 | EMPLOYEE GROUP HEALTH | 52668.24 | |
| 01-17.E460 | IMRF | 11452.04 | |
| 01-17.E461 | SOCIAL SECURITY | 29169.15 | |
| 02-00.1000 | CASH | | 5878.02- |
| 02-49.0502 | DESIGN ENGINEERING/ARCHITECTURAL | 5878.02 | |
| 03-00.1000 | CASH | | 1912.93- |
| 03-20.0504 | CONSTRUCTION ADMIN/RESIDENT ENG/ARCH SUPRVISN | 1212.93 | |
| 03-20.0506 | CONSTRUCTION CONTRACTS AND PURCHASES | 700.00 | |
| | | ===== | |
| | | 945791.43 | 945791.43- |

Date: 11.15.24
Due Date: 11.19.24
Invoice #: Reimburse

Petty Cash Checking Reimbursement

D-440

| Date | Purchased From | Description | Code | Amount | Ck No. |
|----------|----------------------|--------------------|--------|--------|--------|
| 10.22.24 | Tameling | 14 Tons Road Mix | 12B812 | 406.00 | 3941 |
| 10.22.24 | Eileen Hebreard | Rodding Fee Refund | 14B910 | 444.53 | 3942 |
| 10.22.24 | B. & M Tai Ting Tang | Rodding Fee Refund | 14B910 | 444.53 | 3943 |
| 10.22.24 | H. & T Gentert | Rodding Fee Refund | 14B910 | 444.53 | 3944 |
| 10.22.24 | T. Williams | Rodding Fee Refund | 14B910 | 444.53 | 3945 |
| 10.22.24 | F & A Mitts | Rodding Fee Refund | 14B910 | 444.53 | 3946 |
| 10.30.24 | P. Thomas | Rodding Fee Refund | 14B910 | 444.53 | 3947 |

Total Receipts/Reimbursement 3073.18

Expense by code

| | |
|--------|---------|
| 14B910 | 2667.18 |
| 12B812 | 406.00 |

| | |
|-------|---------|
| TOTAL | 3073.18 |
|-------|---------|

P - 350

P - 350

P - 350

| Date | Purchased From | Reimbursed To | Description | Code | Amount |
|----------|----------------|---------------|----------------------|--------|--------|
| 10.09.24 | Target | Jessie | Flu Shot snack | 11B113 | 16.12 |
| 10.15.24 | Dollar Tree | Michelle | Lunch Supplies | 11B116 | 10.80 |
| 10.16.24 | Mobil | Aaron | Ice for Luncheon | 11B116 | 20.00 |
| 10.16.24 | Los Arcos | Michelle | Tip for lunch set up | 11B116 | 50.00 |
| 10.17.24 | USPS | | Postage | 11B119 | 6.45 |
| 11.01.24 | USPS | | Postage | 11B119 | 6.45 |
| 11.05.24 | USPS | | Postage | 11B119 | 22.50 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | Total Receipts | | 132.32 |

Expense by code

| | |
|--------|-------|
| 11B116 | 80.80 |
| 11B119 | 35.40 |
| 11B113 | 16.12 |

TOTAL: 132.32

DOWNERS GROVE SANITARY DISTRICT

MEMO

TO: Board of Trustees

FROM: Carly Shaw
Administrative Supervisor

DATE: November 19, 2024

RE: Show Cause Hearing Information

The District follows a user charge collection process that is in accordance with the enforcement procedures found in Article VII of our sewer use ordinance and has been effective in collecting past due balances. Fees incurred by the District in these collections efforts are passed on to the customer account. The following is a summary of this process leading up to the show cause hearing for disconnection of sewer service.

1) Reminder Notice and Penalty

These notices are mailed during each month that the account does not receive a regular bill with a penalty of 10% added to any charge not paid by the original due date. An additional 1% charge is added for each month thereafter the account is not paid.

2) First Collection Letter

This letter is sent to the customer when the account is at least 90 days past due and has a balance of \$30 or more. The letter advises the customer that the delinquent balance must be paid by the due date specified in the letter or a lien will be filed, and a pre-enforcement conference will be scheduled which may result in water shut-off. A charge of \$5.00 is added to the account for processing the letter.

3) Lien and Pre-Enforcement Conference

If payment in full is not received by the date indicated in the First Collection Letter, a lien is processed and a charge of \$114.00 is added to the account to cover the costs of research of owner, filing of the lien and release of the lien when the account is paid. Filing of the lien protects the District in the event the property is sold. Also, a pre-enforcement conference is scheduled to be held within thirty days. A charge of \$10.00 is added to the account to cover the processing of the notice and the conference.

If the account is not paid prior to or at the conference, a Notice of Results of Pre-Enforcement Conference is sent. The Notice includes the date that water will be shut-off if the water supplier can shut-off the water. If the water cannot be shut-off for any reason, the Notice will include the date that payment is required to avoid a Show Cause Hearing.

4) Water Shut-Off

If the account is not paid by the water shut-off date specified in the Notice of Results of Pre-Enforcement Conference, the water is shut-off by the water supplier. All costs of water shut-off are added to the account.

Once the above efforts have been made to collect on a past due account with no avail, a show cause hearing for disconnection of sanitary sewer service is scheduled. These hearings apply to the delinquent accounts that have had water service shut off for non-payment of either water or sewer service or if the water can't be shut off or is on a private well.

The first step in preparing for a show cause hearing is to obtain a title report for each account which will provide a list of all parties with an interest in the property. The cost of this report is \$125 for each property and that is added to the delinquent account. Next, notices are prepared and mailed to all interested parties and notices are posted at the property location of the show cause hearing. If this is the first show cause hearing for a customer, they are not charged for the hearing. If they have another occurrence within a 5-year period they will be charged \$285 currently, although this amount needs to be updated with current postage rates and other expenses used to determine that expense.

For those accounts that remain unpaid as of the hearing date posted in the notice, the hearing is held with an outside attorney and court reporter, the District's attorney, the Senior Billing Coordinator, and the Administrative Supervisor. The parties with an interest in the property may also attend the hearing. If payment is not made, the attorney may rule to disconnect services. Once the service is disconnected the fee for disconnection and reconnection is added to the account. Currently that is estimated to be \$5,400. Service cannot be reconnected at that address until payment is received in full.

Over the last 10 years the District has held 2 show cause hearings. In 2014 there were 31 accounts notified of show cause of which 28 paid in full prior to the hearing. Another hearing occurred in 2017 with 23 accounts notified of show cause of which 19 paid in full prior to the hearing. Currently we are preparing for a show Cause hearing on November 20, 2024. Notices were mailed to 31 accounts on November 4. As of November 12, we have communicated with 4 customers regarding payments and two have paid in full. We believe we will have the same results as past show cause hearings and collect most of the accounts before the hearing date leaving only a few that face disconnection of sewer service.

In order to improve collection of past due balances District staff will have the show cause hearings on a more regular basis. Our collection procedures indicate that we will hold these annually, but the number of staff available to assist with the time-consuming preparation has not allowed us to do so. We now have a more adequate number of staff members who can assist in collection efforts, which should help us bring the amount of past due accounts down.

cc: KJR, RTJ, MJS, ARU, AK, AJC, DM

Enclosures

DGSD COLLECTIONS

Show Cause Hearings

OVERVIEW OF COLLECTION PROCESS

- Reminder Notice & Penalty
- First Collection Letter
- Lien & Pre-enforcement
- Water Shut-off
- Show Cause Hearing



SHOW CAUSE HEARING PROCEDURES

Obtain title report for each property that indicates all parties with interest in that property.

Add \$125 to account for cost of this report.

Mail notices to all interested parties and post notices at the property informing them of show cause hearing.

No charge for first hearing. If they have more than one in 5-year period, they are charged \$285 (to be updated with current postage and salaries).

Attorney to rule for disconnection of sewer due to non-payment.

Estimated cost of disconnection and reconnection are added to the account once disconnected.

Historical Show Cause Hearing Data

Show cause hearing in 2014.

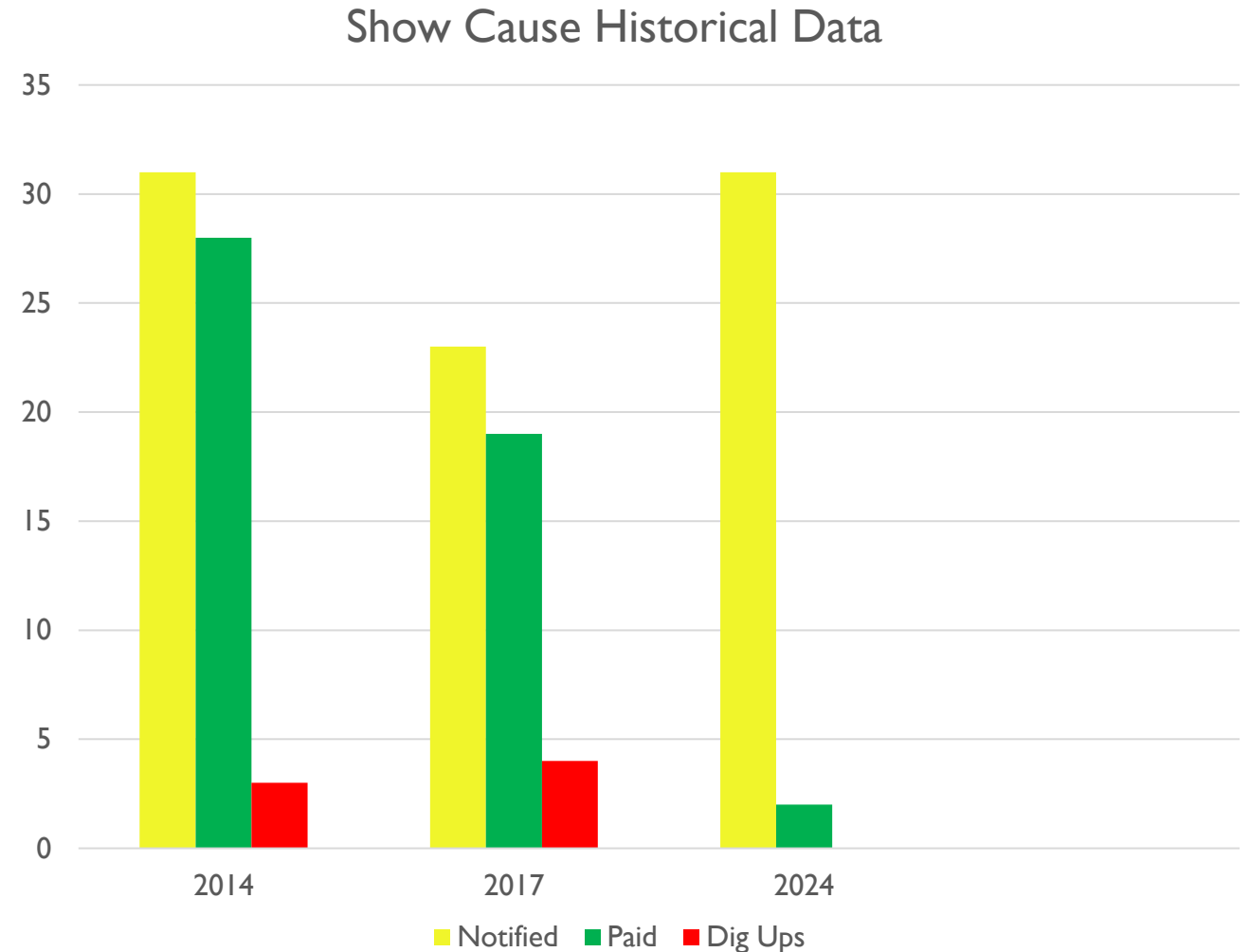
- 31 Accounts notified of show cause.
- 28 Accounts paid in full.
- 3 Accounts were dug up.

Show cause hearing in 2017.

- 23 Accounts were notified of show cause.
- 19 Accounts paid in full.
- 4 Accounts were dug up.

Show cause hearing in 2024.

- 31 Accounts notified of show cause.
- As of November 12, 2024, 2 accounts have paid in full.



CONCLUSION

- It has been 7 years since the last show cause hearing took place due to Covid and staff having time to complete the tedious process to prepare for the hearings. We now have the staff to hold these hearings more regularly.
- As you see by the last two hearings once accounts are notified, payment in full is received for 86% of the accounts on average. Based on the total accounts that reached this stage that is a great collection average and very few move on to disconnection.
- This is a very effective collection strategy and keeps the paying customers from covering the cost of services for those that don't pay timely.

DOWNERS GROVE SANITARY DISTRICT

M E M O

TO: Board of Trustees

FROM: Keith Shaffner
Sewer Construction Supervisor

DATE: November 7, 2024

RE: Annexation Ordinance No. AO 2024-06 – 4017 Venard Road, Downers Grove

This annexation involves one single family home lot, located at 4017 Venard Road. The sewer is on the west road edge between Drove Avenue and Parrish Court, as indicated on the attached map. This project did not require Board of Local Improvement approval. This annexation does not need any right-of-way annexations to make the property contiguous. All tap fees and trunk sewer service charges have been paid as required by ordinance.

The subject ordinance will be presented to the Board for adoption at the November 19, 2024, Board meeting.

Attachments

CC: KJR, RTJ, MJS, ARU, CS & DM

ANNEXATION ORDINANCE NO. AO 2024-06

BE IT ORDAINED by the President and Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT, a body politic and corporate of DuPage County, Illinois:

WHEREAS, the provisions of Section 2405/23.4 of the Illinois Compiled Statutes, as made and provided, authorize the Trustees of any Sanitary District to annex any property which is not within the corporate limits of any sanitary district but is contiguous to a sanitary district, and which territory has been petitioned for annexation by the owners of record and the electors residing thereon, if any.

WHEREAS, the property hereinafter described is not within the corporate limits of any other Sanitary District, and is contiguous to the corporate limits of the DOWNERS GROVE SANITARY DISTRICT; and has been petitioned for annexation by the owners of record.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT that the following described property be and the same is annexed to the DOWNERS GROVE SANITARY DISTRICT, to-wit:

the following described property:

LOT 57 IN ARTHUR T. MCINTOSH AND COMPANY'S DOWNERS GROVE ACRES, BEING A SUBDIVISION OF PART OF THE EAST HALF OF SECTION 6, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 26, 1924 AS DOCUMENT 179451, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 09-06-204-010

Property Address: 4017 Venard Road, Downers Grove, Illinois 60515

BE IT FURTHER RESOLVED that the Clerk of the DOWNERS GROVE SANITARY DISTRICT be authorized to file a copy of this Ordinance, together with an accurate map of the annexed territory, certified as correct by the Clerk of this District with the County Clerk of DuPage County, Illinois.

PASSED and APPROVED by the President and Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT at their regular meeting held on the 19th day of November 2024.

President

ATTEST: _____
Clerk

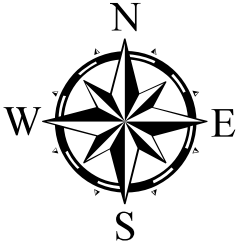
**Downers Grove Sanitary District
Annexation
AO 2024-06
4017 Venard Road**



Legend

- ⊙ SWNETMHG
- SWNETG
- annexed_parcel

0 25 50 100
Feet



PETITION FOR ANNEXATION
of certain property to
DOWNERS GROVE SANITARY DISTRICT

Your Petitioner, CHICAGO TITLE LAND TRUST COMPANY, as successor trustee to First Midwest Bank, as Trustee under a Trust Agreement dated October 17, 2017, and known as Trust Number 9377, and JOHN T. ATHANS, Beneficiary of said Trust, and GINA M. ATHANS, Beneficiary of said Trust, respectfully submits unto the President and Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT its Petition for Annexation of property owned by it to the DOWNERS GROVE SANITARY DISTRICT, and state the following:

1. That it is the owner of the following described property located in DuPage County, Illinois, to-wit:

LOT 57 IN ARTHUR T. MCINTOSH AND COMPANY'S DOWNERS GROVE ACRES, BEING A SUBDIVISION OF PART OF THE EAST HALF OF SECTION 6, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 26, 1924 AS DOCUMENT 179451, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 09-06-204-010

Property Address: 4017 Venard Road, Downers Grove, Illinois 60515

2. That the property is unimproved.

3. That the above described property is contiguous to the corporate limits of the DOWNERS GROVE SANITARY DISTRICT and is in no way disqualified by the Statutes of the State of Illinois from being annexed to said District.

4. That your Petitioner is ready and willing to assume its proportionate share of the existing indebtedness, both bonded and otherwise, of the DOWNERS GROVE SANITARY DISTRICT.

5. That there is attached to this Petition and incorporated herein by reference, a Plat of Survey which sets forth the exact and particular location of the above described premises.

WHEREFORE, the Petitioner pray that the President and Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT will see fit to annex to said District, the property herein above described by Ordinance, signed by it, and that said Board will have the Clerk of the District file with the County Clerk of DuPage County, Illinois, a Certified Copy of the Annexation Ordinance.

CHICAGO TITLE LAND TRUST
COMPANY, as successor trustee to
First Midwest Bank, not personally or
individually, but as Trustee of Trust
Number 9377 dated October 17, 2017



BY: *John T. Athans* 919-24

TITLE: ASST. VICE PRESIDENT

This instrument is executed by the undersigned Land Trustee, not personally but solely as Trustee in the exercise of the power and authority conferred upon and vested in it as such Trustee. It is expressly understood and agreed that all the warranties, indemnities, representations, covenants, undertakings and agreements herein made on the part of the Trustee are undertaken by it solely in its capacity as Trustee and not personally. No personal liability or personal responsibility is assumed by or shall at any time be asserted or enforceable against the Trustee on account of any warranty, indemnity, representation, covenant, undertaking or agreement of the Trustee in this instrument.

JOHN T. ATHANS, individually and as
Beneficiary of Trust Number 9377 dated
October 17, 2017

GINA M. ATHANS, individually and as
Beneficiary of Trust Number 9377 dated
October 17, 2017

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

I, the undersigned, a Notary Public in and for the County and State aforesaid, DO HEREBY CERTIFY that WILLI KUZMA as the ASST. VICE PRESIDENT of CHICAGO TITLE LAND TRUST COMPANY, Trustee, personally known to me to be the same persons whose names are subscribed to the foregoing instrument, as such officers appeared before me this day in person and acknowledged that they signed and delivered the said instrument as their own free and voluntary act, and as the free and voluntary act of said Trustee, for the uses and purposes herein set forth.

GIVEN under my hand and official seal this 19 day of Sept, 2024.

Maureen Paige
Notary Public

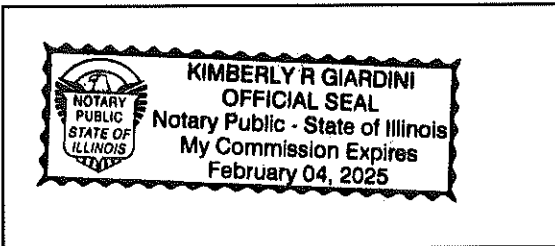


STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

I, the undersigned, a Notary Public in and for the County and State aforesaid, DO HEREBY CERTIFY that JOHN T. ATHANS, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she signed and delivered the said instrument as his/her own free and voluntary act for the uses and purposes therein set forth.

GIVEN under my hand and official seal this 17 day of September 2024.

AFFIX NOTARY SEAL BELOW



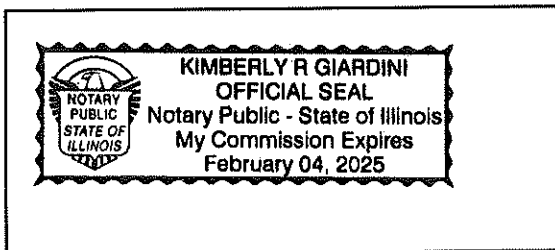
Kimberly R. Giardini
Notary Public

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

I, the undersigned, a Notary Public in and for the County and State aforesaid, DO HEREBY CERTIFY that GINA M. ATHANS, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she signed and delivered the said instrument as his/her own free and voluntary act for the uses and purposes therein set forth.

GIVEN under my hand and official seal this 17 day of September 2024.

AFFIX NOTARY SEAL BELOW



Kimberly R. Giardini
Notary Public

**LOT 57 IN ARTHUR T. MCINTOSH AND COMPANY'S DOWNERS GROVE
ACRES, BEING A SUBDIVISION OF PART OF THE EAST HALF OF SECTION 6,
TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL
MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 26, 1924
AS DOCUMENT 179451, IN DUPAGE COUNTY, ILLINOIS.**

P.I.N.: 09-06-204-010

Property Address: 4017 Venard Road, Downers Grove, Illinois 60515



DOWNERS GROVE SANITARY DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Carly Shaw
Treasurer/Administrative Supervisor

DATE: November 19, 2024

RE: Credit Card and Line of Credit Use Policy Revisions

The attached revisions to the credit card and line of credit policy and procedures originally approved by the Board in December 2023 are being recommended by District staff. The changes include an approval process to open new credit cards and lines of credit and who is authorized to sign the credit card applications.

At the November 19 Board meeting, I will request the Board approve the revisions to the Credit Card and Line of Credit Use Policy and Procedures.

CC: BOLI, ARU, DM

DOWNERS GROVE SANITARY DISTRICT

CREDIT CARD AND LINE OF CREDIT USE POLICIES AND PROCEDURES

General Policy Information

Credit cards and lines of credit have been established by the District for use only on an as needed basis when checks are not a viable option for the District's purchasing of goods and services. It is our goal to avoid any credit card transaction fees by using other payment methods. These fees do not typically apply to lines of credit. When choosing sources for goods or services that only accept credit cards as a form of payment employees need to do their due diligence and ensure that it is the only option for purchase of that good or service. Purchases made using either a credit card or on a line of credit must follow the guidelines of our procurement policy. For security purposes, use of the cards is limited to certain employees of the District. Please note that no other personnel within the District, including Trustees, are authorized to have or use credit cards for the purchase of any goods or services for the District. All credit card transactions must be paid on or before the due date to avoid interest or late fees. It will be the responsibility of the Accounting Assistant and Administrative Supervisor to ensure timely payment.

In regard to opening a new credit card account or line of credit, approval must be obtained from the Board first. The General Manager and Treasurer are authorized to sign the account application to establish the credit card or line of credit once approved by the Board.

Procedures for Credit Card or Line of Credit Use

The District has a line of credit with Home Depot which employees in the Operations, Maintenance, Lab and Sewer System Departments have purchasing cards. Use of these cards is strictly limited to purchases on behalf of the District and receipts must be turned in within one business day after purchase for approval by a supervisor. The receipts are sent to the Accounting Assistant responsible for Accounts Payable and reviewed for accuracy and completeness of information. They are then sent to the General Manager who also reviews them and approves them for payment. The receipts are entered as invoices and are included in the District's monthly claim ordinance that goes to the Board of Trustees for approval. Upon approval, the check is distributed to the credit card company that services this line of credit.

Procedures for Credit Card Use

The District has a credit card through Chase Bank that has a credit limit of \$15,000 with the General Manager and Treasurer as authorized users. Purchase requests must come in the form of a quote or purchase order with Supervisor approval and be submitted to the Accounting Assistant responsible for Accounts Payable. The Accounting Assistant will take that request to the General Manager for approval prior to completing the purchase. For single purchases, the signature requirement stating anything over \$15,000 requires three signatures, one of which may be the General Manager and the other two must be a Trustee's signature, must be followed. Upon approval, the purchase may be made by the General Manager, Treasurer, or Accounting Assistant. A confirmation of the transaction should be kept with the purchase request documentation. This will be used in reconciling the monthly credit card statement with the purchases made each billing cycle. Upon receipt of the good or service purchased, a packing slip or receipt must be initialed by a supervisor to verify that the good or service was received to the District's satisfaction. The budget code is also required at this time. The Accounting Assistant will keep documentation and record all transactions until payment must be made.

Within a few days of the due date, all transactions should be compiled with a summary sheet and sent to the General Manager for final approval. Upon approval, the summary sheet will be used to enter the transactions as a manual electronic payment to the credit card company. An online transfer from the Disbursement account to the credit card account will be made by the Treasurer to complete the payment on or before the due date. This transaction will appear on the manual register of the claim ordinance that is presented to the Board each month. The summary sheet will also be attached to the claim ordinance in the Board Packet to provide additional information about the payment.

APPROVED ~~DECEMBER 19~~November 19, 2024~~3~~

DOWNERS GROVE SANITARY DISTRICT

MEMORANDUM

TO: Board of Trustees

FROM: Carly Shaw
Treasurer/Administrative Supervisor

DATE: November 19, 2024

RE: Chase Bank Credit Card Account Approval

District staff recommends opening a commercial credit card account with Chase Bank. This account allows us to set a credit limit and due date that will comply with the Districts Credit Card and Line of Credit Policy and procedures. Information regarding this credit card account is included for review. There are no fees associated with this card.

At the November 19 Board meeting, I am requesting Board approval to open a new commercial credit card with Chase Bank and authorizing the General Manager and Treasurer to sign the application.

CC: BOLI, ARU, DM

Commercial Card Application & Agreement | JPMORGAN CHASE BANK, N.A.

V1.7

| | | | |
|---|---------------------------------|------|--|
| Client | DOWNERS GROVE SANITARY DISTRICT | | |
| Address Line 1 | 2710 CURTISS ST | | |
| Address Line 2 | | | |
| City | DOWNERS GROVE | | |
| State | IL | | |
| Zip Code | 605154001 | | |
| Phone | | | |
| REBATE PAYMENT INSTRUCTIONS: | | | |
| Please identify a Business Account to which rebates associated with Client's Commercial Card rebate program should be deposited. Rebates will be made via wire transfer only. Bank account must be owned by the Client. | | | |
| Bank Name (Financial Institution): | | | |
| ABA/Routing Number (all 9 digits): | | | |
| Account Number: | | | |
| Account Name (as listed on Business Account): | | | |
| Please enter the Financial Institution and Business Account Name exactly as it appears on Client's account. <u>Black text only.</u> | | | |
| <p>*Requests to modify the account information set forth above must be provided to J.P. Morgan in writing and sent to the following address: CCS.Rebate@jpmchase.com. A form will be provided to Client upon receipt of Client's request to modify the business account information. Client will be instructed to complete the form and return it to J.P. Morgan at the address specified. Changes to the business account information will be effective when J.P. Morgan has a reasonable opportunity to act upon such request.</p> | | | |
| SIGNATURE | | | |
| This Application must be signed by an acting officer, partner, or owner of the Client with the authority to bind the Client to the terms and conditions of the following Commercial Card Agreement. I hereby certify that I am a duly authorized and acting officer, partner or owner of this Client with the authority to bind the Client to enter into and perform the obligations of the Commercial Card Agreement. I have read and agree to the terms and conditions of the Commercial Card Agreement. <u>Black text only.</u> | | | |
| Signature of Authorized Officer | | Date | |
| Name | | | |
| Job Title | | | |
| CLIENT ATTESTATION | | | |
| The undersigned, a duly authorized officer or representative of this Client, does hereby certify that the person signing above on behalf of the Client has been duly authorized to bind the Client and to enter into and perform the obligations of the Commercial Card Agreement and that the person signing above on behalf of this Client, whose execution of this Commercial Card Agreement was witnessed by the undersigned, is an officer, partner, owner, or other representative of Client possessing authority to execute this Commercial Card Agreement.* <u>Black text only.</u> | | | |
| Signature | | Date | |
| Name | | | |
| Job Title | | | |
| *Note: The person signing the attestation shall be someone different from the person signing above on behalf of Client. | | | |

V1.7

Commercial Card Application & Agreement | JPMORGAN CHASE BANK, N.A.

This Commercial Card Agreement (the "Agreement") sets forth the terms and conditions under which JPMorgan Chase Bank, N.A. ("Bank") shall provide commercial card services to Client who executes this Agreement and/or one or more of such Client's Affiliates. This Agreement is effective as of the date of the first signature below ("Effective Date"). By signing this Agreement, Client hereby agrees to be bound by the terms and conditions referenced herein.

1. Definitions

Each capitalized term used in this Agreement shall have the following defined meanings set forth below or as otherwise set forth herein.

Account means each account established in the name of Client pursuant to the Agreement.

Affiliate means an entity controlling, controlled by, or under common control with, directly or indirectly, a party to this Agreement. For this purpose, one entity "controls" another entity if it has the power to direct the management and policies of the other entity (for example, through the ownership of voting securities or other equity interest, representation on its board of directors or other governing body, or by contract).

Agreement means the Commercial Card Agreement in each case as amended, supplemented or replaced from time to time.

Applicable Law means for any country, all federal, state, provincial and local laws, statutes, regulations, rules, executive orders, supervisory requirements, licensing requirements, export requirements, directives, circulars, decrees, interpretive letters, guidance or other official releases of or by any government, any authority, department or agency thereof, or any regulatory or self-regulatory organization, that apply to a party's obligations under the Agreement.

Business Day means a day on which Bank is open for business.

Card means a Network-branded card that is issued to Cardholders by the Bank upon the request of the Client and approval by the Bank, and includes any plastic card bearing a card number and Accounts with no associated plastic card, which includes Virtual Card Accounts.

Cardholder means: (A) an individual in whose name a Card is issued, and (B) any person or entity authorized by Client or named Cardholder to use a Card.

Cardholder Agreement means documentation provided by Bank to Client or Cardholder governing use of a Card by such Cardholder.

Cardholder Credit Limit means the maximum spending limit established in relation to a Cardholder.

Corporate Liability means Client is solely liable for the Transactions, subject to the Agreement and any Cardholder Agreement.

Credit Limit means the maximum spending limit established for Client in connection with the Program.

Cycle means the monthly period ending on the same day each month or, if that day is not a Business Day, then the following Business Day or preceding Business Day, as systems may require, or such other period as Bank may specify.

Fraudulent Transactions means transactions made on a Card by a person, other than Client or Cardholder, who does not have actual, implied, or apparent authority for such use, and for which neither Cardholder nor Client receives direct or indirect benefit.

Joint and Several Liability means Client and Cardholder are jointly and severally liable for the Transactions, subject to the Agreement, and the Cardholder Agreement.

MCC means merchant category code.

Network means either MasterCard International, Inc. or Visa U.S.A., Inc.

Program means the commercial card system composed of Accounts, Card-use controls, reports to facilitate purchases of and payments for business goods and services, and related services, all as established in connection with the Agreement.

System means the system through which Client can access Account and Transaction data and reports.

Transaction means a purchase, a cash advance, fees, charges or any other activity charged to an Account with respect to a Card.

Virtual Card or **Single-Use Account** means a one-time virtual card number generated for a single transaction.

2. Conditions Precedent

Prior to the commencement of the Program rendered by Bank pursuant to this Agreement, Client will provide the information listed on the Application, included with this Agreement, and additional documents as required by the Bank, and will certify to the accuracy of such information.

3. Certain Bank Services

- A. Subject to prior financial, risk management and compliance approvals by Bank, Bank shall: (i) establish Accounts in the name of Client; (ii) issue Cards to Cardholders designated by a person authorized to bind the Client to these terms and conditions (an "Authorized Person"); (iii) implement the Credit Limits specified by an Authorized Person from time to time and accepted by Bank; and (iv) deliver Cards and billing statements only to a U.S. address. Notwithstanding anything contained in this Agreement to the contrary, Bank shall not be obligated to extend credit to Client in violation of any limitation or prohibition imposed by Applicable Law or Bank policies and procedures.
- B. Extension of Program. Upon Client's submission of a request from time to time in the form required by Bank and following Bank's agreement to do so, Bank will extend Program to Client's Affiliates. Client is responsible as principal obligor for all obligations under the Agreement (including, without limitation, as principal obligor with respect to all payment and other obligations as the same relate to its Affiliates and their respective Cardholders and waives any defenses or offsets available to such Affiliates). Client shall cause each of its Affiliates and their respective Cardholders to comply with the Agreement.
- C. Notwithstanding the foregoing, Bank shall not be obligated to provide any Account to Client or any Client Affiliate or any Card to an employee or authorized representative of Client or any Client Affiliate or to process any transactions in violation of any limitation or prohibition imposed by Applicable Law, including, but not limited to, the regulations issued by the U.S. Department of Treasury's Office of Foreign Assets Control ("OFAC").
- D. Receipt Image Services. For purposes of this section, "**Receipt Image Services**" means the optional services provided through Bank to allow Client the ability to attach and maintain image(s) of receipt(s) on the System, and "**Receipt Image(s)**" means an image of a receipt produced by a Transaction through use of Accounts and maintained on the System. Receipt Images will be stored and made available to Client through use of the System. In order for Bank to make Receipt Images available through the System, Client shall first fax and/or upload to the System images of Client's receipts through use of its own devices. Client is responsible for verifying the accuracy of the image of its receipts and any other information uploaded and entered into the System. Client shall ensure that the information contained in the image of the receipt accurately reflects the applicable Transaction. Receipt Image will be made available online through the System for a maximum of thirty-six (36) months ("**System Image Accessibility Period**"). The System Image Accessibility Period includes the month of the Transaction Date. Bank may, in its sole and absolute discretion, reject Receipt Images provided by Client to be posted on the System. In addition, Bank may suspend Client's use of the Receipt Image Service at any time without prior notice to Client.

4. Obligations of Client

In connection with the Program, Client shall:

- A. Notify each Cardholder at the earliest opportunity: (i) that Cards are to be used only for business purposes; (ii) of the Cardholder Credit Limit and any other applicable limit; (iii) of the extent, if any, to which Bank will provide Transaction and Account information to third parties at Client's request; and (iv) to collect and destroy any Cards which are no longer required.
- B. Client represents that the Cards to be issued under this Agreement are substitutes for an accepted credit card or will be issued in response only to a written request or application for such Card, by a prospective Cardholder, which Client has obtained in accordance with the requirements of Section 226.12(a) of Regulation Z of the Federal Truth in Lending Act. Client further represents that Client will retain the applications (paper or electronic) for any Card, when such application is not provided to Bank, for a period of two (2) years after the application has been received and acted upon.
- C. Client will immediately notify Bank by telephone of any lost, stolen, misappropriated, improperly used, or compromised Cards.
 - i. **Liability for Fraudulent Transactions Following Notification.** Notwithstanding anything to the contrary contained herein, Client shall not be liable for any Fraudulent Transactions occurring on a Card after the effective time of such notification to Bank of such Fraudulent Transaction.
 - ii. **Liability for Fraudulent Transactions Prior to Notification.** Subject to the terms and conditions contained in subsection (iii) below, Client shall not be liable for Fraudulent Transactions occurring on a Card prior to the effective time of such notification to Bank of such Fraudulent Transactions.
 - iii. Bank reserves the right, in its sole and absolute discretion, to hold Client liable for Fraudulent Transactions should Bank determine that subsequent to implementation of Client's Program and at the time that the Fraudulent Transaction occurred, Client failed to operate Client's Program in accordance with Bank's fraud reduction requirements as set forth below:
 - a. Client must block high risk MCC's identified by Bank and presented to Client;
 - b. Client must maintain reasonable security precautions and controls regarding the dissemination, use and storage of Card and Transaction data; and
 - c. Client must comply with all other requirements as Bank may reasonably require from time to time.

If Client fails to comply with Client's obligations described in this subsection (iii), and Bank determines Client to be liable for Fraudulent Transactions, Bank will either: (i) invoice Client for the amount of such Fraudulent Transaction minus any amounts collected, or (ii) deduct the amount of such Fraudulent Transaction from Client's rebate.

- D. Notify Bank of any Transaction that Client disputes as soon as practicable after the last day of the Cycle during which such Transaction is charged to Client and, in any event, within sixty (60) days of such day. Client shall use commercially reasonable efforts to assist in obtaining reimbursement from a merchant. Client or, subject to any Cardholder Agreement and in the case of Cards under any Joint and Several Liability Accounts, the Cardholder, shall not be relieved of liability for any disputed Transaction if the charge-back is rejected in accordance with the applicable Network's charge-back policy. Bank shall not be liable to Client where notice is received after such sixty (60) day period. Client shall not make a claim against Bank or refuse to pay any amount because Client or the person using the Card may have a dispute with any merchant.
- E. Unless previously provided to Bank, obtain and provide to Bank such information as Bank may reasonably request for the purposes of investigating the identity of an actual or prospective Cardholder or Client, evidencing authority for Card issuance requests, and assisting in any review of Bank by a regulator with relevant jurisdiction. Any information provided by Client to Bank shall be, to the best of Client's knowledge, information and belief, accurate and complete in all material respects.
- F. Make payments for all Transactions posted to Accounts no later than the payment date (the "Payment Date"), as specified in the periodic statement. In the event that Client makes payments other than as contemplated by the periodic statement, Bank may require, and Client shall provide, such documentation as reasonably required by Bank to reconcile such payments to the amounts stated as due in the periodic statement by the Payment Date. Any amount due which is not received by the Payment Date shall be subject to the late fees and delinquency fees as set forth in the fees schedule of Exhibit A attached hereto. If collection is initiated by Bank, Client shall be liable for payment of Bank's reasonable attorneys' fees and other costs and expenses of collection.
- G. In the case of any Joint and Several Liability Account, Client shall pay Bank within ten (10) days of written notice, for any Transactions not paid by a Cardholder within one hundred and twenty (120) days of the first billing with respect to the relevant Transaction.
- H. Unless otherwise provided to Bank, provide Bank with such financial statements and other related information requested by Bank in form and in such detail as Bank may reasonably request, from time to time.
- I. Client represents and warrants that it will use commercially reasonable efforts to ensure that such applicants to whom it requests Bank issue Cards and whom Client authorizes to use the Cards/Accounts are not identified on a prohibited government sanctions list, are not located or resident in a sanctioned country, or otherwise subject to a sanctions program applicable to Client.

5. Credit Limits and Certain Bank Rights

- A. Bank may establish a Credit Limit and Cardholder Credit Limit and may establish other limits from time-to-time. Client will not exceed the Credit Limit; provided however, that if Client exceeds the Credit Limit, Client shall pay all amounts exceeding the Credit Limits.
- B. Bank may at any time: (i) increase or decrease any Credit Limit or the Cardholder Credit Limit or any other limit in connection with any Card or any Account or the Program; (ii) refuse to authorize Transactions; (iii) vary the payment terms, or require the provision of security or additional security; (iv) suspend or terminate any Card or any Account; (v) decline to open any Account or issue any Card; or (vi) require MCC authorization restrictions in connection with a Program.

6. System Access

- A. Client shall adhere to all applicable license agreements, security procedures, and terms and conditions regarding the System.
- B. Client agrees that any access, Transaction, or business conducted on the System is presumed by Bank to have been in Client's name for Client's benefit.
- C. Except for unauthorized use by a Bank employee, Client is solely responsible for the genuineness and accuracy of all instructions, messages and other communications received by Bank via the System. Bank may rely and act upon all Client instructions and messages issued with valid credentials.
- D. From time to time, Bank may suspend the System when Bank considers it necessary to do so (including, without limitation, for maintenance or security purposes). Bank will use reasonable efforts to provide Client with notice prior to the suspension.

- 7. Notices.** All notices and other communications required or permitted to be given under this Agreement shall be in writing except as otherwise provided herein, and shall be effective on the date on which such notice is actually received by the Party to which it is addressed. All notices may be sent to the Client by ordinary mail, electronic transmission, through internet sites, or by such other means as the Client and the Bank may agree upon from time to time, at the address of the Client provided to the Bank. Unless otherwise arranged, all notices to the Bank must be sent to the Client's relationship manager or program coordinator team managing the relationship or to any other address notified by the Bank to the Client in writing from time to time, and may be sent by ordinary mail, by electronic transmission or by such other means as the Client and the Bank agree upon from time to time.

- 8. Representations and Warranties.** Client represents and warrants that this Agreement constitutes a legal, valid, and binding obligation, enforceable against Client, in accordance with its terms, and that execution and performance of this Agreement: (i) does not breach any agreement with any third party; (ii) does not violate any law, rule, or regulation, or any duty arising in law or equity applicable to it; (iii) is within Client's organizational powers; and (iv) has been authorized by all necessary organizational action.

- 9. Fees.** Client agrees to pay the fees and charges incurred by Client as specified by Bank, from time to time, on a periodic invoice. The fees initially applicable are specified in Exhibit A attached hereto. Bank may change the fees and charges payable by Client at any time, provided Bank notifies Client at least thirty (30) days prior to the effective date of the change.

10. Term and Termination. This Agreement shall have an initial term of five (5) years from the Effective Date unless otherwise terminated pursuant to the provisions of this paragraph. Thereafter, this Agreement shall be successively renewed for one-year terms upon the anniversary of the Effective Date. This Agreement may be terminated by either party at any time for any reason. In the event this Agreement is terminated, Client shall immediately pay all amounts owing under this Agreement, without set-off or deduction, and destroy all physical Cards furnished to Cardholders. After this Agreement is terminated or expires, the terms of this Agreement that expressly or by their nature contemplate performance after termination or expiration will survive and continue in full force and effect.

11. Limitation of Liability.

- A. Subject to Section 11.B below, Bank shall be liable only for Client's actual damages which Client suffers or incurs as a direct result of Bank's negligence or willful misconduct and shall not be liable for any other loss or damage of any nature.
- B. TO THE MAXIMUM EXTENT PERMITTED BY LAW, IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER UNDER ANY THEORY OF TORT, CONTRACT, STRICT LIABILITY OR OTHER LEGAL OR EQUITABLE THEORY FOR ANY EXEMPLARY, PUNITIVE, SPECIAL, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OR THE LIKE, INCLUDING, WITHOUT LIMITATION, LOST PROFITS, EACH OF WHICH ARE EXPRESSLY EXCLUDED BY AGREEMENT OF THE PARTIES HEREIN REGARDLESS OF WHETHER SUCH DAMAGES WERE REASONABLY FORESEEABLE AND WHETHER EITHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

12. Confidentiality. Except as expressly provided in the Agreement, all information furnished by either party in connection with the Agreement shall be kept confidential. The foregoing obligation shall not apply to information that: (A) is already lawfully known when received without an obligation of confidentiality other than under this Agreement; (B) is or becomes lawfully obtainable from other sources; (C) is in the public domain when received or thereafter enters the public domain through no breach of this Section; (D) is required to be disclosed to, or in any document filed with, the U.S. Securities and Exchange Commission (or any analogous body or any registrar of companies or other organizations in any relevant jurisdiction), banking regulator, or any other governmental agencies; (E) is required by law to be disclosed and notice of such disclosure is given (when legally permissible) by the disclosing party; or (F) may be disclosed as provided in the Cardholder Agreement or other Cardholder-related documentation. Notice under (E), when practicable, shall be given sufficiently in advance of the disclosure to permit the other party to take legal action to prevent disclosure. Bank may exchange (and the Client insofar as necessary hereby consents to such exchange) Client and (to the extent authorized) Cardholder confidential information with Affiliates. Bank may also disclose confidential information to service providers, the Networks, and any other authorized third parties in connection with Bank's provision of Program services; provided that these authorized third parties are under obligations of confidentiality at least as restrictive as those set forth in this **Section 12**. Bank may exchange information concerning the Client or Cardholders with merchants and, in the case of Cardholder information, with the Client.

13. Miscellaneous

- A. If any provision of this Agreement is found by a court of competent jurisdiction to be unenforceable, such provision shall not affect the other provisions, but such unenforceable provision shall be deemed modified to the extent necessary to render it enforceable, preserving to the fullest extent permissible the intent of the parties set forth in this Agreement. The failure of either party hereto to enforce any right or pursue any remedy hereunder shall not be construed to be a waiver thereof.
- B. In the regular course of business, Bank may monitor, record, and retain telephone conversations made or initiated to or by Bank from or to Client or Cardholders.
- C. The terms and provisions of this Agreement shall be binding upon and inure to the benefit of Client and Bank and their respective successors and assigns. This Agreement, or any of the rights or obligations hereunder, may not be assigned by Client without the prior written consent of Bank.
- D. This Agreement embodies the entire agreement and understanding between Client and Bank and supersedes all prior agreements and understandings between Client and Bank relating to the subject matter thereof.
- E. This Agreement may be signed in one or more counterparts, each of which shall be an original, with the same effect as if the signatures were upon the same document. Facsimile signatures shall have the same force and effect as the original.
- F. If applicable, to the extent that Client would have been able to claim sovereign immunity in any action, claim, suit, or proceeding brought by Bank, Client irrevocably waives and agrees not to claim such immunity.
- G. Neither Bank nor Client shall be liable for any loss or damage to the other for its failure to perform or delay in the performance of its obligations under this Agreement, if such non-performance or delay is caused directly or indirectly by an act of God, act of governmental authority, de jure or de facto, legal constraint, war, terrorism, catastrophe, fire, flood or electrical, computer, mechanical or telecommunications failure, or failure of any agent or correspondent, or unavailability of a payment system, or other natural disaster or any cause beyond its reasonable control.
- H. CHOICE OF LAW. THIS AGREEMENT AND ANY CLAIM, CONTROVERSY, OR DISPUTE ARISING UNDER OR RELATED TO THIS AGREEMENT, THE RELATIONSHIP OF THE PARTIES, AND/OR THE INTERPRETATION AND ENFORCEMENT OF THE RIGHTS AND DUTIES OF THE PARTIES SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE INTERNAL LAWS (AND NOT THE LAW OF CONFLICTS) OF THE STATE OF NEW YORK, BUT GIVING EFFECT TO FEDERAL LAWS APPLICABLE TO NATIONAL BANKS. TO THE EXTENT PERMITTED BY APPLICABLE LAW, EACH PARTY HEREBY WAIVES ANY AND ALL RIGHT TO A TRIAL BY JURY IN ANY ACTION OR PROCEEDING OF ANY KIND ARISING OUT OF, BY REASON OF, OR RELATING TO THIS AGREEMENT, THE INTERPRETATION THEREOF OR TO ANY TRANSACTIONS HEREUNDER. THIS WAIVER IS KNOWINGLY, WILLINGLY, AND VOLUNTARILY MADE BY THE PARTIES.
- I. Client acknowledges that Bank prohibits the use of Cards under any Accounts to conduct transactions (including, without limitation, the acceptance or receipt of credit or other receipt of funds through an electronic funds transfer, or by check, draft or similar instrument, or

the proceeds of any of the foregoing) that are related, directly or indirectly, to unlawful internet gambling. The term "unlawful internet gambling," as used here, shall have the meaning as set forth in 12 C.F.R. Section 233.2(bb).

- J. Certain services may be performed by Bank or any affiliate, including affiliates, branches or units located in any country in which Bank conducts business or has a service provider. Client authorizes Bank to transfer Client information to such affiliates, branches or units at such locations as Bank deems appropriate. Bank reserves the right to store, access, or view data in locations it deems appropriate for the services provided.
- K. International Transactions and Fees. International Transactions include any transaction made in a foreign currency or that is made outside the United States of America even if it is made in U.S. Dollars. If an international transaction is made in a currency other than U.S. Dollars, the Network will convert the transaction into U.S. Dollars using its respective currency conversion procedures. The exchange rate the Network uses to convert currency is a rate that it selects either from the range of rates available in the wholesale currency markets for the applicable processing date (which rate may vary from the rate the respective entity itself receives), or the government-mandated rate in effect on the applicable processing date. The rate in effect on the applicable processing date may differ from the rate on the date when the international transaction occurred or when the Account was used. Bank reserves the right to charge an international transaction fee, as specified in Exhibit A. Bank may charge a commission on the relevant currency amount at the rate provided to it by the Network as set forth in the fee schedules attached hereto. The international transaction fee will be calculated on the U.S. Dollar amount provided to Bank by the Network. The same process and charges may apply if any international transaction is reversed.
- L. Bank may at any time offset any obligation of Client to Bank under this Agreement or otherwise against any obligation Bank owes to Client.
- M. This Agreement and Cards are non-transferable, non-assignable, and shall remain the property of Bank.
- N. USA PATRIOT Act Disclosure. Section 326 of the USA PATRIOT Act mandates that Bank obtain, verify and record information that identifies each business or person that opens a new account. By signing this Agreement Client agrees to provide and consent to us obtaining, if necessary from third parties, any and all information reasonably necessary to verify Client's identity.
- O. This Agreement may be amended or waived only by notice to Client, in writing from Bank.

EXHIBIT A to the Commercial Card Application & Agreement FEES & INCENTIVES

1. **DEFINITIONS.** For the purpose of this Exhibit, the following terms will have the meaning given below. Capitalized terms herein that are not otherwise specifically defined herein shall have the same meanings as set forth in the Agreement.

"Contract Year" means a twelve (12) month period beginning on the Effective Date of the Agreement or any anniversary of such date.

"Credit Losses" means all amounts due to Bank in connection with any Card that Bank has written off as uncollectible excluding amounts due with respect to Fraudulent Transactions.

"Discount Interchange Rate Transactions" means Transactions made on any and all Cards or Accounts with either an interchange rate below 2.00% under applicable Credit Card Network rules or a Supplier Fee below 2.00%. Those Transactions include but are not limited to Large Ticket Transactions, level 3 Transactions, Network Partnership programs, and any other programs entered into by the Networks, Client, merchants, Bank or others whereby the parties to those programs have agreed to interchange rates or Supplier Fees below 2.00% for certain transactions.

"Discount Interchange Rate Transaction Volume" means total Discount Interchange Rate Transactions made on any and all Cards or Accounts, net of returns, cash advances, convenience checks and Fraudulent Transactions. **Discount Interchange Rate Transaction Volume** is comprised of two categories based on the interchange rate or Supplier Fee of each transaction:

- **"Discount Interchange Transaction Volume Category 1"** covers all **Discount Interchange Rate Transaction Volume** with interchange rate or Supplier Fee at or above 1.00% (interchange rates or Supplier Fees from 1.00% - 1.99%).
- **"Discount Interchange Transaction Volume Category 2"** covers all **Discount Interchange Rate Transaction Volume** with interchange rate or Supplier Fee below 1.00% (interchange rates or Supplier Fees from 0.00% - 0.99%).

"J.P. Morgan Virtual Connect Network" means Bank's proprietary payments technology platform to which merchants may register to receive payment from Client in connection with Client's Program(s).

"Settlement Terms" means the combination of the number of calendar days in a billing cycle and the number of calendar days following the end of a billing cycle to the date the payment is due. Settlement Terms are expressed as X & Y, where X is the number of calendar days in the billing cycle and Y is the number of calendar days following the end of a billing cycle to the date the payment is due.

"Supplier Fee" or **"Merchant Transaction Fee Rate"** means the fee established by Bank, in its sole discretion, payable by merchant accepting payment from Client for Transactions made through the J.P. Morgan Virtual Connect Network.

"U.S. Net Charge Volume" means total charges made on any and all U.S. Dollar issued Cards or Accounts, net of returns, cash advances, convenience check and Fraudulent Transactions. U.S. Net Charge Volume does not include Discount Interchange Rate Transaction Volume.

"U.S. Total Charge Volume" means the sum of U.S. Net Charge Volume and Discount Interchange Rate Transaction Volume.

2. REBATES

A. Volume Rebate

Bank will pay Client a rebate based on the annual U.S. Total Charge Volume achieved according to the following schedule. The rebate will be calculated as the Volume Rebate Rate (as determined according to the following schedule) multiplied by the annual U.S. Net Charge Volume, subject to the rebate adjustments below.

| U.S. One Card Program(s) | |
|---|---|
| Annual U.S. Total Charge Volume at or above | Rebate Rate (%) @ 30 & 25 Settlement Terms |
| \$250,000 | 0.15% |
| \$500,000 | 0.30% |
| \$1,000,000 | 1.00% |
| \$2,000,000 | 1.05% |
| \$3,000,000 | 1.10% |
| \$4,000,000 | 1.13% |
| \$5,000,000 | 1.16% |
| \$6,000,000 | 1.18% |
| \$7,000,000 | 1.20% |
| \$8,000,000 | 1.22% |
| \$9,000,000 | 1.24% |
| \$10,000,000 | 1.25% |

B. Discount Interchange Rate Transaction Rebate

Should Client achieve the minimum annual U.S. Total Charge Volume required to earn a Volume Rebate as stated above, Bank will pay Client a rebate based on annual Discount Interchange Rate Transaction Volume. The rebate will be calculated as the Discount Interchange Transaction Rebate Rate (with categories as determined according to the following schedule) multiplied by the annual Discount Interchange Rate Transaction Volume for each respective category, subject to the rebate adjustments below.

| Discount Interchange Rebate Rate for the U.S. One Card Program(s) Volume by Program Settlement Terms | |
|--|----------------------------|
| Discount Interchange Rate Transaction Volume Category | @ 30 & 25 Settlement Terms |
| Category 1 | 0.15% |
| Category 2 | 0.15% |

3. REBATE ADJUSTMENTS

A. Interchange Rate or Supplier Fee Adjustment

In the event of a reduction in either interchange rates by the Network or Supplier Fees, Bank reserves the right to adjust the rebate rates and fees accordingly.

4. GENERAL REBATE TERMS

A. Annual Rebates

- i. Rebates will be calculated annually in arrears. Rebate payments will be made in USD within the ninety (90) day period after the end of the Contract Year (the "**Rebate Calculation Period**") via wire transfer to a business account designated by Client and authenticated by Bank. Payment is contingent upon Bank receiving Client's wire instructions and Bank's authentication of such instructions prior to the end of the Rebate Calculation Period.
- ii. Rebate amounts are subject to reduction by all Credit Losses. If Credit Losses exceed the rebate earned for any Contract Year, Client shall pay to Bank the amount in excess of the rebate, which invoice shall be due and payable in accordance with the terms of such invoice. If Client is participating in more than one Program, Bank reserves the right to offset any Credit Losses from one Program against any rebate earned under any other Program. In no event will Bank pay Client a rebate for the year in which the Agreement is terminated.

B. To qualify for any rebate payment, all of the following conditions must be met.

- i. Client is not in default under the Agreement at the time of rebate calculation and payment.
- ii. Account(s) must be current at the time of rebate calculation and payment.
- iii. Settlement of any centrally billed Account(s) must be by automatic debit.

- iv. Payment must be received by Bank in accordance with the Settlement Terms. Late payments shall be subject to fees as specified in the Fees Section of this Exhibit. Settlement Terms are 30 & 25 for the U.S. One Card Program.

5. FEES

A. The following are the fees associated with the U.S. One Card Program.

STANDARD SERVICES AND FEES

| | |
|---------------------------|--|
| Late payment charge | Central bill: 1% of full amount past due assessed at end of the Cycle in which payment first became due and each Cycle thereafter Individual bill: 1% of full amount past due assessed 28 days after end of the Cycle in which payment first became due and each Cycle thereafter |
| International transaction | 1.5% of the US Dollar amount charged |
| Standard Card | \$0.00 |

ADDITIONAL SERVICES AND FEES

| | |
|-------------------|--|
| Cash advances | 2.5% of amount advanced (\$2.50 minimum with no maximum) |
| Convenience check | 2% of check amount (\$1.50 minimum with no maximum) |
| Executive card | \$75 annual fee per card |

If Client requests services not listed in this schedule, Client agrees to pay the fees associated with such services.

EXHIBIT B to the Commercial Card Application & Agreement

SUPPLIER RECRUITMENT AUTHORIZATION EXHIBIT

1. **DEFINITIONS.** For the purposes of this Exhibit, the following terms will have the meaning given below. Capitalized terms used but not otherwise defined herein shall have the meaning ascribed to such terms in the Agreement.

“**Claim(s)**” means any and all past, present and future claim(s), loss(es), liability(ies), obligation(s), expense(s), attorney or other fee(s), suit(s), debt(s), lien(s), contract(s), agreement(s), promise(s), demand(s) or damage(s), of any nature whatsoever, known or unknown, suspected or unsuspected, fixed or contingent, including legal fees to the full extent permitted by law.

“**Client Information**” means information provided by Client to Bank for purposes of Supplier Recruitment (as defined below), including, but not limited to: (i) contact information for Client and/or Supplier(s); (ii) accounts payables details (e.g., payment summaries, amounts/counts, invoice numbers, billing account numbers and current and future payment terms); and (iii) payment preferences for Client and/or Supplier(s).

“**Supplier Data Enrichment**” means a recruitment service utilizing internal and external data sources to obtain supplier contact information for the purpose of Supplier Recruitment (as defined below). Bank will: (i) use commercially reasonable efforts to enrich supplier data provided by Client via the Supplier Data Enrichment process, and (ii) provide on a weekly basis a report of supplier data that is captured during the acceptance process for further verification from Client.

“**Supplier(s)**” means Clients’ supplier(s) and/or vendor(s) identified in accounts payable documentation, or other documentation provided to Bank by Client.

“**Third Party**” or “**Third Parties**” means a payment solution partner of Bank.

2. SUPPLIER RECRUITMENT

Client asks and authorizes Bank and/or Third Party to communicate with Suppliers through various methods on behalf of and in the voice of Client for the purpose of requesting that Suppliers accept payment using wholesale payments products offered by Bank, including but not limited to commercial card and automated clearing house (the, “**Supplier Recruitment**”). For the sole purposes of Supplier Recruitment, Client consents to Bank’s disclosure of such Client Information to Third Parties and Suppliers. Bank reserves the right to refuse or discontinue Supplier Recruitment and/or Supplier Data Enrichment services at any time.

3. CLIENT ENGAGEMENT

Client shall be deemed to have accepted and agreed to the following:

- i. Client will commit to having internal resources available to address recruitment needs;
- ii. Client will provide, to the extent commercially reasonable, complete and accurate Client Information including, but not limited to, Supplier name, remittance address, contact name, phone number, and email addresses in a format consistent with Bank instruction;
- iii. Should Client not have complete and accurate Supplier contact information, the Bank will offer Supplier Data Enrichment;
- iv. Client is solely responsible for validating Bank obtained Client Information, including but not limited to Supplier contact information during Supplier Data Enrichment and prior to issuing payment to that Supplier. Client acknowledges that Supplier contact information is deemed to be accurate once payment has been requested.

4. TERMS AND CONDITIONS

A. Obligations and Liabilities

- i. Despite anything to the contrary in the Agreement, Client, on its behalf and on behalf of each of its Affiliates:
 - (a) will indemnify and hold Bank and each of its Affiliates harmless against Claims, except in the event of Bank’s gross negligence, that may arise related to: (1) Supplier Recruitment; (2) Supplier Data Enrichment; or (3) a third-party Claim related to the disclosure of Client Information for the purpose of Supplier Recruitment.
 - (b) agrees to reimburse Bank and each of its Affiliates for any direct damages Bank incurs related to Claims arising from third parties under clause 4.A.i.(3).
 - (c) releases and forever discharges Bank and each of its Affiliates from any and all liability for indirect, special, punitive, or consequential damages in any form or under any circumstances, even if Bank has been advised of the possibility of such damages, except to the extent that such Claims arise from the gross negligence of the Bank or its Affiliates.

- B. **Use of Client Logo.** Client grants Bank a non-exclusive, limited, non-transferable, and revocable license to use Client’s marks (whether registered or not) for the sole purpose of Supplier Recruitment.

- C. **Authorizing Transfers.** Client represents and warrants that Client has obtained the consent required to authorize Bank to disclose Client Information, including information about and Supplier(s), for purposes of Supplier Recruitment.

- D. **Giving Bank Notice.** Despite anything to the contrary in the Agreement, Client agrees that it will provide Bank with notice to revoke this Exhibit, which shall have the effect of terminating Supplier Recruitment. Bank will have a reasonable period of time to act on Client’s notice after Bank receives it. The Agreement shall remain in full force and effect unless otherwise terminated as set forth in Agreement.

To: Board of Trustees
From: Amy Underwood
Re: Facility Planning Report for October 2024
Date: November 15, 2024

A payment request from Baxter & Woodman (B&W) for this project is included in the November Claim Ordinance.

| | |
|-------------------------|---------------------------|
| Engineer's Fee | \$320,000.00 |
| Total Completed to Date | \$57,483.50 |
| Less Previous Payments | <u>-\$45,174.75</u> |
| Current Payment Due | <u>\$12,263.75</u> |
| Remaining | \$262,561.50 |

The carousels for the District's existing primary effluent and intermediate clarifier effluent composite samplers are expected to arrive within a few weeks and sampling will start shortly thereafter, regardless of the status of the WAS thickener.

During the month of October, District supervisors collected a list of ideas from staff on needs and improvements to include in the facility plan.

The District sewer system supervisors and I met with B&W on November 7 to discuss the collection systems portion of the facility plan. The discussion focused primarily on how to rank sections of pipe to prioritize projects.

B&W will be at the Wastewater Treatment Center (WWTC) on November 15 to survey elevations needed for the hydraulic profile task. A site visit for the WWTC condition assessment is expected to be completed in December.

C: BOLI, CS, DM

**BOARD OF LOCAL IMPROVEMENTS
DOWNERS GROVE SANITARY DISTRICT**

PROPOSED AGENDA

November 19th, 2024

6:45 p.m.

- I. Election of Officers
- II. Approve Minutes of April 16th, 2024
- III. Public Comment
- IV. P715: 5200 Fairview Avenue – Proposed 13 Unit Townhome Development

DOWNERS GROVE SANITARY DISTRICT
M E M O

DATE: November 12, 2024

TO: BOARD OF LOCAL IMPROVEMENTS

FROM: Amy R. Underwood
General Manager

RE: Election of BOLI officers for Fiscal Year 2024-2025

On May 21, 2024, the Board of Trustees re-appointed the members of the Board of Local Improvements for Fiscal Year 2024-2025. The BOLI will need to elect officers for the fiscal year at the November 19, 2024 meeting. The following excerpt is from previous minutes for your reference.

Election of Officers

A motion was made by Jungwirth seconded by Scacco nominating Kenneth J. Rathje as President of the Board of Local Improvements, closing the nominations and electing Kenneth J. Rathje as President. The motion carried. (Votes recorded: Ayes–Rathje, Jungwirth and Scacco.) A motion was made by Scacco seconded by Jungwirth nominating Robert T. Jungwirth as Vice President, closing the nominations, and electing Robert T. Jungwirth as Vice President. The motion carried. (Votes recorded: Ayes–Rathje, Jungwirth and Scacco.) A motion was made by Jungwirth seconded by Rathje nominating Mark J. Scacco as Clerk, closing the nominations, and electing Mark J. Scacco as Clerk. The motion carried. (Votes recorded: Ayes–Rathje, Jungwirth and Scacco.)

cc: AES, JMW, ME, KWS, CS, & DM

BOARD OF LOCAL IMPROVEMENTS MINUTES

April 16, 2024

A meeting of the Board of Local Improvements of the Downers Grove Sanitary District was held on Tuesday, April 16, 2024. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Board Members Kenneth J. Rathje, Robert T. Jungwirth and Mark J. Scacco, and General Manager Amy R. Underwood, Administrative Supervisor Carly Shaw, Sewer Construction Supervisor Keith W. Shaffner, Sewer System Engineering Technician Brandon Morris, Information Coordinator Alyssa J. Caballero, and Trustees Amy E. Sejnost and Mark Eddington. President Rathje called the meeting to order at 6:30 p.m.

Election of Officers

A motion was made by Jungwirth seconded by Rathje nominating Kenneth J. Rathje as President of the Board of Local Improvements, closing the nominations and electing Kenneth J. Rathje as President. The motion carried. (Votes recorded: Ayes–Rathje and Jungwirth.) A motion was made by Rathje seconded by Jungwirth nominating Robert T. Jungwirth as Vice President, closing the nominations, and electing Robert T. Jungwirth as Vice President. The motion carried. (Votes recorded: Ayes–Rathje and Jungwirth.) A motion was made by Jungwirth seconded by Rathje nominating Mark J. Scacco as Clerk, closing the nominations, and electing Mark J. Scacco as Clerk. The motion carried. (Votes recorded: Ayes–Rathje and Jungwirth.)

Minutes of May 24, 2022, Meeting

A motion was made by Jungwirth seconded by Scacco approving the minutes of the meeting held on May 24, 2022. The motion carried.

Public Comment – None

P713 – 26 W. Burlington Avenue, Westmont

The Board reviewed a request for sanitary sewer service from Ellie Stevens, owner, for proposed six attached single family homes on two lots with a combined gross acreage of .6 acres at 26 W. Burlington Avenue, Westmont. These properties are within the District's Facilities Planning Area and are within the District's current corporate limits. The proposed homes will generate an estimated wastewater flow of 2,100 gallons per day or a density of 41 PE per acre which is above the District design flow allocation of 25 PE per acre. Additional trunk sewer service charge will be collected for the overage of the flow allocation. Service can be provided to the property by extending the sanitary sewer main located in the rear alley. The downstream trunk sewers have adequate reserve capacity to serve this request. Staff recommended approval of this request. Jungwirth inquired about the right-of-way and distance between the sanitary main and storm sewer. Staff responded that an easement for the sanitary sewer will be in place, and there are no issues with the proximity of the storm sewer. A motion was made by Scacco seconded by Jungwirth approving this request subject to annexation, receipt of Illinois EPA permit, construction of necessary sewer extension, payment of all fees per ordinance, compliance with all District ordinances and standard conditions. The motion carried. (Votes recorded: Ayes–Rathje, Jungwirth and Scacco.)

P714 – 750 Curtiss Street, Downers Grove

The Board reviewed a request for sanitary sewer service from Pat Hoyt of LCI Development Partners, for a multi-story apartment complex with 132 residential units with a combined gross acreage of 1.7 acres at 750 Curtiss Street, Downers Grove. This property is within the District's Facilities Planning Area and is within the District's current corporate limits. The proposed building will generate an estimated wastewater flow of 25,700 gallons per day or a density of 151 PE per acre which is above the District design flow allocation of 25 PE per acre for parcels. Additional trunk sewer service charge will be collected for the overage of the flow allocation. Service can be provided to the property by extension from the District's existing sanitary sewer main located in Curtiss Street in front of the property. The downstream trunk sewers have adequate reserve capacity to serve this request. Staff recommended approval of this request. Rathje inquired about the existing buildings and what flow credits will be given to each new building as they are built. Staff responded with the flow allocation credit will be transferred from the building that is currently within the lot, to the next structure built in the same lot. Jungwirth inquired about the utility plan and where they will connect to the sanitary main. Staff responded with the connections to the public sanitary main will be in Curtiss Street. This is where the current Police Station and Village Hall are connected. A motion was made by Scacco seconded by Jungwirth approving this request subject to annexation, receipt of Illinois EPA permit, construction of necessary sewer extension, payment of all fees per ordinance, compliance with all District ordinances and standard conditions. The motion carried. (Votes recorded: Ayes–Rathje, Jungwirth and Scacco.)

Upon a motion by Jungwirth seconded by Scacco, the meeting was adjourned at 6:47 p.m. The motion carried.

Approved: November 19th, 2024

President

Attest: _____
Clerk

BOARD OF LOCAL IMPROVEMENTS
November 19, 2024
STAFF BRIEFING

P715: 5200 Fairview Avenue, Downers Grove, IL

REQUEST:

Andriy Stetsyuk, of Sustainabuild LLC-5200, is requesting sanitary sewer service for a proposed 13 townhome development. The property will be combining 5200 and 5204 Fairview Avenue and will have a combined gross acreage of .99 acres. This property is within the District's Facilities Planning Area (FPA) and within the District's current corporate limits. The proposed development will generate an estimated wastewater flow of 4550 gallons per day or a density of 45.5 PE per acre, which is above the District design flow allocation of 10 PE per acre. An additional Trunk Sewer Service Charge will be collected for the overage of the flow allocation.

SUMMARY:

Service can be provided to the property by the existing sanitary sewer main located in Fairview Avenue in front of the property. The downstream trunk sewers have adequate reserve capacity to serve this request. Staff recommends approval of this request subject to receipt of an Illinois EPA permit and payment of all fees per ordinance.

DATE 11/11/24

P715

DOWNERS GROVE SANITARY DISTRICT
2710 CURTISS STREET
DOWNERS GROVE, ILLINOIS 60515
(630) 969-0664

SANITARY SEWER SERVICE REQUEST

Location 5200-5204 Fairview, Downers Grove IL

Legal Description Lot #1 Block Subdivision HUDSON AND GALLUP
SUBDIVISION IN SECTION 8, TOWNSHIP 38 NORTH P.I.N. 09-08-411-031-0000/09-08-411-032-1

Name of Owner on Deed Sustainabuild LLC-5200 Phone No. (224) 425-8530

Developer Sustainabuid LLC Phone No. (773) 895-0606

Name of Person Making Request Andriy Stetsyuk Phone No. (224) 425-8530

E mail: andriy.sts@gmail.com or primeestate@gmail.com

Address (we will be sending information regarding this request; please be sure address is legible)

2335 W Lake Street, Chicago IL 60612

This Applicant's Interest in This Property Owner/Developer
(Owner/Developer/Beneficiary Land Trust, etc.)

Number of Acres Involved 0.69 Present Zoning R-6 Proposed Zoning R-6 - no changes

Is the Property (A) Improved A (B) Vacant

(A) If Improved, Describe Improvements Current plat of land is improved with 2 detached single family residences. We proposed to develop 13 x new construction town-homes

Number & Type of Units 13 x new construction Town-homes 2,800 each, 4 beds/3.5Bath per unit.

(B) If Vacant or Additional Improvements or Remodeling Are Proposed, Describe

Number & Type of Units

Estimated Starting Date of Project December 2024

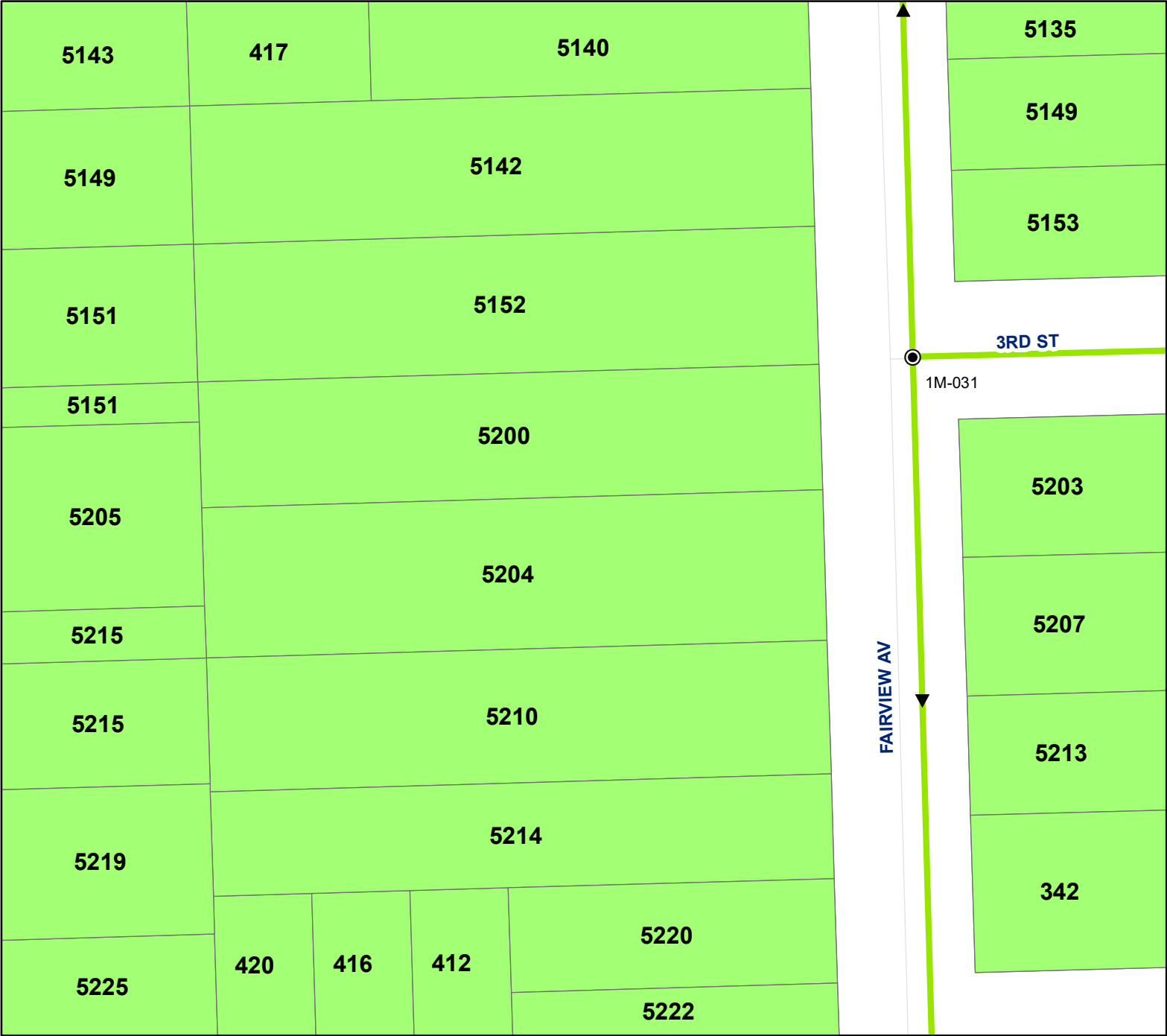
If You Propose to Annex to a Community, Which One

NOTE: If this request is for

- a multiple family development, indicate the number of units for each bedroom count.
- a restaurant, indicate the seating capacity and hours of operation. If drive-up is proposed, give the number of orders per day.
- a commercial project, indicate the floor area.
- an office/warehouse or light manufacturing development, indicate the floor area.
- an office/research development, indicate the floor area and number of employees.
- commercial/industrial buildings(s), provide an estimate of wastewater flow in gallons per day

****SERVICE REQUEST APPROVALS ARE VALID FOR SIX MONTHS****

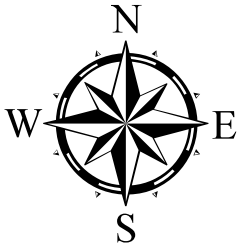
**Downers Grove Sanitary District
Board of Local Improvements
P715
5200/5204 Fairview Avenue**



Legend

- ⊙ Sanitary Manholes
- Sanitary Sewer
- annexed_parcels

0 25 50 100
Feet





C - 02

DOWNERS GROVE SANITARY DISTRICT

M E M O

TO: Amy R. Underwood
General Manager

FROM: Carly Shaw
Administrative Supervisor

DATE: November 6, 2024

RE: Administrative Services Progress Report – October 2024

ADMINISTRATIVE

Employee Functions

The Holiday Employee Luncheon will be held on December 6 from 11:30 am – 1:30 pm at Brickhouse Tavern. We do plan to close the office so that all employees have an opportunity to attend.

Reimbursement Program for Sanitary Sewer Backups Caused by Public Sanitary Sewer Blockages

We have not received any new claims this month, so I have not enclosed an updated report.

Technology Update

Adrienne Kasper and I met with BS&A regarding the data conversion for billing. We also have discovery meetings with BS&A that will take place on November 12 and 14 for all areas of the accounting software.

All outstanding issues with the timekeeping software have been addressed and revisions have been made so that it operates as needed.

FINANCIAL

Treasurer's Report and Investment Activity

The monthly Treasurer's Report and the District's Investment Schedule with detailed investment information (financial institution name, current rate, and dollar amount) is provided separately in the packet each month.

The investment account with Charles Schwab is established and at the advisement of our Schwab account representative funds have been invested in US Government backed treasury bills and bonds in a tiered format based on maturity dates ranging from 6 months to 2 years. Details of these investments are included in a statement with the Investment Schedule.

User Billing

Detailed billing information is attached to this report.

cc: AES, JMW, ME, KJR, RTJ, MJS, DM

USER BILLING SUMMARY

User Charge System

Billings for October 2024 were as follows:

| | |
|---------------------------------|-----------------------|
| User | \$548,271.14 |
| Surcharge | 60,016.13 |
| Monthly fees | 416,382.01 |
| Total | <u>\$1,024,669.28</u> |
| Summer Usage Adjustment | \$50,907.31 |
| Billable Flow | 180,859,673 |
| Budgeted Billable Flow | 183,796,966 |
| % Actual/Budgeted Billable Flow | 98.40% |
| YTD Billable Flow | 1,048,576,351 |
| YTD Budgeted Billable Flow | 1,072,341,027 |
| % Actual/Budgeted Billable Flow | 97.78% |

The user accounts receivable balance on 10/31/2024 is \$925,176.11 and consists of:

| | |
|--------------------------------|---------------------|
| Current charges due 11/15/2024 | \$767,301.59 |
| Past due charges and penalty | 157,874.52 |
| Total | <u>\$925,176.11</u> |

The past due charges represent:

| <u>Age</u> | <u>User Charges</u> | <u>Penalty</u> | <u>Totals</u> |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|
| 30 days past due | \$36,262.09 | \$5,468.73 | \$41,730.82 |
| 60 days past due | 36,436.71 | 7,579.41 | 44,016.12 |
| 90 days & greater past due | 60,512.01 | 11,615.57 | 72,127.58 |
| | <u> </u> | <u> </u> | <u> </u> |
| Totals | \$133,210.81 | \$24,663.71 | \$157,874.52 |

Summary of
Past Due Charges
(90 Days and Over)

Five Year Comparison

October

| <u>Year</u> | <u>User Charges</u> | <u>Penalty</u> | <u>Total</u> |
|-------------|---------------------|----------------|--------------|
| 2024 | \$60,512.01 | \$11,615.57 | \$72,127.58 |
| 2023 | 69,307.87 | 11,140.92 | 80,448.79 |
| 2022 | 35,087.27 | 6,856.09 | 41,943.36 |
| 2021 | 67,897.08 | 13,646.54 | 81,543.62 |
| 2020 | 83,672.22 | 10,944.08 | 94,616.30 |

Twelve Months Ending October 2024

| <u>Month Ending</u> | <u>User Charges</u> | <u>Penalty</u> | <u>Total</u> |
|---------------------|---------------------|----------------|--------------|
| 10/31/24 | \$60,512.01 | \$11,615.57 | \$72,127.58 |
| 9/30/24 | 74,136.03 | 13,818.16 | 87,954.19 |
| 8/31/24 | 61,338.78 | 11,993.15 | 73,331.93 |
| 7/31/24 | 58,557.54 | 10,989.31 | 69,546.85 |
| 6/30/24 | 60,791.09 | 11,755.76 | 72,546.85 |
| 5/31/24 | 56,724.94 | 11,565.75 | 68,290.69 |
| 4/30/24 | 58,809.41 | 10,989.40 | 69,798.81 |
| 3/31/24 | 68,937.10 | 12,132.98 | 81,070.08 |
| 2/29/24 | 79,375.87 | 12,955.12 | 92,330.99 |
| 1/31/24 | 89,625.98 | 12,900.38 | 102,526.36 |
| 12/31/23 | 95,040.68 | 14,211.80 | 109,252.48 |
| 11/30/23 | 96,576.55 | 14,657.14 | 111,233.69 |

There were 42 accounts scheduled for Pre-Enforcement on October 15, 2024 of which 18 accounts have paid in full.
There are 16 accounts scheduled for Pre-Enforcement on November 15, 2024, of which 4 have already paid in full. There are also 31 accounts scheduled for Show Cause Hearings on November 20, 2024.

To: Amy Underwood, General Manager
From: Marc Majewski, Operations Supervisor
Date: November 12, 2024
Subject: October 2024 WWTC Operations Report

Dear Amy,

Please find attached the detailed operating data and monthly report to the Illinois EPA for October. On October 16th, there was a single excursion related to ammonia during the PLC upgrade work.

Operations Highlights:

1. Monthly flow:

- Average daily flows: 6.18 MGD (Million Gallons per Day)
- Total precipitation: 1.27 inches
- Excess Flow days: 0
- Days of discharge over 11 MGD: 1

2. Activated Sludge:

- Good operating performance observed throughout October.
- Predominance of floc formers resulted in efficient solids settling

3. Anaerobic Digesters:

- Pumped Volumes:
 - Primary Sludge: 589,258 gallons
 - TWAS to Dig 4(Thickened Waste Activated Sludge): 56,752 gallons (out of service 10/12/24)
 - Total WAS to Digester 4: 377,070 gallons
 - Waste grease: 288,144 gallons

4. Digester Gas:

- Total production: 5,334,297 cubic feet
- Usage Breakdown:
 - Heat Exchangers: 30,451 cubic feet
 - CHP facilities: 407,058 cubic feet
- Flared gas recorded: 97,786 cubic feet
- Munters dehumidifier gas consumption: 202,289 cubic feet

5. Biosolids:

- Distributed 190 Dry tons of Class A biosolids.

6. Miscellaneous: Plant effluent was diverted to the 002 outfall from 10/17 through 10/24 for the outfall lining project.

7. Electricity:

- Overall net energy from ComEd: -52,454 kWh
- Electricity generated by CHP system: 407,058 kWh
- Monthly net energy (including natural gas usage): -46 MWh

Recipients: ME, AES, JMW, KJR, RTJ, MJS, CS, DM

Sincerely,

Marc Majewski

Operations Supervisor

Monthly Operations Report Page 1

| | WWTC Rainfall | B01 Parshall Flume Flow Max | B01 Parshall Flume Flow Min | B01 Parshall Flume Flow Avg (Daily Total) | A01 Parshall Flume Flow Max | A01 Parshall Flume Flow Avg (Daily Total) | C01 Int Clar #1 Flow Max | C01 Int Clar #1 Flow Avg (Daily Total) | Outfall 003 Flow Max | Outfall 003 Flow Avg (Daily Total) | Total Flow Leaving WWTC Avg (Daily Total) | Total Flow Leaving WWTC Max MGD | 002 Outfall Flow Avg (Daily Total) |
|------------|------------------|--------------------------------------|--------------------------------------|---|--------------------------------------|--|--------------------------------|--|-------------------------|---|---|--|---|
| Date | inches | MGD | MGD | MGD | MGD | MGD | MGD | MGD | MGD | MGD | MGD | MGD | MGD |
| 10/1/2024 | 0.00 | 9.03 | 3.48 | 6.09 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.09 | 9.03 | 0.00 |
| 10/2/2024 | 0.00 | 9.16 | 2.98 | 6.07 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.07 | 9.16 | 0.00 |
| 10/3/2024 | 0.00 | 9.24 | 2.87 | 6.03 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.03 | 9.24 | 0.00 |
| 10/4/2024 | 0.17 | 10.89 | 3.03 | 6.53 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.53 | 10.89 | 0.00 |
| 10/5/2024 | 0.00 | 9.39 | 3.42 | 6.23 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.23 | 9.39 | 0.00 |
| 10/6/2024 | 0.00 | 8.90 | 2.05 | 6.07 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.07 | 8.90 | 0.00 |
| 10/7/2024 | 0.00 | 9.84 | 2.91 | 6.01 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.01 | 9.84 | 0.00 |
| 10/8/2024 | 0.00 | 9.50 | 2.83 | 5.86 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.86 | 9.50 | 0.00 |
| 10/9/2024 | 0.00 | 9.88 | 2.86 | 5.82 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.82 | 9.88 | 0.00 |
| 10/10/2024 | 0.00 | 9.16 | 2.73 | 5.75 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.75 | 9.16 | 0.00 |
| 10/11/2024 | 0.00 | 9.31 | 2.94 | 5.75 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.75 | 9.31 | 0.00 |
| 10/12/2024 | 0.00 | 9.00 | 2.97 | 5.61 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.61 | 9.00 | 0.00 |
| 10/13/2024 | 0.00 | 9.29 | 2.85 | 5.62 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.62 | 9.29 | 0.00 |
| 10/14/2024 | 0.00 | 10.69 | 2.82 | 5.89 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.89 | 10.69 | 0.00 |
| 10/15/2024 | 0.18 | 13.62 | 2.94 | 6.46 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.46 | 13.62 | 0.00 |
| 10/16/2024 | 0.00 | 9.56 | 2.92 | 6.07 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.07 | 9.56 | 0.00 |
| 10/17/2024 | 0.00 | 8.39 | 2.79 | 5.83 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.83 | 8.36 | 4.36 |
| 10/18/2024 | 0.00 | 8.35 | 2.80 | 5.67 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.67 | 8.35 | 5.67 |
| 10/19/2024 | 0.00 | 8.34 | 2.76 | 5.59 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.59 | 8.34 | 5.59 |
| 10/20/2024 | 0.00 | 8.76 | 2.71 | 5.97 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.97 | 8.76 | 5.97 |
| 10/21/2024 | 0.00 | 9.01 | 3.43 | 6.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.00 | 9.01 | 6.00 |
| 10/22/2024 | 0.01 | 8.23 | 2.72 | 5.65 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.65 | 8.23 | 5.65 |
| 10/23/2024 | 0.00 | 7.85 | 2.69 | 5.82 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.82 | 7.85 | 5.82 |
| 10/24/2024 | 0.00 | 8.29 | 2.75 | 5.66 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.66 | 8.29 | 4.03 |
| 10/25/2024 | 0.90 | 21.19 | 5.88 | 11.40 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11.40 | 21.19 | 0.00 |
| 10/26/2024 | 0.00 | 9.91 | 4.34 | 6.87 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.87 | 9.91 | 0.00 |
| 10/27/2024 | 0.00 | 9.60 | 3.30 | 6.43 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.43 | 9.60 | 0.00 |
| 10/28/2024 | 0.00 | 9.62 | 3.26 | 6.46 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.46 | 9.62 | 0.00 |
| 10/29/2024 | 0.00 | 11.72 | 3.39 | 6.30 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.30 | 11.72 | 0.00 |
| 10/30/2024 | 0.00 | 9.29 | 3.20 | 6.15 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.15 | 9.29 | 0.00 |
| 10/31/2024 | 0.01 | 8.96 | 3.17 | 5.86 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.86 | 8.96 | 0.00 |
| | | | | | | | | | | | | | |
| Minimum | 0.00 | 7.85 | 2.05 | 5.59 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.59 | 7.85 | 0.00 |
| Maximum | 0.90 | 21.19 | 5.88 | 11.40 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11.40 | 21.19 | 6.00 |
| Total | 1.27 | 303.98 | 95.79 | 191.53 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 191.53 | 303.94 | 43.10 |
| Average | 0.04 | 9.81 | 3.09 | 6.18 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.18 | 9.80 | 1.39 |

Monthly Operations Report Page 2

| | Tertiary Flow | MLSS Avg | Activated Sludge Inventory Lbs MLSS | Activated Sludge SRT Days | 15 Minutes Aeration Settling % | 30 Minutes Aeration Settling % | 60 Minutes Aeration Settling % | Sludge Volume Index | System 1 RAS TSS | System 2 RAS TSS | Dupage River Outfall DO |
|------------|---------------|----------|-------------------------------------|---------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------|------------------|------------------|-------------------------|
| Date | MGD | | LBS | DAYS | mL/L | mL/L | mL/L | mL/g | mg/l | mg/l | mg/l |
| 10/1/2024 | 6.09 | 2,013 | 62,442 | 17.01 | 17 | 15 | 14 | 73 | 3,130 | | 6.8 |
| 10/2/2024 | 6.07 | 2,039 | 63,243 | 17.08 | 15 | 14 | 13 | 67 | | 3,628 | 7.3 |
| 10/3/2024 | 6.03 | 1,850 | 57,392 | 23.02 | 14 | 12 | 11 | 65 | 2,800 | | |
| 10/4/2024 | 6.53 | 2,147 | 66,608 | 69.37 | 13 | 11 | 11 | 53 | | 3,641 | |
| 10/5/2024 | 6.23 | | 66,608 | 49.72 | | | | | | | |
| 10/6/2024 | 6.07 | | 66,608 | 32.29 | | | | | | | |
| 10/7/2024 | 6.01 | 2,146 | 66,567 | 28.41 | 13 | 11 | 11 | 52 | | 4,109 | 7.4 |
| 10/8/2024 | 5.86 | 2,195 | 68,085 | 29.34 | 12 | 11 | 11 | 49 | 2,929 | | 7.1 |
| 10/9/2024 | 5.82 | 2,248 | 69,739 | 26.25 | 11 | 10 | 10 | 44 | | 4,726 | 7.0 |
| 10/10/2024 | 5.75 | 2,233 | 69,265 | 25.82 | 11 | 11 | 10 | 48 | 2,693 | | |
| 10/11/2024 | 5.75 | 1,972 | 61,185 | 37.97 | 10 | 10 | 10 | 51 | | 3,960 | |
| 10/12/2024 | 5.61 | | 61,185 | 27.59 | | | | | | | |
| 10/13/2024 | 5.62 | | 61,185 | 26.79 | | | | | | | |
| 10/14/2024 | 5.89 | 2,436 | 75,576 | 28.61 | 14 | 13 | 13 | 55 | | 4,746 | 7.5 |
| 10/15/2024 | 6.46 | 2,380 | 73,842 | 25.91 | 16 | 14 | 13 | 60 | 3,209 | | 7.5 |
| 10/16/2024 | 6.07 | 2,536 | 78,686 | 1.82 | 18 | 16 | 15 | 61 | | 5,665 | 7.5 |
| 10/17/2024 | 5.83 | 2,553 | 79,190 | 16.38 | 15 | 14 | 14 | 57 | 1,952 | | |
| 10/18/2024 | 5.67 | 2,728 | 94,735 | 15.07 | 17 | 15 | 14 | 54 | | 5,688 | |
| 10/19/2024 | 5.59 | | 84,631 | 13.79 | | | | | | | |
| 10/20/2024 | 5.97 | | 84,631 | 13.65 | | | | | | | |
| 10/21/2024 | 6.00 | 2,581 | 80,074 | 13.01 | 17 | 15 | 15 | 58 | | 5,419 | 8.0 |
| 10/22/2024 | 5.65 | 2,427 | 75,306 | 11.38 | 17 | 15 | 15 | 64 | 2,780 | | 7.5 |
| 10/23/2024 | 5.82 | 2,159 | 66,993 | 13.88 | 16 | 14 | 14 | 67 | | 4,049 | 8.6 |
| 10/24/2024 | 5.66 | 2,211 | 68,578 | 14.82 | 17 | 14 | 13 | 63 | 3,163 | | |
| 10/25/2024 | 11.40 | 2,030 | 62,967 | 7.00 | 14 | 12 | 12 | 59 | | 7,779 | |
| 10/26/2024 | 6.87 | | 62,967 | 6.98 | | | | | | | |
| 10/27/2024 | 6.43 | | 62,967 | 7.02 | | | | | | | |
| 10/28/2024 | 6.46 | 2,201 | 68,296 | 12.19 | 16 | 15 | 14 | 67 | | 4,847 | 7.9 |
| 10/29/2024 | 6.30 | 2,231 | 69,212 | 12.29 | 19 | 15 | 14 | 67 | 3,362 | | 7.7 |
| 10/30/2024 | 6.15 | 2,208 | 68,489 | 12.56 | 18 | 15 | 15 | 70 | | 4,689 | 7.6 |
| 10/31/2024 | 5.86 | 2,355 | 73,073 | 13.41 | 18 | 15 | 15 | 65 | 2,991 | | |
| Minimum | 5.59 | 1,850 | 57,391.58 | 1.82 | 10.49 | 9.99 | 9.99 | 44.34 | 1,952 | 3,628 | 6.8 |
| Maximum | 11.40 | 2,728 | 94,735.36 | 69.37 | 18.74 | 15.52 | 15.50 | 73.27 | 3,362 | 7,779 | 8.6 |
| Total | 191.53 | 51,878 | 2,170,323.45 | 650.46 | 350.14 | 308.69 | 298.44 | 1,372.47 | 29,009 | 62,946 | 105.4 |
| Average | 6.18 | 2,256 | 70,010.48 | 20.98 | 15.13 | 13.35 | 12.91 | 59.52 | 2,901 | 4,842 | 7.5 |

Monthly Operations Report Page 3

| | Tertiary Flow | Influent BOD 5 | Primary Clarifier BOD 5 | Intermediate Clarifier CBOD 5 | Tertiary Effluent CBOD 5 | Tertiary Effluent CBOD 5 Load | BOD 5 Removal % | Ambient Air Temp Min | Ambient Air Temp Max | Influent Flow Temp |
|------------|---------------|----------------|-------------------------|-------------------------------|--------------------------|-------------------------------|-----------------|----------------------|----------------------|--------------------|
| Date | MGD | mg/l | mg/l | mg/l | mg/l | | % | Deg F | Deg F | Deg F |
| 10/1/2024 | 6.09 | 327 | 147 | 2.1 | 1.6 | 81 | 98.7 | 52 | 73 | 71.0 |
| 10/2/2024 | 6.07 | 313 | 127 | | 3.6 | 182 | 98.1 | 45 | 75 | 70.5 |
| 10/3/2024 | 6.03 | 280 | 157 | 4.6 | 3.7 | 186 | 98.0 | 52 | 85 | 70.6 |
| 10/4/2024 | 6.53 | | | | | | | 55 | 74 | |
| 10/5/2024 | 6.23 | | | | | | | 54 | 88 | |
| 10/6/2024 | 6.07 | | | | | | | 55 | 77 | |
| 10/7/2024 | 6.01 | 213 | 157 | | 2.2 | 110 | 98.1 | 47 | 72 | 70.2 |
| 10/8/2024 | 5.86 | 130 | 143 | 2.5 | 2.2 | 107 | 95.6 | 43 | 78 | 70.4 |
| 10/9/2024 | 5.82 | 200 | 118 | | 1.8 | 87 | 97.8 | 47 | 76 | 70.5 |
| 10/10/2024 | 5.75 | 273 | 143 | 1.8 | 1.6 | 77 | 97.9 | 47 | 80 | 70.4 |
| 10/11/2024 | 5.75 | | | | | | | 50 | 88 | |
| 10/12/2024 | 5.61 | | | | | | | 59 | 75 | |
| 10/13/2024 | 5.62 | | | | | | | 51 | 69 | |
| 10/14/2024 | 5.89 | 228 | 160 | | 1.0 | 49 | 98.2 | 44 | 61 | 69.6 |
| 10/15/2024 | 6.46 | 253 | 134 | 2.7 | 0.8 | 43 | 98.2 | 41 | 55 | 69.3 |
| 10/16/2024 | 6.07 | 180 | 133 | | 1.1 | 56 | 97.9 | 36 | 63 | 69.1 |
| 10/17/2024 | 5.83 | 232 | 143 | 1.6 | 1.0 | 49 | 97.8 | 32 | 68 | 69.3 |
| 10/18/2024 | 5.67 | 202 | | | | | | 46 | 72 | |
| 10/19/2024 | 5.59 | 235 | | | | | | 39 | 75 | |
| 10/20/2024 | 5.97 | 184 | | | | | | 47 | 82 | |
| 10/21/2024 | 6.00 | 252 | 167 | | 2.0 | 100 | 98.5 | 52 | 85 | 69.1 |
| 10/22/2024 | 5.65 | 199 | 137 | 2.4 | 1.7 | 80 | 97.6 | 56 | 76 | 69.3 |
| 10/23/2024 | 5.82 | 222 | 124 | | 2.3 | 112 | 98.2 | 41 | 68 | 69.4 |
| 10/24/2024 | 5.66 | 214 | 65 | 3.3 | 2.1 | 99 | 98.2 | 36 | 67 | 69.3 |
| 10/25/2024 | 11.40 | | | | | | | 44 | 71 | |
| 10/26/2024 | 6.87 | | | | | | | 41 | 63 | |
| 10/27/2024 | 6.43 | | | | | | | 34 | 63 | |
| 10/28/2024 | 6.46 | 195 | | | 1.9 | 102 | 98.6 | 38 | 63 | 68.0 |
| 10/29/2024 | 6.30 | 208 | | 1.5 | 1.8 | 95 | 98.6 | 67 | 85 | 68.4 |
| 10/30/2024 | 6.15 | 204 | 140 | | 1.0 | 51 | 98.7 | 69 | 82 | 68.4 |
| 10/31/2024 | 5.86 | 194 | 128 | 1.2 | 0.6 | 29 | 98.9 | 45 | 73 | 68.7 |
| Minimum | 5.59 | 130 | 65 | 1.2 | 0.60 | 29 | 95.6 | 32 | 55 | 68.0 |
| Maximum | 11.40 | 327 | 167 | 4.6 | 3.70 | 186 | 98.9 | 69 | 88 | 71.0 |
| Total | 191.53 | 4,938 | 2,323 | 23.7 | 34.00 | 1,696 | 1,863.7 | 1,322 | 2,282 | 1,321.5 |
| Average | 6.18 | 224 | 137 | 2.4 | 1.79 | 89 | 98.1 | 47 | 74 | 69.6 |

Monthly Operations Report Page 4

| | Tertiary Flow | Influent TSS | Primary Clarifier TSS | Intermediate Clarifier TSS | Tertiary Effluent TSS | Tertiary Effluent TSS Load | TSS Removal % | Influent pH | Primary Clarifier pH | Tertiary Effluent pH | Intermediate pH |
|------------|---------------|--------------|-----------------------|----------------------------|-----------------------|----------------------------|---------------|-------------|----------------------|----------------------|-----------------|
| Date | MGD | mg/l | mg/l | mg/l | mg/l | lbs/day | % | SU | SU | SU | SU |
| 10/1/2024 | 6.09 | 260 | 93 | 5.8 | 0.8 | 41 | 99.7 | 7.6 | 7.4 | 7.2 | 7.1 |
| 10/2/2024 | 6.07 | 267 | 65 | | 1.4 | 71 | 99.5 | 7.6 | 7.4 | 7.1 | 7.1 |
| 10/3/2024 | 6.03 | 340 | 95 | 6.2 | 2.0 | 101 | 99.4 | 7.6 | 7.4 | 7.1 | 7.0 |
| 10/4/2024 | 6.53 | 188 | | | 1.8 | 98 | 99.0 | 7.6 | 7.3 | 7.0 | 7.1 |
| 10/5/2024 | 6.23 | 152 | | | 2.3 | 119 | 98.5 | | | | |
| 10/6/2024 | 6.07 | 192 | | | 2.7 | 137 | 98.6 | | | | |
| 10/7/2024 | 6.01 | 244 | 88 | | 2.6 | 130 | 98.9 | 7.6 | 7.3 | 7.0 | 7.2 |
| 10/8/2024 | 5.86 | 192 | 77 | 7.2 | 2.5 | 122 | 98.7 | 7.6 | 7.3 | 7.0 | 7.1 |
| 10/9/2024 | 5.82 | 204 | 56 | | 1.9 | 92 | 99.1 | 7.6 | 7.2 | 7.0 | 7.2 |
| 10/10/2024 | 5.75 | 220 | 94 | 5.7 | 1.4 | 67 | 99.4 | 7.5 | 7.3 | 6.9 | 7.0 |
| 10/11/2024 | 5.75 | 210 | | | 1.0 | 48 | 99.5 | 7.6 | 7.2 | 7.0 | 7.2 |
| 10/12/2024 | 5.61 | 210 | | | 0.9 | 42 | 99.6 | | | | |
| 10/13/2024 | 5.62 | 178 | | | 1.1 | 52 | 99.4 | | | | |
| 10/14/2024 | 5.89 | 273 | 87 | | 0.6 | 29 | 99.8 | 7.6 | 7.1 | 7.1 | 7.1 |
| 10/15/2024 | 6.46 | 213 | 83 | 4.8 | 0.6 | 32 | 99.7 | 7.6 | 7.3 | 7.0 | 7.2 |
| 10/16/2024 | 6.07 | 196 | 73 | | 0.3 | 15 | 99.8 | 7.7 | 7.3 | 7.2 | 7.4 |
| 10/17/2024 | 5.83 | 216 | 79 | 6.8 | 0.4 | 19 | 99.8 | 7.6 | 7.2 | 7.1 | 7.1 |
| 10/18/2024 | 5.67 | 212 | | | 0.6 | 28 | 99.7 | 7.8 | 7.1 | 6.9 | 7.1 |
| 10/19/2024 | 5.59 | 164 | | | 0.3 | 14 | 99.8 | | | | |
| 10/20/2024 | 5.97 | 108 | | | 0.6 | 30 | 99.4 | | | | |
| 10/21/2024 | 6.00 | 252 | 69 | | 0.5 | 25 | 99.8 | 7.6 | 7.7 | 7.0 | 7.1 |
| 10/22/2024 | 5.65 | 192 | 52 | 3.8 | 0.6 | 28 | 99.7 | 7.6 | 7.2 | 6.9 | 7.0 |
| 10/23/2024 | 5.82 | 228 | 60 | | 0.6 | 29 | 99.7 | 7.7 | 7.3 | 6.8 | 7.0 |
| 10/24/2024 | 5.66 | 206 | 75 | 6.6 | 0.4 | 19 | 99.8 | 7.7 | 7.2 | 6.8 | 6.8 |
| 10/25/2024 | 11.40 | 244 | | | 1.6 | 152 | 99.3 | 7.6 | 7.3 | 6.7 | 6.9 |
| 10/26/2024 | 6.87 | 124 | | | 0.3 | 17 | 99.8 | | | | |
| 10/27/2024 | 6.43 | 160 | | | 0.4 | 21 | 99.8 | | | | |
| 10/28/2024 | 6.46 | 212 | 36 | | 0.4 | 22 | 99.8 | 7.7 | 7.2 | 7.3 | 7.3 |
| 10/29/2024 | 6.30 | 216 | | 2.6 | 0.3 | 16 | 99.9 | 7.6 | 7.3 | 7.2 | 7.2 |
| 10/30/2024 | 6.15 | 216 | 64 | | 0.2 | 10 | 99.9 | 7.6 | 7.2 | 7.0 | 7.1 |
| 10/31/2024 | 5.86 | 200 | 57 | 2.8 | 0.2 | 10 | 99.9 | 7.6 | 7.2 | 7.1 | 7.1 |
| Minimum | 5.59 | 108 | 36 | 2.6 | 0.2 | 10 | 98.5 | 7.5 | 7.1 | 6.7 | 6.8 |
| Maximum | 11.40 | 340 | 95 | 7.2 | 2.7 | 152 | 99.9 | 7.8 | 7.7 | 7.3 | 7.4 |
| Total | 191.53 | 6,489 | 1,303 | 52.3 | 31.3 | 1,638 | 3,084.7 | 175.3 | 167.4 | 161.4 | 163.4 |
| Average | 6.18 | 209 | 72 | 5.2 | 1.0 | 53 | 99.5 | 7.6 | 7.3 | 7.0 | 7.1 |

MONTHLY OPERATIONS REPORT PAGE 5

| | Tertiary Flow | Influent Ammonia-N | Tertiary Effluent Ammonia-N | Tertiary Effluent Ammonia-N Load | Chlorine Residual | Fecal Coliform |
|------------|------------------|-----------------------|--------------------------------|-------------------------------------|----------------------|-------------------|
| Date | MGD | mg/l | mg/l | lbs/day | mg/l | col/100ml |
| 10/1/2024 | 6.09 | 25.98 | 0.45 | 22.9 | 0.015 | 1 |
| 10/2/2024 | 6.07 | 29.29 | 0.18 | 9.1 | 0.015 | 9 |
| 10/3/2024 | 6.03 | 29.66 | 0.17 | 8.6 | | |
| 10/4/2024 | 6.53 | | | | | |
| 10/5/2024 | 6.23 | | | | | |
| 10/6/2024 | 6.07 | 22.26 | 0.15 | 7.6 | | |
| 10/7/2024 | 6.01 | 26.34 | 0.17 | 8.5 | | |
| 10/8/2024 | 5.86 | 25.95 | 1.13 | 55.2 | 0.015 | 0 |
| 10/9/2024 | 5.82 | 29.07 | 0.60 | 29.1 | 0.015 | 0 |
| 10/10/2024 | 5.75 | 33.72 | 1.02 | 48.9 | | |
| 10/11/2024 | 5.75 | | | | | |
| 10/12/2024 | 5.61 | | | | | |
| 10/13/2024 | 5.62 | 25.21 | 0.34 | 15.9 | | |
| 10/14/2024 | 5.89 | 32.30 | 0.46 | 22.6 | | |
| 10/15/2024 | 6.46 | | | | 0.015 | 0 |
| 10/16/2024 | 6.07 | 25.40 | 9.90 | 501.3 | 0.015 | 0 |
| 10/17/2024 | 5.83 | 32.55 | 2.93 | 142.6 | | |
| 10/18/2024 | 5.67 | | | | | |
| 10/19/2024 | 5.59 | | | | | |
| 10/20/2024 | 5.97 | 19.78 | 0.14 | 7.0 | | |
| 10/21/2024 | 6.00 | 34.38 | 0.14 | 7.0 | | |
| 10/22/2024 | 5.65 | 33.50 | 0.34 | 16.0 | | 0 |
| 10/23/2024 | 5.82 | 34.80 | 0.23 | 11.2 | | 1 |
| 10/24/2024 | 5.66 | 33.15 | 0.24 | 11.3 | 0.015 | |
| 10/25/2024 | 11.40 | | | | 0.015 | |
| 10/26/2024 | 6.87 | | | | | |
| 10/27/2024 | 6.43 | 21.06 | 0.03 | 1.6 | | |
| 10/28/2024 | 6.46 | 31.29 | 0.03 | 1.6 | | |
| 10/29/2024 | 6.30 | 34.71 | 0.11 | 5.8 | 0.015 | 1 |
| 10/30/2024 | 6.15 | 30.94 | 0.10 | 5.1 | 0.015 | 1 |
| 10/31/2024 | 5.86 | 30.78 | 0.10 | 4.9 | | |
| Minimum | 5.59 | 19.78 | 0.03 | 1.6 | 0.015 | 0.0 |
| Maximum | 11.40 | 34.80 | 9.90 | 501.3 | 0.015 | 9.0 |
| Total | 191.53 | 642.12 | 18.96 | 943.7 | 0.150 | 13.0 |
| Average | 6.18 | 29.19 | 0.86 | 42.9 | 0.015 | 1.6 |

SLUDGE DATA

| | | | |
|-----------------------|----|--------|-----------------|
| Primary Sludge | TS | 3.28 % | 589,258 Gallons |
| WAS to Digester 4 | TS | 2.68 % | 377,040 Gallons |
| WAS to Thickener | TS | 2.68 % | 261,787 Gallons |
| TWAS to Digester 4 | TS | 5.90 % | 56,752 Gallons |
| Hauled Grease to Digs | TS | 7.40 % | 288,144 Gallons |

Anaerobically Digested Sludge Pumping

| | | | |
|----------------|----|--------|-------------------|
| to Drying Beds | TS | 2.35 % | 57,960 Gallons |
| to BFP | TS | 2.29 % | 846,957 Gallons |
| to Lagoons | TS | % | Gallons |
| Total | | | 904,917.0 Gallons |

VS Destruction

68.8 %

Biosolids Disposal

| | | |
|----------------------|-----|----------------|
| Class A Distribution | Oct | 190 Dry Tons |
| Class B Hauling | Oct | Dry Tons |
| Total | Oct | 190 Dry Tons |
| Class A Distribution | YTD | 820 Dry Tons |
| Class B Hauling | YTD | 451 Dry Tons |
| Total | YTD | 1,271 Dry Tons |

ENERGY DATA

| | |
|-------------------------------------|-----------------|
| Total Digester Gas Production | 5,334,297 SCF |
| Gas Volume per Volatile Solids Load | 17.0 Cu.Ft./Lb. |

Digester Gas Utilization

| | |
|------------------|---------------|
| Heat Exchangers | 30,451 SCF |
| Dehumidification | 202,289 SCF |
| CHP | 5,002,771 SCF |
| Total | 5,235,510 SCF |

Digester Gas Flared

98,786 SCF

Natural Gas Consumed

| | |
|---------------|------------|
| WWTC | 11,000 SCF |
| MSB | 3,300 SCF |
| Chemical Feed | 5,500 SCF |
| 5006 Walnut | 1,800 SCF |

| | |
|------------------------------|-------------|
| Kilowatt-hours Generated CHP | 407,058 KWH |
| Net energy from Comed | -52,454 KWH |
| Monthly net energy | -46 MWH |

MISCELLANEOUS

| | | |
|------------------------|-----|------------------|
| Grit Removal | Oct | 20 Cu. Yds |
| Grit Removal | YTD | 220 Cu. Yds |
| Anaerobic Supernate | | 698,965 Gallons |
| Waste Activated Sludge | | 128,848 Gals/Day |
| City Water Consumed | | 92,902 Gallons |

Monthly Operations Report Page 6

| | Tertiary Flow | Influent Phosphorus | Tertiary Effluent Phosphorus | Influent Phosphorus Load | Tertiary Effluent Phosphorus Load | Phosphorus Removal % | Influent Nitrogen | Tertiary Effluent Nitrogen | Influent Nitrogen Load | Tertiary Effluent Nitrogen Load | Nitrogen Removal % | Tertiary Effluent Nitrate Grab |
|------------|------------------|------------------------|------------------------------------|--------------------------------|--|-------------------------|----------------------|----------------------------------|------------------------------|--|-----------------------|---|
| Date | MGD | mg/l | mg/l | lbs/day | lbs/day | % | mg/l | mg/l | lbs/day | lbs/day | % | mg/l |
| 10/1/2024 | 6.09 | | | | | | | | | | | |
| 10/2/2024 | 6.07 | | 4.84 | | 244.85 | | | | | | | |
| 10/3/2024 | 6.03 | | | | | | | | | | | 33.94 |
| 10/4/2024 | 6.53 | | | | | | | | | | | |
| 10/5/2024 | 6.23 | | | | | | | | | | | |
| 10/6/2024 | 6.07 | | | | | | | | | | | |
| 10/7/2024 | 6.01 | 6.80 | 4.69 | 347.3 | 235.0 | 31.0 | 41.6 | 24.8 | 2,124.4 | 1,242.8 | 41.5 | |
| 10/8/2024 | 5.86 | | | | | | | | | | | |
| 10/9/2024 | 5.82 | | 4.85 | | 235.3 | | | | | | | |
| 10/10/2024 | 5.75 | | | | | | | | | | | 29.29 |
| 10/11/2024 | 5.75 | | | | | | | | | | | |
| 10/12/2024 | 5.61 | | | | | | | | | | | |
| 10/13/2024 | 5.62 | | | | | | | | | | | |
| 10/14/2024 | 5.89 | 6.90 | 4.35 | 329.4 | 213.7 | 37.0 | | | | | | |
| 10/15/2024 | 6.46 | | | | | | | | | | | |
| 10/16/2024 | 6.07 | | | | | | | | | | | |
| 10/17/2024 | 5.83 | | 4.42 | | 215.1 | | | | | | | |
| 10/18/2024 | 5.67 | | | | | | | | | | | |
| 10/19/2024 | 5.59 | | | | | | | | | | | |
| 10/20/2024 | 5.97 | | | | | | | | | | | |
| 10/21/2024 | 6.00 | 7.64 | 4.77 | 382.6 | 238.9 | 37.6 | | | | | | |
| 10/22/2024 | 5.65 | | 4.09 | | 192.7 | | | | | | | |
| 10/23/2024 | 5.82 | | | | | | | | | | | |
| 10/24/2024 | 5.66 | | | | | | | | | | | 35.12 |
| 10/25/2024 | 11.40 | | | | | | | | | | | |
| 10/26/2024 | 6.87 | | | | | | | | | | | |
| 10/27/2024 | 6.43 | | | | | | | | | | | |
| 10/28/2024 | 6.46 | 6.02 | 2.52 | 310.9 | 135.7 | 58.1 | | | | | | |
| 10/29/2024 | 6.30 | | | | | | | | | | | |
| 10/30/2024 | 6.15 | | 3.87 | | 198.6 | | | | | | | |
| 10/31/2024 | 5.86 | | | | | | | | | | | 31.27 |
| Minimum | 5.59 | 6.02 | 2.52 | 310.9 | 135.7 | 31.0 | 41.6 | 24.8 | 2,124.4 | 1,242.8 | 41.5 | 29.29 |
| Maximum | 11.40 | 7.64 | 4.85 | 382.6 | 244.8 | 58.1 | 41.6 | 24.8 | 2,124.4 | 1,242.8 | 41.5 | 35.12 |
| Total | 191.53 | 27.36 | 38.40 | 1,370.1 | 1,909.8 | 163.7 | 41.6 | 24.8 | 2,124.4 | 1,242.8 | 41.5 | 129.62 |
| Average | 6.18 | 6.84 | 4.27 | 342.6 | 212.2 | 40.9 | 41.6 | 24.8 | 2,124.4 | 1,242.8 | 41.5 | 32.41 |

DMR Copy of Record

Form Approved OMB No. 2040-0004 expires on 07/31/2026

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Permit

Permit #:
Major:

IL0028380
Yes

Permittee:
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT
2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER
5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:

001
External Outfall

Discharge:

001-0
COMBINED DISCHARGE FROM A01, B01, & C01

Report Dates & Status

Monitoring Period:

From 10/01/24 to 10/31/24

DMR Due Date:

11/25/24

Status:

NetDMR Validated

Considerations for Form Completion

W0430300002 ; NUMBER OF DAYS OF DISCHARGE.COMBINED OUTFALLS: A01-MIXING CHAMBER DISCHARGE TO E BR OF DUPAGE RIVER-EFFECTIVE WHEN FLOWS TO TRT PLT ARE GREATER THAN 22 MGD & EXCESS FLOW FAC IS IN OPERATION. 002 BECOMES OPERATIONAL WHEN 001, A01, & B01 EXCEED 30 MGD.

Principal Executive Officer

First Name:
Last Name:

Amy
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

| Code | Parameter Name | Monitoring Location | Season # | Param. NODI | | Quantity or Loading | | | | | Quality or Concentration | | | | | # of Ex. | Frequency of Analysis | Sample Type | | |
|-------|--------------------------------|---------------------|----------|-------------|-------------|---------------------|---------|-------------|------------------|--------------|--------------------------|------------------|-------------|------------------|-------------|------------------|-----------------------|-------------|--|--------------------------|
| | | | | | | Qualifier 1 | Value 1 | Qualifier 2 | Value 2 | Units | Qualifier 1 | Value 1 | Qualifier 2 | Value 2 | Qualifier 3 | Value 3 | Units | | | |
| 00300 | Oxygen, dissolved [DO] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | = | 7.4 | = | 7.1 | = | 6.8 | 19 - mg/L | 0 | 03/DW - 3 Days Every Week DL/DS - Daily When Discharging | GR - GRAB GR - GRAB |
| | | | | | Permit Req. | | | | | | | Req Mon MO AV MN | | Req Mon MN WK AV | | Req Mon DAILY MN | 19 - mg/L | | | |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00310 | BOD, 5-day, 20 deg. C | 1 - Effluent Gross | 0 | -- | Sample | | | | | | = | 4.2 | = | 5.0 | = | 5.0 | 19 - mg/L | 0 | 04/07 - Four Per Week DL/DS - Daily When Discharging | CP - COMPOS GR - GRAB |
| | | | | | Permit Req. | | | | | | <= | 30.0 MO AVG | <= | 45.0 WKLY AVG | | 45.0 WKLY AVG | 19 - mg/L | | | |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00400 | pH | 1 - Effluent Gross | 0 | -- | Sample | | | | | | = | 6.7 | = | 7.3 | = | 7.3 | 12 - SU | 0 | 05/DW - 5 Days Every Week DL/DS - Daily When Discharging | GR - GRAB GR - GRAB |
| | | | | | Permit Req. | | | | | | >= | 6.0 MINIMUM | | | <= | 9.0 MAXIMUM | 12 - SU | | | |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00530 | Solids, total suspended | 1 - Effluent Gross | 0 | -- | Sample | | | | | | = | 1.1 | = | 1.9 | = | 1.9 | 19 - mg/L | 0 | 05/DW - 5 Days Every Week DL/DS - Daily When Discharging | CP - COMPOS GR - GRAB |
| | | | | | Permit Req. | | | | | | <= | 30.0 MO AVG | <= | 45.0 WKLY AVG | | 45.0 WKLY AVG | 19 - mg/L | | | |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00610 | Nitrogen, ammonia total [as N] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | = | 1.01 | = | 9.9 | = | 9.9 | 19 - mg/L | 0 | 05/DW - 5 Days Every Week DL/DS - Daily When Discharging | CP - COMPOS GR - GRAB |
| | | | | | Permit Req. | | | | | | | Req Mon MO AVG | | Req Mon DAILY MX | | Req Mon DAILY MX | 19 - mg/L | | | |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00665 | Phosphorus, total [as P] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | = | 4.22 | = | 4.85 | = | 4.85 | 19 - mg/L | 0 | 07/30 - 7 Times Every Month DL/DS - Daily When Discharging | CP - COMPOS GR - GRAB |
| | | | | | Permit Req. | | | | | | | Req Mon MO AVG | | Req Mon DAILY MX | | Req Mon DAILY MX | 19 - mg/L | | | |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 50060 | Chlorine, total residual | 1 - Effluent Gross | 0 | -- | Sample | | | | | | = | 0.02 | | | | | 19 - mg/L | 0 | 02/DW - Twice Every Discharge Week DL/DS - Daily When Discharging | GR - GRAB GR - GRAB |
| | | | | | Permit Req. | | | | | | <= | 0.75 MO AVG | | | | | 19 - mg/L | | | |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 74055 | Coliform, fecal general | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | = | 9.0 | 13 - #/100mL | 0 | 02/DW - Twice Every Discharge Week DL/DS - Daily When Discharging | GR - GRAB GR - GRAB |
| | | | | | Permit Req. | | | | | | | | | | <= | 400.0 DAILY MX | 13 - #/100mL | | | |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 82220 | Flow, total | 1 - Effluent Gross | 0 | -- | Sample | | = | 148.43 | 80 - Mgal/mo | | | | | | | | | 0 | 99/99 - Continuous 99/99 - Continuous | |
| | | | | | Permit Req. | | | | Req Mon MO TOTAL | 80 - Mgal/mo | | | | | | | | | | |
| | | | | | Value NODI | | | | | | | | | | | | | | | |

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

25 days of discharge. Zero days combined with A01 and zero days combined with C01. Outfall 001 pipe maintenance/lining project was performed from October 17, 2024 to October 24, 2024, with flow being diverted to Outfall 002 during that time. IEPA regional office was notified prior to the flow diversion.

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User: reeseberry
Name: Dorrance Berry
E-Mail: rberry@dgsd.org
Date/Time: 2024-11-13 15:51 (Time Zone: -06:00)

Report Last Signed By

User: reeseberry
Name: Dorrance Berry
E-Mail: rberry@dgsd.org
Date/Time: 2024-11-13 16:31 (Time Zone: -06:00)

DMR Copy of Record

Form Approved OMB No. 2040-0004 expires on 07/31/2026

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Permit

Permit #:
Major:

IL0028380
Yes

Permittee:
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT
2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER
5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:

002
External Outfall

Discharge:

002-0
MIXING CHAMBER OVERFLOW TO ST JOSEPH CRK

Report Dates & Status

Monitoring Period:

From 10/01/24 to 10/31/24

DMR Due Date:

11/25/24

Status:

NetDMR Validated

Considerations for Form Completion

W0430300002 ; NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name:
Last Name:

Amy
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

| Code | Parameter Name | Monitoring Location | Season # | Param. NODI | | Quantity or Loading | | | | | Quality or Concentration | | | | | | # of Ex. | Frequency of Analysis | Sample Type | |
|-------|--------------------------------|---------------------|----------|-------------|-------------|---------------------|---------|-------------|------------------|--------------|--------------------------|---------|-------------|----------------|-------------|------------------|--------------|-----------------------|--------------------------------|-----------|
| | | | | | | Qualifier 1 | Value 1 | Qualifier 2 | Value 2 | Units | Qualifier 1 | Value 1 | Qualifier 2 | Value 2 | Qualifier 3 | Value 3 | Units | | | |
| 00300 | Oxygen, dissolved [DO] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | = | 7.4 | 19 - mg/L | 0 | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Permit Req. | | | | | | | | | | | Req Mon DAILY MN | 19 - mg/L | | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00310 | BOD, 5-day, 20 deg. C | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | = | 3.8 | = | 4.4 | 19 - mg/L | 0 | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Permit Req. | | | | | | | | <= | 30.0 MO AVG | <= | 45.0 WKLY AVG | 19 - mg/L | | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00400 | pH | 1 - Effluent Gross | 0 | -- | Sample | | | | | = | 7.1 | | | | = | 7.3 | 12 - SU | 0 | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Permit Req. | | | | | >= | 6.0 MINIMUM | | | | <= | 9.0 MAXIMUM | 12 - SU | | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00530 | Solids, total suspended | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | = | 0.5 | = | 0.5 | 19 - mg/L | 0 | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Permit Req. | | | | | | | | <= | 30.0 MO AVG | <= | 45.0 WKLY AVG | 19 - mg/L | | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00610 | Nitrogen, ammonia total [as N] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | = | 3.93 | 19 - mg/L | 0 | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Permit Req. | | | | | | | | | | | Req Mon DAILY MX | 19 - mg/L | | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00665 | Phosphorus, total [as P] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | = | 4.56 | = | 4.9 | 19 - mg/L | 0 | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Permit Req. | | | | | | | | | Req Mon MO AVG | | Req Mon DAILY MX | 19 - mg/L | | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 50060 | Chlorine, total residual | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | = | 0.13 | | | 19 - mg/L | 0 | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Permit Req. | | | | | | | | <= | 0.75 MO AVG | | | 19 - mg/L | | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 74055 | Coliform, fecal general | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | = | 2.0 | 13 - #/100mL | 0 | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Permit Req. | | | | | | | | | | <= | 400.0 DAILY MX | 13 - #/100mL | | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 82220 | Flow, total | 1 - Effluent Gross | 0 | -- | Sample | | | = | 43.1 | 80 - Mgal/mo | | | | | | | | 0 | DL/DS - Daily When Discharging | |
| | | | | | Permit Req. | | | | Req Mon MO TOTAL | 80 - Mgal/mo | | | | | | | | | DL/DS - Daily When Discharging | |
| | | | | | Value NODI | | | | | | | | | | | | | | | |

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

8 days of discharge. Zero days due to high flow excess event. 8 days of discharge from October 17, 2024 to October 24, 2024 was due to Outfall 001 pipe maintenance/lining project with continuous flow diversion throughout the listed timeframe. IEPA regional office was notified prior to the flow diversion.

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:

reeseberry

Name:

Dorrance Berry

E-Mail:

rberry@dgsd.org

Date/Time:

2024-11-13 15:55 (Time Zone: -06:00)

Report Last Signed By

User:

reeseberry

Name:

Dorrance Berry

E-Mail:

rberry@dgsd.org

Date/Time:

2024-11-13 16:31 (Time Zone: -06:00)

DMR Copy of Record

Form Approved OMB No. 2040-0004 expires on 07/31/2026

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Permit

Permit #:
Major:

IL0028380
Yes

Permittee:
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT
2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER
5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:

003
External Outfall

Discharge:

003-0
EXCESS FLOW TO ST JOSEPH CREEK

Report Dates & Status

Monitoring Period:

From 10/01/24 to 10/31/24

DMR Due Date:

11/25/24

Status:

NetDMR Validated

Considerations for Form Completion

W0430300002 ; NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name:
Last Name:

Amy
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

| Code | Parameter Name | Monitoring Location | Season # | Param. NODI | | Quantity or Loading | | | | Quality or Concentration | | | | | | # of Ex. | Frequency of Analysis | Sample Type |
|-------|--------------------------------|---------------------|----------|-------------|-------------|---------------------|---------|-------------|---------|--------------------------|------------------|---------|-------------|------------------|-------------|------------------|-----------------------|--------------------------------|
| | | | | | | Qualifier 1 | Value 1 | Qualifier 2 | Value 2 | Units | Qualifier 1 | Value 1 | Qualifier 2 | Value 2 | Qualifier 3 | Value 3 | Units | |
| 00300 | Oxygen, dissolved [DO] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | | | |
| | | | | | Permit Req. | | | | | | | | | | | Req Mon DAILY MN | 19 - mg/L | DL/DS - Daily When Discharging |
| | | | | | Value NODI | | | | | | | | | | | C - No Discharge | | GR - GRAB |
| 00310 | BOD, 5-day, 20 deg. C | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | | | |
| | | | | | Permit Req. | | | | | | | | <= | 30.0 MO AVG | <= | 45.0 WKLY AVG | 19 - mg/L | DL/DS - Daily When Discharging |
| | | | | | Value NODI | | | | | | | | | C - No Discharge | | C - No Discharge | | GR - GRAB |
| 00400 | pH | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | | | |
| | | | | | Permit Req. | | | | | >= | 6.0 MINIMUM | | | | <= | 9.0 MAXIMUM | 12 - SU | DL/DS - Daily When Discharging |
| | | | | | Value NODI | | | | | | C - No Discharge | | | | | C - No Discharge | | GR - GRAB |
| 00530 | Solids, total suspended | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | | | |
| | | | | | Permit Req. | | | | | | | | <= | 30.0 MO AVG | <= | 45.0 WKLY AVG | 19 - mg/L | DL/DS - Daily When Discharging |
| | | | | | Value NODI | | | | | | | | | C - No Discharge | | C - No Discharge | | GR - GRAB |
| 00610 | Nitrogen, ammonia total [as N] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | | | |
| | | | | | Permit Req. | | | | | | | | | | | Req Mon DAILY MX | 19 - mg/L | DL/DS - Daily When Discharging |
| | | | | | Value NODI | | | | | | | | | | | C - No Discharge | | GR - GRAB |
| 00665 | Phosphorus, total [as P] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | | | |
| | | | | | Permit Req. | | | | | | | | | Req Mon MO AVG | | Req Mon DAILY MX | 19 - mg/L | DL/DS - Daily When Discharging |
| | | | | | Value NODI | | | | | | | | | C - No Discharge | | C - No Discharge | | GR - GRAB |
| 50060 | Chlorine, total residual | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | | | |
| | | | | | Permit Req. | | | | | | | | <= | 0.75 MO AVG | | | 19 - mg/L | DL/DS - Daily When Discharging |
| | | | | | Value NODI | | | | | | | | | C - No Discharge | | | | GR - GRAB |
| 74055 | Coliform, fecal general | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | | | |
| | | | | | Permit Req. | | | | | | | | | | <= | 400.0 DAILY MX | 13 - #/100mL | DL/DS - Daily When Discharging |
| | | | | | Value NODI | | | | | | | | | | | C - No Discharge | | GR - GRAB |
| 82220 | Flow, total | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | | | |
| | | | | | Permit Req. | | | | | Req Mon MO TOTAL | 80 - Mgal/mo | | | | | | | DL/DS - Daily When Discharging |
| | | | | | Value NODI | | | | | C - No Discharge | | | | | | | | |

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:

reeseberry

Name:

Dorrance Berry

E-Mail:

rberry@dgsd.org

Date/Time:

2024-11-13 15:55 (Time Zone: -06:00)

Report Last Signed By

User:

reeseberry

Name:

Dorrance Berry

E-Mail:

rberry@dgsd.org

Date/Time:

2024-11-13 16:31 (Time Zone: -06:00)

DMR Copy of Record

Form Approved OMB No. 2040-0004 expires on 07/31/2026

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Permit

Permit #:
Major:

IL0028380
Yes

Permittee:
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT
2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER
5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:

A01
External Outfall

Discharge:

A01-0
EXCESS FLOW FROM EXCESS FLOW CLARIFIERS

Report Dates & Status

Monitoring Period:

From 10/01/24 to 10/31/24

DMR Due Date:

11/25/24

Status:

NetDMR Validated

Considerations for Form Completion

W0430300002 ; NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name:
Last Name:

Amy
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

| Code | Parameter Name | Monitoring Location | Season # | Param. NODI | | Quantity or Loading | | | | | Quality or Concentration | | | | | | | # of Ex. | Frequency of Analysis | Sample Type |
|-------|--------------------------------|---------------------|----------|-------------|-------------|---------------------|---------|-------------|---------|------------------|--------------------------|---------|-------------|---------|-------------|------------------|-----------|----------|--------------------------------|-------------|
| | | | | | | Qualifier 1 | Value 1 | Qualifier 2 | Value 2 | Units | Qualifier 1 | Value 1 | Qualifier 2 | Value 2 | Qualifier 3 | Value 3 | Units | | | |
| 00310 | BOD, 5-day, 20 deg. C | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | | | | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Permit Req. | | | | | | | | | | | Req Mon DAILY MX | 19 - mg/L | | | |
| | | | | | Value NODI | | | | | | | | | | | C - No Discharge | | | | |
| 00530 | Solids, total suspended | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | | | | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Permit Req. | | | | | | | | | | | Req Mon DAILY MX | 19 - mg/L | | | |
| | | | | | Value NODI | | | | | | | | | | | C - No Discharge | | | | |
| 00610 | Nitrogen, ammonia total [as N] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | | | | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Permit Req. | | | | | | | | | | | Req Mon DAILY MX | 19 - mg/L | | | |
| | | | | | Value NODI | | | | | | | | | | | C - No Discharge | | | | |
| 00665 | Phosphorus, total [as P] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | | | | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Permit Req. | | | | | | | | | | | Req Mon MO AVG | | | | |
| | | | | | Value NODI | | | | | | | | | | | C - No Discharge | | | | |
| 82220 | Flow, total | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | | | | DL/DS - Daily When Discharging | CN - CONTIN |
| | | | | | Permit Req. | | | | | Req Mon MO TOTAL | 80 - Mgal/mo | | | | | | | | | |
| | | | | | Value NODI | | | | | C - No Discharge | | | | | | | | | | |

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:

reeseberry

Name:

Dorrance Berry

E-Mail:

rberry@dgsd.org

| | |
|------------------------------|--------------------------------------|
| Date/Time: | 2024-11-13 15:56 (Time Zone: -06:00) |
| <i>Report Last Signed By</i> | |
| User: | reeseberry |
| Name: | Dorrance Berry |
| E-Mail: | rberry@dgsd.org |
| Date/Time: | 2024-11-13 16:31 (Time Zone: -06:00) |



DMR Copy of Record

Form Approved OMB No. 2040-0004 expires on 07/31/2026

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| Permit | | | | | | | | | | | | | | | | | | | | |
|---|------------------------------------|---------------------------|--|-----------------|-------------|---------------------|---------------|---------------------------|--|------------------|--------------------------|--------------|-------------|----------------|-------------|------------------|-----------------------|-------------|---------------------------|-------------|
| Permit #: | IL0028380 | Permittee: | DOWNERS GROVE SANITARY DISTRICT | | | | | Facility: | DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER | | | | | | | | | | | |
| Major: | Yes | Permittee Address: | 2710 CURTISS STREET PO BOX 1412 DOWNERS GROVE, IL 60515 | | | | | Facility Location: | 5003 WALNUT AVENUE DOWNERS GROVE, IL 60515 | | | | | | | | | | | |
| Permitted Feature: | B01 External Outfall | Discharge: | B01-0 MIXING CHAMBER DISCHARGE TO THE E BRANCH DUPAGE RVR | | | | | | | | | | | | | | | | | |
| Report Dates & Status | | | | | | | | | | | | | | | | | | | | |
| Monitoring Period: | From 10/01/24 to 10/31/24 | | DMR Due Date: | 11/25/24 | | | | | Status: | NetDMR Validated | | | | | | | | | | |
| Considerations for Form Completion | | | | | | | | | | | | | | | | | | | | |
| W0430300002 ; DMF LOAD LIMITS DISPLAYED. | | | | | | | | | | | | | | | | | | | | |
| Principal Executive Officer | | | | | | | | | | | | | | | | | | | | |
| First Name: | Amy | | Title: | General Manager | | | | | Telephone: | 630-969-0664 | | | | | | | | | | |
| Last Name: | Underwood | | | | | | | | | | | | | | | | | | | |
| No Data Indicator (NODI) | | | | | | | | | | | | | | | | | | | | |
| Form NODI: -- | | | | | | | | | | | | | | | | | | | | |
| Code | Parameter Name | Monitoring Location | Season # | Param. NODI | | Quantity or Loading | | | | | Quality or Concentration | | | | | # of Ex. | Frequency of Analysis | Sample Type | | |
| | | | | | | Qualifier 1 | Value 1 | Qualifier 2 | Value 2 | Units | Qualifier 1 | Value 1 | Qualifier 2 | Value 2 | Qualifier 3 | Value 3 | Units | | | |
| 00011 | Temperature, water deg. fahrenheit | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | = | 68.4 | 15 - deg F | 0 | 01/30 - Monthly | GR - GRAB |
| | | | | | Permit Req. | | | | | | | | | | | Req Mon MO MAX | 15 - deg F | | 01/30 - Monthly | GR - GRAB |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00300 | Oxygen, dissolved [DO] | 1 - Effluent Gross | 1 | -- | Sample | | | | | | = | 7.5 | = | 7.1 | = | 6.8 | 19 - mg/L | 0 | 03/DW - 3 Days Every Week | GR - GRAB |
| | | | | | Permit Req. | | | | | | >= | 5.5 MO AV MN | >= | 4.0 MN WK AV | >= | 3.5 DAILY MN | 19 - mg/L | | 02/DA - 2 Days Every Week | GR - GRAB |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00400 | pH | 1 - Effluent Gross | 0 | -- | Sample | | | | | | = | 6.7 | | | = | 7.3 | 12 - SU | 0 | 05/DW - 5 Days Every Week | GR - GRAB |
| | | | | | Permit Req. | | | | | | >= | 6.0 MINIMUM | | | <= | 9.0 MAXIMUM | 12 - SU | | 02/DA - 2 Days Every Week | GR - GRAB |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00410 | Alkalinity, total [as CaCO3] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | = | 90.0 | 19 - mg/L | 0 | 01/30 - Monthly | CP - COMPOS |
| | | | | | Permit Req. | | | | | | | | | | | Req Mon DAILY MX | 19 - mg/L | | 01/30 - Monthly | CP - COMPOS |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00530 | Solids, total suspended | 1 - Effluent Gross | 0 | -- | Sample | = | 52.83 | = | 152.16 | 26 - lb/d | | | = | 1.0 | = | 2.7 | 19 - mg/L | 0 | 05/DW - 5 Days Every Week | CP - COMPOS |
| | | | | | Permit Req. | <= | 2202.0 MO AVG | <= | 4404.0 DAILY MX | 26 - lb/d | | | <= | 12.0 MO AVG | <= | 24.0 DAILY MX | 19 - mg/L | | 02/DA - 2 Days Every Week | CP - COMPOS |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00600 | Nitrogen, total [as N] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | = | 24.8 | 19 - mg/L | 0 | 01/30 - Monthly | CP - COMPOS |
| | | | | | Permit Req. | | | | | | | | | | | Req Mon DAILY MX | 19 - mg/L | | 01/30 - Monthly | CP - COMPOS |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| X 00610 | Nitrogen, ammonia total [as N] | 1 - Effluent Gross | 9 | -- | Sample | = | 42.9 | = | 501.27 | 26 - lb/d | | | = | 0.86 | = | 9.9 | 19 - mg/L | 1 | 05/DW - 5 Days Every Week | CP - COMPOS |
| | | | | | Permit Req. | <= | 275.0 MO AVG | <= | 550.0 DAILY MX | 26 - lb/d | | | <= | 1.5 MO AVG | <= | 3.0 DAILY MX | 19 - mg/L | | 02/DA - 2 Days Every Week | CP - COMPOS |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00625 | Nitrogen, Kjeldahl, total [as N] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | < | 1.0 | 19 - mg/L | 0 | 01/30 - Monthly | CP - COMPOS |
| | | | | | Permit Req. | | | | | | | | | | | Req Mon DAILY MX | 19 - mg/L | | 01/30 - Monthly | CP - COMPOS |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00630 | Nitrite + Nitrate total [as N] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | = | 24.8 | 19 - mg/L | 0 | 01/30 - Monthly | CA - CALCTD |
| | | | | | Permit Req. | | | | | | | | | | | Req Mon DAILY MX | 19 - mg/L | | 01/30 - Monthly | CA - CALCTD |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00665 | Phosphorus, total [as P] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | = | 4.27 | = | 4.85 | 19 - mg/L | 0 | 09/30 - Nine Per Month | CP - COMPOS |
| | | | | | Permit Req. | | | | | | | | | Req Mon MO AVG | | Req Mon DAILY MX | 19 - mg/L | | 01/30 - Monthly | CP - COMPOS |

[illegible]

Comments

Attachments

Report Last Saved By

| | |
|------------|--------------------------------------|
| User: | reeseberry |
| Name: | Dorrance Berry |
| E-Mail: | rberry@dgsd.org |
| Date/Time: | 2024-11-13 16:31 (Time Zone: -06:00) |

E-Mail: rberry@dgsd.org
Date/Time: 2024-11-13 16:31 (Time Zone: -06:00)

DMR Copy of Record

Form Approved OMB No. 2040-0004 expires on 07/31/2026

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Permit

Permit #:
Major:

IL0028380
Yes

Permittee:
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT
2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER
5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:

C01
External Outfall

Discharge:

C01-0
EXCESS FLOW FROM INTERMEDIATE CLARIFIER #1

Report Dates & Status

Monitoring Period:

From 10/01/24 to 10/31/24

DMR Due Date:

11/25/24

Status:

NetDMR Validated

Considerations for Form Completion

W0430300002 ; NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name:
Last Name:

Amy
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

| Code | Parameter Name | Monitoring Location | Season # | Param. NODI | | Quantity or Loading | | | | | Quality or Concentration | | | | | | | # of Ex. | Frequency of Analysis | Sample Type |
|-------|--------------------------------|---------------------|----------|-------------|-------------|---------------------|---------|-------------|---------|------------------|--------------------------|---------|-------------|---------|-------------|------------------|-----------|----------|--------------------------------|-------------|
| | | | | | | Qualifier 1 | Value 1 | Qualifier 2 | Value 2 | Units | Qualifier 1 | Value 1 | Qualifier 2 | Value 2 | Qualifier 3 | Value 3 | Units | | | |
| 00310 | BOD, 5-day, 20 deg. C | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | Req Mon DAILY MX | 19 - mg/L | | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Permit Req. | | | | | | | | | | | | | | | |
| | | | | | Value NODI | | | | | | | | | | | C - No Discharge | | | | |
| 00530 | Solids, total suspended | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | Req Mon DAILY MX | 19 - mg/L | | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Permit Req. | | | | | | | | | | | | | | | |
| | | | | | Value NODI | | | | | | | | | | | C - No Discharge | | | | |
| 00610 | Nitrogen, ammonia total [as N] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | Req Mon DAILY MX | 19 - mg/L | | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Permit Req. | | | | | | | | | | | | | | | |
| | | | | | Value NODI | | | | | | | | | | | C - No Discharge | | | | |
| 00665 | Phosphorus, total [as P] | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | Req Mon MO AVG | | | DL/DS - Daily When Discharging | GR - GRAB |
| | | | | | Permit Req. | | | | | | | | | | | | | | | |
| | | | | | Value NODI | | | | | | | | | | | C - No Discharge | | | | |
| 82220 | Flow, total | 1 - Effluent Gross | 0 | -- | Sample | | | | | | | | | | | | | | DL/DS - Daily When Discharging | CN - CONTIN |
| | | | | | Permit Req. | | | | | Req Mon MO TOTAL | 80 - Mgal/mo | | | | | | | | | |
| | | | | | Value NODI | | | | | C - No Discharge | | | | | | | | | | |

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:

reeseberry

Name:

Dorrance Berry

E-Mail:

rberry@dgsd.org

Date/Time: 2024-11-13 16:07 (Time Zone: -06:00)

Report Last Signed By

User: reeseberry

Name: Dorrance Berry

E-Mail: rberry@dgsd.org

Date/Time: 2024-11-13 16:31 (Time Zone: -06:00)

DMR Copy of Record

Form Approved OMB No. 2040-0004 expires on 07/31/2026

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Permit

Permit #:
Major:

IL0028380
Yes

Permittee:
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT
2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER
5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:

INF
Influent Structure

Discharge:

INF-L
INFLUENT MONITORING

Report Dates & Status

Monitoring Period:

From 10/01/24 to 10/31/24

DMR Due Date:

11/25/24

Status:

NetDMR Validated

Considerations for Form Completion

W0430300002

Principal Executive Officer

First Name:
Last Name:

Amy
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

| Code | Parameter | Monitoring Location | Season # | Param. NODI | | Quantity or Loading | | | | | Quality or Concentration | | | | | | # of Ex. | Frequency of Analysis | Sample Type | |
|-------|--|-------------------------|----------|-------------|-------------|---------------------|----------------|-------------|------------------|----------|--------------------------|---------|-------------|----------------|-------------|------------------|-----------|-----------------------|------------------------|-------------|
| | Name | | | | | Qualifier 1 | Value 1 | Qualifier 2 | Value 2 | Units | Qualifier 1 | Value 1 | Qualifier 2 | Value 2 | Qualifier 3 | Value 3 | Units | | | |
| 00310 | BOD, 5-day, 20 deg. C | G - Raw Sewage Influent | 0 | -- | Sample | | | | | | | | = | 224.0 | | 19 - mg/L | 0 | 09/99 - See Permit | CP - COMPOS | |
| | | | | | Permit Req. | | | | | | | | | Req Mon MO AVG | | 19 - mg/L | | 09/99 - See Permit | CP - COMPOS | |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00530 | Solids, total suspended | G - Raw Sewage Influent | 0 | -- | Sample | | | | | | | | = | 209.0 | | 19 - mg/L | 0 | 09/99 - See Permit | CP - COMPOS | |
| | | | | | Permit Req. | | | | | | | | | Req Mon MO AVG | | 19 - mg/L | | 09/99 - See Permit | CP - COMPOS | |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00600 | Nitrogen, total [as N] | G - Raw Sewage Influent | 0 | -- | Sample | | | | | | | | | | = | 41.6 | 19 - mg/L | 0 | 01/30 - Monthly | CP - COMPOS |
| | | | | | Permit Req. | | | | | | | | | | | Req Mon DAILY MX | 19 - mg/L | | 01/30 - Monthly | CP - COMPOS |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 00665 | Phosphorus, total [as P] | G - Raw Sewage Influent | 0 | -- | Sample | | | | | | | | | | = | 7.64 | 19 - mg/L | 0 | 04/30 - Four Per Month | CP - COMPOS |
| | | | | | Permit Req. | | | | | | | | | | | Req Mon DAILY MX | 19 - mg/L | | 01/30 - Monthly | CP - COMPOS |
| | | | | | Value NODI | | | | | | | | | | | | | | | |
| 50050 | Flow, in conduit or thru treatment plant | G - Raw Sewage Influent | 0 | -- | Sample | = | 6.06 | = | 11.32 | 03 - MGD | | | | | | | | 0 | 99/99 - Continuous | |
| | | | | | Permit Req. | | Req Mon MO AVG | | Req Mon DAILY MX | 03 - MGD | | | | | | | | | 99/99 - Continuous | |
| | | | | | Value NODI | | | | | | | | | | | | | | | |

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:

reeseberry

Name:

Dorrance Berry

E-Mail:

rberry@dgsd.org

| | |
|------------------------------|--------------------------------------|
| Date/Time: | 2024-11-13 16:08 (Time Zone: -06:00) |
| <i>Report Last Signed By</i> | |
| User: | reeseberry |
| Name: | Dorrance Berry |
| E-Mail: | rberry@dgsd.org |
| Date/Time: | 2024-11-13 16:31 (Time Zone: -06:00) |



DOWNERS GROVE SANITARY DISTRICT

M E M O

TO: Amy Underwood, General Manager

FROM: Nick Whitefleet, Maintenance Supervisor

DATE: November 12th, 2024

SUBJECT: October 2024 Maintenance Report

Attached is a work order summary detailing equipment repair and preventive maintenance activities conducted by the maintenance department during October 2024.

Special projects in October included:

Annual Masonry Maintenance:

The maintenance Services Building was the focus for this year's masonry repairs and maintenance. The South exposure and southern portion of the East exposure were repaired this month. Midland Masonry offered the lowest cost for the planned scope of work and were chosen to perform the work. Nearly all of the brick was removed and replaced at the Southeast corner of the MSB and an expansion joint was created to increase the lifespan of the repair. In addition to that, they removed and replaced ~150 bricks and provided approximately 80 square feet of tuck pointing. The total cost for this project was \$8,660.

PLC Replacement Project (Phase 3):

In July District electricians in conjunction with Concentric Integration replaced the grit building PLC and the remote I/O in the administration center. This month the PLC for the new blower building and the remote I/O for the blower building tunnel were replaced, completing the annual PLC replacement project. The District is awaiting the as-built drawings for the final portions of the project, and some minor adjustments are being made by Concentric Integration, but overall, all the systems are up and performing as expected.

Raw Sewage Pump 1 Overhaul:

Operators reported raw sewage pump 1 sounded strange while in operation. The maintenance department inspected the pump and determined it needed to be pulled and investigated internally. The upper bearings needed replacement, and the impeller required machining. Total cost for the overhaul including driveshaft repairs and seal replacement came in at \$4,728.42. The pump is back in operation and performing well.

Plant & Lift Station Crane Inspections:

The annual crane inspections were performed this month at the plant and at Hobson, Northwest, and Wroble lift stations. The report has been received and District staff is working on the deficiencies described in the report. The total cost for the inspection by Sievert Crane was \$675.00.

Radio Enhancement Project:

This month Chicago Communications LLC. Installed the radio enhancement devices at all locations in the plant that were identified by the Downers Grove Fire Department as needing increased communication capabilities. After the installation was completed, the Downers Grove Fire Department tested the system and confirmed that their radios now operate as desired in all of the previously deficient areas. The total cost for the installation and testing came in at \$110,372.

CHP System – Units 1&2 Operation Update:

CHP 1: Numerous planned maintenance items were performed on CHP 1 this month. The turbo charger was replaced by District staff at the cost of \$12,247. The generator was replaced also due to runtime at the total cost of \$23,825. The rear crank seal, which was a source of minor oil leak, was replaced while the generator was being replaced and was included in the generator cost. Lastly the batteries were replaced at this time as well, at the cost of \$365. The engine has been performing well since these services were completed, aside from oil consumption, which has shown no improvement since the repairs. Further investigation of the oil consumption source is being discussed with Nissen.

CHP 2: CHP 2 performed well throughout the month of October. The only notable downtime was due to service timer built into the Nissen program that required Nissen to log in remotely to reconfigure.

Centex Lift Station Replacement Update:

The punch list is still in the process of being completed. A vacuum test for one of the manholes modified during the lift station replacement was completed. After minor repairs, the manhole was able to pass the test. The station has been operating as expected.

Procurement:

CHP 2 turbo charger, \$12,247. Nissen. Installation planned for mid-November.

CHP 1 & 2 Parts for stock, \$5,396.80. Nissen.

Eclipse motor (Digester 3, gas booster 1 & 2) \$1,677.50. Lesman Instruments.

B&G pump / motor assembly, (Excess flow pump station boiler) \$1,894.75. Neuco.

Excess Flow Pump Station elevator repair, \$3,710 – American Hoist & Manlift, \$394 – Colley Elevator.

Bar Screen 1, Climber repair / machining, \$4,909.35 - Jakes Inc. \$3,327 – Veolia.

MSB locker room partitions, \$3,056. SDI (Specialties Direct Inc.).

Intermediate Clarifier 1, aluminum railing, \$23,628.70. Breuer Metal Craftsman Inc.

cc: AES, JMW, ME, KJR, RTJ, MJS, CS, DM

Work Order Summary

Work Order Completion Dates from 10/2/2024 to 10/31/2024

| Work Assignment | Completion Date | Equipment | NOTATIONS |
|---|-----------------|---|---|
| Run And Inspect Generators With The Load Of The Plant | 02-Oct-24 | Emergency Generator 1 Emergency Generator 2 Emergency Generator 3 | |
| West Overhead Door Operator Replacement | | Grit Building | Operator gear reduction assembly failed, required replacement. |
| Seal water solenoid failure | 03-Oct-24 | Digester 4 - 5 SI Recrc Pmp 4 | Replaced solenoid with new from stock. Order new for stock. |
| WAS wasting valve actuator failure | | Yard Piping - Sludge Treatment | Purchased Rotork actuator to replace failed Auma. Temp install Auma from primary 5 to avoid major shutdown. |
| Clean & Wax tile | 04-Oct-24 | Maintenance Services Building | Washed and waxed all tile floors in MSB. |
| 47,520 miles, oil change | 07-Oct-24 | 2021 F150 4x4 (System) | Changed oil and oil filter (Synthetic oil). Rotated tires. |
| 36,295 miles, Oil change | | 2021 Ford Transit Van (System) | Changed oil and oil filter (Synthetic oil. Rotated tires. |
| Replace wear plate on Auger 1 | 08-Oct-24 | 2014 AUGER-DAWG G-30 4D091 | |
| 44,226 Miles, Oil Change | | 2017 Ford F-250 | Changed oil and oil filter (Synthetic oil). Rotated tires. |
| Relief valve leaking | | Digester 1 Heat Exchanger | Replaced T&P relief valve with new, procured from Neuco. |
| Change Filters On Grit Blowers 1,2,3. | | Grit Blower 1 Grit Blower 2 | |
| Annual Maintenance of N.W. Lift Station Access Road | | Northwest Lift Station | Graded sections of access road where needed using DGSD grindings that were stored onsite. |
| Grease Pump Bearings on 1-6 RAS pumps | | RAS Pump 1 RAS Pump 2 RAS Pump 3 RAS Pump 4 RAS Pump 5 RAS Pump 6 | |
| Grease Raw Sewage And Excess Flow Pumps | 09-Oct-24 | Excess Flow Pump 06 Excess Flow Pump 07 Excess Flow Pump 08 Excess Flow Pump 09 Raw Sewage Pump 1 Raw Sewage Pump 2 Raw Sewage Pump 3 Raw Sewage Pump 4 Raw Sewage Pump 5 | |
| Repair leaking / flat tire | 10-Oct-24 | 2015 Ford Truck Transit Van | Discount tire repaired the passenger side rear tire at no charge. |
| Turn on/off heat trace for various equipment | | Aeration Tank 05 | |

| Work Assignment | Completion Date | Equipment | NOTATIONS |
|---|-----------------|-------------------------------|---|
| | | Aeration Tank 06 | |
| | | Aeration Tank 07 | |
| Exercising of bar screen sluice gates 1 and 2 | | Bar Screen 1 - North | |
| | | Bar Screen 2 -South | |
| Turn on/off heat trace for various equipment | | CHP Gas Cleaning System | |
| MONTHLY EXERCISE OF ALL HEAT EXCHANGERS- GAS MODE | | Digester 1 Heat Exchanger | |
| | | Digester 2 Heat Exchanger | |
| | | Digester 3 Heat Exchanger | |
| | | Digester 4 Heat Exchanger | |
| Seasonal open and close of Pearth 4 louvers | | Digester 4 Mixing System | |
| MONTHLY EXERCISE OF ALL HEAT EXCHANGERS- GAS MODE | | Digester 5 Heat Exchanger | |
| EXCESS 003- Exercise 30" and 24" DEZURIK Valves | | Excess Flow 003 Valves | |
| Grease fittings on munters unit | | Filter Building | |
| Exercising of secondaries 1 and 2 influent gates | | Secondary Clarifier 1 | |
| | | Secondary Clarifier 2 | |
| FY 24-25 Paving Project | | WWTC Roadways | Village of DG contr. RW Dunteman performed a 2" grind & overlay of roadway West of Walnut to Big Top along RR tracks. |
| 41,718 miles, Oil change | 11-Oct-24 | 2021 Ford F150 4x2 | Changed oil and oil filter (Synthetic oil). Rotated tires. |
| 500 Hour Oil Change on Pearth 4 | | Digester 4 Mixing System | |
| MONTHLY CLEANING OF TWAS HOPPERS | 13-Oct-24 | WAS Volute Thickener | |
| Test and replace all burned out indication bulbs on plant equipment | 14-Oct-24 | Bar Screen Building | |
| | | Belt Filter Press Building | |
| | | Bisulfite Building | |
| | | Blower Building | |
| Bi-Monthly check of all ladders | | CHP Engine Genset #2 | |
| Test and replace all burned out indication bulbs on plant equipment | | Digester 1 and 2 Control Bldg | |
| | | Digester 3 Control Building | |
| | | Digester 4 - 5 Control Buildg | |
| | | Emergency Generator Building | |
| | | Excess Flow Pump Station | |
| | | Excess Flow Sludge Pump House | |

| Work Assignment | Completion Date | Equipment | NOTATIONS |
|---|-----------------|-------------------------------|---|
| | | Filter Building | |
| Grease Bearings On Grit Blowers #1-#3 With Hi-Temp Grease | | Grit Blower 1 | |
| | | Grit Blower 2 | |
| Test and replace all burned out indication bulbs on plant equipment | | Grit Building | |
| 4 MONTH GREASING FITTINGS ON GRIT CONVEYORS | | Grit Conveyor System | |
| Test and replace all burned out indication bulbs on plant equipment | | Hypochlorite Feed Bldg | |
| | | Interm Clarifier Sludge Bldg | |
| Bi-Monthly check of all ladders | | Maintenance Services Building | |
| Test and replace all burned out indication bulbs on plant equipment | | Microstrainer Building | |
| | | Operations Center | |
| | | Raw Sewage Pump Station | |
| Bi-Monthly check of all ladders | | System Garage | |
| Replace wear plate on Auger #2 | 15-Oct-24 | 2004 AUGER-DAWG G-30 4D087 | Replaced wear plate on Auger #2, also found hydraulic lines were bad. |
| Lubricate skid steer and attachment mechanism | | 2019 Skid Steer | |
| CLEAN TWAS POLYMER EFFLUENT STRAINER | | WAS Thickener Polymer System | |
| Procure building ventilation filters | 16-Oct-24 | CHP Engine Genset #1 | Ordered building ventilation filters for stock. |
| | | CHP Engine Genset #2 | |
| Elevator leaking hydraulic fluid, repair seal | | Excess Flow Pump Station | Colley elevator provided a repair proposal and topped off fluid. Hydraulic cylinder packing replaced by American Hoist & Manlift. |
| Replace damaged rear bumper w/ new | 17-Oct-24 | 2014 Ford F-250 Plow Truck | Replaced rear bumper with new. |
| 34,995 hours, Oil Change | | CHP Engine Genset #2 | Changed oil & oil filters. Took oil sample and sent for lab analysis. Sample ID# IND71998. |
| Replace Air Filters On Both Fume Hood Air Make Up Systems | | Laboratory | Checked filters in all locations, no need for replacement. Verified filter stock -ok. |
| FY24-25 Masonry Repairs | | Maintenance Services Building | Midland Masonry rebuilt the S.W. corner of MSB. S.W. corner to door (D1)tuckpointing / misc. brick replacement. |
| Replace failed booster motor | 18-Oct-24 | Digester 3 Gas Booster 1 | Replaced motor with new from stock. Procured motor for stock. |
| Radio Enhancement Project - First Responders | | Excess Flow Pump Station | Chicago Communications installed radio enhancement system for first responders and verified operation with DGFD. |
| | | Grit Building | |
| | | Hypochlorite Feed Bldg | |
| Six Month Oil Change Primaries 3 & 4 Long & Cross Collector | | Primary Clarifier 3 | |
| | | Primary Clarifier 4 | |
| Radio Enhancement Project - First Responders | | Raw Sewage Pump Station | Chicago Communications installed radio enhancement system for first responders and verified operation with |
| Thursday, November 14, 2024 | | | |

| Work Assignment | Completion Date | Equipment | NOTATIONS |
|---|-----------------|--------------------------------|---|
| | | Tunnel From PS to Grit | DGFD. |
| | | Tunnel/Chan Aeration Tank 1-11 | |
| 34,929 Hours. Replace spark plugs, poor performance | 21-Oct-24 | CHP Engine Genset #2 | Replaced spark plugs with new from stock after unstable load shutdown. |
| Six Month Oil Change On Concentrators 1 & 2 | | Concentration Tank 1 | |
| | | Concentration Tank 2 | |
| Annual Crane Inspection | | Hobson Lift Station | Annual inspection of cnaes & related equipment. Both gantry cranes were included this year. |
| | | Maintenance Services Building | |
| | | Microstrainer Building | |
| | | Northwest Lift Station | |
| 2 MONTH EXERCISE AND INSPECTION OF PORTABLE GENERATORS | | Portable Generator 150 | Inspected and exercised portable generators. |
| | | Portable Generator 200 | |
| | | Portable Generator 350 | |
| Annual Crane Inspection | | Wroble Lift Station | Annual inspection of cnaes & related equipment. Both gantry cranes were included this year. |
| SW Unit Heater Repair | 22-Oct-24 | Belt Filter Press Building | Replaced 24V transformer and control circuit board. |
| 25,489 hours, Replace turbo | | CHP Engine Genset #1 | Removed and replaced turbo charger with new. |
| Monthly Underground Storage Tanks Inspection | | Emerg Gen Diesel Storage Tank | |
| Main level emergency light repair | | Raw Sewage Pump Station | Replaced battery with new on double head emergency light fixture, main level. |
| NW Unit Heater Repair | 23-Oct-24 | Belt Filter Press Building | Replaced limit switch with new and verified operation. |
| CHP HOT WATER LOOP GATE VALVE EXERCISE | | CHP Heat Recovery System | |
| Exercise of Excess Influent and Effluent Gates | | Excess Flow Clarifier 1 | |
| | | Excess Flow Clarifier 2 | |
| | | Excess Flow Clarifier 3 | |
| | | Excess Flow Clarifier 4 | |
| Boiler heat loop pump leaking | | Excess Flow Pump Station | Replaced complete pump assembly with new due to deterioration of original pump housing. |
| Six Month Oil Change Primaries 5 & 6 Long & Cross Collector | 24-Oct-24 | Primary Clarifier 5 | |
| | | Primary Clarifier 6 | |
| Six Month Oil Change Primaries 7-8-9 Long & Cross Collector | | Primary Clarifier 7 | |
| | | Primary Clarifier 8 | |
| | | Primary Clarifier 9 | |
| Annual Heat Check | 25-Oct-24 | Bar Screen Building | Annual Check / start-up of building heat at all applicable plant locations. |
| | | Belt Filter Press Building | |
| | | Bisulfite Building | |
| | | CHP2 Building | |
| | | Digester 3 Control Building | |

| Work Assignment | Completion Date | Equipment | NOTATIONS |
|---|-----------------|--|---|
| 6 Month Oil Change On Bearings X'cess Flow Sludge Pump #1& #2 Annual Heat Check | | Digester 4 - 5 Control Buildg Excess Flow Pump Station Excess Flow Sludge Pump 1 Hypochlorite Feed Blg | Annual Check / start-up of building heat at all applicable plant locations. |
| East Furnace inoperable, replace thermostat battery Annual Heat Check | | Laboratory Maintenance Services Building Microstrainer Building Operations Center Raw Sewage Pump Station System Garage | Inspected East furnace, found thermostat batteries needed replacement, replaced & verified ok. Annual Check / start-up of building heat at all applicable plant locations. |
| 25,489 hours, Replace batteries | 28-Oct-24 | CHP Engine Genset #1 | Batteries would not hold charge, replaced batteries with new. |
| Operate Relief Valves On Heat Exchangers And Boilers | | Digester 1 Heat Exchanger Digester 2 Heat Exchanger Digester 3 Heat Exchanger Digester 4 Heat Exchanger Digester 5 Heat Exchanger | |
| Seasonal Open/Close of 003 30" drain line by Ebarra pumps | | Excess Flow Pump 10 Excess Flow Pump 11 Excess Flow Pump 12 | |
| 2 MONTH EXERCISE OF INTERMEDIATE VALVES Monthly Drain check and flush at grit building | | Excess Flow Pump Station Grit Building | |
| 2 MONTH EXERCISE OF INTERMEDIATE VALVES | | Intermediate Sludge Pump 1 Intermediate Sludge Pump 2 | |
| MONTHLY EXERCISE OF SECONDARY 5 Exercise both 24" primary influent ratio valves | | Secondary Clarifier 5 Tunnel From PS to Grit Tunnel/Chan Primary Clarifiers | |
| Check All Fluids In The Equipment Listed Below | 29-Oct-24 | 2009 Sterling LT 7500 2014 Freightliner M2106 6 yd d 2015 Wheel Loader #332 2017 Deere 544K Wheel Loader | |

| Work Assignment | Completion Date | Equipment | NOTATIONS |
|---|-----------------|--------------------------------|---|
| | | 2019 Skid Steer | |
| | | 2022 Deere 244L Wheel Loader | |
| | | 4 inch EBARA Pump (Old Jaeger) | |
| | | 6 in CH&E DSL TRSH PMP PERKIN | |
| | | 6 in CHE Diesel Trash Pump C/P | |
| | | 6 in JAEGER PUMP (FORD) | |
| Procure maintenance parts for stock | | CHP Engine Genset #1 | Ordered stock maintenance parts for both engine gensets. |
| Won't run / locked out due to Run-time | | CHP Engine Genset #2 | Locked out of run mode due to runtime counter, Nissen remote in and disabled lock. Remote login difficulties occurred. |
| Check All Fluids In The Equipment Listed Below | | Portable Generator 150 | |
| | | Portable Generator 200 | |
| | | Portable Generator 350 | |
| | | WWTC ODS Pump Air Compressor | |
| Check for poor shifting / drive performance | 30-Oct-24 | 2015 Ford Focus | Dropped off for diagnosis/inspection at Packey Webb Ford. No issues found over multiple test drives/inspections. |
| 25,625 Hours, Replace generator and rear main seal | | CHP Engine Genset #1 | Assisted Nissen Technician with generator replacement and rear crank seal replacement. |
| Oil Bell & Gosset Pumps | | Digester 1 Heat Exchanger | |
| | | Digester 2 Heat Exchanger | |
| | | Digester 3 Heat Exchanger | |
| | | Digester 4 Heat Exchanger | |
| | | Digester 5 Heat Exchanger | |
| Run And Inspect Generators With The Load Of The Plant | | Emergency Generator 1 | |
| | | Emergency Generator 2 | |
| | | Emergency Generator 3 | |
| Oil Bell & Gosset Pumps | | Excess Flow Pump Station | |
| Restore East Hallway post Masonry Project | | Laboratory | Repaired walls and flooring where needed. Painted ceiling and painted / touched up walls. |
| Overhaul pump | | Raw Sewage Pump 1 | Replaced bearings and seal with new. Driveshaft u-joints replaced & balanced, impeller seal surface restored (Jake's). Reinstalled pump & verified operation. |
| Bi-Monthly check of all ladders | 31-Oct-24 | Belt Filter Press Building | |
| | | Bisulfite Building | |
| | | Blower Building | |
| | | CHP Engine Genset #2 | |
| | | Digester 3 Control Building | |
| | | Digester 4 - 5 Control | |

| Work Assignment | Completion Date | Equipment | NOTATIONS |
|--|-----------------|-------------------------------|--|
| | | Buildg | |
| | | Excess Flow Pump Station | |
| | | Excess Flow Sludge Pump House | |
| Six Month Oil Change Sand Filter's #1 & #2 | | Filter 1 | |
| | | Filter 2 | |
| Six Month Oil Change Sand Filter's #3 & #4 | | Filter 3 | |
| | | Filter 4 | |
| Six Month Oil Change Sand Filter's #5 & #6 | | Filter 5 | |
| | | Filter 6 | |
| Bi-Monthly check of all ladders | | Filter Building | |
| | | Hypochlorite Feed Bldg | |
| | | Maintenance Services Building | |
| | | Microstrainer Building | |
| | | Operations Center | |
| PLC Replacement Project, Phase 3 | | SCADA | DGSD staff assisted Concentric with the replacement of the Grit & new Blower Bldg PLCs & Remote I/O at Admin & Blower Bldg tunnel. |
| Bi-Monthly check of all ladders | | System Garage | |

DOWNERS GROVE SANITARY DISTRICT
M E M O

DATE: November 8, 2024

TO: Amy Underwood
General Manager

FROM: Todd Freer
Sewer System Maintenance Supervisor

RE: Monthly Report – October 2024

1.

| JULIE Line Markings: | Current | Year to Date |
|-----------------------------|----------------|---------------------|
| Received | 1,174 | 10,693 |
| In District | 1,136 | 10,351 |
| Marked | 262 | 2,827 |
| Man Hours | 83 | 944.8 |

2.

| Building Service: | Current | Year to Date |
|------------------------------|----------------|---------------------|
| BSSRAP TV Inspections | 28 | 192 |
| Emergency BSSRAP Repairs | 14 | 93 |
| Total BSSRAP Repairs | 17 | 164 |
| I&I Inspections | 0 | 33 |
| I&I C.O. Inspections | 0 | 0 |
| Replace Broken Cleanout Caps | 2 | 5 |
| OHSP TV Inspections | 1 | 2 |
| Post Rodding TV | 12 | 61 |

3.

| Sewer Back-Ups: | Current | Year to Date |
|------------------------|----------------|---------------------|
| Public Sewer | 2 | 5 |
| Private Sewer | 16 | 168 |
| Surcharged Main | 0 | 0 |
| Pump Station | 0 | 1 |
| Total | 18 | 174 |

4.

| | Current | Year to Date |
|---|----------------|---------------------|
| Sewer Cleaning (DGSD Personnel): | 46,382 | 289,289.2 Ft. |
| a. Sewer Cleaning (Outside Contractors) | 0 Ft. | 0 Ft. |

5.

| | | |
|---|------|--------------|
| Main Sewer Televising (DGSD personnel) | 698 | 2,499 Ft. |
| a. Sewer Televising (Outside Contractors) | 4189 | 8,995.60 Ft. |

6.

| | Current | Year to Date |
|---------|----------------|---------------------|
| LETS TV | 0 | 0 |

7.

| | | |
|---------------------|---|-----|
| Manhole Inspections | 0 | 166 |
|---------------------|---|-----|

8.

Infiltration/Inflow Removal Work

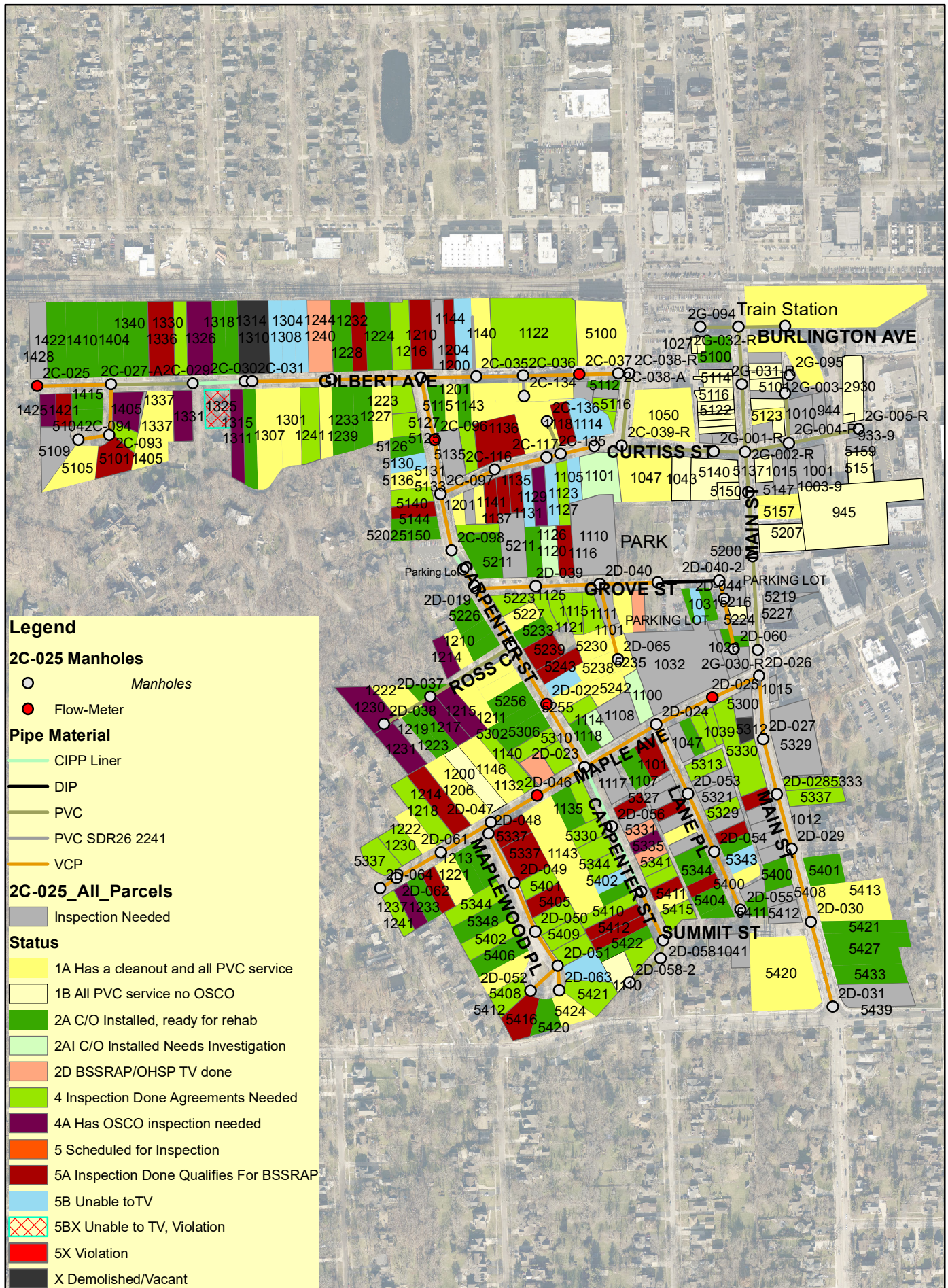
Inspection efforts on private property under the I/I program with the intention of conducting I/I removal are on-going in the 2C-025 basin in downtown Downers Grove. A map showing progress for the 2C-025 is included herein, as well as a summary sheet. Group “G” inspections are still being performed that include Main Street and Lane Place properties.

9.

Televising work is still in progress by the 2024 Contract Televising vendor, SewerTech, LLC.

CC: AES, JMW, KJR, RTJ, MJS, DM, CS, KWS, ME

2C-025 I&I Investigation Status



STATUS OF PARCELS 2C-025 I&I INVESTIGATION

| Category | Inspections Scheduled | Inspections Completed | Application Received | Agreements Signed | Cleanout Installed | Service Rehab Done | Totals | Total as Percentage |
|----------|--------------------------|--------------------------|-------------------------|----------------------|-----------------------|--------------------------|------------|------------------------|
| 1A | Y | Y | N | Y | Y | N/A | 50 | 17% |
| 1B | Y | Y | N | N | N | N/A | 27 | 9% |
| 2A | Y | Y | Y | Y | Y | N | 45 | 16% |
| 2AI | Y | Y | Y | Y | Y | N | 4 | 1% |
| 2B | Y | Y | Y | Y | Y | N | 0 | 0% |
| 2D | Y | Y | Y | N | N | N | 4 | 1% |
| 4 | Y | Y | N | N | N | N | 50 | 17% |
| 4A | N | N | N | N | N/A | N | 13 | 5% |
| 5 | Y | N | N | N | N | N | 1 | 1% |
| 5A | Y | Y | N | N | N | N | 33 | 11% |
| 5AX | Y | Y | N | N | N | N | 0 | 0% |
| 5B | Y | N | N | N | N | N | 14 | 5% |
| 5BX | Y | N | N | N | N | N | 0 | 0% |
| 0 | N | N | N | N | N | N | 44 | 15% |
| X | - | - | - | - | - | - | 3 | 1% |
| 5X | - | - | - | - | - | - | 0 | 0% |
| | | | | | | | <u>288</u> | <u>100%</u> |

Category Description:

27% Complete

- 1A - PVC service with cleanout
- 1B - All PVC no Cleanout
- 2A - Cleanout installed, ready for rehab
- 2AI - C/O Installed Needs Investigation
- 2B - Ready for rehab
- 3 - Program application received (executed agreements needed)
- 3A - Released to contractor for cleanout installation
- 4 - Inspection completed (Program application needed)
- 4A - Has an existing cleanout
- 5 - Inspections scheduled
- 5A - Inspection done - BSSRAP needed (qualifying defects or obstructions seen during TV)
- 5AX - Violation, BSSRAP needed
- 5B - Unable to TV
- 5BX - Unable to TV Violation
- 0 - Inspection Needed
- X2 - Vacant not Disconnected

2023 Basin I&I Ranking = 9

DOWNERS GROVE SANITARY DISTRICT
M E M O

DATE: November 6, 2024

TO: Amy R. Underwood
General Manager

FROM: Keith Shaffner
Sewer Construction Supervisor

RE: Monthly Report: Sewer Construction \ Code Enforcement – October 2024

| | | | |
|----|---|-----------|--------------|
| 1. | Permits issued: | Current | Year to Date |
| | a. Single family | 3 | 38 |
| | b. Multiple family | 0 | 0 |
| | c. Commercial | 3 | 10 |
| | d. Repair | 2 | 16 |
| | e. Disconnection | <u>3</u> | <u>30</u> |
| | Total | 11 | 94 |
| 2. | Inspections made: | Current | Year to Date |
| | a. Connections | 6 | 54 |
| | b. Finals | 3 | 32 |
| | c. Repairs | 2 | 15 |
| | d. Disconnects | 6 | 34 |
| | f. Walk-Thru | 0 | 0 |
| | g. Pre-connections | 0 | 5 |
| | h. Overhead Sewer Program | 0 | 0 |
| | i. Code Enforcement | 0 | 4 |
| | j. Lateral testing | <u>15</u> | <u>38</u> |
| | Total | 22 | 182 |
| 3. | New Sewer Extension Construction: | | |
| | None | | |
| 4. | New Sewer Extension Testing - air, deflection, manhole, and televising: | | |
| | None | | |
| 5. | Code Enforcement: | | |
| | None | | |

6. Plan & Permit Reviews:

- a. 710 Prairie – Single Family Home
- b. 3300 Finley – Commercial Review
- c. 1231 Arnold – Single Family Home
- d. 4832 Seeley – Single Family Home
- e. 1040 Robey – Single Family Home
- f. 1517 61st – Single Family Septic Conversion
- g. 1648 Carol – Single Family Septic Conversion

7. Building Sanitary Service Access Agreements:

- a. 4822 Saratoga – Downers Grove
- b. 710 Prairie – Downers Grove
- c. 1517 61st – Downers Grove

8. Illinois EPA Permits:

None

9. Miscellaneous:

Swallow Construction has completed most of the restorations on Venard Road. They need to stripe the road where necessary and address some minor sod issues.

Hoerr Construction has completed the lining for the 2024 Sewer Lining Rehabilitation Project. The District is waiting for the submittal of the post lining TV for internal review.

CC: AES, JMW, ME, KJR, RTJ, MJS, TF, CS & DM

Permits Issued: OCTOBER 2024

| YEAR | PERMIT # | ADDRESS | STREET | CITY | ISSUE | TYPE | TAP FEE | INSP FEE |
|--------|----------|---------|------------|------|------------|--------|-------------|------------|
| 2024 | 86 | 1202 | 75TH | DG | 10/2/2024 | COM | | \$261.00 |
| 2024 | 39 | 4915 | MAIN | DG | 10/3/2024 | COM | \$52,944.00 | \$904.00 |
| 2024 | 88 | 5537 | MAIN | DG | 10/7/2024 | REPAIR | | |
| 2024 | 51 | 4822 | SARATOGA | DG | 10/9/2024 | SF-RB | \$3,860.50 | \$273.00 |
| 2024 | 91 | 5204 | FAIRVIEW | DG | 10/11/2024 | DISCON | | |
| 2024 | 92 | 1040 | ROBEY | DG | 10/14/2024 | COM | | \$452.00 |
| 2024 | 96 | 4601 | WILSON | DG | 10/18/2024 | DISCON | | |
| 2024 | 97 | 5200 | FAIRVIEW | DG | 10/18/2024 | DISCON | | |
| 2024 | 94 | 710 | PRAIRIE | DG | 10/21/2024 | SF-RB | | \$273.00 |
| 2024 | 99 | 1517 | 61ST | DG | 10/23/2024 | SF-RB | | \$273.00 |
| 2024 | 101 | 16 N | WASHINGTON | W | 10/28/2024 | REPAIR | | |
| TOTAL: | | | | | | | \$56,804.50 | \$2,436.00 |

Permit Final Inspections: OCTOBER 2024

| YEAR | PERMIT # | ADDRESS | STREET | CITY | FINAL |
|------|----------|---------|-------------|------|------------|
| 2024 | 43 | 4953 | FAIRVIEW | DG | 10/10/2024 |
| 2021 | 92 | 4513 | FLORENCE | DG | 10/16/2024 |
| 2023 | 85 | 3834 | GLENDENNING | DG | 10/23/2024 |

Progress Report

To: Amy Underwood, General Manager
From: Reese Berry, Laboratory Supervisor
Date: November 14, 2024
Re: October 2024 Laboratory Report

DGSD had zero excess flow sampling events during October 2024. DGSD had 1 NPDES excursion during the month of October 2024. B01 Ammonia-N was over our permitted daily maximum. We diverted flow from Outfall 001 to Outfall 002 for 8 days during October for scheduled maintenance and outfall pipe lining.

Biosolids:

We sampled Class B Biosolids for the final quarterly requirement in October. All sampling results were well under the Class B requirements for land application. We don't anticipate to have any Class B hauling in the final quarter, but we are required to sample each quarter to fulfill our permitted requirements.

Surcharge:

We completed 2 weeks of surcharge sampling in the month of October. We've delayed sampling this year, but do not anticipate any issues completing the sampling by the end of the year.

Pretreatment:

IWS (Industrial Waste Survey) was sent to 65 users in areas of our district that may have pretreatment activities at their locations. This survey is the first year we provided a QR code and link to an online form to complete. We've had a positive response to the survey.

DGSD is in the process of reviewing Baxter & Woodman updates to our Pretreatment Ordinance language. We felt, after the USEPA Region V PCI (Pretreatment Compliance Inspection) in the summer of 2023, we should review/update our pretreatment ordinance. We received the initial B&W update to that document and are in the process of reviewing the additions/changes.

Reese and Stephanie attended a 3 day USEPA pretreatment program training downtown Chicago hosted by USEPA Region V.

Open House:

We felt the laboratory station at the Annual DGSD Open House was a success. We enjoyed our time interacting with the public and helping others see some of what we do behind the scenes. We had positive feedback from attendees while interacting with them at our station.

C: AES, JMW, ME, KJR, RTJ, MJS, CSS, DM

To: Board of Trustees
From: Amy Underwood
Re: Engineering Report for October 2024
Date: November 15, 2024

A summary of the status of several projects is provided below. The Baxter & Woodman (B&W) project status report dated November 8, 2024, is attached for your information.

I. Planning Projects & Studies

A. Biosolids Processing Improvements

B&W is preparing a technical memo with their findings and cost estimates for recommended modifications to improve digestion of grease.

B. WWTC & Lift Station Code Review

The District is in the process of doing a final review of the report.

C. Maple Grove Bridge and Sanitary Sewer Replacement Project Feasibility Study

A payment request from Forest Preserve District of DuPage County (Forest Preserve) for this project is included in the November Claim Ordinance.

| | |
|-------------------------|---------------------------|
| Engineer's Fee | \$117,160.00 |
| DGSD Share | \$58,580.00 |
| Total Completed to Date | \$48,521.52 |
| Less Previous Payments | <u>-\$0.00</u> |
| Current Payment Due | <u>\$48,521.52</u> |
| Remaining | \$10,058.48 |

The Forest Preserve forwarded the final report to DGSD. They also provided a draft proposal from the design engineer, Christopher B. Burke Engineering, for the Phase I and Phase II engineering services for DGSD to review. The Forest Preserve is currently drafting an intergovernmental agreement for our review for the design and construction of the project.

D. Lacey Creek Watershed Plan

The County Board approved the plan at its November 12th meeting.

E. Methane Leak Detection Study

Through our collaboration with the Water Technology Alliance of the Consulate General Denmark, the Danish company NIRAS used our digestion facilities to showcase their methane leak detection services using a Forward Looking Infrared (FLIR) camera. NIRAS provided a full report to the District.

II. Design Projects

A. 1-G-004 to 1-G-004A (Rogers St) Sewer Replacement

B&W has completed the wetland delineation. No wetland is present within the area of the work. B&W has submitted a Request for Jurisdictional Determination to the U.S. Army Corps of Engineers.

B. Wroble Force Main Repair

B&W is preparing plans and specifications for this project.

III. Construction Projects

A. Centex Lift Station Replacement

No pay request was submitted this month.

| | | | | |
|---|--|-------------------|---|----------------------|
| A | Original Contract Sum | A | | \$1,455,000.00 |
| B | Net Change by Change Orders to Date | B | + | \$0.00 |
| C | Contract Sum to Date | A+B = C | | <hr/> \$1,455,000.00 |
| D | Total Completed and Stored to Date | D | | \$1,313,694.22 |
| E | Retainage | E | - | \$131,369.42 |
| F | Total Earned Less Retainage | D-E= F | | <hr/> \$1,182,324.80 |
| G | Less Previous Certificates for Payment | Previous Payments | - | \$1,182,324.80 |
| H | Current Payment Due | F-G= H | | <hr/> \$0.00 |
| I | Balance to Finish, including Retainage | C-F=I | | \$272,675.20 |

On November 1, B&W sent a notice to Berger indicating the District will start assessing liquidated damages on November 30, 2024, if the work is not complete by that date.

Please refer to the Maintenance monthly report for information on the construction status.

B. Outfall 001 Sanitary Sewer Repair

No pay request was submitted this month.

DuPage County Stormwater Management performed the first inspection of the permitted natural enhancement areas on October 8. The comments in the report lead the District to believe that they were not at the correct location. Neither B&W nor the District were present for the inspection. B&W has scheduled an onsite meeting in mid-November with the County. Sewer Construction Supervisor Keith Shaffner will attend the meeting.

C. Venard Force Main Replacement

No pay request was submitted this month.

| | | | | |
|---|--|-------------------|---|---------------------|
| A | Original Contract Sum | A | | \$669,021.00 |
| B | Net Change by Change Orders to Date | B | - | \$0.00 |
| C | Contract Sum to Date | A+B = C | | <hr/> \$669,021.00 |
| D | Total Completed and Stored to Date | D | | \$406,176.00 |
| E | Retainage | E | - | \$40,617.60 |
| F | Total Earned Less Retainage | D-E= F | | <hr/> \$365,558.40 |
| G | Less Previous Certificates for Payment | Previous Payments | - | \$365,558.40 |
| H | Current Payment Due | F-G= H | | <hr/> \$0.00 |
| I | Balance to Finish, including Retainage | C-F=I | | \$303,462.60 |

Please refer to the monthly Sewer Construction Progress Report for a status update on the work.

D. SCADA Platform Replacement (Ignition)

A payment request from Concentric for this project is included in the November Claim Ordinance.

| | |
|-------------------------|-------------------------|
| Engineer's Fee | \$236,300.00 |
| Total Completed to Date | \$188,799.40 |
| Less Previous Payments | <u>-\$188,329.40</u> |
| Current Payment Due | <u>\$ 470.00</u> |
| Remaining | \$47,500.60 |

Concentric continues to work on screens for the WWTC. Staff review of the screens is ongoing.

Concentric has created tags for the lab, operations and other non-SCADA points that will be recorded in Ignition. Concentric has created video tutorials to demonstrate to District staff how to create tags and data entry sheets. At the time the project was budgeted, this work was planned to be completed by the District Staff Engineer who no longer works for the District. Based on the skill level and time commitment required, the District is currently assessing how best to complete this work.

E. SCADA PLC Replacement

A payment request from Concentric for this project is included in the November Claim Ordinance.

| | |
|-------------------------|--------------------------|
| Engineer's Fee | \$87,960.00 |
| Total Completed to Date | \$72,485.97 |
| Less Previous Payments | <u>-\$69,858.73</u> |
| Current Payment Due | <u>\$2,627.24</u> |
| Remaining | \$15,474.24 |

Please refer to the Maintenance monthly report a summary of the project status.

F. WWTC Gas Detection System

The shop drawing for the gas detectors and controllers was approved on October 31. The equipment is expected to take ten weeks to arrive after the approval.

G. WWTC Gas Detection System – SCADA Integration

A payment request from Concentric for this project is included in the November Claim Ordinance.

| | |
|-------------------------|------------------------|
| Engineer's Fee | \$28,300.00 |
| Total Completed to Date | \$3,091.87 |
| Less Previous Payments | <u>-\$2,391.87</u> |
| Current Payment Due | <u>\$700.00</u> |
| Remaining | \$25,208.13 |

H. Radio Enhancement

A payment request from Chicago Communications is included in the November Claim Ordinance.

| | |
|------------------------|---------------------------|
| Fee | \$110,371.63 |
| Total Paid to Date | \$110,371.63 |
| Less Previous Payments | <u>-\$99,334.46</u> |
| Current Payment Due | <u>\$11,037.16</u> |
| Remaining | \$0.00 |

Please refer to the Maintenance monthly report for a summary of the project activity.

I. 2024 Sewer Rehabilitation (Lining)

No payment request was made this month. Please refer to the monthly Sewer Construction Progress Report for a status update on the work.

J. 2024 Sewer Televising

No payment request was made this month. Please refer to the monthly Sewer Maintenance Progress Report for a status update on the work.

C: BOLI, CS, DM

Downers Grove Sanitary District

Client Manager:
Derek Wold
dwold@baxterwoodman.com
815-444-3335

Project Status Report Issued On: 11/8/2024

| Project Title/Job | Project Manager | Tasks Completed This Period | Milestones Next Period/ Due Date | Non-Scope Work | Action Items | Estimated Completion |
|--|---|--|--|----------------|--------------|-------------------------|
| Flow Monitoring Job Number: [0050739.90] | Shane Firsching 815-444-3395 sfirsching@baxterwoodman.com | Review weekly uploads. | Assist District with weekly upload reviews. Analyze flow meter data. | | None. | 12/31/2024 |
| Outfall Sewer Sag CS Job Number: [0180237.60] | Reggie Jansen 815-444-3391 rjansen@baxterwoodman.com | General Construction Administration, Project Closeout Tasks, Begin DuPage County Coordination | General Construction Administration, Project Closeout, Meeting with County will be attempted to be set for first week of November. | | | 8/31/2024 |
| Centex PS Replacement - CS Job Number: [0181059.60] | Reggie Jansen 815-444-3391 rjansen@baxterwoodman.com | General Construction Administration and Construction Field Observation. Vacuum Testing, Punch List Items, Change Order Coordination with Contractor. | Ongoing GCA and Construction Field Observation Tasks. Punch List Items, Complete Project Closeout. Waiting on Change Order Documents and Completed Punch List from Contractor. | | | 8/31/2024 |
| SCADA Software Platform Replacement Phase 2 Job Number: [0211937.01] | Mark Simpson 815-444-4423 msimpson@goconcentric.com | Added Tag to Ignition for Data Entry for Reporting, using the List supplied by the client. Held off working on Aeration and grit Screens until PLC Migration is complete Mid Oct. | Start working on Aeration and Grit screen now Migration is complete. | | | 3/31/2025 |

| Project Title/Job | Project Manager | Tasks Completed This Period | Milestones Next Period/ Due Date | Non-Scope Work | Action Items | Estimated Completion |
|---|--|---|---|----------------|--------------|----------------------|
| WWTP PLC Upgrades Phase 3 Job Number: [0230084.00] | Mark Simpson 815-444-4423 msimpson@goconcentric.com | Aeration PLC Start-Up was completed Oct 15,16 and 17th. We have worked with the district to test all the functionality within the control of this during Start and then work through all the known punch list items. All known Item on the punch list were completed on the Oct 21st. As Built Drawing will need to be completed. Plan to review the Project with Client before the end of the month, Create Warranty project and close out project | Double check with client Punch List and get as built drawings updated. Plan to close out project. | | | 12/29/2024 |
| Venard Force Main CS Job Number: [0230402.60] | Reggie Jansen 815-444-3391 rjansen@baxterwoodman.com | General Construction Administration, RFI Assistance, Field Observation of Paving/Striping | General Construction Administration and Field Observation as needed | | | 11/29/2024 |
| Pretreatment Assist 2024 Job Number: [2325513.01] | Nichie Schaeffer 815-444-3372 nschaeffer@baxterwoodman.com | Ordinance - Await client review of draft ordinance revisions. General PT Assistance - None. Arrow Gear Permit - None. | Continue with ordinance language updates. Any new tasks as assigned by the District. | None. | None. | 4/30/2025 |
| CGD System CS Job Number: [2325851.01] | Jason Ruffatti 815-444-3237 jruffatti@baxterwoodman.com | Ongoing submittal review. | Submittal review. | | | 12/31/2024 |
| Biosolids Study Job Number: [2326169.00] | Jason Ruffatti 815-444-3237 jruffatti@baxterwoodman.com | Continued progress on draft tech memo with costs. | Finish draft tech memo with costs. | | | 1/1/2024 |
| 2024 Miscellaneous Engineering Services Job Number: [2400140.00] | Derek Wold 815-444-3335 dwold@baxterwoodman.com | Attended monthly progress meeting and excess flow clarifier rehabilitation site visit and review. | Assistance as requested. | | None. | 12/31/2024 |
| 1-G-004 to 1-G-004A Sewer Replacement Job Number: [2400580.00] | Shane Firsching 815-444-3395 sfirsching@baxterwoodman.com | Internal Kick-Off Meeting/Discussion. Prepare Base Drawings. Coordinate JULIE Design Stage Locate. Prepare specifications. Coordinate with Village of Downer Grove on Stormwater Permit requirements. Perform wetland delineation. | Solicit geotechnical proposals. Prepare basis of design. Prepare plans. Prepare specs. Prepare Stormwater Permit application. | | None. | 4/30/2025 |
| Wroble Force Main Repair Job Number: [2400581.00] | Shane Firsching 815-444-3395 sfirsching@baxterwoodman.com | Attend Internal Kick-Off Meeting/Discussion. Coordinate JULIE Design Stage Locate. Perform survey. Prepare Base Drawings. Prepare specs. Prepare geotech proposal. | Solicit geotechnical proposals. Prepare basis of design. Prepare plans. Prepare specs. Determine bypass pumping plan. | | None. | 12/31/2024 |

| Project Title/Job | Project Manager | Tasks Completed This Period | Milestones Next Period/ Due Date | Non-Scope Work | Action Items | Estimated Completion |
|--|---|---|---|----------------|--|----------------------|
| 2024 Sanitary Rehab CS Job Number: [2400754.01] | Reggie Jansen 815-444-3391 rjansen@baxterwoodman.com | General Construction Administration, Submittal Review as needed. | General Construction Administration, Submittal Review, Field Observation as needed | | | 1/31/2025 |
| Facility Plan Job Number: [2400988.00] | Jason Ruffatti 815-444-3237 jruffatti@baxterwoodman.com | Data gather. Hydraulic survey and equipment site visit prep. IEPA EcoCat and SHPA coordination. Basis of Design creation. | Finalize basis of design. Plan for survey and equipment site visits in late October/early November. | | Looking for population data from DGSD for future flow projections. | 5/1/2026 |

DOWNERS GROVE SANITARY DISTRICT CASH BALANCES AND INVESTMENT SCHEDULE
DATE 10/31/2024

| CASH BALANCES | | | | | 10/31/2024 | | EARNINGS | | INT EARNED ON | | | |
|-------------------------------|-----------------------|----------------|---------|------------------|-----------------|------------------------|-----------------------------|-----------------------|------------------------|--------------------------|---------------------------|-----------------------------|
| ACCOUNT NAME | | ACCOUNT NUMBER | | BALANCE PER | BALANCE PER | MONTHLY | CREDIT APPLIED | NET | CUMULATIVE | FUNDS IN EXCESS | | |
| | | | | BANK STATEMENT | BANK STATEMENT | EARNINGS CREDIT | TO BANK FEES | EARNINGS CREDIT | EARNINGS CREDIT | OF \$1.5M | | |
| DEPOSIT | | XXXXXXXXXX1116 | | \$2,396,131.69 | \$2,184,366.49 | | | | | | | |
| DISBURSEMENT | | XXXXXXXXXX1111 | | 215,913.63 | 334,703.65 | | | | | | | |
| FLEXIBLE BENEFITS | | XXXXXXXXXX6025 | | 13,321.22 | 15,283.72 | | | | | | | |
| PAYROLL | | XXXXXXXXXX1117 | | 213,998.40 | 219,648.92 | | | | | | | |
| PETTY CASH | | XXXXXXXXXX1112 | | 2,815.88 | 3,534.87 | | | | | | | |
| USER REFUNDS | | XXXXXXXXXX1114 | | 6,263.19 | 5,700.73 | | | | | | | |
| TOTAL - CASH AT BANK | | | | \$2,848,444.01 | \$2,763,238.38 | \$4,036.85 | \$1,631.46 | \$2,405.39 | \$2,405.39 | \$0.00 | | |
| INVESTMENTS | | | | | | | | | | | | |
| TYPE | FINANCIAL INSTITUTION | | TERM | MATURITY | AMOUNT | ANNUAL INT. RATE | GENERAL CORPORATE FUND (01) | IMPROVEMENT FUND (02) | CONSTRUCTION FUND (03) | PUBLIC BENEFIT FUND (05) | SEWER EXTENSION FUND (71) | INTEREST EARNED AT MATURITY |
| CD | STEARNS BANK | | 9 MOS | 1/17/2025 | \$250,000.00 | 5.000% | \$250,000.00 | | | | | \$9,375.00 |
| CD | LISLE SAVINGS BANK | | 9 MOS | 2/20/2025 | \$250,000.00 | 4.800% | \$250,000.00 | | | | | \$9,000.00 |
| CD | EVERGREEN BANK GROUP | | 12 MOS | 3/1/2025 | \$255,961.06 | 4.850% | \$255,961.06 | | | | | \$12,414.11 |
| CD | TRISTATE CAPITAL BANK | | 24 MOS | 8/9/2026 | \$250,000.00 | 4.000% | | | \$250,000.00 | | | \$20,000.00 |
| TOTAL CDs | | | | | \$1,005,961.06 | 4.664% | \$755,961.06 | \$0.00 | \$250,000.00 | \$0.00 | \$0.00 | \$50,789.11 |
| | | | | | | | | | | | | |
| TYPE | FINANCIAL INSTITUTION | | TERM | LAST ACTION DATE | AMOUNT | CURRENT RATE OF RETURN | | | | | | ESTIMATED ANNUAL RETURN |
| MM | BANKFINANCIAL | | ONGOING | 6/21/2023 | \$252,992.49 | 4.640% | \$252,992.49 | | | | | \$11,738.85 |
| MM | TRISTATE CAPITAL BANK | | ONGOING | 4/16/2021 | \$11.91 | 3.230% | | | \$11.91 | | | \$0.38 |
| TOTAL MM ACCOUNTS | | | | | \$253,004.40 | 4.640% | \$252,992.49 | \$0.00 | \$11.91 | \$0.00 | \$0.00 | \$11,739.24 |
| SCHWAB - US TREASURIES | | | | | ONGOING | 10/30/2024 | \$3,000,000.00 | SEE ATTACHED | \$3,000,000.00 | | | SEE ATTACHED |
| ILLINOIS FUNDS - MONEY MARKET | | | | | \$5,655,113.33 | 4.957% | \$3,181,017.83 | \$911,417.47 | \$1,562,678.03 | \$0.00 | \$0.00 | \$280,323.97 |
| TOTAL - ALL INVESTMENTS | | | | | \$9,914,078.79 | | \$7,189,971.38 | \$911,417.47 | \$1,812,689.94 | \$0.00 | \$0.00 | |
| TOTAL CASH AND INVESTMENTS | | | | | \$12,762,522.80 | | | | | | | |

NOTES:
Monthly Earnings Credit was earned at a rate of 1.85% in September 2024. Beginning in October 2024 the Earnings Credit will be maintained as a cumulative fiscal year total and the earnings rate dropped to 1.65%.
In October 2024, we began to earn interest on Chase daily balances in excess of \$1.5M. The \$1.5M was determined to be an estimated amount that would earn enough Monthly Earnings Credits to cover monthly bank fees.



Positions - Summary

| | | | | | | | | | | | | |
|--------------------------------|---|-----------------------------------|---|-------------------------|---|----------------|---|---------------------------|---|-----------------------------|----------------|---------------------------|
| Beginning Value as of 10/08 | + | Transfer of Securities(In/Out) | + | Dividends Reinvested | + | Cash Activity | + | Change in Market Value | = | Ending Value as of 10/31 | Cost Basis | Unrealized Gain/(Loss) |
| \$0.00 | | \$0.00 | | \$0.00 | | \$3,000,000.00 | | (\$8,430.39) | | \$2,991,569.61 | \$2,991,139.65 | (\$194.11) |

Values may not reflect all of your gains/losses; Schwab has provided accurate gain and loss information wherever possible for most investments. Cost basis may be incomplete or unavailable for some of your holdings and may change or be adjusted in certain cases. Statement information should not be used for tax preparation, instead refer to official tax documents. For additional information refer to Terms and Conditions.

Cash and Cash Investments

| Type | Symbol | Description | Quantity | Price(\$) | Beginning Balance(\$) | Ending Balance(\$) | Change in Period Balance(\$) | Pending/Unsettled Cash(\$) | Interest/ Yield Rate | % of Acct |
|---------------------------------|--------|---------------------------------------|----------|-----------|--------------------------|-----------------------|---------------------------------|-------------------------------|-------------------------|--------------|
| Bank Sweep | | CHARLES SCHWAB BANK ^{X,Z} | | | 0.00 | 624.07 | 624.07 | | 0.20% | <1% |
| Total Cash and Cash Investments | | | | | \$0.00 | \$624.07 | \$624.07 | | | <1% |

Positions - Fixed Income

| Symbol/ CUSIP | Description | Coupon | Maturity Date | Quantity/Par | Price(\$) | Market Value(\$) | Adj Cost Basis/ Orig Cost Basis(\$) | Unrealized Gain/(Loss)(\$) | Yield to Maturity | Est. Annual Income(\$) | Accrued Income(\$) | % of Acct |
|--------------------|--------------------------------------|--------|------------------|----------------|-----------|---------------------|--|-------------------------------|----------------------|---------------------------|-----------------------|--------------|
| 912797NC7 | US TREASURY | | 04/24/25 | 680,000.0000 | 97.90958 | 665,785.14 | 665,367.28 665,367.28 | 417.86 | 4.51% | N/A | 0.00 | 22% |
| 912797MG9 | US TREASURY | | 08/07/25 | 517,000.0000 | 96.78762 | 500,392.00 | 500,233.69 500,233.69 | 158.31 | 4.35% | N/A | 0.00 | 17% |
| 912797MS3 | US TREASURY | | 10/02/25 | 693,000.0000 | 96.18937 | 666,592.33 | 666,234.63 666,234.63 | 357.70 | 4.33% | N/A | 0.00 | 22% |
| 91282CHM6 | US TREASUR NT Moody's: NR S&P: NR | 4.5% | 07/15/26 | 491,000.0000 | 100.48437 | 493,378.26 | 493,619.56 493,619.56 | (241.30) | 4.17% | 22,095.00 | 6,544.44 | 16% |
| 91282CLP4 | US TREASUR NT | 3.5% | 09/30/26 | 673,000.0000 | 98.78125 | 664,797.81 | 665,684.49 665,684.49 | (886.68) | 4.09% | 23,555.00 | 2,070.77 | 22% |
| Total Fixed Income | | | | 3,054,000.0000 | | \$2,990,945.54 | | (\$194.11) | | \$45,650.00 | \$8,615.21 | 100% |

Accrued Income represents the interest that would be received if the fixed income investment was sold prior to the coupon payment.
Yield to Maturity is the annualized rate of return earned if held until maturity date.

Schwab Investments
10/31/2024

| | 10/31/2024 | | | | | 10/31/2024 | |
|--|--------------|---------------|-----------------|--------------------|---|---------------------------------------|--|
| | QUANTITY/PAR | PRICE(\$) | MARKET VALUE | PURCHASE PRICE(\$) | AT DATE OF PURCHASE COST BASIS/PURCHASE PRICE | MARK TO MARKET UNREALIZED GAIN/(LOSS) | |
| 912797NC7 | 680,000.00 | \$ 97.909580 | \$ 665,785.14 | \$ 97.848100 | \$ 665,367.28 | \$ 417.86 | |
| 912797MG9 | 517,000.00 | \$ 96.787620 | \$ 500,392.00 | \$ 96.757000 | \$ 500,233.69 | \$ 158.31 | |
| 912797MS3 | 693,000.00 | \$ 96.189370 | \$ 666,592.33 | \$ 96.137700 | \$ 666,234.63 | \$ 357.70 | |
| 91282CHM6 | 491,000.00 | \$ 100.484370 | \$ 493,378.26 | \$ 100.533500 | \$ 493,619.56 | \$ (241.30) | |
| 91282CLP4 | 673,000.00 | \$ 98.781250 | \$ 664,797.81 | \$ 98.913000 | \$ 665,684.49 | \$ (886.68) | |
| FIXED INCOME - POSITIONS | | | \$ 2,990,945.54 | | \$ 2,991,139.65 | | |
| CASH | | | \$ 624.07 | | \$ 624.07 | | |
| 91282CHM6 / ACCRUED INTEREST PAID AT PURCHASE DATE | | | | | \$ 6,424.36 | | |
| 91282CLP4 / ACCRUED INTEREST PAID AT PURCHASE DATE | | | | | \$ 1,811.92 | | |
| UNREALIZED GAIN/(LOSS) | | | | | | | |
| TOTAL | 3,054,000.00 | | \$ 2,991,569.61 | | \$ 3,000,000.00 | \$ (194.11) | |
| 91282CHM6 / ACCRUED INTEREST PAID AT PURCHASE DATE | | | | | \$ (6,424.36) | | |
| 91282CLP4 / ACCRUED INTEREST PAID AT PURCHASE DATE | | | | | \$ (1,811.92) | | |
| UNREALIZED GAIN/(LOSS) | | | | | \$ (194.11) | | |
| ENDING VALUE ON SCHWAB STMT | | 10/31/2024 | | | \$ 2,991,569.60 | | |

Board of Trustees

Amy E. Sejnost
President

Jeremy M. Wang
Vice President

Mark Eddington, P.E.
Clerk



Downers Grove Sanitary District

2710 Curtiss Street
P.O. Box 1412
Downers Grove, IL 60515-0703
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General Manager
Amy R. Underwood, P.E.

Legal Counsel
Daniel McCormick, P.C.

Providing a Better Environment for South Central DuPage County

MEMORANDUM

To: Board of Trustees
From: Amy R. Underwood, General Manager
Date: November 15, 2024
Subject: Treasurer's Report for October 2024

Attached please find the subject report that tracks income and expenses for the first six months of Fiscal Year 24-25.

Totals of expenses and income are shown on the following table:

| Year-to-date | Income | Expenses |
|---------------------|--------------------------|--------------------------|
| General Fund | \$ 7,194,356.31 (page 1) | \$ 4,842,988.68 (page 6) |
| Improvement Fund | \$ 443,285.70 (page 7) | \$ 561,829.09 (page 8) |
| Construction Fund | \$ 124,830.97 (page 9) | \$ 27,568.00 (page 10) |
| Public Benefit Fund | \$ 0.00 (page 11) | \$ 0.00 (page 11) |
| TOTAL | \$ 7,762,472.98 | \$ 5,432,385.77 |

C: BOLI, DM, CS

=====

| Fund number & Description | Ending Fund Balance |
|-------------------------------|------------------------|
| ----- | |
| Fund 01 : GENERAL FUND | \$9,572,065.59 |
| Fund 02 : IMPROVEMENT FUND | \$1,352,094.69 |
| Fund 03 : CONSTRUCTION FUND | \$1,918,476.42 |
| Fund 05 : PUBLIC BENEFIT FUND | \$37,817.83 |
| | |
| Recap Totals | <hr/> \$12,880,454.53 |

TREASURER'S REPORT

DATE 11/12/24 MONTH ENDED 10/31/24 PAGE 1
FUND 01 GENERAL FUND

| NUMBER | DESCRIPTION | COST | ACTUAL CURRENT MONTH | BUDGET CURRENT MONTH | ACTUAL Y-T-D | BUDGET Y-T-D | ACTUAL- BUDGET VARIANCE | VAR % | TOTAL BUDGET |
|--------------------|------------------------------------|------|----------------------------|----------------------------|-----------------|-----------------|-------------------------------|----------|-----------------|
| ===== | | | | | | | | | |
| DEPT 05 | REVENUES | | | | | | | | |
| 3000 | PROPERTY TAXES | | 13,703.87- | 31,093- | 1,484,139.79- | 1,456,948- | 27,191.79- | 1.9 | 1,473,600- |
| 3001 | USER RECEIPTS | | 450,292.73- | 399,192- | 2,361,198.65- | 2,344,438- | 16,760.65- | .7 | 4,702,200- |
| 3002 | SURCHARGES | | 41,754.84- | 40,240- | 231,687.57- | 236,329- | 4,641.43 | 2.0- | 474,000- |
| 3004 | PLAN REVIEW FEES | | .00 | 0 | .00 | 250- | 250.00 | 100.0- | 500- |
| 3005 | CONSTRUCTION INSPECTION FEES | | .00 | 0 | .00 | 240- | 240.00 | 100.0- | 500- |
| 3006 | PERMIT INSPECTION FEES | | 2,436.00- | 1,600- | 8,063.00- | 9,600- | 1,537.00 | 16.0- | 19,000- |
| 3007 | INTEREST ON INVESTMENTS | | 21,416.36- | 6,500- | 200,708.05- | 39,000- | 161,708.05- | 414.6 | 77,500- |
| 3013 | SAMPLING AND MONITORING | | 10,693.55- | 11,490- | 73,104.70- | 59,920- | 13,184.70- | 22.0 | 116,000- |
| 3014 | REPLACEMENT TAXES | | 21,455.12- | 18,500- | 86,279.37- | 62,400- | 23,879.37- | 38.3 | 120,000- |
| 3015 | MISCELLANEOUS INCOME | | .00 | 300- | 3,474.01- | 2,200- | 1,274.01- | 57.9 | 4,000- |
| 3016 | SALE OF ELECTRICITY | | .00 | 2,000- | 8,390.97- | 12,000- | 3,609.03 | 30.1- | 20,000- |
| 3020 | SALE OF PROPERTY | | .00 | 4,000- | 994.00- | 68,000- | 67,006.00 | 98.5- | 92,000- |
| 3021 | TELEVISION INSPECTION | | .00 | 0 | .00 | 0 | .00 | .0 | 150- |
| 3023 | PROPERTY LEASE PAYMENTS | | 3,392.86- | 3,300- | 19,836.91- | 20,200- | 363.09 | 1.8- | 40,000- |
| 3024 | MONTHLY SERVICE FEES | | 411,359.29- | 405,020- | 2,461,108.73- | 2,430,105- | 31,003.73- | 1.3 | 4,860,200- |
| 3027 | GREASE WASTE | | 37,175.01- | 17,000- | 124,263.96- | 102,000- | 22,263.96- | 21.8 | 200,000- |
| 3035 | INTERFUND TRANSFER | | .00 | 400,000 | 400,000.00 | 800,000 | 400,000.00- | 50.0- | 1,150,000 |
| 3040 | RENEWABLE ENERGY CREDITS | | .00 | 7,500- | 21,225.60- | 15,000- | 6,225.60- | 41.5 | 30,000- |
| 3094 | GRANTS AND INCENTIVES | | .00 | 0 | 509,881.00- | 0 | 509,881.00- | .0 | 0 |
| ===== | | | | | | | | | |
| DEPT 05 TOTALS | | | 1,013,679.63- | 547,735- | 7,194,356.31- | 6,058,630- | 1,135,726.31- | 18.8 | 11,079,650- |
| ===== | | | | | | | | | |
| FUND REVENUE TOTAL | | | 1,013,679.63- | 547,735- | 7,194,356.31- | 6,058,630- | 1,135,726.31- | 18.8 | 11,079,650- |
| ===== | | | | | | | | | |
| DEPT 11 | O & M EXPENSES - ADMINISTRATION | | | | | | | | |
| SECT A | SALARIES AND WAGES | | | | | | | | |
| A001 | TRUSTEES | | .00 | 0 | 8,097.50 | 9,000 | 902.50- | 10.0- | 18,000 |
| A002 | BOLI | | .00 | 0 | .00 | 450 | 450.00- | 100.0- | 900 |
| A003 | GENERAL MANAGEMENT | | 21,323.32 | 11,150 | 136,188.71 | 145,050 | 8,861.29- | 6.1- | 290,100 |
| A004 | FINANCIAL RECORDS | | 16,981.68 | 10,590 | 116,557.04 | 137,600 | 21,042.96- | 15.3- | 275,200 |
| A005 | ADMINISTRATIVE RECORDS | | 3,753.06 | 1,200 | 21,483.66 | 15,650 | 5,833.66 | 37.3 | 31,300 |
| A006 | ENGINEERING | | 47.49 | 50 | 278.29 | 600 | 321.71- | 53.6- | 1,200 |
| A007 | CODE ENFORCEMENT | | 27,526.99 | 12,860 | 174,871.36 | 167,250 | 7,621.36 | 4.6 | 334,500 |
| A008 | SAFETY ACTIVITIES | | 3,521.25 | 2,120 | 30,102.22 | 27,460 | 2,642.22 | 9.6 | 54,900 |
| A030 | BUILDING AND GROUNDS | | 96.70 | 340 | 668.01 | 4,300 | 3,631.99- | 84.5- | 8,600 |
| ===== | | | | | | | | | |
| SECT A TOTALS | | | 73,250.49 | 38,310 | 488,246.79 | 507,360 | 19,113.21- | 3.8- | 1,014,700 |
| ===== | | | | | | | | | |
| SECT B | OPERATIONS AND MAINTENANCE | | | | | | | | |
| B100 | ELECTRICITY | | .00 | 700 | 1,317.89 | 5,200 | 3,882.11- | 74.7- | 8,800 |
| B101 | NATURAL GAS | | 96.65 | 300 | 433.68 | 1,400 | 966.32- | 69.0- | 3,500 |
| B102 | WATER, GARBAGE AND OTHER UTILITIES | | .00 | 0 | 323.24 | 700 | 376.76- | 53.8- | 1,300 |
| B110 | BANK CHARGES | | 27.90 | 950 | 173.40 | 5,800 | 5,626.60- | 97.0- | 11,500 |
| B112 | COMMUNICATION | | 1,916.89 | 2,400 | 12,326.07 | 14,400 | 2,073.93- | 14.4- | 28,000 |
| B113 | EMERGENCY/SAFETY EQUIPMENT | | 1,094.81 | 1,700 | 9,730.26 | 11,500 | 1,769.74- | 15.4- | 21,700 |
| B115 | EQUIPMENT/EQUIPMENT REPAIR | | 10,127.37 | 23,750 | 49,694.51 | 154,500 | 104,805.49- | 67.8- | 297,000 |

TREASURER'S REPORT

DATE 11/12/24

MONTH ENDED 10/31/24

PAGE 2

FUND 01 GENERAL FUND

| NUMBER | DESCRIPTION | COST | ACTUAL CURRENT MONTH | BUDGET CURRENT MONTH | ACTUAL Y-T-D | BUDGET Y-T-D | ACTUAL- BUDGET VARIANCE | VAR % | TOTAL BUDGET |
|-----------------------------------|------------------------------------|------|----------------------------|----------------------------|-----------------|-----------------|-------------------------------|----------|-----------------|
| ===== | | | | | | | | | |
| B116 | SUPPLIES | | 428.82 | 600 | 3,174.77 | 4,100 | 925.23- | 22.6- | 7,500 |
| B117 | EMPLOYEE/DUTY COSTS | | 3,660.65 | 2,000 | 9,606.67 | 12,000 | 2,393.33- | 19.9- | 23,500 |
| B118 | BUILDING AND GROUNDS | | 962.06 | 5,000 | 9,675.44 | 30,000 | 20,324.56- | 67.8- | 56,200 |
| B119 | POSTAGE | | .00 | 600 | 3,044.45 | 5,600 | 2,555.55- | 45.6- | 9,200 |
| B120 | PRINTING/PHOTOGRAPHY | | 315.86 | 1,000 | 10,870.22 | 12,000 | 1,129.78- | 9.4- | 14,500 |
| B121 | USER BILLING MATERIALS | | 9,842.40 | 7,000 | 46,848.74 | 42,000 | 4,848.74 | 11.5 | 83,000 |
| B124 | CONTRACT SERVICES | | 25,292.05 | 29,000 | 95,043.38 | 175,000 | 79,956.62- | 45.7- | 348,800 |
| B137 | MEMBERSHIPS/SUBSCRIPTIONS | | 4,274.00 | 1,700 | 6,712.07 | 2,600 | 4,112.07 | 158.2 | 8,900 |
| ===== | | | | | | | | | |
| SECT B TOTALS | | | 58,039.46 | 76,700 | 258,974.79 | 476,800 | 217,825.21- | 45.7- | 923,400 |
| ===== | | | | | | | | | |
| SECT C VEHICLES | | | | | | | | | |
| C222 | GAS/FUEL | | 286.45 | 250 | 942.82 | 1,600 | 657.18- | 41.1- | 3,100 |
| C225 | OPERATION/REPAIR | | 487.78 | 0 | 2,501.70 | 1,400 | 1,101.70 | 78.7 | 2,700 |
| C226 | VEHICLE PURCHASES | | .00 | 0 | .00 | 0 | .00 | .0 | 28,000 |
| ===== | | | | | | | | | |
| SECT C TOTALS | | | 774.23 | 250 | 3,444.52 | 3,000 | 444.52 | 14.8 | 33,800 |
| ===== | | | | | | | | | |
| DEPT 11 TOTALS | | | 132,064.18 | 115,260 | 750,666.10 | 987,160 | 236,493.90- | 24.0- | 1,971,900 |
| ===== | | | | | | | | | |
| DEPT 12 O & M EXPENSES - WWTC | | | | | | | | | |
| ===== | | | | | | | | | |
| SECT A SALARIES AND WAGES | | | | | | | | | |
| A006 | ENGINEERING | | 1,614.67 | 300 | 6,159.46 | 3,950 | 2,209.46 | 55.9 | 7,900 |
| A009 | OPERATIONS MANAGEMENT | | 9,670.38 | 4,700 | 54,066.80 | 61,200 | 7,133.20- | 11.7- | 122,400 |
| A010 | MAINTENANCE - BUDGET | | .00 | 26,740 | .00 | 347,790 | 49,475.84- | 14.2- | 695,600 |
| A011 | MAINTENANCE - WWTC | | 26,035.68 | 0 | 188,077.81 | 0 | .00 | .0 | 0 |
| A012 | MAINTENANCE - VEHICLES | | 96.71 | 0 | 181.33 | 0 | .00 | .0 | 0 |
| A013 | MAINTENANCE - ENERGY RECOVERY | | 680.91 | 0 | 2,585.48 | 0 | .00 | .0 | 0 |
| A014 | MAINTENANCE - ELECTRICAL | | 15,379.39 | 0 | 107,469.54 | 0 | .00 | .0 | 0 |
| A020 | WWTC - BUDGET | | .00 | 23,640 | .00 | 307,250 | 13,920.71 | 4.5 | 614,500 |
| A021 | WWTC - OPERATIONS | | 34,268.77 | 0 | 225,116.10 | 0 | .00 | .0 | 0 |
| A022 | WWTC - SLUDGE HANDLING | | 15,016.95 | 0 | 94,259.36 | 0 | .00 | .0 | 0 |
| A023 | WWTC - ENERGY RECOVERY | | 108.66 | 0 | 1,795.25 | 0 | .00 | .0 | 0 |
| A030 | BUILDING AND GROUNDS | | 6,513.59 | 2,800 | 52,966.61 | 36,350 | 16,616.61 | 45.7 | 72,700 |
| ===== | | | | | | | | | |
| SECT A TOTALS | | | 109,385.71 | 58,180 | 732,677.74 | 756,540 | 23,862.26- | 3.2- | 1,513,100 |
| ===== | | | | | | | | | |
| SECT B OPERATIONS AND MAINTENANCE | | | | | | | | | |
| B100 | ELECTRICITY | | 319.65 | 15,000 | 61,920.42 | 79,000 | 17,079.58- | 21.6- | 145,000 |
| B101 | NATURAL GAS | | 359.29 | 700 | 2,094.49 | 4,000 | 1,905.51- | 47.6- | 12,500 |
| B102 | WATER, GARBAGE AND OTHER UTILITIES | | 1,465.65 | 3,000 | 17,742.08 | 24,000 | 6,257.92- | 26.1- | 43,500 |
| B103 | ODOR CONTROL | | .00 | 400 | .00 | 2,400 | 2,400.00- | 100.0- | 4,000 |
| B104 | FUEL - GENERATORS | | .00 | 0 | .00 | 7,500 | 7,500.00- | 100.0- | 14,500 |
| B112 | COMMUNICATION | | 1,530.45 | 2,000 | 9,202.21 | 12,000 | 2,797.79- | 23.3- | 22,500 |
| B113 | EMERGENCY/SAFETY EQUIPMENT | | 914.99 | 3,000 | 9,136.99 | 20,200 | 11,063.01- | 54.8- | 38,200 |
| B116 | SUPPLIES | | 1,905.01 | 2,800 | 13,930.40 | 17,000 | 3,069.60- | 18.1- | 33,800 |
| B117 | EMPLOYEE/DUTY COSTS | | 505.06 | 3,000 | 11,107.15 | 18,000 | 6,892.85- | 38.3- | 34,500 |
| B124 | CONTRACT SERVICES | | .00 | 0 | 204,234.00 | 204,300 | 66.00- | .0 | 204,300 |

TREASURER'S REPORT

DATE 11/12/24
FUND 01 GENERAL FUND

MONTH ENDED 10/31/24

PAGE 3

| NUMBER | DESCRIPTION | COST | ACTUAL CURRENT MONTH | BUDGET CURRENT MONTH | ACTUAL Y-T-D | BUDGET Y-T-D | ACTUAL- BUDGET VARIANCE | VAR % | TOTAL BUDGET |
|-------------------------------------|---|------|----------------------------|----------------------------|-----------------|-----------------|-------------------------------|----------|-----------------|
| ===== | | | | | | | | | |
| B130 | NPDES PERMIT FEES | | .00 | 0 | 53,000.00 | 53,000 | .00 | .0 | 53,000 |
| B131 | SLUDGE HAULING/DISPOSAL SERVICES | | 58,458.25 | 0 | 58,458.25 | 0 | 58,458.25 | .0 | 135,000 |
| B400 | CHEMICALS - BUDGET | | .00 | 25,000 | .00 | 150,000 | 65,986.83- | 44.0- | 246,500 |
| B401 | CHEMICALS - DISINFECTION | | .00 | 0 | 59,822.99 | 0 | .00 | .0 | 0 |
| B402 | CHEMICALS - SLUDGE DEWATERING | | 5,006.88 | 0 | 14,569.43 | 0 | .00 | .0 | 0 |
| B404 | CHEMICALS - OTHER | | 7,555.66 | 0 | 9,620.75 | 0 | .00 | .0 | 0 |
| B501 | EQPT/EQPT REPAIR - BIOSOLIDS AGING & DISPOS | | .00 | 3,000 | 216,105.41 | 258,000 | 41,894.59- | 16.2- | 275,400 |
| B502 | EQPT/EQPT REPAIR - DISINFECTION | | .00 | 2,500 | 2,837.30 | 15,000 | 12,162.70- | 81.1- | 58,400 |
| B503 | EQPT/EQPT REPAIR - EXCESS FLOW | | .00 | 5,100 | 4,217.92 | 30,200 | 25,982.08- | 86.0- | 60,400 |
| B504 | EQPT/EQPT REPAIR - GRIT REMOVAL | | .00 | 1,500 | 25.64 | 38,000 | 37,974.36- | 99.9- | 47,000 |
| B505 | EQPT/EQPT REPAIR - INFLUENT PUMPING | | 3,720.44 | 6,500 | 13,159.90 | 42,400 | 29,240.10- | 69.0- | 78,400 |
| B506 | EQPT/EQPT REPAIR - PRIMARY TREATMENT | | 6,015.15 | 27,400 | 13,004.56 | 135,400 | 122,395.44- | 90.4- | 151,600 |
| B507 | EQPT/EQPT REPAIR - SECONDARY TREATMENT | | 1,250.00 | 35,300 | 48,657.40 | 147,900 | 99,242.60- | 67.1- | 191,700 |
| B508 | EQPT/EQPT REPAIR - SLUDGE CONCENTRATION | | .00 | 600 | 13,800.00 | 17,600 | 3,800.00- | 21.6- | 20,700 |
| B509 | EQPT/EQPT REPAIR - SLUDGE DEWATERING | | 1,098.61 | 2,500 | 7,773.16 | 15,000 | 7,226.84- | 48.2- | 30,000 |
| B510 | EQPT/EQPT REPAIR - SLUDGE DIGESTION | | 454.33 | 10,000 | 18,180.12 | 43,000 | 24,819.88- | 57.7- | 103,000 |
| B511 | EQPT/EQPT REPAIR - TERTIARY TREATMENT | | 1,308.07 | 3,000 | 6,980.32 | 112,900 | 105,919.68- | 93.8- | 128,900 |
| B512 | EQPT/EQPT REPAIR - WWTC GENERAL | | 1,680.86 | 5,000 | 32,650.93 | 30,000 | 2,650.93 | 8.8 | 55,200 |
| B513 | EQPT/EQPT REPAIR - WWTC UTILITIES | | 62,516.48 | 100,000 | 257,468.82 | 452,000 | 194,531.18- | 43.0- | 831,800 |
| B801 | BLDG AND GROUNDS - BIOSOLIDS AGING & DISPOS | | .00 | 25 | 53.46 | 150 | 96.54- | 64.4- | 300 |
| B802 | BLDG AND GROUNDS - DISINFECTION | | .00 | 700 | 8,729.45 | 4,400 | 4,329.45 | 98.4 | 8,600 |
| B803 | BLDG AND GROUNDS - EXCESS FLOW | | .00 | 800 | 169.87 | 4,600 | 4,430.13- | 96.3- | 9,000 |
| B804 | BLDG AND GROUNDS - GRIT REMOVAL | | 4,990.81 | 500 | 9,316.60 | 3,000 | 6,316.60 | 210.6 | 5,900 |
| B805 | BLDG AND GROUNDS - INFLUENT PUMPING | | .00 | 2,000 | 524.00 | 12,000 | 11,476.00- | 95.6- | 23,000 |
| B807 | BLDG AND GROUNDS - SECONDARY TREATMENT | | .00 | 100 | 23.48 | 1,000 | 976.52- | 97.7- | 1,600 |
| B809 | BLDG AND GROUNDS - SLUDGE DEWATERING | | .00 | 600 | 364.13 | 4,100 | 3,735.87- | 91.1- | 7,700 |
| B810 | BLDG AND GROUNDS - SLUDGE DIGESTION | | 5,720.00 | 600 | 9,886.44 | 3,600 | 6,286.44 | 174.6 | 6,800 |
| B811 | BLDG AND GROUNDS - TERTIARY TREATMENT | | 404.38 | 2,000 | 10,105.08 | 39,600 | 29,494.92- | 74.5- | 51,600 |
| B812 | BLDG AND GROUNDS - WWTC GENERAL | | 36,842.27 | 39,800 | 65,630.34 | 265,400 | 199,769.66- | 75.3- | 436,400 |
| B813 | BLDG AND GROUNDS - WWTC UTILITIES | | .00 | 400 | 95.15 | 2,400 | 2,304.85- | 96.0- | 4,400 |
| ===== | | | | | | | | | |
| SECT B TOTALS | | | 204,022.29 | 304,825 | 1,264,598.64 | 2,269,050 | 1,004,451.36- | 44.3- | 3,575,100 |
| ===== | | | | | | | | | |
| SECT C VEHICLES | | | | | | | | | |
| C222 | GAS/FUEL | | 3,804.23 | 2,500 | 12,649.02 | 15,000 | 2,350.98- | 15.7- | 27,000 |
| C225 | OPERATION/REPAIR | | 261.01 | 500 | 3,630.96 | 4,000 | 369.04- | 9.2- | 7,000 |
| C226 | VEHICLE PURCHASES | | .00 | 0 | .00 | 99,800 | 99,800.00- | 100.0- | 104,800 |
| ===== | | | | | | | | | |
| SECT C TOTALS | | | 4,065.24 | 3,000 | 16,279.98 | 118,800 | 102,520.02- | 86.3- | 138,800 |
| ===== | | | | | | | | | |
| DEPT 12 TOTALS | | | 317,473.24 | 366,005 | 2,013,556.36 | 3,144,390 | 1,130,833.64- | 36.0- | 5,227,000 |
| ===== | | | | | | | | | |
| DEPT 13 O & M EXPENSES - LABORATORY | | | | | | | | | |
| SECT A SALARIES AND WAGES | | | | | | | | | |
| A009 | OPERATIONS MANAGEMENT | | 7,073.83 | 2,800 | 51,016.09 | 36,500 | 14,516.09 | 39.8 | 73,000 |
| A040 | LABORATORY - BUDGET | | .00 | 8,690 | .00 | 112,970 | 21,718.04- | 19.2- | 225,900 |
| A041 | LAB - WWTC | | 11,935.48 | 0 | 79,985.17 | 0 | .00 | .0 | 0 |
| A042 | LAB - PRETREATMENT | | 1,168.95 | 0 | 7,332.20 | 0 | .00 | .0 | 0 |

TREASURER'S REPORT

DATE 11/12/24

MONTH ENDED 10/31/24

PAGE 4

FUND 01 GENERAL FUND

| NUMBER | DESCRIPTION | COST | ACTUAL CURRENT MONTH | BUDGET CURRENT MONTH | ACTUAL Y-T-D | BUDGET Y-T-D | ACTUAL- BUDGET VARIANCE | VAR % | TOTAL BUDGET |
|---------------------------------------|--|------|----------------------------|----------------------------|-----------------|-----------------|-------------------------------|----------|-----------------|
| ===== | | | | | | | | | |
| A043 | LAB - SURCHARGE PROGRAM | | 833.91 | 0 | 890.85 | 0 | .00 | .0 | 0 |
| A045 | LAB - SOLIDS | | .00 | 0 | 113.87 | 0 | .00 | .0 | 0 |
| A046 | LAB - AMMONIA | | .00 | 0 | 56.94 | 0 | .00 | .0 | 0 |
| A047 | LAB - MICRO | | .00 | 0 | 265.12 | 0 | .00 | .0 | 0 |
| A048 | LAB - ENERGY RECOVERY | | 391.19 | 0 | 2,607.81 | 0 | .00 | .0 | 0 |
| ===== | | | | | | | | | |
| SECT A TOTALS | | | 21,403.36 | 11,490 | 142,268.05 | 149,470 | 7,201.95- | 4.8- | 298,900 |
| ===== | | | | | | | | | |
| SECT B OPERATIONS AND MAINTENANCE | | | | | | | | | |
| B112 | COMMUNICATION | | 215.59 | 300 | 1,356.00 | 1,800 | 444.00- | 24.7- | 3,000 |
| B114 | CHEMICALS | | .00 | 2,300 | 8,361.50 | 13,900 | 5,538.50- | 39.9- | 27,700 |
| B115 | EQUIPMENT/EQUIPMENT REPAIR | | .00 | 4,000 | 7,349.61 | 28,000 | 20,650.39- | 73.8- | 52,000 |
| B116 | SUPPLIES | | 202.24 | 2,100 | 6,707.81 | 17,100 | 10,392.19- | 60.8- | 29,700 |
| B117 | EMPLOYEE/DUTY COSTS | | 230.00 | 500 | 1,513.78 | 5,000 | 3,486.22- | 69.7- | 8,000 |
| B122 | MONITORING EQUIPMENT | | .00 | 0 | 1,635.40 | 4,900 | 3,264.60- | 66.6- | 9,700 |
| B123 | OUTSIDE LAB SERVICES | | 602.40 | 4,300 | 10,481.82 | 25,800 | 15,318.18- | 59.4- | 51,500 |
| B124 | CONTRACT SERVICES | | 4,907.50 | 6,300 | 14,142.17 | 37,800 | 23,657.83- | 62.6- | 75,000 |
| ===== | | | | | | | | | |
| SECT B TOTALS | | | 6,157.73 | 19,800 | 51,548.09 | 134,300 | 82,751.91- | 61.6- | 256,600 |
| ===== | | | | | | | | | |
| SECT C VEHICLES | | | | | | | | | |
| C222 | GAS/FUEL | | 71.39 | 100 | 332.27 | 600 | 267.73- | 44.6- | 1,000 |
| C225 | OPERATION/REPAIR | | .00 | 0 | 22.93 | 500 | 477.07- | 95.4- | 1,000 |
| ===== | | | | | | | | | |
| SECT C TOTALS | | | 71.39 | 100 | 355.20 | 1,100 | 744.80- | 67.7- | 2,000 |
| ===== | | | | | | | | | |
| ===== | | | | | | | | | |
| DEPT 13 TOTALS | | | 27,632.48 | 31,390 | 194,171.34 | 284,870 | 90,698.66- | 31.8- | 557,500 |
| ===== | | | | | | | | | |
| DEPT 14 O & M EXPENSES - SEWER SYSTEM | | | | | | | | | |
| SECT A SALARIES AND WAGES | | | | | | | | | |
| A006 | ENGINEERING | | 189.96 | 180 | 3,517.11 | 2,440 | 1,077.11 | 44.1 | 4,900 |
| A050 | SEWER MAINTENANCE - BUDGET | | .00 | 11,600 | .00 | 150,800 | 27,950.42 | 18.5 | 301,600 |
| A051 | SEWER MAINTENANCE | | 29,373.27 | 0 | 173,026.32 | 0 | .00 | .0 | 0 |
| A054 | SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS | | 800.00 | 0 | 5,724.10 | 0 | .00 | .0 | 0 |
| A060 | INSPECTION - BUDGET | | .00 | 9,070 | .00 | 117,940 | 23,495.97- | 19.9- | 235,900 |
| A061 | INSPECTION - NEW CONSTRUCTION | | .00 | 0 | 1,012.10 | 0 | .00 | .0 | 0 |
| A062 | INSPECTION - CONSTRUCTION OF DGSD PROJECTS | | .00 | 0 | 12,955.12 | 0 | .00 | .0 | 0 |
| A063 | INSPECTION - PERMIT INSPECTIONS | | .00 | 0 | 7,771.74 | 0 | .00 | .0 | 0 |
| A064 | INSPECTION - MISCELLANEOUS | | .00 | 0 | 5,875.85 | 0 | .00 | .0 | 0 |
| A065 | INSPECTION - CONSTR BY VILLAGES, UTILITIES | | .00 | 0 | 11,757.20 | 0 | .00 | .0 | 0 |
| A066 | INSPECTION - CODE ENFORCEMENT | | 13,026.71 | 0 | 55,072.02 | 0 | .00 | .0 | 0 |
| A070 | SEWER INVESTIGATIONS - BUDGET | | .00 | 800 | .00 | 10,300 | 7,717.20- | 74.9- | 20,600 |
| A072 | SEWER INVESTIGATIONS | | .00 | 0 | 2,582.80 | 0 | .00 | .0 | 0 |
| ===== | | | | | | | | | |
| SECT A TOTALS | | | 43,389.94 | 21,650 | 279,294.36 | 281,480 | 2,185.64- | .8- | 563,000 |
| ===== | | | | | | | | | |
| SECT B OPERATIONS AND MAINTENANCE | | | | | | | | | |
| B112 | COMMUNICATION | | 714.69 | 800 | 4,360.19 | 4,800 | 439.81- | 9.2- | 9,500 |

TREASURER'S REPORT

DATE 11/12/24

MONTH ENDED 10/31/24

PAGE 5

FUND 01 GENERAL FUND

| NUMBER | DESCRIPTION | COST | ACTUAL CURRENT MONTH | BUDGET CURRENT MONTH | ACTUAL Y-T-D | BUDGET Y-T-D | ACTUAL- BUDGET VARIANCE | VAR % | TOTAL BUDGET |
|--|---|------|----------------------------|----------------------------|-----------------|-----------------|-------------------------------|----------|-----------------|
| ===== | | | | | | | | | |
| B113 | EMERGENCY/SAFETY EQUIPMENT | | 139.34 | 250 | 299.77 | 1,500 | 1,200.23- | 80.0- | 3,000 |
| B115 | EQUIPMENT/EQUIPMENT REPAIR | | 3,930.09 | 2,000 | 54,249.36 | 61,000 | 6,750.64- | 11.1- | 74,500 |
| B116 | SUPPLIES | | 161.02 | 400 | 2,658.00 | 2,400 | 258.00 | 10.8 | 4,700 |
| B117 | EMPLOYEE/DUTY COSTS | | 460.26 | 1,800 | 6,399.75 | 10,800 | 4,400.25- | 40.7- | 21,500 |
| B124 | CONTRACT SERVICES | | .00 | 40,000 | .00 | 90,000 | 90,000.00- | 100.0- | 105,000 |
| B127 | JULIE SYSTEM | | .00 | 0 | 8,010.72 | 8,000 | 10.72 | .1 | 16,400 |
| B128 | OVERHEAD SEWER/BACKFLOW PREVENTION PROGRAM | | .00 | 1,000 | .00 | 9,000 | 9,000.00- | 100.0- | 15,000 |
| B129 | REIMBURSEMENT PROGRAM/PUBLIC SEWER BLOCKAGE | | .00 | 1,000 | 350.00 | 6,000 | 5,650.00- | 94.2- | 12,000 |
| B900 | SEWER SYSTEM REPAIRS - BUDGET | | .00 | 275,000 | .00 | 1,405,100 | 749,605.12- | 53.4- | 3,055,100 |
| B901 | SEWER SYSTEM REPAIRS - I/I PROGRAM | | .00 | 0 | 184,676.40 | 0 | .00 | .0 | 0 |
| B902 | SEWER SYSTEM REPAIRS - REPLACEMENT | | 7,032.91 | 0 | 10,465.91 | 0 | .00 | .0 | 0 |
| B903 | SEWER SYSTEM REPAIRS - REHABILITATION | | 2,157.81 | 0 | 31,241.56 | 0 | .00 | .0 | 0 |
| B910 | SEWER SYSTEM REPAIRS - BSSRAP PROGRAM | | 79,716.12 | 0 | 330,030.13 | 0 | .00 | .0 | 0 |
| B913 | SEWER SYSTEM REPAIRS - BSSRAP-REPAIR/REPL/R | | 31.94 | 0 | 8,285.28 | 0 | .00 | .0 | 0 |
| B929 | ARRA LOAN PRINCIPAL REPAYMENT | | 90,795.60 | 0 | 90,795.60 | 0 | .00 | .0 | 0 |
| ===== | | | | | | | | | |
| SECT B TOTALS | | | 185,139.78 | 322,250 | 731,822.67 | 1,598,600 | 866,777.33- | 54.2- | 3,316,700 |
| ===== | | | | | | | | | |
| SECT C VEHICLES | | | | | | | | | |
| C222 | GAS/FUEL | | 4,480.98 | 1,700 | 12,786.87 | 10,200 | 2,586.87 | 25.4 | 20,000 |
| C225 | OPERATION/REPAIR | | 41.65 | 1,300 | 1,126.72 | 7,800 | 6,673.28- | 85.6- | 15,000 |
| C226 | VEHICLE PURCHASES | | .00 | 0 | .00 | 48,500 | 48,500.00- | 100.0- | 114,500 |
| ===== | | | | | | | | | |
| SECT C TOTALS | | | 4,522.63 | 3,000 | 13,913.59 | 66,500 | 52,586.41- | 79.1- | 149,500 |
| ===== | | | | | | | | | |
| DEPT 14 TOTALS | | | 233,052.35 | 346,900 | 1,025,030.62 | 1,946,580 | 921,549.38- | 47.3- | 4,029,200 |
| ===== | | | | | | | | | |
| DEPT 15 O & M EXPENSES - LIFT STATIONS | | | | | | | | | |
| ===== | | | | | | | | | |
| SECT A SALARIES AND WAGES | | | | | | | | | |
| A006 | ENGINEERING | | .00 | 180 | 661.06 | 2,440 | 1,778.94- | 72.9- | 4,900 |
| A009 | OPERATIONS MANAGEMENT | | 338.49 | 60 | 5,003.51 | 740 | 4,263.51 | 576.2 | 1,500 |
| A030 | BUILDING AND GROUNDS | | 120.89 | 90 | 806.58 | 1,200 | 393.42- | 32.8- | 2,400 |
| A080 | LIFT STATION MAINTENANCE | | 6,440.60 | 860 | 17,696.99 | 11,190 | 6,506.99 | 58.2 | 22,400 |
| ===== | | | | | | | | | |
| SECT A TOTALS | | | 6,899.98 | 1,190 | 24,168.14 | 15,570 | 8,598.14 | 55.2 | 31,200 |
| ===== | | | | | | | | | |
| SECT B OPERATIONS AND MAINTENANCE | | | | | | | | | |
| B100 | ELECTRICITY | | 8,387.57 | 17,000 | 60,587.36 | 102,000 | 41,412.64- | 40.6- | 200,000 |
| B104 | FUEL - GENERATORS | | 198.99 | 0 | 198.99 | 2,400 | 2,201.01- | 91.7- | 4,600 |
| B112 | COMMUNICATION | | 305.54 | 400 | 1,833.19 | 2,600 | 766.81- | 29.5- | 5,000 |
| B113 | EMERGENCY/SAFETY EQUIPMENT | | .00 | 0 | .00 | 1,500 | 1,500.00- | 100.0- | 2,200 |
| B116 | SUPPLIES | | .00 | 0 | 172.74 | 200 | 27.26- | 13.6- | 400 |
| B124 | CONTRACT SERVICES | | .00 | 0 | .00 | 500 | 500.00- | 100.0- | 500 |
| B520 | EQPT/EQPT REPAIR - BUTTERFIELD | | 18.84 | 600 | 881.00 | 4,100 | 3,219.00- | 78.5- | 7,700 |
| B521 | EQPT/EQPT REPAIR - CENTEX | | .00 | 300 | 56.86 | 2,000 | 1,943.14- | 97.2- | 3,800 |
| B522 | EQPT/EQPT REPAIR - COLLEGE | | 1,801.84 | 300 | 3,214.00 | 18,500 | 15,286.00- | 82.6- | 20,200 |
| B523 | EQPT/EQPT REPAIR - EARLSTON | | 16,906.84 | 2,600 | 17,114.00 | 15,700 | 1,414.00 | 9.0 | 31,300 |
| B524 | EQPT/EQPT REPAIR - HOBSON | | 18.84 | 11,000 | 2,908.09 | 37,200 | 34,291.91- | 92.2- | 101,700 |

DATE 11/12/24
FUND 01 GENERAL FUND

PAGE 6

| | | ACTUAL | BUDGET | | | ACTUAL- | | |
|--|--|-------------|-----------|---------------|-----------|---------------|--------|------------|
| | COST | CURRENT | CURRENT | ACTUAL | BUDGET | BUDGET | VAR | TOTAL |
| NUMBER | DESCRIPTION | MONTH | MONTH | Y-T-D | Y-T-D | VARIANCE | % | BUDGET |
| ===== | | | | | | | | |
| B525 | EQPT/EQPT REPAIR - LIBERTY PARK | 18.84 | 100 | 246.18 | 2,600 | 2,353.82- | 90.5- | 4,200 |
| B526 | EQPT/EQPT REPAIR - NORTHWEST | 18.84 | 1,000 | 462.35 | 6,300 | 5,837.65- | 92.7- | 8,600 |
| B527 | EQPT/EQPT REPAIR - VENARD | 18.81 | 1,400 | 1,038.33 | 8,400 | 7,361.67- | 87.6- | 15,900 |
| B528 | EQPT/EQPT REPAIR - WROBLE | 18.81 | 1,300 | 1,623.70 | 7,800 | 6,176.30- | 79.2- | 15,500 |
| B529 | EQPT/EQPT REPAIR - LIFT STATIONS GENERAL | 605.10 | 5,200 | 914.36 | 31,200 | 30,285.64- | 97.1- | 62,700 |
| B820 | BLDG AND GROUNDS - BUTTERFIELD | 153.16 | 0 | 956.86 | 0 | 956.86 | .0 | 0 |
| B821 | BLDG AND GROUNDS - CENTEX | 153.16 | 0 | 959.14 | 0 | 959.14 | .0 | 0 |
| B822 | BLDG AND GROUNDS - COLLEGE | .00 | 0 | .00 | 5,000 | 5,000.00- | 100.0- | 5,000 |
| B823 | BLDG AND GROUNDS - EARLSTON | 153.16 | 0 | 918.96 | 20,800 | 19,881.04- | 95.6- | 20,800 |
| B824 | BLDG AND GROUNDS - HOBSON | 153.16 | 15,000 | 1,594.11 | 57,800 | 56,205.89- | 97.2- | 57,800 |
| B825 | BLDG AND GROUNDS - LIBERTY PARK | 153.16 | 0 | 3,098.56 | 0 | 3,098.56 | .0 | 0 |
| B826 | BLDG AND GROUNDS - NORTHWEST | 153.16 | 5,000 | 1,017.76 | 10,000 | 8,982.24- | 89.8- | 20,000 |
| B827 | BLDG AND GROUNDS - VENARD | 153.16 | 0 | 727.51 | 0 | 727.51 | .0 | 0 |
| B828 | BLDG AND GROUNDS - WROBLE | 153.16 | 0 | 782.11 | 8,400 | 7,617.89- | 90.7- | 8,400 |
| B829 | BLDG AND GROUNDS - LIFT STATIONS GENERAL | .00 | 3,000 | 101.44 | 18,300 | 18,198.56- | 99.5- | 31,300 |
| ===== | | | | | | | | |
| SECT B TOTALS | | 29,544.14 | 64,200 | 101,407.60 | 363,300 | 261,892.40- | 72.1- | 627,600 |
| ===== | | | | | | | | |
| ===== | | | | | | | | |
| DEPT 15 TOTALS | | 36,444.12 | 65,390 | 125,575.74 | 378,870 | 253,294.26- | 66.9- | 658,800 |
| ===== | | | | | | | | |
| DEPT 17 O & M EXPENSES - INSURANCE & EMPLOYEE BENEFITS | | | | | | | | |
| SECT E INSURANCE AND EMPLOYEE BENEFITS | | | | | | | | |
| E452 | LIABILITY/PROPERTY | .00 | 0 | 246,393.00 | 242,000 | 4,393.00 | 1.8 | 242,000 |
| E455 | EMPLOYEE GROUP HEALTH | 46,924.71 | 49,000 | 272,998.37 | 294,000 | 21,001.63- | 7.1- | 587,500 |
| E460 | IMRF | 12,212.77 | 13,580 | 89,435.11 | 99,910 | 10,474.89- | 10.5- | 194,000 |
| E461 | SOCIAL SECURITY | 19,161.13 | 17,960 | 125,162.04 | 132,090 | 6,927.96- | 5.2- | 256,500 |
| ===== | | | | | | | | |
| SECT E TOTALS | | 78,298.61 | 80,540 | 733,988.52 | 768,000 | 34,011.48- | 4.4- | 1,280,000 |
| ===== | | | | | | | | |
| ===== | | | | | | | | |
| DEPT 17 TOTALS | | 78,298.61 | 80,540 | 733,988.52 | 768,000 | 34,011.48- | 4.4- | 1,280,000 |
| ===== | | | | | | | | |
| DEPT 91 SA EXPENSE | | | | | | | | |
| ===== | | | | | | | | |
| ===== | | | | | | | | |
| DEPT 91 TOTALS | | .00 | 0 | .00 | 0 | .00 | 0 | |
| ===== | | | | | | | | |
| FUND EXPENSE TOTAL | | 824,964.98 | 1,005,485 | 4,842,988.68 | 7,509,870 | 2,666,881.32- | 35.5- | 13,724,400 |
| ===== | | | | | | | | |
| FUND 01 TOTALS | | 188,714.65- | 457,750 | 2,351,367.63- | 1,451,240 | 3,802,607.63- | 262.0- | 2,644,750 |
| ===== | | | | | | | | |

| | | | | | |
|---------|------------------|-------------|----------|------|---|
| DATE | 11/12/24 | MONTH ENDED | 10/31/24 | PAGE | 7 |
| FUND 02 | IMPROVEMENT FUND | | | | |

| | | ACTUAL | BUDGET | | | |
|----------------|---|------------|---------|-------------|----------|----------|
| COST | | CURRENT | CURRENT | ACTUAL | BUDGET | TOTAL |
| NUMBER | DESCRIPTION | MONTH | MONTH | Y-T-D | Y-T-D | BUDGET |
| ===== | | | | | | |
| DEPT 05 | REVENUES | | | | | |
| 3007 | INTEREST ON INVESTMENTS | 4,980.87- | 1,300- | 14,363.16- | 7,800- | 15,400- |
| 3010 | TRUNK SEWER SERVICE CHARGES | 16,863.00- | 7,500- | 28,922.54- | 45,000- | 90,000- |
| 3035 | INTERFUND TRANSFER | .00 | 0 | 400,000.00- | 400,000- | 750,000- |
| ===== | | | | | | |
| DEPT 05 TOTALS | | 21,843.87- | 8,800- | 443,285.70- | 452,800- | 855,400- |
| ===== | | | | | | |
| DEPT 30 | CAPITAL EXP - ARRA - LOAN REPAYMENTS | | | | | |
| 0500 | PROJECT BUDGET | .00 | 46,600 | .00 | 46,600 | 93,200 |
| 0515 | PAYMENT ON LOAN PRINCIPAL | 46,595.53 | 0 | 46,595.53 | 0 | 0 |
| ===== | | | | | | |
| DEPT 30 TOTALS | | 46,595.53 | 46,600 | 46,595.53 | 46,600 | 93,200 |
| ===== | | | | | | |
| DEPT 36 | CAPITAL EXP - LIBERTY PARK LIFT STATION UPGRADE | | | | | |
| ===== | | | | | | |
| DEPT 36 TOTALS | | .00 | 0 | .00 | 0 | 0 |
| ===== | | | | | | |
| DEPT 41 | CAPITAL EXP - BUTTERFIELD LIFT STATION UPGRADE | | | | | |
| ===== | | | | | | |
| DEPT 41 TOTALS | | .00 | 0 | .00 | 0 | 0 |
| ===== | | | | | | |
| DEPT 42 | CAPITAL EXP - COLLEGE LIFT STATION UPGRADE | | | | | |
| ===== | | | | | | |
| DEPT 42 TOTALS | | .00 | 0 | .00 | 0 | 0 |
| ===== | | | | | | |
| DEPT 47 | CAPITAL EXP - CENTEX LIFT STATION UPGRADE | | | | | |
| 0506 | CONSTRUCTION CONTRACTS AND PURCHASES | .00 | 0 | 133,649.80 | 0 | 0 |
| ===== | | | | | | |
| DEPT 47 TOTALS | | .00 | 0 | 133,649.80 | 0 | 0 |
| ===== | | | | | | |
| DEPT 48 | CAPITAL - VENARD LIFT STATION UPGRADE | | | | | |
| 0500 | PROJECT BUDGET | .00 | 0 | .00 | 845,000 | 845,000 |
| 0502 | DESIGN ENGINEERING/ARCHITECTURAL | .00 | 0 | 737.50 | 0 | 0 |
| 0504 | CONSTRUCTION ADMIN/RESIDENT ENG/ARCH SUPRVI | 2,947.00 | 0 | 9,146.29 | 0 | 0 |
| 0506 | CONSTRUCTION CONTRACTS AND PURCHASES | .00 | 0 | 365,558.40 | 0 | 0 |
| ===== | | | | | | |
| DEPT 48 TOTALS | | 2,947.00 | 0 | 375,442.19 | 845,000 | 845,000 |
| ===== | | | | | | |
| DEPT 49 | CAPITAL EXP - WROBLE LIFT STATION UPGRADE | | | | | |
| 0500 | PROJECT BUDGET | .00 | 0 | .00 | 0 | 26,000 |
| 0502 | DESIGN ENGINEERING/ARCHITECTURAL | 4,012.82 | 0 | 6,141.57 | 0 | 0 |
| ===== | | | | | | |
| DEPT 49 TOTALS | | 4,012.82 | 0 | 6,141.57 | 0 | 26,000 |
| ===== | | | | | | |

TREASURER'S REPORT

DATE 11/12/24 MONTH ENDED 10/31/24 PAGE 8
 FUND 02 IMPROVEMENT FUND

| NUMBER | DESCRIPTION | COST | ACTUAL | BUDGET | ACTUAL | BUDGET | TOTAL |
|---------------------|---------------------------------------|------|-----------|---------|------------|---------|---------|
| | | | CURRENT | CURRENT | | | |
| | | | MONTH | MONTH | Y-T-D | Y-T-D | BUDGET |
| ===== | | | | | | | |
| DEPT 74 | CAPITAL EXP - SEWER - UNSEWERED AREAS | | | | | | |
| 0500 PROJECT BUDGET | | | .00 | 0 | .00 | 500 | 500 |
| | | | ===== | | | | |
| DEPT 74 TOTALS | | | .00 | 0 | .00 | 500 | 500 |
| | | | ===== | | | | |
| FUND EXPENSE TOTAL | | | 53,555.35 | 46,600 | 561,829.09 | 892,100 | 964,700 |
| | | | ===== | | | | |
| FUND 02 TOTALS | | | 31,711.48 | 37,800 | 118,543.39 | 439,300 | 109,300 |
| | | | ===== | | | | |

TREASURER'S REPORT

DATE 11/12/24

MONTH ENDED 10/31/24

PAGE 9

FUND 03 CONSTRUCTION FUND

| NUMBER | DESCRIPTION | COST | ACTUAL CURRENT MONTH | BUDGET CURRENT MONTH | ACTUAL Y-T-D | BUDGET Y-T-D | TOTAL BUDGET |
|---------|---|------|----------------------------|----------------------------|-----------------|-----------------|-----------------|
| ===== | | | | | | | |
| DEPT 05 | REVENUES | | | | | | |
| 3007 | INTEREST ON INVESTMENTS | | 8,757.97- | 1,900- | 29,421.47- | 11,700- | 23,100- |
| 3009 | SEWER PERMIT FEES | | 56,804.50- | 20,800- | 95,409.50- | 125,200- | 250,000- |
| 3035 | INTERFUND TRANSFER | | .00 | 400,000- | .00 | 400,000- | 400,000- |
| ===== | | | | | | | |
| DEPT 05 | TOTALS | | 65,562.47- | 422,700- | 124,830.97- | 536,900- | 673,100- |
| ===== | | | | | | | |
| DEPT 20 | CAPITAL EXP - WWTC - GAS DETECTION/ALARMING | | | | | | |
| 0500 | PROJECT BUDGET | | .00 | 55,000 | .00 | 201,000 | 444,000 |
| 0504 | CONSTRUCTION ADMIN/RESIDENT ENG/ARCH SUPRVI | | .00 | 0 | 4,444.63 | 0 | 0 |
| ===== | | | | | | | |
| DEPT 20 | TOTALS | | .00 | 55,000 | 4,444.63 | 201,000 | 444,000 |
| ===== | | | | | | | |
| DEPT 21 | CAPITAL EXP - WWTC - BIOSOLIDS IMPROVEMENTS | | | | | | |
| 0500 | PROJECT BUDGET | | .00 | 40,000 | 1,137.50 | 180,000 | 447,500 |
| 0501 | REPORT ENGINEERING/ARCHITECTURAL | | .00 | 0 | 5,190.35 | 0 | 0 |
| ===== | | | | | | | |
| DEPT 21 | TOTALS | | .00 | 40,000 | 6,327.85 | 180,000 | 447,500 |
| ===== | | | | | | | |
| DEPT 22 | CAPITAL EXP - WWTC - DIGESTER GAS SAFETY EQUIP | | | | | | |
| 0500 | PROJECT BUDGET | | .00 | 20,000 | .00 | 35,000 | 335,000 |
| 0506 | CONSTRUCTION CONTRACTS AND PURCHASES | | 2,391.87 | 0 | 2,391.87 | 0 | 0 |
| ===== | | | | | | | |
| DEPT 22 | TOTALS | | 2,391.87 | 20,000 | 2,391.87 | 35,000 | 335,000 |
| ===== | | | | | | | |
| DEPT 30 | CAPITAL EXP - ARRA - LOAN REPAYMENTS | | | | | | |
| 0500 | PROJECT BUDGET | | .00 | 14,450 | .00 | 14,450 | 28,900 |
| 0515 | PAYMENT ON LOAN PRINCIPAL | | 14,403.65 | 0 | 14,403.65 | 0 | 0 |
| ===== | | | | | | | |
| DEPT 30 | TOTALS | | 14,403.65 | 14,450 | 14,403.65 | 14,450 | 28,900 |
| ===== | | | | | | | |
| DEPT 31 | CAPITAL EXP - WWTC - CHP BIOGAS | | | | | | |
| ===== | | | | | | | |
| DEPT 31 | TOTALS | | .00 | 0 | .00 | 0 | 0 |
| ===== | | | | | | | |
| DEPT 32 | CAPITAL EXP - WWTC - SECOND TURBOBLOWER | | | | | | |
| ===== | | | | | | | |
| DEPT 32 | TOTALS | | .00 | 0 | .00 | 0 | 0 |
| ===== | | | | | | | |
| DEPT 33 | CAPITAL EXP - WWTC - DIGESTER MIXING/GAS PIPING | | | | | | |
| ===== | | | | | | | |
| DEPT 33 | TOTALS | | .00 | 0 | .00 | 0 | 0 |
| ===== | | | | | | | |

TREASURER'S REPORT

DATE 11/12/24 MONTH ENDED 10/31/24 PAGE 10
FUND 03 CONSTRUCTION FUND

| NUMBER | DESCRIPTION | COST | ACTUAL CURRENT MONTH | BUDGET CURRENT MONTH | ACTUAL Y-T-D | BUDGET Y-T-D | TOTAL BUDGET |
|--------------------|---|------|----------------------------|----------------------------|-----------------|-----------------|-----------------|
| DEPT 34 | CAPITAL EXP - WWTC - GREASE WASTE DELIVERY RAMP | | | | | | |
| DEPT 34 TOTALS | | | .00 | 0 | .00 | 0 | 0 |
| DEPT 35 | CAPITAL EXP - WWTC - CHP BIOGAS PHASE 2 | | | | | | |
| DEPT 35 TOTALS | | | .00 | 0 | .00 | 0 | 0 |
| DEPT 37 | CAPITAL EXP - WWTC - GREASE RECEIVING STATN NO2 | | | | | | |
| DEPT 37 TOTALS | | | .00 | 0 | .00 | 0 | 0 |
| DEPT 38 | CAPITAL EXP - WWTC - PROPERTY ACQUISITION | | | | | | |
| DEPT 38 TOTALS | | | .00 | 0 | .00 | 0 | 0 |
| DEPT 39 | CAPITAL EXP - WWTC - GRIT BLOWER REPLACEMENT | | | | | | |
| DEPT 39 TOTALS | | | .00 | 0 | .00 | 0 | 0 |
| DEPT 40 | CAPITAL EXP - WWTC - LOAN REPAYMENT | | | | | | |
| DEPT 40 TOTALS | | | .00 | 0 | .00 | 0 | 0 |
| FUND EXPENSE TOTAL | | | 16,795.52 | 129,450 | 27,568.00 | 430,450 | 1,255,400 |
| FUND 03 TOTALS | | | 48,766.95- | 293,250- | 97,262.97- | 106,450- | 582,300 |

| | | | | | |
|---------|---------------------|-------------|----------|------|----|
| DATE | 11/12/24 | MONTH ENDED | 10/31/24 | PAGE | 11 |
| FUND 05 | PUBLIC BENEFIT FUND | | | | |

| | | ACTUAL | BUDGET | | | |
|--------------------|---|---------|---------|--------|--------|--------|
| COST | | CURRENT | CURRENT | ACTUAL | BUDGET | TOTAL |
| NUMBER | DESCRIPTION | MONTH | MONTH | Y-T-D | Y-T-D | BUDGET |
| DEPT 05 | REVENUES | | | | | |
| DEPT 05 | TOTALS | .00 | 0 | .00 | 0 | 0 |
| DEPT 59 | CAPITAL EXP - SEWER - SEWER EXTENSIONS | | | | | |
| DEPT 59 | TOTALS | .00 | 0 | .00 | 0 | 0 |
| DEPT 65 | CAPITAL EXP - SEWER - REIMB FOR ADDED DEPTH | | | | | |
| DEPT 65 | TOTALS | .00 | 0 | .00 | 0 | 0 |
| FUND EXPENSE TOTAL | | .00 | 0 | .00 | 0 | 0 |
| FUND 05 TOTALS | | .00 | 0 | .00 | 0 | 0 |

DATE 11/12/24 MONTH ENDED 10/31/24
FUND 71 SEWER EXTENSIONS ESCROW

FUND 71 SEWER EXTENSIONS ESCROW

| | | ACTUAL | BUDGET | | | |
|---------|---------------|---------|---------|--------|--------|--------|
| | COST | CURRENT | CURRENT | ACTUAL | BUDGET | TOTAL |
| NUMBER | DESCRIPTION | MONTH | MONTH | Y-T-D | Y-T-D | BUDGET |
| DEPT 05 | REVENUES | | | | | |
| | | | | | | |
| DEPT 05 | TOTALS | .00 | 0 | .00 | 0 | 0 |
| DEPT 92 | SEWER EXPENSE | | | | | |
| | | | | | | |
| DEPT 92 | TOTALS | .00 | 0 | .00 | 0 | 0 |
| FUND | EXPENSE TOTAL | .00 | 0 | .00 | 0 | 0 |
| FUND 71 | TOTALS | .00 | 0 | .00 | 0 | 0 |

WWTC Operations Data – September

The DMR for September indicates that the final effluent averaged 1.15 mg/l CBOD, 0.40 mg/l suspended solids and 0.18 mg/l ammonia nitrogen over a daily average flow of 6.66 MGD. There were no permit excursions in September.

Sewer Permits – September

There were 11 sewer permits issued in September – 4 single family, 3 repairs, and 4 disconnections.

Financial Data – September

In September, the District received \$1,681,977 in the General fund, including \$644,664 in property taxes, \$484,349 in user charges, \$56,412 in surcharges, and \$428,354 in monthly fees. General fund expenses totaled \$618,662. The Improvement fund had revenues of \$7,627 and expenses of \$5,117. The Construction fund had revenues of \$16,868 and expenses of \$3,502.

Personnel

Chuck Preen has reached 40 years of service and Kim Giardini has reached 15 years of service with the District. Your commitment to the District is greatly appreciated!

2024 Vacation Balances Notice

You will be allowed to roll over 2024 vacation balances of 40 hours or less into the year 2025. If you have a vacation balance over that, please plan with your supervisor to utilize that leave before the end of the year. Also, if you have a personal leave balance remaining, you will want to plan to use that before the end of the year. Personal leave does not roll over into the new year. Employees hired prior to January 1, 2012, who have announced their retirement plans and been approved to carry over vacation in preparation for retirement may carry over balances greater than 40 hours.

Employee Functions

Thank you to everyone who could attend the employee luncheon on October 16. Los Arcos provided a wonderful meal once again and we hope you all enjoyed it. Please remember when there are leftovers from these events all employees should have an opportunity to enjoy them. We keep some in the MSB Lunchroom fridge and the rest in the Admin Center basement fridge. These are for employees to share during lunch breaks in the days following the event.

We are currently planning something for the holidays so stayed tuned for more details in the upcoming weeks.

Outerwear Ordering

In an effort to simplify the outerwear ordering process for the employees who have the outerwear allowance, we are obtaining quotes for items and hope to have something posted on the portal soon. We understand we are already experiencing cold temperatures so if you do need to order something now, please be sure to bring those items to Michelle Jasso so that we can have them embroidered with the District logo. We will post it to the Districtwide Teams once the updated information is on the employee portal.

Voluntary Life Insurance Open Enrollment

As a reminder the open enrollment for Voluntary Life Insurance is October 1 through November 30. If you are currently enrolled, you do not need to take any action and your plan will continue. Information has been provided by email in September but if you do need that packet again, please contact Carly Shaw.

IT Support

Reminder, for non-emergency IT support, employees should complete the Employee IT Support Form located on the Employee Portal under General and Forms. Having our needs in writing is helpful to Kazys in addressing and prioritizing our IT work. For emergency IT support, employees should contact their supervisor who will call Kazys for assistance. Employees should not contact Concentric Integration directly without supervisor approval. We appreciate your cooperation with these procedures.

Illinois Wastewater Surveillance System

The District continues to participate in the Illinois Wastewater Surveillance System. COVID, RSV and Influenza data from our wastewater treatment center can be found at <https://iwss.uillinois.edu/wastewater-treatment-plant/275/>.

Sewer Rehabilitation/Infiltration and Inflow Removal

We are targeting the 2C-025 area in downtown Downers Grove for private property inspections and I/I removal. Regular flow monitoring continues.

Status of Projects

1) Centex Lift Station Replacement

The manhole was vacuum tested this week. The contractor is working to finish any outstanding punchlist items.

2) Venard Force Main Replacement

Sod and any remaining restoration work will be completed this week.

3) SCADA Platform Replacement (Ignition)

Concentric continues to work on new displays. Concentric is adding the laboratory and operations variables to Ignition and creating a tutorial video so that District staff can create data entry sheets and operating reports in Ignition.

4) WWTC Combustible Gas Detection and Alarm System

The contractor is slowly submitting shop drawings for Baxter & Woodman (B&W) review.

5) First Responder Radio Enhancement

The installation is complete. Chicago Communications has notified the Fire Department that the work is complete and ready for testing, but a date has not been scheduled yet.

6) 2024 Sewer Rehabilitation (Outfall, Powell, and Ogden CIPP)

The outfall pipe lining started on October 17 and is scheduled to be complete by October 25. Hoerr Construction also started lining the Powell sewer this week. The Ogden sewer will be lined when they have down time while working on the Powell lining. The District has approved a request from Hoerr to rehabilitate the manhole at the intersection of 67th and Powell using geopolymer and epoxy coating in lieu of manhole replacement.

7) SCADA PLC Replacement

Concentric installed the Blower Building and Blower Tunnel equipment this week. District staff tested all the I/O points and will provide a deficiency list to Concentric for correction.

8) 2024 Sanitary Sewer Televising

Sewertech has televised approximately 14,000 ft, which is 21% of this year's contract.

9) Facility Plan

B&W continues to work on the Facility Plan. Please provide any suggested improvements to our facilities to your Supervisor by October 30.

GENERAL MANAGER'S REPORT TO EMPLOYEES

November 1, 2024

Employee Functions

This year's holiday event will be an employee lunch at Brick House Tavern located at 1461 Butterfield Rd. in Downers Grove on Friday, December 6 from 11:30 am – 1:30 pm. Appetizers will be served to start and for lunch employees will be able to select from a range of items preselected for the event. Lunch will come with a salad, soft drink, and dessert will be included. Mark your calendars and we hope to see everyone there!

Outerwear Ordering

We continue to solicit quotes for winter wear and hi viz items. We hope to have this on the portal soon. In the meantime, you can always select items as we did last year by using Amazon or other vendors and having them embroidered once you ensure they fit properly. Do check your outerwear balances to ensure you stay within the approved amount.

Voluntary Life Insurance Open Enrollment

As a reminder the open enrollment for Voluntary Life Insurance is October 1 through November 30. If you are currently enrolled, you do not need to take any action and your plan will continue. Information has been provided by email in September but if you do need that packet again, please contact Carly Shaw.

Decennial Committees on Local Government Efficiency Act

The Decennial Committee approved the Local Government Efficiency Act report at its October meeting. The report has been uploaded to the DuPage County Transparency Portal. It is also available on the DGSD website [here](#). Thank you to all employees for your participation in this effort.

TopHealth

The November issue of TopHealth is enclosed.

Illinois Wastewater Surveillance System

The District continues to participate in the Illinois Wastewater Surveillance System. COVID, RSV and Influenza data from our wastewater treatment center can be found at <https://iwss.uillinois.edu/wastewater-treatment-plant/275/>.

Sewer Rehabilitation/Infiltration and Inflow Removal

We are targeting the 2C-025 area in downtown Downers Grove for private property inspections and I/I removal. Regular flow monitoring continues.

Status of Projects

1) Centex Lift Station Replacement

The contractor is working to finish the outstanding punchlist items.

2) Venard Force Main Replacement

Sod and any remaining restoration work will be completed this week.

3) SCADA Platform Replacement (Ignition)

Concentric continues to work on new displays. The laboratory and operations variables have been added to Ignition. Concentric is creating a tutorial video so that District staff can create data entry sheets and operating reports in Ignition.

4) WWTC Combustible Gas Detection and Alarm System

Most of the shop drawings have been reviewed and approved with corrections noted.

5) First Responder Radio Enhancement

Chicago Communications has notified the Fire Department that the work is complete and ready for testing, but a date has not been scheduled yet.

6) 2024 Sewer Rehabilitation (Outfall, Powell, and Ogden CIPP)

All lining work is complete. The contractor is working on restoration.

7) SCADA PLC Replacement

As-built drawings are being prepared.

8) 2024 Sanitary Sewer Televising

Sewertech's work is ongoing. They are currently working in Saddle Brook in Oak Brook.

9) Facility Plan

B&W continues to work on the Facility Plan. Thank you to everyone who provided suggested improvements to our facilities to your Supervisor.

10) Handrail Replacement

The handrail on Aeration Tanks 8 and 9 and Intermediate Clarifiers 1 and 2 will be replaced this year. Proposals were received for lead paint remediation and handrail demolition. The contract with the low bidder is being prepared. Construction management and testing services will be provided by Midwest Environmental Consulting Services. District staff will install the new handrail.

GENERAL MANAGER'S REPORT TO EMPLOYEES

November 15, 2024

WWTC Operations Data – October

The DMR for September indicates that the final effluent averaged 1.79 mg/l CBOD, 1.00 mg/l suspended solids and 0.86 mg/l ammonia nitrogen over a daily average flow of 6.18 MGD. There was one excursion during the month of October.

Sewer Permits – October

There were 11 sewer permits issued in September – 3 single family, 3 commercial, 2 repair, and 3 disconnections.

Financial Data – October

In September, the District received \$1,013,680 in the General fund, including \$13,704 in property taxes, \$450,293 in user charges, \$41,755 in surcharges, and \$411,359 in monthly fees. General fund expenses totaled \$824,965. The Improvement fund had revenues of \$21,844 and expenses of \$53,555. The Construction fund had revenues of \$65,562 and expenses of \$16,795.

Employee Functions

This year's holiday event will be an employee lunch at Brick House Tavern located at 1461 Butterfield Rd. in Downers Grove on Friday, December 6 from 11:30 am – 1:30 pm. Appetizers will be served to start and for lunch employees will be able to select from a range of items preselected for the event. Lunch will come with a salad, soft drink, and dessert will be included. Mark your calendars and we hope to see everyone there!

Health Insurance Note – Blue Precision HMO Plan Medical Group Changes

As noted on the Districtwide Teams channel, Advocate will no longer be covered on our Blue Precision HMO network effective January 1, 2025. I know others have received notices from their medical groups that there may be a change to their group number so please be on the lookout for those. You can also utilize the BCBSIL.com site to confirm there are no changes to your medical group. If you have any questions regarding your medical group, please reach out to Carly Shaw or Amy Abell at (224) 436-3367.

Thanksgiving Week Paycheck

Paychecks for the pay period ending November 23 will be paid on Wednesday, November 27 due to the Thanksgiving holiday. Timesheets should be completed by the end of the day, Monday, November 25, to ensure adequate time for payroll processing. If you will be on vacation the week of Thanksgiving, please be sure to submit your timesheet before you leave.

Outerwear Ordering

We have not been able to finalize pricing from vendors on outerwear. We continue to search for a source that can offer the products we typically offer at affordable prices and that includes embroidery and screen-printing services. In the meantime, you can always select items as we did last year by using Amazon or other vendors and having them embroidered once you ensure they fit properly. Do check your outerwear balances to ensure you stay within the approved amount.

Password Resets

Many of you may be receiving emails regarding resetting your password. Please do so at your earliest convenience. You do not have to wait to receive the email to reset your password and can do so at any time. For more information, please refer to the message posted on Teams.

Illinois Wastewater Surveillance System

The District continues to participate in the Illinois Wastewater Surveillance System. COVID, RSV and Influenza data from our wastewater treatment center can be found at <https://iwss.uillinois.edu/wastewater-treatment-plant/275/>.

Sewer Rehabilitation/Infiltration and Inflow Removal

We are targeting the 2C-025 area in downtown Downers Grove for private property inspections and I/I removal. Regular flow monitoring continues.

Status of Projects

1) Centex Lift Station Replacement

The contractor is working to finish the outstanding punchlist items.

2) Venard Force Main Replacement

Striping is expected to be completed soon.

3) SCADA Platform Replacement (Ignition)

Concentric continues to work on new displays and reporting.

4) WWTC Combustible Gas Detection and Alarm System

Most of the shop drawings have been reviewed and approved with corrections noted.

5) First Responder Radio Enhancement

The Fire Department has reviewed and accepted the work.

6) 2024 Sewer Rehabilitation (Outfall, Powell, and Ogden CIPP)

The contractor needs to submit the post lining videos for District review.

7) SCADA PLC Replacement

As-built drawings are being prepared.

8) 2024 Sanitary Sewer Televising

Sewertech has provided videos for the first half of the project. They are almost complete, and we expect to get the video for the second half by the end of the month.

9) Facility Plan

B&W continues to work on the Facility Plan. A meeting was held with B&W on November 7 to discuss the collection systems portion of the facility plan. B&W surveyors were at the WWTC this week verifying elevations for the hydraulics task. We hope to schedule the condition assessment walkthrough for the WWTC in December.

10) Handrail Replacement

Kinsale will have the handrail removal on Aeration Tanks 8 and 9 and Intermediate Clarifiers 1 and 2 completed by the end of the day today. District staff will start installing the new handrail on Monday. The temporary safety guardrail provided by Kinsale will remain until the District's work is done.

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

Wastewater Report, October 2024

For updates on your plant in-between these monthly reports, please visit our wastewater dashboard <https://iwss.uillinois.edu>

LOCATION: DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER (DuPage County)

Catchment Information

| | |
|-------------------|-----------|
| Population Served | 65,000 |
| NPDES | IL0028380 |
| zipcode | 60515 |
| IL Covid Region | 8 |

SARS-CoV-2 LEVELS IN WASTEWATER

Wastewater is analyzed using digital PCR (dPCR) to determine the concentration of the SARS-CoV-2 virus in a sample. The nucleocapsid protein (N) gene of the virus is targeted in the assay, and results are reported in gene copies per liter of starting wastewater.

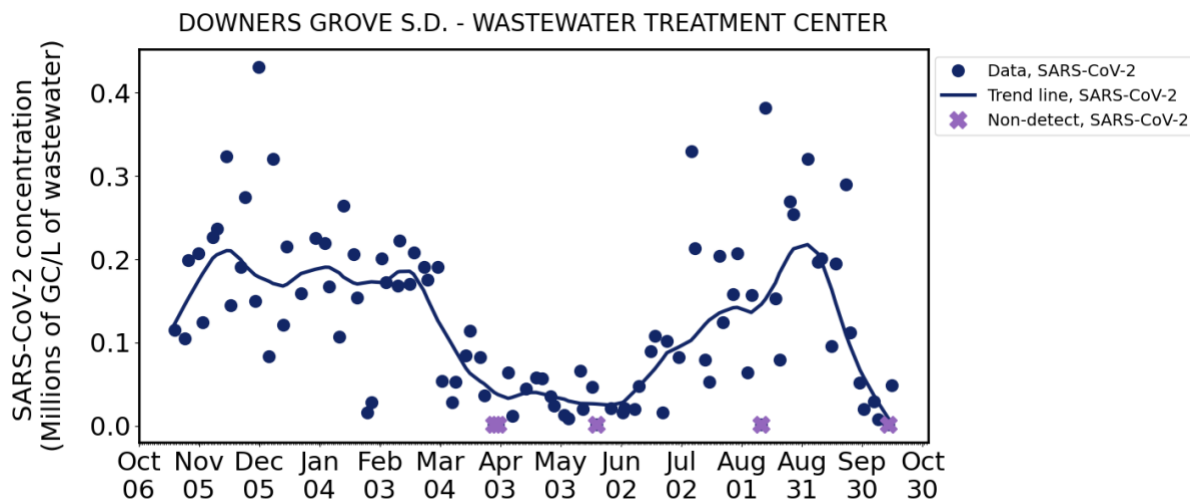


Figure 1. Time series plot of SARS-CoV-2 viral concentrations in millions of gene copies per liter (GC/L) of wastewater. Historical data can be found on the IWSS dashboard, link above.

SARS-CoV-2 SAMPLING RESULTS - LAST 8 SAMPLES

| Date | SARS-CoV-2 (GC/L) |
|------------|-------------------|
| 2024-10-15 | 48,225 |

| | |
|------------|------------|
| 2024-10-13 | Non-detect |
| 2024-10-08 | 8,325 |
| 2024-10-06 | 29,325 |
| 2024-10-01 | 19,725 |
| 2024-09-29 | 51,975 |
| 2024-09-24 | 112,275 |
| 2024-09-22 | 290,100 |

SARS-CoV-2 LINEAGES IN WASTEWATER

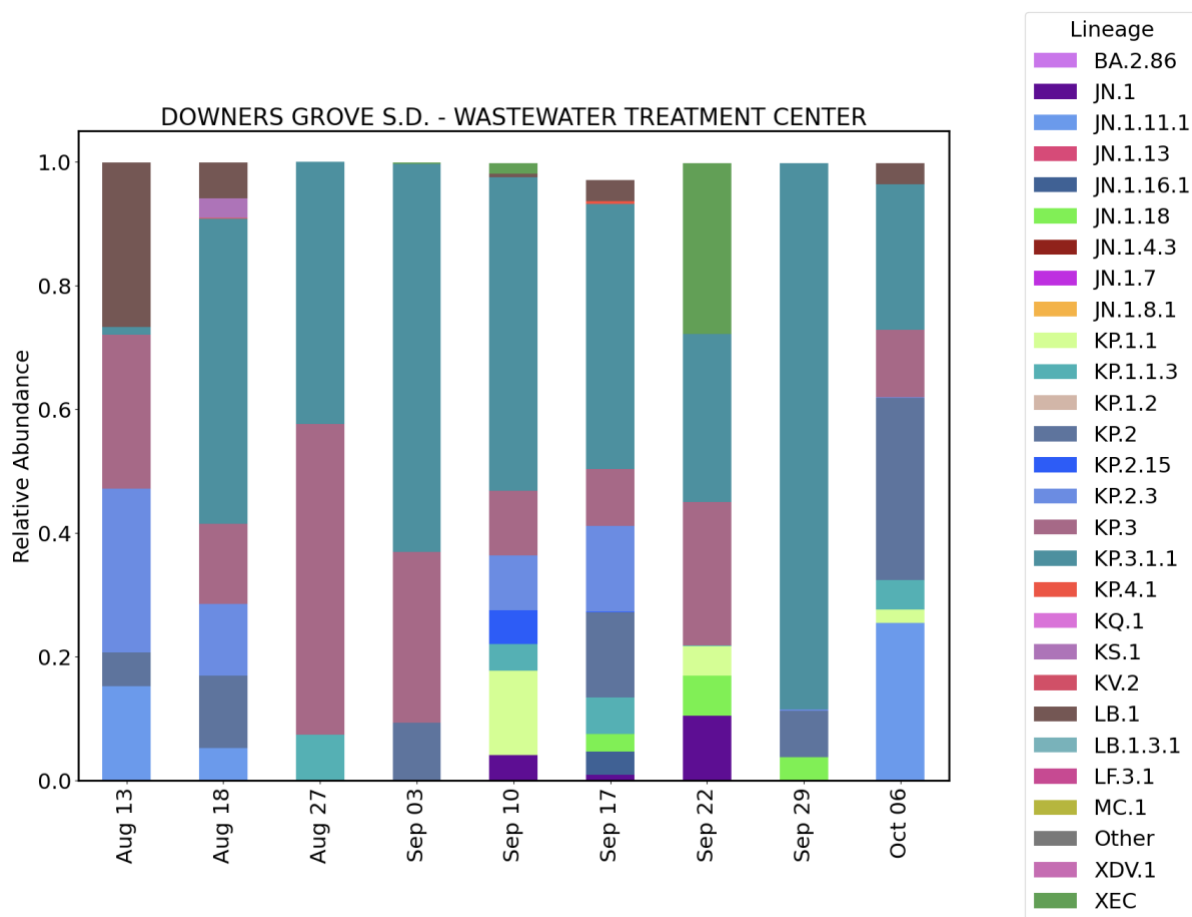


Figure 2. Stacked barplot showing the relative abundances of SARS-CoV-2 lineages in wastewater samples. All lineages in the legend, excluding "Other," are associated with Omicron. The most recently available two months worth of data are shown.

INFLUENZA A/B LEVELS IN WASTEWATER

Wastewater is analyzed using digital PCR (dPCR) to determine the concentration of influenza A and influenza B viruses in a sample. Results are reported in gene copies per liter of starting wastewater.

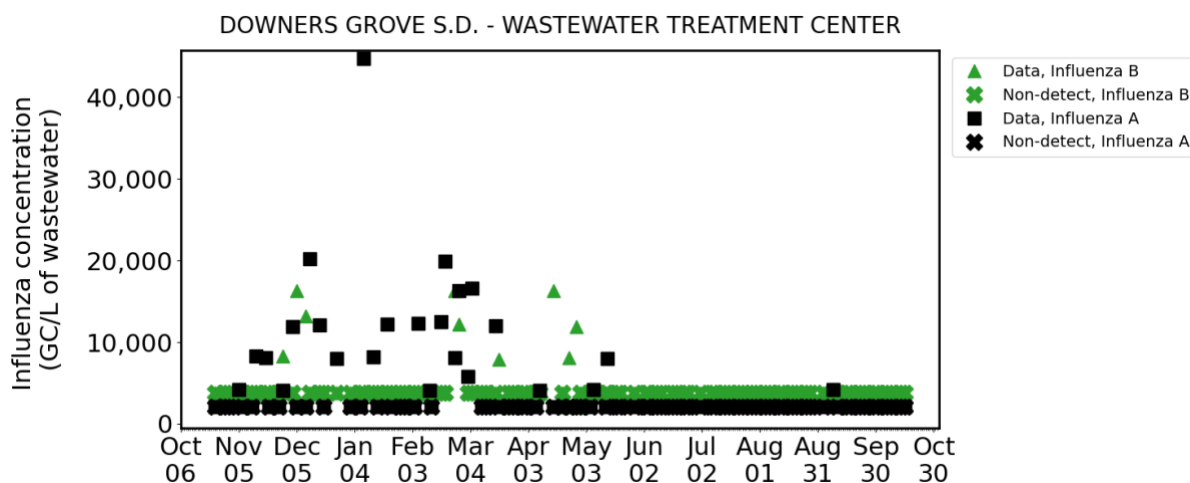


Figure 3. Time series plot of Influenza A/B viral concentrations in gene copies per liter (GC/L) of wastewater. Historical data can be found on the IWSS dashboard, link above.

INFLUENZA A/B SAMPLING RESULTS - LAST 8 SAMPLES

| Date | Influenza A (GC/L) | Influenza B (GC/L) |
|------------|--------------------|--------------------|
| 2024-10-15 | Non-detect | Non-detect |
| 2024-10-13 | Non-detect | Non-detect |
| 2024-10-08 | Non-detect | Non-detect |
| 2024-10-06 | Non-detect | Non-detect |
| 2024-10-01 | Non-detect | Non-detect |
| 2024-09-29 | Non-detect | Non-detect |
| 2024-09-24 | Non-detect | Non-detect |
| 2024-09-22 | Non-detect | Non-detect |

RSV LEVELS IN WASTEWATER

Wastewater is analyzed using digital PCR (dPCR) to determine the concentration of Respiratory Syncytial Virus (RSV) in a sample. Results are reported in gene copies per liter of starting wastewater.

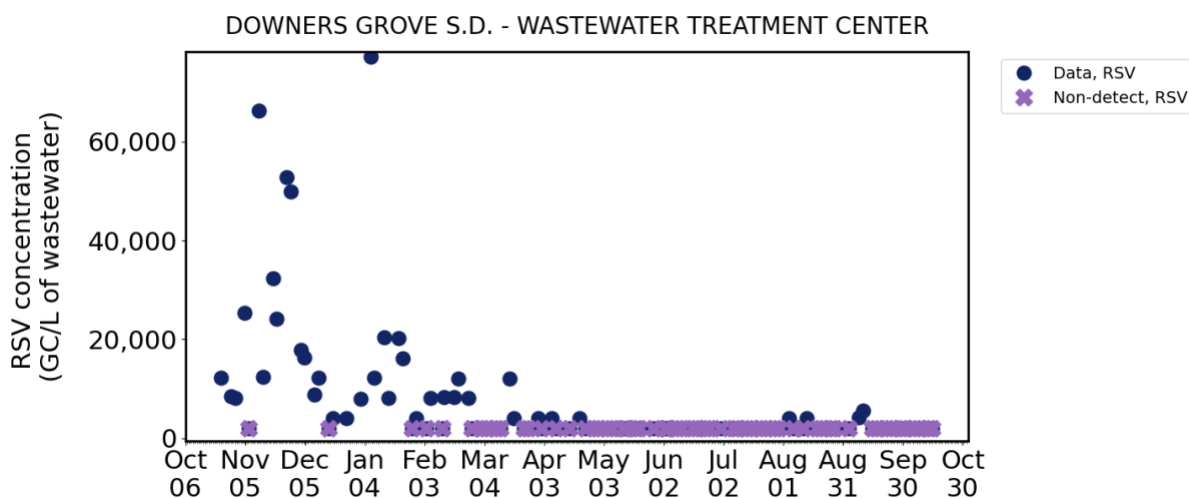


Figure 4. Time series plot of RSV viral concentrations in gene copies per liter (GC/L) of wastewater. Historical data can be found on the IWSS dashboard, link above.

RSV SAMPLING RESULTS - LAST 8 SAMPLES

| Date | RSV (GC/L) |
|------------|------------|
| 2024-10-15 | Non-detect |
| 2024-10-13 | Non-detect |
| 2024-10-08 | Non-detect |
| 2024-10-06 | Non-detect |
| 2024-10-01 | Non-detect |
| 2024-09-29 | Non-detect |
| 2024-09-24 | Non-detect |
| 2024-09-22 | Non-detect |

Guide to Interpreting Data on SARS-CoV-2, Influenza, & Respiratory Syncytial Virus (RSV) Gene Copies in Wastewater Samples

What do the results mean?

There are several factors to consider when interpreting viral data in wastewater. The rate, magnitude, and duration of shedding may vary from one person to another and from virus to virus, thus how or even whether it is possible to translate viral levels in wastewater into precise community health metrics is an open scientific question. It is only appropriate to monitor and observe the trends of viral gene copies detected in a community over time. The data presented in tables, graphs, and trend assessments show the concentration of RNA copies in the wastewater area from the community where the wastewater was collected. A significant increase in viral gene copies over time is an indicator that cases may be increasing in the community. Wastewater data should not be interpreted in isolation but rather considered alongside other public health metrics.

What does the number that is reported on a sample day mean?

It is a measure of how many gene copies are present in a sample, typically reported as gene copies per liter of wastewater (GC/L). Samples are typically obtained from municipal wastewater treatment plants and reflect inputs of viral material shed by the community served by the treatment plant. This number does not indicate gene copies per person or population.

How are the gene copies measured in the wastewater?

Wastewater samples are first processed to concentrate and isolate genetic material (RNA) that is present in the sample. RNA sequences specific to SARS-CoV-2, influenza A & B, and RSV are then detected and quantified using a molecular biology tool called digital polymerase chain reaction (dPCR). During dPCR, a targeted segment of the RNA is converted to DNA and then amplified (copied many times) so it can be detected by laboratory instruments. Specific methods for sample processing and PCR-based quantification differ among wastewater monitoring projects and analytical laboratories.

What does it mean if a data point for a sample is 0 or a non-detect?

A non-detect means that the amount of SARS-CoV-2, influenza, or RSV RNA in the wastewater sample is below the level that can be reliably detected by the quantification methods used in a given laboratory. A determination of non-detect does not necessarily mean that no viral RNA is present in the sample or in the system – rather that the levels are low enough that they cannot be reliably determined. In some cases, other components of wastewater may interfere with individual measurements, leading to an incorrect non-detection similar to false negatives that can occur from at-home and clinical testing. A non-detect does not necessarily mean that there are no infected individuals within the associated community.

What is the viral gene copy trend line?

The trend line is calculated using Locally Weighted Scatterplot Smoothing (LOWESS), a local regression analysis. It allows us to see the change in trend over time by fitting a curve to the data. This method is useful because it reduces the influence of outliers, and wastewater data can be highly variable. LOWESS is a more complex extension of the moving average.

Does the number of gene copies in a sample tell us how many people are sick?

There are not presently agreed-upon methods for translating concentration of SARS-CoV-2, influenza, or RSV genetic material in wastewater into a measure of how many people, or even what percentage of a community, have COVID-19, flu, or RSV, respectively. Variability between different wastewater sources, treatment facilities, and communities makes it difficult to translate the SARS-CoV-2, influenza, or RSV concentrations into a measure of how many people are infected in the community. However, an upward or downward trend in viral gene copies per liter of wastewater generally suggests a similar trend in the number of people infected within a given community.

Can I compare the number of gene copies in a sample from site to site?

Because each community has a different mix of wastewater inputs, different populations, and different wastewater systems, it is not appropriate to compare viral gene copy numbers among communities. Instead, trends in SARS-CoV-2, influenza, or RSV concentrations from a specific community over time can be used to help understand whether cases or hospitalizations are likely to increase or decrease in the community. Sample collection methods and mechanisms, collection times, and sample variability are other factors that discourage cross-site comparison.

Can I compare the gene copies of different pathogens to one another?

Because each pathogen is distinct, it is not appropriate to compare their viral gene copy numbers, even at the same site. Instead, trends in SARS-CoV-2, influenza, or RSV concentrations (increasing/decreasing) can be used to understand if cases or hospitalizations for each pathogen are likely to increase or decrease in the community.

Guide to Interpreting Data on SARS-CoV-2 Lineages in Wastewater Samples

What are lineages and how are they determined?

Wastewater is sequenced to determine the variants of SARS-CoV-2 virus present in a sample, a proxy for circulating variants in the community. Our sequencing strategy utilizes the entire genome of SARS-CoV-2 to identify mutations that are diagnostic of variants of the virus. Full genome coverage gives us better resolution for distinguishing variants, especially those very similar to each other. Variant names and lineage relationships are determined by the World Health Organization (WHO).

Variant: A genome that contains a particular set of mutations.

Mutation: A change in the genetic information introduced during viral replication.

Lineage: A collection of variants all related to each other based on analysis of the virus genomic sequence.

What is the sequencing plot showing me?

This plot is displaying the relative abundance, or proportion, of lineages found in a wastewater sample collected on a particular date. This plot was generated after comparing sample sequences to a SARS-CoV-2 reference genome and identifying characteristic mutations that are

associated with different variants. We then calculate the percentage of each variant present in the sample. This plot summarizes the variant detections; lineages are displayed, as there are often many variants detected that are in the same lineage.

What do the results mean?

The SARS-CoV-2 variants identified in a particular plant's wastewater can provide insight into the variants circulating in the population that the plant serves. This information can be useful, as there tend to be fewer clinical sequences, and those might only reflect a small proportion of the community feeling sick enough to pursue testing. The wastewater samples passively capture the virus shed in wastewater from the community where the wastewater was collected, not just those who are symptomatic. Wastewater data is not interpreted in isolation but rather considered alongside other public health metrics.

Does the number or type of lineages tell us how many people are sick?

We cannot tell how many people are sick from the lineages observed in the wastewater. We can only see relative proportions of the variants that are present in the community served by the wastewater treatment plant. We do pay attention to specific mutations that have been identified as having clinical implications (e.g., for effectiveness of medications or disease severity).

Can I compare the lineages in a sample from site to site?

Yes. We often detect variants in a particular plant first, and then see the relative abundance change over time, with certain lineages becoming more prevalent across the state from plant to plant. We compare these detections to sequence data from across the United States and the world.

Why are the dates of the sequencing data not as current as the gene copies data?

Sequencing results are available about two weeks after sample collection. This is because the quantification of SARS-CoV-2 levels by dPCR happens first, and then genetic material (RNA) is sent for sequencing. Additionally, samples then take multiple days to run on the sequencer and computational processing of sequences takes additional time before results are available.

Why do the lineages in the legend change periodically?

The lineages shown in the sequencing plot of this report are in alignment with the CDC's national genomic surveillance system. As the SARS-CoV-2 virus mutates, new variants emerge. This means there are regularly new variants that contribute to the spread of COVID-19. Some variants will disappear while others will continue to spread and even replace others as the dominant variant. These monthly reports reflect those changes as we continue to monitor for emerging variants of concern.



DISCOVERY PARTNERS INSTITUTE
PART OF THE UNIVERSITY OF ILLINOIS SYSTEM

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Fax: 630-969-0827
www.dgsd.org

General Manager

Amy R. Underwood, P.E.

Legal Counsel

Daniel McCormick, P.C.

Providing a Better Environment for South Central DuPage County

October 22, 2024

Mr. Todd A. Bennett
Manager
Field Operations Section
Bureau of Water
Division of Water Pollution Control
Illinois Environmental Protection Agency
Sent via e-mail: Todd.Bennett@Illinois.gov

Re: NPDES Permit #IL00283080
Noncompliance Report

Dear Mr. Bennett:

On October 16, 2024, the Downers Grove Sanitary District Wastewater Treatment Center (WWTC) had a violation of a maximum daily discharge limitation on our B01 discharge. The ammonia measured in the composite sample was as follows in comparison to the permit limit:

| | |
|---------------------|---|
| 10/16/2024 | 9.98 mg/L NH ₄ ⁺ -N |
| Daily Maximum Limit | 3.00 mg/L NH ₄ ⁺ -N |

The composite sample was collected from midnight to midnight. The laboratory test was completed the day after collection. As required by Standard Condition (12)(f) of our NPDES permit, this letter is the written submission required within five days of when the District became aware of the violation.

Over the past few years, the District has been proactively replacing aging and obsolete components of its Supervisory Control and Data Acquisition (SCADA) system. The programmable local controller (PLC) which controls the activated sludge system was replaced last week. The old PLC was removed from service in the morning on Tuesday, October 15, 2024, and the new PLC was placed into service midday on October 16, 2024. During this time, return activated sludge (RAS) pumps and blowers were turned on manually. Unfortunately, the District operators encountered several unforeseen issues, including incorrect return sludge flow splits, insufficient air supply, and improperly positioned influent flow control gates.

As replacement of the PLC is complete, the District does not expect reoccurrence of this violation in the future.

I trust that this meets the permit requirement for noncompliance reporting. If you have any

IEPA
October 22, 2024

questions, please call (630-353-3642).

Sincerely,
DOWNERS GROVE SANITARY DISTRICT

A handwritten signature in black ink, appearing to read "Amy Underwood". The signature is fluid and cursive, with the first name "Amy" being more prominent than the last name "Underwood".

Amy R. Underwood, P.E.
General Manager

C: Board of Trustees
Ahmed Hussein, IEPA
Marc Majewski, DGSD Operations Supervisor