

DOWNERS GROVE SANITARY DISTRICT
GENERAL MANAGER'S REPORT
November 12, 2021

November Board Meeting

Copies of the following items are enclosed for the November 16, 2021 meeting:

- 1) Proposed Agenda
- 2) Minutes of the October 19, 2021 regular meeting
- 3) Claim Ordinance 1907
- 4) Memo regarding Appointment of Assistant Clerk and Treasurer
- 5) Memo regarding Appointment of Authorized Agent for IMRF
- 6) Memo regarding revision to authorized bank account signer
- 7) Administration Center Code Review Report

BOLI Meeting

There is no BOLI meeting scheduled this month.

Operations Reports

Copies of the following are enclosed for October operations:

- 1) Progress Report from Clay on Administrative Services activities.
- 2) The WWTC Operations Report from Marc.
- 3) The WWTC/Lift Station Maintenance Report from Jeff.
- 4) Progress Report from Bob on Collection System Maintenance activities.
- 5) Progress Report from Keith on Collection System Construction activities.
- 6) Progress Report from Reese on Laboratory activities.
- 7) Engineering Report from Alex.

Infiltration/Inflow Removal Work

Inspection efforts on private property under the I/I program with the intention of conducting I/I removal is ongoing in the 1-K-028 (Cass and Burlington, WT) area. A map showing progress for this area is included here, as well as a status summary sheet.

Flow metering continues, including meters in the 1-M-050 (55th and Victor, DG) vicinity to evaluate post-rehabilitation and I/I reduction performance. Data collected during recent storms shows that the local system appears to be operating satisfactorily.

Financial

A copy of the Investment Schedule as of October 31, 2021 is enclosed.

The Treasurer's Report for October 2021 covering the first half of FY 21-22 is included herein, along with a summary cover memo.

Meetings

I attended the following meetings since the October 15, 2021 General Manager's report:

- October 18 attended CSWEA Executive Committee meeting
- October 19 attended Metropolitan Mayors Caucus Environmental Committee Meeting focused on Climate Adaptation and the Steps to Resilience
- October 26 attended CSWEA Local Arrangements Committee meeting
- October 27 attended DRSCW General Membership meeting. Larry also attended.
- October 29 attended IAWA Monthly Nutrient Subcommittee NARP meeting
- November 2 attended Fox River Study Group Annual Meeting
- November 9 attended IAWA meeting on Charleston Class Action Settlement
- November 9 attended DRSCW East Branch DuPage River Conceptual Design Workshop
- November 10 attended NACWA Water Quality Committee meeting
- November 12 attended IAWA Executive Committee Meeting
- November 12 attended IAWA Technical Committee Meeting

Miscellaneous

Copies of the following items are enclosed:

- 1) General Manager's Report to the Employees dated October 22 and November 5
- 2) Notice of Charleston Class Action Settlement. More information may be found at <https://charlestonwipessettlement.com/>. The IAWA Legislative Subcommittee has been working with the Class Counsel to get our collective questions answered. The deadline for filing objections is December 29, 2021. I expect to have an update for the Board at the December 21 meeting.

cc: WDVB, AES, PWC, BOLI, WCC, MGP

**DOWNERS GROVE SANITARY DISTRICT
BOARD OF TRUSTEES MEETING
NOVEMBER 16, 2021 – 7:00 PM
BOARD ROOM**

PROPOSED AGENDA

- I. APPROVAL OF MINUTES
 - A. REGULAR MEETING – OCTOBER 19, 2021
- II. APPROVAL OF CLAIM ORDINANCE NO. 1907
- III. PUBLIC COMMENT
- IV. OLD BUSINESS
- V. NEW BUSINESS
 - A. APPOINTMENTS
 - 1. ASSISTANT CLERK AND TREASURER
 - 2. AUTHORIZED AGENT FOR IMRF
 - B. REVISION OF AUTHORIZED BANK ACCOUNT SIGNER
 - C. ADMIN CENTER CODE REVIEW

PUBLIC COMMENT:

The District has an online form for the Public who cannot attend the meeting to submit public comment. District staff shall read aloud any received public comments during the Public Comment portion of the meeting. Public comments for Public not attending the meeting in person need to be submitted before 4:00 p.m. on November 16, 2021. The form can be found here:

<https://www.dgsd.org/government/public-comment/>



MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, October 19, 2021, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Wallace D. Van Buren, Amy E. Sejnost and Paul Coultrap, General Manager Amy R. Underwood, Administrative Supervisor W. Clay Campbell, and Information Coordinator Alyssa J. Caballero. Attorney Michael G. Philipp was absent.

Minutes of Regular Meeting – September 21, 2021

A motion was made by Trustee Sejnost seconded by Trustee Coultrap approving the minutes of the regular meeting held on September 21, 2021, and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Approval of 2021 Sewer Televising Contract Change Order #1

General Manager Underwood presented a memo recommending to the Board of Trustees approval of a change order for the 2021 Televising Contract with SEWERTECH, LLC for a net decrease in the amount of \$4,224.20 for miscellaneous changes to the work. Approval of Change Order No. 1 would bring the total contract amount to \$79,640.40. A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the 2021 Televising Contract Change Order No. 1 for a net decrease in the amount of \$4,224.20. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Public Comment – None

New Business

4529 Roslyn Avenue, Downers Grove - Settlement and Release Agreement and Permanent Easement Agreement

Administrative Supervisor Campbell presented a Settlement and Release Agreement and Permanent Easement Agreement between the property owners of 4529 Roslyn Ave., Downers Grove, Kalpesh and Lisa Patel, and the District. A permanent easement is needed for accessing the District's mainline sanitary sewers located across the property. District staff has negotiated with the property owners to obtain both a Settlement and Release Agreement as well as a Permanent Easement Agreement in exchange for \$15,256.88 in compensation to resolve a potential dispute between the parties as identified further in the Settlement and Release Agreement. Staff recommended to the Board the approval of this Settlement and Release Agreement and Permanent Easement Agreement and payment to the property owners in the amount of \$15,256.88. A motion by Trustee Sejnost seconded by Trustee Coultrap was made approving both the Settlement and Release Agreement and the Permanent Easement Agreement for 4529 Roslyn Ave., Downers Grove and authorizing the General Manager and Assistant Clerk to execute same and making payment to the property owners in the amount of \$15,256.88. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Claim Ordinance No. 1906

A motion was made by Trustee Sejnost seconded by Trustee Coultrap adopting Claim Ordinance No. 1906 in the total amount of \$1,219,961.39 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

2021-22 Electricity Supply Proposal

General Manager Underwood presented the results of a Request for Proposals from electric suppliers sent out on September 24. The results were utilized for selecting the District's electricity supplier starting in November 2021 through November 2022. The District received five proposals from suppliers. The proposal from Hudson Energy Services LLC, featuring day-ahead LMP pricing and rolling all other supply costs into a single per kilowatt-hour adder rate of \$0.0258, is expected to have the lowest cost, assuming no major changes in electricity usage in the coming year. She recommended the District accept the offer from Hudson Energy Services LLC for the supply of electricity in accordance with their proposal. A motion by Trustee Sejnost seconded by Trustee Coultrap was made to accept the pricing offer from Hudson Energy Services LLC for the supply of electricity for the period from November 2021 to November 2022 and to authorize the General Manager to sign the associated electric supply agreement. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Other New Business

Trustee Coultrap asked for clarification regarding the Roslyn Ave. easement in comparison to a location where the District owns the property that the sewer passes through. He noted he was happy to see the Operator position has been filled. Lastly, Trustee Coultrap inquired about the flu shot offered to employees in October and the status of the vacation buyout plan offered to employees.

Trustee Sejnost expressed her appreciation to the Safety Committee. She noted she was also happy to see the Operator position has been filled. Lastly, she commended staff for the 100-year anniversary presentation.

A motion was made by Trustee Sejnost seconded by Trustee Coultrap to adjourn the regular meeting at 7:34 p.m. The motion carried.

Approved: November 16, 2021

President

Attest: _____
Clerk

Downers Grove, Illinois

Date: November 16, 2021

Claim Ordinance No. 1907

An Ordinance Providing for the Payment of Certain Claims.

WHEREAS, it appears to the Board of Trustees of the Downers Grove Sanitary District that there are certain claims against said District which would be allowed and paid therefore,

BE IT ORDAINED, by the Board of Trustees of the Downers Grove Sanitary District

That the following claims be and they are hereby approved and ordered paid and that an order be drawn on the Treasurer of said District out of the funds shown below. Said claims, totaling **\$531,781.58** being in words and figures as follows:

GENERAL LEDGER RECAP

DATE 10/18/21

PERIOD END 10/15/21

PAGE 4

Payroll Ending Date: 10/15/21

Payroll Paid Date: 10/19/21

GL Date: 11/30/21

G/L NUMBER	COST DESCRIPTION	DEBIT	CREDIT
01-00.1001	CASH - PAYROLL ACCOUNT		22372.11-
01-00.2000	FEDERAL TAX WITHHELD		3394.55-
01-00.2001	STATE TAX WITHHELD		1491.23-
01-00.2002	SOCIAL SECURITY WITHHELD		2472.75-
01-00.2003	IMRF WITHHELD		1163.40-
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION		662.86-
01-00.2021	FLEXIBLE ACCOUNT WITHHELD - MEDICAL		179.09-
01-00.2024	FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION		486.27-
01-00.2025	EMPLOYEE INS PREM CONTRIBUTION - POST TAX		144.90-
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA		440.57-
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD		77.06-
01-11.A003	GENERAL MANAGEMENT	8347.15	
01-11.A004	FINANCIAL RECORDS	1117.47	
01-11.A005	ADMINISTRATIVE RECORDS	505.44	
01-11.A007	CODE ENFORCEMENT	8842.33	
01-11.A008	SAFETY ACTIVITIES	81.24	
01-12.A006	ENGINEERING	148.88	
01-12.A009	OPERATIONS MANAGEMENT	4026.00	
01-12.A011	MAINTENANCE - WWTC	3687.72	
01-12.A014	MAINTENANCE - ELECTRICAL	605.34	
01-12.A021	WWTC - OPERATIONS	382.04	
01-12.A023	WWTC - ENERGY RECOVERY	132.29	
01-12.A030	BUILDING AND GROUNDS	110.27	
01-13.A009	OPERATIONS MANAGEMENT	2486.22	
01-13.A041	LAB - WWTC	368.37	
01-13.A042	LAB - PRETREATMENT	460.21	
01-13.A043	LAB - SURCHARGE PROGRAM	874.99	
01-14.A006	ENGINEERING	148.88	
01-14.A051	SEWER MAINTENANCE	37.03	
01-15.A030	BUILDING AND GROUNDS	412.65	
01-15.A080	LIFT STATION MAINTENANCE	110.27	
		32884.79	32884.79-

GENERAL LEDGER RECAP

DATE 10/21/21

PERIOD END 10/16/21

PAGE 5

Payroll Ending Date: 10/16/21

Payroll Paid Date: 10/22/21

GL Date: 11/30/21

G/L NUMBER	COST DESCRIPTION	DEBIT	CREDIT
01-00.1001	CASH - PAYROLL ACCOUNT		52410.38-
01-00.2000	FEDERAL TAX WITHHELD		9217.85-
01-00.2001	STATE TAX WITHHELD		3806.66-
01-00.2002	SOCIAL SECURITY WITHHELD		6276.32-
01-00.2003	IMRF WITHHELD		3675.66-
01-00.2013	CREDIT UNION WITHHELD		2368.00-
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION		3141.38-
01-00.2017	VOLUNTARY GROUP LIFE		208.00-
01-00.2021	FLEXIBLE ACCOUNT WITHHELD - MEDICAL		218.50-
01-00.2024	FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION		1186.33-
01-00.2025	EMPLOYEE INS PREM CONTRIBUTION - POST TAX		396.95-
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA		297.98-
01-00.2027	DEFERRED COMPENSATION WITHHELD - IPPFA ROTH		40.00-
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD		204.27-
01-11.A003	GENERAL MANAGEMENT	891.11	
01-11.A004	FINANCIAL RECORDS	7048.58	
01-11.A005	ADMINISTRATIVE RECORDS	825.74	
01-11.A007	CODE ENFORCEMENT	4889.96	
01-11.A008	SAFETY ACTIVITIES	1440.08	
01-11.A090	WORK FROM HOME REIMBURSEMENT ALLOWANCE	175.00	
01-12.A006	ENGINEERING	1971.14	
01-12.A011	MAINTENANCE - WWTC	13624.58	
01-12.A014	MAINTENANCE - ELECTRICAL	7179.42	
01-12.A021	WWTC - OPERATIONS	13816.20	
01-12.A022	WWTC - SLUDGE HANDLING	5145.91	
01-12.A023	WWTC - ENERGY RECOVERY	306.92	
01-12.A030	BUILDING AND GROUNDS	3079.77	
01-13.A041	LAB - WWTC	5385.24	
01-13.A048	LAB - ENERGY RECOVERY	272.70	
01-14.A006	ENGINEERING	226.08	
01-14.A051	SEWER MAINTENANCE	7885.26	
01-14.A054	SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS	797.34	
01-14.A061	INSPECTION - NEW CONSTRUCTION	35.27	
01-14.A062	INSPECTION - CONSTRUCTION OF DGSD PROJECTS	3215.46	
01-14.A063	INSPECTION - PERMIT INSPECTIONS	404.19	
01-14.A064	INSPECTION - MISCELLANEOUS	973.25	
01-14.A065	INSPECTION - CONSTR BY VILLAGES, UTILITIES	1366.72	
01-14.A066	INSPECTION - CODE ENFORCEMENT	1757.07	
01-15.A006	ENGINEERING	84.78	
01-15.A080	LIFT STATION MAINTENANCE	650.51	
		83448.28	83448.28-

GENERAL LEDGER RECAP

DATE 11/04/21

PERIOD END 10/30/21

PAGE 5

Payroll Ending Date: 10/30/21

Payroll Paid Date: 11/05/21

GL Date: 11/30/21

G/L NUMBER	COST DESCRIPTION	DEBIT	CREDIT
01-00.1001	CASH - PAYROLL ACCOUNT		53642.21-
01-00.2000	FEDERAL TAX WITHHELD		9617.09-
01-00.2001	STATE TAX WITHHELD		3898.57-
01-00.2002	SOCIAL SECURITY WITHHELD		6453.91-
01-00.2003	IMRF WITHHELD		3845.60-
01-00.2013	CREDIT UNION WITHHELD		2368.00-
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION		3350.04-
01-00.2021	FLEXIBLE ACCOUNT WITHHELD - MEDICAL		218.50-
01-00.2024	FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION		1119.45-
01-00.2025	EMPLOYEE INS PREM CONTRIBUTION - POST TAX		396.95-
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA		318.22-
01-00.2027	DEFERRED COMPENSATION WITHHELD - IPPFA ROTH		240.00-
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD		234.80-
01-11.A003	GENERAL MANAGEMENT	917.48	
01-11.A004	FINANCIAL RECORDS	7141.81	
01-11.A005	ADMINISTRATIVE RECORDS	979.50	
01-11.A007	CODE ENFORCEMENT	4829.44	
01-11.A008	SAFETY ACTIVITIES	1363.79	
01-11.A030	BUILDING AND GROUNDS	271.53	
01-11.A090	WORK FROM HOME REIMBURSEMENT ALLOWANCE	175.00	
01-12.A006	ENGINEERING	2006.46	
01-12.A011	MAINTENANCE - WWTC	11551.93	
01-12.A014	MAINTENANCE - ELECTRICAL	7175.35	
01-12.A021	WWTC - OPERATIONS	17531.18	
01-12.A022	WWTC - SLUDGE HANDLING	6290.18	
01-12.A023	WWTC - ENERGY RECOVERY	220.57	
01-12.A030	BUILDING AND GROUNDS	2952.75	
01-13.A041	LAB - WWTC	5227.50	
01-13.A043	LAB - SURCHARGE PROGRAM	498.23	
01-13.A048	LAB - ENERGY RECOVERY	254.50	
01-14.A006	ENGINEERING	113.04	
01-14.A051	SEWER MAINTENANCE	7176.41	
01-14.A054	SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS	812.97	
01-14.A062	INSPECTION - CONSTRUCTION OF DGSD PROJECTS	2706.00	
01-14.A063	INSPECTION - PERMIT INSPECTIONS	221.66	
01-14.A064	INSPECTION - MISCELLANEOUS	1206.31	
01-14.A065	INSPECTION - CONSTR BY VILLAGES, UTILITIES	964.64	
01-14.A066	INSPECTION - CODE ENFORCEMENT	2265.71	
01-14.A072	SEWER INVESTIGATIONS	52.91	
01-15.A006	ENGINEERING	141.30	
01-15.A080	LIFT STATION MAINTENANCE	655.19	
		85703.34	85703.34-

GENERAL LEDGER RECAP

DATE 11/02/21

PERIOD END 10/31/21

PAGE 4

Payroll Ending Date: 10/31/21

Payroll Paid Date: 11/02/21

GL Date: 11/30/21

G/L NUMBER	COST DESCRIPTION	DEBIT	CREDIT
01-00.1001	CASH - PAYROLL ACCOUNT		27038.65-
01-00.2000	FEDERAL TAX WITHHELD		3916.06-
01-00.2001	STATE TAX WITHHELD		1759.22-
01-00.2002	SOCIAL SECURITY WITHHELD		2932.33-
01-00.2003	IMRF WITHHELD		1163.20-
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION		663.04-
01-00.2017	VOLUNTARY GROUP LIFE		96.00-
01-00.2021	FLEXIBLE ACCOUNT WITHHELD - MEDICAL		179.09-
01-00.2024	FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION		486.27-
01-00.2025	EMPLOYEE INS PREM CONTRIBUTION - POST TAX		144.90-
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA		440.44-
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD		77.06-
01-11.A001	TRUSTEES	4500.00	
01-11.A003	GENERAL MANAGEMENT	8999.74	
01-11.A004	FINANCIAL RECORDS	586.46	
01-11.A005	ADMINISTRATIVE RECORDS	111.71	
01-11.A007	CODE ENFORCEMENT	8587.92	
01-11.A008	SAFETY ACTIVITIES	149.79	
01-11.A086	VACATION BUYOUT	1511.48	
01-12.A006	ENGINEERING	655.23	
01-12.A009	OPERATIONS MANAGEMENT	3960.27	
01-12.A011	MAINTENANCE - WWTC	3808.22	
01-12.A014	MAINTENANCE - ELECTRICAL	181.32	
01-12.A021	WWTC - OPERATIONS	323.27	
01-12.A023	WWTC - ENERGY RECOVERY	107.92	
01-12.A030	BUILDING AND GROUNDS	272.26	
01-13.A009	OPERATIONS MANAGEMENT	1904.67	
01-13.A042	LAB - PRETREATMENT	1320.22	
01-13.A043	LAB - SURCHARGE PROGRAM	964.90	
01-14.A006	ENGINEERING	286.43	
01-15.A080	LIFT STATION MAINTENANCE	664.45	
		38896.26	38896.26-

01 GENERAL FUND STANDARD CHECK REGISTER FOR 11/16/21

Date: 11/12/21
Time: 1:47pm

===== VENDOR =====			===== INVOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
AT & T MOBILITY	A000085	11/03/21	831873915	01-15.B112	LS Cell Dialer	55.23	55.23	063247
ACI Payments Inc.	A000096	10/20/21	1000057640	01-11.B110	OLR Fees	35.20	35.20	103550
ALTORFER INDUSTRIES, INC.	A000292	11/03/21	PM6A0004855	01-12.B513	Emer Gen 1 Oil Sample	158.00		
		11/03/21	PM6A0004856	01-12.B513	Emer Gen 3 Oil Sample	158.00		
		11/03/21	PM6A0004857	01-12.B513	Emer Gen 2 Oil Sample	158.00	474.00	103551
SYNCHB/AMAZON	A000295	10/20/21	437967897774	01-12.B116	Phone Case	28.44		
		11/05/21	439877456684	01-11.B116	Admin Supplies	42.98		
		10/26/21	443545895763	01-12.B112	Phone Case	34.98		
		10/27/21	536844353343	01-12.B506	Prim 5 Crs Col Revrs Swch	211.06		
		11/05/21	656844988584	01-11.B115	Lap Top Case	36.99		
		10/19/21	696435953649	01-15.B527	Venard SCADA Panel	209.80		
		10/08/21	793639389948	01-14.B116	SS Supplies	45.33		
		10/22/21	868439868555	01-14.B115	Charging Cords	14.98		
		10/11/21	895445954499	01-12.B116	Ops Supplies	89.99		
		10/09/21	945346639398	01-12.B813	WWTC Outdoor Lighting	329.97		
		11/04/21	954698799634	01-11.B116	Admin Supplies	25.78	1070.30	063248
BAXTER & WOODMAN, INC.	B000120	10/22/21	0227944	01-14.B902	Outfall Sewer Sag Repair	1860.00		
		10/22/21	0227948	01-11.B124	Misc Engineering Services	929.68		
		10/22/21	0227953	01-14.B901	Curtiss St CIPP Lining	2757.50	5547.18	103552
CALLONE	C000073	11/15/21	469888	01-11.B112	Admin Phone Service	421.45		
		11/15/21	469888	01-12.B112	WWTC Phone Service	666.95	1088.40	103553
CHICAGO METROPOLITAN FIRE	C000240	10/16/21	IN00369715	01-12.B113	Fire Alarm Maintenance	60.00	60.00	063249
CINTAS #344	C000300	10/19/21	4099166839	01-12.B117	WWTC Uniform Rentals	77.31		
		10/19/21	4099166839	01-14.B117	SS Uniform Rentals	13.09		
		10/26/21	4099869090	01-12.B117	WWTC Uniform Rentals	77.31		
		10/26/21	4099869090	01-14.B117	SS Uniform Rentals	13.09		
		11/09/21	4101172861	01-12.B117	WWTC Uniform Rentals	77.20		
		11/09/21	4101172861	01-14.B117	SS Uniform Rentals	13.09		
		11/02/21	410847690	01-12.B117	WWTC Uniform Rentals	220.47		
		11/02/21	410847690	01-14.B117	SS Uniform Rentals	13.09	504.65	063250
CINTAS FIRST AID & SAFETY	C000320	10/25/21	5081284129	01-11.B113	First Aid Kits	311.03	311.03	063251
COMCAST	C000373	11/03/21	201200550568	01-11.B112	Internet Service Backup	103.40	103.40	063252
Comcast	C000375	11/01/21	133958334	01-11.B112	Internet Service Fiber	830.00	830.00	063253
COMED	C000380	10/13/21	0055025057	01-15.B100	College LS Elec	301.62		
		10/12/21	0068029014	01-15.B100	Centex LS Elec	84.07		
		10/12/21	0120089072	01-15.B100	Wroble LS Elec	509.94		
		10/13/21	0458029046	01-15.B100	Liberty Park LS Elec	286.04		
		10/19/21	0562080004	01-15.B100	Venard LS Elec	282.96		
		10/12/21	1095091170	01-15.B100	Northwest LS Elec	644.35		
		10/12/21	1810068039	01-15.B100	Earlston LS Elec	198.55		
		10/12/21	3240038012	01-15.B100	Butterfield LS Elec	140.37		
		10/12/21	4657083017	01-15.B100	Hobson LS Elec	993.89		
		10/21/21	6770572011	01-00.2005	BSSRAP Yard Elec	64.19		
		10/21/21	6770572011	01-12.B100	Walnut House Elec	76.71		
		10/21/21	8762083052	01-12.B100	Big Top Elec	39.74	3622.43	063254
COMPASS MINERALS	C000399	10/21/21	872694	01-12.B401	Softener Salt	4554.42	4554.42	063255

===== VENDOR =====			===== INVOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
CONCENTRIC INTEGRATION, LLC	C000410	10/22/21	0227946	01-12.B513	WWTC PLC Upgrades	10652.95		
		10/22/21	0227949	01-11.B115	Admin Support Services	1059.96		
		10/22/21	0227949	01-12.B513	WWTC Support Services	2152.04		
		10/22/21	0227951	01-11.B115	Admin T&M Support	821.76		
		10/22/21	0227951	01-12.B513	WWTC T&M Support	817.00		
		10/22/21	0227951	01-15.B526	NW LS T&M Support	3441.40	18945.11	103554
COVERALL NORTH AMERICA, INC	C000557	11/01/21	1010687088	01-12.B812	MSB Cleaning Service	304.00		
		11/01/21	1010687088	01-13.B116	Lab Cleaning Service	157.00		
		11/01/21	1010687090	01-11.B118	Admin Cleaning Services	429.00	890.00	103555
CURTIS MARTIN GROUP, INC.	C000660	10/25/21	8173	01-11.B115	Billing & Payables Fixes	300.00	300.00	103556
DAXAM INC.	D000105	10/20/21	30099	01-14.B113	Reflective Decals SS Trks	1247.50	1247.50	103557
DELTA INDUSTRIES, INC.	D000210	10/22/21	173493	01-12.B513	ODS Air Compr Maintenance	496.91	496.91	103558
VILLAGE OF DOWNERS GROVE	D000480	10/13/21	171290	01-11.C222	Admin Vehicle Fuel	39.18		
		10/13/21	171290	01-12.C222	WWTC Vehicle Fuel	2395.27		
		10/13/21	171290	01-13.C222	Lab Vehicle Fuel	33.65		
		10/13/21	171290	01-14.C222	SS Vehicle Fuel	1149.72		
		10/15/21	171347	01-11.B121	Meter Readings	424.04		
		10/29/21	C2027270001	01-12.B102	WWTC Water	2464.57		
		10/29/21	C2027271001	01-11.B102	Admin Water	210.49	6716.92	063256
DRYDON EQUIPMENT INC.	D000540	10/14/21	45821	01-12.B509	WAS Polymer Sys Parts	125.58		
		10/20/21	47221	01-12.B510	Dig 2 Flame Arrestor Prts	1109.34	1234.92	103559
DUPAGE COUNTY RECORDER	D000620	10/22/21	40361704	01-11.B124	Lien Releases	57.50	57.50	063257
EDWARD OCCUPATIONAL HEALTH	E000027	10/31/21	00143251-00	01-11.B117	Admin Flu Shots	196.80		
		10/31/21	00143251-00	01-12.B117	WWTC Flu Shots	295.20		
		10/31/21	00143251-00	01-13.B117	Lab Flu Shots	32.80		
		10/31/21	00143251-00	01-14.B117	SS Flu Shots	131.20	656.00	063258
EJ EQUIPMENT, INC.	E000030	11/08/21	P05165	01-14.C225	Auto Supplies	33.96	33.96	063259
EYE MED VISION CARE	E000600	11/01/21	165012794	01-17.E455	Vision Insurance	477.82	477.82	063260
FASTENAL COMPANY	F000060	11/05/21	ILWES89081	01-12.B505	Bar Screen Conveyor Parts	56.08	56.08	103560
FLAT CAN RECYCLING	F000100	10/15/21	1110	01-14.B116	Paint Can Recycling	124.50	124.50	063279
FIRST ADVANTAGE	F000130	10/31/21	2501632110	01-12.B117	Drug Screening	9.11	9.11	103561
FIRST ENVIRONMENTAL LAB	F000140	10/27/21	164361	01-13.B123	Fall NPDES Samples	1294.80		
		11/11/21	164680	01-13.B123	FOG Testing	151.20	1446.00	103562
GEORGE'S LANDSCAPING	G000260	10/31/21	Mowing	01-11.B118	Admin Mowing	509.15		
		10/31/21	Mowing	01-12.B812	WWTC Mowing	3287.80		
		10/31/21	Mowing	01-15.B820	Butterfield LS Mowing	162.50		
		10/31/21	Mowing	01-15.B821	Centex LS Mowing	162.50		
		10/31/21	Mowing	01-15.B823	Earlston LS Mowing	162.50		
		10/31/21	Mowing	01-15.B824	Hobson LS Mowing	162.50		
		10/31/21	Mowing	01-15.B825	Liberty Park LS Mowing	162.50		
		10/31/21	Mowing	01-15.B826	Northwest LS Mowing	162.50		
		10/31/21	Mowing	01-15.B827	Venard LS Mowing	162.50		
		10/31/21	Mowing	01-15.B828	Wroble LS Mowing	162.50		
		10/31/21	Mowing	01-15.B829	LS Brush Clearing	346.64	5443.59	103563
W. W. GRAINGER, INC.	G000520	10/13/21	9084657833	01-12.B512	See Sheet	11.22		
		10/13/21	9085026541	01-12.B506	See Sheet	13.41		

===== VENDOR =====			===== INVOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
		10/14/21	9085666767	01-12.B116	See Sheet	28.64		
		10/15/21	9086805315	01-11.B113	See Sheet	12.64		
		10/15/21	9086937662	01-12.B507	See Sheet	224.37		
		10/15/21	9086937670	01-12.B512	See Sheet	2.90		
		10/19/21	9090980948	01-14.B116	See Sheet	88.57		
		11/01/21	9092834549	01-12.B812	See Sheet	72.22		
		10/25/21	9098017743	01-11.B113	See Sheet	14.17		
		10/25/21	9098137053	01-12.B116	See Sheet	47.74		
		10/26/21	9099786445	01-12.B506	See Sheet	10.20		
		10/26/21	9099786452	01-12.B113	See Sheet	250.64		
		10/26/21	9099786460	01-12.B510	See Sheet	43.98		
		10/27/21	9100559179	01-12.B116	See Sheet	16.61		
		10/27/21	9100989798	01-12.B116	See Sheet	73.43		
		10/28/21	9102890275	01-12.B116	See Sheet	72.82		
		11/01/21	9104478236	01-12.B812	See Sheet	67.53		
		11/01/21	9104478269	01-12.B812	See Sheet	72.22-		
		11/01/21	9104973582	01-12.B501	See Sheet	114.07		
		11/08/21	9113077755	01-12.B513	See Sheet	47.62		
		11/09/21	9114636773	01-12.B512	See Sheet	37.76	1178.32	103564
HML, INC.	H000035	10/11/21	88224	01-13.B123	Biosolids Pathogen Test	1000.00	1000.00	063261
HACH COMPANY	H000040	11/02/21	12725507	01-14.B115	Flow Meter Parts	169.28	169.28	103565
HOME DEPOT	H000400	11/08/21	0041627	01-11.B118	See Sheet	93.25		
		11/08/21	0041668	01-12.B512	See Sheet	50.91		
		10/29/21	0360539	01-12.B512	See Sheet	107.00		
		10/16/21	1010437	01-12.B512	See Sheet	65.16		
		10/28/21	1030601	01-12.B116	See Sheet	6.48		
		10/18/21	1040292	01-12.B116	See Sheet	65.82		
		10/27/21	2010975	01-14.B115	See Sheet	91.24		
		10/15/21	4010352	01-14.B116	See Sheet	40.97		
		11/04/21	4011398	01-12.B116	See Sheet	8.97		
		10/15/21	4020225	01-12.B116	See Sheet	14.94		
		10/25/21	4021526	01-15.B528	See Sheet	322.96		
		11/03/21	5062703	01-12.B812	See Sheet	149.92		
		11/02/21	6021408	01-12.B513	See Sheet	42.93		
		10/22/21	7020665	01-12.B116	See Sheet	66.12		
		11/10/21	8023537	01-12.B510	See Sheet	161.08		
		10/20/21	9020924	01-12.B512	See Sheet	35.94	1323.69	063262
IMPACT NETWORKING INC.	I000400	10/20/21	2303852	01-11.B115	Copies	67.33	67.33	103566
INFOSEND, INC.	I000415	09/30/21	199310	01-11.B121	Customer Bill Mailing Sep	4115.23		
		10/29/21	200966	01-11.B121	Customer Bill Mailing Oct	4216.88	8332.11	103567
ISTHA	I000470	09/30/21	G12300003230	01-11.C225	Admin Tolls	23.80		
		09/30/21	G12300003230	01-12.C225	WWTC Tolls	530.30		
		09/30/21	G12300003230	01-13.C225	Lab Tolls	3.30		
		09/30/21	G12300003230	01-14.C225	SS Tolls	38.15	595.55	063280
J&A SHEET METAL, INC	J000010	11/11/21	73016	01-12.B506	Prim 5&6 Long Coll Hinges	386.00	386.00	063263
KANSAS CITY LIFE INSURANCE CO	K000045	11/06/21	14887	01-17.E455	Life Insurance	391.00	391.00	103568

===== VENDOR =====			===== INVOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
KIPP'S LAWNMOWER SALES	K000180	10/18/21	501327	01-12.B512	Press Washer Wand Replace	24.95		
		10/19/21	501359	01-12.B812	Chain Saw Chain	24.95		
		10/22/21	501443	01-12.B512	Press Wshr Wand & Extsion	58.82		
		11/01/21	501646	01-12.B812	Snow Blwr/Chn Saw Parts	1322.90	1431.62	063264
KOMLINE-SANDERSON	K000230	10/18/21	42051409	01-12.B506	Prim Sldg Pump 5 Packing	356.01	356.01	103569
LIFE TECHNOLOGIES CORPORATION	L000243	10/08/21	80186639	01-13.B116	Lab Supplies	815.00	815.00	103596
MARCOTT ENTERPRISES, INC.	M000115	10/13/21	18817	01-12.B509	Sand Delivery	835.49	835.49	103570
MCMASTER-CARR SUPPLY COMPANY	M000360	10/13/21	66593644	01-12.B507	ABS Blower Sensor Tubing	31.43		
		10/14/21	66635033	01-12.B507	Returned Item	11.75-		
		10/14/21	66688796	01-12.B507	ABS Blower Sensor Tubing	11.75		
		10/15/21	66746081	01-12.B506	Prim 5 Cross Coll Part	165.02		
		10/15/21	66755483	01-12.B507	ABS Blower Sensor Tubing	19.54		
		10/21/21	67063750	01-12.B512	Maint Repair Supplies	163.07		
		10/22/21	67159510	01-12.B506	Prim 5 & 6 Parts	88.16		
		10/26/21	67261202	01-12.B506	Returned Item	165.02-		
		10/26/21	67336569	01-12.B506	Long Coll Shear Pins	72.81		
		10/29/21	67541239	01-12.B513	CHP 1 & 2 Gauge	18.45		
		11/09/21	68094134	01-12.B506	Prim 5&6 Anti-Slip Tape	339.74	733.20	103571
MICHAEL G PHILIPP, PC	M000510	10/12/21	1373	01-11.B124	Legal Services	675.00	675.00	063265
MICRO CENTER	M000550	10/21/21	5561801	01-12.B513	Scada Panel UPS Units	549.95	549.95	103572
MIDAMERICAN ENERGY SERVICES, LLM000554		10/15/21	259824	01-15.B100	Northwest LS elec	1264.19		
		10/15/21	259825	01-15.B100	Liberty Park LS Elec	239.00		
		10/15/21	259827	01-15.B100	Butterfield LS Elec	219.90		
		10/15/21	259828	01-15.B100	Earlston LS Elec	184.54		
		10/25/21	259829	01-15.B100	Venard LS Elec	425.79		
		10/14/21	259830	01-15.B100	Centex LS Elec	70.63		
		10/15/21	259831	01-15.B100	College LS Elec	307.93		
		10/14/21	462517	01-15.B100	Wroble LS Elec	1045.45		
		10/14/21	462518	01-15.B100	Hobson LS Elec	2258.11		
		11/02/21	462554	01-11.B100	Admin Elec	1008.75		
		11/02/21	462554	01-12.B100	WWTC Elec	3062.23	10086.52	103573
MIDAMERICA ADMINISTRATIVE	M000556	11/08/21	MAR000018119	01-17.E455	Flex Acct Admin Fees	151.50	151.50	103574
MOTION INDUSTRIES, INC.	M000750	11/02/21	IL10-722374	01-12.B506	Prim 3&4 Crs Col Drv Upgr	1087.26		
		11/09/21	IL10-722872	01-12.B505	Conveyor Auger Repair	1261.03		
		11/10/21	IL10-722964	01-12.B506	Sheer Pins For Drive Hubs	186.45	2534.74	103575
NCPERS GROUP LIFE INSURANCE	N000010	10/10/21	3266112021	01-00.2017	Voluntary Life Insurance	288.00	288.00	103576
NALCO WATER PRETREATMENT	N000030	10/10/21	2578594	01-13.B116	Lab Supplies	157.53	157.53	103577
NAPA AUTO PARTS	N000040	10/15/21	4343-746302	01-12.B116	Auto Parts	54.90	54.90	063266
NEUCO, INC.	N000260	10/29/21	5383437	01-12.B513	Heat Exchng 3 Wtr Bth Prt	81.10		
		11/01/21	5384902	01-12.B513	CHP Heat Rcv Lp Brng Asmb	574.00		
		11/02/21	5390699	01-12.B802	Hypo Bldg Pilot Assembly	125.87		
		11/04/21	5398620	01-12.B811	MicroStrn Bldg Limit Swch	6.44	787.41	103578
NICOR GAS	N000330	10/13/21	15876210004	01-12.B101	Plant Gas	164.96		
		10/13/21	44976210003	01-12.B101	Chem Feed Gas	62.58		
		10/15/21	51006900008	01-12.B101	Plant 2 Gas	46.29		
		10/13/21	54976210002	01-11.B101	Admin Gas	44.63		

01 GENERAL FUND STANDARD CHECK REGISTER FOR 11/16/21

Date: 11/12/21
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===== VENDOR =====			===== INVOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
NISSEN ENERGY INC	N000350	10/13/21	87801017812	01-12.B101	Walnut House Gas	41.48	359.94	063267
		10/21/21	241	01-12.B513	CHP 2 Starter Motor	2845.00		
		10/27/21	242	01-12.B513	CHP Spark Plugs	1082.64		
		11/03/21	244	01-12.B513	Ventilation Filters	1113.38		
		11/03/21	246	01-12.B513	Oil Change Supplies	307.49		
		11/05/21	247	01-12.B513	CHP Parts	383.88	5732.39	103579
NORTHERN TOOL & EQUIPMENT	N000560	10/29/21	48883736	01-12.B116	MSB Supplies	39.99	39.99	103580
PACE ANALYTICAL	P000010	10/21/21	2140107908	01-13.B123	Oct NPDES Testing	115.00	115.00	103581
PACKEY WEBB FORD	P000020	11/10/21	158468	01-12.C225	Ladder/Plow Truck Repair	197.73	197.73	103582
POLYDYNE INC.	P000395	11/01/21	1589462	01-12.B401	Belt Press Polymer	2515.14	2515.14	103583
PORTABLE JOHN, INC	P000410	11/10/21	259313	01-12.B812	Port A Potty WWTC	160.74	160.74	103584
PRINCIPAL LIFE INSURANCE CO	P000650	10/18/21	1093099	01-17.E455	Dental Insurance	2709.29	2709.29	103585
RED WING SHOE STORE	R000180	10/25/21	45-1-108350	01-12.B117	MAR Boots	288.99	288.99	103586
RENTALMAX ADMINISTRATION	R000250	10/21/21	505476-5	01-12.B116	Frk Lft Fuel/Prs Wsh Part	95.67	95.67	063281
Republic Services #551	R000264	10/15/21	551015277864	01-12.B102	Grit Screen Dumpster	818.74		
		10/31/21	551015291082	01-12.B102	Grit Screen Dumpster	1174.13	1992.87	063268
REVERE ELECTRIC	R000275	10/21/21	S4528791.001	01-12.B512	Elec Repair Supplies	33.88	33.88	063269
ROYAL GRAPHICS INC	R000500	10/28/21	98633	01-11.B120	Envelopes	352.00	352.00	063270
SEAWAY SUPPLY CO.	S000200	10/21/21	175241	01-12.B116	MSB Supplies	228.19		
		10/27/21	175241-01	01-12.B116	MSB Supplies	62.16		
		11/03/21	175653	01-12.B512	Maint Repair Supplies	79.03		
		11/08/21	175751	01-12.B116	MSB Supplies	71.96		
		11/08/21	175852	01-13.B116	Lab Supplies	32.00	473.34	103587
CARLY SHAW	S000305	11/10/21	Reimburse	01-11.B117	Admin CPR Lunches	57.77		
		11/10/21	Reimburse	01-12.B117	WWTC CPR Lunches	86.65		
		11/10/21	Reimburse	01-13.B117	Lab CPR Lunches	14.44		
		11/10/21	Reimburse	01-14.B117	SS CPR Lunches	57.77	216.63	103588
SMITH ECOLOGICAL SYSTEMS INC.	S000437	10/18/21	23556	01-12.B502	ORP Prob Eff Channel	492.94	492.94	063271
SOLENIS LLC	S000450	10/19/21	131885522	01-12.B401	WAS Thickener Polymer	2822.40	2822.40	103589
STAPLES INC.	S000640	10/08/21	3491439360	01-11.B116	Admin Supplies	35.70		
		10/12/21	3491439361	01-11.B116	Admin Supplies	52.33	88.03	103590
STEPHENS PLUMBING AND	S000680	10/19/21	239359	01-14.B910	Shear Repair	392.50		
		10/21/21	239472	01-14.B910	Shear Repair	443.70		
		10/27/21	239790	01-14.B910	Shear Repair	413.85	1250.05	063272
SUBURBAN LIFE PUBLICATIONS	S000867	10/31/21	10071278	01-11.B124	Legal Publication	52.22	52.22	063273
TALLMAN EQUIPMENT COMPANY INC.	T000040	11/01/21	3301285	01-12.B512	4" Hydraulic Pump Repair	477.80	477.80	063274
TERRACE SUPPLY COMPANY	T000250	10/22/21	70514158	01-12.B404	Media Change	133.66		
		11/05/21	70515592	01-12.B513	CHP Gas Clean Media Chng	22.00	155.66	103591
USABLUEBOOK	U000150	10/21/21	766873	01-13.B114	Lab Chemicals	189.30		
		11/05/21	784261	01-13.B114	Lab Chemicals	94.65		
		11/05/21	784402	01-13.B122	Battery For Lab Equipment	440.35	724.30	063275
UNO CONSTRUCTION CO., INC.	U000450	10/31/21	4	01-12.B512	WWTC Sldg Liner Repair	3418.03		
		10/31/21	4	01-14.B910	BSSRAP Projects	80259.23	83677.26	103592
VERIZON WIRELESS	V000135	11/01/21	542042956	01-12.B112	WWTC Tablets	117.84		
		11/01/21	542042956	01-14.B112	SS Tablets	87.27		
		11/01/21	542042956	01-15.B112	LS Tablets	35.80		

01 GENERAL FUND STANDARD CHECK REGISTER FOR 11/16/21

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===== VENDOR =====			===== INVOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
		10/28/21	785846626	01-11.B112	Admin Cell Phones	240.63		
		10/28/21	785846626	01-12.B112	WWTC Cell Phones	1470.60		
		10/28/21	785846626	01-13.B112	Lab Cell Phones	131.06		
		10/28/21	785846626	01-14.B112	SS Cell Phones	455.82		
		10/28/21	785846626	01-15.B112	LS Cell Phones	259.57	2798.59	063276
WAGNER COMMUNICATIONS, INC	W000070	10/01/21	211000318	01-11.B112	Answering Service Sept	407.90		
		11/01/21	211100316	01-11.B112	Answering Service October	466.94	874.84	103593
WASTE MANAGEMENT	W000170	10/29/21	000134947191	01-12.B102	Garbage & Recycling	360.77	360.77	063282
WESTFAX	W000350	11/01/21	1381599	01-11.B112	EFax Service	8.99	8.99	103594
WEST SIDE TRACTOR SALES CO.	W000380	10/25/21	V01877	01-12.B501	JD244K Loader Repair	2918.26	2918.26	063277
VILLAGE OF WESTMONT	W000450	10/19/21	717246	01-11.B121	Meter Readings	370.01	370.01	063278
						=====	=====	
Total Payments:						201648.03	201648.03	
ACH Payments Total:						164723.81	.00	
Check Payments Total:						36924.22	201648.03	

01 GENERAL FUND MANUAL CHECK REGISTER FOR 11/16/21

Date: 11/12/21
Time: 1:47pm

===== VENDOR =====			===== INVOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
CHASE	B000050	10/19/21	SPR 10/15/21	01-00.2000	Federal Taxes	3394.55		
		10/19/21	SPR 10/15/21	01-00.2002	Empl Soc Sec Tax	2472.75		
		10/19/21	SPR 10/15/21	01-17.E461	Emplr Soc Sec Tax	2472.78	8340.08	103526
CHASE	B000050	10/22/21	PR 10/16/21	01-00.2000	Federal Taxes	9217.85		
		10/22/21	PR 10/16/21	01-00.2002	Empl Soc Sec Tax	6276.32		
		10/22/21	PR 10/16/21	01-17.E461	Emplr Soc Sec Tax	6376.33	21870.50	103529
CHASE	B000050	11/04/21	SPR 10/31/21	01-00.2000	Federal Taxes	3916.06		
		11/04/21	SPR 10/31/21	01-00.2002	Empl Soc Sec Tax	2932.33		
		11/04/21	SPR 10/31/21	01-17.E461	Emplr Soc Sec Tax	2932.30	9780.69	103535
CHASE	B000050	11/08/21	PR 10/30/21	01-00.2000	Federal Taxes	9617.09		
		11/08/21	PR 10/30/21	01-00.2002	Empl Soc Sec Tax	6453.91		
		11/08/21	PR 10/30/21	01-17.E461	Emplr Soc Sec Tax	6354.00	22425.00	103542
D.G. SANIT DIST #XXXXXXXXX1117	D000400	11/17/21	Reimburse	01-00.1001	Payroll Acct Reimburse	155463.35	155463.35	103548
D.G. SANIT DIST #XXXXXXXXX1114	D000420	11/17/21	Reimburse	01-05.3001	User Refund Acct Reimburs	1872.93	1872.93	103547
D.G. SANIT DIST #XXXXXXXXX1112	D000440	11/17/21	Reimburse	01-11.B117	AMB Webinar	60.00		
		11/17/21	Reimburse	01-12.B117	MAR Ops Training Course	25.00	85.00	103549
DUPAGE CREDIT UNION	D000650	10/22/21	PR 10/16/21	01-00.2013	Empl Authorized W/holding	2368.00	2368.00	103531
DUPAGE CREDIT UNION	D000650	11/08/21	PR 10/30/21	01-00.2013	Empl Authorized W/Holding	2368.00	2368.00	103541
HEALTH CARE SERVICE CORP.	H000190	10/15/21	165585	01-17.E455	Health Insurance	47550.56	47550.56	103534
ILLINOIS DEPARTMENT OF REVENUE	I000240	10/19/21	SPR 10/15/21	01-00.2001	State Tax	1491.23	1491.23	103527
ILLINOIS DEPARTMENT OF REVENUE	I000240	10/22/21	PR 10/16/21	01-00.2001	State Tax	3806.66	3806.66	103530
ILLINOIS DEPARTMENT OF REVENUE	I000240	11/04/21	SPR 10/31/21	01-00.2001	State Taxes	1759.22	1759.22	103536
ILLINOIS DEPARTMENT OF REVENUE	I000240	11/08/21	PR 10/30/21	01-00.2001	State Tax	3898.57	3898.57	103543
ILLINOIS MUNICIPAL	I000300	11/09/21	Pension	01-00.2003	Empl Pension Deposit	9920.97		
		11/09/21	Pension	01-00.2014	Empl Vol Pension Deposit	7897.72		
		11/09/21	Pension	01-17.E460	Emplr Pension Deposit	22200.85	40019.54	103546
TREASURER, STATE OF ILLINOIS	I000460	10/28/21	Unclaimed	01-05.3001	User Refund Checks	1355.64		
		10/28/21	Unclaimed	01-12.B116	Bio-Tek Check	259.56	1615.20	103538
INVOICE CLOUD	I000750	10/31/21	607-2021-10	01-11.B121	Biller Portal Fees	493.20	493.20	103545
J.RACENSTEIN	J000005	11/02/21	SO-2554823	01-14.B115	Outfall Cleaning Item	360.60	360.60	063148
MIDAMERICA ADMIN HRA ACCOUNT	M000557	10/29/21	HRA Funding	01-17.E455	HRA Acct Funding	500.00	500.00	103533
NEOPOST INC.	N000240	10/04/21	Fee	01-11.B119	Postage Fees	50.00	50.00	103539
TRANSAMERICA RETIREMENT	T000415	10/19/21	SPR 10/15/21	01-00.2026	Def Comp IPPFA	440.57		
		10/19/21	SPR 10/15/21	01-00.2028	Def Comp Loan Repay IPPFA	77.06	517.63	103528
TRANSAMERICA RETIREMENT	T000415	10/22/21	PR 10/16/21	01-00.2026	Def Comp IPPFA	297.98		
		10/22/21	PR 10/16/21	01-00.2027	Def Comp Roth IPPFA	40.00		
		10/22/21	PR 10/16/21	01-00.2028	Def Comp Loan Repay IPPFA	204.27	542.25	103532
TRANSAMERICA RETIREMENT	T000415	11/02/21	SPR 10/31/21	01-00.2026	Def Comp IPPFA	440.44		
		11/02/21	SPR 10/31/21	01-00.2028	Def Comp Loan Repay	77.06	517.50	103537
TRANSAMERICA RETIREMENT	T000415	11/05/21	PR 10/30/21	01-00.2026	Def Comp IPPFA	318.22		
		11/05/21	PR 10/30/21	01-00.2027	Def Comp Roth IPPFA	240.00		
		11/05/21	PR 10/30/21	01-00.2028	Def Comp Loan Repay IPPFA	234.80	793.02	103544
Zoom Inc.	Z000200	10/26/21	P-127230362	01-11.B115	Subscription	40.00	40.00	103540
						=====	=====	
Total Payments:						328528.73	328528.73	
ACH Payments Total:						328168.13	.00	
Check Payments Total:						360.60	328528.73	

===== VENDOR =====			===== INVOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
BAXTER & WOODMAN, INC.	B000120	10/22/21	0227945	02-47.0504	Centex PS Replacement	1604.82	1604.82	103595
						=====	=====	
					Total Payments:	1604.82	1604.82	
					ACH Payments Total:	1604.82	.00	
					Check Payments Total:	.00	1604.82	

DATE _____

REVIEWED _____

TRUSTEE APPROVAL _____

PRESIDENT

CLERK

G/L NUMBER	COST ACCTG DESCRIPTION	DEBIT	CREDIT
01-00.1000	CASH		530176.76-
01-00.1001	CASH - PAYROLL ACCOUNT	155463.35	
01-00.2000	FEDERAL TAX WITHHELD	26145.55	
01-00.2001	STATE TAX WITHHELD	10955.68	
01-00.2002	SOCIAL SECURITY WITHHELD	18135.31	
01-00.2003	IMRF WITHHELD	9920.97	
01-00.2005	CLEARING	64.19	
01-00.2013	CREDIT UNION WITHHELD	4736.00	
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION	7897.72	
01-00.2017	VOLUNTARY GROUP LIFE	288.00	
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA	1497.21	
01-00.2027	DEFERRED COMPENSATION WITHHELD - IPPFA ROTH	280.00	
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD	593.19	
01-05.3001	USER RECEIPTS	3228.57	
01-11.B100	ELECTRICITY	1008.75	
01-11.B101	NATURAL GAS	44.63	
01-11.B102	WATER, GARBAGE AND OTHER UTILITIES	210.49	
01-11.B110	BANK CHARGES	35.20	
01-11.B112	COMMUNICATION	2479.31	
01-11.B113	EMERGENCY/SAFETY EQUIPMENT	337.84	
01-11.B115	EQUIPMENT/EQUIPMENT REPAIR	2326.04	
01-11.B116	SUPPLIES	156.79	
01-11.B117	EMPLOYEE/DUTY COSTS	314.57	
01-11.B118	BUILDING AND GROUNDS	1031.40	
01-11.B119	POSTAGE	50.00	
01-11.B120	PRINTING/PHOTOGRAPHY	352.00	
01-11.B121	USER BILLING MATERIALS	9619.36	
01-11.B124	CONTRACT SERVICES	1714.40	
01-11.C222	GAS/FUEL	39.18	
01-11.C225	OPERATION/REPAIR	23.80	
01-12.B100	ELECTRICITY	3178.68	
01-12.B101	NATURAL GAS	315.31	
01-12.B102	WATER, GARBAGE AND OTHER UTILITIES	4818.21	
01-12.B112	COMMUNICATION	2290.37	
01-12.B113	EMERGENCY/SAFETY EQUIPMENT	310.64	
01-12.B116	SUPPLIES	1332.43	
01-12.B117	EMPLOYEE/DUTY COSTS	1157.24	
01-12.B401	CHEMICALS - DISINFECTION	9891.96	
01-12.B404	CHEMICALS - OTHER	133.66	
01-12.B501	EQPT/EQPT REPAIR - BIOSOLIDS AGING & DISPOSAL	3032.33	
01-12.B502	EQPT/EQPT REPAIR - DISINFECTION	492.94	
01-12.B505	EQPT/EQPT REPAIR - INFLUENT PUMPING	1317.11	
01-12.B506	EQPT/EQPT REPAIR - PRIMARY TREATMENT	2751.10	
01-12.B507	EQPT/EQPT REPAIR - SECONDARY TREATMENT	275.34	
01-12.B509	EQPT/EQPT REPAIR - SLUDGE DEWATERING	961.07	
01-12.B510	EQPT/EQPT REPAIR - SLUDGE DIGESTION	1314.40	

G/L NUMBER	COST ACCTG DESCRIPTION	DEBIT	CREDIT
01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	4566.47	
01-12.B513	EQPT/EQPT REPAIR - WWTC UTILITIES	21661.34	
01-12.B802	BLDG AND GROUNDS - DISINFECTION	125.87	
01-12.B811	BLDG AND GROUNDS - TERTIARY TREATMENT	6.44	
01-12.B812	BLDG AND GROUNDS - WWTC GENERAL	5317.84	
01-12.B813	BLDG AND GROUNDS - WWTC UTILITIES	329.97	
01-12.C222	GAS/FUEL	2395.27	
01-12.C225	OPERATION/REPAIR	728.03	
01-13.B112	COMMUNICATION	131.06	
01-13.B114	CHEMICALS	283.95	
01-13.B116	SUPPLIES	1161.53	
01-13.B117	EMPLOYEE/DUTY COSTS	47.24	
01-13.B122	MONITORING EQUIPMENT	440.35	
01-13.B123	OUTSIDE LAB SERVICES	2561.00	
01-13.C222	GAS/FUEL	33.65	
01-13.C225	OPERATION/REPAIR	3.30	
01-14.B112	COMMUNICATION	543.09	
01-14.B113	EMERGENCY/SAFETY EQUIPMENT	1247.50	
01-14.B115	EQUIPMENT/EQUIPMENT REPAIR	636.10	
01-14.B116	SUPPLIES	299.37	
01-14.B117	EMPLOYEE/DUTY COSTS	241.33	
01-14.B901	SEWER SYSTEM REPAIRS - I/I PROGRAM	2757.50	
01-14.B902	SEWER SYSTEM REPAIRS - REPLACEMENT	1860.00	
01-14.B910	SEWER SYSTEM REPAIRS - BSSRAP PROGRAM	81509.28	
01-14.C222	GAS/FUEL	1149.72	
01-14.C225	OPERATION/REPAIR	72.11	
01-15.B100	ELECTRICITY	9457.33	
01-15.B112	COMMUNICATION	350.60	
01-15.B526	EQPT/EQPT REPAIR - NORTHWEST	3441.40	
01-15.B527	EQPT/EQPT REPAIR - VENARD	209.80	
01-15.B528	EQPT/EQPT REPAIR - WROBLE	322.96	
01-15.B820	BLDG AND GROUNDS - BUTTERFIELD	162.50	
01-15.B821	BLDG AND GROUNDS - CENTEX	162.50	
01-15.B823	BLDG AND GROUNDS - EARLSTON	162.50	
01-15.B824	BLDG AND GROUNDS - HOBSON	162.50	
01-15.B825	BLDG AND GROUNDS - LIBERTY PARK	162.50	
01-15.B826	BLDG AND GROUNDS - NORTHWEST	162.50	
01-15.B827	BLDG AND GROUNDS - VENARD	162.50	
01-15.B828	BLDG AND GROUNDS - WROBLE	162.50	
01-15.B829	BLDG AND GROUNDS - LIFT STATIONS GENERAL	346.64	
01-17.E455	EMPLOYEE GROUP HEALTH	51780.17	
01-17.E460	IMRF	22200.85	
01-17.E461	SOCIAL SECURITY	18135.41	
02-00.1000	CASH		1604.82-
02-47.0504	CONSTRUCTION ADMIN/RESIDENT ENG/ARCH SUPRVISN	1604.82	
		=====	
		531781.58	531781.58-

Vendor	Invoice Date	Amount	Coding	Coding Description	Purchase Location	Emp.	Procurement	Project Name (If applicable)	Item Description
Grainger	10/13/21	\$11.22	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	In-Store	AC		Maintenance Repair Supplies	Grease Fittings
Grainger	10/13/21	\$13.41	01-12.B506	EQPT/EQPT REPAIR - PRIMARY TREATMENT	Delivered	AC		Primary 5&6 Inflow Channel Covers	Stainless Hardware
Grainger	10/14/21	\$28.64	01-12.B116	WWTC SUPPLIES	Delivered	MM			Grease Gun
Grainger	10/15/21	\$12.64	01-11.B113	ADMIN SAFETY	Delivered	JG		Safety	Safety Sign
Grainger	10/15/21	\$224.37	01-12.B507	EQPT/EQPT REPAIR - SECONDARY TREATMENT	Delivered	RF		Secondary 7 Catwalk Lighting	LED Flood Light
Grainger	10/15/21	\$2.90	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	AC		Maintenance Repair Supplies	Stainless Hardware
Grainger	10/19/21	\$88.57	01-14.B116	SEWER SYSTEM SUPPLIES	In-Store	NW		Lee St. Siphon Lock Repair	Stainless Hardware - Eyebolts & Anchors
Grainger	11/01/21	\$72.22	01-12.B812	BLDG & GROUNDS - WWTC GENERAL	In-Store	RF		WWTC Main Gate	Red Warning/Strobe Light
Grainger	10/25/21	\$14.17	01-11.B113	ADMIN SAFETY	Delivered	JG		Safety	Hard Hat
Grainger	10/25/21	\$47.74	01-12.B116	WWTC SUPPLIES	Delivered	MM			Rain suit for OP
Grainger	10/26/21	\$10.20	01-12.B506	EQPT/EQPT REPAIR - PRIMARY TREATMENT	Delivered	AC		Primary 5&6 Inflow Channel Covers	Stainless Hardware
Grainger	10/26/21	\$250.64	01-12.B113	WWTC EMERGENCY/SAFETY EQUIPMENT	Delivered	MM			Nitrile gloves and disinfecting wipes for OP station
Grainger	10/26/21	\$43.98	01-12.B510	EQPT/EQPT REPAIR - SLUDGE DIGESTION	In-Store	St			Belts for pearth 2
Grainger	10/28/21	\$16.61	01-12.B116	WWTC SUPPLIES	Delivered	MM			AA batteries for OPS
Grainger	10/27/21	\$73.43	01-12.B116	WWTC SUPPLIES	In-Store	ST			Replacement ear muffs and extension cords
Grainger	10/28/21	\$72.82	01-12.B116	WWTC SUPPLIES	In-Store	ST			Replacement ear muffs and extension cords
Grainger	10/01/21	\$67.53	01-12.B812	BLDG & GROUNDS - WWTC GENERAL	In-Store	RF		WWTC Main Gate	Red Warning/Strobe Light
Grainger	11/01/21	-\$72.22	01-12.B812	BLDG & GROUNDS - WWTC GENERAL	In-Store	FF		WWTC Main Gate	Red Warning/Strobe Light (Return)
Grainger	10/29/21	\$114.07	01-12.B501	EQPT/EQPT REPAIR - BIOSOLIDS AGING & DISPOSAL	In-Store	ST			Battery tender for screener
Grainger	11/08/21	\$47.62	01-12.B513	EQPT/EQPT REPAIR - WWTC UTILITIES	Delivered	RF		Soda Ash Building Heat	Replacement Thermostat
Grainger	11/09/21	\$37.76	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	RF		Replacement Tool (Worn Out)	Phillips Hex Bits #1 & #2
Home Depot	11/08/21	\$93.25	01-11.B118	ADMIN BUILDING & GROUNDS	In-Store	RF		Administration Center HVAC	Digital Programmable Thermostat
Home Depot	11/08/21	\$50.91	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	In-Store	MR		Tool Replacements (Worn out)	Screw Drivers, Voltage Tester & Pen Flashlight
Home Depot	10/29/21	\$107.00	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	In-Store	FF		Maintenance Repair Supplies	16" Pliers, Hole Saw & Bit, Chain Links, Rope
Home Depot	10/18/21	\$65.16	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	In-Store	CP		Maintenance Repair Supplies	Water Filter & Plumbing Fittings for Pressure Washer
Home Depot	10/28/21	\$6.48	01-12.B116	WWTC SUPPLIES	In-Store	JM			Painters Tape
Home Depot	10/18/21	\$65.82	01-12.B116	WWTC SUPPLIES	In-Store	CP		Cleaning Supplies	Mold Armor House Wash
Home Depot	10/27/21	\$91.24	01-14.B115	SEWER SYSTEM EQUIPMENT/EQUIPMENT REPAIR	In-Store	AH			Sockets, Gloves, measuring tapes, hitch pins
Home Depot	10/15/21	\$40.97	01-14.B116	SEWER SYSTEM SUPPLIES	In-Store	DJ		Truck Supplies	Pipe Wrench
Home Depot	11/04/21	\$8.97	01-12.B116	WWTC SUPPLIES	In-Store	CP		Shop Tool	4 Pk Ratchet Straps
Home Depot	10/15/21	\$14.94	01-12.B116	WWTC SUPPLIES	In-Store	CP		Supplies	(3 Qt's) Small Engine Oil
Home Depot	10/25/21	\$322.96	01-15.B528	EQUIP/EQUIP REPAIR - WROBLE	In-Store	BS		Wroble Flow Meter Vault Sump Pump Replacement	1hp Cast Iron Sump Pump, Plumbing & Electrical Supplies
Home Depot	11/03/21	\$149.92	01-12.B812	BLDG & GROUNDS - WWTC GENERAL	In-Store	CP		Building & Grounds Equipment	Shop Vac, Filters, 12" Bit Driver
Home Depot	11/02/21	\$42.93	01-12.B513	EQPT/EQPT REPAIR - WWTC UTILITIES	In-Store	CP		CHP Gas Cleaning System Media Change	Gloves & Sealant
Home Depot	10/22/21	\$66.12	01-12.B116	WWTC SUPPLIES	In-Store	CP		Supplies	Pre-Mixed 2-Cycle Fuel & Garden Hose Fittings & Supplies
Home Depot	11/10/21	\$161.08	01-12.B510	EQPT/EQPT REPAIR - SLUDGE DIGESTION	In-Store	MM		Supplies for grease pit/ops	Rakes, buckets, wooden poles, batteries, tape, matches
Home Depot	10/20/21	\$35.94	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	In-Store	CP		Maintenance Repair Supplies	Water Filter Elements for Pressure Washer

Date: 11/9/2021
Due Date: 11/17/2021
Invoice #: Reimburse

Petty Cash Checking Reimbursement

D-440

Date	Purchased From	Description	Code	Amount	Ck No.
10/19/21	CSWEA	MAR Operator Training Course	12.B117	25.00	3726
11/02/21	CSWEA	AMB Webinar	11.B117	20.00	3727
11/02/21	IWEA	AMB Webinar	11.B117	40.00	3728

Total Receipts/Reimbursement 85.00

Expense by code

11.B117	60.00
12.B117	25.00
	<hr/>
	85.00

DOWNERS GROVE SANITARY DISTRICT

M E M O

TO: Board of Trustees

FROM: Amy R. Underwood
General Manager

DATE: November 12, 2021

RE: Appointment of Officer Positions

Clay Campbell, Administrative Supervisor for the District, currently serves as both the Assistant Clerk and Treasurer for the District. As a result of his tendered letter of resignation effective on November 28, it is necessary to appoint both a new Assistant Clerk and Treasurer at the November 16 meeting.

I am recommending that Keith Shaffner be appointed as the new Assistant Clerk due to his familiarity with the Board and consistent presence in the Administration Center. Separately, I am recommending that I be appointed as the new Treasurer for the District as I am already listed as a signer on all of the District's bank accounts and on many of the District's investment accounts. Clay will be working with our various financial institutions to ensure I am listed as an authorized signer on those various accounts and that he is removed prior to his last day.

As a reference, I have attached the pertinent excerpt of the minutes from the May 18, 2021 meeting with the two necessary motions highlighted.

cc: KJR, RTJ, MJS, WCC, KWS, MGP

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, May 18, 2021, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustees Amy E. Sejnost and Paul W. Coultrap, General Manager Amy R. Underwood, Administrative Supervisor W. Clay Campbell and Attorney Michael G. Philipp. Information Coordinator Alyssa J. Caballero was not physically present but did attend the meeting by electronic means (both audio and video) using Zoom.

Minutes of Regular Meeting – April 20, 2021

A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the minutes of the regular meeting held on April 20, 2021, and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Claim Ordinance No. 1901

A motion was made by Trustee Coultrap seconded by Trustee Sejnost adopting Claim Ordinance No. 1901 in the total amount of \$667,540.80 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Public Comment – None

Old Business

Staff updated the Board regarding an unpaid sewer bill from the previous owners at 136 White Birch Lane, Westmont which was brought to the attention of the Board of Trustees during Public Comment at the April 20 Board meeting.

New Business

Elections and Appointments

The following elections and appointments were made: A motion was made by Trustee Sejnost seconded by Trustee Coultrap nominating Wallace D. Van Buren as President, closing the nominations for President and electing by unanimous consent Wallace D. Van Buren as President. The motion carried. (Votes recorded: Ayes–Sejnost and Coultrap.) A motion was made by Trustee Coultrap seconded by Trustee Van Buren nominating Amy E. Sejnost as Vice President, closing the nominations for Vice President and electing by unanimous consent Amy E. Sejnost as Vice President. The motion carried. (Votes recorded: Ayes–Van Buren and Coultrap.) A motion was made by Trustee Van Buren seconded by Trustee Sejnost nominating Paul W. Coultrap as Clerk, closing the nominations for Clerk and electing by unanimous consent Paul W. Coultrap as Clerk. The motion carried. (Votes recorded: Ayes–Van Buren and Sejnost.) A motion was made by Trustee Van Buren seconded by Trustee Coultrap appointing William Clay Campbell as Assistant Clerk. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.) A motion was made by Trustee Van Buren seconded by Trustee Sejnost appointing Amy R. Underwood as

General Manager. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.) A motion was made by Trustee Coultrap seconded by Trustee Van Buren appointing William Clay Campbell as Treasurer. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.) A motion was made by Trustee Sejnost seconded by Trustee Coultrap appointing Baxter and Woodman, Inc. as engineers for the District sewer system and Wastewater Treatment Center. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.) A motion was made by Trustee Coultrap seconded by Trustee Van Buren appointing Philipp Law Office as attorneys for the District. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.) A motion was made by Trustee Coultrap seconded by Trustee Sejnost appointing Kenneth J. Rathje, Robert T. Jungwirth and Mark J. Scacco as members of the Board of Local Improvements. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Renewal of BSSRAP Contract

General Manager Underwood presented a memo regarding a proposed Amendment No. 4 to the Sanitary Service Repairs Agreement with Uno Construction Company, Inc. This contract was awarded in 2017 and allows for an annual extension of the contract for up to a total of five years upon the mutual written consent of the District and the contractor. The contract also provides for annual adjustments to the unit prices based upon the greater of 3.00% or 100.00% of the annual change in the CPI-U from the preceding calendar year. The contractor has requested the annual extension. The annual change in the CPI-U for this year is 1.12%. This year's annual increase in the contractor's unit prices will be 3.0% bringing the contract price for this work to \$1,229,256.75 for the period from July 1, 2021 through June 30, 2022. A motion by Trustee Sejnost seconded by Trustee Coultrap was made approving Amendment No. 4 to the Sanitary Service Repairs Agreement with Uno Construction Company, Inc. and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Contract Award – 1K-028 Flow Basin Rehabilitation – Phase 3

General Manager Underwood reviewed the bid opening on May 11 for the 1K-028 Flow Basin Rehabilitation – Phase 3 Project. The project scope includes removal and replacement of three manholes and over 700 Lineal Feet of 8-inch and 10-inch open cut sanitary sewer, including connections to new and existing manholes and existing services, street restoration, alley restoration, and other miscellaneous items of work. Two bids were received. General Manager Underwood recommended that the District award the project to the lowest responsive, responsible bidder, Performance Construction & Engineering of Plano, Illinois, in the amount of \$698,713.00. A motion was made by Trustee Sejnost seconded by Trustee Coultrap awarding the contract for the 1K-028 Flow Basin Rehabilitation – Phase 3 project to the lowest responsive, responsible bidder, Performance Construction & Engineering, in the amount of \$698,713.00 and authorizing the General Manager to execute the contract documents. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Contract Award – Sewer Televising

General Manager Underwood reviewed the bid opening on May 11 for the 2021 Sewer Televising project. The project consists of televising the sewers to improve our sewer condition assessment database. Six bids were received. Staff recommended that the District award the project to the lowest responsive, responsible bidder, Sewertech LLC of Schaumburg, Illinois, in the amount of

DOWNERS GROVE SANITARY DISTRICT

M E M O

TO: Board of Trustees

FROM: Amy R. Underwood
General Manager

DATE: November 12, 2021

RE: Resolution No. R2021-01
Appointment of Authorized Agent for the Illinois Municipal Retirement Fund (IMRF)

Clay Campbell, Administrative Supervisor for the District, currently serves as the Authorized Agent for the District to IMRF. As a result of his tendered letter of resignation effective on November 28, it is necessary to appoint a new Authorized Agent. I am recommending that I be appointed as the new Authorized Agent for IMRF. As the District's General Manager, I meet all of the qualifications deemed appropriate for the position as laid out by IMRF in the attached excerpt from the Authorized Agent Manual. The following attached items are necessary to make the appointment effective.

- 1) Resolution No. R2021-01 – This Resolution requires adoption by the Board and the signatures of the President and Clerk.
- 2) Notice of Appointment of Authorized Agent form – This form has a Certification block which requires the signature of the Clerk.

These items will be on the agenda for the November 16 meeting.

Attachments

cc: WCC, CSS, MGP

[Home](#) > [2. Authorized Agent](#) > 2.20 Qualifications of an Authorized Agent

2.20 Qualifications of an Authorized Agent

The [Authorized Agent](#) should be a person with the necessary skills and authority to serve both the unit of government (the IMRF employer) and its IMRF members.

It is recommended that the Authorized Agent be a member of IMRF. (A "member" refers to an employee working in an IMRF-qualified position as well as an employee receiving an IMRF pension and working in a position that does not qualify for IMRF participation or provides the employee the option of participating in IMRF, e.g., elected office.)

All Authorized Agents, regardless of IMRF participation status, may submit a nominating petition and cast a ballot in an Executive Trustee election. The Authorized Agent's governing body must still delegate such powers to the Authorized Agent on his or her notice of appointment ([Form 2.20](#)). The Authorized Agent does not need to be an officer in the unit of government, but preferably should be a full-time employee.

The Authorized Agent need not be an officer in the unit of government, but preferably should be a full-time employee.

An Authorized Agent should have the following qualifications:

1. A close working knowledge of all personnel employed by the unit of government, including new and terminated employees.
2. Access to personnel records, payrolls, and other employee compensation records.
3. An adequate channel of communications with the local governing body or chief executive officer.
4. Sufficient time to perform local administrative IMRF functions.

IMRF Manual for Authorized Agents - 2021 (e-Ver. 9.0)	Authorized Agent / Section 2
To print this page, click anywhere on this page. Then use your browser's Print command.	

RESOLUTION NO. R2021-01

A RESOLUTION FOR THE APPOINTMENT OF AUTHORIZED AGENT
FOR THE DOWNERS GROVE SANITARY DISTRICT TO THE
ILLINOIS MUNICIPAL RETIREMENT FUND

BE IT RESOLVED by the President and Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT, a body politic and corporate, of Downers Grove, DuPage County, Illinois:

Section 1: That AMY R. UNDERWOOD, GENERAL MANAGER, of the DOWNERS GROVE SANITARY DISTRICT, be and she is hereby appointed the Authorized Agent of the DOWNERS GROVE SANITARY DISTRICT to the ILLINOIS MUNICIPAL RETIREMENT FUND.

Section 2: That as the Authorized Agent of the DOWNERS GROVE SANITARY DISTRICT, AMY R. UNDERWOOD shall have all of the powers and duties of an Authorized Agent as specified by the Illinois Pension Code, all of the general powers and duties necessary for the administration of the Illinois Municipal Retirement Fund for the DOWNERS GROVE SANITARY DISTRICT, and in addition thereto she shall have the specific powers and duties outlined below:

- A. To file a petition for nomination, and to cast the ballot for election of Executive Trustees of the Illinois Municipal Retirement Fund on behalf of the DOWNERS GROVE SANITARY DISTRICT.

Section 3: All resolutions or parts of resolutions in conflict with this resolution are hereby repealed.

Section 4: This resolution shall be in full force and effect from and after the date of its passage and approval.

PASSED AND APPROVED by the Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT at a regular meeting of the Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT, DuPage County, Illinois, this 16th day of November, 2021.

DOWNERS GROVE SANITARY DISTRICT

BY: _____
President

Attest: _____
Clerk



NOTICE OF APPOINTMENT OF AUTHORIZED AGENT

IMRF Form 2.20 (Rev. 10/2014)

INSTRUCTIONS

- The governing body of an IMRF employer (including townships) can appoint any qualified party as the employer's IMRF Authorized Agent.
- The governing body makes the appointment by adopting a resolution.
- The clerk or secretary of the governing body must certify the appointment (see Certification below).
- Mail the completed form to the Illinois Municipal Retirement Fund.
- A copy of the completed form should be retained by the employer.
- The new Authorized Agent will need to register for a new User ID on IMRF Employer Access.

EMPLOYER NAME Downers Grove Sanitary District		EMPLOYER IMRF I.D. NUMBER 03266	
AUTHORIZED AGENT'S SALUTATION <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms.	LAST NAME Underwood	FIRST NAME Amy	MIDDLE INITIAL JR., SR., II, ETC. R.
TYPE OF GOVERNING BODY Sanitary District			
DATE APPOINTMENT MADE (MM/DD/YYYY) 11/16/2021	EFFECTIVE DATE OF APPOINTMENT (MM/DD/YYYY) 11/16/2021	POSITION TITLE General Manager	
Powers and duties delegated to Authorized Agent pursuant to Sec. 7-135 of Illinois Pension Code by governing body (P.A. 97-0328 removed the requirement that the Authorized Agent be a participant in IMRF to file a petition or cast a ballot): To file Petition for Nominations of an Executive Trustee of IMRF <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No To cast a Ballot for Election of an Executive Trustee of IMRF <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No X _____ 11/16/2021 SIGNATURE OF AUTHORIZED AGENT NAMED ABOVE DATE (MM/DD/YYYY)			
CERTIFICATION I, PAUL W. COULTRAP , do hereby certify that I am CLERK NAME CLERK OR SECRETARY of the DOWNERS GROVE SANITARY DISTRICT NAME OF EMPLOYER and the keeper of its books and records and the foregoing appointment and delegation were made by resolution duly adopted on the date indicated. SEAL _____ SIGNATURE OF CLERK OR SECRETARY			
BUSINESS ADDRESS All correspondence and communications with the Authorized Agent are to be addressed as follows: NAME (IF DIFFERENT FROM ABOVE) Ms. <input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Ms. AMY R. UNDERWOOD BUSINESS ADDRESS 2710 CURTISS STREET CITY STATE AND ZIP + 4 DOWNERS GROVE, IL 60515 DAYTIME TELEPHONE NO. (with Area Code) (630) 353-3642 ALTERNATE TELEPHONE NUMBER (with Area Code) (630) 969-0664 FAX NO. (with Area Code) (630) 969-0827 EMAIL ADDRESS aunderwood@dgsd.org			

IMRF

2211 York Road Suite 500 Oak Brook, IL 60523-2337

Employer Only Phone: 1-800-728-7971 Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673) Fax (630) 706-4289

DOWNERS GROVE SANITARY DISTRICT

M E M O

TO: Board of Trustees

FROM: Amy R. Underwood
General Manager

DATE: November 12, 2021

RE: Bank Account Signature Changes

The purpose of this Memo is to review the current arrangement of District bank accounts and authorized signers and present the documents necessary to remove William Clay Campbell, Administrative Supervisor, from those accounts because of his tendered letter of resignation effective on November 28.

Chase Bank Accounts-Signature Review

The attached Account Summary provides a current listing of all Chase Bank accounts, restrictions for issuance of checks, and check signature requirements. This arrangement was established to provide a high level of control, requiring three of four signatures of Trustees and the General Manager, on the accounts which have the largest balances at any time – the Deposit Account and the Disbursement Account. The Payroll, Petty Cash and User Refund Checking Accounts are imprest accounts and require only one signature of a staff person. The General Manager and the Administrative Supervisor are currently authorized signers on these imprest accounts.

Documents and Actions Required

In order to implement the changes necessary to remove William Clay Campbell from the District's Chase Bank and Illinois Funds accounts, the following documents and actions are required:

- 1) Security Administrator Designation Form (SADF) – This document allows Chase Bank to remove William Clay Campbell as a Security Administrator for the District's Chase Bank accounts.
- 2) System Administrator Designation and Linking Form (SADLF) – This document allows Chase Bank to designate Amy R. Underwood as the Primary Admin and the only Authorized Signer which would match the District's Signature Card after Item #4 is submitted to Chase Bank on November 17.
- 3) The Illinois Funds – Account Change of Information Form as included for the Board to review. Submittal of this form will remove William Clay Campbell as an authority on the District's account.

- 4) Letter to JP Morgan Chase Bank removing William Clay Campbell as an authorized signer. As the General Manager, I am an established Account Manager and will sign this letter.

Staff will request the **Board take the following action** at their November 16 regular board meeting: “I move that we approve staff’s actions to remove William Clay Campbell from all of the District’s banking and investment accounts (as listed on the District’s Investment Schedule as of 10/31/2021).” Staff will be making a good faith effort to reflect these changes on all District accounts as soon as possible after the November 16 Board meeting.

Chase Bank Accounts-Proposed Signature Review

The attached modified Account Summary provides a listing of all Chase Bank accounts, restrictions for issuance of checks, and check signature requirements. This revised list with a date of November 17, 2021 would reflect the Board’s actions recommended above and shows that the Payroll, Petty Cash, User Refund Checking and Flexible Benefits Accounts are imprest accounts and require only one signature of a staff person. The General Manager would now be the only currently authorized signer on these imprest accounts.

Enclosures

cc: KJR, RTJ, MJS, WCC, MGP

DOWNERS GROVE SANITARY DISTRICT
ACCOUNT SUMMARY

November 16, 2021

FUND	ISSUANCE PROCEDURES	CHECK SIGNATURE REQUIREMENTS
General Corporate, Improvement, Construction, Public Benefit and Sewer Extensions Escrow Deposit Acct. No. [REDACTED] (JP Morgan Chase & Co.) Disbursement Acct. No. [REDACTED] (JP Morgan Chase & Co.)	Funds transferred from deposit account to disbursement account to cover checks issued	Checks for withdrawal from deposit account require three of four: Trustees, General Manager. Checks from disbursement account under \$15,000 -- Require one of four: Trustees, General Manager. Checks from disbursement account for \$15,000 or greater -- Require three of four: Trustees, General Manager.
Payroll Checking Acct. No. [REDACTED] (JP Morgan Chase & Co.)	Imprest account reimbursed by General Corporate check in accordance with procedures for same. (Checking account maintains \$277,100 balance.)	All checks require one of two: General Manager, Administrative Supervisor.
Petty Cash Checking Acct. No. [REDACTED] (JP Morgan Chase)	Same as payroll account. (Checking account maintains \$3,700 balance.)	All checks require one of two: General Manager, Administrative Supervisor.
User Refund Checking Acct. No. [REDACTED] (JP Morgan Chase)	Same as payroll account. (Checking account maintains \$1,400 balance.)	All checks require one of two: General Manager, Administrative Supervisor.
Flexible Benefits Checking Acct. No. [REDACTED] (JP Morgan Chase)	Account is funded annually at the start of plan year. (Account is charged through periodic ACH transactions by MidAmerica.)	All checks require one of two: General Manager, Administrative Supervisor.



J.P. MORGAN SECURITY ADMINISTRATOR DESIGNATION FORM (SADF)

V4.7_08_06_20

Name of Customer: DOWNERS GROVE SANITARY DISTRICT		Address (Street): 2710 CURTISS ST
Customer U.S. TIN (if applicable): 366000910	Customer ECID: (internal JPMC use only) [REDACTED]	Address (City, State/County/District, ZIP/Postal Code, Country): DOWNERS GROVE, IL, 605154001, USA

Instructions: Please provide the information requested below to designate, remove or modify the information for the Security Administrator(s) ("SA(s)") for your company for the indicated products. FOR NEW CUSTOMER IMPLEMENTATIONS OR FOR MODIFICATIONS: IF NO CHECKBOX IS SELECTED, THE NAMED INDIVIDUAL SHALL BE ADDED.

Terms: The Customer hereby agrees to be bound by any Service Terms, Terms of Use or other agreement(s) between the Customer and JPMorgan Chase Bank, N.A. and any of its affiliates (the "Bank"), as applicable, applicable to the selected products (and each other product accessed via such selected products), the receipt of which is hereby acknowledged. Certain products, including J.P. Morgan Access, are platform products, through which other products may be accessed. The designation of an SA for a platform product shall apply to all products accessed thereby, except to the extent a specific product is provided as a separate option below. For products requiring tokens, you may authorize an SA to utilize soft token technology by providing a cell phone number for the SA and checking the box for "SA to be entitled to Soft Token". For hard tokens, the SA whose information appears in the first SA block below will be responsible for receiving the tokens. It is understood and agreed that each SA is authorized to receive, exchange and distribute on behalf of the Customer all Security Devices (which includes technology for accessing soft tokens if applicable). Upon receipt of notice that setup is complete, the SAs shall be responsible to verify that the requested service has been implemented or modified in accordance with the Customer's request, before allowing use by the Customer.

Security Administrators Designated for the Following Products:	<input checked="" type="checkbox"/> J.P. Morgan Access® Profile ID(s): [REDACTED]	<input type="checkbox"/> J.P. Morgan eServe <input type="checkbox"/> ACH File Warehouse <input type="checkbox"/> ACH Concentration Services <input type="checkbox"/> ACH Infodex (Origin ID(s): _____) <input type="checkbox"/> Global Trade Transactions (Trade Channel)	<input type="checkbox"/> J.P. Morgan Markets <input type="checkbox"/> Supply Chain Finance (APAR) <input type="checkbox"/> J.P. Morgan Integrated Payables
	<input type="checkbox"/> J.P. Morgan Host-to-Host Partner ID(s): _____ <input type="checkbox"/> J.P. Morgan Application Programming Interface (API) (Access Profile ID(s): _____) <input type="checkbox"/> Managed File Transfer Services (FTSE ID(s): _____)		

Sec Admin <input type="checkbox"/> Add <input type="checkbox"/> Modify <input checked="" type="checkbox"/> Delete	Name: William Clay Campbell	Phone #: 6309690664	Cell Phone #: <input type="checkbox"/> SA to be entitled to Soft Token	Signature:
	Street Address: 2710 Curtiss Street	City: Downers Grove	State/County/District, ZIP/Postal Code, Country: IL 60515	
	E-mail:			

Sec Admin <input type="checkbox"/> Add <input type="checkbox"/> Modify <input type="checkbox"/> Delete	Name:	Phone #:	Cell Phone #: <input type="checkbox"/> SA to be entitled to Soft Token	Signature:
	Street Address: :	City:	State/County/District, ZIP/Postal Code, Country:	
	E-mail:			

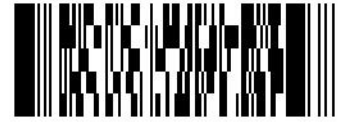


Sec Admin <input type="checkbox"/> Add <input type="checkbox"/> Modify <input type="checkbox"/> Delete	Name:	Phone #:	Cell Phone #: <input type="checkbox"/> SA to be entitled to Soft Token	Signature:
	Street Address:	City:	State/County/District, ZIP/Postal Code, Country:	
	E-mail:			
Sec Admin <input type="checkbox"/> Add <input type="checkbox"/> Modify <input type="checkbox"/> Delete	Name:	Phone #:	Cell Phone #: <input type="checkbox"/> SA to be entitled to Soft Token	Signature:
	Street Address:	City:	State/County/District, ZIP/Postal Code, Country:	
	E-mail:			
Sec Admin <input type="checkbox"/> Add <input type="checkbox"/> Modify <input type="checkbox"/> Delete	Name:	Phone #:	Cell Phone #: <input type="checkbox"/> SA to be entitled to Soft Token	Signature:
	Street Address:	City:	State/County/District, ZIP/Postal Code, Country:	
	E-mail:			
Sec Admin <input type="checkbox"/> Add <input type="checkbox"/> Modify <input type="checkbox"/> Delete	Name:	Phone #:	Cell Phone #: <input type="checkbox"/> SA to be entitled to Soft Token	Signature:
	Street Address:	City:	State/County/District, ZIP/Postal Code, Country:	
	E-mail:			

AUTHORIZATION (USE BLACK INK ONLY)

As an Authorized Person of the above named company, I hereby certify that I have reviewed the information contained in this document and confirm the accuracy of such information. I have been duly authorized by Customer to execute this Security Administrator Designation Form on behalf of Customer.

Signature(s) of person(s) duly authorized on behalf of the Customer.	Print Name: Amy R. Underwood		Signature:
	Title: General Manager	Date: November 17, 2021	
A second signature is required only if Client corporate documentation requires it.	Print Name:		Signature:
	Title:	Date:	



CHASE CONNECT®

SYSTEM ADMINISTRATOR DESIGNATION AND LINKING FORM (SADLF)

V1.1_11_11_20

What is this form?

This is the document that allows you (the Primary Customer) to:

- designate your Primary Admin and Proxy Admins (collectively, your System Administrators or SAs), and
- delegate authority to your System Administrators to manage and control your online banking for your deposit, loan and card accounts (Accounts), merchant services, and your Account, merchant services and other data.

This document also allows customers linked by this or a later form (Linked Customers) to:

- appoint the Primary Customer as their agent
- link eligible Accounts, merchant services, and data to the Customer Profile of the Primary Customer and
- authorize the Primary Customer to add Linked Customers to the Customer Profile.

Except where used to add any Linked Customers to the Customer Profile, this document replaces any System Administrator Designation and Linking Form previously provided to us by the Primary Customer and Linked Customers.

What does this form apply to?

This form only applies to:

- Chase Connect® online banking service, and
- your US business Accounts, merchant services, and data - not your personal accounts.

How to complete this form?

Part 1: Read the entire section.

Part 2: Complete this part to designate the Primary Customer and the Primary Admin. Complete the Primary Customer and Primary Admin fields and have the Primary Admin sign where indicated.


To add new Linked Customers to this Customer Profile, complete this part for the Primary Admin to sign and agree for the Primary Customer and all existing Linked Customers. Only the new Linked Customer(s) will then need to sign part 5 of this form.

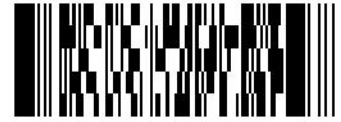
Part 3: If you choose to have one or more Proxy Admins, complete this part to designate your Proxy Admins. Complete the Proxy Admin fields for each of your Proxy Admins and have your Proxy Admins sign where indicated. Also, choose whether or not to implement Chase Dual Control - Administration, which is an Administrative Procedure we recommend.

Part 4: Complete all applicable fields and have all Authorized Signers of the Primary Customer sign where indicated for each Account or any merchant services for which they are a signer. Skip this part if you are using this form to add additional Linked Customers to the Customer Profile of the Primary Customer.

Part 5: Complete all applicable fields and have all Authorized Signers for all Linked Customers sign where indicated for each Account for which they are a signer. If Linked Customers have different Authorized Signer(s), copy the pages of part 5 as needed for each such Linked Customer(s). But, if all Linked Customers have the same Authorized Signers, list them and have the Authorized Signer(s) sign for all of them.

If this form is used to link additional Linked Customers, only the additional Linked Customer(s) need sign this part. Skip part 5 if no customers are being linked at this time.

 Send this completed form to JPMorgan Chase Bank, N.A. (we or us) through Document Exchange on Chase Connect or email it to Chase.Connect.Forms@chase.com.



Part 1: Authorization

Authorizing the Primary Customer

Unless otherwise defined in this form, capitalized terms are used as defined in the Chase Connect Online Service Agreement (Online Agreement). Authorized Signers for the Linked Customers appoint the Primary Admin as the agent for the Customer Profile, including for the purposes of accepting the Online Agreement and appointing System Administrators for them.

Authorizing your System Administrator(s)

You must appoint one Primary Admin to manage Chase Connect and the Accounts, merchant services, and data online for the Primary Customer (you) and all Linked Customers in your Customer Profile. Except for certain limits imposed by adoption of Chase Connect Dual Control - Administration (which we recommend), you and all Linked Customers authorize the Primary Admin to act on their behalf as their agent, and grant to the Primary Admin full power and authority to act on their behalf with respect to Chase Connect (the Service) and to manage their Accounts, merchant services, and data online, including:

- accepting the Online Agreement and other agreements relating to the Service
- receiving and delivering related notices and other documents and correspondence
- setting up and modifying a Customer Profile, including adding Linked Customers
- enrolling in Chase Connect, its applications and additional services, and opening new Accounts (including commercial card accounts that can be applied for through the Service)
- creating Authorized Users and granting rights
- accessing and controlling Accounts, and allowing Authorized Users to do the same
- enrolling in Fraud Protection Services (FPS), making FPS elections and changes, and risk-based decisions
- delegating some or all of their authority to Proxy Admins and other persons
- redeeming card rewards, or directing their redemption, for eligible card Accounts, and
- managing your eligible merchant services through the Service.

If, at any time there is no Primary Admin for your Customer Profile, we may designate any authorized signer for any of your Accounts or any of your Proxy Admins to be your Primary Admin pending our receipt of an updated SADLF.

By completing part 3 below, you may appoint up to 3 Proxy Admins, but if you do so you agree that: your Primary Admin can establish rights for each Proxy Admin to perform any of the functions or actions of a Primary Admin with certain exceptions, which may include enabling or disabling Chase Dual Admin Control, disabling any other Administrative Procedure, enrolling in certain Applications that we determine require enrollment by your Primary Admin, increasing system limits for the Service or any Application, appointing Proxy Admins, establishing or changing Proxy Admin rights, and any other exceptions or limitations we may from time to time establish.

Subject to the rights granted by your Primary Admin to your Proxy Admins, any one System Administrator may act as your System Administrator without the consent of any other System Administrator, except for certain limits as may be imposed on Proxy Admins as noted above and by your adoption of Chase Connect Dual Control - Administration (which we recommend).

The Primary Customer and each Linked Customer ratify all acts taken by the Primary Customer, the Primary Admin, Proxy Admins, and Authorized Users before this form is executed, and indemnify us for all acts by any of them.

Part 2: Primary Customer; Primary Admin

Please complete details for the Primary Customer and your Primary Admin, and have your Primary Admin sign where indicated. If you leave the date blank, we may add the date when we accept this form.

If this form is being used to link eligible Accounts or merchant services, the Primary Admin must sign below to approve the linking request for the Primary Customer and the existing Linked Customers.

If you do not have a TIN/EIN and are not legally organized in the US, please write "N/A" in the TIN/EIN field.

**Primary Customer details**

Legal name	DOWNERS GROVE SANITARY DISTRICT
TIN/EIN	366000910
Address	2710 CURTISS ST DOWNERS GROVE, IL, 605154001, USA

Primary Admin

Name	AMY R. UNDERWOOD	Username	
Title	GENERAL MANAGER		
Address	2710 CURTISS STREET DOWNERS GROVE, IL 60515		
Email		Phone	630-969-0664
Signature		Date	NOVEMBER 17, 2021

Part 3: Proxy Admins; Chase Dual Control - Administration Election

If you want to appoint any Proxy Admins, please complete details for your Proxy Admins and have them each sign where indicated below. If you leave the date blank, we may add the date when we accept this form. Also indicate if you are electing to implement Chase Dual Control - Administration, which is an Administrative Procedure we recommend. Note: You must have one or more Proxy Admins to elect Chase Dual Control - Administration.

Note that appointing Proxy Admins is for your convenience and, unless you have adopted Chase Dual Control - Administration (which we recommend), your doing so may increase your fraud risk or other risks relating to the Service and you assume all of those risks.

Proxy Admin #1

Name		Username	
Title			
Address			
Email		Phone	
Signature		Date	

Proxy Admin #2

Name		Username	
Title			
Address			
Email		Phone	
Signature		Date	



Proxy Admin #3

Name			
Title		Username	
Address			
Email		Phone	
Signature		Date	

Chase Dual Control - Administration is an Administrative Procedure we recommend to enhance your security, in which you appoint two or more SAs, any one of whom have general authority to act for you with respect to the Service, subject to the rights granted by the Primary Admin to any Proxy Admin, but certain actions including the following may require approval by your Primary Admin and a Proxy Admin:

- adding and editing an Authorized User
- changing Authorized User rights including their daily limits, and
- enrolling in certain Applications that we determine require enrollment by your Primary Admin.

Implement Chase Dual Control - Administration? [Note: You, in addition to your Primary Admin, must have one or more Proxy Admins to elect Chase Dual Control - Administration.]

☐ Yes ☐ No

Part 4: Authorized Signers for Primary Customer

In order to agree to this document, and agree to implementing or not implementing Chase Dual Control - Administration, and to appoint the Primary Admin and any Proxy Admins and delegate authority to them to manage and control Accounts for the Customer Profile as indicated above, each Authorized Signer must:

- sign below for each type of Account on Chase Connect
- for deposit accounts and loan accounts, be an individual listed as a signer in the Primary Customer's banking and borrowing resolutions (or equivalent, including a Certificate Regarding Accounts) for each Account, and
- for card Accounts and merchant services, be the Authorizing Officer who signed the card Account application (if such card Account was applied for through the Service, the System Administrator that applied for such card Account will be deemed the Authorizing Officer) or merchant services application.

Use the extra signature field for each type of Account only if more than one Authorized Signer is required.

For deposit, loan, and card Accounts:



- we will link all eligible Accounts if the Accounts field(s) is left blank, or
- if only certain Accounts should be linked, we will link all eligible Accounts **except** those identified below.

Deposit Accounts



Accounts	All deposit Accounts, except :		
Name	AMY R. UNDERWOOD	Name	
Title	GENERAL MANAGER	Title	
Date	NOVEMBER 17, 2021	Date	
Signature		Signature	



Loan Accounts

Accounts	All loan Accounts, except:		
Name	<input type="text"/>	Name	<input type="text"/>
Title	<input type="text"/>	Title	<input type="text"/>
Date	<input type="text"/>	Date	<input type="text"/>
Signature 	<input type="text"/>	Signature 	<input type="text"/>

Card Accounts

Accounts	All card Accounts, including, Primary Card Account No. (as shown on your card billing statement).		
Name	<input type="text"/>	Name	<input type="text"/>
Title	<input type="text"/>	Title	<input type="text"/>
Date	<input type="text"/>	Date	<input type="text"/>
Signature 	<input type="text"/>	Signature 	<input type="text"/>

Merchant Services

All merchant services.			
Name	<input type="text"/>	Name	<input type="text"/>
Title	<input type="text"/>	Title	<input type="text"/>
Date	<input type="text"/>	Date	<input type="text"/>
Signature 	<input type="text"/>	Signature 	<input type="text"/>

Part 5: Authorized Signers for Linked Customers

In order to appoint the Primary Customer as agent for the Linked Customer and agree to this document, one or more Authorized Signer(s) for each Linked Customer must:

- sign below for each type of Linked Account on Chase Connect
- for deposit and loan Accounts, be an individual listed as a signer in the Linked Customer's banking and borrowing resolutions (or equivalents, including a Certificate Regarding Accounts) for each Account, and
- for card Accounts and merchant services, be the Authorizing Officer who signed the card Account application (if such card Account was applied for through the Service, the System Administrator that applied for such card Account will be deemed the Authorizing Officer) or merchant services application.

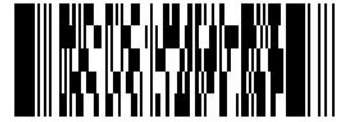
Use the extra signature field for each Account type only if more than one Authorized Signer is required.

If the Linked Customer does not have a TIN/EIN and is not legally organized in the US, please write "N/A" in the TIN/EIN field.

For deposit, loan, and card Accounts:

- we will link all eligible Accounts if the Linked Accounts field(s) is left blank, or
- if only certain Accounts should be linked, we will link all eligible Accounts except those identified below.

If all of the Authorized Signers for the Linked Customers are the same, list all such Linked Customers below and have both pages of this part 5 signed by the Authorized Signers for all such Linked Customers. Otherwise copy and use this part 5 as needed.



Linked Customer details

Legal name	TIN/EIN

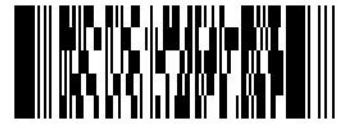
The Authorized Signers signing below for loan Accounts, card Accounts, and merchant services, are signing for the Linked Customers listed above:

Deposit Accounts

Linked Accounts	All deposit Accounts, except :		
Name		Name	
Title		Title	
Date		Date	
Signature 		Signature 	

Loan Accounts

Linked Accounts	All loan Accounts, except :		
Name		Name	
Title		Title	
Date		Date	
Signature 		Signature 	



Card Accounts

Linked
Accounts

All card Accounts, including, Primary Card Account No. _____ (as shown on your card billing statement).

Name


Name


Title

Title

Date

Date

Signature 

Signature 



Merchant Services

All merchant services.

Name


Name


Title

Title

Date

Date

Signature 

Signature 



Account Change of Information Form

Mail to: The Illinois Funds
400 W. Monroe St., Suite 401
Springfield, IL 62704

Instructions:

For all changes to your account please complete sections 1 and 7 in addition to the sections that apply to your change (e.g. authorized traders, mailing address, etc.). If you are removing information on file you must complete all sections of this form. If you are making changes to other accounts please complete a separate form.

1 Investor Information | Select one

DOWNERS GROVE SANITARY DISTRICT

PUBLIC AGENCY

36-6000910

TAX IDENTIFICATION NUMBER

ACCOUNT NUMBER

ILLINOIS LGIP/5000

INVESTMENT ACCOUNT NAME

AMY R. UNDERWOOD

AUTHORIZED SIGNER (INDIVIDUAL AUTHORIZED BY PUBLIC AGENCY TO MAKE CHANGES TO THE ACCOUNT).

EMAIL ADDRESS - AUTHORIZED SIGNER

630-969-0664

PHONE NUMBER - AUTHORIZED SIGNER

2710 CURTISS ST

STREET

APT / SUITE

DOWNERS GROVE

CITY

IL

STATE

60515

ZIP CODE

2 Authorized Trader(s) Check all that apply (if no authorization levels are selected, then only Inquiry access will be given)

- Financial Authority: Provides authority to initiate transactions on the account.
- Maintenance Authority: Provides authority to make changes to the account, including bank and address changes.
- Inquiry: Provides authority to obtain balance and transaction information by calling the Illinois Funds Toll Free line.

Action: ☐ Add ☒ Remove ☐ Replace

☐ Authorized Trader #1

Authorization Level: ☒ Financial Authority ☒ Maintenance Authority ☒ Inquiry ☒ Online Access

WILLIAM CLAY CAMPBELL

NAME

630-969-0664

PHONE NUMBER

SIGNATURE

E-MAIL ADDRESS

Action: ☐ Add ☐ Remove ☐ Replace

☐ Authorized Trader #2

Authorization Level: ☐ Financial Authority ☐ Maintenance Authority ☐ Inquiry ☐ Online Access

NAME

PHONE NUMBER

SIGNATURE

E-MAIL ADDRESS

3 Additional Mailing Address Information

☐ Mailing Address* (if different from Section 1)

MAILING ADDRESS IS THE SAME

If completed, this address will be used as the Address of Record for all statements, checks and required mailings. Foreign addresses are not allowed.

STREET

APT / SUITE

CITY

STATE

ZIP CODE

* A P.O. Box may be used as the mailing address.

☐ Duplicate Statement #1

Complete only if you wish someone other than the account owner(s) to receive duplicate statements.

COMPANY NAME

NAME

STREET

APT / SUITE

CITY

STATE

ZIP CODE

☐ Duplicate Statement #2

Complete only if you wish someone other than the account owner(s) to receive duplicate statements.

COMPANY NAME

NAME

STREET

APT / SUITE

CITY

STATE

ZIP CODE

4 Automatic Investment Plan (AIP)

☐ Add new AIP ☐ Update existing AIP

NO CHANGES

Your signed Application must be received at least 15 calendar days prior to initial transaction.

If you choose this option, funds will be automatically transferred from your bank account on file. We are unable to debit mutual fund or pass-through ("for further credit") accounts.

Note: The AIP will be purchased on the date requested or first business day after.

Draw money from bank

NAME ON ACCOUNT

BANK ACCOUNT NUMBER

Draw money for my AIP (check one): ☐ Monthly ☐ Quarterly ☐ Semi-Annually ☐ Annually

If no option is selected, the frequency will default to monthly.

AMOUNT PER DRAW

AIP START MONTH

AIP START DAY

Please keep in mind that:

- There is a fee if the automatic purchase cannot be made (assessed by redeeming shares from your account).
- Participation in the plan will be terminated upon redemption of all shares.
- If the AIP cannot be made due to insufficient funds or stop payment, a \$25 fee will be assessed on your account. The AIP will be terminated after two such consecutive occurrences.

5 Systematic Withdrawal Plan (SWP)

N/A

Your signed request must be received at least 15 calendar days prior to initial transaction.

Systematic Withdrawal Plan (SWP) – permits the automatic withdrawal of funds.

☐ Payments will be mailed to address in Section 1

☐ Payments will be deposited directly into your bank account

NAME ON ACCOUNT

BANK ACCOUNT NUMBER

☐ Payments will be deposited directly into new bank instructions:

NAME ON ACCOUNT

BANK ACCOUNT NUMBER

☐ Payments will be mailed to a Special Payee:

MAKE CHECK PAYABLE TO

STREET ADDRESS/CITY/STATE/ZIP

We are unable to credit mutual fund or pass-through ("for further credit") accounts.

Note: The SWP will be purchased on the date requested or first business day after.

Make payments ☐ Monthly ☐ Quarterly ☐ Semi-Annually ☐ Annually **starting with the month given here:**

If no option is selected, the frequency will default to monthly.

AMOUNT PER DRAW

SWP START MONTH

SWP START DAY

Requesting proceeds to a checking or savings account may require a signature guarantee stamp. If we do not have bank information on record, please complete Section 6 of this form. Establishing a Special Payee may require a signature guarantee stamp.

6 Bank Information

NO CHANGES

We are unable to draft or credit your account via ACH if it is a mutual fund or pass through account.

Please contact your financial institution to determine if it participates in the Automated Clearing House system (ACH).

To make purchases via ACH or to redeem your account via ACH or wire, please provide full bank account information as shown below. Any changes to bank instructions require a signature guarantee, signature verification from a Signature Validation Program Member, or other acceptable form of signature authentication from a financial institution source.

☐ All bank instructions are invalid

☐ Bank instructions ending in _____ are invalid.

For ePay participants only, please include Illinois National Bank information on this form.

☐ Checking ☐ Savings

BANK NAME

TITLE OF BANK ACCOUNT

FURTHER CREDIT NAME (not available for ACH)

BANK ABA NUMBER

BANK ACCOUNT NUMBER

FURTHER CREDIT ACCOUNT NUMBER (not available for ACH)

☐ Checking ☐ Savings

BANK NAME

TITLE OF BANK ACCOUNT

FURTHER CREDIT NAME (not available for ACH)

BANK ABA NUMBER

BANK ACCOUNT NUMBER

FURTHER CREDIT ACCOUNT NUMBER (not available for ACH)

☐ Checking ☐ Savings

BANK NAME

TITLE OF BANK ACCOUNT

FURTHER CREDIT NAME (not available for ACH)

BANK ABA NUMBER

BANK ACCOUNT NUMBER

FURTHER CREDIT ACCOUNT NUMBER (not available for ACH)

7 Signature and Certification Required by the Internal Revenue Service

✓ The Fund, its transfer agent, and any of their respective agents or affiliates will not be responsible for banking system delays beyond their control. By completing Sections 4 or 5, I authorize my bank to honor all entries to my bank account initiated through U.S. Bank NA, on behalf of the applicable Fund. The Fund, its transfer agent, and any of their respective agents or affiliates will not be liable for acting upon instructions believed to be genuine and in accordance with the procedures described in the prospectus or the rules of the Automated Clearing House. When AIP or Telephone Purchase transactions are presented, sufficient funds must be in my account to pay them. I agree that my bank's treatment and rights to respect each entry shall be the same as if it were signed by me personally. I agree that if any such entries are not honored with good or sufficient cause, my bank shall be under no liability whatsoever. I further agree that any such authorization, unless previously terminated by my bank in writing, is to remain in effect until the Fund's transfer agent receives and has had reasonable amount of time to act upon a written notice of revocation.

✓ Under penalty of perjury, I certify that (1) the Social Security or taxpayer identification number shown on this form is my correct taxpayer identification number, and (2) I am not subject to backup withholding as a result of either being exempt from backup withholding, not being notified by the IRS of a failure to report all interest or dividends, or the IRS has notified me that I am no longer subject to backup withholding, (3) I am a U.S. person (including a U.S. resident alien), and (4) I am exempt from FATCA reporting. (Cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding due to a failure to report all interest and dividends.)

The IRS does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

AUTHORIZED SIGNER SIGNATURE

AMY R. UNDERWOOD

AUTHORIZED SIGNATURE GUARANTEE STAMP

If required, signatures must be guaranteed by a bank savings association credit union, a member firm of domestic stock exchange or the Financial Industry Regulatory Authority, that is an eligible guarantor institution.

DATE (MM/DD/YYYY)

8 To Update an Authorized Signer

If only the authorized signer is changing, please provide the signers name below in addition to Principal Authority Signature:

PRINTED NAME OF AUTHORIZED SIGNER

DATE (MM/DD/YYYY)

PRINCIPAL AUTHORITY (Individual with authority by the public agency to execute contractual agreements on behalf of the public agency)

AMY R. UNDERWOOD

Board of Trustees
Wallace D. Van Buren
President
Amy E. Sejnost
Vice President
Paul W. Coultrap
Clerk

Downers Grove Sanitary District

2710 Curtiss Street
P.O. Box 1412
Downers Grove, IL 60515-0703
Phone: 630-969-0664
Fax: 630-969-0827
www.dgsd.org

General Manager
Amy R. Underwood

Legal Counsel
Michael G. Philipp

Providing a Better Environment for South Central DuPage County

November 17, 2021

VIA EMAIL: cb.service.center.ghnn@jpmorgan.com

Re: Downers Grove Sanitary District
Change in Authorized Signers on Bank Accounts

Dear JPMorgan GHNN Service Center:

Effective immediately, the name of William Clay Campbell, resigning Administrative Supervisor / Treasurer / Assistant Clerk, should be removed from all Downers Grove Sanitary District Bank Accounts. The Bank Account Numbers are:

Payroll Checking Account No. [REDACTED]

Petty Cash Checking Account No. [REDACTED]

User Refund Checking Account No. [REDACTED]

Flexible Benefits Account No. [REDACTED]

Please contact me if you have any questions in this regard.

DOWNERS GROVE SANITARY DISTRICT

Amy R. Underwood
General Manager

DOWNERS GROVE SANITARY DISTRICT
ACCOUNT SUMMARY

November 17, 2021

FUND	ISSUANCE PROCEDURES	CHECK SIGNATURE REQUIREMENTS
General Corporate, Improvement, Construction, Public Benefit and Sewer Extensions Escrow Deposit Acct. No. [REDACTED] (JP Morgan Chase & Co.) Disbursement Acct. No. [REDACTED] (JP Morgan Chase & Co.)	Funds transferred from deposit account to disbursement account to cover checks issued	Checks for withdrawal from deposit account require three of four: Trustees, General Manager. Checks from disbursement account under \$15,000 -- Require one of four: Trustees, General Manager. Checks from disbursement account for \$15,000 or greater -- Require three of four: Trustees, General Manager.
Payroll Checking Acct. No. [REDACTED] (JP Morgan Chase & Co.)	Imprest account reimbursed by General Corporate check in accordance with procedures for same. (Checking account maintains \$277,100 balance.)	All checks require one: General Manager.
Petty Cash Checking Acct. No. [REDACTED] (JP Morgan Chase)	Same as payroll account. (Checking account maintains \$3,700 balance.)	All checks require one: General Manager.
User Refund Checking Acct. No. [REDACTED] (JP Morgan Chase)	Same as payroll account. (Checking account maintains \$1,400 balance.)	All checks require one: General Manager.
Flexible Benefits Checking Acct. No. [REDACTED] (JP Morgan Chase)	Account is funded annually at the start of plan year. (Account is charged through periodic ACH transactions by MidAmerica.)	All checks require one: General Manager.



ADMINISTRATION CENTER CODE REVIEW

Downers Grove Sanitary District

November 16, 2021

Background

- 1975 - Administration Center constructed
- 1990 – Americans with Disabilities Act (ADA) became law
- 2006 – HVAC system modified
- Previous modifications or procedures for ADA compliance
 - Men's restroom modified to unisex, handicap accessible restroom
 - Designated accessible parking spots
 - Backdoor made into a handicap accessible entrance





2021 Code Review Goals

- Identify any items which need to be updated to meet codes
 - ADA regulations
 - Applicable building codes
 - Heating, ventilation and air conditioning (HVAC) codes
- General architectural review
 - Best design practices



When to Address Code Compliance Issues

- Need to address immediately
 - ADA compliance
 - OSHA compliance
- Address only upon major renovation or expansion
 - Applicable building codes

ADA/Architectural Review

Recommendation	Purpose	Estimated Cost	Timing
Remodel vestibule and front counter	ADA compliance	\$35,000 - \$105,000	FY22-23
Make rear entry/hallway handicap accessible	ADA compliance	\$2,000 - \$110,000	FY22-23
Add first floor kitchenette/break area	ADA compliance	\$1,000 - \$1,500	FY22-23
Lower lock on door to accessible restroom	ADA compliance	\$600	FY21-22
Repair exterior lintel, cutting in masonry control joints (NW corner)	Maintain building integrity	\$18,000 - \$30,000	FY22-23
Install additional insulation to exterior	Improve building efficiency	\$60,000 - \$80,000	Not planned



HVAC Review



Recommendation	Purpose	Estimated Cost	Timing
Install MERV 13 filters	OSHA COVID guidance		Done
Stand-alone air purifiers	Improve air quality	\$2,750	Done
Add return grille over front counter	Improve ventilation	\$30	Done
Clean all return and supply grilles	Improve ventilation	N/A	Done
Open outside air damper	Improve ventilation	N/A	Done
Route boiler & furnace combustion air piping outdoors	Combustion air code compliance	\$3,500	FY21-22
Install new rooftop HVAC system with economizers	Increase HVAC efficiency; HVAC code	\$190,000-\$230,000	FY26-27

Questions



DOWNERS GROVE SANITARY DISTRICT

M E M O

TO: Amy R. Underwood
General Manager

FROM: W. Clay Campbell
Administrative Supervisor

DATE: November 12, 2021

RE: Progress Report – October, 2021

This will be my last Progress Report for the District as I have tendered my resignation from the District effective November 28. It has been a pleasure and my privilege to serve the District and its public for over 15 years. Thank you for the opportunity to be a public servant protecting our citizens' public health and the environment of DuPage County and beyond.

ADMINISTRATIVE

Personnel

Matt Richert, the District's new Operator, started with the District on October 25!

Vacation Buyback Offering

The District completed its second offering of vacation buyback for employees on October 31. The utilization of this benefit offering from both the first and second offering period is as follows:

Number of employees that participated: 9

Number of hours that the vacation balance was reduced: 312

Expense to the District in order to achieve this reduction: \$12,454.54 (\$53,000.00 was budgeted)

Reimbursement Program for Sanitary Sewer

Backups Caused by Public Sanitary Sewer Blockages

There was a backup resulting from a mainline blockage at 213 Grant Street, Downers Grove on October 25. There was a significant amount of damage incurred and as a result, the District's 3rd party adjuster, Americlaim, is being utilized to evaluate and document the damage and resulting claim. It is anticipated at this time that the adjuster's report will recommend reimbursement at the maximum allowable amount of \$2,500.00. An updated summary is attached for your review.

Safety Committee and Related Safety Matters

A Safety Committee meeting was held on October 28th. The focus of the meeting was to review and potentially close out open Incident Reports. A smaller subset of the committee has been working together to perform a JSA (Job Safety Analysis) and to create a procedure for cleaning a section of the outfall line that lies within the borders of the WWTC. They met with the Downers Grove Fire Department and have incorporated feedback received at that meeting into the cleaning procedure.

Half of the District's staff attended CPR and Stop the Bleed Training on November 10 at the Downers Grove Public Library. This training was conducted by Michael Egan from Lifelink EMS and was more hands-on than training sessions the District has done in the past with other vendors. The second training session is scheduled for Nov 17.



Legal

The Permanent Easement Agreement for 4529 Roslyn Road, in Downers Grove was recorded at the DuPage County Recorder's Office and the property owners have received payment in full.

Technology Update

Staff is almost finished evaluating a cloud-based phone system as an upgrade for the District's mix of desk phones and smartphones infrastructure. It is anticipated that we could deploy this solution in December.

The customer billing portal project with CityInsight is continuing to proceed on schedule. Staff will continue meeting with CityInsight regularly in the coming months to implement programming changes necessary for designing the new customer billing portal.

General Manager Amy Underwood and I will be meeting with both Larry Kravets of Concentric Integration and Kazys Motekaitis of Exodus Technology Services to discuss and explore IT support services for the coming months as the District is in transition with my departure and consideration of hiring a new full-time IT position at the District.

The following is a detailed summary of the Invoice Cloud portal's utilization in the last month and since the portal's launch in February 2015 through the end of last month:

# of Customers registered in the last month:	99
# of Customers paying their bills online in the last month:	1,829
Amount of Money processed through the Portal in the last month:	\$129,032.97
# of Customers signing up for Autopay through the Portal in the last month:	121
# of Customers enrolled in paperless billing in the last month:	94
# of customers registered for pay by text in the last month:	35
Cost to District for providing Invoice Cloud service in the last month:	\$493.20
Cost to District's customers (convenience fees) in the last month:	\$3,135.63
Estimated Monthly savings from customers enrolled in paperless billing:	\$97.14
# of Customers registered from launch through last month:	6,457
# of Customers signing up for Autopay through the Portal from launch through last month:	2,479
# of Customers enrolled in paperless billing from launch through last month:	3,238
# of customers registered for pay by text from launch through last month:	2,013

FINANCIAL

Unclaimed Property Report

The November Claim Ordinance will include an ACH transaction for \$1,615.20 to the State Treasurer for refunds unclaimed for one to three years depending on the type of unclaimed fund. User billing refunds can be sent to the State approximately after one year of being unclaimed and all other types of funds owed can be sent after three years.

Real Estate Tax Sale

Annually, any unpaid special assessment installment is sent to the County in October for the November tax sale. As there are currently no ongoing special assessments, the District will not need to participate in this process this year.

Treasurer's Report and Investment Activity

The monthly Treasurer's Report is included separately in the packet each month and detailed investment information (financial institution name, current rate and dollar amount) is provided on the District's Investment Schedule also provided separately in the packet each month.

CODE ENFORCEMENT & UNSEWERED AREAS

Building Sanitary Service Repair Assistance Program; Infiltration and Inflow Removal Program; and Overhead Sewers and Backflow Prevention Devices Reimbursement Program

I have continued to perform the legal review of both Program Agreements and Access Agreements for all of the above programs as prepared by our office prior to execution by the parties.

Sewer Permitting Process

I have continued to perform the legal review of Access Agreements and Annexation Petitions prepared by our office as needed by sewer permit applicants.

cc: WDVB, AES, PWC, KJR, RTJ, MJS, MGP

REIMBURSEMENT PROGRAM FOR SANITARY SEWER BACKUPS
CAUSED BY PUBLIC SANITARY SEWER BLOCKAGES

11/12/21										
STREET ADDRESS	CITY	NAME	DATE OF BACKUP	DATE CLAIM RECEIVED	AMOUNT OF CLAIM	ADJUSTER RECOMMENDATION	AMOUNT PAID	DATE PAID	ADJUSTER FEE	STATUS
4311 STANLEY AVENUE	DOWNERS GROVE	ALFANO	9/25/2020	11/11/2020	2,716.25	NO ADJUSTER - CLEANUP AND PLUMBER COSTS ONLY	2,500.00	11/21/2020	0.00	CLOSED
639 OGDEN AVENUE	DOWNERS GROVE	AMERICAN BICYCLE & FITNESS	10/1/2020	10/28/2020	520.00	NO ADJUSTER - PLUMBER COSTS ONLY	520.00	12/9/2020	0.00	CLOSED
3524 SARATOGA AVENUE	DOWNERS GROVE	DONCRANK	12/12/2020	TIME LIMIT FOR CLAIM EXPIRED.						CLOSED
3815 HIGHLAND AVENUE	DOWNERS GROVE	GOOD SAMARITAN HOSPITAL	4/2/2021	TIME LIMIT FOR CLAIM EXPIRED.						CLOSED
2020 PRAIRIE AVENUE	DOWNERS GROVE	CREWSE	6/28/2021							OPEN
5712 AUBREY TERRACE	DOWNERS GROVE	WHEELER	8/19/2021	9/17/2021	755.00	PAYMENT SUGGESTED - \$755.00	755.00	10/1/2021	481.30	CLOSED
213 GRANT STREET	DOWNERS GROVE	GREATHOUSE	10/25/2021	10/29/2021	3,800.00	WAITING ON ADJUSTER'S REPORT	OPEN			
TOTAL NUMBER OF BACKUPS (SINCE PROGRAM START IN 1997)			247	124	\$165,884.50					
TOTAL NUMBER OF CLAIMS RECEIVED (SINCE PROGRAM START IN 1997)										
TOTAL AMOUNT OF CLAIMS RECEIVED (SINCE PROGRAM START IN 1997)							\$91,843.23			
TOTAL AMOUNT OF CLAIMS PAID (SINCE PROGRAM START IN 1997)										
TOTAL AMOUNT PAID TO ADJUSTER (SINCE PROGRAM START IN 1997)								\$19,400.65		
NUMBER OF CLAIMS (MOST RECENT 24 MOS)										
AVERAGE AMOUNT OF CLAIM (MOST RECENT 24 MOS)										
AVERAGE AMOUNT OF PAYMENT (MOST RECENT 24 MOS)							\$1,258.33			
AVERAGE AMOUNT PAID TO ADJUSTER PER CLAIM (MOST RECENT 24 MOS)								\$160.43		

USER BILLING SUMMARY

User Charge System

Billings for October 2021 were as follows:

User	\$411,509.19
Surcharge	45,682.79
Monthly fees	350,739.42
Total	<u>\$807,931.40</u>
Summer Usage Adjustment	\$29,920.03
Billable Flow	226,373,959
Budgeted Billable Flow	184,704,013
% Actual/Budgeted Billable Flow	122.56%
YTD Billable Flow	1,248,640,840
YTD Budgeted Billable Flow	1,072,127,114
% Actual/Budgeted Billable Flow	116.46%

The user accounts receivable balance on 10/31/2021 is \$808,787.67 and consists of:

Current charges due 11/15/2021	\$662,343.03
Past due charges and penalty	146,444.64
Total	<u>\$808,787.67</u>

The past due charges represent:

<u>Age</u>	<u>User Charges</u>	<u>Penalty</u>	<u>Totals</u>
30 days past due	\$32,701.29	\$4,308.99	\$37,010.28
60 days past due	24,719.04	3,171.70	27,890.74
90 days & greater past due	67,897.08	13,646.54	81,543.62
	<u> </u>	<u> </u>	<u> </u>
Totals	\$125,317.41	\$21,127.23	\$146,444.64

Summary of
Past Due Charges
(90 Days and Over)

Five Year Comparison

October

<u>Year</u>	<u>User Charges</u>	<u>Penalty</u>	<u>Total</u>
2021	\$67,897.08	\$13,646.54	\$81,543.62 ****
2020	83,672.22	10,944.08	94,616.30 ***
2019	44,946.81	5,708.76	50,655.57 **
2018	33,575.34	3,594.72	37,170.06 *
2017	41,605.97	4,752.60	46,358.57 *

****All accounts that were dug up/disconnected from sewer have been paid

***Includes \$10,462.28 in sewer disconnection costs on 2 accounts plus late fees

**Includes \$13,020.74 in sewer disconnection costs on 4 accounts plus late fees

*Includes \$17,128.69 in sewer disconnection costs on 6 accounts plus late fees

Twelve Months Ending October 2021

<u>Month Ending</u>	<u>User Charges</u>	<u>Penalty</u>	<u>Total</u>
10/31/21	\$67,897.08	\$13,646.54	\$81,543.62
9/30/21	82,506.50	24,480.75	106,987.25
8/31/21	85,080.45	13,899.39	98,979.84
7/31/21	81,057.19	12,872.45	93,929.64
6/30/21	83,697.16	13,417.21	97,114.37
5/31/21	84,924.29	13,494.61	98,418.90
4/30/21	77,863.95	12,505.71	90,369.66
3/31/21	79,415.08	12,379.57	91,794.65
2/28/21	79,355.03	11,905.29	91,260.32
1/31/21	105,977.30	15,756.19	121,733.49
12/31/20	104,927.73	15,924.29	120,852.02
11/30/20	105,659.64	15,270.20	120,929.84

All accounts that were disconnected for non payment of sewer charges have been paid. One of these accounts still remains disconnected and has no current plans to reconnect in the future.

To: Amy Underwood, General Manager
From: Marc Majewski, Operations Supervisor
Re: Month of October, 2021 WWTC Operations Report.
Date: November 9, 2021

Attached please find detailed operating data and our monthly report to Illinois EPA for October. We had no excursions over our permit limits in the month of October.

Certain highlights of operational activities included:

- Monthly flow: Average daily flows to the plant were 9.55 MGD. Total precipitation at the WWTC was 6.32". There were 2 excess flow events during the month of October. There were 7 days of discharge over 11 MGD.
- Activated sludge: Operating performance improved throughout the month of October. Floc formers are predominating leading to good solids settling.
- Anaerobic Digesters: Pumped a total of 1,238,824 gallons of primary sludge, 174,517 gallons of TWAS, and 328,790 gallons of waste grease for a total of 1,742,131 gallons pumped to digesters. Total Volatile Solids destruction was calculated at 61.6% for October.
- Digester gas: Total digester gas production was 6,050,227 cubic feet. 25,246 cubic feet of gas was used for anaerobic digestion heat, and 5,892,565 cubic feet was used in the CHP facilities. 17,166 cubic feet of flared gas was recorded during the month. The Munters dehumidifier used 115,249 cubic feet of gas.
- Bio-solids: Bio-mechanics distributed 133 dry tons of class A biosolid in the month of October, with a year to date total of 1,382 dry tons distributed.
- Miscellaneous: Matt Richert was hired to replace retiring operator Mike Hayward. Matt's first day in operations was October 25th. Operations and Bio-mechanics are winding down the sludge drying operation for the season as the weather begins to change.
- Electricity: Overall net energy from ComEd was: -95,652 KW-Hrs. Electricity Generated by the CHP system was 481,239 KW-Hrs. Monthly net energy (including natural gas usage) was -93 MW-Hrs for the month of October.

C: WDVB, AES, PWC, KJR, RTJ, MJS, WCC, MGP

Monthly Operations Report Page 1

	WWTC Rainfall	B01 Parshall Flume Flow Max	B01 Parshall Flume Flow Min	B01 Parshall Flume Flow Avg (Daily Total)	A01 Parshall Flume Flow Max	A01 Parshall Flume Flow Avg (Daily Total)	C01 Int Clar #1 Flow Max	C01 Int Clar #1 Flow Avg (Daily Total)	Outfall 003 Flow Max	Outfall 003 Flow Avg (Daily Total)	Total Flow Leaving WWTC Avg (Daily Total)	Total Flow Leaving WWTC Max MGD	002 Outfall Flow Avg (Daily Total)
Date	inches	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD
10/1/2021	0.00	8.65	2.87	5.95	0.00	0.00	0.00	0.00	0.00	0.00	5.95	8.65	0.00
10/2/2021	0.15	12.21	3.04	6.27	0.00	0.00	0.00	0.00	0.00	0.00	6.27	12.21	0.00
10/3/2021	0.04	12.12	3.76	6.63	0.00	0.00	0.00	0.00	0.00	0.00	6.63	12.12	0.00
10/4/2021	0.00	9.07	2.48	5.86	0.00	0.00	0.00	0.00	0.00	0.00	5.86	9.07	0.00
10/5/2021	0.00	10.61	3.00	6.16	0.00	0.00	0.00	0.00	0.00	0.00	6.16	10.61	0.00
10/6/2021	0.00	10.41	3.29	6.16	0.00	0.00	0.00	0.00	0.00	0.00	6.16	10.41	0.00
10/7/2021	0.56	21.32	3.24	8.62	0.00	0.00	0.00	0.00	0.00	0.00	8.62	21.32	0.00
10/8/2021	0.24	10.62	5.68	8.33	0.00	0.00	0.00	0.00	0.00	0.00	8.33	10.62	0.00
10/9/2021	0.01	10.24	4.59	7.27	0.00	0.00	0.00	0.00	0.00	0.00	7.27	10.24	0.00
10/10/2021	0.00	9.96	3.98	6.75	0.00	0.00	0.00	0.00	0.00	0.00	6.75	9.96	0.00
10/11/2021	0.68	24.92	3.81	10.04	0.00	0.00	0.00	0.00	0.00	0.00	10.04	24.92	0.34
10/12/2021	0.02	16.13	0.49	10.12	0.00	0.00	0.00	0.00	0.00	0.00	10.12	16.13	0.00
10/13/2021	0.28	15.64	5.00	9.58	0.00	0.00	0.00	0.00	0.00	0.00	9.58	15.64	0.00
10/14/2021	0.10	17.39	6.47	10.16	0.00	0.00	0.00	0.00	0.00	0.00	10.16	17.39	0.00
10/15/2021	0.02	11.17	5.44	8.17	0.00	0.00	0.00	0.00	0.00	0.00	8.17	11.17	0.00
10/16/2021	0.00	10.54	4.55	7.31	0.00	0.00	0.00	0.00	0.00	0.00	7.31	10.54	0.00
10/17/2021	0.00	11.69	4.11	6.93	0.00	0.00	0.00	0.00	0.00	0.00	6.93	11.69	0.00
10/18/2021	0.00	10.20	3.89	6.74	0.00	0.00	0.00	0.00	0.00	0.00	6.74	10.20	0.00
10/19/2021	0.00	9.73	3.71	6.64	0.00	0.00	0.00	0.00	0.00	0.00	6.64	9.73	0.00
10/20/2021	0.00	10.00	3.66	6.58	0.00	0.00	0.00	0.00	0.00	0.00	6.58	10.00	0.00
10/21/2021	0.00	9.06	3.66	6.37	0.00	0.00	0.00	0.00	0.00	0.00	6.37	9.06	0.00
10/22/2021	0.00	10.47	3.40	6.11	0.00	0.00	0.00	0.00	0.00	0.00	6.11	10.47	0.00
10/23/2021	0.00	9.58	3.31	5.99	0.00	0.00	0.00	0.00	0.00	0.00	5.99	9.58	0.00
10/24/2021	2.00	26.81	3.32	10.50	21.30	1.45	0.00	0.00	0.00	0.00	11.95	48.11	2.85
10/25/2021	1.20	30.00	22.28	23.63	38.08	12.67	0.00	0.00	0.00	0.00	36.30	68.08	23.39
10/26/2021	0.00	23.09	14.76	17.52	0.00	0.00	0.00	0.00	0.00	0.00	17.52	23.09	0.08
10/27/2021	0.00	15.34	9.53	11.71	0.00	0.00	0.00	0.00	0.00	0.00	11.71	15.34	0.00
10/28/2021	0.42	21.12	7.16	11.94	0.00	0.00	0.00	0.00	0.00	0.00	11.94	21.12	0.00
10/29/2021	0.52	28.13	11.09	18.17	0.00	0.00	0.00	0.00	0.00	0.00	18.17	28.13	1.70
10/30/2021	0.08	28.30	14.80	20.87	0.00	0.00	0.00	0.00	0.00	0.00	20.87	28.30	2.01
10/31/2021	0.00	16.73	11.10	12.82	0.00	0.00	0.00	0.00	0.00	0.00	12.82	16.73	0.00
Minimum	0.00	8.65	0.49	5.86	0.00	0.00	0.00	0.00	0.00	0.00	5.86	8.65	0.00
Maximum	2.00	30.00	22.28	23.63	38.08	12.67	0.00	0.00	0.00	0.00	36.30	68.08	23.39
Total	6.32	471.22	181.46	295.92	59.37	14.11	0.00	0.00	0.00	0.00	310.03	530.59	30.36
Average	0.20	15.20	5.85	9.55	1.92	0.46	0.00	0.00	0.00	0.00	10.00	17.12	0.98

Monthly Operations Report Page 2

	Tertiary Flow	MLSS Avg	Activated Sludge Inventory Lbs MLSS	Activated Sludge SRT Days	15 Minutes Aeration Settling %	30 Minutes Aeration Settling %	60 Minutes Aeration Settling %	Sludge Volume Index	System 1 RAS TSS	System 2 RAS TSS	Dupage River Outfall DO
Date	MGD		LBS	DAYS	mL/L	mL/L	mL/L	mL/g	mg/l	mg/l	mg/l
10/1/2021	5.95	1,935	60,027	20.07	22	18	16	92		3,384	
10/2/2021	6.27		60,027	20.95							
10/3/2021	6.63		60,027	20.51							
10/4/2021	5.86	1,963	60,906	18.24	23	19	18	97		3,862	7.4
10/5/2021	6.16	1,980	61,427	18.27	24	21	18	104	2,455		7.3
10/6/2021	6.16	2,226	69,056	19.24	21	18	17	80		4,348	7.5
10/7/2021	8.62	2,136	66,276	18.77	25	20	18	92	2,006		
10/8/2021	8.33	2,283	70,812	17.04	21	18	16	79		5,305	
10/9/2021	7.27		70,812	17.34							
10/10/2021	6.75		70,812	16.51							
10/11/2021	10.04	2,290	71,036	24.75	24	20	18	87		3,564	6.3
10/12/2021	10.12		71,036	25.30							7.0
10/13/2021	9.58	2,368	73,474	19.54	25	20	18	84		4,834	7.7
10/14/2021	10.16	2,085	64,695	16.10	25	20	18	96	2,950		
10/15/2021	8.17	2,274	70,560	15.42	25	20	18	88		5,076	
10/16/2021	7.31		70,560	15.14							
10/17/2021	6.93		70,560	15.66							
10/18/2021	6.74	2,250	69,851	15.20	23	19	17	83		5,056	7.5
10/19/2021	6.64	2,213	68,659	14.82	23	19	18	89	2,972		7.6
10/20/2021	6.58	2,219	68,850	17.04	26	20	19	92		4,451	7.3
10/21/2021	6.37	2,325	72,136	17.80	24	19	18	84	2,236		
10/22/2021	6.11	2,120	65,764	16.49	26	21	19	99		4,369	
10/23/2021	5.99		65,764	16.94							
10/24/2021	10.50		65,764	16.60							
10/25/2021	23.63		65,764	16.44							
10/26/2021	17.52	1,099	34,081	8.40	16	13	12	115	1,583		8.0
10/27/2021	11.71	1,959	60,788	10.56	23	17	15	84		6,407	8.1
10/28/2021	11.94	2,221	68,894	11.78	27	21	18	92	2,494		8.4
10/29/2021	18.17	1,967	61,028	10.86	20	16	15	81		6,158	7.0
10/30/2021	20.87		61,028	10.82							6.1
10/31/2021	12.82		61,028	10.70							
Minimum	5.86	1,099	34,081.26	8.40	15.51	12.51	11.51	79.28	1,583	3,384	6.1
Maximum	23.63	2,368	73,473.80	25.30	27.01	20.98	18.75	114.90	2,972	6,407	8.4
Total	295.92	39,914	2,031,501.06	513.29	444.83	356.86	324.26	1,717.96	16,696	56,814	103.2
Average	9.55	2,101	65,532.32	16.56	23.32	18.89	17.16	90.42	2,385	4,735	7.4

Monthly Operations Report Page 3

	Tertiary Flow	Influent BOD 5	Primary Clarifier BOD 5	Intermediate Clarifier CBOD 5	Tertiary Effluent CBOD 5	Tertiary Effluent CBOD 5 Load	BOD 5 Removal %	Ambient Air Temp Min	Ambient Air Temp Max	Influent Flow Temp
Date	MGD	mg/l	mg/l	mg/l	mg/l		%	Deg F	Deg F	Deg F
10/1/2021	5.95							74	74	
10/2/2021	6.27							66	81	
10/3/2021	6.63							65	80	
10/4/2021	5.86	223			0.9	44	99.2	64	79	72.7
10/5/2021	6.16	248	95	1.7	0.6	31	99.2	65	69	73.0
10/6/2021	6.16	252			1.2	62	99.1	64	70	72.8
10/7/2021	8.62	290	82	4.3	1.2	86	99.0	65	78	72.8
10/8/2021	8.33							62	78	
10/9/2021	7.27							62	84	
10/10/2021	6.75							71	84	
10/11/2021	10.04	287			1.6	134	99.0	62	79	72.1
10/12/2021	10.12	184	74	1.4	1.4	118	96.6	53	70	70.9
10/13/2021	9.58	215			1.0	80	98.8	50	74	71.6
10/14/2021	10.16	158	86	1.8	1.0	85	98.4	56	73	71.6
10/15/2021	8.17							50	65	
10/16/2021	7.31							44	63	
10/17/2021	6.93							38	70	
10/18/2021	6.74	244			0.9	51	99.1	40	77	70.9
10/19/2021	6.64	299	92	0.8	0.8	44	99.2	50	73	71.0
10/20/2021	6.58	235			1.2	66	98.8	53	75	71.2
10/21/2021	6.37	232	105	1.4	0.8	43	98.6	48	67	71.2
10/22/2021	6.11							43	58	
10/23/2021	5.99							34	60	
10/24/2021	10.50							36	51	
10/25/2021	23.63	119			3.2	631	93.6	48	55	
10/26/2021	17.52	138	57	1.5	1.2	175	97.8	38	60	68.5
10/27/2021	11.71	131			0.8	78	98.8	34	60	68.0
10/28/2021	11.94	170	49	0.8	0.8	80	99.1	47	60	68.9
10/29/2021	18.17	102						53	55	68.4
10/30/2021	20.87	122						43	64	
10/31/2021	12.82							35	57	
Minimum	5.86	102	49	0.8	0.60	31	93.6	34	51	68.0
Maximum	23.63	299	105	4.3	3.20	631	99.2	74	84	73.0
Total	295.92	3,649	640	13.7	18.60	1,806	1,574.3	1,136	2,143	1,135.6
Average	9.55	203	80	1.7	1.16	113	98.4	52	69	71.0

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	Tertiary Flow	Influent TSS	Primary Clarifier TSS	Intermediate Clarifier TSS	Tertiary Effluent TSS	Tertiary Effluent TSS Load	TSS Removal %	Influent pH	Primary Clarifier pH	Tertiary Effluent pH	Intermediate pH
Date	MGD	mg/l	mg/l	mg/l	mg/l	lbs/day	%	SU	SU	SU	SU
10/1/2021	5.95	180			0.6	30	99.7	7.4	7.6	7.0	7.1
10/2/2021	6.27	172			0.7	37	99.6				
10/3/2021	6.63	136			0.6	33	99.6				
10/4/2021	5.86	176			0.5	24	99.7	7.3	7.6	6.9	7.1
10/5/2021	6.16	152	64	10.4	0.7	36	99.5	7.4	7.6	6.8	7.1
10/6/2021	6.16	164			0.5	26	99.7	7.3	7.6	6.9	7.2
10/7/2021	8.62	208	57	21.0	1.0	72	99.5	7.4	7.6	6.8	7.0
10/8/2021	8.33	172			0.7	49	99.6	7.4	7.5	6.7	7.0
10/9/2021	7.27	144			0.6	36	99.6				
10/10/2021	6.75	216			0.6	34	99.7				
10/11/2021	10.04	244			1.3	109	99.5	7.4	7.6	7.0	7.1
10/12/2021	10.12	168	33	2.4	1.1	93	99.3	7.5	7.7	6.9	7.1
10/13/2021	9.58	172			0.6	48	99.7	7.4	7.5	7.0	7.2
10/14/2021	10.16	124	56	5.4	0.7	59	99.4	7.5	7.7	7.0	7.1
10/15/2021	8.17	285			0.6	41	99.8	7.5	7.6	7.1	7.3
10/16/2021	7.31	152			0.7	43	99.5				
10/17/2021	6.93	220			0.4	23	99.8				
10/18/2021	6.74	307			0.7	39	99.8	7.5	7.5	7.0	7.1
10/19/2021	6.64	350	55	0.8	0.7	39	99.8	7.5	7.7	7.0	7.2
10/20/2021	6.58	232			0.7	38	99.7	7.4	7.5	6.9	7.0
10/21/2021	6.37	222	41	3.6	0.3	16	99.9	7.5	7.6	6.8	7.0
10/22/2021	6.11	200			0.3	15	99.9	7.4	7.6	6.9	7.0
10/23/2021	5.99	196			0.6	30	99.7				
10/24/2021	10.50	208			2.7	236	98.7				
10/25/2021	23.63	124			4.6	907	96.3	7.4	7.5	7.0	7.2
10/26/2021	17.52	128	33	6.4	1.5	219	98.8	7.7	7.8	7.3	7.4
10/27/2021	11.71	132			0.8	78	99.4	7.6	7.6	7.2	7.3
10/28/2021	11.94	160	58	1.8	1.0	100	99.4	7.5	7.7	7.2	7.3
10/29/2021	18.17	92			0.7	106	99.2	7.6	7.6	7.1	7.1
10/30/2021	20.87	84			1.4	244	98.3			7.2	
10/31/2021	12.82	84			0.6	64	99.3				
Minimum	5.86	84	33	0.8	0.3	15	96.3	7.3	7.5	6.7	7.0
Maximum	23.63	350	64	21.0	4.6	907	99.9	7.7	7.8	7.3	7.4
Total	295.92	5,604	397	51.8	28.5	2,924	3,081.4	156.6	159.7	153.7	149.9
Average	9.55	181	50	6.5	0.9	94	99.4	7.5	7.6	7.0	7.1

MONTHLY OPERATIONS REPORT PAGE

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	Tertiary	Influent	Tertiary	Tertiary Effluent	Chlorine	Fecal
	Flow	Ammonia-N	Ammonia-N	Ammonia-N Load	Residual	Coliform
Date	MGD	mg/l	mg/l	lbs/day	mg/l	col/100ml
10/1/2021	5.95					
10/2/2021	6.27					
10/3/2021	6.63	14.16	0.10	5.5		
10/4/2021	5.86	21.76	0.10	4.9		
10/5/2021	6.16	17.84	0.10	5.1	0.03	47
10/6/2021	6.16	26.72	0.10	5.1		2
10/7/2021	8.62	28.08	0.10	7.2	0.03	
10/8/2021	8.33					
10/9/2021	7.27					
10/10/2021	6.75	19.70	0.17	9.6		
10/11/2021	10.04	17.04	0.23	19.3	0.03	353
10/12/2021	10.12	15.52	0.78	65.8	0.03	
10/13/2021	9.58	16.94	0.10	8.0		8
10/14/2021	10.16	11.80	0.10	8.5		
10/15/2021	8.17					
10/16/2021	7.31					
10/17/2021	6.93	18.48	0.10	5.8		
10/18/2021	6.74	21.08	0.10	5.6		
10/19/2021	6.64	29.32	0.10	5.5	0.03	2
10/20/2021	6.58	30.08	0.10	5.5	0.03	1
10/21/2021	6.37	23.08	0.10	5.3		
10/22/2021	6.11					
10/23/2021	5.99					
10/24/2021	10.50	14.08	0.10	8.8		
10/25/2021	23.63	3.32	0.10	19.7		
10/26/2021	17.52	9.08	0.48	70.1	0.03	27
10/27/2021	11.71	9.00	0.32	31.3	0.03	5
10/28/2021	11.94	16.96	0.11	11.0		
10/29/2021	18.17				0.03	40
10/30/2021	20.87				0.03	17
10/31/2021	12.82	8.10	0.29	31.0		
Minimum	5.86	3.32	0.10	4.9	0.03	1.0
Maximum	23.63	30.08	0.78	70.1	0.03	353.0
Total	295.92	372.14	3.78	338.5	0.30	502.0
Average	9.55	17.72	0.18	16.1	0.03	11.7

SLUDGE DATA

Primary Sludge	TS	2.68 %	1,238,791 Gallons
WAS to Thickener	TS	2.25 %	668,430 Gallons
TWAS to Digester 4	TS	5.95 %	174,509 Gallons
Hauled Grease to Digs	TS	8.40 %	328,790 Gallons
<u>Anaerobically Digested Sludge Pumping</u>			
Drying Beds	TS	2.85 %	139,860 Gallons
BFP	TS	2.72 %	614,029 Gallons
Lagoons	TS	%	Gallons
Total			753,889 Gallons
VS Destruction			61.9 %

Biosolids Disposal

Class A Distribution	Oct	133 Dry Tons
Class B Hauling	Oct	Dry Tons
Total	Oct	133 Dry Tons
Class A Distribution	YTD	1,382 Dry Tons
Class B Hauling	YTD	240 Dry Tons
Total	YTD	1,622 Dry Tons

ENERGY DATA

Total Digester Gas Production	6,055,630 SCF
Gas Volume per Volatile Solids Load	11.9 Cu.Ft./Lb.
<u>Digester Gas Utilization</u>	
Heat Exchangers	25,095 SCF
Dehumidification	115,249 SCF
CHP	5,898,157 SCF
Total	6,038,501 SCF
Digester Gas Flared	17,129 SCF

Natural Gas Consumed

WWTC	4,900 SCF
MSB	3,733 SCF
Chemical Feed	300 SCF
5006 Walnut	0 SCF
Kilowatt-hours Generated CHP	481,239 KWH
Net energy from Comed	-95,652 KWH
Monthly net energy	-93 MWH

MISCELLANEOUS

Grit Removal	Oct	40 Cu. Yds
Grit Removal	YTD	200 Cu. Yds
Anaerobic Supernate		952,961 Gallons
Waste Activated Sludge		104,435 Gals/Day
City Water Consumed		174,533 Gallons

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	Tertiary Flow	Influent Phosphorus	Tertiary Effluent Phosphorus	Influent Phosphorus Load	Tertiary Effluent Phosphorus Load	Phosphorus Removal %	Influent Nitrogen	Tertiary Effluent Nitrogen	Influent Nitrogen Load	Tertiary Effluent Nitrogen Load	Nitrogen Removal %	Tertiary Effluent Nitrate Grab
Date	MGD	mg/l	mg/l	lbs/day	lbs/day	%	mg/l	mg/l	lbs/day	lbs/day	%	mg/l
10/1/2021	5.95											
10/2/2021	6.27											
10/3/2021	6.63											
10/4/2021	5.86	5.88	4.44	379.7	217.0	24.5						
10/5/2021	6.16											
10/6/2021	6.16											
10/7/2021	8.62											
10/8/2021	8.33											23.44
10/9/2021	7.27											
10/10/2021	6.75											
10/11/2021	10.04	5.56	4.20	452.0	351.6	24.5						
10/12/2021	10.12						33.7	18.8	2,840.5	1,586.5	44.1	14.47
10/13/2021	9.58											
10/14/2021	10.16											
10/15/2021	8.17											
10/16/2021	7.31											
10/17/2021	6.93											
10/18/2021	6.74	6.36	3.74	351.7	210.1	41.2						
10/19/2021	6.64											
10/20/2021	6.58											
10/21/2021	6.37											30.13
10/22/2021	6.11											
10/23/2021	5.99											
10/24/2021	10.50											
10/25/2021	23.63	2.42	2.01	460.2	396.1	16.9						
10/26/2021	17.52											
10/27/2021	11.71											
10/28/2021	11.94											14.10
10/29/2021	18.17											
10/30/2021	20.87											
10/31/2021	12.82											
Minimum	5.86	2.42	2.01	351.7	210.1	16.9	33.7	18.8	2,840.5	1,586.5	44.1	14.10
Maximum	23.63	6.36	4.44	460.2	396.1	41.2	33.7	18.8	2,840.5	1,586.5	44.1	30.13
Total	295.92	20.22	14.39	1,643.7	1,174.8	107.1	33.7	18.8	2,840.5	1,586.5	44.1	82.14
Average	9.55	5.06	3.60	410.9	293.7	26.8	33.7	18.8	2,840.5	1,586.5	44.1	20.54

DMR Copy of Record

Permit

Permit #:
Major:

IL0028380
Yes

Permittee:
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT
2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER
5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:

001
External Outfall

Discharge:

001-0
COMBINED DISCHARGE FROM A01, B01, & C01

Report Dates & Status

Monitoring Period:

From 10/01/21 to 10/31/21

DMR Due Date:

11/25/21

Status:

NetDMR Validated

Considerations for Form Completion

W0430300002 ; NUMBER OF DAYS OF DISCHARGE.COMBINED OUTFALLS: A01-MIXING CHAMBER DISCHARGE TO E BR OF DUPAGE RIVER-EFFECTIVE WHEN FLOWS TO TRT PLT ARE GREATER THAN 22 MGD & EXCESS FLOW FAC IS IN OPERATION. 002 BECOMES OPERATIONAL WHEN 001, A01,& B01 EXCEED 30 MGD.

Principal Executive Officer

First Name:
Last Name:

Amy
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample						=	7.2	=	7.0	=	6.1	19 - mg/L	0	03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.							Req Mon MO AV MN		Req Mon MN WK AV		Req Mon DAILY MN	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Value NODI															
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample								=	4.2	=	6.9	19 - mg/L	0	04/07 - Four Per Week	CP - COMPOS
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	6.7			=	7.2	12 - SU	0	05/DW - 5 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU		DL/DS - Daily When Discharging	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample								=	1.3	=	3.4	19 - mg/L	0	05/DW - 5 Days Every Week	CP - COMPOS
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample								=	0.25	=	1.31	19 - mg/L	0	05/DW - 5 Days Every Week	CP - COMPOS
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Value NODI															
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample										=	4.44	19 - mg/L	0	07/30 - 7 Times Every Month	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample								=	0.06			19 - mg/L	0	02/DW - Twice Every Discharge Week	GR - GRAB
					Permit Req.								<=	0.75 MO AVG			19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Value NODI															
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample										=	353.0	13 - #/100mL	0	02/DW - Twice Every Discharge Week	GR - GRAB
					Permit Req.										<=	400.0 DAILY MX	13 - #/100mL		DL/DS - Daily When Discharging	GR - GRAB
					Value NODI															
82220	Flow, total	1 - Effluent Gross	0	--	Sample			=	279.67	80 - Mgal/mo								0	99/99 - Continuous	
					Permit Req.				Req Mon MO TOTAL	80 - Mgal/mo									99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

31 days of discharge, including 2 days combined with A01 and zero days with C01.

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:	reeseberry
Name:	Dorrance Berry
E-Mail:	rberry@dgsd.org
Date/Time:	2021-11-11 09:05 (Time Zone: -06:00)
<i>Report Last Signed By</i>	
User:	reeseberry
Name:	Dorrance Berry
E-Mail:	rberry@dgsd.org
Date/Time:	2021-11-11 10:29 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:IL0028380

Major:Yes

Permittee:DOWNERS GROVE SANITARY DISTRICT

Permittee Address:2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

Facility Location:5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:002
External Outfall

Discharge:002-0
MIXING CHMBR OVERFLOW TO ST. JOSEPH CRK

Report Dates & Status

Monitoring Period:From 10/01/21 to 10/31/21

DMR Due Date:11/25/21

Status:NetDMR Validated

Considerations for Form Completion

W0430300002 ; NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name:Amy

Last Name:Underwood

Title:General Manager

Telephone:630-969-0664

No Data Indicator (NODI)

Form NODI:--

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample										=	6.1	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MN	19 - mg/L			
					Value NODI															
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample								=	8.5	=	9.5	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	7.0			=	7.3	12 - SU	0	DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU			
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample								=	4.2	=	4.8	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample										=	1.31	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI															
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample										=	4.2	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample								=	0.07			19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	0.75 MO AVG			19 - mg/L			
					Value NODI															
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample										=	353.0	13 - #/100mL	0	DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										<=	400.0 DAILY MX	13 - #/100mL			
					Value NODI															
82220	Flow, total	1 - Effluent Gross	0	--	Sample			=	30.36	80 - Mgal/mo								0	DL/DS - Daily When Discharging	
					Permit Req.				Req Mon MO TOTAL	80 - Mgal/mo										
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

5 days of discharge. 2 days of flow during Excess Flow conditions. 3 days 002 Outfall flow was active without excess flow from A01 due to small rain events. 001 Outfall pipe obstructions caused effluent to backup and overflow to 002 Outfall. District staff is evaluating how to safely remove the obstructions with 001 pipe cleaning.

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:	reeseberry
Name:	Dorrance Berry
E-Mail:	rberry@dgsd.org
Date/Time:	2021-11-11 10:29 (Time Zone: -06:00)
<i>Report Last Signed By</i>	
User:	reeseberry
Name:	Dorrance Berry
E-Mail:	rberry@dgsd.org
Date/Time:	2021-11-11 10:29 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:
Major:

IL0028380
Yes

Permittee:
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT
2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER
5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:

003
External Outfall

Discharge:

003-0
EXCESS FLOW TO ST. JOSEPH CRK

Report Dates & Status

Monitoring Period:
From 10/01/21 to 10/31/21

DMR Due Date:
11/25/21

Status:
NetDMR Validated

Considerations for Form Completion

W0430300002 ; NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name:
Last Name:

Amy
Underwood

Title:
General Manager

Telephone:
630-969-0664

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MN	19 - mg/L			
					Value NODI											C - No Discharge				
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00400	pH	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU			
					Value NODI							C - No Discharge				C - No Discharge				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	0.75 MO AVG			19 - mg/L			
					Value NODI									C - No Discharge						
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										<=	400.0 DAILY MX	13 - #/100mL			
					Value NODI											C - No Discharge				
82220	Flow, total	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	
					Permit Req.				Req Mon MO TOTAL	80 - Mgal/mo										
					Value NODI				C - No Discharge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:

reeseberry

Name:	Dorrance Berry
E-Mail:	rberry@dgsd.org
Date/Time:	2021-11-11 09:07 (Time Zone: -06:00)
<i>Report Last Signed By</i>	
User:	reeseberry
Name:	Dorrance Berry
E-Mail:	rberry@dgsd.org
Date/Time:	2021-11-11 10:29 (Time Zone: -06:00)

DMR Copy of Record

Permit																									
Permit #:		IL0028380			Permittee:		DOWNERS GROVE SANITARY DISTRICT					Facility:		DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER											
Major:		Yes			Permittee Address:		2710 CURTISS STREET PO BOX 1412 DOWNERS GROVE, IL 60515					Facility Location:		5003 WALNUT AVENUE DOWNERS GROVE, IL 60515											
Permitted Feature:		A01 External Outfall			Discharge:		A01-0 EXCESS FLOW FROM EXCESS FLOW CLARIFIERS																		
Report Dates & Status																									
Monitoring Period:		From 10/01/21 to 10/31/21			DMR Due Date:		11/25/21					Status:		NetDMR Validated											
Considerations for Form Completion																									
W0430300002 ; NUMBER OF DAYS OF DISCHARGE:CS																									
Principal Executive Officer																									
First Name:		Amy			Title:		General Manager					Telephone:		630-969-0664											
Last Name:		Underwood																							
No Data Indicator (NODI)																									
Form NODI:		--																							
Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration						# of Ex.	Frequency of Analysis	Sample Type						
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units								
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample											=	34.8	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB				
					Permit Req.																			DL/DS - Daily When Discharging	GR - GRAB
					Value NODI																				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample											=	35.0	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB				
					Permit Req.																			DL/DS - Daily When Discharging	GR - GRAB
					Value NODI																				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample											=	4.17	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB				
					Permit Req.																			DL/DS - Daily When Discharging	GR - GRAB
					Value NODI																				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample											=	1.44	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB				
					Permit Req.																			DL/DS - Daily When Discharging	GR - GRAB
					Value NODI																				
82220	Flow, total	1 - Effluent Gross	0	--	Sample			=	14.11	80 - Mgal/mo									0	DL/DS - Daily When Discharging	CN - CONTIN				
					Permit Req.				Req Mon MO TOTAL	80 - Mgal/mo													DL/DS - Daily When Discharging	CN - CONTIN	
					Value NODI																				
Submission Note																									
If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.																									
Edit Check Errors																									
No errors.																									
Comments																									
2 days of discharge. Event 1: 10/24/21 to 10/25/21, discharging for 24.6 hours. 3.2 inches of rain over 18 hours. B01 flow rate at A01 start time: 16,117 gpm.																									
Attachments																									
No attachments.																									
Report Last Saved By																									
DOWNERS GROVE SANITARY DISTRICT																									
User:				reeseberry																					
Name:				Dorrance Berry																					
E-Mail:				rberry@dgsd.org																					
Date/Time:				2021-11-11 09:11 (Time Zone: -06:00)																					
Report Last Signed By																									
User:				reeseberry																					
Name:				Dorrance Berry																					
E-Mail:				rberry@dgsd.org																					
Date/Time:				2021-11-11 10:29 (Time Zone: -06:00)																					

DMR Copy of Record

Permit

Permit #:
Major:

IL0028380
Yes

Permittee:
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT
2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER
5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:

B01
External Outfall

Discharge:

B01-0
INTERNAL MIXING CHMBR - E. BR. DUPAGE RVR

Report Dates & Status

Monitoring Period:

From 10/01/21 to 10/31/21

DMR Due Date:

11/25/21

Status:

NetDMR Validated

Considerations for Form Completion

W0430300002 ; DMF LOAD LIMITS DISPLAYED.

Principal Executive Officer

First Name:
Last Name:

Amy
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00011	Temperature, water deg. fahrenheit	1 - Effluent Gross	0	--	Sample										=	70.3	15 - deg F	0	01/30 - Monthly	GR - GRAB
					Permit Req.											Req Mon MO MAX	15 - deg F		01/30 - Monthly	GR - GRAB
					Value NODI															
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1	--	Sample						=	7.4	=	7.0	=	6.1	19 - mg/L	0	03/DW - 3 Days Every Week	GR - GRAB
					Permit Req.						>=	5.5 MO AV MN	>=	4.0 MN WK AV	>=	3.5 DAILY MN	19 - mg/L		02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	6.7			=	7.3	12 - SU	0	05/DW - 5 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU		02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
00410	Alkalinity, total [as CaCO3]	1 - Effluent Gross	0	--	Sample										=	120.0	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	94.31	=	906.55	26 - lb/d			=	0.9	=	4.6	19 - mg/L	0	05/DW - 5 Days Every Week	CP - COMPOS
					Permit Req.	<=	2202.0 MO AVG	<=	4404.0 DAILY MX	26 - lb/d			<=	12.0 MO AVG	<=	24.0 DAILY MX	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	--	Sample										=	18.8	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	9	--	Sample	=	16.12	=	70.14	26 - lb/d			=	0.18	=	0.78	19 - mg/L	0	05/DW - 5 Days Every Week	CP - COMPOS
					Permit Req.	<=	275.0 MO AVG	<=	550.0 DAILY MX	26 - lb/d			<=	1.5 MO AVG	<=	3.0 DAILY MX	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															
00625	Nitrogen, Kjeldahl, total [as N]	1 - Effluent Gross	0	--	Sample										=	1.6	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
00630	Nitrite + Nitrate total [as N]	1 - Effluent Gross	0	--	Sample										=	17.2	19 - mg/L	0	01/30 - Monthly	CA - CALCTD
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CA - CALCTD
					Value NODI															
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample										=	4.44	19 - mg/L	0	04/30 - Four Per Month	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
00666	Phosphorus, dissolved	1 - Effluent Gross	0	--	Sample										=	4.4	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
00940	Chloride [as Cl]	1 - Effluent Gross	0	--	Sample										=	144.0	19 - mg/L	0	01/30 - Monthly	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	GR - GRAB
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	9.55	=	23.63	03 - MGD								0	99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD									99/99 - Continuous	
					Value NODI															

50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample										=	0.03	19 - mg/L	0	02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.										<=	0.05 DAILY MX	19 - mg/L		02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample										=	353.0	13 - #/100mL	0	02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.										<=	400.0 DAILY MX	13 - #/100mL		02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	=	112.9	=	630.64	26 - lb/d			=	1.2	=	3.2	19 - mg/L	0	04/07 - Four Per Week	CP - COMPOS
					Permit Req.	<=	1835.0 MO AVG	<=	3670.0 DAILY MX	26 - lb/d			<=	10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:

reeseberry

Name:

Dorrance Berry

E-Mail:

rberry@dgsd.org

Date/Time:

2021-11-11 09:15 (Time Zone: -06:00)

Report Last Signed By

User:

reeseberry

Name:

Dorrance Berry

E-Mail:

rberry@dgsd.org

Date/Time:

2021-11-11 10:29 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:
Major:

IL0028380
Yes

Permittee:
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT
2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER
5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:

C01
External Outfall

Discharge:

C01-0
EXCESS FLOW FROM CLARIFIER #1

Report Dates & Status

Monitoring Period:
From 10/01/21 to 10/31/21

DMR Due Date:
11/25/21

Status:
NetDMR Validated

Considerations for Form Completion

W0430300002 ; NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name:
Last Name:

Amy
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
82220	Flow, total	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	CN - CONTIN
					Permit Req.				Req Mon MO TOTAL	80 - Mgal/mo										
					Value NODI				C - No Discharge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:

reeseberry

Name:

Dorrance Berry

E-Mail:

rberry@dgsd.org

Date/Time:

2021-11-11 09:15 (Time Zone: -06:00)

Report Last Signed By

User:

reeseberry

Name:

Dorrance Berry

E-Mail:

rberry@dgsd.org

Date/Time:

2021-11-11 10:29 (Time Zone: -06:00)

DMR Copy of Record

Permit

Permit #:

IL0028380

Major:

Yes

Permittee:

DOWNERS GROVE SANITARY DISTRICT

Permittee Address:

2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

Facility Location:

5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:

INF
Influent Structure

Discharge:

INF-L
INFLUENT MONITORING

Report Dates & Status

Monitoring Period:

From 10/01/21 to 10/31/21

DMR Due Date:

11/25/21

Status:

NetDMR Validated

Considerations for Form Completion

W0430300002

Principal Executive Officer

First Name:

Amy

Last Name:

Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration						# of Ex.	Frequency of Analysis	Sample Type	
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	--	Sample								=	203.0			19 - mg/L	0	09/99 - See Permit	CP - COMPOS
					Permit Req.									Req Mon MO AVG			19 - mg/L		09/99 - See Permit	CP - COMPOS
					Value NODI															
00530	Solids, total suspended	G - Raw Sewage Influent	0	--	Sample								=	181.0			19 - mg/L	0	09/99 - See Permit	CP - COMPOS
					Permit Req.									Req Mon MO AVG			19 - mg/L		09/99 - See Permit	CP - COMPOS
					Value NODI															
00600	Nitrogen, total [as N]	G - Raw Sewage Influent	0	--	Sample										=	33.7	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
00665	Phosphorus, total [as P]	G - Raw Sewage Influent	0	--	Sample										=	6.36	19 - mg/L	0	04/30 - Four Per Month	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	--	Sample	=	9.62	=	22.8	03 - MGD								0	99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD									99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:

reeseberry

Name:

Dorrance Berry

E-Mail:

rberry@dgsd.org

Date/Time:

2021-11-11 09:16 (Time Zone: -06:00)

Report Last Signed By

User:

reeseberry

Name:

Dorrance Berry

E-Mail:

rberry@dgsd.org

Date/Time:

2021-11-11 10:29 (Time Zone: -06:00)

DOWNERS GROVE SANITARY DISTRICT

M E M O

TO: Amy Underwood, General Manager

FROM: Jeff Barta, Maintenance Supervisor

DATE: November 10, 2021

SUBJECT: October 2021 Maintenance Report

Attached is a work order summary detailing equipment repair and preventive maintenance activities conducted by the maintenance/electrical department during October 2021.

Special projects in October included:

Primary Clarifiers 5&6 Long Collectors – Drive Replacement

The long collector drive unit that was originally installed in 1972, was worn out and has reached the end of its usable service life.

The original drive unit was powered by a single motor and a large multi-stage gear reducer that was connected to a common drive shaft for clarifiers. We replaced it with a pair of 1/2hp gear motors (one for each clarifier) and a new electrical control panel. The gear motors and the sheer pin drive gears were purchased from Motion Industries.

All the installation work, mechanical and electrical, including building the new electrical control panel was completed in-house by the District's Maintenance & Electrical staff. Similar long collector drive upgrades were completed on primary clarifiers 1&2 and 3&4 during the past few years. The total cost for this upgrade project was \$7,949.44.

Primary Clarifiers 5 Cross Collector– Drive Replacement

The cross collector drive unit, vertical drive shaft and support bearing that were also originally installed in 1972, were worn out and have reached the end of their service life.

All of the existing equipment that was worn out was no longer available for a direct replacement. District staff located a replacement gear motor, stainless drive shaft and the u-joints for the drive shaft that could be used to replace the existing worn-out equipment. A new mounting base for the gear motor was fabricated in-house by District staff and a new sheer pin drive coupling was machined for us by Raptor Tech.

The new cross collector drive unit has been installed and is operating as expected. The total cost for this project including all parts and materials from Motion Industries, Napco Steel, Porter Pipe & Raptor Tech was \$7,045.09.

WWTC SCADA – Phase 1 PLC Upgrades

In 1999 we began the deployment of our current PLC infrastructure for our SCADA system at the WWTC. Our current system uses Allen-Bradley SLC 5/05 processors and related components that have since been discontinued and replacement parts are becoming obsolete. Currently, our existing system is still fully operational, and failures are infrequent, but it was time to start planning for a complete system upgrade.

In April of 2020, an upgrade planning/budgeting meeting was held with Concentric Integration to discuss upgrading our existing SLC 5/05 PLCs, with the current Allen-Bradley platform CompactLogix PLCs. In all, we have a total of twenty-two (22) PLCs and remote I/O panels that need to be upgraded.

We requested an itemized proposal from Concentric Integration to complete this upgrade so we can begin budgeting for these replacements. The initial, all-inclusive proposal for the equipment, programming and the physical installation of the new PLCs for all twenty-two (22) locations was \$388,300. After reviewing their proposal, we requested a revised proposal for the equipment and programming only since District staff is capable of the physical installation work, and we installed all the existing PLCs originally throughout the WWTC. Their revised proposal without the physical installation of the new PLCs was \$332,400, providing us with a savings of \$55,900.

Obviously, attempting to budget for the entire project in one fiscal year wouldn't be possible, and since the existing PLCs were implemented over several budget years, we have planned the same approach with these upgrades.

This year's upgrade project was the replacement of the first two locations - the Operations Center and the Excess Flow Pumping Station PLCs. Upon our request, Concentric Integration provided us with a not to exceed proposal in the amount of \$54,500 to complete this work. District Electrical Technician Rolf Flechsig removed the existing SLC 5/05 PLCs, installed the new CompactLogix PLCs, terminated all of the power and I/O (input & output) wiring and assisted Concentric Integration with the field testing on all of the I/O points to verify everything was operational.

I am pleased to report that this year's project is complete, operating as expected, and the total cost came in slightly under the not to exceed proposal at \$52,696.50.

The remaining 20 PLC upgrade locations have been budgeted in our 5-year budget plan and should be completed by the end of our FY24-25 budget year.

cc: WDVb, AES, PWC, KJR, RTJ, MJS, WCC, MGP

Work Order Summary

Work Order Completion Dates from 10/1/2021 to 10/29/2021

Work Assignment	Completion Date	Equipment	NOTATIONS
22,411/32,047 Hours. Perform 1200 hour maintenance on CHP engine genset.	01-Oct-21	CHP Engine Genset #2	Performed all normal duties required for the 1200 hour maintenance.
Remove bridge decking and handrail. Replace with new aluminum ones.		Secondary Clarifier 6	Removed decking, rails, conduits, electrical disconnect. Replaced all with new/ aluminum.
Replace broken sump in tunnel entrance building	04-Oct-21	Maintenance Services Building	Replaced broken sump at tunnel entrance building.
Replace leaking intake pipe.	05-Oct-21	Primary Sludge Pump 3	Replaced spool piece with new from Porter Pipe. Painted to match.
Check for fuel leak, tire leak / sensor fail, and poor cooling A/C.	06-Oct-21	2014 Honda Civic CNG	Dropped off at Honda of Lisle for assesment. Only problem found was leak in AC condenser. Brought to A-Len Automotive for condenser replacement.
Retrofit a new Ebara Pump on the existing motor/trailer at Jaeger Pump.		4 inch EBARA Pump (Old Jaeger)	Pump Supply Incorporated replaced the existing Jaeger pump that was worn out with a new Ebara pump This was a turn key replacement/upgrade on our existing motor/trailer.
Remove steel stair treads to replace with aluminum. Clean Handrail.		Digester 2	Removed steel stair treads to replace with aluminum. Removed handrail, cleaned and reinstalled with new hardware.
3 Month Oil Change Blower #4	07-Oct-21	Aeration Blower 04	
Replace the probe in the effluent channel that failed.		ORP System	Install new probe and calibrate 24 hours after power up.
Replace pump that failed.	08-Oct-21	Belt Press Sludge Feed Pump 1	Install new complete Liberty Pump. Also replace the single mechanical seal with a new style double mechanical seal, run new seal water lines, solenoid & electrical controls.
Annual Oil Change Gear Reducer, South Bridge & Cross Collectors 1-2		Excess Flow Clarifier 1	
		Excess Flow Clarifier 2	
22,655/32,291 Hours. Perform 700 hour oil change on engine.	13-Oct-21	CHP Engine Genset #2	Changed oil and oil filters. Took oil sample and sent for lab analysis. Sample # IND-57655.
Back wash water pump not working.		Filter 2	Replaced HOA switch for back wash water pump.
Replace Wiper Grit Conveyors 1-2		Grit Conveyor System	
Perform periodic cleaning of OSEC generator internals.		Hypochlorite OSEC Generator	Performed acid cleaning of OSEC generator internal cells.
Piston seal is leaking. Replace V-Groove Packing.		Primary Sludge Pump 5	Remove packing gland & old packing. Install 10 rings of new V-Groove packing. Also align eccentric and piston rod. Reassemble & test operation.
Annual Oil Change Screening Compactors & Conveyor Reducers	14-Oct-21	Bar Screen Rag Compactor	
CHP HOT WATER LOOP GATE VALVE EXERCISE	15-Oct-21	CHP Heat Recovery System	
5,467 Hours. Change oil and oil filters. Take oil sample.	18-Oct-21	CHP Engine Genset #1	Changed oil and oil filters. Took oil sample and sent for lab analysis. Sample No. IND-57663.
Check nuisance failures, air pressure sensor tubing was bad on both.	19-Oct-21	Aeration Blower ABS	Replace all air pressure sensor tubing that was dry rotted and cracking on both ABS blowers.
		Aeration Blower ABS #2	
Replace the LED flood light on the catwalk that was bad.		Secondary Clarifier 7	Remove old fixture and install a new LED flood light on catwalk.

Work Assignment	Completion Date	Equipment	NOTATIONS
Assess cross collector due to loud operation. Repair or replace.	22-Oct-21	Primary Clarifier 8	Cross collector drive components obsolete. Replace gear motor / reducer, coupling, and drive shaft with new.
Clean Office Roof Of All Debris	25-Oct-21	Administration Center	
Clean flame arrestors on digesters 1-5		Digester 1 Cover	Inspect and clean all flame arrestors on digesters 1-5. Installed new flame arrestor internal assembly on Digester 1.
		Digester 2 Cover	
		Digester 3 Cover	
		Digester 4 Cover	
Seasonal open and close of Pearth 4 louvers		Digester 4 Mixing System	
Clean flame arrestors on digesters 1-5		Digester 5 Cover	Inspect and clean all flame arrestors on digesters 1-5. Installed new flame arrestor internal assembly on Digester 1.
Grease fittings on munters unit		Filter Building	
Replace the sump pump that failed in the flow meter vault.		Wroble Discharge Force Main	Remove the existing pump that no longer works, replace with a new pump and test operation. This was permit required, confined entry job.
Replace starter that failed. Starter is under warranty at Auto Zone.	26-Oct-21	2011 Ford F-250	Replace starter that failed. Starter was provided under warranty at Auto Zone.
Test and replace all burned out indication bulbs on plant equipment	27-Oct-21	Bar Screen Building	
		Belt Filter Press Building	
		Bisulfite Building	
		Blower Building	
		Digester 1 and 2 Control Bldg	
		Digester 3 Control Building	
		Digester 4 - 5 Control Buildg	
		Digester 5 Cover	
Remove/Install Insulating Jackets on Digester Gas Equipment		Emergency Generator Building	
Test and replace all burned out indication bulbs on plant equipment		Excess Flow Pump Station	
		Excess Flow Sludge Pump House	
		Filter Building	
		Grit Building	
		Hypochlorite Feed Blg	
		Interm Clarifier Sludge Bldg	
		Microstrainer Building	
		Operations Center	
		Raw Sewage Pump Station	
Change small air filter located on Unison Control Panel A/C Air intake	28-Oct-21	CHP Gas Cleaning System	

Work Assignment	Completion Date	Equipment	NOTATIONS
23,024,32,660 Hours. Replace spark plugs due to runtime.	29-Oct-21	CHP Engine Genset #2	Replaced spark plugs with new.
Grease Pump Bearings on 1-6 RAS pumps		RAS Pump 1	
		RAS Pump 2	
		RAS Pump 3	
		RAS Pump 4	
		RAS Pump 5	
		RAS Pump 6	

DOWNERS GROVE SANITARY DISTRICT
M E M O

DATE: November 4, 2021

TO: Amy Underwood
General Manager

FROM: Robert Swirsky
Sewer System Maintenance Supervisor

RE: Monthly Report – October, 2021

1.	JULIE Line Markings:	Current	Year to Date
	Received	1561	10892
	In District	1500	10332
	Marked	193	1969
	Man Hours	67	698
2.	Building Service:	Current	Year to Date
a.	BSSRAP TV Inspections	31	174
b.	Emergency BSSRAP Repairs	16	81
c.	Total BSSRAP Repairs	21	113
d.	I&I inspections	00	00
e.	I&I C.O. installation	00	00
f.	Replace broken cleanout caps	00	03
g.	OHSP TV Inspections	01	06
h.	Post Rodding TV	05	45
3.	Sewer backups:	Current	Year to Date
a.	Public sewer	01	8
b.	Private sewer	17	188
c.	Surcharged main	00	0
d.	Pump station	00	0
	Total	18	196
		Current	Year to Date
4.	Sewer Cleaning (DGSD personnel):	1,489	256,858 Ft.
	a. Sewer Cleaning (outside contractors):	0	345Ft.
5.	Main Sewer Televising (DGSD personnel):	318	8,309 Ft.
	a. Sewer Televising (outside contractors):	0	0Ft.
6.	LETS TV	0	0
7.	Manhole inspections	00	168

8. Sewer and manhole repairs and replacements by Uno Construction:
4816 Forest Avenue, repaired the sewer service hit by VDG crew repairing the water service.
9. Miscellaneous: (sewer system personnel)
 - a. Upload Flow-Meters.
 - b. Annual siphon cleaning.

CC: WDVb, AES, PWC, RTJ, KJR, MS, WCC, MCW

DOWNERS GROVE SANITARY DISTRICT
M E M O

DATE: November 10, 2021

TO: Amy R. Underwood
General Manager

FROM: Keith Shaffner
Sewer Construction Supervisor

RE: Monthly Report: Sewer Construction \ Code Enforcement – October 2021

- | 1. | Permits issued: | Current | Year to Date |
|----|-----------------|----------|--------------|
| a. | Single family | 6 | 49 |
| b. | Multiple family | 0 | 2 |
| c. | Commercial | 0 | 7 |
| d. | Repair | 3 | 14 |
| e. | Disconnection | <u>6</u> | <u>32</u> |
| | Total | 15 | 104 |
-
- | 2. | Inspections made: | Current | Year to Date |
|----|------------------------|-----------|--------------|
| a. | Connections | 8 | 68 |
| b. | Finals | 3 | 28 |
| c. | Repairs | 3 | 19 |
| d. | Disconnects | 4 | 39 |
| e. | Groundwork | 0 | 3 |
| f. | Walk-Thru | 0 | 2 |
| g. | Pre-connections | 0 | 4 |
| h. | Overhead Sewer Program | 0 | 3 |
| i. | Code Enforcement | 0 | 6 |
| j. | Lateral testing | <u>10</u> | <u>55</u> |
| | Total | 28 | 227 |
-
3. New Sewer Extension Construction:
- None
-
4. New Sewer Extension Testing - air, deflection, manhole, and televising:
- 6000 Woodward – Televiser Sanitary Main Extension
-
5. Code Enforcement:
- None

6. Plan & Permit Reviews:

- a. 4042 Washington – Single Family Home Review
- b. 5409 Benton – Single Family Home Review
- c. 5144 Grand – Single Family Home Review
- d. 4509 Bryan – Single Family Home Review
- e. 4633 Cumnor – Sanitary Service Repair Permit
- f. 4327 Florence – Single Family Home Review
- g. 5600 Sherman – Single Family Home Review
- h. 4042 Washington – Single Family Home Review
- i. 4740 Linscott – Sanitary Service Repair Permit
- j. 5540 Washington – Single Family Home Review
- k. 4529 Roslyn – Single Family Home Review
- l. 4633 Cumnor – Sanitary Service Repair Permit

7. Building Sanitary Service Access Agreements:

- a. 4825 Oakwood – Downers Grove
- b. 4042 Washington – Downers Grove
- c. 5409 Benton – Downers Grove
- d. 5144 Grand – Downers Grove

8. Illinois EPA Permits:

- a. None

9. Waste Hauling Permits Issued:

None

10. Miscellaneous:

- a. Covid-19 pandemic - The Code Enforcement Department has continued to function at a high level of service. Inspector Danny Jasso and Oscar Avila have been working in the field using safe social distancing and personal protective equipment as necessary to complete their inspections. I am working in the office at the Administration Building and in the field as needed.
- b. The 1K-028 Flow Basin Rehabilitation Project Phase 3 started in early August and has continued through September and October. Inspectors Danny Jasso and Oscar Avila have been on site with the contractor inspecting the project and working with the homeowners in the area to minimize the disruption from the project to the neighboring properties. Restorations have begun and the final punch list items have been submitted to the contractor

Permits Issued: OCTOBER 2021

YEAR	PERMIT #	ADDRESS	STREET	CITY	ISSUE	TYPE	TAP FEE	INSP FEE
2021	94	4740	LINSCOTT	DG	10/5/2021	REPAIR		
2021	33	4513	WILSON	DG	10/5/2021	SF-RB		\$230.00
2021	87	4825	OAKWOOD	DG	10/7/2021	SF-RB		\$230.00
2021	98	5409	BENTON	DG	10/8/2021	DISCON		
2021	99	4633	CUMNOR	DG	10/8/2021	REPAIR		
2021	94	4042	WASHINGTON	DG	10/15/2021	SF-RB		\$230.00
2021	95	5409	BENTON	DG	10/18/2021	SF-RB		\$230.00
2021	96	5144	GRAND	DG	10/15/2021	SF-RB		\$230.00
2021	100	314 N	GRANT	W	10/20/2021	DISCON		
2021	102	4905	HIGHLAND	DG	10/20/2021	DISCON		
2021	101	5437	BROOKBANK	DG	10/20/2021	DISCON		
2021	103	5605	BELMONT	DG	10/22/2021	DISCON		
2021	107	2015	CHICAGO	DG	10/25/2021	REPAIR		
2021	103	4327	FLORENCE	DG	10/27/2021	SF-RB		\$230.00
2021	105	4037 N	LINCOLN	W	10/28/2021	DISCON		
TOTAL:								\$1,380.00

Permit Final Inspections: OCTOBER 2021

YEAR	PERMIT #	ADDRESS	STREET	CITY	FINAL
2020	90	4620	LINSCOTT	DG	10/14/2021
2021	32	5702	LYMAN	DG	10/18/2021
2021	20	4701	ROSLYN	DG	10/27/2021

Progress Report

To: Amy Underwood, General Manager
From: Reese Berry, Laboratory Supervisor
Date: November 11, 2021
Re: October 2021 Laboratory Report

We had 1 excess event in October, which last over 2 calendar days. We had 3 days of discharge to 002 Outfall during high flow conditions, but not on excess flow. We had zero permit excursions in October.

Surcharge:

We completed more sampling during the month of October. We have completed 32 locations up to date, with the goal of completing 2 more weeks of sampling by the end of the year. We would sample 44 locations and potentially up to 50, if the weather cooperates. When we obtain the goal we set, we will be caught back up for the missed sampling year due to Covid19.

Biosolids:

A quarterly sludge report was sent to IEPA for the period from July-September 2021.

Semi-Annual NPDES:

Sample results from our semi-annual project were well under the limits for each parameter.

IEPA:

We submitted the DMRQA41 Study results and report packet to IEPA during the month of October. This is a required study we participate in to ensure the testing we perform, on a daily basis, is in compliance.

Dental Amalgam Rule:

We have received correspondence back from a few locations, since the last mailing. We have 5 locations outstanding. There are 4 locations we have yet to have communication from and 1 new location that was contacted for the first time. We will be following up with the new location and visiting the other locations in person to complete the required form.

C: WDVb, AES, PWC, KJR, RTJ, MJS, WCC, MGP

To: Amy Underwood, General Manager
From: Alex Bielawa, Staff Engineer
Re: Engineering Report for the Month October, 2021
Date: November 9, 2021

I. Planning Projects & Studies

A. Flow Monitoring

Cycle F data collection is ongoing. Analysis of Cycle E data is ongoing.

B. Outfall Sewer Study

Baxter & Woodman has completed the wetland delineation for the portion of the outfall sewer that was not part of the Outfall Sewer Sag project. Please see the attached Baxter & Woodman Client Status Report for more information.

II. Design Projects

A. Centex Lift Station Replacement

The Board of Trustees awarded the project to Berger Excavating Contractors of Wauconda, Illinois. The Contractor is in the processing of preparing shop drawings for review.

B. Outfall 001 Sanitary Sewer Repair

A section of the 001 Discharge Sanitary Sewer that carries our treated Effluent from the Treatment Center to the East Branch of the DuPage River is sagged. The project was bid but not awarded last year. Baxter & Woodman has submitted the revised plans and specifications to DuPage County for review. Once approved from the County, the project will be advertised. Please see the Baxter & Woodman Client Status Report for more information.

C. Curtiss Street Sewer Lining

Baxter & Woodman has completed the wetland delineation for the Curtiss St. lining project. Additionally, the District has authorized Baxter & Woodman to begin work on the plans and specifications for the project. Please see the Baxter & Woodman Client Status Report for more information.

III. Construction Projects

A. 1K-028 Flow Basin Rehabilitation – Phase 3

Performance Construction & Engineering did not submit a Pay Request this month.

Original Contract Value	\$698,713.00
Total Completed to Date	\$608,090.00
Retainage	<u>(\$60,809.00)</u>
Total Earned Less Retainage	\$547,281.00
Less Previous Payments	<u>\$547,281.00</u>
Current Payment Due	\$0.00

Performance Construction & Engineering is finishing up pavement and lawn restorations.

C: BOT, BOLI, WCC, MGP

Downers Grove Sanitary District



Client Manager:

Derek Wold
dwold@baxterwoodman.com
815-444-3335

Project Status Report Issued On: 10/29/2021

Project Title/Job	Project Manager	Completion Date	Tasks Completed This Period	Tasks Pending This Period	Items Waiting On Client	Status Date
Flow Monitoring Job Number: [050739.90]	Shane Firsching 815-444-3395 sfirsching@baxterwoodman.com	12/30/2019	None.	Assist District with analysis.	None	10/21/2021
Nutrient Study RAS Denit Job Number: [120501.33]	Derek Wold 815-444-3335 dwold@baxterwoodman.com	12/31/2020	No work during current period.	Evaluation of scenarios as requested by District. Discuss KWRD presentation.	Results after reinstating ATs 1-3.	10/21/2021
1K-028 Flow Basin Rehabilitation Construction Services Job Number: [150980.62]	Reggie Jansen 815-444-3391 rjansen@baxterwoodman.com	4/30/2022	Ongoing GCA Assistance	None		10/20/2021
Outfall Sewer Study Job Number: [180237.30]	Shane Firsching 815-444-3395 sfirsching@baxterwoodman.com	5/25/2022	None.	None.	Direction on further work.	10/21/2021
Outfall Sewer Sag Repair Job Number: [180237.40]	Shane Firsching 815-444-3395 sfirsching@baxterwoodman.com	12/31/2019	Submit Drawings and Specs for District review. Meet with District for review comments. Revise Drawings and Specs. Submit for revised DuPage County permit.	Respond to DuPage County Permit Review comments. Advertise project.	None.	10/21/2021
Centex PS Replacement - CS Job Number: [181059.60]	Reggie Jansen 815-444-3391 rjansen@baxterwoodman.com	8/1/2022	Progress payment for ongoing construction administration tasks and submittal review	Submittal Review, Ongoing GCA/RPR Tasks		10/20/2021

Project Title/Job	Project Manager	Completion Date	Tasks Completed This Period	Tasks Pending This Period	Items Waiting On Client	Status Date
Sludge Storage Building Job Number: [200381.40]	Chuck Brunner 815-444-3210 cbrunner@baxterwoodman.com	4/1/2021	None	None	Project construction postponed until 2021. Pending client review comments on preliminary design and determination of acceptable location for contractor material storage and staging area.	10/19/2021
2021 Miscellaneous Engineering Services Job Number: [210020.00]	Derek Wold 815-444-3335 dwold@baxterwoodman.com	12/31/2021	Project Meeting discussion.	Assistance as requested. Follow up on Gilbert modeling discussion in September after outfall sewer is bid.	None.	10/21/2021
Curtiss Street CIPP Lining Job Number: [211126.40]	Reggie Jansen 815-444-3391 rjansen@baxterwoodman.com	5/30/2022	Project Management, Detailed Design, Permitting, etc.	Continue Detailed Design, Permitting, etc.		10/20/2021

Downers Grove Sanitary District I&I Removal Target Area 1K-028 Parcel Status



STATUS OF 1K-028 INSPECTIONS AND AGREEMENT ACQUISITIONS

Category	Inspections Scheduled	Inspections Completed	Application Received	Agreements Signed	Cleanout Installed	Service Rehab Done	Totals	Total as Percentage
1A	Y	Y	N	Y	Y	N/A	19	8%
1B	Y	Y	N	N	N	N/A	1	0%
2A	Y	Y	Y	Y	Y	N	81	36%
2B	Y	Y	Y	Y	Y	N	17	7%
2D	Y	Y	Y	N	N	N	3	1%
3A	Y	Y	Y	Y	N	N	4	2%
4	Y	Y	N	N	N	N	38	17%
4A	N	N	N	N	N/A	N	4	2%
5	Y	N	N	N	N	N	0	0%
5A	Y	Y	N	N	N	N	12	5%
5AX	Y	Y	N	N	N	N	0	0%
5B	Y	N	N	N	N	N	12	5%
5BX	Y	N	N	N	N	N	1	0%
0	N	N	N	N	N	N	30	13%
X	-	-	-	-	-	-	5	2%
5X	-	-	-	-	-	-	1	0%

Category Description:

1A - PVC service with cleanout(may need to be sealed at the main)

1B - All PVC no Cleanout

2A - Cleanout installed, ready for rehab

2B - Ready for rehab

2D - BSSRAP/OHSP TV done

3A - Released to contractor for cleanout installation

4 - Inspection completed (Program application needed)

4A - Has an existing cleanout

5 - Inspections scheduled

5A - Inspection done - BSSRAP needed (qualifying defects or obstructions seen during TV)

5AX - Violation, BSSRAP needed

5B - Unable to TV

5BX - Unable to TV Violation

0 - Inspection Needed

X - Demolished

5X - Inspection done - Violation not corrected

228 100%

11% Complete

2015 Basin I&I Ranking = 1

2016 Basin I&I Ranking = 27

2018 Basin I&I Ranking = 6

2019 Basin I&I Ranking = 20

2020 Basin I&I Ranking = 15

Combined pit violations found and corrected to date - 0

Storm pit violations found and corrected to date - 2

DOWNERS GROVE SANITARY DISTRICT CASH BALANCES AND INVESTMENT SCHEDULE

DATE: 10/31/2021

CASH BALANCES						PREVIOUS MONTH					
ACCOUNT NAME		ACCOUNT NUMBER	BALANCE PER BANK STATEMENT			TOTAL BALANCE PER BANK STATEMENTS	MONTHLY EARNINGS CREDIT	EARNINGS CREDIT PERCENTAGE			
DEPOSIT		XXXXXXXXXX1116	\$1,423,275.47								
DISBURSEMENT		XXXXXXXXXX1111	148,654.32								
FLEXIBLE BENEFITS		XXXXXXXXXX6025	7,372.84								
PAYROLL		XXXXXXXXXX1117	202,317.51								
PETTY CASH		XXXXXXXXXX1112	3,700.00								
USER REFUNDS		XXXXXXXXXX1114	6,250.31								
TOTAL - CASH AT BANK			\$1,791,570.45			\$2,271,334.69	\$268.75	0.0118%			
INVESTMENTS											
TYPE	FINANCIAL INSTITUTION	TERM	MATURITY	AMOUNT	ANNUAL INT. RATE	GENERAL CORPORATE FUND (01)	IMPROVEMENT FUND (02)	CONSTRUCTION FUND (03)	PUBLIC BENEFIT FUND (05)	SEWER EXTENSION FUND (71)	INTEREST EARNED AT MATURITY
CD	BMO HARRIS BANK	12 MOS	12/17/2021	\$250,000.00	0.300%	\$250,000.00					\$750.00
CD	FIRST MIDWEST BANK	13 MOS	4/7/2022	\$250,000.00	0.150%	\$250,000.00					\$406.25
CD	ROYAL SAVINGS BANK	13 MOS	8/2/2022	\$250,000.00	0.250%	\$250,000.00					\$677.08
TOTAL CDs				\$750,000.00	0.244%	\$750,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,833.33
TYPE	FINANCIAL INSTITUTION	TERM	LAST ACTION DATE	AMOUNT*	CURRENT RATE OF RETURN	ESTIMATED ANNUAL RETURN					
MM	AXOS BANK	ONGOING	10/30/2020	\$249,509.32	0.200%	\$249,509.32					\$499.02
MM	BANKFINANCIAL	ONGOING	3/13/2013	\$249,993.26	0.150%	\$249,993.26					\$374.99
MM	ONE WEST BANK	ONGOING	11/9/2016	\$250,000.00	0.150%	\$250,000.00					\$375.00
MM	EVERGREEN BANK GROUP	ONGOING	2/23/2021	\$250,000.00	0.200%	\$250,000.00					\$0.00
MM	LIMESTONE BANK	ONGOING	1/25/2021	\$250,408.01	0.280%	\$250,408.01					\$701.14
MM	LISLE SAVINGS BANK	ONGOING	11/10/2020	\$250,009.92	0.300%	\$250,009.92					\$750.03
MM	LUANA SAVINGS BANK	ONGOING	10/29/2020	\$250,850.64	0.600%	\$250,850.64					\$1,505.10
MM	ROYAL SAVINGS BANK	ONGOING	12/4/2012	\$154.48	0.000%	\$154.48					\$0.00
MM	STEARNS BANK	ONGOING	9/1/2015	\$250,000.00	0.500%	\$250,000.00					\$1,250.00
MM	TRISTATE CAPITAL BANK	ONGOING	4/16/2021	\$250,011.91	0.150%			\$250,011.91			\$375.02
MM	WEST SUBURBAN BANK	ONGOING	11/20/2012	\$5,144.09	0.000%			\$5,144.09			\$0.00
TOTAL MM ACCOUNTS				\$2,256,081.63	0.258%	\$2,000,925.63	\$0.00	\$255,156.00	\$0.00	\$0.00	\$5,830.30
ILLINOIS FUNDS - MONEY MARKET				\$2,445,584.57	0.025%	\$1,025,647.39	\$862,767.13	\$557,170.05	\$0.00	\$0.00	\$611.40
TOTAL - ALL INVESTMENTS				\$5,451,666.20	0.152%	\$3,776,573.02	\$862,767.13	\$812,326.05	\$0.00	\$0.00	\$8,275.03
TOTAL CASH AND INVESTMENTS		\$7,243,236.65									

*INVESTMENT ACCOUNT BALANCES ARE UPDATED QUARTERLY FOR THESE MONEY MARKET ACCOUNTS TO REFLECT NOMINAL INTEREST AMOUNTS EARNED EACH MONTH AND POSTED DIRECTLY TO THE INVESTMENT.

Board of Trustees
Wallace D. Van Buren
President
Amy E. Sejnost
Vice President
Paul W. Coultrap
Clerk



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P.O. Box 1412
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Phone: 630-969-0664
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General Manager
Amy R. Underwood

Legal Counsel
Michael G. Philipp

Providing a Better Environment for South Central DuPage County

MEMORANDUM

To: Board of Trustees
From: Amy R. Underwood, General Manager
Date: November 12, 2021
Subject: Treasurer's Report for October 2021

Attached please find the subject report that tracks income and expenses through the first half of Fiscal Year 21-22.

Totals of expenses and income are shown on the following table:

Year-to-date	Income	Expenses
General Fund	\$ 5,695,162.93 (page 1)	\$ 4,941,375.17 (page 6)
Improvement Fund	\$ 17,005.45 (page 7)	\$ 100,360.28 (page 7)
Construction Fund	\$ 46,263.97 (page 8)	\$ 14,403.64 (page 9)
Public Benefit Fund	\$ 13.19 (page 10)	\$ 0.00 (page 10)
TOTAL	\$ 5,758,445.54	\$ 5,056,139.09

Please note that the District received \$9,800 for a vehicle sale on August 20, 2021. This revenue does not appear on the Treasurer's Report as it is being held in Clearing to apply towards vehicle expenses once the new vehicles which have been ordered arrive.

C: BOLI, WCC, MGP

=====

Fund number & Description	Ending Fund Balance

Fund 01 : GENERAL FUND	\$4,970,188.35
Fund 02 : IMPROVEMENT FUND	\$1,036,889.09
Fund 03 : CONSTRUCTION FUND	\$1,296,904.53
Fund 05 : PUBLIC BENEFIT FUND	\$37,817.83
Recap Totals	<hr/> \$7,341,799.80

TREASURER'S REPORT

DATE 11/03/21 MONTH ENDED 10/31/21 PAGE 1
FUND 01 GENERAL FUND

NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	ACTUAL- BUDGET VARIANCE	VAR %	TOTAL BUDGET
=====									
DEPT 05	REVENUES								
3000	PROPERTY TAXES		14,957.85-	27,257-	1,286,079.31-	1,277,203-	8,876.31-	.7	1,291,800-
3001	USER RECEIPTS		305,506.46-	297,117-	1,803,655.54-	1,715,361-	88,294.54-	5.2	3,470,300-
3002	SURCHARGES		26,474.38-	26,327-	178,438.70-	151,996-	26,442.70-	17.4	307,500-
3004	PLAN REVIEW FEES		.00	0	1,219.22-	250-	969.22-	387.7	500-
3005	CONSTRUCTION INSPECTION FEES		.00	0	.00	240-	240.00	100.0-	500-
3006	PERMIT INSPECTION FEES		1,380.00-	1,700-	9,324.00-	10,200-	876.00	8.6-	20,000-
3007	INTEREST ON INVESTMENTS		309.00-	1,500-	2,821.48-	9,000-	6,178.52	68.7-	18,000-
3013	SAMPLING AND MONITORING		7,988.60-	6,250-	54,508.84-	37,500-	17,008.84-	45.4	75,000-
3014	REPLACEMENT TAXES		38,079.62-	13,200-	95,205.77-	41,100-	54,105.77-	131.6	75,000-
3015	MISCELLANEOUS INCOME		.00	833-	1,071.32-	4,998-	3,926.68	78.6-	10,000-
3021	TELEVISION INSPECTION		.00	0	.00	0	.00	.0	150-
3023	PROPERTY LEASE PAYMENTS		3,016.46-	2,917-	17,525.46-	17,502-	23.46-	.1	35,000-
3024	MONTHLY SERVICE FEES		340,295.28-	353,769-	2,064,069.82-	2,042,439-	21,630.82-	1.1	4,132,000-
3027	GREASE WASTE		20,587.60-	18,350-	101,235.25-	110,100-	8,864.75	8.1-	220,000-
3040	RENEWABLE ENERGY CREDITS		.00	750-	.00	1,500-	1,500.00	100.0-	3,000-
3094	GRANTS AND INCENTIVES		.00	0	80,008.22-	0	80,008.22-	.0	0
=====									
DEPT 05 TOTALS			758,595.25-	749,970-	5,695,162.93-	5,419,389-	275,773.93-	5.1	9,658,750-
=====									
FUND REVENUE TOTAL			758,595.25-	749,970-	5,695,162.93-	5,419,389-	275,773.93-	5.1	9,658,750-
=====									
DEPT 11	O & M EXPENSES - ADMINISTRATION								
SECT A	SALARIES AND WAGES								
A001	TRUSTEES		.00	0	9,000.00	9,000	.00	.0	18,000
A002	BOLI		.00	0	.00	450	450.00-	100.0-	900
A003	GENERAL MANAGEMENT		18,539.43	24,823	124,611.55	148,214	23,602.45-	15.9-	296,500
A004	FINANCIAL RECORDS		17,033.26	16,124	109,934.38	105,310	4,624.38	4.4	201,550
A005	ADMINISTRATIVE RECORDS		2,433.04	1,968	15,146.30	12,854	2,292.30	17.8	24,600
A006	ENGINEERING		33.25	472	2,299.36	3,083	783.64-	25.4-	5,900
A007	CODE ENFORCEMENT		26,969.92	29,516	169,999.41	192,776	22,776.59-	11.8-	368,950
A008	SAFETY ACTIVITIES		2,827.63	3,188	18,744.94	20,822	2,077.06-	10.0-	39,850
A030	BUILDING AND GROUNDS		.00	432	749.38	2,822	2,072.62-	73.5-	5,400
A085	INCENTIVE		.00	0	1,825.00	2,800	975.00-	34.8-	2,800
A086	VACATION BUYOUT		.00	2,100	3,896.54	10,500	6,603.46-	62.9-	12,700
A090	WORK FROM HOME REIMBURSEMENT ALLOWANCE		350.00	364	2,225.00	2,377	152.00-	6.4-	4,550
=====									
SECT A TOTALS			68,186.53	78,987	458,431.86	511,008	52,576.14-	10.3-	981,700
=====									
SECT B	OPERATIONS AND MAINTENANCE								
B100	ELECTRICITY		761.32	375	4,810.98	2,600	2,210.98	85.0	4,450
B101	NATURAL GAS		44.09	300	343.08	1,150	806.92-	70.2-	3,000
B102	WATER, GARBAGE AND OTHER UTILITIES		.00	0	468.99	660	191.01-	28.9-	1,250
B110	BANK CHARGES		1,684.09	1,600	10,134.44	9,600	534.44	5.6	19,000
B112	COMMUNICATION		1,910.61	2,000	12,791.17	12,000	791.17	6.6	24,000
B113	EMERGENCY/SAFETY EQUIPMENT		651.94	2,400	5,355.69	15,500	10,144.31-	65.5-	29,000
B115	EQUIPMENT/EQUIPMENT REPAIR		6,493.64	15,000	35,522.18	75,900	40,377.82-	53.2-	142,000

TREASURER'S REPORT

DATE 11/03/21

MONTH ENDED 10/31/21

PAGE 2

FUND 01 GENERAL FUND

NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	ACTUAL- BUDGET VARIANCE	VAR %	TOTAL BUDGET
=====									
B116	SUPPLIES		1,214.54	625	2,102.91	3,750	1,647.09-	43.9-	7,500
B117	EMPLOYEE/DUTY COSTS		.00	1,400	2,378.67	8,400	6,021.33-	71.7-	16,750
B118	BUILDING AND GROUNDS		1,157.83	10,000	32,605.30	120,000	87,394.70-	72.8-	166,000
B119	POSTAGE		2,014.36	650	2,148.13	4,100	1,951.87-	47.6-	8,000
B120	PRINTING/PHOTOGRAPHY		2,063.00	400	6,287.14	10,700	4,412.86-	41.2-	12,500
B121	USER BILLING MATERIALS		1,219.55	6,250	30,541.01	37,500	6,958.99-	18.6-	75,000
B124	CONTRACT SERVICES		14,690.00	8,875	26,788.92	53,250	26,461.08-	49.7-	106,500
B137	MEMBERSHIPS/SUBSCRIPTIONS		500.00	1,500	6,334.88	2,250	4,084.88	181.6	9,500
=====									
SECT B TOTALS			34,404.97	51,375	178,613.49	357,360	178,746.51-	50.0-	624,450
=====									
SECT C VEHICLES									
C222	GAS/FUEL		.00	100	245.75	700	454.25-	64.9-	1,500
C225	OPERATION/REPAIR		726.58	0	968.59	1,300	331.41-	25.5-	2,600
C226	VEHICLE PURCHASES		.00	0	.00	0	.00	.0	17,500
=====									
SECT C TOTALS			726.58	100	1,214.34	2,000	785.66-	39.3-	21,600
=====									
DEPT 11 TOTALS			103,318.08	130,462	638,259.69	870,368	232,108.31-	26.7-	1,627,750
=====									
DEPT 12 O & M EXPENSES - WWTC									
SECT A SALARIES AND WAGES									
A006	ENGINEERING		4,677.03	3,328	26,977.11	21,736	5,241.11	24.1	41,600
A009	OPERATIONS MANAGEMENT		7,938.09	7,980	49,393.06	52,119	2,725.94-	5.2-	99,750
A010	MAINTENANCE - BUDGET		.00	48,220	.00	303,951	15,373.32-	5.1-	591,900
A011	MAINTENANCE - WWTC		32,388.10	0	207,992.69	0	.00	.0	0
A012	MAINTENANCE - VEHICLES		.00	0	241.74	0	.00	.0	0
A013	MAINTENANCE - ENERGY RECOVERY		1,066.40	0	1,818.29	0	.00	.0	0
A014	MAINTENANCE - ELECTRICAL		14,824.48	0	78,524.96	0	.00	.0	0
A020	WWTC - BUDGET		.00	45,552	.00	297,511	20,803.02	7.0	569,400
A021	WWTC - OPERATIONS		29,364.22	0	203,406.88	0	.00	.0	0
A022	WWTC - SLUDGE HANDLING		13,680.89	0	110,606.66	0	.00	.0	0
A023	WWTC - ENERGY RECOVERY		468.24	0	4,300.48	0	.00	.0	0
A030	BUILDING AND GROUNDS		7,556.75	8,972	51,570.58	58,598	7,027.42-	12.0-	112,150
A085	INCENTIVE		.00	200	1,600.00	3,200	1,600.00-	50.0-	3,400
A086	VACATION BUYOUT		.00	4,100	2,074.04	20,500	18,425.96-	89.9-	24,850
A090	WORK FROM HOME REIMBURSEMENT ALLOWANCE		.00	52	50.00	340	290.00-	85.3-	650
=====									
SECT A TOTALS			111,964.20	118,404	738,556.49	757,955	19,398.51-	2.6-	1,443,700
=====									
SECT B OPERATIONS AND MAINTENANCE									
B100	ELECTRICITY		5,569.12	8,000	37,264.94	49,000	11,735.06-	24.0-	93,000
B101	NATURAL GAS		258.17	800	2,192.04	2,400	207.96-	8.7-	10,000
B102	WATER, GARBAGE AND OTHER UTILITIES		1,201.12	1,200	14,118.81	17,650	3,531.19-	20.0-	35,000
B103	ODOR CONTROL		.00	400	1,285.00	1,700	415.00-	24.4-	3,000
B104	FUEL - GENERATORS		.00	0	.00	7,000	7,000.00-	100.0-	14,000
B112	COMMUNICATION		1,429.16	1,850	8,846.59	11,100	2,253.41-	20.3-	22,000
B113	EMERGENCY/SAFETY EQUIPMENT		674.89	2,000	9,695.78	12,000	2,304.22-	19.2-	23,000

TREASURER'S REPORT

DATE 11/03/21

MONTH ENDED 10/31/21

PAGE 3

FUND 01 GENERAL FUND

NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	ACTUAL- BUDGET VARIANCE	VAR %	TOTAL BUDGET
=====									
B116	SUPPLIES		2,413.55	2,600	13,903.47	15,700	1,796.53-	11.4-	31,300
B117	EMPLOYEE/DUTY COSTS		948.34	2,600	5,377.19	14,100	8,722.81-	61.9-	26,000
B124	CONTRACT SERVICES		.00	0	216,110.00	216,100	10.00	.0	216,100
B130	NPDES PERMIT FEES		.00	0	53,000.00	53,000	.00	.0	53,000
B131	SLUDGE HAULING/DISPOSAL SERVICES		.00	0	.00	0	.00	.0	80,000
B400	CHEMICALS - BUDGET		.00	10,850	.00	65,150	12,856.13	19.7	130,250
B401	CHEMICALS - DISINFECTION		5,125.86	0	30,136.16	0	.00	.0	0
B402	CHEMICALS - SLUDGE DEWATERING		.00	0	23,354.96	0	.00	.0	0
B403	CHEMICALS - TERTIARY TREATMENT		.00	0	4,222.00	0	.00	.0	0
B404	CHEMICALS - OTHER		15,396.00	0	20,293.01	0	.00	.0	0
B501	EQPT/EQPT REPAIR - BIOSOLIDS AGING & DISPOS		2,135.79	1,875	194,677.93	233,750	39,072.07-	16.7-	245,628
B502	EQPT/EQPT REPAIR - DISINFECTION		.00	1,000	15,062.37	18,250	3,187.63-	17.5-	34,859
B503	EQPT/EQPT REPAIR - EXCESS FLOW		.00	5,900	3,035.62	25,400	22,364.38-	88.1-	38,109
B504	EQPT/EQPT REPAIR - GRIT REMOVAL		.00	1,400	7,310.46	8,600	1,289.54-	15.0-	37,109
B505	EQPT/EQPT REPAIR - INFLUENT PUMPING		6,740.92	2,150	12,259.90	25,150	12,890.10-	51.3-	45,577
B506	EQPT/EQPT REPAIR - PRIMARY TREATMENT		13,680.98	8,710	22,598.45	33,260	10,661.55-	32.1-	51,523
B507	EQPT/EQPT REPAIR - SECONDARY TREATMENT		42,982.26	2,740	66,841.80	101,440	34,598.20-	34.1-	147,877
B508	EQPT/EQPT REPAIR - SLUDGE CONCENTRATION		99.00	530	1,082.50	3,180	2,097.50-	66.0-	6,365
B509	EQPT/EQPT REPAIR - SLUDGE DEWATERING		1,296.07	1,945	14,314.79	11,670	2,644.79	22.7	23,340
B510	EQPT/EQPT REPAIR - SLUDGE DIGESTION		49,284.00	3,625	57,710.94	65,750	8,039.06-	12.2-	94,497
B511	EQPT/EQPT REPAIR - TERTIARY TREATMENT		.00	1,326	7,489.16	15,456	7,966.84-	51.6-	28,414
B512	EQPT/EQPT REPAIR - WWTC GENERAL		373.47	2,785	11,863.47	29,210	17,346.53-	59.4-	45,918
B513	EQPT/EQPT REPAIR - WWTC UTILITIES		11,705.93	34,300	212,158.93	209,200	2,958.93	1.4	295,334
B801	BLDG AND GROUNDS - BIOSOLIDS AGING & DISPOS		.00	292	.00	1,752	1,752.00-	100.0-	3,500
B802	BLDG AND GROUNDS - DISINFECTION		158.65	90	183.97	540	356.03-	65.9-	1,061
B803	BLDG AND GROUNDS - EXCESS FLOW		.00	90	510.24	540	29.76-	5.5-	1,061
B804	BLDG AND GROUNDS - GRIT REMOVAL		13,640.50	85	14,331.16	20,540	6,208.84-	30.2-	21,061
B805	BLDG AND GROUNDS - INFLUENT PUMPING		19,682.50	664	20,849.70	13,984	6,865.70	49.1	17,957
B806	BLDG AND GROUNDS - PRIMARY TREATMENT		.00	442	.00	2,652	2,652.00-	100.0-	5,305
B807	BLDG AND GROUNDS - SECONDARY TREATMENT		.00	175	3,148.00	6,550	3,402.00-	51.9-	7,622
B809	BLDG AND GROUNDS - SLUDGE DEWATERING		.00	135	.00	8,000	8,000.00-	100.0-	8,791
B810	BLDG AND GROUNDS - SLUDGE DIGESTION		4,898.00	310	11,170.70	16,600	5,429.30-	32.7-	18,463
B811	BLDG AND GROUNDS - TERTIARY TREATMENT		89.00	9,940	3,012.74	12,140	9,127.26-	75.2-	14,805
B812	BLDG AND GROUNDS - WWTC GENERAL		10,142.70	6,600	48,091.13	104,800	56,708.87-	54.1-	144,641
B813	BLDG AND GROUNDS - WWTC UTILITIES		422.12	130	641.75	780	138.25-	17.7-	1,583
=====									
SECT B TOTALS			210,348.10	117,539	1,168,145.66	1,434,094	265,948.34-	18.5-	2,077,050
=====									
SECT C VEHICLES									
C222	GAS/FUEL		.00	1,850	11,339.51	11,100	239.51	2.2	22,000
C225	OPERATION/REPAIR		290.64	667	3,037.88	4,002	964.12-	24.1-	8,000
C226	VEHICLE PURCHASES		.00	0	.00	54,500	54,500.00-	100.0-	54,500
=====									
SECT C TOTALS			290.64	2,517	14,377.39	69,602	55,224.61-	79.3-	84,500
=====									
DEPT 12 TOTALS									
			322,602.94	238,460	1,921,079.54	2,261,651	340,571.46-	15.1-	3,605,250
=====									
DEPT 13 O & M EXPENSES - LABORATORY									
SECT A SALARIES AND WAGES									

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NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	ACTUAL- BUDGET VARIANCE	VAR %	TOTAL BUDGET
=====									
A009	OPERATIONS MANAGEMENT		6,103.66	6,572	37,530.77	42,923	5,392.23-	12.6-	82,150
A040	LABORATORY - BUDGET		.00	13,776	.00	89,974	1,561.60	1.7	172,200
A041	LAB - WWTC		10,635.19	0	76,864.00	0	.00	.0	0
A042	LAB - PRETREATMENT		899.64	0	7,741.32	0	.00	.0	0
A043	LAB - SURCHARGE PROGRAM		1,344.19	0	4,179.44	0	.00	.0	0
A048	LAB - ENERGY RECOVERY		482.51	0	2,750.84	0	.00	.0	0
A085	INCENTIVE		.00	0	400.00	600	200.00-	33.3-	600
A086	VACATION BUYOUT		.00	800	1,933.68	4,000	2,066.32-	51.7-	4,600
=====									
SECT A TOTALS			19,465.19	21,148	131,400.05	137,497	6,096.95-	4.4-	259,550
=====									
SECT B OPERATIONS AND MAINTENANCE									
B112	COMMUNICATION		155.85	300	899.73	1,800	900.27-	50.0-	3,500
B114	CHEMICALS		2,417.25	1,875	10,173.72	11,250	1,076.28-	9.6-	22,400
B115	EQUIPMENT/EQUIPMENT REPAIR		1,967.44	4,400	6,045.48	26,600	20,554.52-	77.3-	53,000
B116	SUPPLIES		1,268.28	2,000	9,626.59	12,000	2,373.41-	19.8-	23,000
B117	EMPLOYEE/DUTY COSTS		.00	450	330.91	2,850	2,519.09-	88.4-	5,500
B122	MONITORING EQUIPMENT		544.72	0	609.91	4,500	3,890.09-	86.5-	9,000
B123	OUTSIDE LAB SERVICES		641.33	2,600	9,047.68	15,800	6,752.32-	42.7-	31,400
=====									
SECT B TOTALS			6,994.87	11,625	36,734.02	74,800	38,065.98-	50.9-	147,800
=====									
SECT C VEHICLES									
C222	GAS/FUEL		.00	50	222.08	300	77.92-	26.0-	600
C225	OPERATION/REPAIR		8.33	0	38.11	150	111.89-	74.6-	250
=====									
SECT C TOTALS			8.33	50	260.19	450	189.81-	42.2-	850
=====									
DEPT 13 TOTALS			26,468.39	32,823	168,394.26	212,747	44,352.74-	20.9-	408,200
=====									
DEPT 14 O & M EXPENSES - SEWER SYSTEM									
SECT A SALARIES AND WAGES									
A006	ENGINEERING		33.25	820	2,161.32	5,356	3,194.68-	59.7-	10,250
A050	SEWER MAINTENANCE - BUDGET		.00	16,268	.00	106,250	24,947.10	23.5	203,350
A051	SEWER MAINTENANCE		17,844.08	0	121,869.82	0	.00	.0	0
A054	SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS		1,230.01	0	9,327.28	0	.00	.0	0
A060	INSPECTION - BUDGET		.00	19,768	.00	129,110	1,689.34-	1.3-	247,100
A061	INSPECTION - NEW CONSTRUCTION		191.54	0	1,193.66	0	.00	.0	0
A062	INSPECTION - CONSTRUCTION OF DGSD PROJECTS		5,890.22	0	40,443.02	0	.00	.0	0
A063	INSPECTION - PERMIT INSPECTIONS		888.35	0	6,364.60	0	.00	.0	0
A064	INSPECTION - MISCELLANEOUS		4,222.67	0	21,855.50	0	.00	.0	0
A065	INSPECTION - CONSTR BY VILLAGES, UTILITIES		1,965.13	0	24,039.03	0	.00	.0	0
A066	INSPECTION - CODE ENFORCEMENT		4,925.20	0	33,524.85	0	.00	.0	0
A070	SEWER INVESTIGATIONS - BUDGET		.00	384	.00	2,508	578.12-	23.1-	4,800
A072	SEWER INVESTIGATIONS		424.13	0	1,929.88	0	.00	.0	0
A085	INCENTIVE		.00	0	1,400.00	1,400	.00	.0	1,400
A086	VACATION BUYOUT		.00	1,800	.00	9,050	9,050.00-	100.0-	10,850
A090	WORK FROM HOME REIMBURSEMENT ALLOWANCE		.00	104	200.00	679	479.00-	70.5-	1,300
=====									
SECT A TOTALS			37,614.58	39,144	264,308.96	254,353	9,955.96	3.9	479,050
=====									

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		ACTUAL	BUDGET			ACTUAL-		
	COST	CURRENT	CURRENT	ACTUAL	BUDGET	BUDGET	VAR	TOTAL
NUMBER	DESCRIPTION	MONTH	MONTH	Y-T-D	Y-T-D	VARIANCE	%	BUDGET
=====								
SECT B	OPERATIONS AND MAINTENANCE							
B112	COMMUNICATION	682.78	950	4,018.21	5,800	1,781.79-	30.7-	11,500
B113	EMERGENCY/SAFETY EQUIPMENT	.00	375	351.15	2,350	1,998.85-	85.1-	4,600
B115	EQUIPMENT/EQUIPMENT REPAIR	5,527.36	3,100	20,357.25	18,800	1,557.25	8.3	37,400
B116	SUPPLIES	685.87	375	2,958.56	2,250	708.56	31.5	4,500
B117	EMPLOYEE/DUTY COSTS	51.48	1,125	1,230.09	6,750	5,519.91-	81.8-	13,500
B124	CONTRACT SERVICES	79,640.40	8,750	79,640.40	52,500	27,140.40	51.7	105,000
B127	JULIE SYSTEM	3,926.58	1,300	7,853.16	7,950	96.84-	1.2-	15,750
B128	OVERHEAD SEWER/BACKFLOW PREVENTION PROGRAM	.00	4,000	2,957.00	19,000	16,043.00-	84.4-	40,000
B129	REIMBURSEMENT PROGRAM/PUBLIC SEWER BLOCKAGE	755.00	1,000	1,236.30	6,000	4,763.70-	79.4-	12,000
B900	SEWER SYSTEM REPAIRS - BUDGET	.00	240,000	.00	1,500,000	571,600.26-	38.1-	2,833,600
B901	SEWER SYSTEM REPAIRS - I/I PROGRAM	300,964.50	0	556,915.26	0	.00	.0	0
B902	SEWER SYSTEM REPAIRS - REPLACEMENT	6,580.00	0	14,406.33	0	.00	.0	0
B903	SEWER SYSTEM REPAIRS - REHABILITATION	98.75	0	4,855.34	0	.00	.0	0
B910	SEWER SYSTEM REPAIRS - BSSRAP PROGRAM	32,300.87	0	257,285.15	0	.00	.0	0
B913	SEWER SYSTEM REPAIRS - BSSRAP-REPAIR/REPL/R	.00	0	4,142.07	0	.00	.0	0
B929	ARRA LOAN PRINCIPAL REPAYMENT	90,795.59	0	90,795.59	0	.00	.0	0
=====								
SECT B TOTALS		522,009.18	260,975	1,049,001.86	1,621,400	572,398.14-	35.3-	3,077,850
=====								
SECT C	VEHICLES							
C222	GAS/FUEL	.00	2,167	8,401.55	13,002	4,600.45-	35.4-	26,000
C225	OPERATION/REPAIR	2,297.81	558	4,198.32	3,348	850.32	25.4	6,700
C226	VEHICLE PURCHASES	.00	0	30,794.89	12,500-	43,294.89	346.4-	12,500-
=====								
SECT C TOTALS		2,297.81	2,725	43,394.76	3,850	39,544.76	1,027.1	20,200
=====								
=====								
DEPT 14 TOTALS		561,921.57	302,844	1,356,705.58	1,879,603	522,897.42-	27.8-	3,577,100
=====								
DEPT 15	O & M EXPENSES - LIFT STATIONS							
SECT A	SALARIES AND WAGES							
A006	ENGINEERING	56.52	732	3,462.67	4,781	1,318.33-	27.6-	9,150
A009	OPERATIONS MANAGEMENT	110.84	320	838.96	2,090	1,251.04-	59.9-	4,000
A030	BUILDING AND GROUNDS	.00	576	.00	3,762	3,762.00-	100.0-	7,200
A080	LIFT STATION MAINTENANCE	780.32	5,368	4,599.00	33,592	28,993.00-	86.3-	65,650
=====								
SECT A TOTALS		947.68	6,996	8,900.63	44,225	35,324.37-	79.9-	86,000
=====								
SECT B	OPERATIONS AND MAINTENANCE							
B100	ELECTRICITY	8,542.57	11,250	50,903.85	67,500	16,596.15-	24.6-	135,000
B104	FUEL - GENERATORS	.00	0	.00	1,750	1,750.00-	100.0-	3,500
B112	COMMUNICATION	372.07	500	2,234.32	3,500	1,265.68-	36.2-	6,500
B113	EMERGENCY/SAFETY EQUIPMENT	.00	0	513.61	500	13.61	2.7	1,000
B116	SUPPLIES	.00	0	.00	200	200.00-	100.0-	400
B520	EQPT/EQPT REPAIR - BUTTERFIELD	.00	175	31.94	1,050	1,018.06-	97.0-	3,047
B521	EQPT/EQPT REPAIR - CENTEX	.00	225	1,754.05	1,350	404.05	29.9	277,685
B522	EQPT/EQPT REPAIR - COLLEGE	707.18	180	3,624.68	11,080	7,455.32-	67.3-	27,175
B523	EQPT/EQPT REPAIR - EARLSTON	.00	160	256.36	960	703.64-	73.3-	2,785

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FUND 01 GENERAL FUND

NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	ACTUAL- BUDGET VARIANCE	VAR %	TOTAL BUDGET
=====									
B524	EQPT/EQPT REPAIR - HOBSON		.00	175	.00	4,575	4,575.00-	100.0-	17,891
B525	EQPT/EQPT REPAIR - LIBERTY PARK		.00	85	1,400.00	2,025	625.00-	30.9-	3,527
B526	EQPT/EQPT REPAIR - NORTHWEST		.00	3,600	7,334.30	4,025	3,309.30	82.2	6,152
B527	EQPT/EQPT REPAIR - VENARD		93.84	85	1,663.11	2,025	361.89-	17.9-	3,660
B528	EQPT/EQPT REPAIR - WROBLE		.00	85	18.20	7,525	7,506.80-	99.8-	9,705
B529	EQPT/EQPT REPAIR - LIFT STATIONS GENERAL		4,325.00	2,700	4,971.85	25,200	20,228.15-	80.3-	47,073
B820	BLDG AND GROUNDS - BUTTERFIELD		510.64	0	1,194.64	0	1,194.64	.0	0
B821	BLDG AND GROUNDS - CENTEX		172.00	0	864.00	0	864.00	.0	0
B823	BLDG AND GROUNDS - EARLSTON		159.00	0	838.00	15,000	14,162.00-	94.4-	15,000
B824	BLDG AND GROUNDS - HOBSON		184.00	20,000	19,882.59	20,000	117.41-	.6-	20,000
B825	BLDG AND GROUNDS - LIBERTY PARK		179.00	0	854.00	0	854.00	.0	0
B826	BLDG AND GROUNDS - NORTHWEST		217.00	0	1,001.30	81,000	79,998.70-	98.8-	81,000
B827	BLDG AND GROUNDS - VENARD		5,547.00	0	6,239.00	7,500	1,261.00-	16.8-	7,500
B828	BLDG AND GROUNDS - WROBLE		179.00	0	878.00	0	878.00	.0	0
B829	BLDG AND GROUNDS - LIFT STATIONS GENERAL		.00	2,175	96.56	13,050	12,953.44-	99.3-	26,000
=====									
SECT B TOTALS			21,188.30	41,395	106,554.36	269,815	163,260.64-	60.5-	694,600
=====									
DEPT 15 TOTALS			22,135.98	48,391	115,454.99	314,040	198,585.01-	63.2-	780,600
=====									
DEPT 17 O & M EXPENSES - INSURANCE & EMPLOYEE BENEFITS									
SECT E INSURANCE AND EMPLOYEE BENEFITS									
E452	LIABILITY/PROPERTY		15,256.88	0	213,607.88	220,000	6,392.12-	2.9-	220,000
E455	EMPLOYEE GROUP HEALTH		45,179.59	43,700	257,250.80	262,200	4,949.20-	1.9-	524,000
E460	IMRF		23,632.75	25,360	150,089.68	165,632	15,542.32-	9.4-	317,000
E461	SOCIAL SECURITY		17,925.54	19,360	120,532.75	126,445	5,912.25-	4.7-	242,000
=====									
SECT E TOTALS			101,994.76	88,420	741,481.11	774,277	32,795.89-	4.2-	1,303,000
=====									
DEPT 17 TOTALS			101,994.76	88,420	741,481.11	774,277	32,795.89-	4.2-	1,303,000
=====									
DEPT 91 SA EXPENSE									
=====									
DEPT 91 TOTALS			.00	0	.00	0	.00	0	
=====									
FUND EXPENSE TOTAL			1,138,441.72	841,400	4,941,375.17	6,312,686	1,371,310.83-	21.7-	11,301,900
=====									
FUND 01 TOTALS			379,846.47	91,430	753,787.76-	893,297	1,647,084.76-	184.4-	1,643,150
=====									

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FUND 02 IMPROVEMENT FUND

NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	TOTAL BUDGET
=====							
DEPT 05	REVENUES						
3007	INTEREST ON INVESTMENTS		19.04-	250-	520.42-	1,500-	3,000-
3010	TRUNK SEWER SERVICE CHARGES		.00	7,500-	16,485.03-	45,000-	90,000-
=====							
DEPT 05	TOTALS		19.04-	7,750-	17,005.45-	46,500-	93,000-
=====							
DEPT 30	CAPITAL EXP - ARRA - LOAN REPAYMENTS						
0500	PROJECT BUDGET		.00	46,600	.00	46,600	93,200
0515	PAYMENT ON LOAN PRINCIPAL		46,595.52	0	46,595.52	0	0
=====							
DEPT 30	TOTALS		46,595.52	46,600	46,595.52	46,600	93,200
=====							
DEPT 36	CAPITAL EXP - LIBERTY PARK LIFT STATION UPGRADE						
=====							
DEPT 36	TOTALS		.00	0	.00	0	0
=====							
DEPT 47	CAPITAL EXP - CENTEX LIFT STATION UPGRADE						
0502	DESIGN ENGINEERING/ARCHITECTURAL		297.50	0	49,461.19	26,000	26,000
0504	CONSTRUCTION ADMIN/RESIDENT ENG/ARCH SUPRVI		3,614.82	2,000	4,184.82	9,000	84,000
0506	CONSTRUCTION CONTRACTS AND PURCHASES		.00	180,000	.00	240,000	1,200,000
=====							
DEPT 47	TOTALS		3,912.32	182,000	53,646.01	275,000	1,310,000
=====							
DEPT 74	CAPITAL EXP - SEWER - UNSEWERED AREAS						
0500	PROJECT BUDGET		.00	0	118.75	500	500
=====							
DEPT 74	TOTALS		.00	0	118.75	500	500
=====							
FUND	EXPENSE TOTAL		50,507.84	228,600	100,360.28	322,100	1,403,700
=====							
FUND 02	TOTALS		50,488.80	220,850	83,354.83	275,600	1,310,700
=====							

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 FUND 03 CONSTRUCTION FUND

NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	TOTAL BUDGET
=====							
DEPT 05	REVENUES						
3007	INTEREST ON INVESTMENTS		43.03-	100-	194.59-	800-	1,400-
3009	SEWER PERMIT FEES		.00	20,833-	46,069.38-	124,998-	250,000-
=====							
DEPT 05	TOTALS		43.03-	20,933-	46,263.97-	125,798-	251,400-
=====							
DEPT 30	CAPITAL EXP - ARRA - LOAN REPAYMENTS						
0500	PROJECT BUDGET		.00	14,450	.00	14,450	28,900
0515	PAYMENT ON LOAN PRINCIPAL		14,403.64	0	14,403.64	0	0
=====							
DEPT 30	TOTALS		14,403.64	14,450	14,403.64	14,450	28,900
=====							
DEPT 31	CAPITAL EXP - WWTC - CHP BIOGAS						
=====							
DEPT 31	TOTALS		.00	0	.00	0	0
=====							
DEPT 32	CAPITAL EXP - WWTC - SECOND TURBOBLOWER						
=====							
DEPT 32	TOTALS		.00	0	.00	0	0
=====							
DEPT 33	CAPITAL EXP - WWTC - DIGESTER MIXING/GAS PIPING						
=====							
DEPT 33	TOTALS		.00	0	.00	0	0
=====							
DEPT 34	CAPITAL EXP - WWTC - GREASE WASTE DELIVERY RAMP						
=====							
DEPT 34	TOTALS		.00	0	.00	0	0
=====							
DEPT 35	CAPITAL EXP - WWTC - CHP BIOGAS PHASE 2						
=====							
DEPT 35	TOTALS		.00	0	.00	0	0
=====							
DEPT 37	CAPITAL EXP - WWTC - GREASE RECEIVING STATN NO2						
=====							
DEPT 37	TOTALS		.00	0	.00	0	0
=====							
DEPT 38	CAPITAL EXP - WWTC - PROPERTY ACQUISITION						
=====							
DEPT 38	TOTALS		.00	0	.00	0	0
=====							
DEPT 39	CAPITAL EXP - WWTC - GRIT BLOWER REPLACEMENT						

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FUND 03 CONSTRUCTION FUND

FUND 03 CONSTRUCTION FUND

		ACTUAL	BUDGET			
	COST	CURRENT	CURRENT	ACTUAL	BUDGET	TOTAL
NUMBER	DESCRIPTION	MONTH	MONTH	Y-T-D	Y-T-D	BUDGET
=====						
=====						
DEPT 39	TOTALS	.00	0	.00	0	0
=====						
DEPT 40	CAPITAL EXP - WWTC - LOAN REPAYMENT					
=====						
DEPT 40	TOTALS	.00	0	.00	0	0
=====						
FUND	EXPENSE TOTAL	14,403.64	14,450	14,403.64	14,450	28,900
=====						
FUND	03 TOTALS	14,360.61	6,483-	31,860.33-	111,348-	222,500-
=====						

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 FUND 05 PUBLIC BENEFIT FUND

NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	TOTAL BUDGET
DEPT 05	REVENUES						
3007	INTEREST ON INVESTMENTS		.00	30-	13.19-	180-	350-
DEPT 05	TOTALS		.00	30-	13.19-	180-	350-
DEPT 59	CAPITAL EXP - SEWER - SEWER EXTENSIONS						
DEPT 59	TOTALS		.00	0	.00	0	0
DEPT 65	CAPITAL EXP - SEWER - REIMB FOR ADDED DEPTH						
DEPT 65	TOTALS		.00	0	.00	0	0
FUND	EXPENSE TOTAL		.00	0	.00	0	0
FUND 05	TOTALS		.00	30-	13.19-	180-	350-

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FUND 71 SEWER EXTENSIONS ESCROW

NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	TOTAL BUDGET
=====							
DEPT 05	REVENUES						
3007	INTEREST ON INVESTMENTS		.00	0	2.61-	0	0
=====							
DEPT 05	TOTALS		.00	0	2.61-	0	0
=====							
DEPT 92	SEWER EXPENSE						
=====							
DEPT 92	TOTALS		.00	0	.00	0	0
=====							
FUND	EXPENSE TOTAL		.00	0	.00	0	0
=====							
FUND 71	TOTALS		.00	0	2.61-	0	0
=====							

WWTC Operations Data – September

The DMR for September indicates that the final effluent averaged 0.85 mg/l CBOD, 0.50 mg/l suspended solids and 0.12 mg/l ammonia nitrogen over a daily average flow of 6.26 MGD. There were no permit excursions in September.

Sewer Permits – September

There were 10 sewer permits issued in September – 6 single family, 2 commercial, 1 repair and 1 disconnection.

Financial Data – September

In September, the District received \$1,383,876 in the General fund, including \$459,724 in property taxes, \$401,978 in user charges, \$40,497 in surcharges, and \$368,730 in monthly fees. General fund expenses totaled \$886,683. The Improvement fund had revenues of \$15 and expenses of \$953. The Construction fund had revenues of \$42 and expenses of \$0.

Personnel

Matt Richert will be starting at the District as our new Operator on Monday, October 25. Please welcome Matt when you see him!

Return to Work Documentation

As a reminder to all employees, please note:

Employees that are symptomatic with COVID-19 symptoms, **regardless of vaccination status**, must either:

- Obtain a release from their primary care provider in order to return to work;
- OR
- Meet **all 3** of the following conditions:
 - Self-isolated at home for 10 days from the onset of symptoms;
 - Fever-free for at least 24 hours, without the use of fever-reducing medications; and
 - No other symptoms are present.

Vacation Buyout Offering

A final reminder about the District's second "election period" for the vacation buyout offering with the deadline for submitting the form is **Sunday, October 31**. This will be the final offering for this year. If you want to participate in this offering, you will need to log-in to the District's Employee Portal and select "Vacation Buyout Offering". If you have any questions or need assistance, please let Clay or Carly know.

District Washers and Dryers

A reminder to employees that the District-owned washers and dryers in the Maintenance Services Building and System Garage are to be used only for the laundering of soiled District apparel and not any personal items.

Annual Treasurer's Report

In October, the District prepared the District's Annual Statement of Receipts and Disbursements for the fiscal year ended April 30, 2021 and will be filing it with the DuPage County Clerk. Per State statute, the report includes payments of salaries and wages to each employee, which we report by ranges of earnings, rather than the actual dollar amount paid to each employee.

Voluntary Life Insurance

A reminder that October 1 through November 30 is the open enrollment period for the Voluntary Group Life Plan from the National Conference on Public Employees Retirement Systems (NCPERS). If you are interested in participating, return the enrollment form to Clay no later than November 30, 2021. If you have any questions, please contact Clay, or you may contact HealthSmart Benefit Solutions, Inc. at 1-800-525-8056. If you are already enrolled in the plan, you do not need to re-enroll. If you choose not to enroll at this time, the next open enrollment period will be October 1 through November 30, 2022.

COVID-19

CURRENT MITIGATION PLAN TIER OR PHASE FOR DGSD (REGION 8): **PHASE 5**

CURRENT LEVEL OF TRANSMISSION: **HIGH**

At this time, all employees need to continue to wear masks when indoors, regardless of vaccination status.

If you are not fully vaccinated and have been traveling to and are returning from out-of-state or have attended a gathering, you may be asked to self-quarantine prior to returning to work. Please check with your supervisor or the District's Safety Coordinator in advance of traveling out-of-state or attending a gathering to determine beforehand if a quarantine will be necessary upon your return. All states and territories are currently on the travel advisory list with the exceptions of California, Connecticut, District of Columbia, Florida, Hawaii, and Puerto Rico.

Sewer Rehabilitation/Infiltration and Inflow Removal

We are targeting the 1-K-028 area for private property inspections and I/I removal. We are also monitoring the area around the 1-M-049 manhole to evaluate flows in the vicinity and impacts of the installation of a bolt-down cover at 1-M-049. Data collected shows that the local system containing 1-M-049 appears to be operating satisfactorily. Regular flow monitoring continues.

Status of Projects

1) 001 Outfall Pipe Repair

The final plans and specifications for this project are currently under permit review by DuPage County.

2) Centex Lift Station Replacement

The contractor is preparing shop drawings for review.

3) 1K-028 Basin Rehabilitation Phase 3

Restoration work is ongoing.

Personnel

Clay Campbell, Administrative Supervisor for the District, has provided the District with a letter of resignation. His last day with the District will be November 28. Over the next few weeks, Clay's duties and responsibilities will be transferred to other District employees, the District's appointed attorney Mike Philipp, and Concentric, as appropriate, while we go through the hiring process for a new Administrative Supervisor. Any Human Resources concerns should be brought to me (i.e., the General Manager) in the interim. We thank Clay for his dedicated service to the District over the past fifteen years and wish him well on his future endeavors.

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TopHealth

The November edition of TopHealth is enclosed.

Sewer Rehabilitation/Infiltration and Inflow Removal

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2) Centex Lift Station Replacement

The contractor is preparing shop drawings for review.

3) 1K-028 Basin Rehabilitation Phase 3

Restoration work is very close to being complete.

4) Northwest Lift Station Access Road

A portion of the access road to the Northwest Lift Station is scheduled to be repaved the week of November 22nd.

IF YOU ARE A SEWAGE TREATMENT SYSTEM OPERATOR IN THE UNITED STATES WHOSE SYSTEM WAS IN OPERATION BETWEEN JANUARY 6, 2018 AND OCTOBER 4, 2021, A CLASS ACTION SETTLEMENT MAY AFFECT YOUR RIGHTS.

*A federal court authorized this Notice. You are not being sued.
This is not a solicitation from a lawyer.*

A proposed settlement ("Settlement") has been reached in the above class action with Defendant Kimberly-Clark Corporation ("Kimberly-Clark") limited to claims against Kimberly-Clark. The action challenges the manufacturing, design, marketing and/or sale of multiple Defendants' flushable wipes.¹ Kimberly-Clark denies the allegations about its flushable wipes and there has been no finding of liability against Kimberly-Clark. Kimberly-Clark has agreed to the Settlement to avoid the uncertainties and expenses associated with continuing the case.

WHO IS IN THE SETTLEMENT CLASS?

If you own[ed] or operate[d] a sewage or wastewater conveyance and treatment plant, such as a municipality, authority or wastewater district in the United States whose system was in operation between January 6, 2018 and October 4, 2021, you are part of the Settlement Class.

The Court-certified Settlement Class is defined as "All STP (Sewage Treatment Plant) Operators in the United States whose systems were in operation between January 6, 2018 and the date of preliminary approval."

WHAT DOES THE SETTLEMENT WITH KIMBERLY-CLARK PROVIDE?

Kimberly-Clark has agreed to implement certain modifications to its business practices and the Settling Parties have made certain representations and commitments with respect to the flushable wipes Product, Kimberly-Clark's Cottonelle-branded flushable wipes manufactured in the United States, including any FreshCare or GentlePlus-branded Cottonelle flushable wipes. The details of these business practice modifications are set forth in the Notice which is located at www.charlestonwipessettlement.com.

YOUR RIGHTS AND OPTIONS

Do Nothing. By doing nothing, you will receive the benefits of the Settlement with Kimberly-Clark in the form of business practice modifications described in the Notice. You will automatically receive the benefits of this Settlement.

Object to the Settlement or the request for attorneys' fees and expenses. You can object to the Settlement and/or Class Counsel's request for attorneys' fees and expenses of up to \$600,000.

Should I Hire An Attorney? You do not need to hire your own attorney because Class Counsel is working on your behalf. If you retain an individual attorney, you will need to pay for that attorney.

Final Approval Hearing. The Court will hold the Final Approval Hearing on January 24, 2022 at 10 a.m. at the United States District Court for the District of South Carolina, Charleston Division, J. Waties Waring Judicial Center, 83 Meeting Street, Charleston, South Carolina 29401. You can go to this hearing, but you do not have to. The Court will hear any objections, determine if the Settlement with Kimberly-Clark is fair, and consider Class Counsel's request for attorneys' fees and expenses. Class Counsel's request for fees and expenses will be posted on the Settlement Website after they are filed.

HOW DO I GET MORE INFORMATION?

This Notice is only a summary. For more information, including the Stipulation and other legal documents, visit www.charlestonwipessettlement.com.

**PLEASE DO NOT CALL OR WRITE THE COURT
FOR INFORMATION OR ADVICE.**

¹ The terms of the Settlement are in the Stipulation of Settlement, dated April 21, 2021 (the "Stipulation"), which can be viewed at www.charlestonwipessettlement.com. All capitalized terms not defined in this Notice have the same meanings as in the Stipulation.

Charleston Wipes Settlement
c/o Gillardi & Co. LLC
P.O. Box 43034
Providence, RI 02940-3034

Commissioners of Public Works of the City of
Charleston (d.b.a. Charleston Water System)
v. Costco Wholesale Corporation, CVS Health
Corporation, Kimberly-Clark Corporation,
The Procter & Gamble Company, Target
Corporation, Walgreens Boots Alliance, Inc.
and Wal-Mart, Inc.

COURT APPROVED
LEGAL NOTICE

CASE NO. 2:21-CV-00042 (D.S.C.)

A FEDERAL COURT HAS
AUTHORIZED THIS NOTICE.

THIS IS NOT A SOLICITATION
FROM A LAWYER.

WWW.CHARLESTONWIPESSETTLEMENT.COM

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