

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, October 19, 2021, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Wallace D. Van Buren, Amy E. Sejnost and Paul Coultrap, General Manager Amy R. Underwood, Administrative Supervisor W. Clay Campbell, and Information Coordinator Alyssa J. Caballero. Attorney Michael G. Philipp was absent.

Minutes of Regular Meeting – September 21, 2021

A motion was made by Trustee Sejnost seconded by Trustee Coultrap approving the minutes of the regular meeting held on September 21, 2021, and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Approval of 2021 Sewer Televising Contract Change Order #1

General Manager Underwood presented a memo recommending to the Board of Trustees approval of a change order for the 2021 Televising Contract with SEWERTECH, LLC for a net decrease in the amount of \$4,224.20 for miscellaneous changes to the work. Approval of Change Order No. 1 would bring the total contract amount to \$79,640.40. A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the 2021 Televising Contract Change Order No. 1 for a net decrease in the amount of \$4,224.20. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Public Comment – None

New Business

4529 Roslyn Avenue, Downers Grove - Settlement and Release Agreement and Permanent Easement Agreement

Administrative Supervisor Campbell presented a Settlement and Release Agreement and Permanent Easement Agreement between the property owners of 4529 Roslyn Ave., Downers Grove, Kalpesh and Lisa Patel, and the District. A permanent easement is needed for accessing the District's mainline sanitary sewers located across the property. District staff has negotiated with the property owners to obtain both a Settlement and Release Agreement as well as a Permanent Easement Agreement in exchange for \$15,256.88 in compensation to resolve a potential dispute between the parties as identified further in the Settlement and Release Agreement. Staff recommended to the Board the approval of this Settlement and Release Agreement and Permanent Easement Agreement and payment to the property owners in the amount of \$15,256.88. A motion by Trustee Sejnost seconded by Trustee Coultrap was made approving both the Settlement and Release Agreement and the Permanent Easement Agreement for 4529 Roslyn Ave., Downers Grove and authorizing the General Manager and Assistant Clerk to execute same and making payment to the property owners in the amount of \$15,256.88. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Claim Ordinance No. 1906

A motion was made by Trustee Sejnost seconded by Trustee Coultrap adopting Claim Ordinance No. 1906 in the total amount of \$1,219,961.39 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

2021-22 Electricity Supply Proposal

General Manager Underwood presented the results of a Request for Proposals from electric suppliers sent out on September 24. The results were utilized for selecting the District's electricity supplier starting in November 2021 through November 2022. The District received five proposals from suppliers. The proposal from Hudson Energy Services LLC, featuring day-ahead LMP pricing and rolling all other supply costs into a single per kilowatt-hour adder rate of \$0.0258, is expected to have the lowest cost, assuming no major changes in electricity usage in the coming year. She recommended the District accept the offer from Hudson Energy Services LLC for the supply of electricity in accordance with their proposal. A motion by Trustee Sejnost seconded by Trustee Coultrap was made to accept the pricing offer from Hudson Energy Services LLC for the supply of electricity for the period from November 2021 to November 2022 and to authorize the General Manager to sign the associated electric supply agreement. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Other New Business

Trustee Coultrap asked for clarification regarding the Roslyn Ave. easement in comparison to a location where the District owns the property that the sewer passes through. He noted he was happy to see the Operator position has been filled. Lastly, Trustee Coultrap inquired about the flu shot offered to employees in October and the status of the vacation buyout plan offered to employees.

Trustee Sejnost expressed her appreciation to the Safety Committee. She noted she was also happy to see the Operator position has been filled. Lastly, she commended staff for the 100-year anniversary presentation.

A motion was made by Trustee Sejnost seconded by Trustee Coultrap to adjourn the regular meeting at 7:34 p.m. The motion carried.

Approved: November 16, 2021

/s/ Wallace D. Van Buren /s/
President

Attest: /s/ Paul W. Coultrap /s/
Clerk