

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, October 18, 2022, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Wally D. Van Buren, Amy E. Sejnost, Jeremy M. Wang, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw, Sewer Construction Supervisor Keith Shaffner, Information Coordinator Alyssa J. Caballero and Attorney Michael G. Philipp.

Minutes of Regular Meeting – September 27, 2022

A motion was made by Trustee Sejnost seconded by Trustee Wang approving the minutes of the regular meeting held on September 27, 2022 and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1918

A motion was made by Trustee Wang seconded by Trustee Sejnost adopting Claim Ordinance No. 1918 in the total amount of \$827,247.24 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Public Comment - None

New Business

Open House Summary

Administrative Supervisor Shaw presented a summary of the annual Open House held on October 1. Approximately 159 people were in attendance and 15 tours were given to 129 people.

2022-23 Electricity Supply Proposal

General Manager Underwood presented the results of a Request for Proposals from electric suppliers sent out on September 24. The results were utilized for selecting the District's electricity supplier for the period of November 2022 through November 2023. The District received six proposals from suppliers. The proposal from MidAmerica Energy Services LLC was the lowest bidder. She recommended the District accept the offer from MidAmerica Energy Services LLC for the supply of electricity in accordance with their proposal. A motion by Trustee Sejnost seconded by Trustee Wang was made to accept the pricing offer from MidAmerica Energy Services LLC for the supply of electricity for the period from November 2022 to November 2023 and to authorize the General Manager to sign the associated electric supply agreement. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Procurement Policy Revisions

Attorney Philipp presented proposed revisions to the District's Procurement Policy to add a section regarding cooperative joint purchasing authorization. A motion was made by Trustee Sejnost

seconded by Trustee Wang to approve revisions to the District's Procurement Policy as presented. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Intergovernmental Agreement with DuPage County

General Manager Underwood presented an intergovernmental agreement (IGA) between the District and DuPage County for District participation in the County's Local American Rescue Act (LARPA) program. This agreement is needed in order for the District to receive the LARPA funds that are allocated for the District's use. A motion was made by Trustee Wang seconded by Trustee Sejnost to approve the IGA between the District and DuPage County as presented and authorizing the President to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Environmental Counsel

General Manager Underwood presented a memo to retain new environmental counsel as the District's previous environmental/regulatory counsel is no longer in practice. She recommended the District retain the services of Fredric Andes, who is a partner and environmental attorney at Barnes & Thornburg, LLP. A motion was made by Trustee Sejnost seconded by Trustee Wang to retain the services of Barnes & Thornburg, LLP for representation on environmental and regulatory issues as the need arises and for the General Manager to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Recapture Agreement – 908 Cumnor Rd Sewer Extension

Sewer Construction Supervisor Shaffner presented a Recapture Agreement between the District and property owner, John Paladino. The Agreement is for a sanitary sewer extension on Cumnor Road between 60th Street and 61st Street in Downers Grove. A motion was made by Trustee Sejnost seconded by Trustee Wang approving the Recapture Agreement for the sanitary sewer extension on Cumnor Road between 60th Street and 61st Street in Downers Grove and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Annexation Ordinance AO 2022-01 – 4014 Venard Road, Downers Grove

Sewer Construction Supervisor Shaffner presented Annexation Ordinance No. AO 2022-01 for the annexation of one lot located at 4014 Venard Road, Downers Grove. A motion was made by Trustee Van Buren seconded by Trustee Sejnost accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2022-01 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Annexation Ordinance AO 2022-02 – 4025 Venard Road, Downers Grove

Sewer Construction Supervisor Shaffner presented Annexation Ordinance No. AO 2022-02 for the annexation of one lot located at 4025 Venard Road, Downers Grove. A motion was made by Trustee Van Buren seconded by Trustee Sejnost accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2022-02 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Annexation Ordinance AO 2022-03 – 6490 S. Cass Avenue, Westmont

Sewer Construction Supervisor Shaffner presented Annexation Ordinance No. AO 2022-03 for the annexation of one lot located at 6490 S. Cass Avenue, Westmont. A motion was made by Trustee Sejnost seconded by Trustee Wang accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2022-03 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.).

Annexation Ordinance AO 2022-04 – 6025 S. Cumnor Road, Downers Grove

Sewer Construction Supervisor Shaffner presented Annexation Ordinance No. AO 2022-04 for the annexation of one lot located at 6025 S. Cumnor Road, Downers Grove. A motion was made by Trustee Wang seconded by Trustee Sejnost accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2022-04 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.).

Annexation Ordinance AO 2022-05 – 4837 Drendel Road, Downers Grove

Sewer Construction Supervisor Shaffner presented Annexation Ordinance No. AO 2022-05 for the annexation of one lot located at 4837 Drendel Road, Downers Grove. A motion was made by Trustee Sejnost seconded by Trustee Wang accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2022-05 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.).

Annexation Ordinance AO 2022-06 – 221 59th Street, Downers Grove

Sewer Construction Supervisor Shaffner presented Annexation Ordinance No. AO 2022-06 for the annexation of one lot located at 221 59th Street, Downers Grove. A motion was made by Trustee Wang seconded by Trustee Sejnost accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2022-06 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.).

Annexation Ordinance AO 2022-07 – 2657 Ogden Avenue, Downers Grove

Sewer Construction Supervisor Shaffner presented Annexation Ordinance No. AO 2022-07 for the annexation of one lot located at 2657 Ogden Avenue, Downers Grove. A motion was made by Trustee Sejnost seconded by Trustee Wang accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2022-07 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.).

Other New Business

Trustee Wang noted the cost savings for the eyewash stations and kits. He thanked Administrative Supervisor Shaw for the open house attendance memo and thanked Sewer Construction Supervisor Shaffner for the annexation ordinance reports. He also commended staff for their work during the annual open house and specifically thanked employees Joe Magiera and Dwayne Carpenter for their enthusiasm during the event.

Trustee Sejnost commended staff on the successful annual open house and specifically noted she appreciated the layout and accessibility of District equipment and vehicles to visitors. She noted the Lab Analyst position had been filled and inquired about the hiring status of the Maintenance Mechanic position. Trustee Sejnost inquired about the three customer backups, noted in Administrative Supervisor Shaw's report. She noted the cost savings for the installation of the ComEd transformer replacement at Venard Lift Station, noted in Lead Mechanic Whitefleet's report. She thanked Lab Supervisor Berry for his monthly report and Lab Analyst Stephanie Cioni for her hard work in the lab while they have been short staffed. She inquired about the electrical feed to the OSEC generator unit, noted Staff Engineer Bielawa's report. Lastly, she inquired about the flu shot offered to employees in October.

A motion was made by Trustee Wang seconded by Trustee Sejnost to adjourn the regular meeting at 7:43 p.m. The motion carried.

Approved: November 15, 2022

/s/Wallace D. Van Buren/s/
President

Attest: /s/Jeremy M. Wang/s/
Clerk