

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, October 17, 2023, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Wally D. Van Buren, Amy E. Sejnost, Jeremy M. Wang, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw, Information Coordinator Alyssa J. Caballero, Sewer Construction Supervisor Keith Shaffner and Attorney Dan McCormick.

Minutes of Regular Meeting – September 26, 2023

A motion was made by Trustee Sejnost seconded by Trustee Wang approving the minutes of the regular meeting held on September 26, 2023 and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1930

A motion was made by Trustee Wang seconded by Trustee Sejnost adopting Claim Ordinance No. 1930 in the total amount of \$836,022.71 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Public Comment – None

New Business

Open House Summary

Administrative Supervisor Shaw presented a summary of the annual Open House held on Saturday, October 7. Approximately 277 people were in attendance and 15 tours were given to 211 people.

2023-24 Electricity Supply Proposal

General Manager Underwood presented the results of a Request for Proposal from electric suppliers sent out on September 22. The results were utilized for selecting the District's electricity supplier for the period of November 2023 through November 2024. The District received four proposals from suppliers. The proposal from Dynegy Energy Services, LLC was the lowest bidder. She recommended the District accept the offer from Dynegy Energy Services, LLC for the supply of electricity in accordance with their proposal, contingent upon final legal review of the agreement. A motion by Trustee Sejnost seconded by Trustee Wang was made to (1) Accept the offer for electricity supply as identified in the October 10, 2023 proposal received from Dynegy Energy Services, LLC covering the period from November 2023 to November 2024, pending legal review of the agreement; (2) Should the District not be successful in negotiating an agreement with Dynegy, accept the offer for electricity supply as identified in the October 10, 2023 proposal from Engie Resources, LLC covering the same period, pending legal review of the agreement; and (3) For the General Manager to sign the agreement to receive said services. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.) General Manager Underwood and Attorney McCormick noted that

the electricity supply procurement does not require Board approval to enter into an agreement as it falls within the exception for utilities in District's Procurement Policy. General Manager Underwood recommended that she not bring the agreement to the Board for approval but rather inform them in the General Manager's report when the new contract is signed annually.

Other New Business

Administrative Supervisor Shaw discussed needing to upgrade the District's accounting software in the near future. This is included in the FYE 24-25 budget but funds may be needed sooner in order to implement the change with timeframes being 12 months or more for implementation.

General Manager Underwood handed out the IAWA PFAS position statement.

Trustee Van Buren welcomed Brandon Morris, the new Sewer System Engineering Technician. He commended staff for a successful open house. He noted the excess flow clarifier 3 failure and the cost-savings repair that staff did in-house, noted in Maintenance Supervisor Whitefleet's report. Trustee Van Buren noted that CHP 1 has been running at a reduced load and the fence line repairs at the wastewater treatment plant. He noted the progress on the Centex Lift Station project and that the outfall pipe is expected to arrive in November. Lastly, he noted District's response to the pretreatment compliance inspection report from the U.S. EPA and the letter to Illinois EPA supporting modifications to the State Revolving Fund terms.

Trustee Sejnost congratulated staff for a successful open house, noting that it was well organized. She also welcomed Brandon Morris, the new Sewer System Engineering Technician. She inquired about WEFTEC. She expressed appreciation for Maintenance Supervisor Whitefleet's report and noted the cost-savings repair that staff did in-house for excess flow clarifier 3. Trustee Sejnost commented on CHP 1 running at a reduced load and inquired about the fence line repairs at the wastewater treatment plant.

Trustee Wang also welcomed Brandon Morris, the new Sewer System Engineering Technician. He commented on the new billing portal and issues with the current accounting software. He inquired about the CHP 1 diagnostics and the fence line repair. Lastly, he commended staff for a successful open house.

A motion was made by Trustee Sejnost seconded by Trustee Wang to adjourn the regular meeting at 7:49 p.m. The motion carried.

Approved: November 21, 2023

/s/Wallace D. Van Buren/s/
President

Attest: /s/Jeremy M. Wang/s/
Clerk