

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, October 16, 2018, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Paul W. Coultrap, General Manager Nicholas J. Menninga, Administrative Supervisor W. Clay Campbell, Laboratory Supervisor D. Reese Berry and Information Coordinator Alyssa J. Caballero.

Minutes of Regular Meeting – September 18, 2018

A motion was made by Trustee Coultrap seconded by Trustee Kovacevic approving the minutes of the regular meeting held on September 18, 2018 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Change Order - 2018 Paving Contract

A motion was made by Trustee Kovacevic seconded by Trustee Coultrap approving Change Order 1, (Final), to the 2018 Paving Contract with R. W. Dunteman Co., for a net increase in contract cost of \$24,558.85 as presented and authorizing the General Manager to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Claim Ordinance No. 1870

A motion was made by Trustee Kovacevic seconded by Trustee Coultrap adopting Claim Ordinance No. 1870 in the total amount of \$1,569,427.39 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Public Comment – None

Old Business – None

New Business:

Open House Summary

Administrative Supervisor Campbell presented a summary of the 29th annual Open House held on October 6. A total of 191 people attended and 14 tours were given to 167 people.

Electric Supply Procurement for 2019

General Manager Menninga presented the results of a Request for Proposals from electric suppliers sent out on October 2. The results were utilized for selecting the District's electricity supplier starting in November 2018 through November 2019. The District received five proposals from suppliers. The proposal from Hudson Energy Services LLC, featuring day-ahead LMP pricing and rolling all other supply costs into a single per kilowatt-hour adder rate of \$0.00175, is expected to have the lowest cost, assuming no major changes in electricity usage in the coming year. He recommended

the District accept the offer from Hudson Energy Services LLC for the supply of electricity in accordance with their proposal. A motion by Trustee Kovacevic seconded by Trustee Coultrap was made to accept the pricing offer from Hudson Energy Services LLC for the supply of electricity for the period from November 2018 to November 2019, and to authorize the General Manager to sign the associated electric supply agreement. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Annexation Ordinance AO 2018-05, 2200 Warrenville Road, Downers Grove

General Manager Menninga presented Annexation Ordinance No. AO 2018-05 for the annexation of one lot located at 2200 Warrenville, Downers Grove. A motion was made by Trustee Coultrap seconded by Trustee Kovacevic accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2018-05 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Operations Report – Pretreatment and Surcharge Programs

Laboratory Supervisor Berry presented an operations report reviewing the District’s pretreatment and surcharge programs. The report discussed Federal rules, local ordinance provisions, pretreatment permitting, sampling programs, surcharge billing and other pretreatment activities.

Other New Business

Trustee Coultrap congratulated staff on their hard work for the District’s annual Open House event and congratulated General Manager Menninga and Trustee Van Buren for receiving awards during the IAWA conference. He inquired about the filing of the District's FY17-18 audit with appropriate government bodies and making it available for public review and the flu shot offered to employees in October. He also acknowledged the District had received its permit from BNSF to perform geotechnical investigation work on the District's outfall pipe. He stated that he was very appreciative of the letter received from Hugh Williams, a former District trustee.

Trustee Kovacevic congratulated staff on their hard work for the District’s annual Open House event and congratulated General Manager Menninga and Trustee Van Buren for receiving awards during the IAWA conference. She acknowledged the Maintenance Department's recent roofing project for Digester 1 & 2 Control Building and the East Lab and that the work came in under budget. She inquired about staff digitizing the permit application process and stated that she was also very appreciative of the letter received from Hugh Williams, a former District trustee.

Trustee Van Buren verified that the District's last currently open BURP claim had been closed. He also inquired about installation of the new replacement CHP equipment, installation of new LED bulbs in the Administration Center and employee participation in the District's voluntary life insurance benefit offering. Finally, he asked about the construction progress of the Westmont Alley Sewer Rehabilitation Project and if there was substantial damage to the District's walnut grove by a recent storm.

A motion was made by Trustee Coultrap seconded by Trustee Kovacevic to adjourn the regular meeting at 8:48 p.m. The motion carried.

Approved: November 20, 2018

 /s/ Wallace D. Van Buren /s/
President

Attest: /s/ Paul W. Coultrap /s/
Clerk