

**MINUTES**

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, September 17, 2019, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Sejnost, and Trustee Paul W. Coultrap, General Manager Nicholas J. Menninga, Assistant General Manager Amy R. Underwood, Administrative Supervisor W. Clay Campbell, Information Coordinator Alyssa J. Caballero and Attorney Michael G. Philipp.

Minutes of Regular Meeting – August 20, 2019

A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the minutes of the regular meeting held on August 20, 2019 as presented and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1881

A motion was made by Trustee Sejnost seconded by Trustee Coultrap adopting Claim Ordinance No. 1881 in the total amount of \$750,896.49 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Public Comment – None

Old Business – None

New Business:

Operations Report – SCADA

Assistant General Manager Underwood presented an operations report reviewing the District's SCADA system used for monitoring and control of Wastewater Treatment Center operations. She highlighted automation, the extent of data and control provided by the SCADA system, and future improvements.

Other New Business

Trustee Van Buren welcomed Megan MacQuilkin as the District's part-time Office Clerical employee. He also commented on the IAWA annual conference that he attended earlier in the month. He inquired about the repairs to Wroble Lift Station from the automobile accident noted in Maintenance Supervisor Barta's monthly report, proposed reconstruction of the Westmont alley sewer due to a sag in the line and the District's progress on the planned outfall repair.

Trustee Sejnost welcomed Megan MacQuilkin as the District's part-time Office Clerical employee. She also commended Safety Coordinator Jessie Gwozdz for her recent work on numerous safety-related projects as noted in Administrative Supervisor Campbell's monthly report. Lastly, she inquired about the roof replacement on the micro-strainer building noted in Maintenance Supervisor Barta's monthly report.

Trustee Coultrap welcomed Megan MacQuilkin as the District's part-time Office Clerical employee. He commended the District's new focus on improving safety operations, that such work should be passed along to the District's insurance broker, and that it may benefit the District in future worker's compensation insurance renewals. He also thanked Trustee Van Buren for his work during the IAWA conference he attended.

A motion was made by Trustee Sejnost seconded by Trustee Coultrap to adjourn the regular meeting at 8:01 p.m. The motion carried.

Approved: October 15, 2019

          /s/ Wallace D. Van Buren /s/            
President

Attest:           /s/ Paul W. Coultrap /s/            
Clerk