

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, September 15, 2020, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy E. Sejnost, and Trustee Paul W. Coultrap, General Manager Amy R. Underwood, Administrative Supervisor W. Clay Campbell, Staff Engineer Alex M. Bielawa and Attorney Michael G. Philipp. Brad Porter of Lauterbach & Amen, LLP also attended.

Minutes of Regular Meeting – August 18, 2020

A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the minutes of the regular meeting held on August 18, 2020, as amended, and authorizing the President and Clerk to sign same. The motion carried.

Minutes of Executive Session – August 18, 2020

A motion was made by Trustee Sejnost seconded by Trustee Coultrap approving the minutes of the executive session held on August 18, 2020 as presented and authorizing the President and Clerk to sign same. The motion carried.

Approval of 2020 Paving Contract Change Order No. 1

General Manager Underwood presented a memo recommending to the Board of Trustees approval of a change order for the District's 2020 Paving Contract in the amount of \$6,391.53. Approval of Change Order No. 1 would bring the total contract amount to \$104,039.23, still well under the budgeted amount of \$115,000 for Fiscal Year 20-21. A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the 2020 Paving Contract Change Order No. 1 in the amount of \$6,391.53. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Claim Ordinance No. 1893

A motion was made by Trustee Sejnost seconded by Trustee Coultrap adopting Claim Ordinance No. 1893 in the total amount of \$657,360.47 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Public Comment – None

Old Business – None

New Business:

Solar Power Purchase Agreement – Amendment No. 3

General Manager Underwood presented Amendment No. 3 to the District's Power Purchase Agreement with TCA Microgrid Energy, LLC to provide solar power at the Northwest Lift Station.

TCA Microgrid Energy, LLC, which operates under the name Pivot Energy, has partnered with Onyx Renewable Partners to deliver the project to the District. Due to unanticipated modifications and expenses associated with permitting and stormwater management, this project is no longer economically viable for Pivot and Onyx under the terms of the original Power Purchase Agreement. As a result, Onyx Renewable Partners has proposed Amendment No. 3 to the Power Purchase Agreement to modify the power purchase price, the solar energy system size, and the time by which the installation needs to start. The proposed Amendment No. 3 has been forwarded to District Attorney Philipp for review. The District has estimated a 25-year savings of \$55,716 under the revised terms as proposed by Amendment No. 3, as opposed to the originally estimated \$112,331 in savings under the original Power Purchase Agreement. A motion was made by Trustee Sejnost seconded by Trustee Coultrap to approve Amendment No. 3 to the Power Purchase Agreement for solar power at the Northwest Lift Station decreasing the solar energy system size from 194.3 kW DC to 126.54 kW DC and increasing the power purchase price from \$0.04456/kWh to \$0.0605/kWh, pending legal review of the Amendment. The motion carried. (Votes recorded: Ayes – Van Buren, Sejnost and Coultrap.)

Audit Report for Fiscal Year 2019-2020

Brad Porter, auditor with the firm of Lauterbach & Amen, LLP, presented the Annual Financial Report for Fiscal Year 2019-2020. He reviewed the report, the notes to the financial statements and the supplemental information. A motion was made by Trustee Coultrap seconded by Trustee Sejnost accepting the Annual Financial Report for Fiscal Year 2019-2020 as presented. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Special October Board Meeting Date

General Manager Underwood presented a memo requesting that the Board of Trustees hold a special board meeting for the purpose of considering an award of the District's electric supply contract for the period of November, 2020 through November, 2021. A motion was made by Trustee Coultrap seconded by Trustee Sejnost to schedule a special Board of Trustees meeting on October 13 at 6:00 p.m. for the purpose of considering an award of the District's electric supply contract for the period of November, 2020 through November, 2021. The motion carried. (Votes recorded: Ayes – Van Buren, Sejnost and Coultrap.)

Other New Business

Trustee Van Buren commended staff on their efforts to respond to the Venard Lift Station Force Main break in August. In addition, he welcomed Stephanie Cioni as the District's new Laboratory Analyst, inquired about progress on the District's CHP #1 replacement project, asked about the status of modifications to the CHP #2 system and acknowledged that Staff Engineer Bielawa's Engineering Report was helpful. Lastly, he asked how the District's application for FEMA grant application was going.

Trustee Sejnost noted that the District's NPDES permit from Illinois EPA had expired and asked about the renewal process. General Manager Amy Underwood explained that the renewal was on hold while the Permit's Special Condition language negotiated through the DuPage River Salt Creek Workgroup was being worked through. Trustee Sejnost asked about the status on the fabrication error on a pump at Hobson Lift Station and inquired if the District was going to incur any additional expense as a result. She inquired about the status of CHP #1 replacement as well

and commented that she would be attending the virtual IAWA Annual Conference in September. Lastly, she thanked General Manager Underwood for assisting her in responding to an email she had received from Mayor Bob Barnett of the Village of Downers Grove inquiring what the District is doing or planning related to wastewater testing for COVID-19.

Trustee Coultrap applauded staff's efforts in preparation of the Audit for Fiscal Year Ending April 30, 2020, appreciated the pictures utilized in Staff Bielawa's Engineering Report, and commended the District on offering flu shots to its employees considering the current COVID-19 pandemic and upcoming flu season.

A motion was made by Trustee Coultrap seconded by Trustee Sejnost to adjourn the regular meeting at 7:41 p.m. The motion carried.

Approved: October 27, 2020

/s/ Wallace D. Van Buren /s/
President

Attest: /s/ Paul W. Coultrap /s/
Clerk