

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, August 19, 2025, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Amy E. Sejnost, Jeremy M. Wang, and Mark Eddington, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw, Sewer Construction Supervisor Keith W. Shaffner, Information Coordinator Alyssa J. Caballero and Attorney Dan McCormick. Also present were Derek Wold and Amanda Streicher with Baxter & Woodman.

Minutes of Regular Meeting – July 15, 2025

A motion was made by Trustee Wang seconded by Trustee Eddington approving the minutes of the regular meeting held on July 15, 2025 and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1952

A motion was made by Trustee Eddington seconded by Trustee Wang adopting Claim Ordinance No. 1952 in the total amount of \$666,767.13 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang, and Eddington)

Public Comment

General Manager Underwood read a public comment received from resident Patrick J. Kenny regarding reconsideration of the District's BURP program. The Board concurred with staff's decision to formally deny his request. A motion was made by Trustee Eddington seconded by Trustee Wang to deny Mr. Kenny's request to be reimbursed by the BURP program. (Votes recorded: Ayes–Sejnost, Wang, and Eddington)

New Business

Contract Award – 2025 Sewer Rehabilitation

A motion was made by Trustee Wang seconded by Trustee Eddington awarding the contract for the 2025 sewer rehabilitation project to Hoerr Construction, Inc., the lowest responsive and responsible bidder, in the amount of \$580,978 and for the General Manager and Assistant Clerk to sign the same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang, and Eddington)

Open House Arrangements

Staff presented the invitation, map, invitation list and press release for the annual Open House to be held on October 4, 2025 focusing on the District's safety department. The invitations will be mailed and emailed August 25 and press releases will be distributed to local papers shortly thereafter. The Board concurred with staff's recommendation.

Annexation Ordinance AO 2025-03 – 2119 63rd Street, Downers Grove

Staff presented Annexation Ordinance No. AO 2025-03 for the annexation of one commercial lot located at 2119 63rd Street, Downers Grove. A motion was made by Trustee Eddington seconded by Trustee Wang accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2025-03 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington).

Review of Prior Executive Session Minutes

The Board reviewed the minutes of executive sessions held on January 21, 2025, which have not previously been made available for public inspection or not previously reviewed. A motion was made by Trustee Wang seconded by Trustee Eddington determining that the need for confidentiality no longer exists as to the executive session minutes of January 21, 2025. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.) A motion was made by Trustee Wang seconded by Trustee Sejnost approving destruction of the verbatim record of the executive sessions held on January 16, 2024 as provided by state statute. The motion carried. (Votes recorded: Ayes–Sejnost and Wang. Abstain–Eddington.)

Facility Plan Update

Amanda Streicher and Derek Wold from Baxter & Woodman gave a presentation to the Board regarding the facility plan approach highlighting the recommended process modifications at the District’s Wastewater Treatment Center.

Questions and Comments

General Manager Underwood provided an update regarding the design engineering fees for the Rogers Street Sewer Replacement.

Trustee Eddington asked if a graph of electricity use and production could be included in the monthly operations report. He welcomed the new Operator, Jason Herrell, to the District. He expressed his gratitude to General Manager Underwood and Baxter & Woodman for their partnership and cooperation to resolve the Rogers Street Sewer Replacement design fee issue.

Trustee Wang thanked Amanda and Derek from Baxter & Woodman for their presentation regarding the facility plan.

Trustee Sejnost also thanked Amanda and Derek from Baxter & Woodman for their presentation regarding the facility plan. She also welcomed Jason Herrell, the District’s new Operator and inquired about the open Maintenance Mechanic and Electrical Technician positions. She inquired about the three near misses and confined space entry program, noted in the safety report. She noted that CHP 1 remained off during July. She also noted CHP 2 required several repairs in July. Trustee Sejnost noted there were zero excess flow events during July. She inquired about the notice of violations issued to pretreatment customers, noted in Laboratory Supervisor Berry’s report. Lastly, she expressed her excitement about the upcoming annual open house.

A motion was made by Trustee Eddington seconded by Trustee Wang to adjourn the regular meeting at 9:28 p.m. The motion carried.

Approved: September 23, 2025

/s/Amy E. Sejnost/s/
President

Attest: /s/Mark Eddington/s/
Clerk