

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, July 20, 2021, convening at 7:09 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustee and Acting President Amy E. Sejnost, Trustee Paul W. Coultrap, General Manager Amy R. Underwood, Sewer Construction Supervisor Keith W. Shaffner, Information Coordinator Alyssa J. Caballero and Attorney Michael G. Philipp. Trustee Wally D. Van Buren and Administrative Supervisor W. Clay Campbell were absent.

Minutes of Regular Meeting – June 15, 2021

A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the minutes of the regular meeting held on June 15, 2021, and authorizing the Acting President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost and Coultrap.)

Claim Ordinance No. 1903

A motion was made by Trustee Coultrap seconded by Trustee Sejnost adopting Claim Ordinance No. 1903 in the total amount of \$803,748.03 as presented and authorizing the Acting President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost and Coultrap.)

Public Comment – None

New Business

Investment in Certificate of Deposit – Royal Savings Bank

General Manager Underwood reviewed staff's purchase on July 8, 2021 of a thirteen-month Certificate of Deposit with Royal Savings Bank in the amount of \$250,000 with an annual interest rate of 0.25 percent. The Certificate of Deposit is secured by the FDIC. A motion by Trustee Coultrap seconded by Trustee Sejnost was made ratifying the actions of staff on behalf of the District to open a Certificate of Deposit on July 8, 2021 in the amount of \$250,000 with Royal Savings Bank at an interest rate of 0.25 percent and a term of thirteen months. The motion carried. (Votes recorded: Ayes–Sejnost and Coultrap.)

Annual Open House

General Manager Underwood presented staff's recommendation for the District to host tours of the wastewater treatment center during the month of September, in lieu of the annual open house that was scheduled for September 18 due to the ongoing COVID-19 pandemic. The Board concurred with staff's recommendation.

Special July Board Meeting Date

General Manager Underwood presented a memo requesting that the Board of Trustees hold a special board meeting for the purpose of considering an award of the District's 2021 painting

contract. The special Board meeting was set for July 27 at 5:00 p.m.

Other New Business

Trustee Coultrap commended the safety committee for their continued hard work, including the mirror installation. He congratulated Bill Smith on his 10 year anniversary with the District and Marc Majewski on his 20 years with the District. Trustee Coultrap expressed he was disappointed to hear that the District would not be hosting their annual Open House. He commented on the CHP2 maintenance/overhaul, specifically noting that it was nice the District got a new generator for the cost of a reconditioned one. Lastly, he inquired about the District's COVID-19 vaccination status for employees, the sale of the Ford Transit and the impact on the District from the recent tornado.

Trustee Sejnost also congratulated Bill Smith on his 10 year anniversary with the District and Marc Majewski on his 20 years with the District. She also commended the safety committee for their continued hard work. Trustee Sejnost inquired about the District's search for a new cloud-based phone system and recommended Microsoft Teams. She commented on the three excursions in June from high flow events from the recent heavy rainfall. She noted she enjoyed attending the 100 year anniversary luncheon. She commended Nick Whitefleet for his work on the CHP #2 overhaul. Lastly, she commented that it was good to see the Curtiss St. lining project passed to the next step to potentially get federal funding.

A motion was made by Trustee Coultrap seconded by Trustee Sejnost to adjourn the regular meeting at 7:44 p.m. The motion carried.

Approved: August 17, 2021

/s/ Wallace D. Van Buren /s/
President

Attest: /s/ Paul W. Coultrap /s/
Clerk