

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, July 18, 2023, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Wally D. Van Buren, Amy E. Sejnost, Jeremy M. Wang, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw, Maintenance Supervisor Jeff P. Barta, Laboratory Supervisor Reese Berry, and Information Coordinator Alyssa J. Caballero.

Minutes of Regular Meeting – June 27, 2023

A motion was made by Trustee Sejnost seconded by Trustee Wang approving the minutes of the regular meeting held on June 27, 2023 and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1927

A motion was made by Trustee Wang seconded by Trustee Sejnost adopting Claim Ordinance No. 1927 in the total amount of \$1,295,694.77 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Public Comment – None

New Business

Presentation of CSWEA 2023 Operations Award – Illinois

General Manager Underwood, as the current President of CSWEA, presented the 2023 CSWEA Operations Award to District Maintenance Supervisor Jeff Barta.

Resolution of Appreciation for Employee Service

General Manager Underwood presented a Resolution of Appreciation for Jeffery P. Barta for more than 39.5 years of dedicated service to the District. A motion was made by Trustee Sejnost seconded by Trustee Wang to pass the resolution. The motion carried.

Operations Report – Financial Reporting and Audit

Administrative Supervisor Shaw presented an Operations Report about the District's financial reporting and audit. She reviewed staff reports, independent financial audit, financial reports details, auditor's final report and other opportunities and reports.

Basin 2D Sewer Rehabilitation Contract Award

General Manager Underwood reviewed the bids for the Basin 2D Sewer Rehabilitation, which were opened on July 13. A motion was made by Trustee Sejnost seconded by Trustee Wang

awarding the contract for the Basin 2D Sewer Rehabilitation to the lowest responsive, responsible bidder, Visu-Sewer of Illinois, LLC in the amount of \$61,270 and authorizing the General Manager and Assistant Clerk to sign the same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Renewable Energy Credits Purchase and Sale Agreement

General Manager Underwood presented an agreement with Blue Delta Energy LLC to lock-in the purchase price for Renewable Energy Credits (RECs) for Reporting Year 2023-24 at \$30.00/REC. A motion was made by Trustee Sejnost seconded by Trustee Wang approving the Renewable Energy Credits Purchase and Sale Agreement with Blue Delta Energy LLC for FY 23-24 and permission for the General manager to sign the same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Other New Business

Trustee Van Buren inquired about the hiring status of the Sewer System Engineering Technician position and the status of the CHP 2 repairs. He noted the signs which have been installed at the Northwest Lift Station. He had a question regarding the location of the Westmont sewer replacement project. He inquired about the EPA pretreatment inspection, noted in Laboratory Supervisor Berry’s report. He noted that the Curtiss St interceptor lining project is scheduled for bids. He appreciated the update and photos on the Centex Lift Station replacement project provided in the Engineering report and also appreciated the DRSCW newsletter and President’s message.

Trustee Wang noted the new door in the lunchroom and the upcoming demonstration by Huber on their sludge dewatering equipment. He inquired on the status of digester heating after the cleaning of Digester 4. He noted the upcoming launch of the new billing portal. Trustee Wang commended Administrative Supervisor Shaw on her Operations Report covering financial reporting and audit. Lastly, he congratulated Jeff Barta on his retirement and for receiving the CSWEA 2023 Operations Award.

Trustee Sejnost congratulated Adrienne Kasper for her 20 years of service to the District. She noted the upcoming launch of the new billing portal. She noted the four-hour flagger course and subsequent purchase of related safety items. She inquired about the hiring status of the Sewer System Engineering Technician position. Trustee Sejnost commended staff for their work during the recent thunderstorms and bad weather. She inquired about the status of the CHP 2 repairs. Lastly, she congratulated Jeff Barta on his retirement and thanked him for his years of service.

A motion was made by Trustee Wang seconded by Trustee Sejnost to adjourn the regular meeting at 7:46 p.m. The motion carried.

Approved: August 15, 2023

/s/Wallace D. Van Buren/s/
President

Attest: /s/Jeremy M. Wang/s/
Clerk