

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, July 16, 2019, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Sejnost, and Trustee Paul W. Coultrap, General Manager Nicholas J. Menninga, Administrative Supervisor W. Clay Campbell, Sewer Inspector Keith W. Shaffner, Information Coordinator Alyssa J. Caballero and Attorney Michael G. Philipp. Also present were Arlene Langley, John Bugner, Mark and Michael Spohn, and Richard and Marilyn Kus, all of Downers Grove.

Public Comment

Mark Spohn spoke on behalf of a group of property owners in the vicinity of Grant Street and Cornell Avenue in Downers Grove, interested in obtaining sewer service from the District. General Manager Menninga explained the special assessment process to those in attendance, who expressed an interest in further exploring a special assessment for the area of interest.

Minutes of Regular Meeting – June 18, 2019

A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the minutes of the regular meeting held on June 18, 2019 as presented and authorizing the President and Clerk to sign same. The motion carried.

Minutes of Executive Session – June 18, 2019

A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the minutes of the executive session held on June 18, 2019 as presented and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1879

A motion was made by Trustee Sejnost seconded by Trustee Coultrap adopting Claim Ordinance No. 1879 in the total amount of \$643,610.23 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Old Business – None

New Business:

Contract Approval – Sewer Cleaning and Televising

General Manager Menninga reviewed the bids received on July 9 for 2019 Sanitary Sewer Cleaning and Televising services. Five bids were received. He recommended that the contract be awarded to the lowest responsible, responsive bidder, Pipe-View LLC of LaPorte, Indiana in the amount of \$120,766.25. A motion was made by Trustee Sejnost seconded by Trustee Coultrap to award the contract for sewer cleaning and televising services to the lowest responsible, responsive bidder, Pipe-View LLC, in the amount of \$120,766.25 and to authorize the General Manager and

Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes—Van Buren, Sejnost and Coultrap.)

Investment in Certificate of Deposit – BMO Harris Bank

Administrative Supervisor Campbell reviewed staff’s purchase on June 17, 2019 of a twelve-month Certificate of Deposit with BMO Harris Bank in the amount of \$250,000 with an annual interest rate of 2.469 percent. The Certificate of Deposit is secured by the FDIC. A motion by Trustee Coultrap seconded by Trustee Sejnost was made ratifying the actions of staff on behalf of the District to open a Certificate of Deposit on June 17, 2019 in the amount of \$250,000 with BMO Harris Bank at an interest rate of 2.469 percent and a term of twelve months. The motion carried. (Votes recorded: Ayes—Van Buren, Sejnost and Coultrap.)

Operations Report – Wastewater Treatment Center Data Management

General Manager Menninga presented an operations report on the District’s wet weather operations. The report included information regarding rain monitoring, personnel availability, lift stations, excess flow facilities and discharge piping and permitting.

Other New Business

Trustee Sejnost congratulated Jessie Gwodz on her new position as part-time Administrative Assistant/Safety Coordinator. She also thanked staff for the wet weather operations report and commented on the WWTC’s net energy usage during June noted in Operation Supervisor Majewski’s monthly report. Trustee Sejnost inquired about the underground power feed replacement noted in Maintenance Supervisor Barta’s monthly report and restaurant surcharge sampling noted in Laboratory Supervisor Berry’s monthly report.

Trustee Coultrap inquired about the final cost for repairs to Wroble Lift Station from the recent automobile accident noted in Maintenance Supervisor Barta’s monthly report. He also thanked General Manager Menninga, Sewer Construction Supervisor Cherwak and Sewer Inspector Shaffner for their work regarding special assessments.

A motion was made by Trustee Coultrap seconded by Trustee Sejnost to adjourn the regular meeting at 8:27 p.m. The motion carried.

Approved: August 20, 2019

 /s/ Wallace D. Van Buren /s/
President

Attest: /s/ Paul W. Coultrap /s/
Clerk