

## **MINUTES**

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, July 15, 2025, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Amy E. Sejnost, Jeremy M. Wang, and Mark Eddington, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw, and Attorney Dan McCormick.

### **Minutes of Regular Meeting – June 17, 2025**

A motion was made by Trustee Eddington seconded by Trustee Wang approving the minutes of the regular meeting held on June 17, 2025 and authorizing the President and Clerk to sign same. The motion carried.

### **Change Order No. 2 – 2024 Sewer Rehabilitation**

A motion was made by Trustee Wang seconded by Trustee Eddington approving Change Order No. 2 for the 2024 Sewer Rehabilitation agreement with Hoerr Construction, Inc. for a net decrease in the contract price of \$153,652.20 and for the General Manager to sign the same. The motion carried. (Votes recorded: Ayes-Sejnost, Wang, and Eddington.)

### **Claim Ordinance No. 1951**

A motion was made by Trustee Eddington seconded by Trustee Wang adopting Claim Ordinance No. 1951 in the total amount of \$1,314,222.85 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang, and Eddington)

Trustee Eddington requested that Staff attach a log of the credit card expenses to the claim ordinance and attach the redacted credit card statement with the receipts to the email transmitting the Board packet to the Board.

### **Public Comment** - None

### **New Business**

### **Contract Award – 2025 Painting Services**

A motion was made by Trustee Wang seconded by Trustee Eddington awarding the contract for the 2025 Painting Services to Era Valdivia Contractors, Inc., the lowest responsive and responsible bidder, in the amount of \$348,000 and for the General Manager and Assistant Clerk to sign the same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang, and Eddington)

### **Contract Award – 2025 Roofing**

A motion was made by Trustee Eddington seconded by Trustee Wang awarding the contract for the 2025 Roofing project to North Central Insulation, the lowest responsive and responsible bidder,

in the amount of \$92,131 and for the General Manager and Assistant Clerk to sign the same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang, and Eddington)

#### Contract Award – 2025 Sanitary Sewer Televising Services

A motion was made by Trustee Wang seconded by Trustee Eddington awarding the contract for the 2025 Sanitary Sewer Televising Services project to National Power Rodding Corp of Chicago, Illinois, the lowest responsive and responsible bidder, in the amount of \$94,815.80 and for the General Manager and Assistant Clerk to sign the same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang, and Eddington)

#### Facility Plan Update

General Manager Underwood reviewed the Facility Plan progress for June.

#### Questions and Comments

General Manager Underwood provided an update for the Rogers Street Sewer Replacement. She also reviewed options for the Treasurer’s Report format with the Board of Trustees.

Trustee Eddington acknowledged Alan Hartigan’s recent promotion to Senior Sewer System Technician. He also inquired about the 4<sup>th</sup> of July parade.

Trustee Wang congratulated Alan Hartigan on his recent promotion. He inquired about how staff are adjusting to the new accounting software. He noted the door replacement and the status update for CHP 1 and 2 mentioned in Maintenance Supervisor Whitefleet’s report. He also noted the upcoming work on the College Lift Station study and the work completed on the Wroble Force Main replacement project. He commented on the success of the District’s investment account with Schwab. Lastly, he thanked Trustee Eddington for his insight and analysis of the District’s projects based on his knowledge of the industry.

Trustee Sejnost congratulated Alan Hartigan on his promotion. She inquired about the recent interviews for the Maintenance Mechanic and Electrical Technician positions. She noted the progress staff were making with the new accounting software and billing portal. She expressed appreciation for Maintenance Supervisor Whitefleet’s detailed reports and how money is saved. She noted the installation of the new Wroble Force Main. Lastly, she inquired about the two FOG violations noted in Lab Supervisor Berry’s report.

A motion was made by Trustee Wang seconded by Trustee Eddington to adjourn the regular meeting at 8:37 p.m. The motion carried.

Approved: August 19, 2025

/s/Amy E. Sejnost/s/  
President

Attest: /s/Mark Eddington/s/  
Clerk