

**MINUTES**

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, June 19, 2018, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Paul W. Coultrap, General Manager Nicholas J. Menninga, Administrative Supervisor W. Clay Campbell, Information Coordinator Alyssa J. Caballero and Attorney Michael G. Philipp.

Minutes of Regular Meeting – May 15, 2018

A motion was made by Trustee Coultrap seconded by Trustee Kovacevic approving the minutes of the regular meeting held on May 15, 2018 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Contract Change Order – Liberty Park Lift Station

General Manager Menninga presented Change Order No. 1 for the Liberty Park Lift Station replacement project. This change order, in the amount of \$22,818.93, covers a number of changes that have been negotiated with the contractor. A motion by Trustee Coultrap seconded by Trustee Kovacevic was made approving Change Order No. 1 to the Liberty Park Lift Station replacement project with Bolder Contractors Inc. which increases the contract amount by \$22,818.93 and authorizing the General Manager to sign the same on behalf of the District. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Claim Ordinance No. 1866

A motion was made by Trustee Kovacevic seconded by Trustee Coultrap adopting Claim Ordinance No. 1866 in the total amount of \$865,134.35 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Public Comment – None

Old Business – None

New Business:

2018 Levy Ordinance

Administrative Supervisor Campbell presented the proposed Levy Ordinance for Fiscal Year 2018-2019 in the amount of \$1,243,300 for sanitary sewer repairs and replacements and repayments of loans under the American Recovery and Reinvestment Act of 2009 / Illinois Environmental Protection Agency's Water Pollution Control Loan Program. This levy will be reflected in real estate tax bills due in 2019. A motion was made by Trustee Coultrap seconded by Trustee Kovacevic adopting the Levy Ordinance for Fiscal Year 2018-2019 in the amount of \$1,234,300 for sanitary sewer repairs and replacements and repayments of loans under the American Recovery and Reinvestment Act of 2009 / Illinois Environmental Protection Agency's Water Pollution Control Loan Program and authorizing the President and Clerk to sign same,

adopting the Certificate of Levy and authorizing the Clerk to sign same, and authorizing Assistant Clerk Campbell to sign the Certificate of Inapplicability. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Coultrap.)

### Prevailing Wage Ordinance

Administrative Supervisor Campbell presented Ordinance No. ORD 18-02 required under the Illinois Prevailing Wage Act. This Ordinance must be approved in June of each year for filing with the Illinois Department of Labor no later than July 15. This year's ordinance referred to the latest prevailing wage rates determined by the Illinois Department of Labor on September 1, 2017 (along with any subsequent rate revisions due to technical corrections made on September 25, 2017 and changes in specific rates due to Section 9 challenges) and are still in effect. A motion was made by Trustee Kovacevic seconded by Trustee Coultrap approving Ordinance No. ORD 18-02 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Coultrap.)

### Contract Renewal – BSSRAP Repairs

General Manager Menninga presented Amendment No. 1 to the Sanitary Service Repairs Agreement with Uno Construction Company, Inc. This contract was awarded in 2017 and allows for an annual extension of the contract for up to a total of five years upon the mutual written consent of the District and the contractor. The contract also provides for annual adjustments to the unit prices based upon the greater of 3.00% or 100.00% of the annual change in the CPI-U from the preceding calendar year. The contractor has requested the annual extension. As the annual change in the CPI-U from the preceding calendar year was 1.88%, Amendment No. 1 will extend the contract for one year and increase the unit prices by 3.00% for all work performed from July 1, 2018 through June 30, 2019. A motion by Trustee Coultrap seconded by Trustee Kovacevic was made approving Amendment No. 1 to the Sanitary Service Repairs Agreement with Uno Construction Company, Inc. and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

### Northwest Lift Station territory property

General Manager Menninga presented a memo describing the planned transfer from the Village of Downers Grove to the District the parcel where the Northwest Lift Station is located, related sewer and forcemain easements, and roadway leases needed by the District to access the Northwest Lift Station.

A motion was made by Trustee Van Buren seconded by Trustee Kovacevic to accept the transfer from the Village of Downers Grove of the parcel where the Northwest Lift Station is located, related sewer and forcemain easements, and roadway leases needed to access the Northwest Lift Station, and to authorize the General Manager to execute documents as needed to affect the transfer. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

### Power Purchase Agreement for Solar Power and Northwest Lift Station

General Manager Menninga presented an unsolicited proposal from TCA Microgrid Energy LLC to supply solar electricity for a portion of the power needed at the Northwest Lift Station by installing, operating and maintaining solar panels at the site. Preliminary estimates indicate that the electricity would be supplied at a savings below current electric supply costs. The proposed power purchase agreement would fix that pricing for a duration of 25 years.

At this stage of project development, Microgrid is requesting that the District sign a letter of intent that will allow them to finalize costs and pricing. Once prices are made firm, the District can consider whether to enter a final power purchase agreement.

A motion was made by Trustee Kovacevic seconded by Trustee Coultrap authorizing the General Manager to sign the letter of intent with Microgrid, LLC, with the purpose of working with Microgrid to negotiate a power purchase agreement that is favorable to the District. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

#### Resolution of Appreciation for Employee Service

General Manager Menninga presented a Resolution of Appreciation for Roelf Styve for more than 26 years of dedicated service to the District. A motion was made by Trustee Coultrap seconded by Trustee Kovacevic to pass the resolution. The motion carried.

#### Recapture Agreement – 4220 Venard Extension

General Manager Menninga presented a Recapture Agreement between the District and property owners, Don and Claudine Cuchran. The Agreement is for a sanitary sewer extension on Venard Road between Drove Avenue and Ogden Avenue in Downers Grove. A motion was made by Trustee Kovacevic seconded by Trustee Coultrap approving the Recapture Agreement for the sanitary sewer extension on Venard Road between Drove Avenue and Ogden Avenue in Downers Grove and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

#### Annexation Ordinance No. AO 2018-02 – 5634 Elinor Avenue, Downers Grove

General Manager Menninga presented Annexation Ordinance No. AO 2018-02 for the annexation of one lot located at 5634 Elinor Avenue, Downers Grove. A motion was made by Trustee Coultrap seconded by Trustee Kovacevic accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2018-02 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

#### Investment in Certificate of Deposit – First Internet Bank

Administrative Supervisor Campbell reviewed staff's purchase on May 14, 2018 of a twelve-month Certificate of Deposit with First Internet Bank in the amount of \$250,000 with an annual interest rate of 2.30 percent. The Certificate of Deposit is secured by the FDIC. A motion by Trustee Kovacevic seconded by Trustee Coultrap was made ratifying the actions of staff on behalf of the District to open a Certificate of Deposit on May 14, 2018 in the amount of \$250,000 with First Internet Bank at an interest rate of 2.30 percent and a term of twelve months. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

#### Investment in Certificate of Deposit – Transportation Alliance Bank

Administrative Supervisor Campbell reviewed staff's renewal on May 23, 2018 of a twelve-month Certificate of Deposit with Transportation Alliance Bank in the amount of \$250,000 with an annual interest rate of 2.20 percent. The Certificate of Deposit is secured by the FDIC. A motion was made by Trustee Coultrap seconded by Trustee Kovacevic ratifying the actions of staff on behalf of the District to open a Certificate of Deposit on May 23, 2018 in the amount of \$250,000 with

