

**MINUTES**

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, June 18, 2024, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Amy E. Sejnost, Jeremy M. Wang and Mark Eddington, General Manager Amy R. Underwood, Administrative Supervisor Carly Shaw, Lab Supervisor Reese Berry, Information Coordinator Alyssa J. Caballero and Attorney Dan McCormick. Derek Wold of Baxter and Woodman also attended.

Minutes of Regular Meeting – May 21, 2024

A motion was made by Trustee Wang seconded by Trustee Eddington approving the minutes of the regular meeting held on May 21, 2024 and authorizing the President and Clerk to sign same. The motion carried.

Change Order No. 2 – 2023 Trunk Sewer Rehabilitation: Curtiss Street

A motion was made by Trustee Eddington seconded by Trustee Wang approving Change Order No. 2 for the 2023 Trunk Sewer Rehabilitation: Curtiss Street agreement with Visu-Sewer of Illinois, LLC. for a net decrease in the contract price of \$35,316.00 and authorizing the General Manager to sign the same. The motion carried. (Votes recorded: Ayes-Sejnost, Wang and Eddington.)

Claim Ordinance No. 1938

A motion was made by Trustee Wang seconded by Trustee Eddington adopting Claim Ordinance No. 1938 in the total amount of \$1,002,799.79 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.)

Public Comment – None

New Business

2024 Painting Services Contract Award

Staff recommended not to move forward with this contract award at this time.

Operations Report – Laboratory

Laboratory Supervisor Berry presented an operations report reviewing surcharge and pretreatment. The report reviewed the surcharge program, surcharge calculation, sampling equipment, industrial pretreatment, illegal dumping, and updates/changes to the pretreatment program which were budgeted in Fiscal Year 2024-25.

Other New Business

Trustee Eddington asked that the facility plan be added as a standing agenda item. He thanked General Manager Underwood and Operations Supervisor Majewski for his tour of the treatment center.

Trustee Wang thanked Laboratory Supervisor Berry for his operations report. He thanked Information Coordinator Caballero for updating the website with the board's new headshots. He asked about the timekeeping system update and the progress of the accounting software replacement. He noted the workshops on Team Effectiveness for all employees. Trustee Wang noted the issues with CHP 1 this past month. He inquired about the status of the Maple Grove Forest Preserve new bridge project. He asked that Staff keep the Board informed on the Facility Plan decisions and what we will have to finance in the future. He commented on the DuPage River Salt Creek Workgroup membership fees and the benefits provided by this group. Lastly, he noted the name clarification for hypochlorite for employees to use instead of "chlorine".

Trustee Sejnost inquired about the status of the summer clerical position. She noted the workshops on Team Effectiveness for all employees. She commented on the message from the DRSCW President. She mentioned the cost savings for the in-house cleaning for the AC condenser, noted in Maintenance Supervisor Whitefleet's report. Trustee Sejnost noted the issues with CHP 1 this past month. She also noted the training staff attended on hypochlorite and bisulfite. Lastly, she commented on Maintenance Mechanic Marcus Hernandez completion of the training to become a certified forklift operator and flagger and Safety Coordinator Jessie Gwozdz attendance at the NSC Safety Conference and Expo.

General Manager Underwood discussed dates and times for the upcoming Decennial Committee meetings.

A motion was made by Trustee Wang seconded by Trustee Eddington to adjourn the regular meeting at 8:46 p.m. The motion carried.

Approved: June 18, 2024

/s/Amy E. Sejnost/s/  
President

Attest: /s/Mark Eddington/s/  
Clerk