DOWNERS GROVE SANITARY DISTRICT GENERAL MANAGER'S REPORT June 12, 2020

June Board Meeting

Copies of the following items are enclosed for the June 16, 2020 meeting:

- 1) Proposed Agenda
- 2) Minutes of the May 19, 2020 regular meeting
- 3) Claim Ordinance 1890
- 4) Resolution of Appreciation Ted Cherwak
- 5) Memo regarding removal of authorized payroll account signer
- 6) Tax Levy Ordinance
- 7) Memo regarding CD investment at Royal Savings Bank
- 8) Memo regarding CD investment at BMO Harris Bank
- 9) Stanley Avenue Sewer Rehabilitation Contract Award

BOLI Meeting

There is no BOLI meeting scheduled this month.

Operations Reports

Copies of the following are enclosed for March operations:

- 1) Progress Report from Clay on Administrative Services activities.
- 2) The WWTC Operations Report from Marc.
- 3) The WWTC/Lift Station Maintenance Report from Jeff.
- 4) Progress Report from Bob on Collection System Maintenance activities.
- 5) Progress Report from Ted and Keith on Collection System Construction activities.
- 6) Progress Report from Reese on Laboratory activities.
- 7) Engineering Report from Alex.

Infiltration/Inflow Removal Work

Inspection efforts on private property under the I/I program with the intention of conducting I/I removal is ongoing in the 1-K-028 (Cass and Burlington, WT) area. A map showing progress for this area is included here, as well as a status summary sheet.

Flow metering continues, including meters in the 1-M-050 (55th and Victor, DG) vicinity to evaluate post-rehabilitation and I/I reduction performance. Data collected during recent storms shows that the local system appears to be operating satisfactorily.

Financial

A copy of the Investment Schedule as of May 31, 2020 is enclosed.

The Treasurer's Report for May 2020 covering the first month of FY 20-21 is included here, along with a summary cover memo.

Meetings

I attended the following meetings since the May 15, 2020 General Manager's report:

- May 20 attended NACWA's 2020 Legal & Regulatory Considerations for Clean Water Utilities During COVID-19 webinar
- May 21 attended virtual East Branch DuPage River Water Quality-Based Watershed Plan Stakeholder Meeting
- May 22 attended virtual DRSCW Project Committee meeting. Larry also attended.
- June 2 attended webinar by Seyfarth Shaw titled "Returning to Business Illinois: Unique Challenges for Companies Operating in Illinois".
- June 9 attended CSWEA webinar titled "Pandemic Operations"
- June 11 attended DRSCW Executive Board meeting. Larry also attended.

Miscellaneous

Copies of the following items are enclosed:

- 1) May 18, 2020 letter to Jay Patel at IEPA re: May 17, 2020 manhole overflows
- 2) May 20, 2020 e-mail message and letter from ComEd Energy Efficiency Program regarding incentives reservation for CHP replacement project
- 3) General Manager's Reports to the Employees dated May 21, 2020 and June 5, 2020
- 4) May 29, 2020 e-mail to employees re: COVID-19 Preparedness Plan
- 5) DGSD COVID-19 Preparedness Plan
- 6) 2019 NACWA Cost of Clean Water Index
- 7) June 12, 2020 letter to IEPA commenting on draft NDPES permit

cc: WDVB, AES, PWC, BOLI, TTC, WCC, MGP

DOWNERS GROVE SANITARY DISTRICT BOARD OF TRUSTEES MEETING JUNE 16, 2020 – 7:00 PM

PROPOSED AGENDA

- I. APPROVAL OF MINUTES
 - A. REGULAR MEETING MAY 19, 2020
- II. APPROVAL OF CLAIM ORDINANCE NO. 1890
- III. PUBLIC COMMENT
- IV. OLD BUSINESS
- V. NEW BUSINESS
 - A. RESOLUTION OF APPRECIATION TED CHERWAK
 - B. REMOVAL OF AUTHORIZED SIGNER ON PAYROLL ACCOUNT
 - C. TAX LEVY ORDINANCE
 - D. CERTIFICATE OF DEPOSIT
 - 1. ROYAL SAVINGS BANK
 - 2. BMO HARRIS BANK
 - E. STANLEY AVENUE SEWER REHABILITATION CONTRACT AWARD

PLEASE NOTE:

President Wallace D. Van Buren of the Downers Grove Sanitary District Board of Trustees has determined, in compliance with Senate Bill 2135 signed into law by Governor Pritzker on June 12, 2020, the following:

- 1) The Governor has issued a disaster declaration related to public health concerns and all or part of the District's jurisdiction is covered by the disaster area; and
- 2) That an in-person meeting for this regular meeting of the District's Board of Trustees scheduled to take place on Tuesday, June 16 at 7:00 p.m. is not practical or prudent because of a disaster.

The District shall comply will all other Open Meetings Act provisions referenced in Senate Bill 2135 in the holding of its regular Board of Trustees meeting on June 16, 2020 at 7:00 p.m.

Therefore, in accordance with Senate Bill 2135, this Board meeting will be conducted electronically through Zoom. Public may virtually attend this meeting using any of the links or phone numbers provided below.

Please click the link below to join the webinar:

https://us02web.zoom.us/j/89117221503?pwd=dkRJdVVNMklzcjl2YUhTTXpYaHU5dz09

Password: 556270

Or iPhone one-tap:

US: +13126266799,,89117221503#,,1#,556270# or +16465588656,,89117221503#,,1#,556270#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):
US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 253 215
8782 or +1 346 248 7799 or +1 669 900 9128

Webinar ID: 891 1722 1503

Password: 556270

International numbers available: https://us02web.zoom.us/u/kdUcvNxqXU



MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, May 19, 2020, convening at 7:00 p.m. The meeting was held virtually online through Zoom, a video conferencing app. Present were President Wallace D. Van Buren, Trustee Amy E. Sejnost, and Trustee Paul W. Coultrap, General Manager Amy. R. Underwood, Administrative Supervisor W. Clay Campbell, Staff Engineer Alex M. Bielawa, Information Coordinator Alyssa J. Caballero and Attorney Michael G. Philipp. Also present was Derek Wold from Baxter and Woodman, the District's engineering firm.

Minutes of Regular Meeting – April 21, 2020

A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the minutes of the regular meeting held on April 21, 2020 as presented and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1889

A motion was made by Trustee Sejnost seconded by Trustee Coultrap adopting Claim Ordinance No. 1889 in the total amount of \$928,961.09 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Public Comment - None

Old Business - None

New Business:

Elections and Appointments

The following elections and appointments were made: A motion was made by Trustee Coultrap seconded by Trustee Sejnost nominating Wallace D. Van Buren as President, closing the nominations for President and electing by unanimous consent Wallace D. Van Buren as President. The motion carried. (Votes recorded: Ayes–Sejnost and Coultrap.) A motion was made by Trustee Van Buren seconded by Coultrap nominating Amy S. Sejnost as Vice President, closing the nominations for Vice President and electing by unanimous consent Amy S. Sejnost as Vice President. The motion carried. (Votes recorded: Ayes–Van Buren and Coultrap.) A motion was made by Trustee Sejnost seconded by Trustee Van Buren nominating Paul W. Coultrap as Clerk, closing the nominations for Clerk and electing by unanimous consent Paul W. Coultrap as Clerk. The motion carried. (Votes recorded: Ayes–Van Buren and Sejnost.) A motion was made by Trustee Coultrap seconded by Trustee Sejnost appointing William Clay Campbell as Assistant Clerk. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.) A motion was made by Sejnost seconded by Trustee Coultrap appointing Amy R. Underwood as General Manager. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.) A motion

was made by Trustee Sejnost seconded by Trustee Coultrap appointing William Clay Campbell as Treasurer. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.) A motion was made by Trustee Coultrap seconded by Trustee Sejnost appointing Baxter and Woodman, Inc. as engineers for the District sewer system and Wastewater Treatment Center. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.) A motion was made by Trustee Sejnost seconded by Trustee Coultrap appointing Philipp Law Office as attorneys for the District. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.) A motion was made by Trustee Sejnost seconded by Trustee Coultrap appointing Kenneth J. Rathje, Robert T. Jungwirth and Mark J. Scacco as members of the Board of Local Improvements. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

COVID-19 Work from Home Reimbursement Policy

Administrative Supervisor Campbell presented a memo regarding a proposed temporary work from home reimbursement policy related to the current COVID-19 pandemic. The policy was recommended by staff to reimburse specific District employees that are required to work from home during the pandemic for particular expenses incurred by the employees utilizing personal resources to perform District business. The reimbursement of reasonable expenses by an employee that largely benefit an employer is required by state statute. A motion by Trustee Coultrap seconded by Trustee Sejnost was made approving the District to offer to those employees who are required to work from home by the District during the current COVID-19 pandemic an amount not to exceed \$25 per pay period in order to reimburse employees for certain personal resources used to conduct District business and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Renewal of BSSRAP Contract

General Manager Underwood presented a memo regarding a proposed Amendment No. 3 to the Sanitary Service Repairs Agreement with Uno Construction Company, Inc. This contract was awarded in 2017 and allows for an annual extension of the contract for up to a total of five years upon the mutual written consent of the District and the contractor. The contract also provides for annual adjustments to the unit prices based upon the greater of 3.00% or 100.00% of the annual change in the CPI-U from the preceding calendar year. The contractor has requested the annual extension. The annual change in the CPI-U for this year is 1.46%. This year's annual increase in the contractor's unit prices will be 3.0% bringing the contract price for this work to \$1,193,470.84 for the period from July 1, 2020 through June 30, 2020. A motion by Trustee Coultrap seconded by Trustee Sejnost was made approving Amendment No. 3 to the Sanitary Service Repairs Agreement with Uno Construction Company, Inc. and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

<u>Contract Approval – Paving</u>

General Manager Underwood reviewed the bids received on May 14 for paving services contract. Ten bids were received. She recommended that the contract be awarded to the lowest responsible, responsive bidder, Meyer Paving, Inc. of Maple Park, Illinois in the amount of \$97,647.70. Trustee

VanBuren asked why paving was not being procured through the DuPage Municipal Partnering Initiative (MPI). General Manager Underwood explained that MPI was not going to include paving this year. Trustee Coultrap asked about Meyer's experience. General Manager Underwood responded that Meyer had a substantial list of references. A motion was made by Trustee Sejnost seconded by Trustee Coultrap to award the contract for paving services to the lowest responsible, responsive bidder, Meyer Paving, in the amount of \$97,647.70 and to authorize the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes—Van Buren, Sejnost and Coultrap.)

CHP #1 Replacement Project Design-Build Agreement

General Manager Underwood summarized a memo which presented the guaranteed maximum price for Design-Build services for the CHP #1 Replacement Project and the impacts to the project payback. General Manager Underwood stated that the price is competitive with the project cost of the original CHP #1. Staff assured Trustees that a two year warranty will be provided. A motion by Trustee Coultrap seconded by Trustee Sejnost was made approving an agreement with Baxter & Woodman, Inc. & Boller Construction Company LLC Joint Venture to provide Design-Build services for the CHP #1 Replacement Project for a guaranteed maximum price of \$1,082,575, pending legal review of the agreement and receipt of an incentives reservation letter from ComEd and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Other New Business

Trustee Van Buren inquired if the District has experienced an increase of issues with the use of flushable wipes due to people staying home. He also thanked all District staff for their continued hard work during the coronavirus outbreak and the recent excess flow event on May 17 - 18. Lastly, he inquired about how customer billing has been effected during the pandemic.

Trustee Sejnost thanked all District staff for their hard work during the recent excess flow event on May 17 - 18 and for their hard work during the coronavirus outbreak. She also inquired if the District has experienced an increase of issues with the use of flushable wipes. She asked if there is anything else the District can do to get the word out, showing how impactful flushing these wipes are.

Trustee Coultrap inquired about employee health insurance enrollment, the status of the Puffer special assessment and arrangements for the District's annual open house due to restrictions from the coronavirus outbreak.

A motion was made by Trustee Coultrap seconded by Trustee Sejnost to adjourn the regular meeting at 7:49 p.m. The motion carried.

Approved: June 16, 2020	
	President
Attest:	

Downers Grove, Illinois

Date: June 16, 2020

Claim Ordinance No. 1890

An Ordinance Providing for the Payment of Certain Claims.

WHEREAS, it appears to the Board of Trustees of the Downers Grove Sanitary District that there are certain claims against said District which would be allowed and paid therefore,

BE IT ORDAINED, by the Board of Trustees of the Downers Grove Sanitary District

That the following claims be and they are hereby approved and ordered paid and that an order be drawn on the Treasurer of said District out of the funds shown below. Said claims, totaling \$704,240.12 being in words and figures as follows:

GENERAL LEDGER RECAP

DATE 05/18/20 PERIOD END 05/15/20 PAGE 4

G/L NUMBER	COST DESCRIPTION	DEBIT	CREDIT
01-00.1001	CASH - PAYROLL ACCOUNT		22319.35-
01-00.2000	FEDERAL TAX WITHHELD		3759.18-
01-00.2001	STATE TAX WITHHELD		1565.56-
01-00.2002	SOCIAL SECURITY WITHHELD		2621.17-
01-00.2003	IMRF WITHHELD		1541.86-
01-00.2013	CREDIT UNION WITHHELD		800.00-
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION		848.15-
01-00.2020	DEFERRED COMPENSATION WITHHELD - ICMARC		300.00-
01-00.2021	FLEXIBLE ACCOUNT WITHHELD - MEDICAL		62.83-
01-00.2024	FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION		378.95-
01-00.2025	EMPLOYEE INS PREM CONTRIBUTION - POST TAX		198.03-
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA		213.20-
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD		77.06-
01-11.A003	GENERAL MANAGEMENT	7388.84	
01-11.A004	FINANCIAL RECORDS	428.36	
01-11.A005	ADMINISTRATIVE RECORDS	261.08	
01-11.A007	CODE ENFORCEMENT	11347.54	
01-11.A008	SAFETY ACTIVITIES	125.22	
01-11.A030	BUILDING AND GROUNDS	326.25	
01-12.A006	ENGINEERING	30.80	
01-12.A009	OPERATIONS MANAGEMENT	3599.84	
01-12.A011	MAINTENANCE - WWTC	4458.21	
01-12.A013	MAINTENANCE - ENERGY RECOVERY	1179.78	
01-12.A021	WWTC - OPERATIONS	628.49	
01-12.A022	WWTC - SLUDGE HANDLING	279.36	
01-12.A023	WWTC - ENERGY RECOVERY	589.28	
01-13.A009	OPERATIONS MANAGEMENT	4042.29	

34685.34 34685.34-

Payroll Ending Date: 05/15/20 Payroll Paid Date: 05/19/20 GL Date: 06/30/20 GENERAL LEDGER RECAP

DATE 05/21/20 PERIOD END 05/16/20 PAGE 6

Payroll Ending Date: 05/16/20 R RECAP Payroll Paid Date: 05/22/20 5/16/20 PAGE 6 GL Date: 06/30/20

G/L NUMBER	COST DESCRIPTION	DEBIT	CREDIT
01-00.1001	CASH - PAYROLL ACCOUNT		56024.01-
01-00.2000	FEDERAL TAX WITHHELD		9631.19-
01-00.2001	STATE TAX WITHHELD		3997.49-
01-00.2002	SOCIAL SECURITY WITHHELD		6630.78-
01-00.2003	IMRF WITHHELD		3860.08-
01-00.2013	CREDIT UNION WITHHELD		2214.31-
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION		3394.31-
01-00.2021	FLEXIBLE ACCOUNT WITHHELD - MEDICAL		396.23-
01-00.2022	FLEXIBLE ACCOUNT WITHHELD - DEPENDENT CARE		192.31-
01-00.2024	FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION		883.15-
01-00.2025	EMPLOYEE INS PREM CONTRIBUTION - POST TAX		337.80-
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA		384.64-
01-00.2027	DEFERRED COMPENSATION WITHHELD - IPPFA ROTH		40.00-
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD		162.27-
01-11.A003	GENERAL MANAGEMENT	1490.82	
01-11.A004	FINANCIAL RECORDS	7751.39	
01-11.A005	ADMINISTRATIVE RECORDS	866.57	
01-11.A007	CODE ENFORCEMENT	7286.18	
01-11.A008	SAFETY ACTIVITIES	843.39	
01-11.A030	BUILDING AND GROUNDS	253.75	
01-11.A090	WORK FROM HOME REIMBURSEMENT ALLOWANCE	775.00	
01-12.A006	ENGINEERING	2112.80	
01-12.A011	MAINTENANCE - WWTC	7251.67	
01-12.A013	MAINTENANCE - ENERGY RECOVERY	478.24	
01-12.A014	MAINTENANCE - ELECTRICAL	6869.14	
01-12.A021	WWTC - OPERATIONS	13960.12	
01-12.A022	WWTC - SLUDGE HANDLING	8861.22	
01-12.A023	WWTC - ENERGY RECOVERY	253.51	
01-12.A030	BUILDING AND GROUNDS	4665.95	
01-12.A090	WORK FROM HOME REIMBURSEMENT ALLOWANCE	87.50	
01-13.A041	LAB - WWTC	5858.69	
01-14.A051	SEWER MAINTENANCE	10644.07	
01-14.A054	SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS	634.44	
01-14.A061	INSPECTION - NEW CONSTRUCTION	157.80	
01-14.A062	INSPECTION - CONSTRUCTION OF DGSD PROJECTS	1869.93	
01-14.A063	INSPECTION - PERMIT INSPECTIONS	189.36	
01-14.A064	INSPECTION - MISCELLANEOUS	157.80	
01-14.A065	INSPECTION - CONSTR BY VILLAGES, UTILITIES	2900.94	
01-14.A066	INSPECTION - CODE ENFORCEMENT	315.60	
01-14.A090	WORK FROM HOME REIMBURSEMENT ALLOWANCE	225.00	
01-15.A080	LIFT STATION MAINTENANCE	1387.69	

88148.57 88148.57-

DEBIT

GENERAL LEDGER RECA

COST DESCRIPTION

G/L NUMBER

DATE 06/04/20 PERIOD END 05/30/20 PAGE 6

______ 01-00.1001 CASH - PAYROLL ACCOUNT 01-00.2000 FEDERAL TAX WITHHELD 10038.37-01-00.2001 STATE TAX WITHHELD 4038.13-SOCIAL SECURITY WITHHELD 01-00.2002 6695.02-01-00.2003 IMRF WITHHELD 3914.72-01-00.2013 CREDIT UNION WITHHELD 2214.31-01-00.2014 VOLUNTARY ADDITIONAL PENSION CONTRIBUTION 3405.30-01-00.2021 FLEXIBLE ACCOUNT WITHHELD - MEDICAL 309.25-01-00.2022 FLEXIBLE ACCOUNT WITHHELD - DEPENDENT CARE 192.25-01-00.2024 FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION 883.15-01-00.2025 EMPLOYEE INS PREM CONTRIBUTION - POST TAX 337.80-01-00.2026 DEFERRED COMPENSATION WITHHELD - IPPFA 348.54-01-00.2027 DEFERRED COMPENSATION WITHHELD - IPPFA ROTH 40.00-01-00.2028 DC PLAN LOAN REPAYMENT WITHHELD 162.27-01-11.A003 GENERAL MANAGEMENT 1101.52 7048.80 01-11.A004 FINANCIAL RECORDS 01-11.A005 ADMINISTRATIVE RECORDS 770.60 01-11.A006 ENGINEERING 211.28 01-11.A007 CODE ENFORCEMENT 7304.83 01-11.A008 SAFETY ACTIVITIES 1078.07 01-12.A006 ENGINEERING 211.28 01-12.A011 MAINTENANCE - WWTC 8177.10 01-12.A013 MAINTENANCE - ENERGY RECOVERY 157.50 01-12.A014 MAINTENANCE - ELECTRICAL 8181.13 01-12.A021 WWTC - OPERATIONS 18189.82 01-12.A022 WWTC - SLUDGE HANDLING 8855.19 01-12.A023 WWTC - ENERGY RECOVERY 36.54 BUILDING AND GROUNDS 01-12.A030 3668.39 6459.97 01-13.A041 LAB - WWTC 01-13.A048 LAB - ENERGY RECOVERY 120.90 01-14.A006 ENGINEERING 1690.24 01-14.A051 SEWER MAINTENANCE 8477.60 01-14.A054 SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS 390.55 01-14.A062 INSPECTION - CONSTRUCTION OF DGSD PROJECTS 1684.52 01-14.A063 INSPECTION - PERMIT INSPECTIONS 504.96 01-14.A064 INSPECTION - MISCELLANEOUS 157.80 01-14.A065 INSPECTION - CONSTR BY VILLAGES, UTILITIES 3832.22 01-14.A066 INSPECTION - CODE ENFORCEMENT 331.38 01-15.A080 LIFT STATION MAINTENANCE 259.07

88901.26 88901.26-

Payroll Ending Date: 05/30/20

Payroll Paid Date: 06/05/20

06/30/20

GL Date:

CREDIT

GENERAL LEDGER RECAP

DATE 06/02/20 PERIOD END 05/31/20 PAGE 4

G/L NUMBER COST DESCRIPTION DEBIT CREDIT ______ 01-00.1001 CASH - PAYROLL ACCOUNT 01-00.2000 FEDERAL TAX WITHHELD 3847.06-01-00.2001 STATE TAX WITHHELD 1587.44-01-00.2002 SOCIAL SECURITY WITHHELD 2658.53-01-00.2003 IMRF WITHHELD 1563.84-01-00.2013 CREDIT UNION WITHHELD 800.00-01-00.2014 VOLUNTARY ADDITIONAL PENSION CONTRIBUTION 872.71-01-00.2017 VOLUNTARY GROUP LIFE 64.00-01-00.2020 DEFERRED COMPENSATION WITHHELD - ICMARC 300.00-01-00.2021 FLEXIBLE ACCOUNT WITHHELD - MEDICAL 62.83-01-00.2024 FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION 378.95-01-00.2025 EMPLOYEE INS PREM CONTRIBUTION - POST TAX 198.03-01-00.2026 DEFERRED COMPENSATION WITHHELD - IPPFA 237.77-77.06-01-00.2028 DC PLAN LOAN REPAYMENT WITHHELD 01-11.A003 GENERAL MANAGEMENT 8352.57 01-11.A004 FINANCIAL RECORDS 1045.64 ADMINISTRATIVE RECORDS 01-11.A005 246.09 01-11.A007 CODE ENFORCEMENT 11382.86 01-11.A008 SAFETY ACTIVITIES 213.70 01-12.A009 OPERATIONS MANAGEMENT 4527.32 01-12.A011 MAINTENANCE - WWTC 4564.75 01-12.A014 MAINTENANCE - ELECTRICAL 55.20 01-12.A021 353.31 WWTC - OPERATIONS 01-13.A009 OPERATIONS MANAGEMENT 4042.29 01-14.A006 ENGINEERING 228.51

01-15.A080

LIFT STATION MAINTENANCE

35176.75 35176.75-

164.51

Payroll Ending Date: 05/31/20

Payroll Paid Date: 06/02/20

06/30/20

GL Date:

NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK N
A-FORMULA MECHANICAL CORP	A000065	05/28/20	41839	01-12.B812	Lab A/C Repair	417.00	417.00	062421
AT & T MOBILITY	A000085	06/03/20	831873915	01-15.B112	L/S Cell Dialer	53.65	53.65	062422
ADVANCED DISPOSAL	A000153	05/31/20	T80002386397	01-12.B502	Garbage & Recycling	305.75	305.75	062423
ALEXANDER CHEMICAL CORPORATION	A000200	05/20/20	24802	01-12.B401	Sodium Bisulfate	5927.81	5927.81	102262
ALLIED WASTE SERVICE	A000255	05/15/20	551014842404	01-12.B102	Grit Screen Dumpster	1282.45		
		05/31/20	551014855302	01-12.B102	Grit Screen Dumpster	969.12	2251.57	062424
ALTORFER INDUSTRIES, INC.	A000292	06/05/20	PM600290035	01-12.B513	Emer Gen 3 Oil Sample	154.00		
		06/05/20	PM600290036	01-12.B513	Emer Gen 1 Oil Sample	154.00		
		06/05/20	PM600290037	01-12.B513	Emer Gen 2 Oil Sample	154.00	462.00	102263
SYNCHB/AMAZON	A000295	05/06/20	437584953369	01-12.B116	Weed Killer For WWTC	105.49		
		05/14/20	853946659493	01-14.B116	SS Supplies	44.90		
		05/26/20	884878478476	01-12.B513	Dig 3 Remote I/O	235.49		
		06/02/20	964488397934	01-11.B112	Phone Case	16.14		
		05/21/20	966755967486	01-12.B116	MSB Supplies	21.33	423.35	062425
AMERICAN NATIONAL SKYLINE	A000320	05/29/20	291192	01-11.B118	Window Cleaning	61.00	61.00	102264
AUTOZONE - AZ COMMERCIAL	A000600	06/04/20	2576579247	01-12.B116	Maint Repair Supplies	4.18		
		06/08/20	2576582546	01-14.C225	Auto Supplies	17.80	21.98	062426
BAXTER & WOODMAN, INC.	B000120	05/22/20	0213651	01-14.B902	Outfall Sewer Sag Repair	1000.00		
		05/22/20	0213652	01-12.B508	WWTC WAS Thickener	1137.18		
		05/22/20	0213655	01-11.B124	Misc Engineering Services	84.00		
		05/22/20	0213656	01-12.B509	Sludge Storage Bldg	2242.50		
		05/22/20	0213657	01-14.B903	Stanley Ave Sewer Rehab	395.00		
		05/22/20	0213658	01-14.B902	Sherman St Sewer Replace	1285.00	6143.68	102265
BOX INC.	в000315	05/02/20	7901285		Acct Licenses	3300.00	3300.00	102266
CDW GOVERNMENT, INC.	C000020	05/20/20	XWD1625	01-15.B520	UPS Battery Replace	103.16		
·		05/20/20	XWD1625	01-15.B521		103.16		
		05/20/20	XWD1625	01-15.B522	UPS Battery Replace	103.16		
		05/20/20	XWD1625	01-15.B523	UPS Battery Replace	103.16		
		05/20/20	XWD1625	01-15.B524	UPS Battery Replace	103.16		
		05/20/20	XWD1625	01-15.B525	UPS Battery Replace	103.16		
		05/20/20	XWD1625	01-15.B526	UPS Battery Replace	103.16		
		05/20/20	XWD1625	01-15.B527		103.16		
		05/20/20			UPS Battery Replace	103.16	928.44	102267
CALLONE	C000073		1214468		Admin Phone Service		320.11	102207
CABLONE	6000073		1214468		WWTC Phone Service	382.96	969.40	102268
CASSIDY TIRE & SERVICE	C000090		912001779		Skid Steer Tire Repair	37.50	37.50	062427
CHEM-WISE ECOLOGICAL	C000190	05/13/20			Pest Control	95.00	37.30	002127
CHEM WIDE ECCEOTION	0000130	05/13/20			Pest Control	190.00	285.00	102269
CINTAS #344	C000300		4050618713		WWTC Uniform Rental	61.97	203.00	102207
CINIAS #344	C000300		4050618713		SS Uniform Rental			
					WWTC Uniform Rental	13.56 61.97		
			4051203232					
			4051203232		SS Uniform Rental	13.56		
			4051792290		WWTC Uniform Rental	61.97		
			4051792290		SS Uniform Rental	13.56		
		06/05/20	4052415846	01-17.B11/	WWTC Uniform Rental	61.97		

===== VENDOR =====	=======	===== IN	NOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
		06/12/20	4053046393	01-12.B117	WWTC Uniform Rentals	61.97		
		06/12/20	4053046393	01-14.B117	SS Uniform Rentals	13.56	377.65	062428
COMCAST	C000373	06/03/20	201200550568	01-11.B112	Internet Service	293.40	293.40	062429
COMED	C000380	05/13/20	0055025057	01-15.B100	College LS Elec	589.14		
		05/13/20	0068029014	01-15.B100	Centex LS Elec	125.78		
		05/13/20	0120089072	01-15.B100	Wroble LS Elec	646.04		
		05/13/20	0458029046	01-15.B100	Liberty Park LS Elec	579.33		
		05/20/20	0562080004	01-15.B100	Venard LS Elec	674.62		
		05/13/20	1095091170	01-15.B100	Northwest LS Elec	1349.72		
		05/29/20	1108062005	01-11.B100	Admin Elec	152.76		
		05/29/20	1108062005	01-12.B100	WWTC Elec	6292.17		
		05/13/20	1810068039	01-15.B100	Earlston LS Elec	398.01		
		05/13/20	3240038012	01-15.B100	Butterfield LS Elec	133.15		
		05/13/20	4657083017	01-15.B100	Hobson LS Elec	3032.08		
		05/22/20	6770572011	01-00.2005	BSSRAP Contrct Yrd Elec	65.38		
		05/22/20	6770572011	01-12.B100	Walnut House Elec	76.25		
		05/22/20	8762083052	01-12.B100	Big Top Elec	72.07	14186.50	062430
COMPUMATION, INC.	C000405	06/08/20	15470	01-15.B524	Modicon Service Call	2625.00	2625.00	102270
ONCENTRIC INTEGRATION, LLC	C000410	05/22/20	0213650	01-11.B115	Media Convert & Ethernet	449.13		
		05/22/20	0213653	01-11.B115	Break Fix & T&M Services	2141.08		
		05/22/20	0213654	01-11.B115	T&M Services	3896.19	6486.40	102271
G COOPER OIL COMPANY INC.	C000470	05/29/20	32747	01-12.B116	Oil Drums	617.08	617.08	062431
CORKILL INSURANCE	C000490	05/20/20	13499	01-17.E452	Underground Strg Tnk Pol	3726.00	3726.00	062432
COSTCO	C000495	05/18/20	111871021141	01-12.B116	Membership Dues	60.00	60.00	062433
COVERALL NORTH AMERICA, INC	C000557	06/01/20	1010660405	01-12.B812	MSB Cleaning Service	304.00		
		06/01/20	1010660405	01-13.B116	Lab Cleaning Service	157.00		
		06/01/20	1010660407	01-11.B118	Admin Cleaning Service	429.00		
		05/31/20	1010660541	01-12.B812	MSB Cleaning Credit	33.78-		
		05/31/20	1010660541	01-13.B116	Lab Cleaning Credit	17.44-	838.78	102272
CURTIS MARTIN GROUP, INC.	C000660	06/01/20	7620	01-11.B115	ACH On Hold Records	240.00	240.00	102273
DIRECT ENERGY BUSINESS	D000227	05/18/20			College LS Elec	297.17		
		05/18/20	1685322		Centex LS Elec	54.23		
		05/27/20			Wroble LS Elec	488.64		
		05/18/20			Liberty Park LS Elec	141.27		
		05/26/20	1685325	01-15.B100	Venard LS Elec	373.73		
		05/18/20			Northwest LS Elec	847.02		
		05/21/20	1685327		WWTC Elec Lighting	1.44		
		05/20/20			Earlston LS Elec	170.71		
		05/20/20		01-15.B100	Butterfield LS Elec	68.62		
		05/18/20			Hobson LS Elec	1385.51	3828.34	062434
VILLAGE OF DOWNERS GROVE	D000480	03/17/20			March Meter Readings	419.36		
	2000100	05/11/20			Meter Readings	419.36		
		05/14/20			Admin Vehicle Fuel	13.11		
		05/22/20			WWTC Vehicle Fuel	247.49		
		03/22/20	101300	U1 12.C222	HHIC VEHICLE FUEL	41.32		
		05/22/20	161308	01-13 0000	Lab Vehicle Fuel	11.40		

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NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
		06/10/20	161368	01-11.C222	Admin Vehicle Fuel	8.13		
		06/10/20	161368	01-12.B512	Gas Can Fuel	33.20		
		06/10/20	161368	01-12.B812	Gas Can Fuel	27.33		
		06/10/20	161368	01-12.C222	WWTC Vehicle Fuel	778.59		
		06/10/20	161368	01-14.C222	SS Vehicle Fuel	305.37	2506.82	062435
DRYDON EQUIPMENT INC.	D000540	05/18/20	28920	01-12.B502	Bisulfite Pumps 1&2 Parts	1251.63	1251.63	102274
DUPAGE COUNTY RECORDER	D000620	03/12/20	40118282	01-11.B121	Lien Release	11.00	11.00	062436
DUPAGE RIVER/SALT CREEK	D000680	06/09/20	254	01-12.B124	Membership Fees	209816.00	209816.00	102275
EXODUS TECHNOLOGY SERVICE	E000480	06/01/20	20-157	01-11.B115	Network Admin & Support	468.75	468.75	062437
EYE MED VISION CARE	E000600	06/01/20	164351507	01-17.E455	Vision Insurance	428.58	428.58	062438
FIRST ENVIRONMENTAL LAB	F000140	05/20/20	154653	01-13.B123	Sulfate Testing	25.20		
		05/21/20	154690	01-13.B123	Biosolid Testing	229.20	254.40	102276
GASVODA & ASSOCIATES INC.	G000200	06/04/20	INV2001113	01-15.B524	Hobson Pump 2 Repair	835.84	835.84	062439
GEORGE'S LANDSCAPING	G000260	05/31/20	Mowing	01-11.B118	Admin Mowing	494.35		
		05/31/20	Mowing		WWTC Mowing	3050.25		
		05/31/20	Mowing	01-15.B820	Butterfield LS Mowing	157.75		
		05/31/20		01-15.B821	Centex LS Mowing	157.75		
		05/31/20	Mowing		Earlston LS Mowing	157.75		
		05/31/20	_		Hobson LS Mowing	157.75		
		05/31/20	_		Liberty Park LS Mowing	157.75		
		05/31/20	_		North West LS Mowing	157.75		
		05/31/20			Venard LS Mowing	157.75		
		05/31/20	_		Wroble LS Mowing	157.75	4806.60	102277
REVERE ELECTRIC	G000410		S4134755.001		College Flow Meter Part	207.78	1000.00	1022//
REVERE BEBUIRIO	0000110	06/04/20			Electrical Supplies	58.80	266.58	062440
W. W. GRAINGER, INC.	G000520		9533125010	01-12.B312		78.98	200.50	002440
w. w. GRAINGER, INC.	G000520	05/15/20		01-12.B113		33.22-		
			9534642575	01-12.B113 01-11.B113		67.24		
			9536434229	01-11.B113		188.35		
			9536576094	01-12.B510		41.29		
			9537303241	01-11.B113		67.24-		
			9540620870	01-13.B116		844.80		
			9542785291	01-12.B501		67.23		
			9543821467			88.00		
			9544358204			91.03		
			9544875108	01-12.B510		29.46		
			9544875116			10.35		
			9546723322			75.34		
			9546841850	01-12.B512		97.16		
			9546985715	01-12.B513		11.24		
		06/01/20	9547068016	01-12.B512	See Sheet	92.34		
		06/01/20	9547355629	01-12.B512	See Sheet	33.21		
			9550064027	01-12.B117	See Sheet	115.23		
		06/03/20	9550064035	01-12.B113	See Sheet	88.19		
		06/08/20	9554046574	01-12.B512	See Sheet	41.96		
		06/09/20	9554846700	01-12.B117	See Sheet	115.23-	1845.71	102278

NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
JESSICA GWOZDZ	G000630	06/01/20	Reimburse	01-11.B113	Reimburse Face Mask Purch	63.72		
		05/30/20	Reimburse 1	01-11.B117	Safety Vest Purchase	10.76	74.48	102279
HML, INC.	н000035	05/15/20	76932	01-13.B123	Salmonella Testing	240.00	240.00	062441
HACH COMPANY	н000040	05/19/20	11962840	01-13.B114	Lab Chemicals	537.22		
		05/19/20	11962840	01-13.B116	Lab Supplies	297.24		
		06/09/20	11987641	01-13.B114	Lab Chemicals	559.03	1393.49	102280
HOME DEPOT	н000400	06/05/20	1010298	01-12.B116	See Sheet	190.92		
		03/17/20	1061241	01-14.B116	See Sheet	62.37		
		06/03/20	3010104	01-11.B118	See Sheet	291.11		
		06/03/20	3010104	01-12.B116	See Sheet	95.42		
		06/02/20	4041390	01-12.B116	See Sheet	14.03		
		06/09/20	7010811	01-12.B812	See Sheet	155.84		
		06/09/20	7011118	01-12.B116	See Sheet	8.97		
		06/09/20	7011118	01-12.B810	See Sheet	34.55		
		05/20/20	7013035	01-12.B116	See Sheet	15.88		
		05/20/20	7512978	01-12.B512	See Sheet	29.99		
		05/29/20	8014364	01-11.B118	See Sheet	54.91		
		05/19/20	8023472	01-12.B510	See Sheet	3.42	957.41	062442
INFOSEND, INC.	I000415	05/29/20	172677		Customer Bill Mailing	3770.56	3770.56	102281
ISTHA	1000470	04/20/20	79616332	01-11.C225	Admin Vehicle Tolls	162.25		
1011111	1000170	04/20/20	79616332	01-12.C225	WWTC Vehicle Tolls	70.90		
		04/20/20	79616332	01-13.C225	Lab Vehicle Tolls	16.20		
		04/20/20	79616332	01-14.C225	SS Vehicle Tolls	6.10	255.45	062460
KANSAS CITY LIFE INSURANCE CO	¥000045		14887		Life Insurance	391.00	391.00	102282
JOSHUA D KORALIK	K000043		Reimburse	01-17.E433 01-14.B128	Overhead Sewer Reimburse		1750.00	062461
		06/10/20			Audit Services	1750.00		
LAUTERBACH & AMEN, LLP	L000070	05/27/20	45851	01-11.B124		12300.00	12300.00	102283
LEE AUTO PARTS	L000150 M000360	06/10/20	470-157976	01-12.B116	Auto Supplies	207.45	207.45	062443
MCMASTER-CARR SUPPLY COMPANY	M000360	05/20/20	39849845		Primary Tanks Part	25.24	154 05	100004
		06/02/20	4040859		Lab Faucet	148.83	174.07	102284
MENARD, INC	M000425	06/08/20	Rebate SA 58		SA 58 Rebate	1441.35	1441.35	062462
METROPOLITAN INDUSTRIES, INC.	M000500	01/15/20	CM00000676	01-12.B507		1797.30-		
		05/29/20	INV017335	01-12.B507	-	5723.60	3926.30	062444
MICRO CENTER	M000550	05/15/20			Scada UPS Units	163.97		
		05/26/20			Hobson LS Part	11.97		
		06/08/20	5051650		UPS Units Scada & PC	256.95	432.89	102285
MOTION INDUSTRIES, INC.	M000750		IL10-686758	01-12.B513	CHP Part	41.88	41.88	102286
MUNTERS CORPORATION	M000840	06/05/20	229850	01-12.B811	Munters Unit Parts	321.95	321.95	062445
NCPERS GROUP LIFE INSURANCE	N000010	05/13/20	3266062020	01-00.2017	Vol Life Insurance	288.00	288.00	102287
NALCO WATER PRETREATMENT	N000030	05/21/20	2440657	01-13.B116	Lab Supplies	290.01		
		05/26/20	2440658	01-13.B116	Lab Supplies	145.65	435.66	102288
NAPCO STEEL, INC.	N000050	05/26/20	439109	01-12.B507	Aeration Tank 1&2 Parts	1179.75		
		06/05/20	439395	01-12.B507	Aer Tnk 1 & 2 Stop Plate	187.85	1367.60	102289
NEUCO, INC.	N000260	05/28/20	4386577	01-12.B510	Heat Exchanger 1 Part	7.00		
		06/10/20	4408234	01-12.B510	Dig 4&5 Parts	693.24	700.24	102290
NICOR GAS	N000330	05/15/20	2833584	01-12.B101	Walnut House Gas	78.12		
		05/15/20	3892638	01_11 B101	Admin Center Gas	107.79		

NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK N
		05/15/20	4440979	01-12.B101	Plant Gas	187.66		
		05/15/20	4664113	01-12.B101	Chem Feed Gas	73.97		
		05/15/20	4782107	01-12.B101	Plant 2 Gas	84.09	531.63	062446
ACI PAYMENTS INC.	0000300	05/26/20	1000024121	01-11.B110	OLR Fees	28.10	28.10	102291
PACE ANALYTICAL	P000010	05/20/20	2040083746	01-13.B123	May NPDES Testing	115.00	115.00	102292
PETTY CASH	P000350	06/16/20	Cash Box	01-11.B119	Postage Due	62.44		
		06/16/20	Cash Box	01-14.C225	SS Vehicle Wash	5.00	67.44	062447
POLYDYNE INC.	P000395	05/27/20	1457925	01-12.B402	Belt Press Polymer	2142.54	2142.54	102293
PORTER PIPE AND SUPPLY CO.	P000420	05/29/20	12068093-00	01-12.B501	Sludge Bed Piping	782.80	782.80	102294
PRINCIPAL LIFE INSURANCE CO	P000650	05/18/20	1093099	01-17.E455	Dental Insurance	2493.77	2493.77	102295
MATTHEW PROKOP	P000695	06/08/20	Rebate SA 58	01-00.2007	SA 58 Rebate	456.80	456.80	062463
QUADIENT LEASING	Q000250	05/24/20	N8317116	01-11.B115	Postage Meter Lease	432.81	432.81	102296
ROYAL GRAPHICS	R000500	05/29/20	97217	01-11.B120	Open House & Bill Insert	526.00		
		05/30/20	97231	01-11.B120	BioSolid Inserts	1023.00		
		05/30/20	97232	01-11.B120	Newsletters	2549.00	4098.00	062448
SEAWAY SUPPLY CO.	S000200	05/14/20	156900-01	01-12.B116	MSB Supplies	136.00		
		05/20/20	157290	01-12.B116	MSB Supplies	52.20		
		05/26/20	157527	01-12.B116	MSB Supplies	145.72		
		06/04/20	157782	01-12.B116	MSB Supplies	325.15		
		06/05/20	157868	01-12.B116	MSB Supplies	122.75		
		06/09/20	157961	01-14.B116	SS Supplies	69.00	850.82	102297
SEYFARTH SHAW	S000280	05/11/20	3488275	01-11.B124	Legal Services	347.50	347.50	102298
SMITH ECOLOGICAL SYSTEMS INC.	S000437	05/14/20	22856	01-12.B502	ORP Probe Calibration	109.80		
		05/19/20	22861	01-12.B502	ORP Probe	479.74	589.54	062449
SOCIETY FOR HUMAN	S000440	05/29/20	Membership	01-11.B137	Membership	219.00	219.00	062450
SOUND INCORPORATED	S000480	05/31/20	D1348100	01-11.B115	Mitel Cert Update Patch	112.00	112.00	102299
STANDARD ELECTRIC SUPPLY CO.	S000610	05/26/20	S2749053.001	01-15.B520	Butterfield LS Part	348.31		
		05/26/20	S2749053.001	01-15.B527	Venard LS Part	348.31	696.62	062451
STAPLES INC.	S000640	04/06/20	3446415353	01-11.B116	Admin Supplies	107.11	107.11	102300
STEPHENS PLUMBING AND	S000680	05/17/20	220841	01-14.B910	Sewer Shear Repair	477.20	477.20	062452
STEVENSON CRANE SERVICE, INC.	S000720	05/22/20	212074	01-15.B524	Hobson Pump 2 Repair	750.00	750.00	102301
SUBURBAN DOOR CHECK & LOCK	S000850	06/04/20	IN526592	01-12.B812	Restroom Locks	15.00	15.00	102302
SUBURBAN LIFE PUBLICATIONS	S000867	05/31/20	10071278	01-11.B124	Legal Publications	807.38	807.38	062453
TERRACE SUPPLY COMPANY	T000250	05/31/20	01011955	01-12.B116	Cylinder Rentals	52.70	52.70	102303
USABLUEBOOK	U000150	06/05/20	258746	01-13.B114	Lab Chemicals	168.05	168.05	062454
UNITED PARCEL SERVICE	U000300	05/16/20	3Y0091200	01-13.B123	Overnight Sample Shipping	19.08		
		06/06/20	3Y0091230	01-13.B123	Overnight Smple Compost	27.13	46.21	062455
UNO CONSTRUCTION CO., INC.	U000450	05/31/20	11	01-14.B910	BSSRAP Projects	40804.57	40804.57	102304
VERIZON WIRELESS	V000135	06/01/20	542042966	01-12.B112	WWTC Tablet Service	118.05		
			542042966		SS Tablet Service	87.48		
			542042966		LS Tablet Service	36.01		
			785846626		Admin Cell Service	533.63		
			785846626		WWTC Cell Service	1039.93		
			785846626		SS Cell Service	477.49		
			785846626		LS Cell Service	268.96	2561.55	062456



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NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
WESTFAX	W000350	05/31/20	1356733	01-11.B112	EFax Service	8.99	8.99	102306
WEST SIDE TRACTOR SALES CO.	W000330	05/28/20	N93489	01-12.B501		354.51	354.51	062457
VILLAGE OF WESTMONT	W000450	06/03/20	716417	01-11.B121	Meter Readings	370.01	370.01	062458
MICHAEL G. PHILIPP, P.C.	W000551	05/04/20	1002	01-11.B124	Legal Services	900.00		
		06/02/20	1031	01-11.B124	Legal Services	825.00	1725.00	062459
						=======	=======	
					Total Payments:	370821.52	370821.52	
					ACH Payments Total:	317435.33	.00	
				Ch	neck Payments Total:	53386.19	370821.52	



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NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
AT&T	A000075	05/19/20	0812676875	01-11.B112	DSL Internet	80.63	80.63	102256
CHASE	в000050	05/26/20	PR 05/16/20	01-00.2000	Federal Tax	9631.19		
		05/26/20	PR 05/16/20	01-00.2002	Empl Soc Sec Tax	6630.78		
		05/26/20	PR 05/16/20	01-17.E461	Emplr Soc Sec Tax	6630.79	22892.76	000000
CHASE	в000050	05/21/20	SPR 05/15/20	01-00.2000	Federal Tax	3759.18		
		05/21/20	SPR 05/15/20	01-00.2002	Empl Soc Sec Tax	2621.17		
		05/21/20	SPR 05/15/20	01-17.E461	Emplr Soc Sec Tax	2621.19	9001.54	102234
CHASE	в000050	06/08/20	PR 05/30/20	01-00.2000	Federal Tax	10038.37		
		06/08/20	PR 05/30/20	01-00.2002	Empl Soc Sec Tax	6695.02		
		06/08/20	PR 05/30/20	01-17.E461	Emplr Soc Sec Tax	6695.03	23428.42	102249
CHASE	в000050	06/04/20	SPR 05/31/20	01-00.2000	Federal Tax	3847.06		
		06/04/20	SPR 05/31/20	01-00.2002	Empl Soc Sec Tax	2658.53		
		06/04/20	SPR 05/31/20	01-17.E461	Emplr Soc Sec Tax	2658.55	9164.14	102250
D.G. SANIT DIST #XXXXXXXXX111	7 D000400	06/17/20	Reimburse	01-00.1001	PR Acct Reimburse	157194.04	157194.04	102259
D.G. SANIT DIST #XXXXXXXXX111	4 D000420	06/17/20	Reimburse	01-05.3001	User Refund Acct Reimburs	2947.71	2947.71	102258
D.G. SANIT DIST #XXXXXXXXX111	2 D000440	06/17/20	Reimburse	01-11.B117	ARU & JG Webinar	40.00		
		06/17/20	Reimburse	01-12.B116	MSB Supplies	66.53		
		06/17/20	Reimburse	01-14.B910	BSSRAP Rodding Refunds	997.26	1103.79	102260
DUPAGE CREDIT UNION	D000650	05/19/20	SPR 05/15/20	01-00.2013	Empl Authorized W/Holding	800.00	800.00	102236
DUPAGE CREDIT UNION	D000650	05/22/20	PR 05/16/20	01-00.2013	Empl Authorized W/Holding	2214.31	2214.31	102241
DUPAGE CREDIT UNION	D000650	06/05/20	PR 05/30/20	01-00.2013	Empl Authorized W/Holding	2214.31	2214.31	102247
DUPAGE CREDIT UNION	D000650	06/02/20	SPR 05/31/20	01-00.2013	Empl Authorized W/Holding	800.00	800.00	102248
HEALTH CARE SERVICE CORP.	н000190	05/26/20	165585	01-17.E455	Health Insurance	41541.08	41541.08	102243
ILLINOIS DEPARTMENT OF REVENU		05/21/20	SPR 05/15/20	01-00.2001	State Tax	1565.56	1565.56	102235
ILLINOIS DEPARTMENT OF REVENU		05/26/20	PR 05/16/20	01-00.2001	State Tax	3997.49	3997.49	102240
ILLINOIS DEPARTMENT OF REVENU		06/08/20	PR 05/30/20	01-00.2001	State Tax	4038.13	4038.13	102251
ILLINOIS DEPARTMENT OF REVENU		06/04/20	SPR 05/31/20	01-00.2001	State Tax	1587.44	1587.44	102252
ILLINOIS MUNICIPAL	1000300	06/09/20	Pension	01-00.2003	Empl Pension Deposit	10704.91	1307.11	102232
12211010 110111112	1000000	06/09/20	Pension	01-00.2014	Empl Vol Pension Deposit	8287.75		
		06/09/20	Pension	01-17.E460	Emplr Pension Deposit	25144.66	44137.32	102244
INVOICE CLOUD	1000750	06/10/20	607-2020-5	01-11.B121	Biller Portal Fees	355.80	355.80	102257
MIDAMERICA ADMIN HRA ACCOUNT	M000557	05/27/20	HRA Funding	01-11.B121 01-17.E455	HRA Acct Funding	600.00	600.00	102237
OVIDIO SALGADO	S000052	05/15/20			BSSRAP Rodding Refund Def Comp IPPFA	371.32	371.32	062319
TRANSAMERICA RETIREMENT	T000415	05/19/20			-	213.20	200 06	100000
	m000415		SPR 05/15/20		Def Comp Loan Repay IPPFA	77.06	290.26	102237
TRANSAMERICA RETIREMENT	T000415		PR 05/16/20		Def Comp IPPFA	384.64		
			PR 05/16/20		Def Comp Roth IPPFA	40.00	505.01	100040
			PR 05/16/20		Def Comp Loan Repay IPPFA	162.27	586.91	102242
TRANSAMERICA RETIREMENT	T000415		PR 05/30/20		Def Comp IPPFA	348.54		
			PR 05/30/20		Def Comp Roth IPPFA	40.00		
		06/05/20	PR 05/30/20	01-00.2028	Def Comp Loan Repay IPPFA	162.27	550.81	102253
TRANSAMERICA RETIREMENT	T000415	06/02/20	SPR 05/31/20	01-00.2026	Def Comp IPPFA	237.77		
			SPR 05/31/20		Def Comp Loan Repay	77.06	314.83	102254
U.S. POSTAL SERVICE	U000130	06/05/20	Refill	01-11.B119	Postage Meter Refill	1000.00	1000.00	102261
VANTAGEPOINT TRANSFER AGENTS	V000120	05/19/20	SPR 05/15/20	01-00.2020	Def Comp ICMARC	300.00	300.00	102238
VANTAGEPOINT TRANSFER AGENTS	V000120	06/02/20	SPR 05/31/20	01-00.2020	Def Comp ICMARC	300.00	300.00	102255



	VENDOR =====		===== IN	VOICE =====					
NAME		NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
Zoom Inc.		Z000200	05/26/20	P-23921442	01-11.B115	Zoom Video Com	40.00	40.00	102246
						Total Payments:	333418.60	333418.60	
						ACH Payments Total:	310154.52	.00	
					Ch	eck Payments Total:	23264.08	333418.60	
	DATE								
	REVIEWED								
	TRUSTEE APPR	OVAL							
					PRESIDENT				
					CLERK				



ACCOUNTS PAYABLE GENERAL LEDGER RECAP FOR 06/16/20

G/L NUMBER	COST ACCTG DESCRIPTION	DEBIT	CREDIT
01-00.1000	CASH		704240.12-
01-00.1001	CASH - PAYROLL ACCOUNT	157194.04	
01-00.2000	FEDERAL TAX WITHHELD	27275.80	
01-00.2001	STATE TAX WITHHELD	11188.62	
01-00.2002	SOCIAL SECURITY WITHHELD	18605.50	
01-00.2003	IMRF WITHHELD	10704.91	
01-00.2005	CLEARING	65.38	
01-00.2007	REBATES PAYABLE	1898.15	
01-00.2013	CREDIT UNION WITHHELD	6028.62	
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION	8287.75	
01-00.2017	VOLUNTARY GROUP LIFE	288.00	
01-00.2020	DEFERRED COMPENSATION WITHHELD - ICMARC	600.00	
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA	1184.15	
01-00.2027	DEFERRED COMPENSATION WITHHELD - IPPFA ROTH	80.00	
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD	478.66	
01-05.3001	USER RECEIPTS	2947.71	
01-11.B100	ELECTRICITY	152.76	
01-11.B101	NATURAL GAS	107.79	
01-11.B110	BANK CHARGES	28.10	
01-11.B112	COMMUNICATION	2299.13	
01-11.B113	EMERGENCY/SAFETY EQUIPMENT	139.06	
01-11.B115	EQUIPMENT/EQUIPMENT REPAIR	11079.96	
01-11.B115	SUPPLIES	107.11	
01-11.B117	EMPLOYEE/DUTY COSTS	50.76	
01-11.B117	BUILDING AND GROUNDS	1425.37	
01-11.B118 01-11.B119	POSTAGE	1062.44	
01-11.B120	PRINTING/PHOTOGRAPHY	4098.00	
01-11.B120 01-11.B121	USER BILLING MATERIALS	5346.09	
01-11.B121 01-11.B124	CONTRACT SERVICES	15263.88	
01-11.B137	MEMBERSHIPS/SUBSCRIPTIONS	219.00	
01-11.C222	GAS/FUEL	21.24	
01-11.C225	OPERATION/REPAIR	162.25	
01-12.B100	ELECTRICITY	6441.93	
01-12.B101	NATURAL GAS	423.84	
01-12.B102	WATER, GARBAGE AND OTHER UTILITIES	2251.57	
01-12.B112	COMMUNICATION	1540.94	
01-12.B113	EMERGENCY/SAFETY EQUIPMENT	410.30	
01-12.B116	SUPPLIES	2241.80	
01-12.B117	EMPLOYEE/DUTY COSTS	309.85	
01-12.B124	CONTRACT SERVICES	209816.00	
01-12.B401	CHEMICALS - DISINFECTION	5927.81	
01-12.B402	CHEMICALS - SLUDGE DEWATERING	2142.54	
01-12.B501	EQPT/EQPT REPAIR - BIOSOLIDS AGING & DISPOSAL	1242.04	
01-12.B502	EQPT/EQPT REPAIR - DISINFECTION	2146.92	
01-12.B507	EQPT/EQPT REPAIR - SECONDARY TREATMENT	5293.90	
01-12.B508	EQPT/EQPT REPAIR - SLUDGE CONCENTRATION	1137.18	



ACCOUNTS PAYABLE GENERAL LEDGER RECAP FOR 06/16/20

G/L NUMBER	COST ACCTG DESCRIPTION	DEBIT	CREDIT
01-12.B509	EQPT/EQPT REPAIR - SLUDGE DEWATERING	2242.50	
01-12.B510	EQPT/EQPT REPAIR - SLUDGE DIGESTION	774.41	
01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	721.06	
01-12.B513	EQPT/EQPT REPAIR - WWTC UTILITIES	1171.53	
01-12.B810	BLDG AND GROUNDS - SLUDGE DIGESTION	34.55	
01-12.B811	BLDG AND GROUNDS - TERTIARY TREATMENT	321.95	
01-12.B812	BLDG AND GROUNDS - WWTC GENERAL	4125.64	
01-12.C222	GAS/FUEL	1026.08	
01-12.C225	OPERATION/REPAIR	70.90	
01-13.B114	CHEMICALS	1264.30	
01-13.B115	EQUIPMENT/EQUIPMENT REPAIR	148.83	
01-13.B116	SUPPLIES	1717.26	
01-13.B123	OUTSIDE LAB SERVICES	655.61	
01-13.C222	GAS/FUEL	11.40	
01-13.C225	OPERATION/REPAIR	16.20	
01-14.B112	COMMUNICATION	564.97	
01-14.B116	SUPPLIES	176.27	
01-14.B117	EMPLOYEE/DUTY COSTS	67.80	
01-14.B128	OVERHEAD SEWER/BACKFLOW PREVENTION PROGRAM	1750.00	
01-14.B902	SEWER SYSTEM REPAIRS - REPLACEMENT	2285.00	
01-14.B903	SEWER SYSTEM REPAIRS - REHABILITATION	395.00	
01-14.B910	SEWER SYSTEM REPAIRS - BSSRAP PROGRAM	42650.35	
01-14.C222	GAS/FUEL	548.85	
01-14.C225	OPERATION/REPAIR	28.90	
01-15.B100	ELECTRICITY	11354.77	
01-15.B112	COMMUNICATION	358.62	
01-15.B520	EQPT/EQPT REPAIR - BUTTERFIELD	451.47	
01-15.B521	EQPT/EQPT REPAIR - CENTEX	103.16	
01-15.B522	EQPT/EQPT REPAIR - COLLEGE	103.16	
01-15.B523	EQPT/EQPT REPAIR - EARLSTON	103.16	
01-15.B524	EQPT/EQPT REPAIR - HOBSON	4325.97	
01-15.B525	EQPT/EQPT REPAIR - LIBERTY PARK	103.16	
01-15.B526	EQPT/EQPT REPAIR - NORTHWEST	103.16	
01-15.B527	EQPT/EQPT REPAIR - VENARD	451.47	
01-15.B528	EQPT/EQPT REPAIR - WROBLE	103.16	
01-15.B820	BLDG AND GROUNDS - BUTTERFIELD	157.75	
01-15.B821	BLDG AND GROUNDS - CENTEX	157.75	
01-15.B823	BLDG AND GROUNDS - EARLSTON	157.75	
01-15.B824	BLDG AND GROUNDS - HOBSON	157.75	
01-15.B825	BLDG AND GROUNDS - LIBERTY PARK	157.75	
01-15.B826	BLDG AND GROUNDS - NORTHWEST	157.75	
01-15.B827	BLDG AND GROUNDS - VENARD	157.75	
01-15.B828	BLDG AND GROUNDS - WROBLE	157.75	
01-17.E452	LIABILITY/PROPERTY	3726.00	
01-17.E455	EMPLOYEE GROUP HEALTH	45454.43	
01-17.E460	IMRF	25144.66	



ACCOUNTS PAYABLE GENERAL LEDGER RECAP FOR 06/16/20

G/L NUMBER	COST ACCTG DESCRIPTION	DEBIT	CREDIT
-			
01-17.E461	SOCIAL SECURITY	18605.56	
		704240.12	704240.12-

Vendor	Invoice Date	Amount	Coding	Coding Description	Purchase Location	Emp.	Procurement	Project Name (If applicable)	Item Description
Grainger	05/14/20	\$78.98	01-12.B113	WWTC EMERGENCY/SAFETY EQUIPMENT	Delivered	JPB		Pandemic Safety	Full Dome Mirror
Grainger	05/15/20	-\$33.22	01-12.B113	WWTC EMERGENCY/SAFETY EQUIPMENT	Delivered	JPB		Pandemic Safety	Returned Outdoor Convex Mirror
rainger	05/18/20	\$67.24	01-11.B113	ADMIN SAFETY	Delivered	JG		Pandemic Safety	Indoor Convex Mirror
rainger	05/19/20	\$188.35	01-12.B113	WWTC EMERGENCY/SAFETY EQUIPMENT	Delivered	СР		Pandemic Safety	Half Dome Mirror
rainger	05/19/20	\$41.29	01-12.B513	EQPT/EQPT REPAIR - WWTC UTILITIES	In-Store	NW		CHP Gas Cleaning System (Soda Ash Bldg. Exhaust Fan)	Replacement Motor
Grainger	05/20/20	-\$67.24	01-11.B113	ADMIN SAFETY	Delivered	JG		Pandemic Safety	Credit for returned mirror
Grainger	05/22/20	\$844.80	01-13.B116	LAB SUPPLIES	Delivered	СР		Supplies	Faucets
Grainger	05/27/20	\$67.23	01-12.B501	EQPT/EQPT REPAIR - BIOSOLIDS AGING & DISPOSAL	Delivered	MM		Sand Bags	Sand Bags
Grainger	05/27/20	\$88.00	01-12.B113	WWTC EMERGENCY/SAFETY EQUIPMENT	Delivered	JPB		Door Locks for Woman's Washrooms	(2) Occupancy Door Locks
Grainger	05/28/20	\$91.03	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	JPB		Maintenance Repair Supplies	Hardware & Plumbing Supplies
Grainger	05/28/20	\$29.46	01-12.B510	EQPT/EQPT REPAIR - SLUDGE DIGESTION	Delivered	MR		Digester 2 Mixing	Micro Switches
Grainger	05/28/20	\$10.35	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	MR		Electrical Repair Supplies	(10) Miniature Indicator Lamps
Grainger	06/01/20	\$75.34	01-11.B113	ADMIN SAFETY	Delivered	JG		Pandemic Safety	Half Dome Mirror
Grainger	06/01/20	\$97.16	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	AC		Maintenance Repair Supplies	(18) Grinding Disks
Grainger	06/01/20	\$11.24	01-12.B513	EQPT/EQPT REPAIR - WWTC UTILITIES	Delivered	MR		Plant Effluent Pumps	Plumbing Cross Fitting
Grainger	06/01/20	\$92.34	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	RF		WWTC Main Gate Operator	(2) Backup Power Batteries
Grainger	06/01/20	\$33.21	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	RF		Electrical Repair Supplies	(3) Boxes Wire Connectors
Grainger	06/03/20	\$115.23	01-12.B117	EMPLOYEE/DUTY COSTS	Delivered	AC		Outerwear	Rain Jacket & Pants
Grainger	06/03/20	\$88.19	01-12.B113	WWTC EMERGENCY/SAFETY EQUIPMENT	Delivered	AC		Safety Equipment	Lifting Straps
Grainger	06/08/20	\$41.96	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	RF		Stock	Modular Plug
Grainger	06/09/20	-\$115.23	01-12.B117	EMPLOYEE/DUTY COSTS	Delivered	AC		Outerwear	Returned Rain Jacket & Pants
ome Depo	06/05/20	\$190.92	01-12.B116	WWTC SUPPLIES	In-Store	СР		Supplies	Hoses, Hose Fittings, Plumbing Fittings, Storage Totes
ome Depo	03/17/20	\$62.37	01-14.B116	SEWER SYSTEM SUPPLIES	In-Store	JR		Sewer System Supplies	Laundry Detergent, eye wear, Bleach
ome Depo	06/03/20	\$291.11	01-11.B118	ADMIN BUILDING & GROUNDS	In-Store	СР	Same Trip	Administration Center Building & Grounds	Dehumidifier & Plumbing Supplies
ome Depo		\$95.42	01-12.B116	WWTC SUPPLIES	In-Store	СР	Same Receipt	Supplies	Drill Bits & Door Hardware
ome Depo	06/02/20	\$14.03	01-12.B116	WWTC SUPPLIES	In-Store	СР		Supplies	1" Hole Saw & PVC Ball Valve
ome Depo		\$155.84	01-12.B812	BLDG & GROUNDS - WWTC GENERAL	In-Store	СР		Landscaping Tools	Shovels, Dirt Rakes, Leaf Rakes
ome Depo	06/09/20	\$8.97	01-12.B116	WWTC SUPPLIES	In-Store	MR	Same Trip	Supplies	Utility Razor Knife
ome Depo	06/09/20	\$34.55	01-12.B810	BLDG & GROUNDS - SLUDGE DIGESTION	In-Store	MR	Same Receipt	Basement Flooding Electrical Repair Supplies	Receptacles, Outlet Cover Plates, Misc. Electrical Repair Supplies
ome Depo	05/20/20	\$15.88	01-12.B116	WWTC SUPPLIES	In-Store	СР		Supplies	Magnetic Hooks
lome Depo	05/20/20	\$29.99	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	In-Store	RF		Tool Replacement	Tape Measure
lome Depo	05/29/20	\$54.91	01-11.B118	ADMIN BUILDING & GROUNDS	In-Store	СР		Administration Center Building & Grounds	Washroom Door Locks
ome Depo	05/19/20	\$3.42	01-12.B510	EQPT/EQPT REPAIR - SLUDGE DIGESTION	In-Store	MR		Digester 3 Control Building Roof Exhaust Fan Replacement	Handy Box and Cover

	6/12/2020 6/16/2020 Reimburse	Petty Cash Checking Reimbursement			D-440
Date	Purchased From	Description	Code	Amount	Ck No.
05/20/20	CSWEA	ARU & JG Webinar	11.B117	40.00	3650
05/20/20	Gregory Suffield	BSSRAP Rodding Refund	14.B910	625.94	3649
06/04/20	Costco	MSB Supplies	12.B116	66.53	3651
06/10/20	Donald Harkins	BSSRAP Rodding Refund	14.B910	371.32	3653
		Total Receipts/Re	imbursement	1103.79	
Expense b	y code				
11.B117	40.	00			
12.B116	66.	53			
14.B910	997.	26			

1103.79

 Date:
 6/12/2020
 Petty Cash Reimbursement
 P - 350

 Due Date:
 6/16/2020

Invoice #: Cash Box

Date	Purchased From	Reimbursed To	Description	Code	Amount
4/8/2020	Fuller Car Wash	Danny Jasso	SS Vehicle Wash	14.C225	5.00
4/25/2020	USPS		Postage Due	11.B119	1.24
4/29/2020	USPS		Postage Due	11.B119	0.55
5/28/2020	USPS		Certified Mail	11.B119	6.95
6/5/2020	USPS		Postage Due	11.B119	4.34
6/9/2020	USPS		Certified Mail	11.B119	4.10
6/12/2020	USPS		Postage Due	11.B119	45.26
			Tota	l Receipts	67.44

Expense by code

11.B119 62.44 14.C225 5.00

67.44

DOWNERS GROVE SANITARY DISTRICT

<u>M E M O</u>

TO: Board of Trustees

FROM: W. Clay Campbell

Administrative Supervisor

DATE: June 12, 2020

RE: Resolution of Appreciation for

Ted Cherwak

Attached is a Resolution of Appreciation for Ted Cherwak to recognize his over forty-one years of service to the District. This item is on the agenda for the June 16 meeting. A framed and signed original of the resolution will be presented to Ted prior to his retirement on June 30, 2020.

Attachment

cc: KJR, RTJ, MJS, ARU, MGP

RESOLUTION OF APPRECIATION

WHEREAS, THEODORE T. CHERWAK, has served the residents of the DOWNERS GROVE SANITARY DISTRICT since 1979 through various capacities in the District's Administration, Operations and Code Enforcement departments; and

WHEREAS, THEODORE T. CHERWAK exhibited the necessary skills, knowledge, ability, and judgment to properly design, construct, maintain and operate the District's Collection System; and

WHEREAS, the outstanding professionalism and integrity of THEODORE T. CHERWAK's involvement with the District's Collection System resulted in the District being recognized by professional and peer groups year after year as a model for sanitary districts statewide; and

WHEREAS, THEODORE T. CHERWAK has consistently provided a high level of public service in his various roles at the District as an Operator, Administrative Assistant, Code Compliance Coordinator and Sewer Construction Supervisor by upholding and maintaining the District's ordinances, attention to sewer construction detail throughout our service area by successful coordination with developers and contractors, and his unparalleled dedication to making sure the District's sewers are built to the highest modern standard; and

WHEREAS, THEODORE T. CHERWAK has exhibited an unfailing dedication to public service through his role in considering and approving various requests to construct, connect to, and extend the District's sewer system infrastructure and continuously has provided exceptional customer service to the residents of the District; and

WHEREAS, THEODORE T. CHERWAK has protected the public health and the environment through his service to the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT, that THEODORE T. CHERWAK is hereby commended for his dedicated and exemplary service to the DOWNERS GROVE SANITARY DISTRICT and to the residents thereof; and

BE IT FURTHER RESOLVED that a copy of this Resolution be spread upon the records of the DOWNERS GROVE SANITARY DISTRICT and an embossed copy thereof be delivered by the Clerk of this District to the said THEODORE T. CHERWAK.

PASSED AND APPROVED by the Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT, this 16th day of June, 2020, in honor of the over forty-one years of outstanding service by THEODORE T. CHERWAK to the District.

DOWNERS GROVE SANITARY DISTRICT

BY:		
	President	
BY:		
	Vice President	
ATTEST: _		
_	Clark	

DOWNERS GROVE SANITARY DISTRICT

M E M O

TO: Board of Trustees

FROM: W. Clay Campbell

Administrative Supervisor

DATE: June 11, 2020

RE: Bank Account Signature Changes

The purpose of this Memo is to review the current authorized signers on the District's Payroll Account in anticipation of the upcoming retirement by Theodore T. Cherwak, Sewer Construction Supervisor for the District, on June 30, 2020.

Chase Bank Accounts-Signature Review

The attached Account Summary provides a listing of all Chase Bank accounts, restrictions for issuance of checks, and check signature requirements. This arrangement was established to provide a high level of control, requiring three of four signatures of Trustees and the General Manager, on the accounts which have the largest balances at any time – the Deposit Account and the Disbursement Account. The Payroll, Petty Cash and User Refund Checking Accounts are imprest accounts and require only one signature of a staff person. The General Manager and the Administrative Supervisor are currently authorized signers on these imprest accounts. Theodore T. Cherwak, Sewer Construction Supervisor, is also an authorized signer on the Payroll Account to provide for a third person to be able to sign payroll checks in the absence of the General Manager and the Administrative Supervisor. The District has not needed to utilize Theodore T. Cherwak as a backup authorized signer since 2009 when he was added and does not anticipate needing a third signer in the future as all employees are currently on direct deposit.

Documents and Actions Required

In order to implement the change necessary to remove Theodore T. Cherwak from the District's Payroll Account, the following document and actions are required:

- Letter to JP Morgan Chase Bank directing the removal of Theodore T. Cherwak as an authorized signer on the District's Payoll Account signed by me as an Account Manager.
 A copy of this letter is attached, has been transmitted to JP Morgan Chase Bank and is currently on hold awaiting formal Board action.
- In addition to the above, staff will request the Board **make the following motion** at their June 16 regular board meeting: "I move that we approve staff's actions to remove Theodore T. Cherwak from the District's Payroll Account."

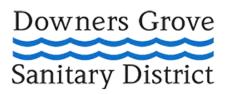
Enclosures

cc: KJR, RTJ, MJS, ARU, MGP

DOWNERS GROVE SANITARY DISTRICT ACCOUNT SUMMARY

FUND	ISSUANCE PROCEDURES	CHECK SIGNATURE REQUIREMENTS
General Corporate, Improvement, Construction, Public Benefit and	Funds transferred from deposit account to disbursement account to cover checks issued	Checks for withdrawal from deposit account require three of four: Trustees, General Manager.
Sewer Extensions Escrow		Checks from disbursement account under \$15,000 Require one of
Deposit Acct. No. (JP Morgan Chase & Co.)	<u> </u>	four: Trustees, General Manager.
Disbursement Acct. No. (JP Morgan Chase & Co.)		Checks from disbursement account for \$15,000 or greater Require three of four: Trustees, General Manager.
Payroll Checking Acct. No. (JP Morgan Chase & Co.)	Imprest account reimbursed by General Corporate check in accordance with procedures for same. (Checking account maintains .)	All checks require one of three: General Manager, Administrative Supervisor, Sewer Construction Supervisor.
Petty Cash Checking Acct. No. (JP Morgan Chase)	Same as payroll account. (Checking account maintains .)	All checks require one of two: General Manager, Administrative Supervisor.
User Refund Checking Acct. No. (JP Morgan Chase)	Same as payroll account. (Checking account maintains .)	All checks require one of two: General Manager, Administrative Supervisor.
Flexible Benefits Checking Acct. No. (JP Morgan Chase)	Account is funded annually at the start of plan year. (Account is charged through periodic ACH transactions by MidAmerica.)	All checks require one of two: General Manager, Administrative Supervisor.

Board of Trustees
Wallace D. Van Buren
President
Amy E. Sejnost
Vice President
Paul W. Coultrap
Clerk



General Manager Amy R. Underwood

Legal Counsel
Michael G. Philipp

2710 Curtiss Street P.O. Box 1412 Downers Grove, IL 60515-0703 Phone: 630-969-0664 Fax: 630-969-0827 www.dgsd.org

Providing a Better Environment for South Central DuPage County

June 10, 2020

JP Morgan Chase Bank, N.A. Commercial Banking 1 E Ohio Street, Floor 4 Indianapolis, IN 46204-1912

Re: Downers Grove Sanitary District

Change in Authorized Signers on Bank Accounts

Dear :

Effective June 30, 2020, the name of Theodore T. Cherwak, retiring Sewer Construction Supervisor, should be removed from the Downers Grove Sanitary District Bank Account listed below. The Bank Account Number is:

Payroll Checking Account No.

We will <u>not</u> be adding any new additional names to this account at this time. Please contact me if you have any questions in this regard.

DOWNERS GROVE SANITARY DISTRICT

William Clay Campbell Administrative Supervisor

DOWNERS GROVE SANITARY DISTRICT

<u>M E M O</u>

TO: Board of Trustees

FROM: W. Clay Campbell

Administrative Supervisor

DATE: June 11, 2020

RE: 2020 Levy Ordinance

The proposed 2020 Levy Ordinance is attached. This levy of \$1,321,300 for sanitary sewer system repairs and replacements and repayment of loans under the American Recovery and Reinvestment Act of 2009 / Illinois Environmental Protection Agency's Water Pollution Control Loan Program represents a 3.08% increase over the 2019 levy of \$1,282,600. In accordance with the tax cap, the County Clerk will automatically reduce this levy to reflect the approved consumer price index for tax year 2020, which is 2.3%.

A copy of the Calculations for Truth in Taxation Process worksheet prepared by the DuPage County Clerk's office is also attached. This worksheet indicates that the District 2020 tax levy request cannot exceed \$1,321,341.63 in order to comply with the Truth in Taxation Act.

Staff will request Board approval of this levy ordinance at the June 16 regular meeting.

Enclosures

cc: KJR, RTJ, MJS, ARU, MGP

AN ORDINANCE FOR THE LEVY OF TAXES FOR GENERAL CORPORATE PURPOSES FOR THE DOWNERS GROVE SANITARY DISTRICT FOR THE FISCAL YEAR BEGINNING MAY 1, 2020 AND ENDING APRIL 30, 2021

BE IT ORDAINED by the President and Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT, a body politic and corporate, of the County of DuPage and State of Illinois,

Section 1. That the sum of \$1,321,300 being that part of the total appropriation heretofore legally made for corporate purposes for the DOWNERS GROVE SANITARY DISTRICT, a body politic and corporate of the County of DuPage, and State of Illinois which is to be collected from the tax levy of the current fiscal year commencing on the first day of May, 2020, and ending on the 30th day of April, 2021.

BE AND THE SAME IS HEREBY LEVIED AND ASSESSED on all real and personal property within the boundary of said DOWNERS GROVE SANITARY DISTRICT, subject to taxation according to the value of such property as the same is assessed for State and County purposes for the current fiscal year, for the purposes and in the amounts hereinafter set forth.

	TOTAL AMOUNT	TO BE PAID FROM CORPORATE TAXATION
SANITARY SEWER SYSTEM REPAIRS AND REPLACEMENTS AND RE- PAYMENT OF LOANS UNDER THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 / ILLING ENVIRONMENTAL PROTECTION AGENCY'S WATER POLLUTION CONTROL LOAN PROGRAM	\$1,321,300 DIS	<u>\$1,321,300</u>
GRAND TOTAL	\$1,321,300	\$1,321,300

<u>Section 2.</u> That the County Clerk be and he is hereby directed as provided by law, to ascertain the rate percent which, upon the total valuation of all properties subject to taxation within the DOWNERS GROVE SANITARY DISTRICT, as the same is assessed and equalized for state and county purposes, will produce a net amount as herein legally levied, and to extend such tax pursuant to the statutes in such case made and provided.

<u>Section 3.</u> That the Clerk of said District and of the said Board of Trustees be and he is hereby directed to file with the County Clerk of DuPage County, Illinois, within the time limited by law, a copy of this ordinance duly certified by him.

<u>Section 4.</u> That this ordinance shall be in full force and effect immediately upon its passage, approval and filing.

Dated: This 16th day of June, A	A.D., 2020.
RECORDING VOTES:	
AYES:	
ABSENT:	
NAYS:	
APPROVED this 16th day of Ju	une, A.D., 2020.
	President, Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT DuPage County, Illinois
ATTEST:	

Clerk

CERTIFICATE OF LEVY

STATE OF ILLINOIS

COUNTY OF DUPAGE

To the Clerk of DuPage County:

I, PAUL W. COULTRAP, do hereby certify that I am the duly elected Clerk of the Board of Trustees of the Downers Grove Sanitary District, a body politic and corporate in DuPage County, Illinois: and that pursuant to the authority vested in said Board of Trustees within Section 12 of the Sanitary District Act of 1917, as amended, the Board of Trustees, in meeting assembled on June 16, 2020, did direct and authorize that there be raised by general taxation the amounts hereinafter set forth, to be levied upon all the taxable property in said Sanitary District, in order to meet and defray the necessary expenses and liabilities of the Sanitary District as required by law, and the amounts so required are itemized and needed for uses and purposes as follows, as appears from the record of the proceedings of said Board of Trustees meeting, now on file in my records, to-wit:

SANITARY SEWER SYSTEM REPAIRS
AND REPLACEMENTS AND REPAYMENT OF LOANS UNDER THE
AMERICAN RECOVERY AND
REINVESTMENT ACT OF 2009 / ILLINOIS
ENVIRONMENTAL PROTECTION
AGENCY'S WATER POLLUTION
CONTROL LOAN PROGRAM

\$1,321,300

TOTAL \$1,321,300

Making the amount to be raised by taxation and levied upon all taxable property in said Sanitary District, for the necessary expenses and uses aforesaid for the general corporate purposes, the sum of \$1,321,300.00. And it is hereby directed that the aforesaid sum be raised by taxation, in the manner provided by law.

Dated June 16, 2020.

Paul W. Coultrap, Clerk	(SEAL)
APPROVED:	
Board of Trustees	
DOWNERS GROVE SANITARY DISTRICT	

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

CERTIFICATE OF INAPPLICABILITY

I, WILLIAM CLAY CAMPBELL, DO HEREBY CERTIFY THAT I AM THE DULY QUALIFIED AND ACTING ASSISTANT CLERK OF THE DOWNERS GROVE SANITARY DISTRICT, DUPAGE COUNTY, ILLINOIS.

I DO FURTHER CERTIFY THAT PROVISIONS OF THE "TRUTH IN TAXATION ACT" (ILLINOIS COMPILED STATUTES, CHAPTER 35, ACT 200, SECTIONS 18-55 THROUGH 18-100) ARE INAPPLICABLE TO THE DOWNERS GROVE SANITARY DISTRICT IN CONNECTION WITH ITS 2020 TAX LEVY ORDINANCE, AS THE LEVY IS NOT MORE THAN FIVE PERCENT GREATER THAN LAST YEARS EXTENSION.

IN WITNESS WHEREOF, I HEREUNTO AFFIX MY OFFICIAL SIGNATURE AT DOWNERS GROVE, ILLINOIS THIS 16TH DAY OF JUNE, 2020.

DOWNERS GROVE SANITARY DISTRICT

BY:		
	WILLIAM CLAY CAMPBELL	
	ASSISTANT CLERK	

(SEAL)

DU PAGE COUNTY CALCULATIONS FOR "TRUTH IN TAXATION" PROCESS

TAXING DISTRICT NAME: DOWNERS GR SAN DIST

TOTAL 2019 TAX EXTENSION:

(INCLUDING DEBT) 1,258,420.60

TOTAL 2019 DEBT EXTENSION: (INCLUDES DEBT SERVICE

AND P.B.C. LEASES) NONE

SUB TOTAL = REMOVAL OF

DEBT SERVICE 1,258,420,60

ADDITION OF 2019 ABATEMENTS:

(DOES NOT INCLUDE BOND ABATEMENTS)

NONE

TOTAL 2019 AGGREGATE EXTENSION: (INCLUDES CORPORATE & SPECIAL PURPOSES, ABATEMENTS AND NO DEBT)

1,258,420.60

*** ADDITION OF 105% TO TOTAL AGGREGATE EXTENSION (INCLUDES CORPORATE AND SPECIAL PURPOSES, ABATEMENTS AND NO DEBT): 1,321,341.63

*** YOUR 2020 TAX LEVY REQUEST, MINUS DEBT, CANNOT EXCEED THIS FIGURE WITHOUT COMPLIANCE TO THE "TRUTH IN TAXATION ACT".

ALL OF THE ABOVE CALCULATIONS ARE FOR DU PAGE COUNTY ONLY. YOUR DISTRICT OVERLAPS INTO ANY OTHER COUNTY, YOU WILL NEED TO OBTAIN THE REMAINDER OF YOUR EXTENSION INFORMATION FROM THAT COUNTY, IN ORDER TO HAVE ALL THE NECESSARY FIGURES YOU WILL NEED TO DETERMINE COMPLIANCE WITH "TRUTH IN TAXATION".

ANY DISTRICT WHO MUST PUBLISH IN ORDER TO COMPLY WITH THE "TRUTH IN TAXATION ACT", WILL NEED TO INCLUDE 2020 DEBT SERVICE FIGURES IN THE PUBLICATION NOTICE, AS REQUIRED BY SENATE BILL 136, PASSED 12-5-1989. ACCORDING TO OUR RECORDS AS OF APRIL 30, 2020, YOUR DEBT SERVICE FIGURE IS NONE DEBT ISSUED AFTER THIS DATE, BUT PRIOR TO YOUR PUBLICATION DATE, MUST BE ADDED TO THIS FIGURE.

DOWNERS GROVE SANITARY DISTRICT $\underline{\text{MEMO}}$

DATE: June 11, 2020

TO: Board of Trustees

FROM: W. Clay Campbell

Administrative Supervisor

RE: Real Estate Tax Levy and Rate for 2019

Attached is the final tax levy notice from the County Clerk for last year's tax levy which is paid by the District's customers this year as part of their tax bill. The levy contains the \$1,282,600 general corporate levy to be used for sanitary sewer system repairs and replacements and repayment of loans under the American Recovery and Reinvestment Act of 2009 / Illinois Environmental Protection Agency's Water Pollution Control Loan Program.

The 2019 rate of 0.0406 is 2.01% more than last year's rate (see attached Tax Levies and Tax Rates table). It is the first year out of the last five that the District's tax rate has increased indicating that an economic slowdown is starting to impact assessed property values. The District's assessed valuation increased from \$3,151,400,174 to \$3,287,185,728, an increase of 4.31%. It is the fifth year in a row that this figure has increased. The District tax rate this year was reduced by the tax cap limitation. The tax cap reduced the District extension by \$38,327.53 to a total extension of \$1,258,420.60 which represents a 3.01% increase over last year's extension of \$1,221,602.54. Increases in the extension have averaged 2.73% over the past 10 years.

Based upon information provided by the County Clerk, we calculated the following breakdown of the change in assessed valuation:

New construction	\$ 25,885,360
New annexations	1,499,260
Adjustments to existing assessed valuations	 97,223,193
(average increase of 3.17%)	\$ 124,607,813

Assuming the median assessed value of a single family residence was at \$101,229 (taken from the FY 20-21 budget figure found on page 27 of the Five Year Financial Plan for FY20-21), District taxes are estimated to be \$41.10 per residence this year compared to \$38.08 last year, an increase of 7.93%.

Because of both the Downers Grove Central Business District TIF and the Downers Grove Ogden Avenue TIF, District taxes were reduced from an "actual extension" of the tax levy of \$1,295,151.18 to \$1,258,420.60 (-\$36,730.58) for 2019.

A table is attached which details the calculation of the levy and indicates the reduction due to the tax cap and the TIFs.

Attachments

cc: KJR, RTJ, MJS, ARU, MGP

FINAL

2,496,126,910 RES:

FARM: 4,021 RR: COMM: 607,609,994

88,096,890

3,193,960,918 3,191,837,815 GTOT:

2,123,103

TOWNSHIPS: MILTON

10150000

DOWNERS GR SAN DIST

25,572,760 YORK 629,436,621 LISLE 308,623,414 DOWNERS GROVE

25,572,760 629,436,621 308,623,414 2,323,552,933 2,230,328,123

3,193,960,918 CUR DUPAGE COUNTY 3,287,185,728

3,193,960,918 CUR 3,287,185,728 2019 TIF VALUATION

> TAX BURDEN: LIMITING RATE: .0394 RATE REDUCTION: 97.0444

IND:

T-RE:

LEVY				1	RAT	E	TAXES EXTENDED	TAX	LIM	ITATION ACT	DISTR	CT	ADJUSTMENT
	l	AMOUNT	PLUS	Ī	LIMIT	EXTD	AMOUNT	RATE		EXTENSION	RATE	Ī	EXTENSION
CORPORATE	1	1,282,600.00	1,295,426.0	00	.2000	.0406	1,296,748.13	.039	4	1,258,420.60		Ī	
TOTAL CAP FUNDS	1	1,282,600.00	1,295,426.0	00	1	.0406	1,296,748.13	.039	4	1,258,420.60	<u> </u>	i	
*TOTAL NON CAP FUNDS]			1								Ī	
				-									
GRAND TOTAL	1	1,282,600.00	1,295,426.0	00	I	.0406	1,296,748.13	.039	4	1,258,420.60		1	

Actual Ext 1,295,151,18 DIF to TIF 36,730.58

DOWNERS GROVE SANITARY DISTRICT

Tax Levies and Tax Rates

PERCENT INCREASE

				FROM PRIOR		FINAL	PERCENT				PERCENT	ASSESSED	AMOUNT	PERCENT			PERCENT
		GEN'L CORP.		YEAR'S FINAL	TAX	TAX	INCREASE	REDUCTION			INCREASE	VALUATION	INCREASE	INCREASE	REDUCTION		CHANGE
		& OTHER		EXTENSION	EXTENSION	EXTENSION	FROM	OF		ACTUAL	FROM	EXCLUDING	FROM	FROM	IN DISTRICT	FINAL	FROM
TAX	YEAR	OPERATING	TOTAL	AFTER	BEFORE	AFTER	PRIOR	EXTENSION	PERCENT	ASSESSED	PRIOR	THE	PRIOR	PRIOR	TAXES DUE TO	TAX	PRIOR
<u>YEAR</u>	BILLED	<u>USES</u>	<u>LEVY</u>	<u>CAP</u>	<u>CAP</u>	<u>CAP</u>	<u>YEAR</u>	DUE TO CAP	REDUCTION	VALUATION	<u>YEAR</u>	DG TIF	<u>YEAR</u>	<u>YEAR</u>	DG TIF	<u>RATE</u>	<u>YEAR</u>
1992	1993	482,000.00	482,000.00	3.55%	487,717.24	487,717.24	4.77%	0.00	0.00%	1,192,462,701	6.06%					0.0409	(1.21%)
1993	1994	496,000.00	496,000.00	1.70%	502,120.31	502,120.31	2.95%	0.00	0.00%	1,258,446,895	5.53%					0.0399	(2.44%)
1994	1995	510,000.00	510,000.00	1.57%	515,428.75	515,428.75	2.65%	0.00	0.00%	1,311,523,537	4.22%					0.0393	(1.50%)
1995	1996	535,000.00	535,000.00	3.80%	540,633.45	536,537.74	4.10%	4,095.71	0.76%	1,365,235,985	4.10%					0.0393	0.00%
1996	1997	561,000.00	561,000.00	4.56%	567,024.20	558,432.92	4.08%	8,591.28	1.54%	1,431,879,289	4.88%					0.039	(0.76%)
1997	1998	586,000.00	586,000.00	4.94%	593,170.68	584,205.89	4.62%	8,964.79	1.53%	1,494,778,402	4.39%	1,494,132,705			252.47	0.0391	0.26%
1998	1999	613,000.00	613,000.00	4.93%	619,415.24	606,901.80	3.88%	12,513.44	2.06%	1,565,303,058	4.72%	1,564,179,905	70,047,200	4.69%	435.79	0.0388	(0.77%)
1999	2000	637,000.00	637,000.00	4.96%	644,113.20	634,279.41	4.51%	9,833.79	1.55%	1,639,819,343	4.76%	1,638,964,885	74,784,980	4.78%	331.00	0.0387	(0.26%)
2000	2001	665,000.00	665,000.00	4.84%	671,796.54	668,342.57	5.37%	3,453.97	0.52%	1,728,638,263	5.42%	1,726,983,390	88,018,505	5.37%	640.00	0.0387	0.00%
2001	2002	701,700.00	701,700.00	4.99%	709,687.84	700,542.38	4.82%	9,145.46	1.31%	1,833,895,793	6.09%	1,829,092,383	102,108,993	5.91%	1,839.71	0.0383	(1.03%)
2002	2003	735,500.00	735,500.00	4.99%	743,370.03	727,469.07	3.84%	15,900.96	2.19%	1,999,748,786	9.04%	1,987,620,402	158,528,019	8.67%	4,438.99	0.0366	(4.44%)
2003	2004	763,800.00	763,800.00	4.99%	771,902.79	754,891.16	3.77%	17,011.63	2.25%	2,140,368,777	7.03%	2,126,453,966	138,833,564	6.98%	4,939.76	0.0355	(3.01%)
2004	2005	792,600.00	792,600.00	5.00%	801,834.59	778,859.39	3.18%	22,975.20	2.95%	2,322,180,659	8.49%	2,297,520,325	171,066,359	8.04%	8,359.85	0.0339	(4.51%)
2005	2006	817,800.00	817,800.00	5.00%	828,075.78	818,038.50	5.03%	10,037.28	1.23%	2,538,869,699	9.33%	2,509,320,544	211,800,219	9.22%	9,633.02	0.0326	(3.83%)
2006	2007	858,900.00	858,900.00	5.00%	869,503.63	861,326.48	5.29%	8,177.15	0.95%	2,761,640,899	8.77%	2,725,716,700	216,396,156	8.62%	11,352.04	0.0316	(3.07%)
2007	2008	904,300.00	904,300.00	4.99%	916,087.47	898,299.36	4.29%	17,788.11	1.98%	3,010,126,887	9.00%	2,964,684,366	238,967,666	8.77%	13,769.09	0.0303	(4.11%)
2008	2009	943,200.00	943,200.00	5.00%	955,145.20	948,840.61	5.63%	6,304.59	0.66%	3,208,780,143	6.60%	3,152,294,383	187,610,017	6.33%	17,002.21	0.0301	(0.66%)
2009	2010	996,200.00	996,200.00	4.99%	1,009,000.16	961,703.28	1.36%	47,296.88	4.92%	3,214,943,324	0.19%	3,153,125,507	831,124	0.03%	18,854.43	0.0305	1.33%
2010	2011	1,009,700.00	1,009,700.00	4.99%	1,021,737.25	997,975.92	3.77%	23,761.33	2.38%	3,028,908,351	(5.79%)	2,970,166,415	(182,959,092)	(5.80%)	19,737.29	0.0336	10.16%
2011	2012	1,047,800.00	1,047,800.00	4.99%	1,060,292.27	1,020,918.02	2.30%	39,374.25	3.86%	2,866,293,054	(5.37%)	2,812,446,329	(157,720,086)	(5.31%)	19,546.36	0.0363	8.04%
2012	2013	1,071,900.00	1,071,900.00	4.99%	1,084,304.40	1,058,176.58	3.65%	26,127.82	2.47%	2,661,520,162	(7.14%)	2,612,781,682	(199,664,647)	(7.10%)	19,739.09	0.0405	11.57%
2013	2014	1,111,000.00	1,111,000.00	4.99%	1,122,218.40	1,084,894.06	2.52%	37,324.34	3.44%	2,534,554,665	(4.77%)	2,488,289,137	(124,492,545)	(4.76%)	20,171.77	0.0436	7.65%
2014	2015	1,139,100.00	1,139,100.00	5.00%	1,151,420.43	1,109,325.49	2.25%	42,094.94	3.79%	2,522,394,078	(0.48%)	2,476,172,963	(12,116,174)	(0.49%)	20,707.06	0.0448	2.75%
2015	2016	1,164,700.00	1,164,700.00	4.99%	1,177,049.76	1,127,681.23	1.65%	49,368.53	4.38%	2,648,893,312	5.02%	2,598,343,851	122,170,888	4.93%	21,938.47	0.0434	(3.13%)
2016	2017	1,184,000.00	1,184,000.00	4.99%	1,196,852.02	1,146,867.48	1.70%	49,984.54	4.36%	2,836,161,603	7.07%	2,776,918,837	178,574,986	6.87%	24,467.26	0.0413	(4.84%)
2017	2018	1,204,200.00	1,204,200.00	5.00%	1,216,359.94	1,184,119.07	3.25%	32,240.87	2.72%	3,001,304,727	5.82%	2,930,987,803	154,068,966	5.55%	28,408.04	0.0404	(2.18%)
2018	2019	1,243,300.00	1,243,300.00	5.00%	1,258,434.77	1,221,602.54	3.17%	36,832.23	3.02%	3,151,400,174	5.00%	3,069,353,105	138,365,302	4.72%	32,654.73	0.0398	(1.49%)
2018	2019	1,282,600.00	1,282,600.00	4.99%	1,296,748.13	1,258,420.60	3.01%	38,327.53	3.05%	3,287,185,728	4.31%	3,193,960,918	124,607,813	4.06%	37,849.27	0.0406	2.01%
2019	2020	1,321,300.00	1,321,300.00	5.00%													

CALCULATION OF REAL ESTATE TAX LEVY EXTENSION

		TAX YEAR 2019
PROPERTY VALUATIONS		4
Total Assessed Valuation		\$3,287,185,728
Assessed Valuation for TIF	_	\$93,224,810
Net Assessed Valuation		\$3,193,960,918
New Construction	-	\$25,885,360
New Annexations	-	\$1,499,260
Equalized Assessed Valuation		\$3,166,576,298
LEVY AND EXTENSION BEFORE CAP		
Amount Levied by DGSD		\$1,282,600
State Multiplier (adds 1%)	Χ	1.01
Levy with State Multiplier		\$1,295,426.00
Net Assessed Valuation	÷	3,193,960,918
Extended Rate		0.04056
Extended Rate Rounded up by County Clerk		0.0406
Net Assessed Value	Χ	3,193,960,918
Tax Extension Before Cap		\$1,296,748.13
CAP (LIMITING RATE):		
2018 Extension after Cap		\$1,221,602.54
2019 Consumer Price Index Multiplier From Tax Cap Law (adds 1.9%)	Χ	1.019
Final Base Aggregate Extension		\$1,244,812.99
Equalized Assessed Valuation	÷	3,166,576,298
Limiting Rate for 2019		0.0394
CAPPED EXTENSION		
Net Assessed Valuation		3,193,960,918
Limiting Rate for 2019	Χ	0.0394
Taxes to be Received (Extension after Cap)		\$1,258,420.60
Reduction due to tax cap (Extension Before Cap minus Extension After Cap))	(\$38,327.53)
Taxes that would have been Received assuming no TIF		\$1,295,151.18
Reduction due to TIF (Extension assuming no TIF - Extension because of TIF)	(\$36,730.58)

DOWNERS GROVE SANITARY DISTRICT

<u>M E M O</u>

TO: Board of Trustees

FROM: W. Clay Campbell

Administrative Supervisor

DATE: June 8, 2020

RE: Investment in Certificate of Deposit – Royal Savings Bank

In accordance with the District Investment Policy, we opened the attached thirteen-month Certificate of Deposit (CD) with Royal Savings Bank on June 2, 2020. The CD is in the amount of \$250,000 at an interest rate of 0.85%. The District also has a money market account with Royal Savings Bank to facilitate money transfers for the CD. This still offers the District flexibility to move money from a CD into the money market account in the future upon maturity. The CD and money market account are cumulatively FDIC insured to \$250,000, and as a result, we are reducing the balance in the money market account to minimize the District's exposure and to keep the account open.

Staff requests for the Board to take action ratifying this investment at its next regular meeting of June 16, 2020 **using the following motion**: "I move that we ratify the actions of staff on behalf of the District to open a certificate of deposit in the amount of \$250,000 with Royal Savings Bank on June 2, 2020 at an interest rate of 0.85% and a term of thirteen months."

Attachment

cc: KJR, RTJ, MJS, ARU, MGP

Date Opened: 06-02-2020 Term:13 M	onths	Tax ID:	Number:
Certificate of Deposi	it		Account Number:
Dollar			
Amount of Deposit: Two Hundred Fifty Thousand an	nd 00/100****	*******	******* \$ <u>250,000.00</u>
This Time Deposit is Issued to:	I	•	Savings Bank
property Downers Grove Sanitary Dist 2710 Curtiss St Downers Grove, IL 60515		•	s. Commercial Ave. o, IL 60617
i Not Negotiable - Not Transferable - Additional ter	ms are below.	j By	
Add	itional Term	s and Disclos	sures
This form contains the terms for your time dep Truth-in-Savings disclosure for those depositors en are additional terms and disclosures on page two of which explain or expand on those below. You shou this form	posit. It is also the mittled to one. There f this form, some of ld keep one copy of	Minimum Balance open this account of ☐ You must maint	Requirement: You must make a minimum deposit to
Maturity Date: This account matures 07-03-20 (See below for r Rate Information: The interest rate for this account	enewal information.)	Withdrawals of Int	erest: Interest accrued credited during a
with an annual percentage yield of	%. This rate will be begins to accrue on imple, a check).	Early Withdrawal that is otherwise n	Penalty: If we consent to a request for a withdrawal of permitted you may have to pay a penalty. The nount equal to:
Interest will be credited		100 Days	interest on the amount withdrawn.
The annual percentage yield assumes that interest until maturity. A withdrawal of interest will reduct If you close your account before interest is conference to the accrued interest. The NUMBER OF ENDORSEMENTS needed for other purpose is:1	e earnings. redited, you will not	Single Maturi renew. Interest Automatic Re renew on the m	ty: If checked, this account will not automatically will will not accrue after maturity. Inewal: If checked, this account will automatically laturity date. (see page two for terms) If will not accrue after final maturity.
		BACKIID WITH	HOLDING CERTIFICATIONS
ACCOUNT OWNERSHIP: You have requested and intend the type of account marked below. Individual Joint Account - With Survivorship (and not as tenants in common) Joint Account - No Survivorship (as tenants in common) Trust: Separate Agreement Dated Revocable Trust or Pay on Death Designation as defined in this agreement (Beneficiaries' names and addresses)	Identification Nummy correct taxpayer Backup Withlest to backup withhold not been notified the withholding as a reall interest or di	. Number - The Tax ber shown above (Tridentification number holding - I am not sliing either because hat I am subject to be esult of a failure to ividends, or the It as notified me that I	payer
(Delibriciaties maines aim aumesses)		ENDORSEMENTS -	SIGN ONLY WHEN YOU REQUEST WITHDRAWAL
		X	

DOWNERS GROVE SANITARY DISTRICT

MEMO

TO: Board of Trustees

FROM: W. Clay Campbell

Administrative Supervisor

DATE: June 8, 2020

RE: Investment in Certificate of Deposit – BMO Harris Bank

In accordance with the District Investment Policy, we renewed a seven-month Certificate of Deposit (CD) with the local Downers Grove BMO Harris Bank on May 17, 2020. The CD is in the amount of \$250,000 at an interest rate of 0.995%. This bank was selected based on a review of competitive rates from financial institutions that accept public funds. The CD is FDIC insured to \$250,000.

This CD was purchased with Fund 01 funds for the term of seven months to allow staff to continue laddering District investments. Staff would request for the Board to take action ratifying this investment at its next regular meeting of June 16, 2020 **using the following motion**: "I move that we ratify the actions of staff on behalf of the District to renew a certificate of deposit in the amount of \$250,000 with BMO Harris Bank on May 17, 2020 at an interest rate of 0.995% and a term of seven months."

Attachment

cc: KJR, RTJ, MJS, ARU, MGP





Certificate of Deposit (CD) Account Disclosure

Account Title and Mailing Address
DOWNERS GROVE SANITARY DISTRICT
2710 CURTISS ST
DOWNERS GROVE IL 60515-4001

Date: 05/20/2020

Amount: \$250,000.00

Rate Information

The interest rate for your CD account number is 0.995% with an annual percentage yield (APY) of 1.00%. You will be paid this rate until the maturity date of the certificate. Your certificate will mature on 12/17/2020. The APY assumes interest and principal remains on deposit until maturity. A withdrawal will reduce earnings.

Interest begins to accrue on the Business Day you deposit cash or any non-cash item (for example checks).

Interest for your account will be compounded daily and will be distributed by: Check Pay at Maturity

Minimum Balance Requirements

You must deposit at least \$100,000.00 to open this account.

You must maintain a daily minimum balance of \$100,000.00 in your account to obtain the APY listed above.

Balance Computation Method

We use the daily balance method to calculate the interest on your account. This method applies a daily periodic rate to the Ledger Balance in the account each day. The Ledger Balance is the balance in your account that consists of all deposits, plus interest credited to the account, minus all withdrawals and other debits to the account at the close of the Business Day. Our Business Days are Monday through Friday. Transactions on Saturday, Sunday, and Federal holidays are posted the next Business Day.

Transaction Limitations

Each CD is treated as a separate deposit with its own interest rate and maturity. You cannot make additional deposits into or withdrawals from this account until the maturity date. Additional funds may be added and withdrawals may be made during the grace period. Special transaction limitation rules apply for IRAs – please see your IRA Plan disclosure if this account is part of an IRA or other tax qualified plan.

Maturity, Renewal and Grace Period

At the maturity date, a standard CD will automatically renew to a standard CD of equal term at the then current interest rate and APY for that term and current balance as shown on the then current Interest Rate Sheet. At the maturity date: a 11 month CD Special will automatically renew to a 9 month standard CD; a 15 month CD Special will automatically renew to a 1 year standard CD; a 25 month CD Special will automatically renew to a 2 year standard CD; a 35 month CD Special will automatically renew to a 30 month standard CD; a 45 month CD Special will automatically renew to a 3 year standard CD; and a 55 month CD Special will automatically renew to a 4 year standard CD - each at the then current interest rate and APY for the relevant term and current balance as shown on the then current Interest Rate Sheet. You will have a grace period of ten (10) calendar days after the maturity date to withdraw funds without being charged an early withdrawal penalty. If you close your CD during the grace period, it will not earn interest after the maturity date. We will send you a pre-maturity reminder and a confirmation of the renewal.

BUC#:04081 By:edaly01 Date:05/20/2020 Form: HLF-CD-AMEND.0519 Work Item ID:105854793

Early Withdrawal Penalty and Computation Method

When you make a deposit to any one of our CD products, you are agreeing to keep the funds on deposit until the stated maturity. We reserve the right to permit withdrawals of principal only upon maturity. If we permit you to make an early withdrawal of principal before maturity, you will pay an early withdrawal penalty. The penalty is calculated using the interest rate applicable to the CD at the time of early withdrawal. If the amount of the penalty exceeds the amount of accrued and unpaid interest, then a reduction of principal would be required in order to pay the penalty. These penalties do not apply to Qualified IRA Distributions.

CDs with terms of:

1 month (7 to 59 days)
2-11 months (60 days up to and including 364 days)
12-23 months
24-35 months
36-47 months
48 months or longer

Are charged:

Loss of interest Loss of 90 days' interest Loss of 180 days' interest Loss of 270 days' interest Loss of 365 days' interest Loss of 545 days' interest

If this account is held pursuant to a retirement plan arrangement, the early withdrawal penalty will not be imposed if: (a) the accountholder becomes disabled; (b) after attaining the age of 59½ the accountholder establishes a series of periodic distributions over a period of five or more years (with at least one payment per year); or (c) the death or adjudication of the incompetence of any owner of this account.

All accounts are subject to State and Federal rules and regulations as explained in the *Deposit Account Agreement for Personal* and Business Accounts. The terms "we," "us," and "our" refer to BMO Harris Bank N.A. "You" and "your" means the person or entity who opened the account or in whose name the account was opened, and any assignee, successor, or agent.

BMO Harris Bank N.A. Member FDIC.

BUC#:04081 By:edaly01 Date:05/20/2020 Form: HLF-CD-AMEND.0519 Work Item ID:105854793

Board of Trustees
Wallace D. Van Buren
President
Amy E. Sejnost
Vice President
Paul W. Coultrap
Clerk



General Manager Amy R. Underwood

Legal Counsel
Michael G. Philipp

2710 Curtiss Street P.O. Box 1412 Downers Grove, IL 60515-0703 Phone: 630-969-0664 Fax: 630-969-0827 www.dgsd.org

Providing a Better Environment for South Central DuPage County

MEMO

TO: Amy Underwood, General Manager FROM: Alex Bielawa, Staff Engineer

DATE: June 12, 2020

SUBJECT: Contract Award, Stanley Avenue Sanitary Sewer Rehabilitation

This year, we budgeted \$575,000 to rehabilitate certain aging sewers in Downers Grove. Baxter & Woodman prepared detailed plans and specifications for the CIPP lining of the length of sewer main along Stanley Avenue shown on the map at the end of this memo.

The project was advertised for bidding, and included a pre-qualification approval prior to obtaining plans and specifications. We pre-qualified a total of six (6) plan holders, with five (5) plan holders submitting bids, which were opened on June 11, 2020. The Engineer's Estimate of Probable Cost is shown on the attached bid tab.

Baxter & Woodman has reviewed the bids and recommends award to Insituform Technologies USA, LLC, of Chesterfield, Missouri as the lowest responsible, responsive bidder, with a bid price of \$102,812.00. Their recommendation letter is attached.

We have worked successfully with this contractor on similar projects, and have a high degree of confidence in their ability to complete the project.

I recommend Staff seek approval from the Board of Trustees to award the 2020 Stanley Avenue Sanitary Sewer Rehabilitation Contract in the amount of \$102,812.00 to the lowest responsible, responsive bidder, Insituform Technologies USA LLC, of Chesterfield, Missouri, and for the General Manager and Assistant Clerk to sign the same.

C: WDVB, AES, PWC, KJR, RTJ, MJS, WCC, MGP

Downers Grove Sanitary District 2020 Sanitary Sewer Rehabilitation

CIPP Lining 1,230' 24" Diameter Pipe 1F-028-S to 1F-024-S





June 12, 2020

President and Board of Trustees Downers Grove Sanitary District 2710 Curtiss Street P.O. Box 1412 Downers Grove, Illinois 60515

Attention: Mrs. Amy R. Underwood, P.E., General Manager

RECOMMENDATION TO AWARD

Subject: Downers Grove Sanitary District – 2020 Stanley Avenue Sanitary Sewer Rehabilitation

Dear President and Trustees:

The following bids were received for the Project on June 11, 2020:

<u>Bidder</u>	Bid Amount
Insituform Technologies USA, LLC Chesterfield, Missouri	\$102,812.00
Hoerr Construction, Inc. Goodfield, Illinois	\$132,570.00
Michels Corporation Brownsfield, Wisconsin	\$152,890.00
Granite Inliner, LLC Chicago, Illinois	\$176,735.00
Visu-Sewer of Illinois, LLC Bridgeview, Illinois	\$178,907.50

Our pre-bid opinion of probable cost for the project was \$258,350. Our price was estimated high due to rising infrastructure bid prices throughout the surrounding area due to COVID-19 concerns in April and May. The bid prices on this project indicate that construction prices are returning back to normal after the spring stay-at-home orders.

We have analyzed each of the bids and find Insituform Technologies USA, LLC to be the lowest, responsible, and responsive bidder. Based on our prior experience with this bidder, and their experience completing similar projects, we believe that Insituform Technologies USA, LLC is qualified to complete the project.



We recommend award of the Contract to Insituform Technologies USA, LLC in the amount of **\$102,812.00**. The bid tabulation is enclosed for your files.

Please advise me of your decision.

Sincerely,

BAXTER & WOODMAN, INC. CONSULTING ENGINEERS

Derek J. Wold, P.E., BCEE

Vice-President / Water-Wastewater Group Leader

Enc.

 $I: \c Lake \c DGSD1 \c 200410-Stanley \c CIPP \c 40-Design \c 12-Bidding \c Award_Recommend_2020 \c tanley \c AveSwr. document \c 12-Bidding \c 12-Bidding$

Downers Grove Sanitary District 2020 Stanley Avenue Sanitary Sewer Rehabilitation

Bid Date/Time: June 11, 2020 / 10:00 AM Engineer's Job No. 200410.40

				Engine	r's Estimate	Insitu	uform Tech Cheste	•	ies USA, LLC , MO	Hoerr Con Good	structi dfield,	- , -		Corporation sville, WI		nliner, LLC ago, IL		of Illinois, LLC eview, IL
No.	Item	Unit	QTY	Unit	Total		Unit		Total	Unit		Total	Unit	Total	Unit	Total	Unit	Total
				Price	Price		Price			Price			Price		Price		Price	
1.2	SANITARY SEWER LIGHT CLEANING AND	Lin. Ft	1,230	\$ 10.00	\$ 12,300	\$	6.50	\$	7,995.00	7	\$	8,610.00	12	\$ 14,760.00	15	\$ 18,450.00	3.25	\$ 3,997.50
1.3	SANITARY SEWER HEAVY CLEANING	Hours	4	\$ 800.00	\$ 3,200	\$	680.00	\$	2,720.00	540	\$	2,160.00	430	\$ 1,720.00	750	\$ 3,000.00	425	\$ 1,700.00
1.4	CURED-IN-PLACE PIPE (MH TO MH), 24-INCH	Lin. Ft	1,230	\$ 175.00	\$ 215,250	\$	71.40	\$	87,822.00	94	\$	115,620.00	105	\$ 129,150.00	120	\$ 147,600.00	137	\$ 168,510.00
1.5	CIPP SAMPLE TESTING	Each	4	\$ 300.00	\$ 1,200	\$	285.00	\$	1,140.00	180	\$	720.00	225	\$ 900.00	415	\$ 1,660.00	150	\$ 600.00
1.6	SERVICE LATERAL REINSTATEMENT	Each	2	\$ 800.00	\$ 1,600	\$	470.00	\$	940.00	250	\$	500.00	600	\$ 1,200.00	100	\$ 200.00	400	\$ 800.00
1.7	END SEAL SLEEVE	Each	8	\$ 600.00	\$ 4,800	\$	250.00	\$	2,000.00	370	\$	2,960.00	315	\$ 2,520.00	440	\$ 3,520.00	350	\$ 2,800.00
1.8	TRAFFIC CONTROL AND PROTECTION:	Lsum	1	\$ 20,000.00	\$ 20,000	\$	195.00	\$	195.00	2000	\$	2,000.00	2640	\$ 2,640.00	2305	\$ 2,305.00	500	\$ 500.00
	Engineer's Estimate of Cost				\$258,350													
	Bidder's Proposal as read					Total	As-Read	\$	102,812.00		\$	132,570.00		\$ 152,890.00		\$ 176,735.00		\$ 178,907.50
	Bidder's Proposal as corrected					Total	As-Calcula	a <mark>\$</mark>	102,812.00	·	\$	132,570.00		\$ 152,890.00		\$ 176,735.00		\$ 178,907.50

Lowest Responsible, Responsive Bidder

DOWNERS GROVE SANITARY DISTRICT

MEMO

TO: Amy R. Underwood General Manager

FROM: W. Clay Campbell

Administrative Supervisor

DATE: June 12, 2020

RE: Progress Report – May, 2020

ADMINISTRATIVE

Admin Center Opened to the Public on June 1

The District's Admin Center continued to be closed to foot traffic from the public in the month of May through June 1 in accordance with Governor Pritzker's Stay At Home Order through May 29. The Admin Center started assisting customers on June 1 using the following schedule: Mondays through Thursdays from the hours of 10:00 a.m. – 12:00 p.m. and 1:00 p.m. – 3:00 p.m. Most of the Administration department staff has continued to effectively work remotely from home during the month of May, but has started to slowly transition to working in the Admin Center sporadically.

Personnel

Oscar Avila, the District's WWTC Summer Building & Grounds Worker, started for the summer on June 9.

Reimbursement Program for Sanitary Sewer Backups Caused by Public Sanitary Sewer Blockages

There have been no new backups resulting from a mainline blockage since the last update, and as a result, I have not included a new summary.

Group Health Insurance Open Enrollment

Employee enrollment was completed on May 31 with 34 employees making the following plan selections (retirees not included):

Option 1 (Platinum HMO – Advocate Only): 0 (0%)
Option 2 (Platinum HMO): 21 (62%)
Option 3 (Gold Hybrid PPO): 5 (15%)
Option 4 (Blue Choice Preferred PPO): 6 (17%)

Waiver of Medical: 2 (6%)

Flexible Compensation Plan

Employees received materials on April 21 for an open enrollment window through May 21 for participation in the District's Flexible Compensation Plan that provides tax savings through payroll deductions for both out-of-pocket eligible medical expenses and dependent care expenses. We have 7 employees participating with a total deferral amount of \$17,216.

Safety Committee and Related Safety Matters

The Safety Committee did not meet in May due to the ongoing Stay At Home order from Governor Pritzker. Safety Coordinator Jessie Gwozdz has continued to focus on safety matters for the District as she works remote. She worked very hard on the DGSD COVID-19 Preparedness Plan, in conjunction with General Manager Underwood and myself, a copy of which has been included in this month's board packet. Maintenance Supervisor Jeff Barta and Jessie worked on various safety improvements as well that are summarized in Jeff Barta's monthly progress report.

Technology Update

Staff anticipates holding the June 16 regular board meeting using the Zoom virtual meeting platform again. Staff will be posting a link on its website to allow the public an opportunity to attend the meeting by video and/or audio means in compliance with the Illinois Open Meetings Act. As well, during the public comment portion of the meeting, staff can provide an opportunity for any attending members of the public to be heard.

Concentric Integration is continuing to assist the District with upgrading several of its servers to a newer operating system to ensure operability in the future and to continue to have support from Microsoft. This is still anticipated to be completed in June.

The following is a detailed summary of the Invoice Cloud portal's utilization in the last month and since the portal's launch in February 2015 through the end of last month:

# of Customers registered in the last month:	60
# of Customers paying their bills online in the last month:	1,267
Amount of Money processed through the Portal in the last month:	\$72,415.05
# of Customers signing up for Autopay through the Portal in the last month:	46
# of Customers enrolled in paperless billing in the last month:	39
# of customers registered for pay by text in the last month:	20
Cost to District for providing Invoice Cloud service in the last month:	\$355.80
Cost to District's customers (convenience fees) in the last month:	\$2,217.66
Estimated Monthly savings from customers enrolled in paperless billing:	\$65.31
# of Customers registered from launch through last month:	4,827
# of Customers signing up for Autopay through the Portal from launch through last month:	1,376
# of Customers enrolled in paperless billing from launch through last month:	2,177
# of customers registered for pay by text from launch through last month:	1,461

FINANCIAL

Annual Audit

Fieldwork was mostly completed remotely by Lauterbach & Amen, LLP the week of May 18. It is anticipated that the final audit for Fiscal Year Ending April 30, 2020 will be presented to the Board at its regular August meeting.

Treasurer's Report and Investment Activity

The monthly Treasurer's Report is included separately in the packet each month and detailed investment information (financial institution name, current rate and dollar amount) is provided on the District's Investment Schedule also provided separately in the packet each month.

User Billing

To alleviate potential hardships for the District's customers, Amy and I have decided to continue waiving any penalties for unpaid customer account balances in the month of May. We will continue to monitor the general state of unpaid balances as we continue through June to determine if additional action should be taken for the month of June as well.

Detailed billing information is attached to this report.

CODE ENFORCEMENT & UNSEWERED AREAS

<u>Building Sanitary Service Repair Assistance Program; Infiltration and Inflow Removal Program; and Overhead Sewers and Backflow Prevention Devices Reimbursement Program</u>

I have continued to perform the legal review of both Program Agreements and Access Agreements for all of the above programs as prepared by our office prior to execution by the parties.

Sewer Permitting Process

I have continued to perform the legal review of Access Agreements and Annexation Petitions prepared by our office as needed by sewer permit applicants.

cc: WDVB, AES, PWC, KJR, RTJ, MJS, MGP

USER BILLING SUMMARY

User Charge System

Billings for May 2020 were as follows:

User	\$246,566.66
Surcharge	15,046.90
Monthly fees	364,235.75
Total	\$625,849.31
Summer Usage Adjustment	\$0.00
Billable Flow	136,981,478
Budgeted Billable Flow	151,651,133
% Actual/Budgeted Billable Flow	90.33%
YTD Billable Flow	136,981,478
YTD Budgeted Billable Flow	151,651,133
% Actual/Budgeted Billable Flow	90.33%

The user accounts receivable balance on 5/31/2020 is \$678,554.81 and consists of:

Current charges due 5/15/20	\$527,063.67
Past due charges and penalty	151,491.14
Total	\$678,554.81

The past due charges represent:

Age	<u>User Charges</u>	<u>Penalty</u>	<u>Totals</u>
30 days past due	\$63,552.11	\$0.00 *	\$63,552.11
60 days past due 90 days & greater past due	22,897.98 57,672.52	0.00 7,368.53	22,897.98 65,041.05
Totals	\$144,122.61	\$7,368.53	\$151,491.14

^{*} No penalty was assessed on User Accounts in the month of May due to the current COVID-19 Pandemic

Summary of Past Due Charges (90 Days and Over)

Five Year Comparison

<u>May</u>

Year	<u>User Charges</u>	<u>Penalty</u>	<u>Total</u>
2020	\$57,672.52	\$7,368.53	\$65,041.05 *****
2019	41,508.51	5,098.57	46,607.08 *****
2018	48,401.71	6,633.70	55,035.41 ****
2017	33,590.89	4,991.96	38,582.85 ***
2016	47,846.34	6,427.00	54,273.34 **

*****Includes \$10,462.28 in sewer disconnection costs on 2 accounts plus late fees ****Includes \$13,020.74 in sewer disconnection costs on 4 accounts plus late fees ***Includes \$17,128.69 in sewer disconnection costs on 6 accounts plus late fees

Twelve Months Ending May 2020

Month Ending	<u>User Charges</u>	<u>Penalty</u>	<u>Total</u>
5/31/20	\$57,672.52	\$7,368.53	\$65,041.05
4/30/20	46,759.51	6,189.05	52,948.56
3/31/20	45,678.23	6,089.99	51,768.22
2/29/20	43,332.92	5,779.38	49,112.30
1/31/20	40,668.53	5,110.21	45,778.74
12/31/19	42,249.41	5,545.98	47,795.39
11/30/19	44,865.08	6,235.59	51,100.67
10/31/19	44,946.81	5,708.76	50,655.57
9/30/19	49,629.96	6,354.25	55,984.21
8/31/19	46,041.82	5,990.19	52,032.01
7/31/19	44,335.90	5,529.97	49,865.87
6/30/19	44,551.56	5,596.79	50,148.35

One account from 2012 and another from 2014 are the only two remaining sewer disconnections.

^{**}Includes \$9,256.59 in sewer disconnection costs on 3 accounts plus late fees

To: Amy Underwood, General Manager

From: Marc Majewski, Operations Supervisor

Re: Month of May, 2020 WWTC Operations Report.

Date: June 9, 2020

Attached please find detailed operating data and our monthly report to Illinois EPA for May. We had 1 excursion on May 17th over our total suspended solids (TSS) limit on our 003 outfall. The grab sample result for the 9.1 hour event was 31.6 mg/L TSS in comparison to our monthly average limit of 30 mg/L TSS.

Certain highlights of operational activities included:

- Monthly flow: Average daily flows to the plant were 15.46 MGD. Total precipitation at the WWTC was 7.23". There were 6 excess flow events during the month of May. There were 24 days of discharge over 11 mgd.
- Activated sludge: Operating performance was good throughout the month of May. Floc formers are predominating leading to good solids settling.
- Anaerobic Digesters: Pumped a total of 1,019,355 gallons of primary sludge, 480,500 gallons of WAS, and 222,585 gallons of waste grease for a total of 1,722,440 gallons pumped to digesters. Total Volatile Solids destruction was calculated at 59.1% for May.
- Digester gas: Total digester gas production was 5,707,672 cubic feet. 113,805 cubic feet of gas was used for anaerobic digestion heat, and 3,612,505 cubic feet was used in the CHP facilities. 1,576,010 cubic feet of flared gas was recorded during the month. The Munters dehumidifier used 405,352 cubic feet of gas.
- Bio-solids: Bio-solid drying continues. Bio-mechanics distributed 123 dry tons in the month of May, with a year to date total of 224 dry tons distributed.
- Miscellaneous Items: The OSEC hypochlorite generator was placed back into service on May 17th.
- Electricity: Overall net energy from ComEd was: 119,142 KW-Hrs. Electricity Generated by the CHP system was 270,254 KW-Hrs. Monthly net energy (including natural gas usage) was 124 MW-Hrs for the month of May.

C: WDVB, AES, PWC, KJR, RTJ, MJS, WCC, MGP

Downers Grove Sanitary District May 2020

	WWTC Rainfall	B01 Parshall Flume Flow Max Mgd	B01 Parshall Flume Flow Min Mgd	B01 Parshall Flume Flow Avg Mgd	A01 Parshall Flume Flow Max Mgd	A01 Parshall Flume Flow Avg Mgd	C01 Int Clar #1 Flow Max Mgd	C01 Int Clar #1 Flow Avg Mgd	Outfall 003 Flow Max Mgd	Outfall 003 Flow Avg Mgd	Total Flow Max Mgd	Total Flow Avg Mgd	002 Outfall Flow Avg Mgd
Date	inches	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD
5/1/2020	0.00	29.07	20.39	23.57	5.86	0.90	0.00	0.00	0.00	0.00	34.93	24.47	0.50
5/2/2020	0.00	22.46	16.45	19.61	0.00	0.00	0.00	0.00	0.00	0.00	22.46	19.61	0.00
5/3/2020	0.00	20.17	17 13.98 15.99		0.00	0.00	0.00	0.00	0.00	0.00	20.17	15.99	0.00
5/4/2020	0.00	17.92	10.94	13.70	0.00	0.00	0.00	0.00	0.00	0.00	17.92	13.70	0.00
5/5/2020	0.27	20.81	9.45	14.55	0.00	0.00	0.00	0.00	0.00	0.00	20.81	14.55	0.00
5/6/2020	0.00	16.13	10.28	13.31	0.00	0.00	0.00	0.00	0.00	0.00	16.13	13.31	0.00
5/7/2020	0.00	15.67	9.09	11.57	0.04	0.00	0.00	0.00	0.00	0.00	15.71	11.57	0.00
5/8/2020	0.00	16.13	7.64	10.64	0.00	0.00	0.00	0.00	0.00	0.00	16.13	10.64	0.00
5/9/2020	0.00	15.72	7.35	10.29	0.00	0.00	0.00	0.00	0.00	0.00	15.72	10.29	0.00
5/10/2020	0.37	18.33	6.70	11.59	0.00	0.00	0.00	0.00	0.00	0.00	18.33	11.59	0.00
5/11/2020	0.00	15.70	9.42	12.04	0.00	0.00	0.00	0.00	0.00	0.00	15.70	12.04	0.00
5/12/2020	0.00	15.61	7.22	10.37	0.00	0.00	0.00	0.00	0.00	0.00	15.61	10.37	0.00
5/13/2020	0.00	15.56	6.77	10.01	0.00	0.00	0.00	0.00	0.00	0.00	15.56	10.01	0.00
5/14/2020	1.98	29.34	7.50	19.01	25.05	5.73	0.00	0.00	0.00	0.00	54.39	24.74	7.08
5/15/2020	0.59	30.00	13.21	23.25	39.31	18.06	16.00	3.97	0.00	0.00	85.31	45.28	26.22
5/16/2020	0.16	28.21	19.89	22.93	4.64	0.26	0.00	0.00	0.00	0.00	32.85	23.19	0.18
5/17/2020	3.13	30.00	20.28	26.99	40.26	23.26	16.00	6.86	30.24	3.02	116.50	60.13	41.61
5/18/2020	0.01	30.00	17.16	24.26	38.97	21.22	16.00	1.67	10.08	1.22	95.05	48.36	28.80
5/19/2020	0.09	27.38	21.80	23.47	6.39	2.15	0.00	0.00	0.00	0.00	33.77	25.63	1.88
5/20/2020	0.00	25.45	20.06	20.88	0.00	0.00	0.00	0.00	0.00	0.00	25.45	20.88	0.00
5/21/2020	0.00	21.19	14.67	17.13	0.00	0.00	0.00	0.00	0.00	0.00	21.19	17.13	0.00
5/22/2020	0.01	19.47	11.32	14.46	0.00	0.00	0.00	0.00	0.00	0.00	19.47	14.46	0.00
5/23/2020	0.23	21.55	9.77	14.43	0.00	0.00	0.00	0.00	0.00	0.00	21.55	14.43	0.00
5/24/2020	0.00	20.37	11.85	14.70	0.00	0.00	0.00	0.00	0.00	0.00	20.37	14.70	0.00
5/25/2020	0.32	21.09	9.52	15.47	0.00	0.00	0.00	0.00	0.00	0.00	21.09	15.47	0.00
5/26/2020	0.00	15.86	10.45	13.42	0.00	0.00	0.00	0.00	0.00	0.00	15.86	13.42	0.00
5/27/2020	0.00	15.73	8.76	11.60	0.00	0.00	0.00	0.00	0.00	0.00	15.73	11.60	0.00
5/28/2020	0.06	16.64	8.04	11.14	0.00	0.00	0.00	0.00	0.00	0.00	16.64	11.14	0.00
5/29/2020	0.01	15.27	7.44	10.41	0.00	0.00	0.00	0.00	0.00	0.00	15.27	10.41	0.00
5/30/2020	0.00	15.09	6.73	9.51	0.00	0.00	0.00	0.00	0.00	0.00	15.09	9.51	0.00
5/31/2020	0.00	14.89	6.03	8.98	0.00	0.00	0.00	0.00	0.00	0.00	14.89	8.98	0.00
Minimum	0.00	14.89	6.03	8.98	0.00	0.00	0.00	0.00	0.00	0.00	14.89	8.98	0.00
Maximum	3.13	30.00	21.80	26.99	40.26	23.26	16.00	6.86	30.24	3.02	116.50	60.13	41.61
Total	7.23	636.81	360.16	479.28	160.52	71.58	48.00	12.50	40.32	4.24	885.65	567.60	106.27
Average	0.23	20.54	11.62	15.46	5.18	2.31	1.55	0.40	1.30	0.14	28.57	18.31	3.43

Downers Grove Sanitary District May, 2020

						_					
	Tertiary Flow MGD	MLSS Avg	Activated Sludge Inventory Lbs MLSS	Activated Sludge SRT Days	15 Minutes Aeration Settling %	30 Minutes Aeration Settling %	60 Minutes Aeration Settling %	Sludge Volume Index	System 1 RAS TSS	System 2 RAS TSS	Dupage River Outfall DO
Date	MGD		LBS	DAYS	mL/L	mL/L	mL/L	mL/g	mg/l	mg/l	mg/l
5/1/2020	23.57		73,342 14.07								
5/2/2020	19.61		73,342	15.24							
5/3/2020	15.99		73,342	15.70							
5/4/2020	13.70	2,052	69,181	12.63	32	22	19	109		5,389	8.9
5/5/2020	14.55		69,181	12.24							
5/6/2020	13.31	2,237	75,430	13.06	33	24	20	107		5,697	8.6
5/7/2020	11.57		75,430	12.79							
5/8/2020	10.64	2,441	82,300	16.07	33	23	19	94		4,931	8.9
5/9/2020	10.29		82,300	16.05							
5/10/2020	11.59		82,300	16.09							
5/11/2020	12.04	2,196	74,029	15.48	27	21	18	96		4,649	8.8
5/12/2020	10.37		74,029	15.20							
5/13/2020	10.01	2,262	76,264	17.21	27	19	16	85		4,288	8.6
5/14/2020	19.01	,	76,264	17.07						,	
5/15/2020	23.25		76,264	17.14							
5/16/2020	22.93		76,264	17.13							
5/17/2020	26.99		76,264	17.12							
5/18/2020	24.26		93,974	17.34							
5/19/2020	23.47		76,264	17.25							
5/20/2020	20.88	2,142	72,223	9.75	19	15	14	68		7,223	8.6
5/21/2020	17.13	2,172	72,223	9.62	13	10	17			7,220	8.5
5/22/2020	14.46	2,213	74,609	12.05	19	16	14	72		6,053	8.4
5/23/2020	14.43	2,213	74,609	12.03	19	10	14	12		0,033	0.4
5/24/2020	14.43		74,609	11.95							
5/25/2020	15.47		74,609	12.06							8.1
					20	16	1.4				0.1
5/26/2020	13.42	2.246	74,609	12.10	20	16	14	70		F 100	7.0
5/27/2020	11.60	2,316	78,078	14.76	20	16	15	70		5,166	7.9
5/28/2020	11.14	0.040	78,078	14.92	40	40	45	60		4.440	0.0
5/29/2020	10.41	2,316	78,074	18.30	19	16	15	69		4,146	8.0
5/30/2020	9.51		78,074	18.33							
5/31/2020	8.98		78,074	18.39							
Minimum	8.98	2,052	69,180.74	9.62	18.77	14.63	13.55	68.25		4,146	7.9
Maximum	26.99	2,441	93,973.94	18.39	33.50	23.94	19.76	109.14		7,223	8.9
Total	479.28	20,175	2,363,632.45	459.22	249.29	187.83	164.46	769.31		47,542	93.3
Average	15.46	2,242	76,246.23	14.81	24.90	18.80	16.40	85.56		5,282	8.5

	Tertiary Flow MGD	Influent BOD 5	Primary Clarifier BOD 5	Intermediate Clarifier CBOD 5	Tertiary Effluent CBOD 5	Tertiary Effluent CBOD 5 Load	BOD 5 Removal %	Ambient Air Temp Min	Ambient Air Temp Max	Influent Flow Temp
Date	MGD	mg/l	mg/l	mg/l	mg/l		%	Deg F	Deg F	Deg F
5/1/2020	23.57	110						35	70	
5/2/2020	19.61							58	80	
5/3/2020								48	76	
5/4/2020	13.70 184				0.9	103	99.0	40	51	56.3
5/5/2020	14.55	182			0.8	97	98.5	42	51	55.8
5/6/2020	13.31	138			0.4	44	98.5	36	68	
5/7/2020	11.57	202			0.5	48	98.8	45	69	55.6
5/8/2020	10.64							30	48	
5/9/2020	10.29							28	62	
5/10/2020	11.59							40	54	
5/11/2020	12.04	195			1.0	100.42	98.5	43	55	56.8
5/12/2020	10.37	210			1.1	95	98.5	35	67	56.1
5/13/2020	10.01	182			1.0	83	98.6	39	70	
5/14/2020	19.01	128			1.6	254	96.8	56	78	56.7
5/15/2020	23.25	50						58	111	
5/16/2020	22.93							50	72	
5/17/2020	26.99	76						52	68	
5/18/2020	24.26	80			2.6	526	93.8	53	176	
5/19/2020	23.47	106			1.8	352	96.8	52	61	56.8
5/20/2020	20.88	105			1.4	244	96.4	55	69	56.9
5/21/2020	17.13	142			1.3	186	97.8	57	71	56.9
5/22/2020	14.46							56	76	
5/23/2020	14.43							55	82	
5/24/2020	14.70							61	95	
5/25/2020	15.47							69	90	58.3
5/26/2020	13.42							65	90	58.2
5/27/2020	11.60	102			0.5	48	95.9	72	92	58.8
5/28/2020	11.14	104			0.6	56	97.5	67	85	59.0
5/29/2020	10.41							55	77	
5/30/2020	9.51							51	78	
5/31/2020	8.98							50	78	
Minimum	8.98	50			0.40	44	93.8	28	48	55.6
Maximum	26.99	210			2.60	526	99.0	72	176	59.0
Total	479.28	2,296			15.50	2,237	1,365.2	1,550	2,369	742.2
Average	15.46	135			1.11	160	97.5	50	76	57.1

	Tertiary Flow MGD	Influent TSS	Primary Clarifier TSS	Intermediate Clarifier TSS	Tertiary Effluent TSS	Tertiary Effluent TSS Load	TSS Removal %	Influent pH	Primary Clarifier pH	Tertiary Effluent pH	Intermediate pH
Date	MGD	mg/l	mg/l	mg/l	mg/l	lbs/day	%	SU	SU	SU	SU
5/1/2020	23.57	88			1.2	236	98.6	7.6		7.4	
5/2/2020	19.61	92			0.6	98	99.3				
5/3/2020	15.99	104			0.5	67	99.5				
5/4/2020	13.70	156			0.5	57	99.7	7.7		7.2	
5/5/2020	14.55	142			0.5	61	99.6				
5/6/2020	13.31	128			0.5	55	99.6	7.8		7.0	
5/7/2020	11.57	182			0.6	58	99.7				
5/8/2020	10.64	116			0.1	9	99.9	7.8		7.1	
5/9/2020	10.29	116			0.1	9	99.9				
5/10/2020	11.59	136			0.3	29	99.8				
5/11/2020	12.04	148			0.4	40	99.7	7.7		7.3	
5/12/2020	10.37	164			0.2	17	99.9				
5/13/2020	10.01	160			0.5	42	99.7	7.7		7.2	
5/14/2020	19.01	156			0.7	111	99.6				
5/15/2020	23.25	72			1.8	349	97.5	7.6		7.4	
5/16/2020	22.93	68			0.7	134	99.0				
5/17/2020	26.99	108			4.4	990	95.9				
5/18/2020	24.26	72			3.8	769	94.7	7.6		7.3	
5/19/2020	23.47	84			1.5	294	98.2				
5/20/2020	20.88	96			0.9	157	99.1	7.8		7.2	
5/21/2020	17.13	106			0.3	43	99.7				
5/22/2020	14.46	96			0.6	72	99.4	7.8		7.1	
5/23/2020	14.43	100			0.5	60	99.5				
5/24/2020	14.70	100			0.6	74	99.4				
5/25/2020	15.47	120			0.5	64	99.6	7.6		7.4	
5/26/2020	13.42	148			0.5	56	99.7				
5/27/2020	11.60	148			0.4	39	99.7	7.6		7.1	
5/28/2020	11.14	136			0.4	37	99.7				
5/29/2020	10.41	156			0.5	43	99.7	7.6		7.2	
5/30/2020	9.51	96			0.3	24	99.7				
5/31/2020	8.98	118			0.4	30	99.7				
Minimum	8.98	68			0.1	9	94.7	7.6		7.0	
Maximum	26.99	182			4.4	990	99.9	7.8		7.4	
Total	479.28	3,712			24.8	4,123	3,074.7	99.9		93.9	
Average	15.46	120			0.8	133	99.2	7.7		7.2	

Downers Grove Sanitary District May, 2020

MONTHLY OPERATIONS REPORT PAGE 5

	Tertiary	Influent	Tertiary	Tertiary Effluent	Chlorine	Fecal
	Flow	Ammonia-N	Ammonia-N	Ammonia-N Load	Residual	Coliform
Date	MGD	1		lbs/day		col/100ml
5/1/2020	23.57	mg/l	mg/l	ibs/day	mg/l	COI/TOOTTII
	19.61					
5/2/2020	15.99	7.44	0.12	10.0		
5/3/2020		7.44	0.12	16.0		
5/4/2020	13.70		4.04	450.5	0.00	0
5/5/2020	14.55	10.10	1.24	150.5	0.03	2
5/6/2020	13.31	12.12			0.03	0
5/7/2020	11.57					
5/8/2020	10.64					
5/9/2020	10.29					
5/10/2020	11.59	12.08	0.10	9.7		
5/11/2020	12.04					
5/12/2020	10.37	15.16	0.50	43.2	0.03	0
5/13/2020	10.01				0.03	0
5/14/2020	19.01					
5/15/2020	23.25					
5/16/2020	22.93					
5/17/2020	26.99	3.01	0.10	22.5		
5/18/2020	24.26					
5/19/2020	23.47	4.84	0.11	21.5		2
5/20/2020	20.88				0.03	1
5/21/2020	17.13				0.03	
5/22/2020	14.46					
5/23/2020	14.43					
5/24/2020	14.70	10.00	0.13	15.9		
5/25/2020	15.47					
5/26/2020	13.42	14.36	0.28	31.3	0.03	0
5/27/2020	11.60				0.03	1
5/28/2020	11.14					
5/29/2020	10.41					
5/30/2020	9.51					
5/31/2020	8.98	13.34	0.10	7.5		
Minimum	8.98	3.01	0.10	7.5	0.03	0.0
Maximum	26.99	15.16	1.24	150.5	0.03	2.0
Total	479.28	92.35	2.68	318.2	0.24	6.0
Average	15.46	10.26	0.30	35.3	0.03	1.4

SI	HE	GE	DΔ	ТΔ
UL	.uu		-	-

SLUDGE DAIA		
Primary Sludge TS	3.73 %	1,019,355 Gallons
WAS to Digesters TS	2.70 %	480,500 Gallons
Hauled Grease to Digs TS	9.02 %	222,585 Gallons
Anaerobically Digested Sludge Pumping		
Drying Beds TS	%	Gallons
BFP TS	1.45 %	798,350 Gallons
Lagoons TS	%	Gallons
Total		798,350 Gallons
VS Destruction		59.1 %
Biosolids Disposal		
Class A Distribution	May	123 Dry Tons
Class B Hauling	May	Dry Tons
Total	May	123 Dry Tons
Class A Distribution	YTD	224 Dry Tons
Class B Hauling	YTD	448 Dry Tons
Total	YTD	672 Dry Tons

ENERGY DATA

5,707,672 SCF
11.1 Cu.Ft./Lb.
113,805 SCF
405,352 SCF
3,612,505 SCF
4,131,662 SCF
1,576,010 SCF
8,000 SCF
5,867 SCF
2,100 SCF
2,700 SCF
270,254 KWH
119,142 KWH
124 MWH
40 Cu. Yds
140 Cu. Yds

776,275 Gallons

124,057 Gals/Day

73,952 Gallons

Anaerobic Supernate

Waste Activated Sludge

City Water Consumed

Downers Grove Sanitary District

May, 2020

	Tertiary Flow MGD	Influent Phosphorus	Tertiary Effluent Phosphorus	Influent Phosphorus Load	Tertiary Effluent Phosphorus Load	Phosphorus Removal %	Influent Nitrogen	Tertiary Effluent Nitrogen	Influent Nitrogen Load	Tertiary Effluent Nitrogen Load	Nitrogen Removal %	Tertiary Effluent Nitrate Grab
Date	MGD	mg/l	mg/l	lbs/day	lbs/day	%	mg/l	mg/l	lbs/day	lbs/day	%	mg/l
5/1/2020	23.57											
5/2/2020	19.61											
5/3/2020	15.99	2.54	1.06	324.0	141.3	58.3						
5/4/2020	13.70											
5/5/2020	14.55											
5/6/2020	13.31											
5/7/2020	11.57											
5/8/2020	10.64											
5/9/2020	10.29											
5/10/2020	11.59											
5/11/2020	12.04											
5/12/2020	10.37						29.6	15.9	2,432.8	1,375.1	43.5	
5/13/2020	10.01											
5/14/2020	19.01											
5/15/2020	23.25											
5/16/2020	22.93											
5/17/2020	26.99											
5/18/2020	24.26											
5/19/2020	23.47											
5/20/2020	20.88											
5/21/2020	17.13											
5/22/2020	14.46											
5/23/2020	14.43											
5/24/2020	14.70											
5/25/2020	15.47											
5/26/2020	13.42											
5/27/2020	11.60											
5/28/2020	11.14											
5/29/2020	10.41											
5/30/2020	9.51											
5/31/2020	8.98											
Minimum	8.98	2.54	1.06	324.0	141.3	58.3	29.6	15.9	2,432.8	1,375.1	43.5	
Maximum	26.99	2.54	1.06	324.0	141.3	58.3	29.6	15.9	2,432.8	1,375.1	43.5	
Total	479.28	2.54	1.06	324.0	141.3	58.3	29.6	15.9	2,432.8	1,375.1	43.5	
Average	15.46	2.54	1.06	324.0	141.3	58.3	29.6	15.9	2,432.8	1,375.1	43.5	

DMR Copy of Record

Permit

Permit #: IL0028380

DOWNERS GROVE SANITARY DISTRICT Permittee:

Major: Yes **Permittee Address:** 2710 CURTISS STREET PO BOX 1412

DOWNERS GROVE, IL 60515

Facility Location: 5003 WALNUT AVENUE

Facility:

DOWNERS GROVE, IL 60515

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

Permitted Feature:

001 External Outfall

Underwood

Discharge: 001-0

COMBINED DISCHARGE FROM A01, B01, & C01

Report Dates & Status

Monitoring Period: From 05/01/20 to 05/31/20 **DMR Due Date:** 06/25/20 Status: **NetDMR Validated**

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE.COMBINED OUTFALLS: A01-MIXING CHAMBER DISCHARGE TO E BR OF DUPAGE RIVER-EFFECTIVE WHEN FLOWS TO TRT PLT ARE GREATER THAN 22 MGD & EXCESS FLOW FAC IS IN OPERATION. 002 BECOMES OPERATIONAL WHEN 001, A01,& B01 EXCEED 30 MGD.

Principal Executive Officer

First Name: Amy Title: General Manager Telephone:

630-969-0664

Last Name: No Data Indicator (NODI)

Form NODI:

	Parameter	Monitoring Location	Season # Param.	NODI	Quantity or Loading				Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name				Qualifier 1 Valu	e 1 Qualifier 2	Value 2	Units	Qualifier 1	1 Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
				Sample					=	8.5	= 8	8.0	=	7.3	19 - mg/L	C	02/DW - Twice Every Discharge Week	GR - GRAB
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	Permit Req						Req Mon MO AV MN	1	Req Mon MN WK A	/	Req Mon DAILY MN	19 - mg/L	0 [DL/DS - Daily When Discharging	GR - GRAB
	, 9,			Value NOD	ı													
				Sample							= (6.4	=	8.9	19 - mg/L	C	03/DW - 3 Days Every Week	CP - COMPOS
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	Permit Req							<= :	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L	0 [DL/DS - Daily When Discharging	GR - GRAB
000.0	202, 0 may, 20 mag. 0			Value NOD	ı													
				Sample					=	7.0			=	7.8	12 - SU		DL/DS - Daily When Discharging	GR - GRAB
00400	рН	1 - Effluent Gross	0	Permit Req					>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	0 [DL/DS - Daily When Discharging	GR - GRAB
	P			Value NOD	ı													
				Sample							= ;	3.5	=	7.5	19 - mg/L		DL/DS - Daily When Discharging	CP - COMPOS
00530	Solids, total suspended	1 - Effluent Gross	0	Permit Req							<= ;	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L	0 [DL/DS - Daily When Discharging	GR - GRAB
				Value NOD	ı													
				Sample							= (0.87	=	2.85	19 - mg/L	C	03/DW - 3 Days Every Week	CP - COMPOS
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	Permit Req							I	Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	0 [DL/DS - Daily When Discharging	GR - GRAB
				Value NOD	ı													
				Sample									=	2.3	19 - mg/L	C	07/30 - 7 Times Every Month	GR - GRAB
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	Permit Req										Req Mon DAILY MX	19 - mg/L	0 [DL/DS - Daily When Discharging	GR - GRAB
00000	i nospilorus, total [us i]	1 Emacin Gross		Value NOD	ı													
				Sample							= (0.19			19 - mg/L	1	14/30 - 14 Per Month	GR - GRAB
50060	Chlorine, total residual	1 - Effluent Gross	0	Permit Req							<= (0.75 MO AVG			19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
	,			Value NOD	ı													
				Sample									=		13 - #/100ml		13/30 - 13 Per Month	GR - GRAB
74055	Coliform, fecal general	1 - Effluent Gross	0	Permit Req									<=	400.0 DAILY MX	13 - #/100ml	. 0	DL/DS - Daily When Discharging	GR - GRAB
	3			Value NOD	ı													
				Sample		= 4	57.09	30 - Mgal/mo								9	99/99 - Continuous	
82220	Flow, total	1 - Effluent Gross	0	Permit Req		R	Req Mon MO TOTAL 8	80 - Mgal/mo								0 9	99/99 - Continuous	
	. ,			Value NOD	ı											-		

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

6 days discharge combined with A01 and 2 days discharge combined with C01.

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User: reeseberry
Name: Dorrance Berry
E-Mail: rberry@dgsd.org

Date/Time: 2020-06-10 09:38 (Time Zone: -05:00)

Report Last Signed By

User: reeseberry
Name: Dorrance Berry
E-Mail: rberry@dgsd.org

Date/Time: 2020-06-10 09:38 (Time Zone: -05:00)

DMR Copy of Record

Permit

Major:

IL0028380 Permit #:

DOWNERS GROVE SANITARY DISTRICT Permittee:

Yes

2710 CURTISS STREET PO BOX 1412 **Permittee Address:**

DOWNERS GROVE, IL 60515

Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

5003 WALNUT AVENUE DOWNERS GROVE, IL 60515

Permitted Feature:

002 External Outfall Discharge:

002-0

MIXING CHMBR OVERFLOW TO ST. JOSEPH CRK

Report Dates & Status

Monitoring Period: From 05/01/20 to 05/31/20 **DMR Due Date:** 06/25/20

Status:

Facility:

NetDMR Validated

Considerations for Form Completion NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name:

Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI:

Last Name:

	Parameter	Monitoring Location	Season #	Param. NODI		Quanti	ty or Loading				0	Quality or Concentr	tion		# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1 Value 1 Qualifier 2	2 Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2 Qual	fier 3 Value 3	Units			
					Sample Permit Reg.							=	7.3 Reg Mon DAILY MN	19 - mg/L		DL/DS - Daily When Discharging DL/DS - Daily When Discharging	
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0		Value NODI								roq won 27 tall with	i io ingre	0	Day with Disonarying	GIV GIVE
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0		Sample Permit Req. Value NODI							14.6 = 30.0 MO AVG <=	23.1 45.0 WKLY AVG	19 - mg/L 19 - mg/L		DL/DS - Daily When Discharging DL/DS - Daily When Discharging	
00400	рН	1 - Effluent Gross	0		Sample Permit Req. Value NODI					7.2 6.0 MINIMUM		= <=	7.4 9.0 MAXIMUM	12 - SU 12 - SU		DL/DS - Daily When Discharging DL/DS - Daily When Discharging	
00530	Solids, total suspended	1 - Effluent Gross	0		Sample Permit Req. Value NODI							15.4 = 30.0 MO AVG <=	21.1 45.0 WKLY AVG	19 - mg/L 19 - mg/L		DL/DS - Daily When Discharging DL/DS - Daily When Discharging	
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0		Sample Permit Req. Value NODI							=	2.85 Req Mon DAILY MX	19 - mg/L (19 - mg/L		DL/DS - Daily When Discharging DL/DS - Daily When Discharging	
00665	Phosphorus, total [as P]	1 - Effluent Gross	0		Sample Permit Req. Value NODI							=	2.3 Req Mon DAILY MX	19 - mg/L (19 - mg/L		DL/DS - Daily When Discharging DL/DS - Daily When Discharging	
50060	Chlorine, total residual	1 - Effluent Gross	0		Sample Permit Req. Value NODI							0.3 0.75 MO AVG		19 - mg/L 19 - mg/L	_	DL/DS - Daily When Discharging DL/DS - Daily When Discharging	
74055	Coliform, fecal general	1 - Effluent Gross	0		Sample Permit Req. Value NODI							= <=	4.0 400.0 DAILY MX	13 - #/100mL 13 - #/100mL		DL/DS - Daily When Discharging DL/DS - Daily When Discharging	
82220	Flow, total	1 - Effluent Gross	0		Sample Permit Req. Value NODI		106.27 Req Mon MO TOTAL	80 - Mgal/mo								DL/DS - Daily When Discharging DL/DS - Daily When Discharging	

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

6 days of discharge.

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User: reeseberry Name: Dorrance Berry
E-Mail: rberry@dgsd.org

Date/Time: 2020-06-10 09:38 (Time Zone: -05:00)

Report Last Signed By

User: reeseberry
Name: Dorrance Berry
E-Mail: rberry@dgsd.org

Date/Time: 2020-06-10 09:38 (Time Zone: -05:00)

DMR Copy of Record

Permit

Major:

Permit #: IL0028380

Yes

Permittee:

Permittee Address:

DOWNERS GROVE SANITARY DISTRICT

2710 CURTISS STREET PO BOX 1412

DOWNERS GROVE, IL 60515

Facility Location:

Facility:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

5003 WALNUT AVENUE

DOWNERS GROVE, IL 60515

003 **Permitted Feature:**

External Outfall

Discharge:

003-0

EXCESS FLOW TO ST. JOSEPH CRK

Report Dates & Status

Monitoring Period: From 05/01/20 to 05/31/20 **DMR Due Date:** 06/25/20 Status:

NetDMR Validated

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name:

Last Name: Underwood Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI:

Form NO																			
	Parameter	Monitoring Location	Season	# Param. NOD	I			ty or Loading					Quality or Co				# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1 Value 1	Qualifier 2	2 Value 2	Units	Qualifier	1 Value 1	Qualifier 2	Value 2	Qualifier 3		Units			
	Oxygen, dissolved [DO]	1 - Effluent Gross			Sample											19 - mg/L		DL/DS - Daily When Discharging	
00300			0		Permit Req.										Req Mon DAILY MN	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
					Value NODI														
					Sample							=	16.6	=	16.6	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0		Permit Req.							<=	30.0 MO AV	G <=	45.0 WKLY AVG	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
					Value NODI	ı													
					Sample					=	7.4			=	7.4	12 - SU		DL/DS - Daily When Discharging	GR - GRAB
00400	pH	1 - Effluent Gross	0		Permit Red					>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	0	DL/DS - Daily When Discharging	GR - GRAB
00.00					Value NODI														
X 00530	Solids, total suspended				Sample							=	31.6	=	31.6	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
		1 - Effluent Gross	0		Permit Req.							<=	30.0 MO AV	G <=	45.0 WKLY AVG	19 - mg/L	1	DL/DS - Daily When Discharging	GR - GRAB
X 00330		i ziiiddiii Grees			Value NODI														
	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0		Sample									=	2.03	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
00610					Permit Req.										Req Mon DAILY MX	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
					Value NODI														
		1 - Effluent Gross	0		Sample									=	0.99	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
00665	Phosphorus, total [as P]				Permit Req.										Req Mon DAILY MX	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
00000	· moopmorae, tetan [ao 1]				Value NODI														
					Sample							=	0.03			19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
50060	Chlorine, total residual	1 - Effluent Gross	0		Permit Req.							<=	0.75 MO AV	3		19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
	omonino, rotal rootata		,		Value NODI														
					Sample									=	17.0	13 - #/100mL		DL/DS - Daily When Discharging	GR - GRAB
74055	Coliform, fecal general	1 - Effluent Gross	0		Permit Req.									<=	400.0 DAILY MX	13 - #/100mL	. 0	DL/DS - Daily When Discharging	GR - GRAB
	Comorni, iecai generai		3		Value NODI														
					Sample		=	4.24	80 - Mgal/mo)								DL/DS - Daily When Discharging	
82220	Flow, total	1 - Effluent Gross	0		Permit Req.			Req Mon MO TOTAL	80 - Mgal/mo								0	DL/DS - Daily When Discharging	
					Value NODI														

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

	Parameter	Monitoring Location	Field	Type	Description	Acknowledge
Code	Name	Monitoring Location	rield	Type	Description	Acknowledge
00530	Solids, total suspended	1 - Effluent Gross	Quality or Concentration Sample Value 2	Soft	The provided sample value is outside the permit limit. Please verify that the value you have provided is correct. (Error Code: 1)	Yes

Comments

1 event starting at 6:15 p.m. on 5/17 and ending at 3:21 a.m. on 5/18. Discharging for 9.4 hours. Solids, Total Suspended (TSS) excursion, concentration monthly average, resulted from heavy storm event causing high process loading and poor settling conditions. Attachments

No attachments.

Report Last Saved By DOWNERS GROVE SANITARY DISTRICT User: reeseberry Name: Dorrance Berry E-Mail: rberry@dgsd.org Date/Time: 2020-06-10 09:34 (Time Zone: -05:00) Report Last Signed By User: reeseberry Name: Dorrance Berry E-Mail: rberry@dgsd.org

2020-06-10 09:38 (Time Zone: -05:00)

Date/Time:

DMR Copy of Record

Permit

Permit #: IL0028380

DOWNERS GROVE SANITARY DISTRICT Permittee:

Major: Yes Permittee Address: 2710 CURTISS STREET PO BOX 1412

Facility Location: 5003 WALNUT AVENUE

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

DOWNERS GROVE, IL 60515

DOWNERS GROVE, IL 60515

A01 **Permitted Feature:**

External Outfall

Discharge: A01-0

EXCESS FLOW FROM EXCESS FLOW CLARIFIERS

Report Dates & Status

Monitoring Period: From 05/01/20 to 05/31/20 DMR Due Date: 06/25/20

Status: **NetDMR Validated**

Considerations for Form Completion NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name: Amy

Last Name: Underwood Title: General Manager Telephone: 630-969-0664

Facility:

No Data Indicator (NODI)

Form NODI:

	Parameter	Monitoring Location	Season #	# Param. NODI	NODI Quantity or Loading							Qu	ality or Concentra	ion	# o	f Ex.	Frequency of Analysis	Sample Typ
Code	Name					Qualifier 1 Value 1 Qualifier			2 Value 2 Units		Qualifier 1 Value 1 Qualifier 2				Units			
					Sample								=	50.0	19 - mg/L	[DL/DS - Daily When Discharging	GR - GRAB
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0		Permit Req.									Req Mon DAILY MX	19 - mg/L ₀	Γ	DL/DS - Daily When Discharging	GR - GRAB
000.0	505, 3-uay, 20 deg. 0	1 Emaon Groot			Value NODI													
	Solids, total suspended	1 - Effluent Gross			Sample								=	54.8	19 - mg/L	[DL/DS - Daily When Discharging	GR - GRAB
0530			0		Permit Req.									Req Mon DAILY MX	19 - mg/L 0	[DL/DS - Daily When Discharging	GR - GRAB
					Value NODI													
	Nitrogen, ammonia total [as N]	1 - Effluent Gross			Sample								=	5.33	19 - mg/L	[DL/DS - Daily When Discharging	GR - GRAB
0610			0		Permit Req.									Req Mon DAILY MX	19 - mg/L 0	[DL/DS - Daily When Discharging	GR - GRAB
					Value NODI													
					Sample								=	1.79	19 - mg/L	[DL/DS - Daily When Discharging	GR - GRAB
0665	Phosphorus, total [as P]	1 - Effluent Gross	0		Permit Req.									Req Mon DAILY MX	19 - mg/L ₀	[DL/DS - Daily When Discharging	GR - GRAB
	i noophorao, total [ao i]				Value NODI													
					Sample			=	71.58	80 - Mgal/mo						[DL/DS - Daily When Discharging	CN - CONTI
32220	Flow, total	1 - Effluent Gross	0		Permit Req.				Req Mon MO TOT	AL 80 - Mgal/mo					0	[DL/DS - Daily When Discharging	CN - CONTI
02220		i Lindont Oloss			Value NODI													

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

6 days of discharge. Event 1: 5/1/20, discharging for 11.3 hours. This flow was from an event that began 4/29/20. B01 flow rate at A01 start time: 16,681 gpm. Event 2: 5/14 - 5/16, discharging for 40.3 hours. 2.73 inches of rain over 22 hours. B01 flow rate at A01 start time: 16,333 gpm. Event 3: 5/17 - 5/19, discharging for 65.4 hours. 3.23 inches of rain over 30 hours. B01 flow rate at A01 start time: 15,946 gpm.

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User: reeseberry Name: Dorrance Berry E-Mail: rberry@dgsd.org

2020-06-10 09:37 (Time Zone: -05:00) Date/Time:

Report Last Signed By

User: reeseberry Name: Dorrance Berry E-Mail: rberry@dgsd.org

Date/Time: 2020-06-10 09:38 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #: IL0028380 Permittee:

DOWNERS GROVE SANITARY DISTRICT

Permittee Address:

Facility: **Facility Location:** DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

Major: Yes 2710 CURTISS STREET PO BOX 1412 DOWNERS GROVE, IL 60515

5003 WALNUT AVENUE DOWNERS GROVE, IL 60515

Permitted Feature:

B01 External Outfall

Underwood

Discharge:

B01-0 INTERNAL MIXING CHMBR - E. BR. DUPAGE RVR

Report Dates & Status

Monitoring Period: From 05/01/20 to 05/31/20 **DMR Due Date:** 06/25/20

Status:

NetDMR Validated

Considerations for Form Completion

DMF LOAD LIMITS DISPLAYED.

Principal Executive Officer

First Name:

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI:

Last Name:

	Parameter	Monitoring Location	Season #	Param. NODI	I		Qua	ntity or Loa	ading					Quality or Cond	entration			# of Ex	x. Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	2 Value 2	Qualifier	3 Value 3	Units			
					Sample										=	55.0	15 - deg F		01/30 - Monthly	GR - GRAB
00011	Temperature, water deg. fahrenheit	1 - Effluent Gross	0		Permit Req.											Req Mon MO MAX	15 - deg F	0	01/30 - Monthly	GR - GRAB
00011	romporataro, water dog. ramonness	1 Emacrit Groot			Value NODI															
					Sample								=	8.0	=	7.9	19 - mg/L	+-	02/DA - 2 Days Every Week	CD CDAR
					Permit Req.								>=	6.0 MN WK AV		5.0 DAILY MN	19 - mg/L		02/DA - 2 Days Every Week	
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0										/-	O.O IVIIV VVICAV	/-	J.O DAILT WIN	19 - IIIg/L	0	02/DA - 2 Days Every Week	OK - OKAB
					Value NODI															
					Sample						=	7.0			=	7.4	12 - SU		03/DW - 3 Days Every Week	k GR - GRAB
00400	рН	1 - Effluent Gross	0		Permit Req.						>=	6.0 MINIMUM	1		<=	9.0 MAXIMUM	12 - SU	0	02/DA - 2 Days Every Week	GR - GRAB
00100	P	. Emdont Grood			Value NODI															
															=	198.0	19 - mg/L		01/30 - Monthly	CP - COMPO
					Sample Parmit Bag										=	Req Mon DAILY MX	-		01/30 - Monthly	CP - COMPO
00410	Alkalinity, total [as CaCO3]	1 - Effluent Gross	0		Permit Req.											Red Mon DAILY MX	19 - mg/L	0	01/30 - Monthly	CP - COMPO
					Value NODI															
					Sample	= 1	133.01	=	990.32	26 - lb/d			=	0.8	=	4.4	19 - mg/L		03/DW - 3 Days Every Week	k CP - COMPOS
00530	Solids, total suspended	1 - Effluent Gross	0		Permit Req.	<= 2	2202.0 MO AVG	<=	4404.0 DAILY MX	26 - lb/d			<=	12.0 MO AVG	<=	24.0 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
00000		1 - Lindent Oloss	0	_	Value NODI															
	Nitrogen, total [as N]	1 - Effluent Gross			Sample										=	15.9	19 - mg/L		01/30 - Monthly	CP - COMPOS
00600			0		Permit Req.											Req Mon DAILY MX	19 - mg/L	0	01/30 - Monthly	CP - COMPO
					Value NODI															
					Sample	= 3	35.36	=	150.5	26 - lb/d			=	0.3	=	1.24	19 - mg/L	$\overline{}$	02/DA - 2 Days Every Week	CP - COMPO
00040	Nitrogen, ammonia total [as N]	1 - Effluent Gross	4		Permit Req.			<=		26 - lb/d			<=	1.5 MO AVG	<=	3.0 DAILY MX		0	02/DA - 2 Days Every Week	
00610			4														, J	- 0		
					Value NODI															
	Nitrogen, Kjeldahl, total [as N]	1 - Effluent Gross			Sample										=	1.3	19 - mg/L		01/30 - Monthly	CP - COMPO
00625			0		Permit Req.											Req Mon DAILY MX	19 - mg/L	0	01/30 - Monthly	CP - COMPO
					Value NODI															
					Sample										=	14.6	19 - mg/L	$\overline{}$	01/30 - Monthly	CA - CALCTD
					Permit Req.											Req Mon DAILY MX		-	01/30 - Monthly	CA - CALCTD
00630	Nitrite + Nitrate total [as N]	1 - Effluent Gross	O													Troq Mort British Mir	io mg/L	0	o 1700 Monany	ON CALCAD
					Value NODI															
					Sample										=	1.06	19 - mg/L		01/30 - Monthly	CP - COMPOS
00665	Phosphorus, total [as P]	1 - Effluent Gross	0		Permit Req.											Req Mon DAILY MX	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Value NODI															
					Sample											1.04	19 - mg/L	+-	01/30 - Monthly	CP - COMPOS
					Permit Reg.										=	Req Mon DAILY MX	-		01/30 - Monthly	CP - COMPOS
00666	Phosphorus, dissolved	1 - Effluent Gross	0													Req MOIT DAILT MA	19-IIIg/L	0	0 1/30 - Worlding	CF - COMPO
					Value NODI															
					Sample										=	178.0	19 - mg/L		01/30 - Monthly	GR - GRAB
00940	Chloride [as Cl]	1 - Effluent Gross	0		Permit Req.											Req Mon DAILY MX			01/30 - Monthly	GR - GRAB
00040	(40 0.)	. Lindoit Gross	Ü		Value NODI															
							15.40		00.00	00 1105									00/00 0-11	
					Sample		15.46			03 - MGD				-					99/99 - Continuous	
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0		Permit Req.	Req Mon MO AV	req ivion IVIO AVG	-	Req Mon DAILY MX	(03 - MGD								0 99/99 - Contin	aa/aa - Communonz	
					Value NODI															

50060	Chlorine, total residual	1 - Effluent Gross	0	 Sample Permit Req. Value NODI							= <=	0.03 0.05 DAILY MX	19 - mg/L 19 - mg/L	0	02/DA - 2 Days Every Week GR - GRAB 02/DA - 2 Days Every Week GR - GRAB
74055	Coliform, fecal general	1 - Effluent Gross	0	 Sample Permit Req. Value NODI							= <=	2.0 400.0 DAILY MX	13 - #/100mL 13 - #/100mL		02/DA - 2 Days Every Week GR - GRAB 02/DA - 2 Days Every Week GR - GRAB
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	 Sample = Permit Req. <= Value NODI	159.81 1835.0 MO AVG	= <=	525.96 3670.0 DAILY MX	26 - Ib/d 26 - Ib/d	= <=	1.1 10.0 MO AVG	= <=	2.6 20.0 DAILY MX	19 - mg/L 19 - mg/L	0	03/DW - 3 Days Every Week CP - COMPOS 02/DA - 2 Days Every Week CP - COMPOS

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User: reeseberry
Name: Dorrance Berry
E-Mail: rberry@dgsd.org

Date/Time: 2020-06-09 14:29 (Time Zone: -05:00)

Report Last Signed By

User: reeseberry
Name: Dorrance Berry
E-Mail: rberry@dgsd.org

Date/Time: 2020-06-10 09:38 (Time Zone: -05:00)

DMR Copy of Record

Permit

Major:

Permit #: IL0028380

Permittee: DOWNERS GROVE SANITARY DISTRICT

Yes Permittee Address:

2710 CURTISS STREET PO BOX 1412

DOWNERS GROVE, IL 60515

Facility: DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

Facility Location: 5003 WALNUT AVENUE DOWNERS GROVE, IL 60515

Permitted Feature: C01 Discharge: C01-0

External Outfall EXCESS FLOW FROM CLARIFIER #1

Report Dates & Status

Monitoring Period: From 05/01/20 to 05/31/20 DMR Due Date: 06/25/20 Status: NetDMR Validated

Considerations for Form Completion
NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name: Amy Title: General Manager Telephone: 630-969-0664

Last Name: Underwood

No Data Indicator (NODI)

Form NODI:

	iodi.																	
	Parameter	Monitoring Location	Season a	# Param. NODI				Quanti	ity or Loading			Qu	ality or Concentra	tion	# (of Ex.	Frequency of Analysis	Sample Typ
Code	Name					Qualifier	1 Value	1 Qualifier	2 Value 2	Units	Qualifier 1 Value 1	Qualifier 2	Value 2 Qualifier 3	3 Value 3	Units			
					Sample								=	33.2	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0		Permit Req.									Req Mon DAILY MX	19 - mg/L	, [DL/DS - Daily When Discharging	GR - GRAB
	202, 6 may, 20 mag. 6				Value NODI													
					Sample								=	44.3	19 - mg/L	[DL/DS - Daily When Discharging	GR - GRAB
0530	Solids, total suspended	1 - Effluent Gross	0		Permit Req.									Req Mon DAILY MX	19 - mg/L	, [DL/DS - Daily When Discharging	GR - GRAB
,,,,,,	Contact, total cacponaca				Value NODI													
					Sample								=	1.6	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
0610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0		Permit Req.									Req Mon DAILY MX	19 - mg/L	, [DL/DS - Daily When Discharging	GR - GRAB
0010	rita ogon, ammonia total [ao N]	1 Emdent Gross			Value NODI										0			
					Sample								=	1.17	19 - mg/L	[DL/DS - Daily When Discharging	GR - GRAB
0665	Phosphorus, total [as P]	1 - Effluent Gross	0		Permit Req.									Req Mon DAILY MX	19 - mg/L	, [DL/DS - Daily When Discharging	GR - GRAB
	· ····································	- Imagin Greec			Value NODI													
					Sample			=	12.5	80 - Mgal/mo							DL/DS - Daily When Discharging	CN - CONTI
32220	Flow, total	1 - Effluent Gross	0		Permit Req.				Req Mon MO TOTAL	_ 80 - Mgal/mo						, [DL/DS - Daily When Discharging	CN - CONTI
		i - Linuelli Gioss			Value NODI													

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

2 days of discharge. Event 1: 5/15/20, discharging for 11.6 hours. 2.57 inches of rain over 17 hours. B01 flow rate at C01 start time: 17,504 gpm. Event 2: 5/17 - 5/18/20, discharging for 18.2 hours. 3.13 inches of rain over 21 hours. B01 flow rate at C01 start time: 17,315 gpm.

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User: reeseberry

Name: Dorrance Berry

E-Mail: rberry@dgsd.org

Date/Time: 2020-06-09 14:32 (Time Zone: -05:00)

Report Last Signed By

User: reeseberry
Name: Dorrance Berry
E-Mail: rberry@dgsd.org

Date/Time: 2020-06-10 09:38 (Time Zone: -05:00)

DMR Copy of Record

Permit

Major:

Permit #: IL0028380

Permittee:

Permittee Address:

DOWNERS GROVE SANITARY DISTRICT

2710 CURTISS STREET PO BOX 1412

DOWNERS GROVE, IL 60515

Facility:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

Facility Location: 5003 WALNUT AVENUE

DOWNERS GROVE, IL 60515

Permitted Feature: IN

INF Influent Structure

Underwood

Yes

Discharge:

INF-L
INFLUENT MONITORING

Report Dates & Status

Monitoring Period: From 05/01/20 to 05/31/20

DMR Due Date: 06/25/20

Status: NetDMR Validated

Considerations for Form Completion

CS

Last Name:

Principal Executive Officer

First Name: Amy

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI:

	Parameter	Monitoring Location	Season #	Param. NODI			Qua	antity or Loa	ding					Quality or Conce	entration		;	# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier '	1 Value 1 Qu	ıalifier 2	Value 2	Qualifier 3	Value 3	Units	3		
					Sample							=		135.0			19 - mg/L		09/99 - See Permit	CP - COMPOS
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0		Permit Req.									Req Mon MO AVG			19 - mg/L	0	09/99 - See Permit	CP - COMPOS
				,	Value NODI															
					Sample							=		120.0			19 - mg/L		09/99 - See Permit	CP - COMPOS
00530	Solids, total suspended	G - Raw Sewage Influent	0		Permit Req.									Req Mon MO AVG			19 - mg/L	0	09/99 - See Permit	CP - COMPOS
	, ,	· ·			Value NODI															
					Sample										=	29.6	19 - mg/L		01/30 - Monthly	CP - COMPOS
00600	Nitrogen, total [as N]	G - Raw Sewage Influent	0]	Permit Req.											Req Mon DAILY MX	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
	0 , 1 1	ŭ			Value NODI															
					Sample										=	2.54	19 - mg/L		01/30 - Monthly	CP - COMPOS
00665	Phosphorus, total [as P]	G - Raw Sewage Influent	0]	Permit Req.											Req Mon DAILY MX	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
				,	Value NODI															
					Sample	- '	14.85	=	23.57	03 - MGD									99/99 - Continuous	
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	t O		Permit Req.	F	Req Mon MO AVG	i	Req Mon DAILY MX	03 - MGD								0	99/99 - Continuous	
	,				Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User: reeseberry
Name: Dorrance Berry
E-Mail: rberry@dgsd.org

Date/Time: 2020-06-09 14:33 (Time Zone: -05:00)

Report Last Signed By

User: reeseberry
Name: Dorrance Berry
E-Mail: rberry@dgsd.org

Date/Time: 2020-06-10 09:38 (Time Zone: -05:00)

DOWNERS GROVE SANITARY DISTRICT

MEMO

TO: Amy Underwood, General Manager

FROM: Jeff Barta, Maintenance Supervisor

DATE: June 10, 2020

SUBJECT: May 2020 Maintenance Report

Attached is a work order summary detailing equipment repair and preventive maintenance activities conducted by the maintenance/electrical department and operations during May 2020.

Special projects in May included:

Hypochlorite Brine Tank – Water Feed Line Replacement

As we were preparing to put the OSEC hypochlorite generator back in service, we discovered that the underground city water feed piping to the brine solution tank, on the south side of the hypochlorite building, was broken. This piping is approximately 12 feet underground and is in the same trench with several other PVC lines related to the hypochlorite system.

There was concern about excavating in this area to repair the city water feed line and possibly damaging the other piping in the same trench location. In addition to that concern, we would have had to remove and then replace a significant amount of the asphalt roadway on the east side of the hypochlorite building to excavate for the repair. I would estimate that to do this repair it would likely cost around \$15,000 - \$20,000 including the excavation, piping repair and the asphalt replacement.

I decided to take a different approach to get this water line replaced. We re-routed the city water feed line from the basement on the north side of the hypochlorite building to the south wall of the upper level. This also included the relocation of the existing flow meter, flow restrictor and control solenoid from the basement. Uno Construction excavated a short trench between the south wall of the hypochlorite building and the concrete piping vault at the underground brine tank. A new PVC conduit raceway was installed between the two locations to use as a pipe chase for a new city water connection to the brine tank. A short section of this raceway is above grade; provisions were made to allow us to blow out the water line with air during the winter months (to prevent freezing) when we are not running the hypochlorite system for disinfection.

All of the plumbing and electrical work related to this project was completed in-house by District staff. The only outside assistance was the excavation by Uno Construction. The total cost for this repair, including the excavation was \$2,058.08.

LED Lighting Upgrade - System Garage

Another small WWTC energy-efficient LED lighting upgrade was also completed in May in the system garage. We converted all of the existing T-12 & T-8 fluorescent light fixtures with LED retrofit bulbs. Because the majority of the existing bulbs were the older style T-12's this LED upgrade reduces the lighting wattage in the system garage by 65%. The total investment on this project after all rebates were applied was \$111.96, and the payback will be in 4 months!

Hobson Lift Station - Switchgear PLC Control System Repair

A couple of months ago, just before the COVID-19 stay at home order was implemented. A homeowner in the new townhouse development, next to the lift station, brought to our attention that he was hearing a loud noise coming from our lift station in the middle of the night. Initially, we couldn't understand what he might be hearing so I asked the homeowner to give us a call regardless of time of the day, so we could come out and investigate. It turned out to be that our on-site generator was actually running in the middle of the night and not running during its normal exercising cycle which is to run every other Wednesday at 2:00 p.m. in the afternoon.

Knowing that the PLC control system for our Square D automatic switchgear operation also controls the bi-weekly operation of the generator exercising, I had to find a programmer that could work on a Modicon PLC that was in the switchgear. I reached out to Concentric Integration to see if they could assist, but they don't have programming expertise specific to Modicon (Square D) PLCs, and were unable to offer any assistance.

Our local Square D distributer Steiner Electric was able to get me a contact for a local integrator company called Compumation from Bensenville, Illinois. After getting the correct software and cabling to access this specific model PLC, we found that the PLC's time clock was off by more than 14 hours and parts of the program were no longer running.

Fortunately, I was able to locate a copy of the program that was on an attachment from an old email from 2011. The program was re-loaded, and the PLC's clock was reset to the correct time and we are back up and running! Our bi-weekly generator system tests are back operating on the normal schedule. After everything was restored and tested, we backed up the program on flash drives to have hard copies available if they are ever needed again in the future. The total cost for the programming assistance from Compumation was \$2,625.00.

Stay at Home Order - Preparations for Returning to Work - Follow up

In addition to the new glass safety barrier at the Administration center that was mentioned in last month's report, we have also installed a total of 18 new safety mirrors in various blind corners and in some hallways to reduce the possibility of close contact between people and to maintain appropriate social distancing. These new safety mirrors have been installed at the Administration Center, Maintenance Services Building, Laboratory, Operations Center and in the System Garage.

In addition to the safety mirrors, we have also installed signs to designate one way entrance and exit doors in the men's locker room at the Maintenance Services Building. We also have relocated the time clock out of the tight hallway area in the Maintenance Services Building out into the open garage section. New occupancy limits have been implemented and signs have been posted at the Administration Center and in some of the buildings and rooms at the WWTC to also help us all maintain appropriate social distancing.

Work Order Summary

Work Order Completion Dates from 5/1/2020 to 5/28/2020

Work Assignment	Completion Date	Equipment	NOTATIONS
Replace Discharge Force Main Air Relief Valves (2)	01-May-20	Centex Discharge Force Main	Replace all 4 combination air relief valves on the force main with reconditioned units.
		Hobson Discharge Force Main	
		Venard Discharge Force Main	
		Wroble Discharge Force Main	
Repair drywall and paint Amy's office	05-May-20	Administration Center	Repair drywall, patch nail holes and paint Amy's office.
Digester 1 Mixing System Semi- Annual/2000 Hour Oil Change		Digester 1 Mixing Pump	
EXCESS 003- Exercise 30" and 24" DEZURIK Valves		Excess Flow 003 Valves	
3 Month Oil Change On Int. Draw- off Valves compressor		Interm Clarifier Sludge Bldg	
Replace Discharge Force Main Air Relief Valves (4)		Liberty Park Dschrg Force Main	Replace all 4 combination air relief valves on the force main with reconditioned units.
Replace Discharge Force Main Air Relief Valves (3)		Northwest Discharge Force Main	
Grease Pump Bearings on 1-6 RAS pumps		RAS Pump 1	
··· ·· ·· ·· ·· ·· ·· ·· ·· ·· ·· ·· ··		RAS Pump 2	
		RAS Pump 3	
		RAS Pump 4	
		RAS Pump 5	
		RAS Pump 6	
Exercise Ratio Valve #2		Tunnel - System 2 RAS	
Remove/Install Insulating Jackets on Digester Gas Equipment	06-May-20	Digester 5 Cover	
By-Weekly Fluid and Misc. Check of Generators		Emergency Generator 1	
		Emergency Generator 2	
		Emergency Generator 3	
Replace small cooling filters for ABS #2	07-May-20	Aeration Blower ABS #2	
12,341/21,977 hours. Replace turbo with new. Return used for rebuild.		CHP Engine Genset #2	Replaced existing turbo with new. Packaged used turbo for Nissen to rebuild.
Run And Inspect Generators With The Load Of The Plant		Emergency Generator 1	
		Emergency Generator 2	
		Emergency Generator 3	
Seasonal Open/Close of 003 30" drain line by Ebarra pumps		Excess Flow Pump 10	
		Excess Flow Pump 11	
		Excess Flow Pump 12	
2 MONTH EXERCISE OF INTERMEDIATE VALVES		Excess Flow Pump Station	
Sunday, June 7, 2020			Page 1 of 4

Work Assignment	Completion Date	Equipment	NOTATIONS
		Intermediate Sludge	
		Pump 1 Intermediate Sludge	
		Pump 2	
Exercise of Excess Influent and Effluent Gates	08-May-20	Excess Flow Clarifier 1	
		Excess Flow Clarifier 2	
		Excess Flow Clarifier 3	
		Excess Flow Clarifier 4	
Exercising of Inf, Eff, Drain and fill valves at Filter Building	11-May-20	Filter 1	
		Filter 2	
		Filter 3	
		Filter 4	
		Filter 5	
		Filter 6	
Restore pump to proper flow capacity.	12-May-20	Bisulfite Feed Pump 1	Replaced pump head, pump element, and inlet hose with new from stock. Ordered replacement parts for stock.
SEASONAL ON/OFF FOR SPRAY WATER - SEC. 6-9		Secondary Clarifier 6	
		Secondary Clarifier 7	
		Secondary Clarifier 8	
		Secondary Clarifier 9	
2000 Hour Grease of the UNISON BLOWER MOTOR	13-May-20	CHP Gas Cleaning System	
Flush Pearth 2 with 3 oz of Kerosene/Oil mixture		Digester 2 Mixing System	
Seasonal open and close of Pearth 4 louvers		Digester 4 Mixing System	
6 Month Oil Change On Bearings on Grit Pumps 1, 2, 3, & 4.		Grit Pump 1	
		Grit Pump 2	
		Grit Pump 3	
		Grit Pump 4	
LED Lighting upgrade		System Garage	Replace all existing T-12 bulbs with T-8. Also replace ballasts as needed and upgrade the high bay lights to LED.
Relocate city water piping to brine tank. Existing line is leaking.	15-May-20	Hypochlorite Feed Blg	Disconnect existing piping, flow restrictor, flow meter and control solenoid from the basement. Install new PVC water lines, conduits and wiring to relocate city water supply to brine tank. Uno excavated between vault and hypo building.
500 Hour Fluids, Filter, Lube on 331	16-May-20	2017 Deere 544K Wheel Loader	Remove and replace fluids and filters required at 2000 hour service. Batterys cleaned and inspected, all radiators cleaned. Machine lubed. Next service will require Def dosing filters, also open crankcase filter and transmission filter.
Replace phase monitor that was bad.		Venard Lift Station	Replace the phase monitor with a new unit from stock. Reorder phase monitor for stock.
Check ORP Probe in effluent outfall channel. Not reading correctly.	17-May-20	ORP System	Found the sensor was bad. Replaced with new from stock and re-calibrate.
Repair condition where pump 2 allows back flow while pump 1 operates	18-May-20	Bisulfite Feed Pump 2	Replaced pump element with new from stock. Replaced pump head with used (6 months old) from stock.

Sunday, June 7, 2020 Page 2 of 4

Work Assignment	Completion Date	Equipment	NOTATIONS
Replace phase monitor that was bad.		Butterfield Lift Station	Replace the phase monitor with a new unit from stock. Reorder phase monitor for stock.
Monthly Fire Extinguishers Inspection	19-May-20	0 5006 Walnut Eqpmnt Strge Bldg Administration Center	
		Bar Screen Building	
		Belt Filter Press Building	
		Bisulfite Building	
		Blower Building	
Diagnose and repair building exhaust fan and entry door lock.		CHP Gas Cleaning System	Replaced exhaust fan motor with new. Lubricated lock cylinder and verified operation.
Monthly Fire Extinguishers Inspection		Digester 1 and 2 Control Bldg	
		Digester 3 Control Building	
		Digester 4 - 5 Control Buildg	
		Emergency Generator Building Excess Flow Pump Station	
		Excess Flow Sludge Pump House Filter Building	
		Grit Building	
		Hypochlorite Feed Blg	
		Interm Clarifier Sludge Bldg	
		Laboratory	
		Maintenance Services Building	
		Microstrainer Building	
		Operations Center	
		Raw Sewage Pump Station System Garage	
Replace worn out belt on Unison skid motor compressor (north).	20-May-20	CHP Gas Cleaning System	Replaced belt from stock and ordered new.
Pump out old grease line valve vault	21-May-20	Yard Piping - Liquid Treatment	
Exercise valves at Belt Press Building	22-May-20) Belt Filter Press	
		Belt Filter Press Building	
		Belt Press Feed Sludge Pits	
		Belt Press Polymer Mix System	
		Belt Press Sludge Conveyor	
		Belt Press Sludge Feed Pump 1	
		Belt Press Washwater System	

Sunday, June 7, 2020 Page 3 of 4

Work Assignment	Completion Date	Equipment	NOTATIONS
12,691/22,327 hours. Change oil and filters, send sample to lab		CHP Engine Genset #2	Changed oil and filters with new. Sent oil sample to lab for analysis.
6000 Hour Oil Change on Unison Gas Skid Blower		CHP Gas Cleaning System	
500 Hour Oil Change on Pearth 4		Digester 4 Mixing System	
Replace Wiper Grit Conveyors 1-2		Grit Conveyor System	
Exercising of all valves for secondaries 1 and 2 U-tubes		Secondary Clarifier 1	
		Secondary Clarifier 2	
		Secondary Clarifier 3	
		Secondary Clarifier 4	
		Secondary Clarifier 5	
Troubleshoot analog signal loss at digester 3 remote I/O panel.	24-May-20) SCADA	Investigate signal loss with assistance from Concentric (remotely). Determine the 8 channel analog board for the Scada control panel was bad. Replace with spare from stock, reorder another spare.
Change small air filter located on Unison Control Panel A/C Air intake	27-May-20	CHP Gas Cleaning System	•
Check STR 700, 721, 741, clean as needed.	28-May-20)	
Monthly Liquid Status of Under Ground Diesel Tank		Emerg Gen Diesel Storage Tank	
2000 Hour Grease of Plant Effluent Pumps		Plant Effluent Water Pump #2	
Exercising of plant water main valves		Yard Piping - City Water	

Sunday, June 7, 2020 Page 4 of 4

DOWNERS GROVE SANITARY DISTRICT MEMO

DATE: June 9, 2020

Amy Underwood General Manager TO:

FROM: Robert Swirsky Sewer System Maintenance Supervisor

RE: Monthly Report – May, 2020

KE:	Monthly Report – May, 2020		
1.	JULIE Line Markings: Received In District Marked Man Hours	Current 1449 1395 300 100	Year to Date 4474 4220 937 383
2.	Building Service: a. BSSRAP TV Inspections b. Emergency BSSRAP Repairs c. Total BSSRAP Repairs d. I&I inspections e. I&I C.O. installation f. Replace broken cleanout caps g. OHSP TV Inspections h. Post Rodding TV	Current 13 10 11 00 02 00 00 06	Year to Date 58 33 48 01 04 00 00 24
3.	Sewer backups: a. Public sewer b. Private sewer c. Surcharged main d. Pump station Total	Current 0 45 35 0 80 Current	Year to Date 2 101 36 0 139 Year to Date
4.	Sewer Cleaning (DGSD personnel):	59,763	59,763 Ft.
	a. Sewer Cleaning (outside contractors):	0	0 Ft.
5.	Main Sewer Televising (DGSD personnel)	: 318	1,219 Ft.
	a. Sewer Televising (outside contractors):	0	0 Ft.
6.	LETS TV	1	2
7.	Manhole inspections	0	153

8.	Sewer and manhole repairs and replacements by Uno Construction: Replace frame and cover MH 2A-038.
9.	Miscellaneous: (sewer system personnel)
	a. Upload Flow-Metersb. High Flow 5/17/2020

CC: WDVB, AES, PWC, RTJ, KJR, MS, AU, TTC, WCC, MCW

DOWNERS GROVE SANITARY DISTRICT M E M O

DATE: June 8, 2020

TO: Amy R. Underwood General Manager

FROM: Ted Cherwak

Sewer Construction Supervisor

Keith Shaffner

Sewer Construction Inspector

RE: Monthly Report: Sewer Construction \ Code Enforcement – May 2020

1.	Per	mits issued:	Current	Year to Date		
	a.	Single family	3	17		
	b.	Multiple family	0	0		
	c.	Commercial	3	7		
	d.	Repair	0	2		
	e.	Disconnection	<u>4</u>	<u>14</u>		
		Total	$1\overline{0}$	$\overline{40}$		

2.	Ins	pections made:	Current	Year to Date		
	a.	Connections	4	26		
	b.	Finals	6	29		
	c.	Repairs	0	4		
	d.	Disconnects	4	15		
	e.	Groundwork	1	3		
	f.	Walk-Thru	0	0		
	g.	Pre-connections	0	6		
	h.	Overhead Sewer Program	1	1		
	i.	Code Enforcement	2	9		
	j.	Lateral testing	5	27		
		Total	$2\overline{3}$	97		

- 3. New Sewer Extension Construction:
 - a. 5614 Katrine Sanitary Main Extension
- 4. New Sewer Extension Testing air, deflection, manhole, televising and lamping:
 - a. None
- 5. Code Enforcement:
 - a. 4705 Prince Resident issue with sanitary service cleanout height in driveway
 - b. Cass Ave Sink hole in alley Village of Westmont and DGSD investigation

6. Plan & Permit Reviews:

- a. 30 W. 63rd Grocery Store 35,000 sf Grocery Store Commercial Review
- b. 6160 S. Cass Starbucks Commercial Review
- c. 4724 Middaugh Single Family Home Review
- d. 4001 Douglass Single Family Home Review
- e. 127 W. Traube Single Family Home Review
- f. 2725 35th Street Single Family Home Review
- g. 819 Franklin Single Family Home Review

7. Building Sanitary Service Access Agreements:

- a. 127 W. Traube, Downers Grove
- b. 4808 Middaugh. Downers Grove
- c. 4724 Middaugh, Downers Grove
- 8. Illinois EPA Permits:
 - a. 1310 75th Street, Laundry World, Laundromat 106 PE
- 9. Waste Hauling Permits Issued:

None

10. Miscellaneous:

- a. Possible special assessment Puffer Road General Manager Underwood had a telephone conversation with our State Representative Anne Stava-Murray regarding this project. Representative Stava-Murray is researching opportunities with State stimulus package through the Department of Commerce and Economic Opportunity. We provided her cost estimates for the Puffer Road sewer at her request.
- b. 1K-028 Alley Replacement Repair by Uno Construction Uno has completed all of the needed repairs to the sanitary sewer main and DGSD has approved the project.
- c. Covid-19 pandemic During the stay-at-home orders, the Code Enforcement Department has continued to function at a high level of service. Inspector Danny Jasso has continued to work in the field using safe social distancing and personal protective equipment as necessary to complete his inspections. Keith and I have been working from home and coming into the Administration Center as necessary. These unique times have been a challenge but employees have been able to use Sanitary District devices to stay connected to our necessary network files and to have remote meetings with contractors via tablets, phones and laptops. The Sanitary District website with sewer construction information and online sewer permit applications has been a great tool to have with the office being closed and the employees working remotely.
- d. Retirement I am so proud to have worked at the Downers Grove Sanitary District, a place that represents the best that local government can be. To the General Managers, Trustees, BOLI members, attorneys, and coworkers who I have been blessed to work with, I say thank you. You have enriched my life and made me a better person. Thank You! I am grateful beyond the words I can express here. This is only a farewell, as I intended to stay connected to the District. I leave you in Keith's capable hands, he's going to do great.

Permits Issued: MAY 2020

YEAR	PERMIT #	ADDRI	ESS	STREET	CIT	ISSUE	TYPE	TAP FEE	INSP FEE
2020	30	140	W	63RD STREET	W	5/1/2020	COM	\$928.00	\$369.00
2020	28	4724		MIDDAUGH	DG	5/7/2020	SF-RB		\$223.00
2020	31	4001		DOUGLAS	DG	5/12/2020	DISCON		
2020	33	6160	S	CASS	W	5/11/2020	COM		\$738.00
2020	34	30	W	63RD STREET	W	5/11/2020	COM		\$738.00
2020	29	4808		MIDDAUGH	DG	5/13/2020	SF-RB		\$223.00
2020	35	526		ROGERS	DG	5/20/2020	DISCON		
2020	36	819		FRANKLIN	DG	5/20/2020	DISCON		
2020	37	1520		CHICAGO	DG	5/20/2020	DISCON		
2020	38	127	W	TRAUBE	DG	5/28/2020	SF	\$3,248.00	\$223.00
					٦	ΓΟΤΑL	\$4	,176.00	\$2,514.00

Permit Final Inspections: MAY 2020

_	YEAR	PERMIT #	ADDRESS	STREET	CITY	FINAL
	2019	112	4609	DOUGLAS	DG	5/1/2020
	2019	133	1225	WARREN	DG	5/4/2020
	2019	13	1116	SAYLOR	DG	5/22/2020
	2019	125	4508	STATTON	DG	5/29/2020
	2019	116	5733	BROOKBANK	DG	5/29/2020
	2019	115	5735	BROOKBANK	DG	5/29/2020

Progress Report

To: Amy Underwood, General Manager From: Reese Berry, Laboratory Supervisor

Date: June 10, 2020

Re: May 2020 Laboratory Report

We had 3 excess rain sampling events, which ran over 6 days throughout the month of May. We recorded 1 permit excursion during May 2020, from the 003 outfall. The excursion was for TSS concentration, monthly average.

Surcharge:

Due to Covid19 and the essential staffing mandate, we will not be surcharge sampling until the laboratory is fully staffed.

Pretreatment Activities:

Dental Amalgam Rule:

We are in a holding situation due to Covid19. When I'm able to visit in person to wrap up the outliers from the mailing survey, I will get that completed. Dentists in our service area must be in compliance before July 14, 2020. New dentists opening after July 14, 2020, must comply within 90 days of opening their practice.

IWS (Industrial Waste Survey):

The IWS has been delayed due to Covid19 staffing and working from home at this time. This will be a priority mailing for me to complete as we transition back to normal operations in the coming months. The status of this project hasn't changed from last month.

Personnel:

Malwina Serpa and Kenny Lookingbill continue the laboratory rotation, by working 1 week and on standby the following week. They rotate, so there is only 1 lab technician in the laboratory at any one time. At this time we are fulfilling compliance requirements by working 1 lab analyst 5 days per week, which is a change from the previous 3 days per week. We started analyzing more operational related samples on Tuesday and Thursday to support operations staff and decisions they may need to make on a daily basis.

To: Amy Underwood, General Manager From: Alex Bielawa, Staff Engineer

Re: Engineering Report for the Month May, 2020

Date: June 12, 2020

I. Planning Projects & Studies

A. Flow Monitoring

Currently the District is monitoring the Cycle "D" group of metering locations. Due to the Pandemic, data is uploaded approximately every three weeks.

B. Composting Pilot

The District and Sustainable Generation held a kickoff meeting to discuss the necessary steps to begin work on setting up the pilot. It can be anticipated the first heap build will be right after the 4th of July holiday.

C. Sewer System Televising

Approximately 61,138 Lineal Feet of Sanitary Sewer, ranging from 8" to 36" as well as 40 hours of heavy cleaning; bids were opened on June 11, 2020 and the apparent low bidder was Sewertech LLC of Schaumburg, Illinois in the amount of \$84,422.50. The District will be making a decision on this project before the August Board of Trustees Meeting.

II. Design Projects

A. Outfall 001 Sanitary Sewer Pipe Repair

Approximately 250 Lineal Feet of the 001 Discharge Sanitary Sewer that carries our treated Effluent from the Treatment Plant to the East Branch of the DuPage River is sagged. Baxter & Woodman has obtained a Permit from DuPage County to correct this sag. Please see the attached Client Status Report from Baxter & Woodman for more information.

Bids for this project were opened on June 11, 2020 with the apparent low bidder being Copenhaver Construction of Gilberts, Illinois in the amount of \$358,603.00. The District will be making a decision on this project before the August Board of Trustees Meeting.

B. Sludge Storage Beds Cover

The Geotechnical Investigation has been completed and we are awaiting the final soil borings report. Please see the attached Client Status Report from Baxter & Woodman for more information.

C. Stanley Avenue Sanitary Sewer Rehabilitation

Baxter & Woodman has prepared plans and specifications to line approximately 1,550 lineal feet of pipe on Stanley Avenue. Please see the attached Client Status Report from Baxter & Woodman for more information.

Bids were opened on June 11, 2020 and the apparent low bidder was Insituform Technologies USA, LLC of Chesterfield, Missouri in the amount of \$102,812.00. Award of this project will be recommended at the June Board of Trustees Meeting.

D. Sherman Street Sanitary Sewer Replacement

Baxter & Woodman has prepared plans and specifications for open cut replacement of approximately 347 feet of 8 inch sanitary sewer pipe with 10 inch sanitary sewer pipe. Please see the attached Client Status Report from Baxter & Woodman for more information.

Bids were opened for this project on June 10, 2020 and the apparent low bidder was Austin Tyler Construction of Elwood, Illinois in the amount of \$134,691.00. The District will be making a decision on this project before the August Board of Trustees Meeting.

E. CHP No.1 Replacement

Baxter & Woodman and Boller Construction LLC are design building a replacement of our Tech 3 Combined Heat & Power (CHP) Engine. This engine had numerous engine failures and was not able to be repaired under contract. Baxter & Woodman and Boller Construction LLC are planning on replacing the 280 KW Tech 3 System with a 375 KW Nissen System. This Nissen will be identical to our existing Nissen located in the CHP No.2 room. B&W/Boller is currently addressing the District attorney's comment on the design-build agreement, and the agreement should be ready for signatures within a few days.

III. Construction Projects

A. WWTC WAS Thickener

R.J. O'Neil did not submit a pay request this month.

Current Payment Due	\$0.00
Less Previous Payments	\$135,432.00
Total Earned Less Retainage	\$135,432.00
Retainage	\$15,048.00
Total Completed to Date	\$150,480.00
Contract Sum to Date	\$587,700.00

Baxter & Woodman continues to provide construction observation services. Please see the attached Client Status Report from Baxter & Woodman for more information.

Some of the major equipment has arrived on site and is awaiting installation. Baxter & Woodman is coordinating with R.J. O'Neil to get their insurance provider to cover damage caused to District property due to a cracked fitting R.J. O'Neil installed that resulted in flooding the basement of the Digester 4&5 complex.

B. Flow Basin 1K-028 Sanitary Sewer Replacement

Uno Construction did not submit a Payment Request this month.

Current Payment Due	\$0.00
Less Previous Payments	\$1,021,740.30
Total Earned Less Retainage	\$1,021,740.30
Retainage	\$113,526.70
Total Completed to Date	\$1,135,267.00
Contract Sum to Date	\$1,304,525.00

Uno Construction has completed correcting the unacceptable sections of replaced pipe. The District is awaiting a final pay request.

C. WWTC Paving

The Notice of Award was sent to Meyer Paving on May 20, 2020. The District is awaiting a signed contract as well as Performance & Payment Bonds and Certificate of Insurance.

C: WDVB, AES, PWC, KJR, RTJ, MJS, WCC, MGP

Downers Grove Sanitary District



Client Manager:

Derek Wold dwold@baxterwoodman.com 815-444-3335

Project Status Report Issued On: 5/28/2020

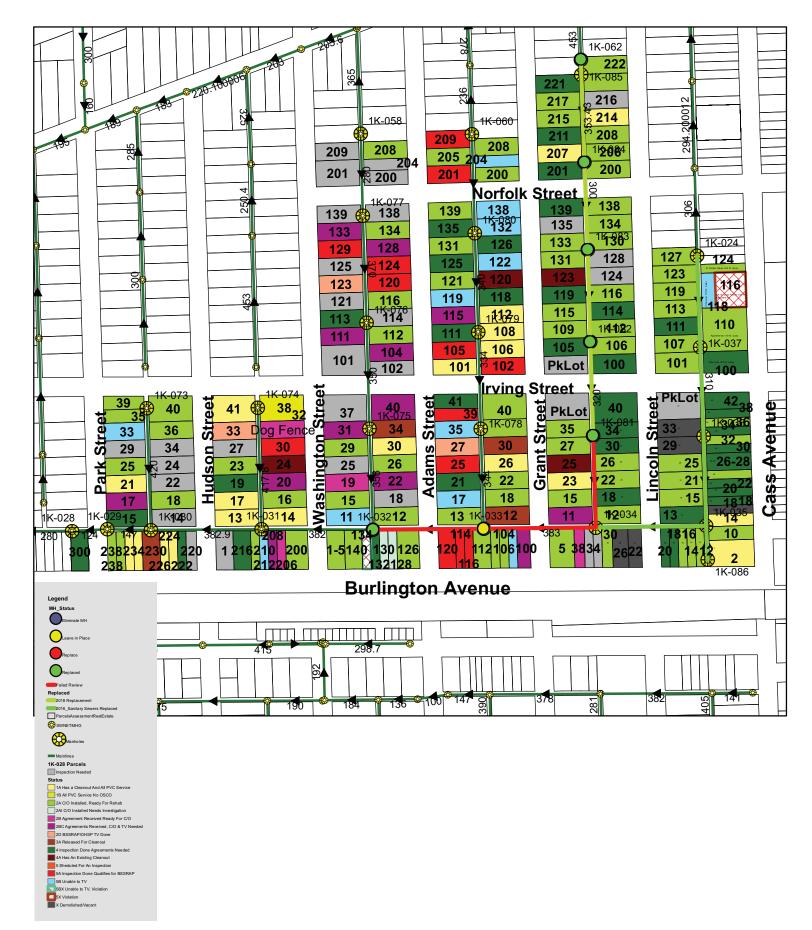
Project Title/Job	Project Manager	Completion Date	Tasks Completed This Period	Tasks Pending This Period	Items Waiting On Client	Status Date
Flow Monitoring Job Number: [050739.90]	Shane Firsching (815) 459-1260 sfirsching@baxterwoodman.com	12/30/2019	None.	Assist District with analysis.	None	5/28/2020
Nutrient Study RAS Denit Job Number: [120501.33]	Derek Wold dwold@baxterwoodman.com	12/31/2020	No work during current period.	Evaluation of scenarios as requested by District.	Results after reinstating ATs 1-3.	5/21/2020
Outfall Sewer Sag Repair Job Number: [180237.40]	Shane Firsching (815) 459-1260 sfirsching@baxterwoodman.com	12/31/2019	Finalized Bid Documents. Prepared for Advertisement.	Finalize specs. Provide pre-final bid documents for District review. Advertise for bidding.	Send Bid Documents to Quest. Attend Pre-Bid Meeting. Attend Bid Opening.	5/21/2020
WWTC WAS Thickener - Construction Services Job Number: [190153.60]	Ray Koenig (708) 478-2090 rkoenig@baxterwoodman.com	1/31/2020	Shop Drawing submittals and coordination. Major shop drawings are submitted. Methane piping in digester control buiding relocated. Odor control and ventilation piping on going. Relocating existing grinder and grease pump. Demo of grease pump pad complted. 50% of TWAS piping completed.	GCA, process shop drawings, monitor construction as needed. RJO waiting for additional materials to arrive, including valves, sludge pumping equipment, etc.	none	5/6/2020
2020 Miscellaneous Engineering Services Job Number: [200044.00]	Derek Wold dwold@baxterwoodman.com	12/31/2020	2020 Paving Assistance	Assistance as requested.	None	5/21/2020

Page: 1 of 2 (Run Date: 5/28/2020 2:09:32 PM) Job# Sort (v2)

Project Title/Job	Project Manager	Completion Date	Tasks Completed This Period	Tasks Pending This Period	Items Waiting On Client	Status Date
Sludge Storage Building Job Number: [200381.40]	Chuck Brunner (815) 459-1260 cbrunner@baxterwoodman.com	12/31/2020	Prepare Work Order and submitted to subconsultant for geotechnical investigation, preliminary plan revisions and coordination with alternate fabric building manufacturer	Continue coordination with alternate fabric building manufacturer, determine minimum staging area requirements, complete preliminary site and structure plans.	None	5/6/2020
Stanley Avenue Sanitary Sewer Rehabilitation Job Number: [200410.40]	Shane Firsching (815) 459-1260 sfirsching@baxterwoodman.com	12/31/2020	Prepare project manual. Prepare exhibit. Prepare constructability review. Revise bid documents per District and Village review comments. Prepare EOPC.	Revise bid documents per District and Village review comments. Prepare EOPC. Perform internal QAQC review. Advertise for bidding. Attend bid opening. Prepare Recommendation to Award	Project documents to Quest. Bid Opening.	5/21/2020
Sherman Street Sanitary Sewer Replacement Job Number: [200411.40]	Shane Firsching (815) 459-1260 sfirsching@baxterwoodman.com	12/31/2020	Prepare project manual. Prepare drawings. Prepare permits.	Prepare EOPC. Prepare permits. Perform internal QAQC reviews. Prepare Final Bid Documents. Attend Bid Opening. Prepare Recommendation to Award.	Send Bid Docs to Quest. Bid Opening.	5/21/2020



Downers Grove Sanitary District I&I Removal Target Area 1K-028 Parcel Status



STATUS OF 1K-028 INSPECTIONS AND AGREEMENT ACQUISITIONS

Category	Inspections Scheduled	Inspections Completed	Application Received	Agreements Signed	Cleanout Installed	Service Rehab Done	Totals	Total as Percentage
1A	Υ	Υ	N	Υ	Υ	N/A	19	8%
1B	Υ	Υ	N	N	N	N/A	1	0%
2A	Υ	Υ	Υ	Υ	Υ	N	81	36%
2B	Υ	Υ	Υ	Υ	Υ	N	17	7%
2D	Υ	Υ	Υ	N	N	N	3	1%
3A	Υ	Υ	Υ	Υ	N	N	4	2%
4	Υ	Υ	N	N	N	N	38	17%
4A	N	N	N	N	N/A	N	4	2%
5	Υ	N	N	N	N	N	0	0%
5A	Υ	Υ	N	N	N	N	12	5%
5AX	Υ	Υ	N	N	N	N	0	0%
5B	Υ	N	N	N	N	N	12	5%
5BX	Υ	N	N	N	N	N	1	0%
0	N	N	N	N	N	N	30	13%
X	-	-	-	-	-	-	5	2%
5X	-	-	-	-	-	-	1	0%
<u>Ca</u>	ategory Descript	tion:					228	100%

Category Description:

1A - PVC service with cleanout(may need to be sealed at the main)

1B - All PVC no Cleanout

2A - Cleanout installed, ready for rehab

2B - Ready for rehab

2D - BSSRAP/OHSP TV done

3A - Released to contractor for cleanout installation

4 - Inspection completed (Program application needed)

4A - Has an existing cleanout

5 - Inspections scheduled

5A - Inspection done - BSSRAP needed (qualifying defects or obstructions seen during TV)

5AX - Violation, BSSRAP needed

5B - Unable to TV

5BX - Unable to TV Violation

0 - Inspection Needed

X - Demolished

5X - Inspection done - Violation not corrected

2015 Basin I&I Ranking = 1

2016 Basin I&I Ranking = 27

2018 Basin I&I Ranking = 6

Combined pit violations found and corrected to date - 0 Storm pit violations found and corrected to date - 2

11% Complete

DOWNERS GROVE SANITARY DISTRICT CASH BALANCES AND INVESTMENT SCHEDULE

DATE 5/31/2020

DAII	E 5/31/2020						PREVIOUS MONTH				
CAS	H BALANCES				-	TOTAL BALANCE	T ILEVIOUS MOINTI				
ACCC	DUNT NAME	ACCOUNT NUM	BER	BALANCE PER BANK STATEMENT		PER BANK	MONTHLY EARNINGS CREDIT	EARNINGS CREDIT PERCENTAGE			
	OSIT	XXXXXXXXXX111		\$741,710.31		OT/TEMENTO	Entrance on Edit	T EROEIVINGE			
	BURSEMENT	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		158,182.01							
	XIBLE BENEFITS	XXXXXXXXX602		6,495.90							
	ROLL TY CASH	XXXXXXXXXX111 XXXXXXXXXX111		198,756.64 3,074.06							
	R REFUNDS	XXXXXXXXXX111		5,438.08							
TOTA	L - CASH AT BANK			\$1,113,657.00		\$1,122,001.33	\$160.19	0.0143%			
INVE	STMENTS					GENERAL			PUBLIC	SEWER	INTEREST
TVDE	FINIANIOIAL INICTITUTION	TEDM	MATHERY	AMOUNT	ANNUAL	CORPORATE	IMPROVEMENT	CONSTRUCTION	BENEFIT (05)	EXTENSION (74)	EARNED
TYPE	FINANCIAL INSTITUTION	TERM	MATURITY	AMOUNT	INT. RATE	FUND (01)	FUND (02)	FUND (03)	FUND (05)	FUND (71)	AT MATURITY
CD	LISLE SAVINGS BANK	12 MOS	11/7/2020	\$249,000.00	1.990%	\$249,000.00					\$4,955.10
CD	BMO HARRIS BANK	7 MOS	12/17/2020	\$250,000.00	0.995%	\$250,000.00					\$1,451.04
CD	CIT BANK	14 MOS	1/9/2021	\$245,000.00	1.700%	\$245,000.00					\$4,859.17
CD	EVERGREEN BANK GROUP	12 MOS	2/13/2021	\$250,000.00	1.990%	\$250,000.00					\$4,975.00
CD	FIRST MIDWEST BANK	13 MOS	3/15/2021	\$250,000.00	1.490%	\$100,000.00	\$107,719.45		\$35,260.73	\$7,019.82	\$4,035.42
CD	TRISTATE CAPITAL	12 MOS	4/9/2021	\$249,990.00	1.100%		\$249,990.00				\$2,749.89
CD	ROYAL SAVINGS BANK	13 MOS	7/2/2021	\$250,000.00	0.850%	\$100,000.00	\$150,000.00				\$2,302.08
TOTA	L CDs			\$1,743,990.00	1.452%	\$1,194,000.00	\$507,709.45	\$0.00	\$35,260.73	\$7,019.82	\$25,327.70
					OUDDENT						ESTIMATED
					CURRENT RATE OF						ANNUAL
TYPE	FINANCIAL INSTITUTION	TERM	LAST ACTION DATE	AMOUNT*	RETURN						RETURN
MM	AXOS BANK	ONGOING	2/15/2019	\$1,181.72	0.300%	\$1,181.72					\$3.55
MM	BANKFINANCIAL	ONGOING	3/13/2013	\$15,533.37	0.300%	\$15,533.37					\$46.60
MM	CIT BANK	ONGOING	11/9/2016	\$5,000.00	0.450%	\$5,000.00					\$22.50
MM	LIMESTONE BANK	ONGOING	9/9/2013	\$1,077.54	0.100%	\$1,077.54					\$1.08
MM	LISLE SAVINGS BANK	ONGOING	9/2/2015	\$1,002.83	0.300%	\$1,002.83					\$3.01
MM	LUANA SAVINGS BANK	ONGOING	2/15/2019	\$2,516.60	0.400%	\$2,516.60					\$10.07
MM	ROYAL SAVINGS BANK	ONGOING	12/4/2012	\$1,153.06	0.030%	\$1,153.06					\$0.35
MM	STEARNS BANK	ONGOING	9/1/2015	\$250,000.00	0.500%	\$250,000.00					\$1,250.00
MM	TRISTATE CAPITAL BANK	ONGOING	11/9/2016	\$10.00	0.000%		\$10.00				\$0.00
MM	WEST SUBURBAN BANK	ONGOING	11/20/2012	\$5,144.09	0.000%		\$5,144.09				\$0.00
TOTA	L MM ACCOUNTS			\$282,619.21	0.473%	\$277,465.12	\$5,154.09	\$0.00	\$0.00	\$0.00	\$1,337.14
ILLING	OIS FUNDS - MONEY MARKET			\$3,009,956.44	0.735%	\$1,842,032.18	\$356,737.87	\$811,186.39	\$0.00	\$0.00	\$22,123.18
TOTA	L - ALL INVESTMENTS			\$5,036,565.65	0.969%	\$3,313,497.30	\$869,601.41	\$811,186.39	\$35,260.73	\$7,019.82	\$48,788.02

TOTAL CASH AND INVESTMENTS

\$6,150,222.65

*INVESTMENT ACCOUNT BALANCES ARE UPDATED QUARTERLY FOR THESE MONEY MARKET ACCOUNTS TO REFLECT NOMINAL INTEREST AMOUNTS EARNED EACH MONTH AND POSTED DIRECTLY TO THE INVESTMENT.

Board of Trustees
Wallace D. Van Buren
President
Amy E. Sejnost
Vice President
Paul W. Coultrap
Clerk



General Manager Amy R. Underwood

Legal Counsel Michael G. Philipp

2710 Curtiss Street P.O. Box 1412 Downers Grove, IL 60515-0703 Phone: 630-969-0664 Fax: 630-969-0827 www.dgsd.org

Providing a Better Environment for South Central DuPage County

Memo

To: Board of Trustees

From: Amy R. Underwood, General Manager

Date: June 12, 2020

Subject: Treasurer's Report for May 2020

Attached please find the subject report that tracks income and expenses for the first month of Fiscal Year 20-21.

Totals of expenses and income are shown on the following table:

Year-to-date	Income	Expense			
General Fund	\$ 617,880.56 (page 1)	\$ 799,117.92 (page 6)			
Improvement Fund	\$ 1,674.73 (page 7)	\$ 0.00 (page 7)			
Construction Fund	\$ 4,689.43 (page 8)	\$ 0.00 (page 9)			
Public Benefit Fund	\$ 43.46 (page 10)	\$ 0.00 (page 10)			
TOTAL	\$ 624,288.18	\$ 799,117.92			

C: BOLI, WCC, MGP

Downers Grove Sanitary District Date: 06/09/2020

Treasurer's Report Recap for Month Ending 05/31/20

Page: 1

Fund	nun	nbe	er & Description	Ending				
				Fund Balance				
Fund	01	:	GENERAL FUND	\$4,056,670.71				
Fund	02	:	IMPROVEMENT FUND	\$1,140,870.73				
Fund	03	:	CONSTRUCTION FUND	\$1,037,599.19				
Fund	05	:	PUBLIC BENEFIT FUND	\$37,368.44				
			_					
Recap	To	\$6,272,509.07						

DATE 06/09/20 PAGE 1 MONTH ENDED 05/31/20

FUND 01 GENERAL FUND

COST NUMBER DESCRIPTION	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	ACTUAL- BUDGET VARIANCE	VAR %	TOTAL BUDGET
DEPT 05 REVENUES							
3000 PROPERTY TAXES	15,531.24-	0	15,531.24-	0	15,531.24-	.0	1,254,500-
3001 USER RECEIPTS	213,397.48-	284,708-	213,397.48-	284,708-	71,310.52	25.1-	3,451,000-
3002 SURCHARGES	28,749.06-	31,250-	28,749.06-	31,250-	2,500.94	8.0-	375,000-
3004 PLAN REVIEW FEES	.00	500-	.00	500-	500.00	100.0-	2,000-
3005 CONSTRUCTION INSPECTION FEES	.00	120-	.00	120-	120.00	100.0-	500-
3006 PERMIT INSPECTION FEES	2,514.00-	1,833-	2,514.00-	1,833-	681.00-	37.2	22,000-
3007 INTEREST ON INVESTMENTS	3,300.79-	3,167-	3,300.79-	3,167-	133.79-	4.2	38,000-
3013 SAMPLING AND MONITORING	9,297.38-	6,042-	9,297.38-	6,042-	3,255.38-	53.9	72,500-
3014 REPLACEMENT TAXES	12,033.18-	11,900-	12,033.18-	11,900-	133.18-	1.1	75,000-
3015 MISCELLANEOUS INCOME	.00	833-	.00	833-	833.00	100.0-	10,000-
3021 TELEVISION INSPECTION	.00	0	.00	0	.00	.0	150-
3023 PROPERTY LEASE PAYMENTS	2,878.78-	2,904-	2,878.78-	2,904-	25.22	.9-	34,850-
3024 MONTHLY SERVICE FEES	317,557.20-	325,544-	317,557.20-	325,544-	7,986.80	2.5-	4,120,800-
3027 GREASE WASTE	12,621.45-	16,667-	12,621.45-	16,667-	4,045.55	24.3-	200,000-
3040 RENEWABLE ENERGY CREDITS	.00	0	.00	0	.00	.0	3,000-
DEPT 05 TOTALS	617,880.56-	685,468-	617,880.56-	685,468-	67,587.44	9.9- 9	9,659,300-
FUND REVENUE TOTAL	617,880.56-		617,880.56-	685,468-	67,587.44		9,659,300-
SECT A SALARIES AND WAGES A001 TRUSTEES	4,500.00	4,500	4,500.00	4,500	.00	.0	18,000
A002 BOLI	.00	225	.00	225	225.00-	100.0-	900
A003 GENERAL MANAGEMENT	28,592.45	24,419	28,592.45	24,419	4,173.45	17.1	244,200
A004 FINANCIAL RECORDS	23,190.01	19,440	23,190.01	19,440	3,750.01	19.3	194,400
A005 ADMINISTRATIVE RECORDS	2,915.99	2,530	2,915.99	2,530	385.99	15.3	25,300
A006 ENGINEERING	369.74	1,235	369.74	1,235	865.26-	70.1-	12,350
A007 CODE ENFORCEMENT	44,834.24	37,240	44,834.24	37,240	7,594.24	20.4	372,400
A008 SAFETY ACTIVITIES	3,058.55	2,225	3,058.55	2,225	833.55	37.5	22,250
A030 BUILDING AND GROUNDS	.00	150	.00	150	150.00-	100.0-	1,500
SECT A TOTALS	107,460.98	91,964	107,460.98	91,964	15,496.98	16.9	891,300
SECT B OPERATIONS AND MAINTENANCE	=========	========	========			=======	
B100 ELECTRICITY	471.18	400	471.18	400	71.18	17.8	4,000
B101 NATURAL GAS	114.24	150	114.24	150	35.76-	23.8-	3,000
B102 WATER, GARBAGE AND OTHER UTILITIES	37.19	190	37.19	190	152.81-	80.4-	1,200
B110 BANK CHARGES	1,613.08	1,500	1,613.08	1,500	113.08	7.5	18,000
B112 COMMUNICATION	2,195.49	1,608	2,195.49	1,608	587.49	36.5	19,300
B113 EMERGENCY/SAFETY EQUIPMENT	2,106.19	3,500	2,106.19	3,500	1,393.81-	39.8-	42,000
B115 EQUIPMENT/EQUIPMENT REPAIR	1,984.75	6,100	1,984.75	6,100	4,115.25-	67.5-	93,000
B116 SUPPLIES	279.80	625	279.80	625	345.20-	55.2-	7,500
B117 EMPLOYEE/DUTY COSTS	288.98	1,667	288.98	1,667	1,378.02-	82.7-	20,000
B118 BUILDING AND GROUNDS	2,006.44	4,000	2,006.44	4,000	1,993.56-	49.8-	34,000
B119 POSTAGE	.00	792	.00	792	792.00-	100.0-	9,500

DATE 06/09/20 MONTH ENDED 05/31/20 PAGE 2 FUND 01 GENERAL FUND

COST NUMBER DESCRIPTION	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	ACTUAL- BUDGET VARIANCE	VAR %	TOTAL BUDGET
B120 PRINTING/PHOTOGRAPHY	.00	300	.00	300	300.00-	100.0-	12,000
B121 USER BILLING MATERIALS	4,498.69	6,333	4,498.69	6,333	1,834.31-	29.0-	76,000
B124 CONTRACT SERVICES	307.10	8,500	307.10	8,500	8,192.90-	96.4-	102,000
B137 MEMBERSHIPS/SUBSCRIPTIONS	.00	1,000	.00	1,000	1,000.00-	100.0-	11,100
SECT B TOTALS	15,903.13	36,665	15,903.13	36,665	20,761.87-	56.6-	452,600
SECT C VEHICLES							
C222 GAS/FUEL	39.52	225	39.52	225	185.48-	82.4-	2,000
C225 OPERATION/REPAIR	8.33	650	8.33	650	641.67-	98.7-	2,600
SECT C TOTALS	47.85	875	47.85	875	827.15-	94.5-	4,600
= DEPT 11 TOTALS	123,411.96	129,504	123,411.96	======= 129,504	6,092.04-		.,348,500
=	·	•	·		0,092.04-		
DEPT 12 O & M EXPENSES - WWTC							
SECT A SALARIES AND WAGES							
A006 ENGINEERING	6,511.63	3,650	6,511.63	3,650	2,861.63	78.4	36,500
A009 OPERATIONS MANAGEMENT	8,149.52	10,410	8,149.52	10,410	2,260.48-	21.7-	104,100
A010 MAINTENANCE - BUDGET	.00	53,005	.00	53,005	1,370.07-	2.6-	530,050
A011 MAINTENANCE - WWTC	31,576.47	0	31,576.47	0	.00	.0	0
A013 MAINTENANCE - ENERGY RECOVERY	1,138.46	0	1,138.46	0	.00	.0	0
A014 MAINTENANCE - ELECTRICAL	18,920.00	0	18,920.00	0	.00	.0	0
A020 WWTC - BUDGET A021 WWTC - OPERATIONS	.00	57,640	.00	57,640	17,581.33	30.5	576,400
A021 WWTC - OPERATIONS A022 WWTC - SLUDGE HANDLING	47,665.12 26,616.64	0	47,665.12 26,616.64	0	.00	.0	0
A022 WWTC - SLUDGE HANDLING A023 WWTC - ENERGY RECOVERY	939.57	0	939.57	0	.00	.0	0
A030 BUILDING AND GROUNDS	10,898.79	13,735	10,898.79	13,735	2,836.21-	20.7-	137,350
SECT A TOTALS	152,416.20	138,440	152,416.20	138,440	13,976.20	10.1 1	.,384,400
= SECT B OPERATIONS AND MAINTENANCE	========	:=======	=========	=======	=========	======	
B100 ELECTRICITY	12,154.03	10,000	12,154.03	10,000	2,154.03	21.5	109,000
B101 NATURAL GAS	551.46	500	551.46	500	51.46	10.3	10,000
B102 WATER, GARBAGE AND OTHER UTILITIES	1,488.59	4,750	1,488.59	4,750	3,261.41-	68.7-	36,000
B103 ODOR CONTROL	.00	200	.00	200	200.00-	100.0-	4,000
B104 FUEL - GENERATORS	215.80	3,500	215.80	3,500	3,284.20-	93.8-	14,000
B112 COMMUNICATION	1,501.80	1,667	1,501.80	1,667	165.20-	9.9-	20,000
B113 EMERGENCY/SAFETY EQUIPMENT	1,783.00	792	1,783.00	792	991.00	125.1	9,500
B116 SUPPLIES	1,291.20	2,692	1,291.20	2,692	1,400.80-	52.0-	32,300
B117 EMPLOYEE/DUTY COSTS	222.91	2,100	222.91	2,100	1,877.09-	89.4-	26,000
B124 CONTRACT SERVICES	.00	209,800	.00	209,800	209,800.00-	100.0-	209,800
B130 NPDES PERMIT FEES	.00	0	.00	0	.00	.0	53,000
B131 SLUDGE HAULING/DISPOSAL SERVICES	46,777.50	0	46,777.50	0	46,777.50	.0	80,000
B400 CHEMICALS - BUDGET	.00	10,054	.00	10,054	4,867.96-	48.4-	120,650
B401 CHEMICALS - DISINFECTION	2,933.47	0	2,933.47	0	.00	.0	0
B402 CHEMICALS - SLUDGE DEWATERING	2,252.57	0	2,252.57	0	.00	.0	0
B501 EQPT/EQPT REPAIR - BIOSOLIDS AGING & DISPOS	25,000.00	52,050	25,000.00	52,050	27,050.00-	52.0-	216,126

DATE 06/09/20 MONTH ENDED 05/31/20 FUND 01 GENERAL FUND

COST	ACTUAL CURRENT	BUDGET CURRENT	ACTUAL	BUDGET	ACTUAL- BUDGET	VAR	TOTAL
NUMBER DESCRIPTION	MONTH	MONTH	Y-T-D	Y-T-D	VARIANCE	8	BUDGET
B502 EOPT/EOPT REPAIR - DISINFECTION	1,873.05	1,293	1,873.05	======================================	======================================	44.9	23,511
B503 EOPT/EOPT REPAIR - EXCESS FLOW	126.79	707	126.79	707	580.21-	82.1-	23,487
B504 EQPT/EQPT REPAIR - GRIT REMOVAL	510.00	884	510.00	884	374.00-	42.3-	38,859
B505 EQPT/EQPT REPAIR - INFLUENT PUMPING	.00	9,094	.00	9,094	9,094.00-	100.0-	43,132
B506 EOPT/EOPT REPAIR - PRIMARY TREATMENT	4,723.63	2,210	4,723.63	2,210	2,513.63	113.7	51,020
B507 EOPT/EOPT REPAIR - SECONDARY TREATMENT	.00	23,315	.00	23,315	23,315.00-	100.0-	141,276
B508 EOPT/EOPT REPAIR - SLUDGE CONCENTRATION	.00	0	.00	0	.00	.0	504,244
B509 EQPT/EQPT REPAIR - SLUDGE DEWATERING	.00	1,768	.00	1,768	1,768.00-	100.0-	687,168
B510 EQPT/EQPT REPAIR - SLUDGE DIGESTION	.00	10,125	.00	10,125	10,125.00-	100.0-	99,997
B511 EQPT/EQPT REPAIR - TERTIARY TREATMENT	.00	1,326	.00	1,326	1,326.00-	100.0-	28,414
B512 EOPT/EOPT REPAIR - WWTC GENERAL	247.48	6,668	247.48	6,668	6,420.52-	96.3-	35,010
B513 EQPT/EQPT REPAIR - WWTC UTILITIES	115.10	28,500	115.10	28,500	28,384.90-	99.6-	795,606
B801 BLDG AND GROUNDS - BIOSOLIDS AGING & DISPOS		20,300	.00	28,300	292.00-	100.0-	3,500
	.00	15,000	.00		15,000.00-	100.0-	29,811
B802 BLDG AND GROUNDS - DISINFECTION				15,000			
B803 BLDG AND GROUNDS - EXCESS FLOW	.00	3,560	.00	3,560	3,560.00-	100.0-	3,560
B804 BLDG AND GROUNDS - GRIT REMOVAL	.00	88	.00	88	88.00-	100.0-	1,061
B805 BLDG AND GROUNDS - INFLUENT PUMPING	.00	664	.00	664	664.00-	100.0-	7,963
B806 BLDG AND GROUNDS - PRIMARY TREATMENT	.00	442	.00	442	442.00-	100.0-	5,305
B807 BLDG AND GROUNDS - SECONDARY TREATMENT	.00	88	.00	88	88.00-	100.0-	1,061
B809 BLDG AND GROUNDS - SLUDGE DEWATERING	.00	715	.00	715	715.00-	100.0-	15,561
B810 BLDG AND GROUNDS - SLUDGE DIGESTION	.00	310	.00	310	310.00-	100.0-	23,713
B811 BLDG AND GROUNDS - TERTIARY TREATMENT	56.40	567	56.40	567	510.60-	90.1-	6,805
B812 BLDG AND GROUNDS - WWTC GENERAL	1,991.82	22,470	1,991.82	22,470	20,478.18-	91.1-	202,019
B813 BLDG AND GROUNDS - WWTC UTILITIES	.00	133	.00	133	133.00-	100.0-	1,591
SECT B TOTALS	105,816.60	428,324	105,816.60	428,324	322,507.40-	75.3- 3	3,714,050
SECT C VEHICLES							
C222 GAS/FUEL	679.14	2,417	679.14	2,417	1,737.86-	71.9-	29,000
C225 OPERATION/REPAIR	24.99	667	24.99	667	642.01-	96.3-	8,000
C226 VEHICLE PURCHASES	.00	5,000	.00	5,000	5,000.00-	100.0-	10,000
SECT C TOTALS	704.13	8,084	704.13	8,084	7,379.87- 	91.3-	47,000
DEPT 12 TOTALS	======================================	574,848	258,936.93	======================================	======================================	55.0- !	======= 5,145,450
DEPT 13 O & M EXPENSES - LABORATORY	========	=======		=======	========	======	
ODGE A GALANTEG AND THESE							
SECT A SALARIES AND WAGES	F 011 0=	0 005	E 011 0E	0 005	1 012 05	10.3	00 050
A009 OPERATIONS MANAGEMENT					1,013.05-		
A040 LABORATORY - BUDGET	.00	16,695			1,494.25		166,950
A041 LAB - WWTC	17,074.05	0	17,074.05	0	.00	.0	0
A042 LAB - PRETREATMENT	872.63	0	872.63	0	.00	. 0	0
A048 LAB - ENERGY RECOVERY	242.57	0	242.57	0 ======	.00 ======	.0	0
SECT A TOTALS	25,401.20	24,920	25,401.20	24,920		1.9	249,200
SECT B OPERATIONS AND MAINTENANCE B114 CHEMICALS	.00	1,483	.00	1,483	1,483.00-		

PAGE 3

MONTH ENDED 05/31/20 PAGE 4 DATE 06/09/20

FUND 01

GENERAL FUND

ACTUAL BUDGET ACTUAL-COST CURRENT CURRENT ACTUAL BUDGET BUDGET VAR TOTAL NUMBER DESCRIPTION MONTH MONTH Y-T-DY-T-DVARIANCE % BUDGET B115 EOUIPMENT/EOUIPMENT REPAIR 314.00 1,333 314.00 1,333 1,019.00-76.4-B116 SUPPLIES 60.30 60.30 1,758 1,697.70-21,100 1.758 96.6-B117 EMPLOYEE/DUTY COSTS .00 .00 467 467 467.00- 100.0- 5,600 .00 B122 MONITORING EQUIPMENT .00 2,250 2,250 2,250.00- 100.0-9,000 1,843.28 1,642 1,843.28 1,642 B123 OUTSIDE LAB SERVICES 201.28 12.3 19,700 ______ SECT B TOTALS 2.217.58 8.933 2.217.58 8.933 6.715.42- 75.2-_______ SECT C VEHICLES C222 GAS/FUEL 35.27 35.27 46 10.73- 23.3-C225 OPERATION/REPAIR .00 50 50.00- 100.0-.00 50 200 ______ SECT C TOTALS 35.27 35.27 96 60.73- 63.3-______ ______ DEPT 13 TOTALS 27,654.05 33,949 27,654.05 33,949 6,294.95- 18.5- 339,150 ______ DEPT 14 O & M EXPENSES - SEWER SYSTEM SECT A SALARIES AND WAGES 164.76 164.76 A006 ENGINEERING 1,535 1,535 1,370.24-89.3- 15,350 A050 SEWER MAINTENANCE - BUDGET .00 20,350 .00 20,350 7.710.70 37.9 203.500 0 A051 SEWER MAINTENANCE 26.160.69 26.160.69 0 .0 .00 Ω A054 SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS 1,900.01 0 1,900.01 0 .00 .0 0 6,907.07-A060 INSPECTION - BUDGET .00 24,460 .00 24,460 28.2-244,600 .00 702.22 0 702.22 0 . 0 0 A061 INSPECTION - NEW CONSTRUCTION .0 A062 INSPECTION - CONSTRUCTION OF DGSD PROJECTS 3,764.20 0 3,764.20 0 .00 0 A063 INSPECTION - PERMIT INSPECTIONS 1,215.06 0 1,215.06 0 .00 . 0 1.010.58 A064 INSPECTION - MISCELLANEOUS 1,010.58 Ω 0 .00 . 0 Ω A065 INSPECTION - CONSTR BY VILLAGES, UTILITIES 8,917.82 0 8,917.82 0 .00 .0 0 .0 A066 INSPECTION - CODE ENFORCEMENT 1,943.05 0 1,943.05 0 .00 0 .00 A070 SEWER INVESTIGATIONS - BUDGET 1.025 .00 1.025 1.025.00- 100.0-10.250 ______ SECT A TOTALS 45.778.39 47,370 45,778.39 47,370 1,591.61-3.4- 473.700 ______ SECT B OPERATIONS AND MAINTENANCE B112 COMMUNICATION 564.97 958 564.97 958 393.03-41.0- 11,500 B113 EMERGENCY/SAFETY EOUIPMENT 363 502.00 38.3 502.00 363 139.00 4.350 B115 EQUIPMENT/EQUIPMENT REPAIR 4,219.82 4,954 4,219.82 4,954 734.18- 14.8- 59,450 111.96 333 111.96 333 221.04- 66.4- 4,000 B116 SUPPLIES 1,125 1,084.32- 96.4- 13,500 1,125 40.68 40.68 B117 EMPLOYEE/DUTY COSTS 8,750.00- 100.0- 105,000 B124 CONTRACT SERVICES .00 8,750 .00 8,750 B127 JULIE SYSTEM .00 1,396 .00 1,396 1,396.00-100.0-16,750 1,250 .00 1,250 1,250.00- 100.0-15,000 B128 OVERHEAD SEWER/BACKFLOW PREVENTION PROGRAM .00 B129 REIMBURSEMENT PROGRAM/PUBLIC SEWER BLOCKAGE 1,000 1,000 .00 .00 1,000.00- 100.0- 12,000 B900 SEWER SYSTEM REPAIRS - BUDGET 50,000 50,000 17,571.98- 35.1-1,631,600 .00 .00 B910 SEWER SYSTEM REPAIRS - BSSRAP PROGRAM 32,428.02 0 0 32,428.02 0 .00 . 0 ______ SECT B TOTALS 37,867.45 70,129 37,867.45 70,129 32,261.55- 46.0-1,873,150

DATE 06/09/20 MONTH ENDED 05/31/20 PAGE 5

FUND 01 GENERAL FUND

COST	ACTUAL CURRENT	BUDGET CURRENT	ACTUAL	BUDGET	ACTUAL- BUDGET	VAR	TOTAL
NUMBER DESCRIPTION	MONTH	MONTH	Y-T-D	Y-T-D	VARIANCE	8	BUDGET
				=======	========	======	
SECT C VEHICLES							05.000
C222 GAS/FUEL	714.59	2,167	714.59	2,167	1,452.41-	67.0-	26,000
C225 OPERATION/REPAIR	41.65	558	41.65	558	516.35-	92.5-	6,700
C226 VEHICLE PURCHASES	.00	0	.00	0	.00	.0	44,500
SECT C TOTALS	756.24	2,725	756.24	2,725	1,968.76-	72.3-	77,200
DEPT 14 TOTALS	84,402.08	120,224	84,402.08	120,224	35,821.92-		======= 2,424,050
DEPT 15 O & M EXPENSES - LIFT STATIONS			========	========	========	=======	=======
SECT A SALARIES AND WAGES							
A006 ENGINEERING	.00	390	.00	390	390.00-	100.0-	3,900
A009 OPERATIONS MANAGEMENT	.00	990	.00	990	990.00-	100.0-	9,900
A030 BUILDING AND GROUNDS	.00	920	.00	920	920.00-	100.0-	9,200
A080 LIFT STATION MAINTENANCE	4,209.81	7,740	4,209.81	7,740	3,530.19-	45.6-	77,400
SECT A TOTALS	4,209.81	10,040	4,209.81	10,040	5,830.19-	58.1-	100,400
SECT B OPERATIONS AND MAINTENANCE							
B100 ELECTRICITY	6,698.85	10,625	6,698.85	10,625	3,926.15-	37.0-	127,500
B104 FUEL - GENERATORS	.00	1,125	.00	1,125	1,125.00-	100.0-	4,500
B112 COMMUNICATION	358.58	500	358.58	500	141.42-	28.3-	6,000
B113 EMERGENCY/SAFETY EQUIPMENT	.00	500	.00	500	500.00-	100.0-	1,000
B116 SUPPLIES	.00	100	.00	100	100.00-	100.0-	400
B520 EQPT/EQPT REPAIR - BUTTERFIELD	.00	100	.00	100	100.00-	100.0-	2,294
B521 EQPT/EQPT REPAIR - CENTEX	.00	330	.00	330	330.00-	100.0-	5,033
B522 EQPT/EQPT REPAIR - COLLEGE	326.63	927	326.63	927	600.37-	64.8-	12,697
B523 EQPT/EQPT REPAIR - EARLSTON	.00	100	.00	100	100.00-	100.0-	2,183
B524 EQPT/EQPT REPAIR - HOBSON	11.60	9,750	11.60	9,750	9,738.40-	99.9-	19,947
B525 EQPT/EQPT REPAIR - LIBERTY PARK	.00	120	.00	120	120.00-	100.0-	3,748
B526 EQPT/EQPT REPAIR - NORTHWEST	.00	425	.00	425	425.00-	100.0-	6,674
B527 EQPT/EQPT REPAIR - VENARD	.00	120	.00	120	120.00-	100.0-	5,404
B528 EQPT/EQPT REPAIR - WROBLE B529 EQPT/EQPT REPAIR - LIFT STATIONS GENERAL	.00 152.00	110 8,760	.00 152.00	110 8,760	110.00- 8,608.00-	100.0- 98.3-	10,472 36,848
B820 BLDG AND GROUNDS - BUTTERFIELD	63.10	0,700	63.10	0,700	63.10	.0	0 0 0 0
B821 BLDG AND GROUNDS - CENTEX	63.10	0	63.10	0	63.10	.0	0
B823 BLDG AND GROUNDS - EARLSTON	63.10	0	63.10	0	63.10	.0	0
B824 BLDG AND GROUNDS - HOBSON	174.37	0	174.37	0	174.37	. 0	0
B825 BLDG AND GROUNDS - LIBERTY PARK	63.10	0	63.10	0	63.10	. 0	0
B826 BLDG AND GROUNDS - NORTHWEST	63.10	0	63.10	0	63.10	.0	25,000
B827 BLDG AND GROUNDS - VENARD	63.10	0	63.10	0	63.10	.0	0
B828 BLDG AND GROUNDS - WROBLE	63.10	0	63.10	0	63.10	.0	5,000
8829 BLDG AND GROUNDS - LIFT STATIONS GENERAL	.00		.00	4,142	4,142.00-		27,700
SECT B TOTALS	8,163.73	37,734	8,163.73	37,734	29,570.27-	78.4-	302,400
	=========		========	=======	========	======	
DEPT 15 TOTALS	12,373.54	47,774	12,373.54	47,774	35,400.46-	74.1-	402,800

DATE 06/09/20 MONTH ENDED 05/31/20 PAGE 6 FUND 01 GENERAL FUND

		ACTUAL	BUDGET			ACTUAL-		
	COST	CURRENT	CURRENT	ACTUAL	BUDGET	BUDGET	VAR	TOTAL
NUMBER	DESCRIPTION	MONTH	MONTH	Y-T-D	Y-T-D	VARIANCE	8	BUDGET
========				=========	=======		=======	
DEPT 17	O & M EXPENSES - INSURANCE & EMPLOY	EE BENEFITS						
SECT E	INSURANCE AND EMPLOYEE BENEFITS							
E452 LIABILITY/PROPERTY		203,720.91	208,000	203,720.91	208,000	4,279.09-	2.1-	208,000
E455 EMPLOY	YEE GROUP HEALTH	37,067.96	42,833	37,067.96	42,833	5,765.04-	13.5-	514,000
E460 IMRF		26,301.05	32,039	26,301.05	32,039	5,737.95-	17.9-	318,000
E461 SOCIAL SECURITY		25,249.44	23,314	25,249.44	23,314	1,935.44	8.3	232,000
		=========		=========	========		=======	
SECT E TOTALS		292,339.36	306,186	292,339.36	306,186	13,846.64-	4.5- 1	,272,000
				=========	========		=======	
	-		.=======	=========	========		=======	
DEPT 1	17 TOTALS	292,339.36	306,186	292,339.36	306,186	13,846.64-	4.5- 1	,272,000
				=========	========		=======	
DEPT 91	SA EXPENSE							
			:========	=========	========		=======	:======
DEPT 9	91 TOTALS	.00	0	.00	0	.00	()
			:========	=========	========		:======	:=======
FUND I	EXPENSE TOTAL	799,117.92	1,212,485	799,117.92	1,212,485	413,367.08-	34.1-10	,931,950
		•		·		=========		
FUND (01 TOTALS	181,237.36	527,017	181,237.36	527,017	345,779.64-	65.6- 1	,272,650

DATE 06/09/20 MONTH ENDED 05/31/20 PAGE 7

FUND 02 IMPROVEMENT FUND

COST NUMBER DESCRIPTION	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	TOTAL BUDGET			
DEPT 05 REVENUES								
3007 INTEREST ON INVESTMENTS 3010 TRUNK SEWER SERVICE CHARGES	1,674.73- .00	7,500-	1,674.73- .00	7,500-	90,000-			
DEPT 05 TOTALS	1,674.73-	•	1,674.73-	8,908-	106,900-	.======		
DEPT 30 CAPITAL EXP - ARRA - LOAN REPAYMENTS	5							
0500 PROJECT BUDGET	.00	0	.00	0	93,200			
DEPT 30 TOTALS	.00	0	.00	0	93,200			
DEPT 36 CAPITAL EXP - LIBERTY PARK LIFT STATION UPGRADE								
DEPT 36 TOTALS	.00	0	.00	0	0			
DEPT 47 CAPITAL EXP - CENTEX LIFT STATION U		========	========	=======	=======			
0502 DESIGN ENGINEERING/ARCHITECTURAL	.00	0	.00	0	50,000			
DEPT 47 TOTALS	.00	0	.00	0	50,000			
DEPT 74 CAPITAL EXP - SEWER - UNSEWERED AREAS								
0500 PROJECT BUDGET	.00	0	.00	0	7,500			
DEPT 74 TOTALS	.00	0	.00	0	7,500			
FUND EXPENSE TOTAL	.00	0	.00	0	150,700			
FUND 02 TOTALS	1,674.73-		1,674.73-	8,908-	43,800			

DATE 06/09/20 MONTH ENDED 05/31/20 PAGE 8

CAPITAL EXP - WWTC - GRIT BLOWER REPLACEMENT

FUND 03 CONSTRUCTION FUND

ACTUAL BUDGET COST CURRENT CURRENT ACTUAL BUDGET TOTAL NUMBER DESCRIPTION MONTH MONTH Y-T-DY-T-D BUDGET 513.43- 1,371-3007 INTEREST ON INVESTMENTS 513.43- 1,371- 16,450-3009 SEWER PERMIT FEES 4,176.00- 20,833- 4,176.00- 20,833- 250,000-______ 4,689.43- 22,204- 4,689.43- 22,204- 266,450-DEPT 05 TOTALS ______ DEPT 30 CAPITAL EXP - ARRA - LOAN REPAYMENTS 0500 PROJECT BUDGET .00 0 28,900 .00 ______ DEPT 30 TOTALS .00 0 28,900 ______ DEPT 31 CAPITAL EXP - WWTC - CHP BIOGAS ______ DEPT 31 TOTALS .00 0 .00 0 CAPITAL EXP - WWTC - SECOND TURBOBLOWER ______ DEPT 32 TOTALS .00 0 ______ DEPT 33 CAPITAL EXP - WWTC - DIGESTER MIXING/GAS PIPING ______ 0 .00 DEPT 33 TOTALS 0 0 ______ DEPT 34 CAPITAL EXP - WWTC - GREASE WASTE DELIVERY RAMP ______ 0 .00 0 DEPT 34 TOTALS . 0.0 ______ DEPT 35 CAPITAL EXP - WWTC - CHP BIOGAS PHASE 2 ______ DEPT 35 TOTALS .00 0 0 0 ______ DEPT 37 CAPITAL EXP - WWTC - GREASE RECEIVING STATN NO2 ______ DEPT 37 TOTALS 0 0 .00 ______ DEPT 38 CAPITAL EXP - WWTC - PROPERTY ACQUISITION ______ .00 0 DEPT 38 TOTALS 0 .00 ______

DATE 06/09/20 MONTH ENDED 05/31/20 PAGE 9

FUND 03 CONSTRUCTION FUND

		ACTUAL	BUDGET				
	COST	CURRENT	CURRENT	ACTUAL	BUDGET	TOTAL	
NUMBER	DESCRIPTION	MONTH	MONTH	Y-T-D	Y-T-D	BUDGET	
=======				========	=======		
		==========		========	=======		
DEPT	39 TOTALS	.00	0	.00	0	0	
		==========			========		
DEPT 40	CAPITAL EXP - WWTC - LOAN RE	EPAYMENT					
		==========					
DEPT	40 TOTALS	.00	0	.00	0	0	
		==========			=======		
FUND	EXPENSE TOTAL	.00	0	.00	0	28,900	
		=========		========	=======		
FUND	03 TOTALS	4,689.43	22,204-	4,689.43-	22,204-	237,550-	

DATE 06/09/20 MONTH ENDED 05/31/20 PAGE 10 FUND 05 PUBLIC BENEFIT FUND

FUND 05 TOTALS

		ACTUAL	BUDGET				
	COST	CURRENT	CURRENT	ACTUAL	BUDGET	TOTAL	
NUMBER	DESCRIPTION	MONTH	MONTH	Y-T-D	Y-T-D	BUDGET	
========	=======================================		:========		=======	========	
DEPT 05	REVENUES						
3007 INTERE	ST ON INVESTMENTS	43.46-	46-	43.46-	46-	550-	
DEPT 0	=: 5 TOTALS	43.46-	46-	43.46-	46-	550-	
DEPT 59	=: CAPITAL EXP - SEWER - SEWER EXTENSION	 ns	:========	:=======	=======	========	
DEPT 5	=: 9 TOTALS	.00	0	.00	0	0	
DEPT 65	CAPITAL EXP - SEWER - REIMB FOR ADDE	D DEPTH					
DEPT 6	=: 5 TOTALS	.00	0	.00	0	0	
FUND E	=: XPENSE TOTAL	.00	0	.00	0	0	

43.46- 46- 43.46- 46- 550-

TREASURER'S REPORT

DATE 06/09/20 MONTH ENDED 05/31/20 PAGE 11

FUND 58 SPECIAL ASSESSMENT NO. 58

FUND 58 TOTALS

			ACTUAL	BUDGET					
		COST	CURRENT	CURRENT	ACTUAL	BUDGET	TOTAL		
NUMBER	DESCRIPTION		MONTH	MONTH	Y-T-D	Y-T-D	BUDGET		
DEPT 05	REVENUES		:=======:	========			=======		======
DEPT 05	5 TOTALS		.00	0	.00	0	0		=======
DEPT 91	SA EXPENSE								
			==========			=======	=======	========	======
DEPT 91	TOTALS		.00	0	.00	0	0		
FUND EX	IPENSE TOTAL		.00	0	.00	0	0		=======
			=========						=======

.00 0 .00

TREASURER'S REPORT

FUND 71

FUND 71 TOTALS

DATE 06/09/20 MONTH ENDED 05/31/20 PAGE 12 SEWER EXTENSIONS ESCROW

ACTUAL BUDGET COST CURRENT CURRENT ACTUAL BUDGET TOTAL Y-T-DY-T-D BUDGET NUMBER DESCRIPTION MONTH MONTH ------3007 INTEREST ON INVESTMENTS 8.63- 0 8.63- 0 0 DEPT 05 TOTALS 8.63- 0 8.63-0 ______ DEPT 92 SEWER EXPENSE ______ DEPT 92 TOTALS ______ FUND EXPENSE TOTAL .00 ______

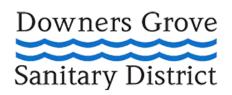
8.63- 0

0

0

8.63-

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Legal CounselMichael G. Philipp

2710 Curtiss Street P.O. Box 1412 Downers Grove, IL 60515-0703 Phone: 630-969-0664 Fax: 630-969-0827 www.dgsd.org

Providing a Better Environment for South Central DuPage County

May 18, 2020

Mr. Jay Patel
Regional Manager
Field Operations Section
Division of Water Pollution Control
Illinois Environmental Protection Agency
9511 West Harrison
Des Plaines, IL 60016

Dear Mr. Patel:

The purpose of this letter is to notify the Agency of general flood conditions, including manhole overflows in our collection system last night. Due to severe wet weather conditions, we were inundated with overflows and back-up calls. Over a 24 hour period mostly on Sunday, May 17, 2020, we had over three (3) inches of rain on already saturated ground. During the event, we pumped and treated at a rate as high as 110 MGD at the wastewater treatment center.

District staff documented the following manhole overflows:

<u>Manhole No.</u>	Manhole Location	<u>Overflow Date</u>
1H-004	4728 Fairview Ave, Downers Grove	May 17, 2020
1H-005	4715 Fairview Ave, Downers Grove	May 17, 2020
1K-049	302 Naperville Rd, Westmont	May 17 & 18, 2020
1M-050	5434 Victor, Downers Grove	May 17 & 18, 2020
2A-011	1929 Curtiss St, Downers Grove	May 17, 2020
2D-001	1 Lindenwald Ln, Downers Grove	May 17 & 18, 2020
G1-012	5600 Fairmont, Downers Grove	May 17 & 18, 2020
G4-007	405 Bunning Dr, Downers Grove	May 17, 2020
H4-088	1450 Palmer, Downers Grove	May 17 & 18, 2020

Please note that this is likely not a complete list as we were unable to verify all overflows due to widespread surface flooding conditions. Our technicians posted appropriate signage during the event and have since cleaned up any debris in the vicinity of the overflow.

We are currently responding to widespread backup complaints and therefore a back-up list is not provided at this time. Please note that we will fully document all back-up complaints and will provide this list should the Agency request it in the future.

We continue with ongoing sewer replacement and rehabilitation efforts to reduce I/I and improve collection system performance, as described in our CMOM.

If you have any questions, please call (630-353-3642).

Sincerely,

DOWNERS GROVE SANITARY DISTRICT

Amy R. Underwood General Manager

Encl.

C: Board of Trustees



Bureau of Water • 1021 North Grand Avenue East • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Sanitary Sewer Overflow or Bypass Notification Summary Report

- Within 24 hours of the occurrence, notify the Illinois EPA regional wastewater staff by telephone, FAX, email or voice mail, if staff are unavailable.
- Within 5 days of the occurrence, provide a written report describing the overflow or bypass, including all information requested on this form. The permittee is required to submit this form or other equivalent written notification to the Illinois EPA at:

Bureau of Water/Compliance Assurance Section - MC #19 1021 North Grand Avenue East P.O. Box 19276 Springfield, IL 62794-9276

NOTE: You may complete this form online, save a copy locally, print, sign and submit it to the BOW/CAS MC #19, at the above address. You may also print the form before completing it by hand, signing and submitting it.

Failure to notify the Illinois EPA as specified may result in fines up to \$10,000 for each day of violation.

Instructions: Use this form to report all unscheduled sanitary sewer overflow or bypass occurrences. Attach additional information as necessary to explain or document the overflow or bypass. For the purpose of this report, an overflow or bypass is defined as the discharge of untreated sewage from the sanitary sewer collection system to a surface water and/or ground due to circumstances such as those identified by the check boxes in the overflow or bypass details section of this form.

Use one form per occurrence. A single occurrence may be more than one day if the circumstances causing the overflow or bypass results in a discharge duration of more than 24 hours. If there is a stop and restart of the overflow or bypass within 24 hours, but it is caused by the same circumstances, report it as one occurrence. If the discharges are separated by more than 24 hours, they should be reported as separate occurrences.

Permittee (Mo Downers Gro	ALCOHOLOGICAL PROPERTY OF		Marie Transcon	me):	Permit Numbe IL0028380	0.00	on Representing Permittee Who Contacted IEPA: R. Underwood				
Date: 05-18-20	Time: 5:30	AM	PM X	IEPA Office Des Plaines	e Contacted:		Name of IEPA Employee Contacted: Jay Patel				
Sanitary S	ewer Ove	erflov	v or E	ypass De	tails	~					
Date and Dur	ation of Ov	erflow	or Byp	ass Occurrer	nce (complete a	separate for	m for each occurrence):				
Start Date: 05-17-20	Time: 6:00	AM	PM ×		the overflow or at 5.5 hours	bypass (hour	rs and minutes):				
Estimated Vo Wastewater Discharged (gallons): Unknown	W M		Not ap	uring bypass plicable for a	collection		ne Overflow or Bypass: v, Downers Grove				
Circumsta	nces Cau	ısing	the (Overflow o	r Bypass (cl	heck all tha	at apply)				
WPC 733 11/2011	50 S000	Rain Snow N	Melt	☐ Power (☐ Broken	North Committee of the	uipment Failu despread Flo	THE RESIDENCE OF THE PROPERTY				
failed. What	caused the	power	outag	e, or what pli	ugged the sewe	r. Flooding s	ccurred. For example, describe what equipment hould only be indicated, as a cause if there is t just localized high water in the street.				

Wet Weather	(if appli	cable)							
Date(s) and D	ouration o	f Rainfall:							
Start Date:	Time:	AM DM	End Date:	Time:	ANA 504	Amount	of Rainfall (inches		nt of Snow Melt
05-16-20	9:45	AM PM	05-17-20	9:45	AM PM	3.13	or realition (mone)	(inche	s)
00 10 20	0.10		00 17 20	0.10				70 p	
Contributing saturated	Soil Cond	litions (satu	urated, frozen,	, soil type)				
Where Did	the Dis	charge 1	from the O	verflow	or Bypas	s Go? (check all that	t apply)	
	oes not e o find the	nter directl receiving	ly into surface water.						river, lake, or wetland the path of the ditch o
Ditch: Na	me of su	rface water	r it drains to:						
X Storm Sev	wer: Na	ame of surf	face water it d	rains to:	Tributary to	Fast Bran	nch DuPage Rive	r	
		ct discharg			Tributary to	Luot Brui	ion Durago ravo	•	
		_		esidential	commerci	al) of buildi	ngs affected):		
Other, de		, (rtarris	701 a acc (1.c.)	Coldonida	i, commoron	ar, or band	ingo unociou).		
Other, de	Scribe.								
			sewer cleanin	y, as uest					
Report Co	mpleted	Ву			Auti	horized l	Representativ	e Conta	ct Information
Contact Perso	on: Amy F	R. Underwo	ood		Cont	act Person	: Amy R. Underw	ood	
Street Addres					Title:	General	Manager		
PO Box:					Stree	t Address:	2710 Curtiss St		
City:	Down	ers Grove	State:	IL	PO E	Box:			
Zip Code:	60515	F	Phone: 63096	90664	City:		Downers Grove		State: IL
County:	DuPag	ge			Zip C		60515	_ Phone:	6309690664
					Cour	ity:	DuPage		
	commits						al statement, ora after conviction	_	
Authorized R	epresenta	ative Name	e (Print)		Title				
Amy R. Unde	rwood				General M	anager			
	Uden,	nd				-	05/18/2020		

Authorized Representative Signature



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Sanitary Sewer Overflow or Bypass Notification Summary Report

- Within 24 hours of the occurrence, notify the Illinois EPA regional wastewater staff by telephone, FAX, email or voice mail, if staff are unavailable.
- Within 5 days of the occurrence, provide a written report describing the overflow or bypass, including all information requested on this form. The permittee is required to submit this form or other equivalent written notification to the Illinois EPA at:

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Use one form per occurrence. A single occurrence may be more than one day if the circumstances causing the overflow or bypass results in a discharge duration of more than 24 hours. If there is a stop and restart of the overflow or bypass within 24 hours, but it is caused by the same circumstances, report it as one occurrence. If the discharges are separated by more than 24 hours, they should be reported as separate occurrences.

Downers Gro	unicipality ove Sanitary		A STATE OF THE PARTY OF	me):	Permit Number: IL0028380	Person Representing Permittee Who Contacted IEPA: Amy R. Underwood
Date: 05-18-20	Time: 5:30	AM	PM X	IEPA Office Des Plaine	e Contacted:	Name of IEPA Employee Contacted: Jay Patel
Sanitary Se	ewer Ove	erflow	v or E	ypass De	tails	
Date and Dura	ation of Ov	erflow	or Byp	ass Occurre	nce (complete a sep	arate form for each occurrence):
Start Date: 05-17-20	Time: 6:00	AM	PM ×		f the overflow or bypa at 5.5 hours	ass (hours and minutes):
Estimated Vo Wastewater Discharged (gallons):	V. M		Not ap	uring bypass plicable for a	collection	tion of the Overflow or Bypass:
Unknown					4715	Fairview, Downers Grove
Circumstar	nces Cau	using	the (Overflow o	or Bypass (chec	k all that apply)
WPC 733	×	Rain		Power	Outage 🗌 Equipm	ent Failure
1/2011		Snow N	∕lelt	Broken	Sewer X Widesp	read Flooding
failed. What d	caused the	power	outag	e, or what pl	lugged the sewer. F	ypass occurred. For example, describe what equipment looding should only be indicated, as a cause if there is evels, not just localized high water in the street.

Wet Weather	(if applicable)							
Date(s) and D	uration of Rainfall:							
	Time: AM PM 9:45	End Date: 05-17-20	Time: 9:45	AM PM	Amount of	of Rainfall (inches)	Amou (inche	nt of Snow Melt s)
saturated	Soil Conditions (sat	21 M 21 E La 11 M 21 M						
Where Did	the Discharge	from the O	verflow o	or Bypas	s Go? (check all that	apply)	
If discharge do		ly into surface water.						river, lake, or wetland the path of the ditch o
_ `	me of surface wate							
			raine to: T		F 15			
★ Storm Sev Surface w	ver: Name of sur vater direct discharç		rains to	ributary to	East Bran	nch DuPage River		
Basement	Back-ups, (Numb	oer & use (i.e.r	esidential,	commercia	al) of buildi	ngs affected):		
Other, des	scribe:							
Ongoing I/I re	moval and regular	sewer cleaning	g, as descr	ibed our C	МОМ.			
Report Con	npleted By			Auth	orized F	Representative	Contac	ct Information
Contact Perso	n: Amy R. Underwo	ood		Conta	act Person	: Amy R. Underwo	od	
Street Address	s: 2710 Curtiss St			_ Title:	General I	Manager		
PO Box:				Stree	t Address:	2710 Curtiss St		
City:	Downers Grove	State:		РО В	ox:			- · · ·
Zip Code:		Phone: <u>63096</u>	90664	City:		Downers Grove		State: IL
County:	DuPage			Zip C Coun		60515 DuPage	Phone:	6309690664
				Coun	cy.	Dui age		
	vho knowingly ma commits a Class 4						-	
Authorized Re	epresentative Name	e (Print)	1	Title				
Amy R. Under	rwood			General Ma	anager			
Amy M.	dound					05/18/2020		

Date

Authorized Representative Signature



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Sanitary Sewer Overflow or Bypass Notification Summary Report

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Permittee (Mo Downers Gro	Secretary of the second section of the second		A CONTRACTOR	me):	Permit Number: IL0028380	Person Representing Permittee Who Contacted IEPA: Amy R. Underwood
Date: 05-18-20	Time: 5:30	AM	PM X	IEPA Office Des Plaine	e Contacted:	Name of IEPA Employee Contacted: Jay Patel
Sanitary S	ewer Ove	erflow	or E	ypass De	tails	
Date and Dur	ation of Ov	erflow	or Byp	ass Occurre	nce (complete a se	parate form for each occurrence):
Start Date: 05-17-20	Time: 6:00	AM	PM ×		the overflow or bypat 6.5 hours	ass (hours and minutes):
Estimated Vo Wastewater Discharged (gallons):	V\ M		Not ap	uring bypass plicable for a	collection	ation of the Overflow or Bypass:
Unknown					302	Naperville, Westmont
Circumsta	nces Cau	using	the (Overflow o	r Bypass (chec	k all that apply)
WPC 733	X	Rain		Power (Outage Equipm	nent Failure
11/2011		Snow N	/lelt	Broken	Sewer X Wides	pread Flooding
failed. What	caused the	power	outag	e, or what pl	ugged the sewer. F	bypass occurred. For example, describe what equipment flooding should only be indicated, as a cause if there is levels, not just localized high water in the street.

wet weather	(if applic	able)							
Date(s) and D	uration of	Rainfall:							
Start Date:	Time:	AM PM	End Date:	Time:	AM PM	Amount	of Rainfall (inches)	17.000000000000000000000000000000000000	nt of Snow Melt
05-16-20	9:45		05-17-20	9:45		3.13	((inche	s)
(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)	4		7,			(A)		\$100 B	
Contributing S saturated	Soil Condit	tions (satu	rated, frozen,	soil type)					
Where Did	the Disc	charge f	rom the Ov	erflow (or Bypas	s Go? (check all that	apply)	
	oes not en	ter directly	y into surface					•	river, lake, or wetland the path of the ditch o
Runs on g	round and	absorbs	into the soil						
Ditch: Na	me of surf	ace water	it drains to:						
X Storm Sev	ver: Na	me of surf	ace water it dr	rains to:	Tributary to	East Bran	nch DuPage River		
Surface v	ater direc	t discharg	e:		1610		***		
Basemen	Back-ups	, (Numb	er & use (i.e.re	esidential,	commerci	al) of buildi	ngs affected):		
Other, de	scribe:								
may be the s	ubject of e	nforceme					met. Samilary Sev	ver overno	ows and bypasses
Report Co	npleted	Ву			Autl	norized F	Representative	Contac	ct Information
Contact Perso	n: Amy R.	Underwo	od		Cont	act Person	: Amy R. Underwo	od	
Street Addres	s: 2710 C	urtiss St			_ _ Title:	General I	Manager		
PO Box:					Stree	t Address:	2710 Curtiss St		
City:	Downe	rs Grove		<u>IL</u>	PO B	ox:		_	
Zip Code:	60515		hone: 63096	90664	City:		Downers Grove		State: IL
County:	DuPag	е			Zip C		60515 DuDana	Phone:	6309690664
					Cour	ty.	DuPage		
	commits a						al statement, oral after conviction is	-	
Authorized Re	epresentat	ive Name	(Print)		Title				
Amy R. Unde	rwood				General M	anager			
Amy l.	[dens)	W					05/18/2020		

Date

Authorized Representative Signature



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Sanitary Sewer Overflow or Bypass Notification Summary Report

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Permittee (Mu Downers Gro	Marie Allegan militare man		A STATE OF THE PARTY OF	me):	Permit Number IL0028380		n Representing Permittee Who Contacted IEPA: R. Underwood
Date: 05-18-20	Time: 5:30	AM	PM X	IEPA Office Des Plaines	e Contacted:		Name of IEPA Employee Contacted: Jay Patel
Sanitary Se	ewer Ove	erflow	v or E	ypass De	tails		
Date and Dura	ation of Ov	erflow	or Byp	ass Occurrer	nce (complete a	separate forn	n for each occurrence):
Start Date: 05-17-20	Time: 6:00	AM	PM ×		the overflow or at 6.5 hours	bypass (hour	s and minutes):
Estimated Vo Wastewater Discharged (gallons):	W		Not ap	uring bypass plicable for a	collection L		e Overflow or Bypass:
Unknown				100	5	5434 Victor, D	owners Grove
Circumstai	nces Cau	ısing	the (Overflow o	r Bypass (ch	neck all tha	it apply)
WPC 733	× F	Rain		Power (Outage 🗌 Equ	uipment Failur	re Other (explain below)
1/2011		Snow N	∕lelt	Broken	Sewer X Wid	despread Floo	oding
failed. What	caused the	power	outag	e, or what pli	ugged the sewer	r. Flooding sh	curred. For example, describe what equipment nould only be indicated, as a cause if there is just localized high water in the street.

Wet Weather	(if applicable)							
Date(s) and D	uration of Rainfall:							
Start Date: 05-16-20	Time: AM PM 9:45 🗌 🔀	End Date: 05-17-20	Time: 9:45	AM PM	Amount of	of Rainfall (inches)	Amou (inche	nt of Snow Melt s)
saturated	Soil Conditions (sat	ar what Shall a last						
Where Did	the Discharge	from the Ov	erflow o	r Bypas	s Go? (check all that	apply)	
If discharge do		ly into surface water.						river, lake, or wetland the path of the ditch of
_ •	me of surface wate							
X Storm Sev		-	rains to: T	ributan, ta	Fact Bran	nch DuPage River		
	ater direct discharg		<u> </u>	Tibutary to	Last Diai	ion bui age river		
Basement	Back-ups, (Numb	per & use (i.e.re	esidential,	commercia	al) of build	ngs affected):		
Other, de	scribe:							
	ubject of enforceme moval and regular		g, as descr	ibed our C	МОМ.			
Report Cor	npleted By			Auth	norized I	Representative	Contac	ct Information
Contact Perso	n: Amy R. Underwo	ood		Conta	act Person	: Amy R. Underwo	od	
Street Address	s: 2710 Curtiss St			Title:	General l	Manager		
PO Box:				Stree	t Address:	2710 Curtiss St		
City:	Downers Grove	State:	<u>IL</u>	РО В	ox:			- · · ·
Zip Code:		Phone: <u>63096</u>	90664	City:		Downers Grove		State: IL
County:	DuPage			Zip C Coun		60515 DuPage	Phone:	6309690664
					-,-	gc		
	vho knowingly ma commits a Class 4						-	
Authorized Re	epresentative Name	e (Print)	1	Γitle				
Amy R. Under	rwood			General Ma	anager			
Amy R	ldund				_	05/18/2020		

Authorized Representative Signature



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Sanitary Sewer Overflow or Bypass Notification Summary Report

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Control of the Contro	18-20 5:30 Des P nitary Sewer Overflow or Bypass e and Duration of Overflow or Bypass Occ				Permit Numbe IL0028380	Person Representing Permittee Who Contacted IEPA: Amy R. Underwood
Date: 05-18-20	occopios.	AM	72	IEPA Office Des Plaines	e Contacted:	Name of IEPA Employee Contacted: Jay Patel
	ewer Ove	rflow	v or E	ypass De	tails	
Date and Dura	ation of Ove	erflow	or Byp	ass Occurrer	nce (complete a	separate form for each occurrence):
Start Date: 05-17-20	Time: 6:00	AM	PM ×		the overflow or at 6.5 hours	bypass (hours and minutes):
Estimated Vo Wastewater Discharged (gallons):	W		Not ap	uring bypass plicable for a	collection	ocation of the Overflow or Bypass:
Unknown						929 Curtiss St., Downers Grove
Circumsta	nces Cau	ısing	the C	Overflow o	r Bypass (cl	eck all that apply)
WPC 733	× F	Rain		Power	Outage 🗌 Equ	ipment Failure
1/2011		Snow N	/lelt	Broken	Sewer X Wie	lespread Flooding
failed. What	caused the	power	outag	e, or what plu	ugged the sewe	or bypass occurred. For example, describe what equipment . Flooding should only be indicated, as a cause if there is ter levels, not just localized high water in the street.

Wet Weather (i	f applicable)								
Date(s) and Dui	ration of Rainfall:								
Start Date: T	ime: ДМ ДМ	End Date:	Time:	ANA DNA	Amount o	of Rainfall (inches)	17.000000000000000000000000000000000000	nt of Snow Melt	
	ime: AM PM	05-17-20	9:45	AM PM	3.13	rraman (mones)	(inche	s)	
00 10 20 0	.10	00 17 20	0.10				ģi.		
Contributing So saturated	il Conditions (satu	urated, <mark>frozen, s</mark>	soil type)						
Where Did th	ne Discharge	from the Ov	erflow c	or Bypas	s Go? (check all that	apply)		
If discharge doe		ly into surface v				could be a nearb ditch or storm se	-		
Runs on gro	ound and absorbs	into the soil							
Ditch: Nam	e of surface water	r it drains to:							
X Storm Sewe	er: Name of sur	face water it dra	ains to: ၂	ributary to	East Bran	ch DuPage River			
☐ Surface wa	ter direct discharg		_	(6)		**			
Basement E	Back-ups, (Numb	er & use (i.e.re	sidential,	commercia	al) of buildi	ngs affected):			
Other, desc	cribe:								
Actions to C	orrect This O	ccurrence a	nd Prev	ent Futu	ıre Ower	flows or Bypa	sses		
this form. Also permits prohibit may be the sub	describe what ac	tions are planne asses, unless o nt action.	ed to prev ertain spe	ent or min ecified con	imize future ditions are	arged from the ove e overflows or byp met. Sanitary sev	assess. I	llinois law and N	IPDES
Report Com	nleted Rv			Διιtl	norized F	Representative	Conta	et Informatio	
Report Com	pieted by			Auti	ionzeu i	representative	Coma	st illioilliatio	•
	: Amy R. Underwo	ood		Conta	act Person:	Amy R. Underwo	od		_
	2710 Curtiss St			_	General N				_
PO Box:						2710 Curtiss St			-
City:	Downers Grove	State:	IL .	PO B	ox:		_	0	
Zip Code:		Phone: 630969	0664	City:	a ala c	Downers Grove 60515	Dhanai	State: <u>IL</u> 6309690664	-
County:	DuPage			Zip C Coun		DuPage	Phone:	0309090004	-
				Coun	ty.	Durage			-
						l statement, oral fter conviction is	-		
Authorized Rep	resentative Name	e (Print)		Title					
Amy R. Underw	/ood		(General M	anager				
Amy 1	Adund				g- -	05/18/2020			
Authoria	zed Representativ	e Signature				Date			



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Permittee (Municipality or Facility Name): Downers Grove Sanitary District					Permit Numl IL0028380		erson Representing Permittee Who Contacted IEPA: my R. Underwood
Date: 05-18-20	Time: 5:30	AM	PM X	IEPA Office Des Plaines	Contacted:		Name of IEPA Employee Contacted: Jay Patel
Sanitary So	ewer Ove	erflow	or E	ypass Det	ails		
Date and Dura	ation of Ov	erflow	or Byp	ass Occurrer	nce (complete	a separate t	form for each occurrence):
Start Date: 05-17-20	Time: 6:00	AM	PM X	Duration of Estimated a		or bypass (h	nours and minutes):
Estimated Vo Wastewater Discharged (gallons): Unknown	V\ M		Not ap	uring bypass plicable for a			of the Overflow or Bypass: vald Ln, Downers Grove
Circumsta	nces Cau	using	the C	Overflow o	r Bypass (check all	that apply)
WPC 733 11/2011	×	Rain Snow N		☐ Power C	Outage E	Equipment Fa Widespread F	ailure
failed. What	caused the	power	outag	e, or what plu	igged the sev	wer. Flooding	s occurred. For example, describe what equipment ng should only be indicated, as a cause if there is , not just localized high water in the street.
Wet weather	flow excee	eded do	ownstr	eam transpor	t capacity.		

Wet Weather	(if appli	cable)							
Date(s) and D	Ouration o	of Rainfall:							
Start Date:	Time:	ALA DIA	End Date:	Time:	ANA DNA	Amount	of Rainfall (inches	17,000000000000000000000000000000000000	nt of Snow Melt
05-16-20	9:45	AM PM	05-17-20	9:45	AM PM	3.13	or realition (interior	(inche	s)
00 10 20	0.10		00 17 20	0.10				- Se - Se	
Contributing saturated	Soil Cond	ditions (satu	urated, frozen,	soil type)				
Where Did	the Dis	scharge 1	from the O	verflow	or Bypas	s Go? (check all that	apply)	
	loes not e to find the	enter directle e receiving	ly into surface water.						river, lake, or wetland the path of the ditch o
Ditch: Na	me of su	ırface wateı	r it drains to:						
Storm Se			face water it d	rains to					
		ect discharg							
		_		ecidential	Loommerei	al) of buildi	ings affected):		
		ps, (Numb	ei & use (i.e.i	esideritiai	i, commerci	ai) oi buildi	ings affected).		
Other, de	escribe:								
			sewer cleanin						
Report Co	mplete	d By			Aut	horized I	Representativ	e Conta	ct Information
Contact Perso	on: Amy I	R. Underwo	ood		Cont	act Person	: Amy R. Underw	ood	
Street Addres	ss: 2710	Curtiss St			Title:	General	Manager		
PO Box:					Stree	et Address:	2710 Curtiss St		
City:	Down	ers Grove	State:	IL	PO E	Box:			
Zip Code:	60515	5 F	Phone: 63096	90664	City:		Downers Grove		State: IL
County:	DuPa	ge			-	ode:	60515	_ Phone:	6309690664
					Cour	nty:	DuPage		
	commits						al statement, ora after conviction	-	
Authorized R	epresent	ative Name	(Print)		Title				
Amy R. Unde	erwood				General M	anager			
	Mille	rund				-	05/18/2020		

Authorized Representative Signature



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Sanitary Sewer Overflow or Bypass Notification Summary Report

- Within 24 hours of the occurrence, notify the Illinois EPA regional wastewater staff by telephone, FAX, email or voice mail, if staff are unavailable.
- Within 5 days of the occurrence, provide a written report describing the overflow or bypass, including all information requested on this form. The permittee is required to submit this form or other equivalent written notification to the Illinois EPA at:

Bureau of Water/Compliance Assurance Section - MC #19 1021 North Grand Avenue East P.O. Box 19276 Springfield, IL 62794-9276

NOTE: You may complete this form online, save a copy locally, print, sign and submit it to the BOW/CAS MC #19, at the above address. You may also print the form before completing it by hand, signing and submitting it.

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Instructions: Use this form to report all unscheduled sanitary sewer overflow or bypass occurrences. Attach additional information as necessary to explain or document the overflow or bypass. For the purpose of this report, an overflow or bypass is defined as the discharge of untreated sewage from the sanitary sewer collection system to a surface water and/or ground due to circumstances such as those identified by the check boxes in the overflow or bypass details section of this form.

Use one form per occurrence. A single occurrence may be more than one day if the circumstances causing the overflow or bypass results in a discharge duration of more than 24 hours. If there is a stop and restart of the overflow or bypass within 24 hours, but it is caused by the same circumstances, report it as one occurrence. If the discharges are separated by more than 24 hours, they should be reported as separate occurrences.

Downers Gro	unicipality ove Sanitary		Marie Transcon	me):	Permit Number: IL0028380	Person Representing Permittee Who Contacted IEPA Amy R. Underwood		
Date: 05-18-20	Time: 5:30	AM	PM X	IEPA Office Des Plaine	e Contacted:	Name of IEPA Employee Contacted: Jay Patel		
Sanitary S	ewer Ove	erflow	v or E	ypass De	tails	- M		
Date and Dur	ation of Ov	erflow	or Byp	ass Occurre	nce (complete a sep	arate form for each occurrence):		
Start Date: 05-17-20	Time: 6:00	AM	PM ×		f the overflow or bypa at 6.5 hours	ass (hours and minutes):		
Estimated Vo Wastewater Discharged (gallons):	V\ M		Not ap	uring bypass plicable for a	collection Loca	tion of the Overflow or Bypass:		
Unknown	-				7.5	Fairmount, Downers Grove		
Circumsta	nces Cau	ısıng	the (Overflow o	or Bypass (chec	k all that apply)		
WPC 733	X	Rain		Power	Outage 🗌 Equipm	ent Failure Other (explain below)		
1/2011		Snow N	∕ lelt	Broken	Sewer X Widesp	read Flooding		
failed. What	caused the	power	outag	e, or what pl	lugged the sewer. F	ypass occurred. For example, describe what equipment ooding should only be indicated, as a cause if there is evels, not just localized high water in the street.		

Wet Weather (if applicable)								
Date(s) and Du	ration of Rainfall:								
Start Date:	Time: ДМ DM	End Date:	Time:	AM PM	Amount o	of Rainfall (inches	17,100,000	nt of Snow Melt	
	9:45 AM PM	05-17-20	9:45	X X	3.13	r ramman (moneo	(inche	s)	
	## T	Pe I I I I I I I I I I I I I I I I I I I					50 97		
Contributing So saturated	oil Conditions (satu	urated, frozen,	soil type)						
Where Did t	he Discharge	from the Ov	erflow	or Bypas	s Go? (check all that	apply)		
If discharge do	me of the local rec es not enter direct find the receiving	ly into surface					•		
Runs on gr	ound and absorbs	into the soil							
Ditch: Nam	ne of surface water	r it drains to:							
X Storm Sew	er: Name of sur	face water it dr	ains to:	Tributary to	East Bran	ch DuPage River	C.		
☐ Surface wa	ater direct discharg	je:		1011					
Basement I	Back-ups, (Numb	er & use (i.e.re	esidential,	commercia	al) of buildi	ngs affected):			
Other, des	cribe:								
Actions to C	Correct This O	ccurrence a	nd Prev	ent Futu	ire Ower	flows or Bypa	sses		
this form. Also permits prohibi	actions were take describe what ac it overflows or byp bject of enforceme	tions are plann asses, unless (ed to prev	ent or min	imize future	e overflows or by	passess.	Illinois law and NF	PDES
	noval and regular		. as desci	ribed our C	MOM.				
Report Com	pleted By			Autl	norized F	Representativ	e Conta	ct Information	i
Contact Persor	n: Amy R. Underwo	ood		Conta	act Person:	Amy R. Underwo	ood		
Street Address	2710 Curtiss St			_ Title:	General N	/Janager			
PO Box:				Stree	t Address:	2710 Curtiss St			
City:	Downers Grove	State:	<u>IL</u>	PO B	ox:				
Zip Code:	-	Phone: 630969	90664	City:		Downers Grove		State: IL	
County:	DuPage			Zip C		60515 DuBaga	Phone:	6309690664	
				Coun	ıty.	DuPage			
	ho knowingly ma ommits a Class 4						-		
Authorized Rep	presentative Name	e (Print)		Title					
Amy R. Under	wood			General M	anager				
Ame	y Mahrind	/				05/18/202	20		
Authori	ized Representativ	e Signature			_	Date			



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Sanitary Sewer Overflow or Bypass Notification Summary Report

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Use one form per occurrence. A single occurrence may be more than one day if the circumstances causing the overflow or bypass results in a discharge duration of more than 24 hours. If there is a stop and restart of the overflow or bypass within 24 hours, but it is caused by the same circumstances, report it as one occurrence. If the discharges are separated by more than 24 hours, they should be reported as separate occurrences.

Permittee (Municipality or Facility Name): Downers Grove Sanitary District					Permit Number: IL0028380	Person Representing Permittee Who Contacted IEPA: Amy R. Underwood		
Date: 05-18-20	Time: 5:30	AM	PM X	IEPA Office Des Plaine	e Contacted:	Name of IEPA Employee Contacted: Jay Patel		
Sanitary S	ewer Ove	erflow	or E	ypass De	tails			
Date and Dur	ation of Ov	erflow	or Byp	ass Occurre	nce (complete a se	parate form for each occurrence):		
Start Date: 05-17-20	Time: 6:00	AM	PM X	Duration of Estimated		pass (hours and minutes):		
Estimated Vo Wastewater Discharged (gallons):	V\		Not ap	uring bypass plicable for a	collection	ation of the Overflow or Bypass:		
Unknown	- No.				405	Bunning Dr, Downers Grove		
Circumsta	nces Cau	using	the (Overflow o	or Bypass (chec	ck all that apply)		
WPC 733	X	Rain		Power	Outage			
11/2011		Snow N	/lelt	Broken	Sewer X Wides	pread Flooding		
failed. What	caused the	power	outag	e, or what p	lugged the sewer. F	bypass occurred. For example, describe what equipment Flooding should only be indicated, as a cause if there is levels, not just localized high water in the street.		

Wet Weather (i	f applicable)							
Date(s) and Du	ration of Rainfall:							
Start Date: 1	ime: AM PM	End Date:	Time:	AM PM	Amount o	of Rainfall (inches)	17107717	nt of Snow Melt
	9:45 X		9:45	X X	3.13		(inche	s)
Contributing So saturated	oil Conditions (satu	ırated, frozen, s	oil type)					
Where Did to	he Discharge 1	from the Ove	erflow o	r Bypas	s Go? (check all that	apply)	
If discharge doe		y into surface w					•	river, lake, or wetland the path of the ditch o
Runs on gro	ound and absorbs	into the soil						
☐ Ditch: Nam	e of surface water	rit drains to:						
X Storm Sewe	er: Name of surf	face water it dra	ins to: T	ributary to	East Bran	ich DuPage River		
Surface wa	ter direct discharg	je:		1011				
Basement B	Back-ups, (Numb	er & use (i.e.res	sidential,	commercia	al) of buildi	ngs affected):		
Other, desc	cribe:							
A -4: 4- 6						<i>a</i> 5		
						flows or Bypa		
this form. Also permits prohibi	describe what act	tions are planne asses, unless c	ed to preve	ent or min	imize futur	e overflows or byp	assess. I	oypass reported on Ilinois law and NPDES ows and bypasses
Report Com	pleted By			Auth	norized F	Representative	Contac	t Information
Contact Person	: Amy R. Underwo	ood		Conta	act Person	: Amy R. Underwoo	od	
Street Address:	2710 Curtiss St			Title:	General I	Manager		
PO Box:				Stree	t Address:	2710 Curtiss St		
City:	Downers Grove		IL	PO B	ox:		_	
Zip Code:		Phone: 630969	0664	City:		Downers Grove		State: IL
County:	DuPage			Zip C Coun		60515 DuPage	Phone:	6309690664
				Court	ty.	Durage		
						al statement, oral ofter conviction is	-	
Authorized Rep	presentative Name	(Print)	Т	itle				
Amy R. Underv	vood			General Ma	anager			
Amy R	adund					05/18/20)20	
Authori	zed Representativ	e Signature				Date		



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Sanitary Sewer Overflow or Bypass Notification Summary Report

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Downers Grove Sanitary District					Permit Number: IL0028380	Person Representing Permittee Who Contacted IEPA Amy R. Underwood			
Date: 05-18-20	Time: 5:30	AM	PM X	IEPA Office Des Plaine	e Contacted:	Name of IEPA Employee Contacted: Jay Patel			
Sanitary Se	ewer Ove	erflow	v or E	ypass De	tails	- M			
Date and Dura	ation of Ov	erflow	or Byp	ass Occurre	nce (complete a sep	arate form for each occurrence):			
Start Date: 05-17-20	Time: 6:00	AM	PM ×		f the overflow or bypa at 6.5 hours	ass (hours and minutes):			
Estimated Vo Wastewater Discharged (gallons):	V\ M		Not ap	uring bypass plicable for a	collection	tion of the Overflow or Bypass:			
Unknown					1450	Palmer, Downers Grove			
Circumstai	nces Cau	ısing	the C	Overflow o	or Bypass (chec	k all that apply)			
WPC 733	×	Rain		Power	Outage	ent Failure			
1/2011		☐ Snow Melt ☐ Broken Sewer ☒ Widespread Flooding							
	caused the	power	outag	e, or what pl	lugged the sewer. F	ypass occurred. For example, describe what equipment ooding should only be indicated, as a cause if there is evels, not just localized high water in the street.			

Wet Weather (if applicable)									
Date(s) and Du	ration of Rainfall:									
Start Date:	Гіте: ДМ РМ	End Date:	Time:	AM PM	Amount o	of Rainfall (inches)	17-10-71	nt of Snow	/ Melt	
	9:45 AM PM	05-17-20	9:45	X	3.13	rraman (mones)	(inche	s)		
	#I	Pe I I I I I I I I I I I I I I I I I I I	(C)				Š (F)			
Contributing So saturated	oil Conditions (satu	urated, frozen,	soil type)							
Where Did t	he Discharge	from the Ov	erflow	or Bypas	s Go? (check all that	apply)			
If discharge do	me of the local rec es not enter direct find the receiving	ly into surface								
Runs on gr	ound and absorbs	into the soil								
Ditch: Nam	ne of surface water	r it drains to:								
X Storm Sew	er: Name of sur	face water it dr	ains to:	Tributary to	East Bran	ch DuPage River	š			
☐ Surface wa	ater direct discharg	je:		700		***				
Basement I	Back-ups, (Numb	er & use (i.e.re	esidential,	commercia	al) of buildi	ngs affected):				
Other, des	cribe:									
Actions to C	Correct This O	ccurrence a	ınd Prev	ent Futu	ıre Ower	flows or Bypa	sses			
this form. Also permits prohibi	actions were take describe what ac it overflows or byp bject of enforceme	tions are plann asses, unless	ed to prev	ent or min	imize future	e overflows or byp	assess.	Ilinois law	and NPDES	
	noval and regular		ı, as desci	ribed our C	MOM.					
Report Com	pleted By			Auth	norized F	Representative	e Contac	ct Inforn	nation	
Contact Person	n: Amy R. Underwo	ood		Contact Person: Amy R. Underwood						
	: 2710 Curtiss St				General N					
PO Box:				_	-	2710 Curtiss St				
City:	Downers Grove	State:	<u>IL</u>	РО В	ox:					
Zip Code:	60515 F	Phone: 630969	90664	City:		Downers Grove		State: I		
County:	DuPage			Zip C		60515	Phone:	6309690	664	
				Coun	ty:	DuPage				
	ho knowingly ma ommits a Class 4						-	_		
Authorized Rep	oresentative Name	e (Print)		Title						
Amy R. Under	wood			General Ma	anager					
An	y Mohum	1			-	05/18/202	20			
Authori	zed Representativ	e Signature			_	Date			_	



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24 Hour Notification Information

Permittee (Municipality or Facility Name): Downers Grove Sanitary District Date: Time: AM PM IEPA Office					Permit Number: IL0028380	Person Representing Permittee Who Contacted IEPA: Amy R. Underwood				
Date: 05-18-20	Time: 5:30	AM	PM X	IEPA Office Des Plaine	ce Contacted:	Name of IEPA Employee Contacted: Jay Patel				
Sanitary S	ewer Ove	erflow	v or E	ypass De	etails					
Date and Dur	ation of Ov	erflow	or Byp	ass Occurre	ence (complete a sep	arate form for each occurrence):				
Start Date: 05-17-20	Time: 6:00	AM	PM X		of the overflow or bypa at 6.5 hours	ass (hours and minutes):				
Estimated Vo Wastewater Discharged (gallons):	V\		Not ap	uring bypas plicable for	a collection	ition of the Overflow or Bypass:				
Jnknown	- No.				likely	unknown locations				
Circumsta	nces Ca	using	the C	Overflow	or Bypass (chec	k all that apply)				
VPC 733	X	Rain		Power	ower Outage					
1/2011		Snow N	/lelt	Broker	Sewer X Widesp	espread Flooding				
ailed. What	caused the	power	outag	e, or what p	lugged the sewer. F	ypass occurred. For example, describe what equipment looding should only be indicated, as a cause if there is evels, not just localized high water in the street.				

In addition to confirmed locations of manhole overflows, District staff believes that due to the amount of rain and flooding it is likely overflows occurred at manholes where District staff either could not access due to flooding or were not informed of.

wet weather (if applicable)							
Date(s) and Du	ration of Rainfall:							
Start Date:	Time: AM PM	End Date:	Time:	AM PM	Amount o	f Rainfall (inch	001	nt of Snow Melt
	9:45 X	05-17-20	9:45	X X	3.13	Trainian (mon	(inche	s)
03-10-20	5.75	03-17-20	3.43					
Contributing So	oil Conditions (satu	urated, frozen, s	soil type)					
1-	ha Disabarga f	from the Ov	orflow o	r Dunge	c Co2 /	shook all the	ot opply)	
where Did t	he Discharge f	rom the Ove	ernow o	и Бураs	S GO? (check all the	at apply)	
If discharge do		ly into surface w					175	river, lake, or wetland the path of the ditch o
Runs on gr	ound and absorbs	into the soil						
Ditch: Nam	ne of surface water	r it drains to:						
X Storm Sew	er: Name of surf	face water it dra	ains to: T	ributary to	East Bran	ch DuPage Riv	/er	
	ater direct discharg		_					
X Basement	Back-ups, (Numb	er & use (i.e.re	sidential,	commercia	al) of buildi	ngs affected):	numerous	
Other, des		,				Alleria Maria III an Sala.		
Actions to 0	Correct This O	ccurrence a	nd Prev	ent Futu	re Ower	flows or By	passes	
							•	
this form. Also permits prohibi	describe what act	tions are planne asses, unless c	ed to prev	ent or min	imize future	e overflows or k	ypassess.	oypass reported on Illinois law and NPDES ows and bypasses
_	noval and regular		as descri	ihed our C	MOM			
Origoning i/i rei	noval and regular :	sewer clearing,	, as descri	ibed oui C	IVIOIVI.			
Report Com	pleted By			Auth	norized F	Representat	ive Conta	ct Information
Contact Persor	n: Amy R. Underwo	ood		Conta	act Person:	Amy R. Under	wood	
	: 2710 Curtiss St			-	General N			
PO Box:				_		2710 Curtiss S	St	
City:	Downers Grove	State:	IL	РО В	ox:			
Zip Code:	60515 F	Phone: 630969	0664	City:		Downers Grov	e	State: IL
County:	DuPage			Zip C	ode:	60515	Phone:	6309690664
				Coun	ty:	DuPage		
	ho knowingly ma ommits a Class 4						-	
ILCS 5/44(h))	Jillillis a Class 4	relony. A sect	ond or su	ibsequent	Onense a	ner conviction	i is a Ciass	3 leiony. (413
Authorized Rep	oresentative Name	(Print)	7	Γitle				
Amy R. Under	wood		(General Ma	anager			
$\overline{\Delta}$	N. 1						0.10.000	
M	1 Mound	7				05/1	8/2020	
Authori	ized Representativ	e Signature				Da	ate	

Amy Underwood

From: NEW, ComEdBusinessEE < ComEdBusinessEE@dnvgl.com>

Sent: Wednesday, May 20, 2020 10:44 AM

To: Amy Underwood

Subject: ComEd® Energy Efficiency Program: CUST-50594 Downers Grove Sanitary District - 4E

Walnut SS CBQ RR - Lisle Twp

Attachments: CUST-50594 Downers Grove Sanitary District - 4E Walnut SS CBQ RR - Lisle Twp.pdf

Dear Amy R Underwood,

We are pleased to inform you that the ComEd® Energy Efficiency Program has reviewed your project application and reserved \$270,147.36 for this project. See attached reservation letter for your records.

Kind regards,

700 Commerce Dr., Suite 330 | Oak Brook, IL 60523 p (630) 480-3434 f (630) 480-3436

Com Ed. Energy Efficiency Program ▶

www.ComEd.com/BizIncentives

Our top priorities are the health and safety of our team and yours. While market conditions evolve, we will continue to accept applications and process incentives.

Save time and better manage your standard projects by applying online. Apply Now

This e-mail and any attachments thereto may contain confidential information and/or information protected by intellectual property rights for the exclusive attention of the intended addressees named above. If you have received this transmission in error, please immediately notify the sender by return e-mail and delete this message and its attachments. Unauthorized use, copying or further full or partial distribution of this e-mail or its contents is prohibited.

ComEd. Energy Efficiency Program

Dear Amy R Underwood,

We are pleased to inform you that the ComEd® Energy Efficiency Program has reviewed your project application and reserved \$270,147.36 for this project based on the following description:

Measures

Process Heating

As a reminder, your signed project application states that pursuant to Section 16-128B of the Illinois Public Utilities Act, ComEd cannot issue certain incentives or rebates unless it is provided with: 1) certification that measures were self-installed by the ComEd customer, or 2) evidence that the measures were installed by an installer certified by the Illinois Commerce Commission.

Reserved funds will expire on 12/15/2020, unless you request a one-time extension before the expiration date. Failure to submit a complete final application or a request for an extension may result in your project being canceled. Reserved funds may not be transferred to other projects, facilities or customers.

Please note that a reservation does not guarantee an incentive. The actual incentive amount paid will be based on our review of the final application and supporting documentation of equipment installed, and it will be subject to 2019 incentives, specifications and requirements.

Your installed equipment must meet the required specifications and comply with all terms and conditions¹. Equipment specifications and program terms and conditions are found in the application and incentive worksheets available at ComEd.com/BizIncentives

To expedite final application processing, please submit all supporting documentation specified in the application and incentive worksheet(s).

Looking for some instant savings? ComEd also offers instant discounts on energy-efficiency lighting products such as screw-in lamp replacements, TLED's, LED exit signs and more through participating distributors. Visit ComEd.com/BizLights to learn more!

We appreciate your participation in our program and the efforts your organization is undertaking to save energy. If you have questions, please call us at (855) 433-2700 or email us at BusinessEE@ComEd.com.

Sincerely,

Milos Stefanovic Senior Energy Efficiency Program Manager



ComEd. Energy Efficiency Program

ComEd Energy Efficiency Program

¹ All replaced equipment must be recycled/disposed of according to state, federal and local regulations. Information about state of Illinois requirements can be found at the Illinois Environmental Protection Agency website: http://www.epa.state.il.us/land/citizen-involvement/recycling/



GENERAL MANAGER'S REPORT TO EMPLOYEES

WWTC Operations Data – April

The DMR for April indicates that the final effluent averaged 1.3 mg/l CBOD, 0.7 mg/l suspended solids and 0.62 mg/l ammonia nitrogen over a daily average flow of 11.93 MGD. There were two excess flow events during the month of April. We had no permit excursions during the month of April.

Sewer Permits – April

There were 6 sewer permits issued in April – 4 single family and 2 disconnections.

Financial Data – April

In April, the District received \$609,607 in the General fund, including \$226,791 in user charges, \$18,923 in surcharges and \$310,078 in monthly fees. General fund expenses totaled \$696,617. The Improvement fund had revenues of \$6,081 and expenses of \$55,098. The Construction fund had revenues of \$3,925 and expenses of \$14,404.

COVID-19 Response

Our Safety Coordinator has prepared a more comprehensive document to summarize the District's current COVID-19 response measures as well as additional measures that will need to be in place based on evolving guidance from public health officials. This document is currently going through final editing, and we hope to provide it to all employees next week. Please note that this will include requiring masks be worn when inside buildings. If you are not already doing this, you need to start. I realize what a difficult transition this will be for everyone. I wore a mask when I was in the office this week. I found it uncomfortable and distracting. I know, however, that I will eventually get used to wearing it. We also know from the CDC and Public Health Department how important wear masks are in order to protect each other, customers, and others that may come into our facilities once the Governor moves the State to the next phases of Restore Illinois. As always, thank you for your continued patience and dedication to the District and each other during this time.

Group Health Insurance and Flexible Savings Arrangement

Please note that Amy Abell is still generally available to answer any questions you may have regarding the group health open enrollment. Please submit any enrollments electronically if you have not done so already. The deadline for open enrollment of the Group Health Insurance Plan is May 31.

TopHealth

Enclosed is the June Edition of TopHealth Newsletter.

DuPage County River Sweep

DuPage County River Sweep 2020 has been cancelled. They do ask that individuals and families pick up trash along watersheds during the month of May on their own. A social media site will be provided at a later time so that you may share pictures of your own efforts. We will pass that site on to you as soon as we receive that information.

Sewer Rehabilitation/Infiltration and Inflow Removal

We are targeting the 1-K-028 area for private property inspections and I/I removal. We are also monitoring the area around the 1-M-049 manhole to evaluate flows in the vicinity and impacts of the installation of a bolt-down cover at 1-M-049. Data collected shows that the local system containing 1-M-049 appears to be operating satisfactorily. Regular flow monitoring continues.

Status of Projects

1) Westmont Alley Sewer Replacement

The project consists of alley sewer replacement work in the 1-K-028 drainage area, in the vicinity of Lincoln St and Grant St between Naperville Rd and Burlington Ave. Uno Construction has completely correcting sagged sections of new pipe. The District will televise these pipes every six months within the three year warranty period.

2) 001 Outfall Pipe Repair

Baxter & Woodman has completed the design of the repairs needed for the sagged section of the outfall pipe that carries effluent flow to the East Branch of the DuPage River. We have received the permit for this project from DuPage County Stormwater. The project has been advertised and bids will be opened on June 10th.

3) WWTC WAS Mechanical Thickening

R.J. O'Neil modified the WAS piping in the tunnel and added isolation valves. All the prep work for installation of the new thickener is completed. The thickener is expected to ship by the end of the month, and the pumps are expected to arrive in early July.

4) Composting Pilot

A pilot kickoff meeting was held on May 13th using Zoom.

5) Paving Contract

The paving contract has been awarded to Meyer Paving.

6) Sludge Drying Beds Cover

Baxter & Woodman is currently preparing plans and specifications for a cover over the Sludge Drying Beds. TSC recently did soil borings for the project.

7) Stanley Avenue Sanitary Sewer Rehabilitation

Baxter & Woodman has prepared plans and specifications to line approximately 1,550 lineal feet of pipe on Stanley Avenue. The project has been advertised and bids will be opened on June 11th.

8) Sherman Street Sanitary Sewer Replacement

Baxter & Woodman has prepared plans and specifications for open cut replacement of 350 feet of 8 inch sewer pipe with 10 inch pipe. The project has been advertised and bids will be opened on June 10th.

9) CHP #1 Replacement

CHP #1 will be replaced with a new 375-kW Nissen unit. The work will be performed design-build by Baxter & Woodman & Boller Construction Company LLC.

COVID-19 Response

Thank you for your patience and diligence in following the Phase 3 measures in the COVID-19 Preparedness Plan. Your dedication to the wellbeing of your fellow employees and our customers is appreciated.

Flex Payroll Adjustments

Employees should note that if they are participating in the District's Flexible Plan, any changes to their flex withholdings will be reflected in the first payroll paid after June 1 as the plan year runs from June 1 through May 31.

Retirement

Sewer Construction Supervisor Ted Cherwak will be retiring from the District on June 30, 2020. Ted has over 41 years of service with the District. Staff is planning on scheduling a retirement dinner for Ted sometime in the future in order to celebrate this event with him.

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Amy Underwood

From: Amy Underwood

Sent: Friday, May 29, 2020 2:17 PM

To: Adam Cioni; Adrienne Kasper; Alan Hartigan; Alex Bielawa; Alyssa Caballero; Amy

Underwood; Angel Lozada; Bill Smith; Bob Swirsky; Brian Meng; Carly Shaw; Chuck Preen; Clay Campbell; Daniel Jasso; Dwayne Carpenter; Ed Bailie; Frank Furtak; Jeff Barta; Jessie Gwozdz; Joe Magiera; Jose Roche, Jr.; Keith Shaffner; Kenneth Lookingbill;

Kim Giardini; Larry Cox; Malwina Serpa; Marc Majewski; Marco Rendon; Megan

MacQuilkin; Mike Hayward; Nick Preen; Nick Whitefleet; Reese Berry; Rolf Flechsig; Sam

Tatulli; Siamak Azarnia; Susan Testin; Ted Cherwak; Todd Freer

Subject: DGSD COVID-19 Preparedness Plan

To All Staff,

Below is a link to a document in the Employee Portal that addresses the District's procedures with respect to the COVID-19 Pandemic. As we enter Phase 3 of Governor Pritzker's Restore Illinois Plan starting with the next workweek, more District employees will be on-site at the same time so it's very important that we are all working with common procedures in order to protect ourselves and each other. For this reason, each employee needs to login and accept the acknowledgement form that says he/she has received and read the District's COVID-19 Preparedness Plan. All employees must acknowledge reading this policy by Monday, June 1, 2020.

The plan and the acknowledgement form can be found at the following location: https://www.dgsd.org/employeeportal/covid19-plan/

Please let your Supervisor know if you have questions about the plan. If your Supervisor is unavailable, Jessie Gwozdz or I are also available to respond to your questions.

For those of you that have been at home, welcome back on-site. I look forward to seeing you all soon, even if it is from a distance.

Best Regards, Amy

Amy R. Underwood, P.E.

General Manager

Sanitary District 2710 Curtiss Street P.O. Box 1412 Downers Grove, IL 60515

(630)969-0664 www.dgsd.org



COVID-19 Preparedness Plan

May 29, 2020

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1. Introduction

The Downers Grove Sanitary District (DGSD) is committed to providing a safe and healthy workplace for our employees and customers. To ensure that, we have developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. Our goal is to mitigate the potential for transmission of COVID-19 in our workplaces and communities, and that requires full cooperation among our workers, management, and customers. Only through this cooperative effort can we establish and maintain the safety and health of our workplace.

DGSD is classified as an essential business during the COVID-19 pandemic. Our employees are our most valuable asset and we are committed to their health and safety. Our COVID-19 Preparedness Plan follows guidelines established by the Centers for Disease Control and Prevention (CDC), Illinois Department of Public Health (IDPH) guidelines, and the "Restore Illinois" 5-Phase plan put in place by Illinois Governor J.B. Pritzker. The Restore Illinois Plan is included as Attachment A of this document. Just as these guidelines have changed as research and science develop, this plan will be updated should these guidelines be modified.

DGSD employees are expected to take steps to protect themselves from COVID-19 both at work and at home by following the recommendations of the public health authorities mentioned above.

Where applicable, this plan indicates different measures for Phase 1 through Phase 4 of the Restore Illinois plan. This COVID-19 Preparedness Plan will no longer be in effect once the Governor moves the State to Phase 5 of the Restore Illinois plan.

2. Signs and symptoms of COVID-19

The CDC has maintained an up-to-date list of symptoms of COVID-19. At the time of this document, the symptoms are:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatique
- Muscle or body aches
- Headache
- New Loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

2.1. Employee Self-Monitoring of Symptoms

DGSD management is asking staff to self-monitor for these symptoms. Each employee needs to check his/her temperature prior to leaving home for work every day. DGSD staff who are experiencing any of the above symptoms should notify their supervisor and should not report to work. DGSD staff who have been exposed in the last fourteen days to someone who has tested positive for COVID-19 should notify their supervisor and should not report to work. By reporting to work, DGSD staff are certifying that they are symptom free and have not within the past fourteen (14) days knowingly been in close contact with someone who has tested positive for COVID-19.

Employees should not allow fear of inadequate sick leave to prevent them from following these guidelines. In response to the COVID-19 pandemic, the DGSD instituted the Emergency COVID-19 Absence Policy, which is provided as Attachment B.

2.2. Employees Who Have Tested Positive for COVID-19

Employees who test positive for COVID-19 should notify their supervisor immediately so that steps can be taken to protect other employees from contracting the virus. DGSD will follow current CDC and IDPH guidance for businesses in this situation. At the time of writing this document, the <u>guidance</u> includes the following. (Note: hyperlinks in this document are underlined and blue.)

- Infected employee quarantines at home for 14 days.
- Other employees will be informed of their possible exposure to COVID-19 in the workplace, but confidentiality will be maintained as required by the Americans with Disabilities Act.
- Potentially exposed employees should quarantine at home for 14 days, work remotely if possible, while self-monitoring for symptoms.
- If it has been 7 days or less since the sick employee has been to work, areas of the facility used for prolonged periods of time by the sick employee will be closed off.
- In order to minimize potential for other employees being exposed to respiratory droplets, wait 24 hours before cleaning and disinfecting.
- Open outside doors and windows to increase air circulation in these areas during the 24hour wait.
- Follow the most updated <u>CDC cleaning and disinfection recommendations</u>, including use of PPE while cleaning.
- If it has been 7 days or more since the sick employee used the facility, additional cleaning and disinfection is not required. Routine cleaning and disinfection policies should continue.

3. Temporary Changes to the Way We Work

3.1. Alternate Work Plans

In a pandemic, steps should be taken to minimize physical contact between employees. The General Manager and supervisors will work together to identify essential personnel that must be physically present at DGSD facilities in order to conduct work during each Phase. Alternate work plans will be put in place by Phase such as: working from home, being on call, working reduced hours, staggered shifts, and standby duty.

3.1.1. Reporting to Work in Phases 1 and 2

Maintenance, Operations, Laboratory, and Systems staff will work on a standby duty schedule. The minimum number of Maintenance, Operations, Laboratory and Sewer Systems employees required in order to maintain the District's essential services will be scheduled to work. All other employees in these departments will be at home on standby. On-call employees from Maintenance, Operations, Laboratory, and Systems will also stay home on standby; however, as explained herein they will also still perform normal on-call responsibilities. Should an employee scheduled to work complete all their essential tasks before the end of their shift, that employee may go home and be on standby for the remainder of the shift with approval from his/her Supervisor. Biosolids delivery will not be done during this time.

Administrative employees will work remotely. One employee will be on-site Monday through Thursday in the Admin Center to answer phones, receive deliveries, pick up mail both at the post office and in the dropboxes, and to send important daily information to the employees working remotely. It's possible that an employee scheduled to work remotely on a certain day would need to come into the Admin Center briefly. A shared calendar has been created in Outlook for occupancy communication. Employees must check this calendar before planning to enter the Admin Center and must enter their name into the calendar and the time they need to enter so that others are aware. Admin Center capacity during Phase 1 and 2 should not exceed two (2) employees. The General Manager may at his/her discretion approve additional employees to be in the Admin Center for limited periods if required in order for the District to provide our essential services.

Employees who are home on either standby pay or on-call are expected to be able to respond at any time during normal working hours if needed. The expectation is that the standby or on-call employee stays at home practicing social distancing during working hours in order to be available should any of the employees who are at work become sick and need to be quarantined. All other requirements and provisions for on-call employees which are identified in the DGSD Employee Policy Manual apply. If an employee who is at home on standby or on-call becomes sick and is therefore not able to respond to calls, the employee must notify his or her supervisor immediately so he or she can be switched from standby pay to sick pay and be removed from the rotation of available employees.

Supervisors will work from home when it is not essential to be on District property.

3.1.2. Reporting to Work in Phases 3 and 4

With the exception of the on-call employees, Maintenance, Operations, Laboratory, and Systems staff will return to work full time. Start times will be staggered. Supervisors of these departments will work together to create the staggered schedule, which will help with social distancing in both the locker room and the lunchroom. On-call employees from Maintenance, Operations, Laboratory, and Systems will also stay home on standby. The guidelines for on-call employees staying at home during Phases 3 and 4 are the same as they were in Phases 1 and 2.

Biosolids delivery can resume in Phases 3 and 4 with the restrictions listed in section 3.6.

Most administrative employees will continue to work remotely through Phases 3 and 4. The Admin Center normally houses up to 15 employees working at their desks, plus residents at the front counter, and periodic entries by WWTC staff. It is not possible to practice social distancing at this capacity so supervisors will work together to create a plan to keep Admin Center capacity at five (5) employees or less at any one time. It's possible that an employee scheduled to work remotely on a certain day would need to come into the Admin Center briefly. A shared calendar has been created in Outlook for occupancy communication. Employees must check this calendar before planning to enter the Admin Center and must enter their name into the calendar and the time they need to enter so that others are aware. The General Manager may at his/her discretion approve additional employees to be in the Admin Center for limited periods if required in order for the District to provide our essential services.

Supervisors that report to the Admin Center will continue work from home as needed to limit the number of employees in the Admin Center. Maintenance, Operations and Laboratory Supervisors may continue to work from home as long as at least one Supervisor is at the WWTC during normal working hours.

3.2. Social Distancing

3.2.1. General Social Distancing Guidelines

Employees are expected to maintain 6-foot social distancing per IDPH recommendations when possible during Phases 1 through 4.

Employees should not shake hands with each other or with visitors during Phases 1 through 4.

When entering hallways inside of buildings or in tunnels, employees should announce themselves and also check the new wall-mounted and ceiling-mounted bubble mirrors (when available) to avoid an unexpected close-encounter with another staff member.

During Phases 1 through 4, foot traffic between the Administration Center building and the plant should be limited to only essential visits. If you work at the plant and are expecting a delivery, please coordinate with your supervisor so that the trips to the Admin building for deliveries are minimized.

3.2.2. Meetings

In-person group meetings should not occur during Phase 1 and 2. Staff should use virtual options instead (i.e.: Zoom, conference calls, etc.). In-person meetings of ten people or less may occur during Phase 3 and of fifty people or less may occur during Phase 4. Employees should continue to follow general social distancing guidelines for all in-person group meetings. If a virtual meeting is feasible rather than a face to face meeting during Phases 3 or 4, the virtual meeting format should still be used.

3.2.3. Locker Rooms & Restrooms

The men's locker room in the WWTC MSB will have doors marked as "in" and "out" to keep foot traffic moving in one direction. Employees should keep maximum occupancy of the men's locker room to four (4) people at a time, as long as the occupants can maintain a 6 foot distance from each other. This maximum occupancy includes people using the shower and toilet.

The ladies locker room in the MSB should keep capacity at one person at a time. Likewise, the ladies restroom in the Admin Center should be used by one person at a time. This can be accomplished by treating these two rooms as single occupancy spaces and locking the door while inside.

3.2.4. Time Clocks

At the time clocks, employees should wait at a 6-foot distance behind the employee in line ahead of them until they have completed their use of the time clock and have moved on. The time clock in the MSB has been relocated from the hallway to the southeast corner of the garage to allow for more physical spacing between employees.

3.2.5. Lunchrooms

In the MSB lunchroom, capacity should be limited to five (5) people at any one time. This 5-person maximum includes allowance for 4 people seated at the table, and one person using the sink/microwave or getting coffee and other supplies out of the back room. Additional tables will be set up in the Net-zero Education Center for two (2) people to eat, one person per table. Designated locations will be marked at each table and all other chairs will be removed in order to provide social distancing while eating. Employees may also use the picnic table outside, one person at a time. Systems staff may continue to eat at the table in the Systems Garage with a maximum of two (2) people at the table, seated at opposite ends. Lunch times should be staggered to allow proper distancing to occur.

Employees who work in the Admin Center and want to eat lunch on-site should plan to eat in the board room. Maximum lunch capacity in the board room will be four (4) people to allow for 6-feet of physical distance between employees who must take their masks off in order to eat. The basement lunchroom table will be available for overflow of employees to eat, but this situation should be avoided whenever possible to allow the basement lunchroom's fridge and microwave to remain accessible to all employees.

3.3. District Vehicles

During Phases 1 through 4, employees who must still use DGSD vehicles during the pandemic will use them alone, without a passenger. It will be the supervisor's discretion to allow two employees to ride in the same vehicle in an emergency situation. If this ever were the case, both employees must wear masks.

Each DGSD vehicle has been supplied a bottle of alcohol-based hand sanitizer, labeled with vehicle number. These bottles should not be thrown away when empty but should instead be refilled from the larger containers of alcohol-based sanitizer mentioned later in this plan.

Employees using a shared District vehicle need to wipe down the vehicle before and after use. This cleaning may be focused on the area's which the employee will touch or breathe on, such as door handles, the steering wheel, driver's seat, and dashboard.

3.4. Sewer System Backup Response

When a resident calls about a backup, admin staff answering the phones should ask residents if they have any symptoms of COVID-19 or have been in recent contact with anyone who has tested positive for COVID-19. A questionnaire is included as Attachment C for admin staff to use for each backup call. These forms should be stored in a file in the admin center.

Technicians should speak with residents via phone instead of ringing their doorbell. If a technician must enter a resident's home, they should wear coveralls, gloves, an N95 mask, and protective eyewear.

Technicians should submit their backup reports electronically via email or text instead of dropping paperwork in the office. Handwritten paperwork can be scanned with a smart phone using the Adobe Scan App in order to submit it electronically.

Paperwork dispersal between the office and Sewer Systems Staff should be done from the clipboard at the backdoor of the Admin Building.

3.5. Inspections of Contractor Work and BSSRAP-OHSP Inspections

Upon the actual site inspection visit, DGSD inspectors/Technicians should ask that the areas be cleared of non-essential contractor personnel or occupants (except for the necessary contact person) during the inspection. DGSD inspectors should wear an N95 mask if they must enter a building. Technicians entering a resident's home to perform a BSSRAP/OHSP inspection must wear coveralls, gloves, an N95 mask, and protective eyewear. At the inspector's/technician's discretion, the inspection will proceed only if the inspector/technician is comfortable in performing the inspection based upon site conditions and persons present.

Paperwork dispersal between the office and inspector should be done from the clipboard at the backdoor of the Admin Building.

3.6. Biosolids

Biosolids deliveries can resume in Phase 3 & 4. Admin Center staff should place the completed request forms on a clipboard at the backdoor of the Admin Building. The Operations Supervisor may implement other measures as appropriate to protect DGSD employees.

3.7. Customers at Administration Center

The DGSD Administration Center will be temporarily closed to foot traffic from the public during Phases 1 and 2. During Phases 1 through 2, all work serving the public should be performed via phone and email instead of in-person whenever practical. Some examples of appropriate in-person transactions during the Phases 1 and 2 include receipt of packages, accessing bulk mail and drop boxes, and emergency inspections. Additional safety measures shall be implemented in these situations such as: use of gloves to handle mail, following social distancing guidelines between DGSD staff members, donning facemasks, etc.

The Administration Center will reopen to customers during Phase 3. Phase 3 and Phase 4 office hours for customers will be 10am-noon and 1pm-3pm Monday through Thursday. Safety guidelines must be followed for customers to enter, which are detailed in the door sign in Attachment D. When the Administration Center reopens to customers and until Phase 5 is reached, only one customer will be allowed at the counter at a time. Other customers must wait outside until it is their turn. The exception to this would be members of the same family (e.g. husband and wife coming in together to sign documents). All customers over the age of 2 entering the Administration Center during Phases 3 and 4 will be required to wear a mask and to remain on the opposite side of the front counter's plexiglass partition from DGSD staff.

During the pandemic, customers will not be allowed to utilize the employee restrooms in the Admin Center.

3.8. Visitors/Contractors

Due to the nature of our business, it is possible that certain non-employees must still enter the DGSD Wastewater Treatment Center (WWTC), Administration Center, and Lift Stations during a pandemic. All vendors, contractors and visitors entering our facilities during Phases 1 through 4 must fill out the DGSD online visitor form, which is located on the DGSD website, and their visit will be approved based on their responses. No contractor or visitor may enter DGSD facilities without filling out the form and wearing a mask. Employees who are hosting a non-DGSD person at a DGSD facility during Phases 1 through 4 need to forward the memo provided in Attachment E to the party and ensure that the party has filled out the online form prior to allowing them to enter DGSD facilities. Attachment E includes questions asked in the online form.

WWTC restrooms shall be closed to non-employees. Alternate restroom facilities (i.e. a port-a-potty) have been set up outside building K for non-employees.

Contractors or other non-employees will not be allowed to use the DGSD lunchrooms or other designated eating spaces.

It is every DGSD employee's responsibility to remind contractors to follow these guidelines.

4. Hand Washing and Hygiene

As a wastewater treatment center, DGSD employees are accustomed to frequent hand washing. Staff should continue to wash their hands for at least 20 seconds with soap and water frequently throughout the day but especially:

- At the beginning and end of their shift;
- Before and after eating; and
- After using the restroom.

In areas where clean running water is not available, such as in DGSD vehicles, hand sanitizer containing at least 60% alcohol has been provided. The DGSD Lab will make additional hand sanitizer when needed. Each supervisor has a large bottle of DGSD lab-made hand sanitizer. Employees may refill smaller bottles from their supervisor's bottle. When doing so, the smaller bottle must be labeled to indicate the ingredients. Printed labels are available stating the ingredients of the DGSD lab-made hand sanitizer recipe. Please see your supervisor if you need such a label.

Employees should always avoid touching their face with unwashed hands.

During Phases 1 through 4, employees and visitors should not use personal water bottles, mugs, glasses, etc. when getting water from the water coolers. Disposable cups are provided at the water coolers which may be used for either hot or cold drinks.

5. PPE (Personal Protective Equipment)

As a wastewater treatment center, DGSD staff is accustomed to wearing PPE to protect themselves from exposure to wastewater. DGSD employees should continue to use their usual PPE. Additional PPE has been provided for the duration of the pandemic.

- N95 Masks DGSD staff should wear N95 masks whenever performing tasks that could involve raw wastewater where wearing a face shield is not possible. During these tasks, protective eyewear should also be worn. Inspectors and systems staff should wear N95 masks if they must enter a resident's home.
- Clear Face Shields DGSD staff should wear clear face shields whenever performing tasks where raw wastewater could be splashed in the face, mouth, nose or eyes.
- Fabric Masks <u>DGSD</u> staff must wear fabric masks any time they are inside of a <u>DGSD</u> building and any time they are outside and cannot maintain a 6 foot social distance from <u>other people</u>. A set of five fabric masks have been provided for each employee, however if employees have another fabric mask they prefer they are welcome to wear it at work provided it meets the guidelines set by IDPH. Employees are responsible for washing their own fabric face masks at home. Washable masks should not be worn more than a day before being laundered.
 - Note: Fabric masks may be removed in the showers, in order to eat in the lunchrooms, and momentarily while alone and separated from others in order to take a drink.
- Disposable Masks Should an employee forget their fabric mask at home, the employee should request a disposable mask from their supervisor. Disposable masks should be thrown away after being worn for an eight-hour work day.

Gloves - WWTC and Sewer Systems staff should continue to use their gloves as always.
 Disposable gloves have been added to the Admin Center for handling mail and packages.

Note: As many employees are not accustomed to wearing masks, it is recommended that staff take a short break once per hour or as needed to step outside and remove their mask. This is especially important in the warm summer months.

6. Cleaning and Disinfecting

During Phases 1 through 4, DGSD's contracted cleaning crew will be cleaning the Admin Center three (3) times a week, MSB lunchroom, restrooms, offices, and hallways two (2) times a week, and Laboratory floors and restrooms two (2) times a week. The DGSD Building and Grounds crew will be providing additional disinfection of counters, desks, phones, doorknobs, handles, and faucets each morning before the first shift begins as well as disinfecting the drop box at the Admin Center.

During Phases 1 through 4, DGSD staff is expected to disinfect shared items such as printers, copiers, and hand tools both before and after use. Sanitizing wipes or sanitizing spray with paper towels will be provided near shared items for this purpose.

During Phases 1 through 4, DGSD employees utilizing designated eating spaces (lunch rooms, board room, Net Zero education center, Systems Garage) should clean the eating area before and after eating. Sanitizing wipes or sanitizing spray with paper towels will be provided in eating areas for this purpose.

During Phases 3 and 4, the front counter and front door handles/knobs at the Admin Center will be cleaned 3 times a day on the days the center is open to customers per the following schedule:

- By a staff member of Building and Grounds prior to 10am opening (as part of early morning routine disinfection);
- By Admin Center staff at noon when the Admin Center closes for lunch; and
- By Admin Center staff at 3pm when the Admin Center closes for the day.

7. Travel

Business-related travel for employees will not occur in Phases 1 through 4. Regarding personal travel, employees are encouraged to check the <u>CDC's travel advisory page</u> as well as the <u>US</u>

<u>Department of State travel advisory page</u> for recommendations and potential bans related to travel during the COVID-19 pandemic. Travel advisories can change frequently as the pandemic

situation evolves. Employees should communicate their travel plans to their supervisors in case quarantine measures need to be taken in order to protect other employees.										

Attachment A - Restore Illinois Plan

(10 page PDF follows)

RESTORE

A Public Health Approach To Safely Reopen Our State

Office of the Governor JB Pritzker

May 5, 2020

RESTORE ILLINOIS

A Public Health Approach To Safely Reopen Our State

Phase 1 Rapid Spread	Phase 2 Flattening	Phase 3 Recovery	Phase 4 Revitalization	Phase 5 Illinois Restored
Strict stay at home and social distancing guidelines are put in place, and only essential businesses remain open.	Non-essential retail stores reopen for curb-side pickup and delivery.	Manufacturing, offices, retail, barbershops and salons can reopen to the public with capacity and other limits and	Gatherings of 50 people or fewer are allowed, restaurants and bars reopen, travel resumes, child care and schools	The economy fully reopens with safety precautions continuing.
Every region has experienced this phase once already and could return to it if mitigation efforts are unsuccessful.	directed to wear a face covering when outside the home and can begin enjoying additional outdoor activities like golf, boating & fishing while practicing social distancing.	safety precautions. Gatherings of 10 people or fewer are allowed. Face coverings and social distancing are the norm.	reopen under guidance from the Illinois Department of Public Health. Face coverings and social distancing are the norm.	festivals and large events are permitted, and all businesses, schools and places of recreation can open with new safety guidance and procedures.

New case growth slows

Surge hospital capacity

10,000 tests per day statewide

Testing for any symptomatic health care workers and first responders Case positivity rate and hospital capacity benchmarks met

> Testing for patients, health care workers and at-risk residents

Begin contact tracing and monitoring within 24 hours of diagnosis Case positivity rate and hospital capacity benchmarks met

Testing available regardless of symptoms or risk factors

Contact tracing within 24 hours of diagnosis for more than 90% of cases

Post-pandemic:

Vaccine, effective and widely available treatment, or the elimination of new cases over a sustained period of time through herd immunity or other factors



From the beginning of the new coronavirus pandemic, Illinois' response has been guided by data, science, and public health experts. As community spread rapidly increased, Governor Pritzker moved quickly to issue a Disaster Proclamation on March 9, restrict visitors to nursing homes on March 11, close bars and restaurants for on-site consumption on March 16, move schools to remote learning on March 17, and issue a Stay at Home order on March 21. This virus has caused painful, cascading consequences for everyone in Illinois, but the science has been clear: in the face of a new coronavirus with unknown characteristics and in the absence of widespread testing availability and contact tracing, mitigation and maintaining a 6-foot social distance have been the only options to reduce the spread and save as many lives as possible.

Millions of Illinoisans working together by staying at home and following experts' recommendations have proven these mitigation and social distancing measures effective so far. The result has been a lower infection rate, fewer hospitalizations, and lower number of fatalities than projected without these measures. Our curve has begun to flatten. Nevertheless, the risk of spread remains, and modeling and data point to a rapid surge in new cases if all mitigation measures were to be immediately lifted.

Now that Illinois is bending the curve, it is vitally important that we follow a safe and deliberate path forward to get our Illinois economy moving. That path forward is not what everyone wants or hopes for, but it will keep Illinoisans as safe as possible from this virus as our economy is reopening.

Restore Illinois is about saving lives and livelihoods. This five-phased plan will reopen our state, guided by health metrics and with distinct business, education, and recreation activities characterizing each phase. This is an initial framework that will likely be updated as research and science develop and as the potential for treatments or vaccines is realized. The plan is based upon regional healthcare availability, and it recognizes the distinct impact COVID-19 has had on different regions of our state as well as regional variations in hospital capacity. The Illinois Department of Public Health (IDPH) has 11 Emergency Medical Services Regions that have traditionally guided its statewide public health work and will continue to inform this reopening plan. For the purposes of this plan, from those 11, four health regions are established, each with the ability to independently move through a phased approach: Northeast Illinois; North-Central Illinois; Central Illinois; and Southern Illinois.

The five phases for each health region are as follows:

Phase 1 – Rapid Spread: The rate of infection among those tested and the number of patients admitted to the hospital is high or rapidly increasing. Strict stay at home and social distancing guidelines are put in place and only essential businesses remain open. Every region has experienced this phase once already, and could return to it if mitigation efforts are unsuccessful.

Phase 2 – Flattening: The rate of infection among those tested and the number of patients admitted to the hospital beds and ICU beds increases at an ever slower rate, moving toward a flat and even a downward trajectory. Non-essential retail stores reopen for curb-side pickup and delivery. Illinoisans are directed to wear a face covering when outside the home and can begin enjoying additional outdoor activities like golf, boating and fishing while practicing social distancing. To varying degrees, every region is experiencing flattening as of early May.

Phase 3 - Recovery: The rate of infection among those surveillance tested, the number of patients admitted to the hospital, and the number of patients needing ICU beds is stable or declining. Manufacturing, offices, retail, barbershops and salons can reopen to the public with capacity and other limits and safety precautions. Gatherings limited to 10 people or fewer are allowed. Face coverings and social distancing are the norm.

Phase 4 - Revitalization: The rate of infection among those surveillance tested and the number of patients admitted to the hospital continues to decline. Gatherings of 50 people or fewer are allowed, restaurants and bars reopen, travel resumes, child care and schools reopen under guidance from the Illinois Department of Public Health. Face coverings and social distancing are the norm.

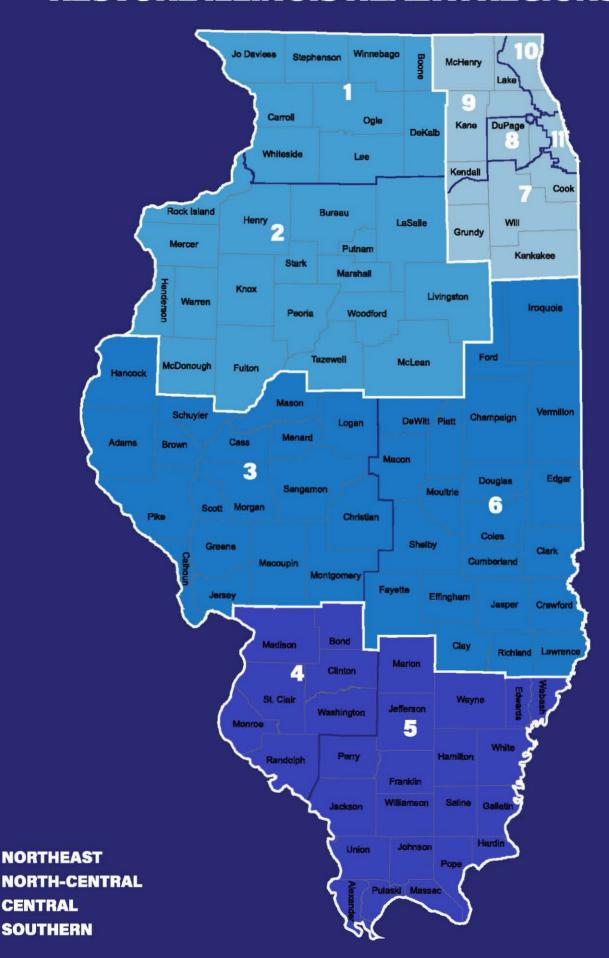
Phase 5 – Illinois Restored: With a vaccine or highly effective treatment widely available or the elimination of any new cases over a sustained period, the economy fully reopens with safety precautions continuing. Conventions, festivals and large events are permitted, and all businesses, schools and places of recreation can open with new safety guidance and procedures in place reflecting the lessons learned during the COVID-19 pandemic.

Until COVID-19 is defeated, this plan also recognizes that just as health metrics will tell us it is safe to move forward, health metrics may also tell us to return to a prior phase. With a vaccine or highly effective treatment not yet available, IDPH will be closely monitoring key metrics to immediately identify trends in cases and hospitalizations to determine whether a return to a prior phase may become necessary.

All public health criteria included in this document are subject to change.

As research and data on this novel coronavirus continue to develop, this plan
can and will be updated to reflect the latest science and data.

RESTORE ILLINOIS HEALTH REGIONS



Phase 1: Rapid Spread

WHAT THIS PHASE LOOKS LIKE

COVID-19 is rapidly spreading. The number of COVID-19 positive patients in the hospital, in ICU beds, and on ventilators is increasing. The public health response relies on dramatic mitigation measures, like stay at home orders and social distancing, to slow the spread of the virus and prevent a surge that overwhelms the health care system. With a Stay at Home order in place, only essential businesses are in operation and activities outside of the home are limited to essentials, like grocery shopping.

WHAT'S OPEN?

Gatherings: Essential gatherings, such as religious services, of 10 or fewer allowed; No non-essential gatherings of any size

Travel: Non-essential travel discouraged

Health care: Emergency procedures and COVID-19 care only

Education and child care: Remote learning in P-12 schools and higher education; Child care in groups of 10 or fewer for essential workers

Outdoor recreation: Walking, hiking and biking permitted; State parks closed

Businesses:

- Manufacturing: Essential manufacturing only
- "Non-essential" businesses: Employees of "non-essential" businesses are required to work from home except for Minimum Basic Operations
- Bars and restaurants: Open for delivery, pickup and drive-through only
- Entertainment: Closed
- Personal care services and health clubs: Closed
- Retail: Essential stores are open with strict restrictions; Non-essential stores are closed

HOW WE MOVE TO THE NEXT PHASE

Cases and Capacity:

- Slowing of new case growth
- Availability of surge capacity in adult medical and surgical beds, ICU beds, and ventilators

Testing:

- Ability to perform 10,000 tests per day statewide
- Testing available in region for any symptomatic health care workers and first responders

Phase 2: Flattening

WHAT THIS PHASE LOOKS LIKE

The rise in the rate of infection is beginning to slow and stabilize. Hospitalizations and ICU bed usage continue to increase but are flattening, and hospital capacity remains stable. Face coverings must always be worn when social distancing is not possible. Testing capacity increases and tracing programs are put in place to contain outbreaks and limit the spread.

WHAT'S OPEN

Gatherings: Essential gatherings, such as religious services, of 10 or fewer allowed; No non-essential gatherings

Travel: Non-essential travel discouraged

Health care: Emergency and COVID-19 care continue; Elective procedures allowed once IDPH criteria met

Education and child care: Remote learning in P-12 schools and higher education; Child care in groups of 10 or fewer for essential workers

Outdoor recreation: Walking, hiking, and biking permitted; Select state parks open; Boating and fishing permitted; Golf courses open; All with IDPH approved safety guidance

Businesses:

- Manufacturing: Essential manufacturing only
- "Non-essential" businesses: Employees of "non-essential" businesses are required to work from home except for Minimum Basic Operations
- Bars and restaurants: Open for delivery, pickup, and drive through only
- Personal care services and health clubs: Closed
- Retail: Essential stores are open with restrictions; Non-essential stores open for delivery and curbside pickup

HOW WE MOVE TO THE NEXT PHASE

Cases and Capacity: The determination of moving from Phase 2 to Phase 3 will be driven by the COVID-19 positivity rate in each region and measures of maintaining regional hospital surge capacity. This data will be tracked from the time a region enters Phase 2, onwards.

- At or under a 20 percent positivity rate and increasing no more than 10 percentage points over a 14-day period, AND
- No overall increase (i.e. stability or decrease) in hospital admissions for COVID-19-like illness for 28 days, AND
- Available surge capacity of at least 14 percent of ICU beds, medical and surgical beds, and ventilators

Testing: Testing available for all patients, health care workers, first responders, people with underlying conditions, and residents and staff in congregate living facilities

Tracing: Begin contact tracing and monitoring within 24 hours of diagnosis

WHAT COULD CAUSE US TO MOVE BACK

IDPH will closely monitor data and receive on-the-ground feedback from local health departments and regional healthcare councils and will recommend moving back to the previous phase based on the following factors:

- Sustained rise in positivity rate
- Sustained increase in hospital admissions for COVID-19 like illness
- Reduction in hospital capacity threatening surge capabilities
- Significant outbreak in the region that threatens the health of the region

Phase 3: Recovery

WHAT THIS PHASE LOOKS LIKE

The rate of infection among those surveillance tested is stable or declining. COVID-19-related hospitalizations and ICU capacity remains stable or is decreasing. Face coverings in public continue to be required. Gatherings of 10 people or fewer for any reason can resume. Select industries can begin returning to workplaces with social distancing and sanitization practices in place. Retail establishments reopen with limited capacity, and select categories of personal care establishments can also begin to reopen with social distancing guidelines and personal protective equipment. Robust testing is available along with contact tracing to limit spread and closely monitor the trend of new cases.

WHAT'S OPEN

Gatherings: All gatherings of 10 people or fewer are allowed with this limit subject to change based on latest data & guidance

Travel: Travel should follow IDPH and CDC approved guidance

Health Care: All health care providers are open with DPH approved safety guidance

Education and child care: Remote learning in P-12 schools and higher education; Limited child care and summer programs open with IDPH approved safety guidance

Outdoor recreation: State parks open; Activities permitted in groups of 10 or fewer with social distancing

Businesses:

- **Manufacturing:** Non-essential manufacturing that can safely operate with social distancing can reopen with IDPH approved safety guidance
- "Non-essential" businesses: Employees of "non-essential" businesses are allowed to return to work with IDPH approved safety guidance depending upon risk level, tele-work strongly encouraged wherever possible; Employers are encouraged to provide accommodations for COVID-19-vulnerable employees
- Bars and restaurants: Open for delivery, pickup, and drive through only
- Personal care services and health clubs: Barbershops and salons open with IDPH approved safety guidance; Health and fitness clubs can provide outdoor classes and one-on-one personal training with IDPH approved safety guidance
- Retail: Open with capacity limits and IDPH approved safety guidance, including face coverings

HOW WE MOVE TO THE NEXT PHASE

Cases and Capacity: The determination of moving from Phase 3 to Phase 4 will be driven by the COVID-19 positivity rate in each region and measures of maintaining regional hospital surge capacity. This data will be tracked from the time a region enters Phase 3, onwards.

- At or under a 20 percent positivity rate and increasing no more than 10 percentage points over a 14-day period, AND
- No overall increase (i.e. stability or decrease) in hospital admissions for COVID-19-like illness for 28 days, AND
- Available surge capacity of at least 14 percent of ICU beds, medical and surgical beds, and ventilators

Testing: Testing available in region regardless of symptoms or risk factors

Tracing: Begin contact tracing and monitoring within 24 hours of diagnosis for more than 90% of cases in region

WHAT COULD CAUSE US TO MOVE BACK

IDPH will closely monitor data and receive on-the-ground feedback from local health departments and regional healthcare councils and will recommend moving back to the previous phase based on the following factors:

- Sustained rise in positivity rate
- Sustained increase in hospital admissions for COVID-19 like illness
- Reduction in hospital capacity threatening surge capabilities
- Significant outbreak in the region that threatens the health of the region

Phase 4: Revitalization

WHAT THIS PHASE LOOKS LIKE

There is a continued decline in the rate of infection in new COVID-19 cases. Hospitals have capacity and can quickly adapt for a surge of new cases in their communities. Additional measures can be carefully lifted allowing for schools and child care programs to reopen with social distancing policies in place. Restaurants can open with limited capacity and following strict public health procedures, including personal protective equipment for employees. Gatherings with 50 people or fewer will be permitted. Testing is widely available, and tracing is commonplace.

WHAT'S OPEN

Gatherings: Gatherings of 50 people or fewer are allowed with this limit subject to change based on latest data and guidance

Travel: Travel should follow IDPH and CDC approved guidance

Health care: All health care providers are open

Education and child care: P-12 schools, higher education, all summer programs, and child care open with IDPH approved safety guidance

Outdoor Recreation: All outdoor recreation allowed

Businesses:

- Manufacturing: All manufacturing open with IDPH approved safety guidance
- "Non-essential" businesses: All employees return to work with IDPH approved safety guidance; Employers
 are encouraged to provide accommodations for COVID-19-vulnerable employees
- Bars and restaurants: Open with capacity limits and IDPH approved safety guidance
- Personal care services and health clubs: All barbershops, salons, spas and health and fitness clubs open with capacity limits and IDPH approved safety guidance
- Entertainment: Cinema and theaters open with capacity limits and IDPH approved safety guidance
- Retail: Open with capacity limits and IDPH approved safety guidance

HOW WE MOVE TO THE NEXT PHASE

Post-pandemic: Vaccine, effective and widely available treatment, or the elimination of new cases over a sustained period of time through herd immunity or other factors.

WHAT COULD CAUSE US TO MOVE BACK

IDPH will closely monitor data and receive on-the-ground feedback from local health departments and regional healthcare councils and will recommend moving back to the previous phase based on the following factors:

- Sustained rise in positivity rate
- Sustained increase in hospital admissions for COVID-19 like illness
- Reduction in hospital capacity threatening surge capabilities
- Significant outbreak in the region that threatens the health of the region

Phase 5: Illinois Restored

WHAT THIS PHASE LOOKS LIKE

Testing, tracing and treatment are widely available throughout the state. Either a vaccine is developed to prevent additional spread of COVID-19, a treatment option is readily available that ensures health care capacity is no longer a concern, or there are no new cases over a sustained period. All sectors of the economy reopen with new health and hygiene practices permanently in place. Large gatherings of all sizes can resume. Public health experts focus on lessons learned and building out the public health infrastructure needed to meet and overcome future challenges. Heath care equity is made a priority to improve health outcomes and ensure vulnerable communities receive the quality care they deserve.

WHAT'S OPEN

- All sectors of the economy reopen with businesses, schools, and recreation resuming normal operations with new safety guidance and procedures.
- Conventions, festivals, and large events can take place.

Attachment B – Emergency COVID-19 Absence Policy

(3 page PDF follows)

DOWNERS GROVE SANITARY DISTRICT TEMPORARY EMPLOYEE POLICY EMERGENCY COVID-19 ABSENCE POLICY

Effective Dates: April 1, 2020 – December 31, 2020

Date Issued: April 3, 2020

Emergency Paid Sick Leave

All full time employees are entitled to eighty (80) hours of emergency paid sick leave (referred to as "emergency paid sick leave") effectively immediately. Emergency paid sick leave may be used only during the effective dates provided herein for the following reasons:

- 1. The employee has been advised by a health care provider to self-quarantine because of COVID-19, or
- 2. The employee is caring for a family member who has been advised by a health care provider to quarantine because of COVID-19. For the purposes of this temporary policy, a family member is defined as any of the following: child, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent or stepparent (collectively defined as "eligible family member").

Any emergency paid sick leave that has not been used by December 31, 2020 will be forfeited. If an employee runs out of emergency paid sick leave and needs additional time off due to a COVID-19 absence, the employee may use regular accrued sick leave, vacation time or personal leave as allowed by the District's Employee Policy Manual.

In order to receive emergency paid sick leave, the following notification procedure must be followed:

- 1. The employee must call on the first day of quarantine in accordance with the rules outlined below.
- 2. The employee must call his/her immediate supervisor and notify him/her that the employee will not be reporting to work. The employee must specify whether the absence is due to their own personal illness/quarantine or if it is due to the illness/quarantine of an eligible family member. Employees unable to reach their supervisor must notify any other supervisor. If none of these individuals are available, the employee must notify the General Manager. If the General Manager is not available, the employee must leave a message with the District office personnel (not with the answering service or in voicemail) and the employee will receive a call back from the appropriate individual. When under a government issued Stay at Home Order, the District office will be open to calls Monday through Friday between 8:00 a.m. and 2:00 p.m.

- 3. The employee must call in within one (1) hour after the employee's scheduled starting time.
- 4. If an employee calls in and leaves a message with a fellow employee or with the answering service and does not follow the call-in procedure outlined above, the employee will not receive emergency paid sick leave for the absence.
- 5. When the employee calls to provide notification of his/her absence, the employee must indicate the expected duration of the leave as determined by the health care provider. If the expected duration of the leave changes during the course of the leave, the employee needs to notify his/her supervisor immediately. The employee will not be held to the expected return date. This is solely to assist the employee's supervisor with scheduling staffing for the expected duration of the employee's leave. The employee may only return to work once the Back to Work Clearance provisions provided herein are met.
- 6. When the employee calls to provide notification of his/her absence, the employee's supervisor may ask questions as needed to ascertain whether other District employees were potentially exposed to COVID-19 thereby requiring the District to take additional measures to prevent the spread to other employees. Please note that COVID-19 related absences are still covered by HIPAA.

If deemed necessary, the General Manager, at his/her discretion, may require any employee claiming the benefit of emergency paid sick leave for their own personal illness to submit written proof of eligibility, signed by a health care provider. Proof of eligibility may be from a tele-health provider.

Back to Work Clearance

Any employee returning to work after using emergency paid sick leave or after a COVID-19 related absence, regardless of whether paid leave was utilized, must furnish to his/her supervisor a back to work release from a duly licensed physician. Said release may be from a tele-health provider.

Employees shall not return to work until:

- 1. At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications <u>and</u> improvement in respiratory symptoms (e.g., cough, shortness of breath), <u>and</u>
- 2. At least 7 days have passed since symptoms first appeared.

Return to Work Practices and Work Restrictions

Any employee returning to work after a COVID-19 related absence shall:

- 1. Be restricted from contact with persons who are severely immunocompromised until all symptoms are completely resolved or until 14 days after illness onset, whichever is longer,
- 2. Adhere to hand hygiene, respiratory hygiene, and cough etiquette in the Center for Disease Control's (CDC's) interim infection control guidance (e.g., cover nose and mouth when coughing or sneezing, dispose of tissues in waste receptacles), and
- 3. Self-monitor for symptoms and seek re-evaluation from a health care provider if respiratory symptoms recur or worsen.

Attachment C – Questions to Ask Residents Reporting a Backup

Date:		
Call Taken By (DGSD Employee):		
Resident Name:		
Property Address:		
Best Contact Phone Number:		
Required Questions:	Yes	No
Have you or anyone in your household been diagnosed with COVID-19 in the past 14 days?		
Have you or anyone is your household experienced any of the following symptoms today or in the last 14 days? (read each symptom and check appropriate response)		
Fever or Chills		
Cough		
Shortness of breath or difficulty breathing		
Fatigue		
Muscle or body aches		
Headache		
New loss of taste or smell		
Sore throat		
Congestion or runny nose		
Nausea or Vomiting		
Diarrhea		

Attachment D – Phase 3 and 4 Front Door Sign

(1 page PDF follows)





RESTORE ILLINOIS PHASE 3 & 4 ADMIN CENTER HOURS: MON THRU THURS 10AM - NOON & 1PM - 3PM

If you are experiencing an emergency, please call (630) 969-0664. Our technicians are available at all hours to help you!

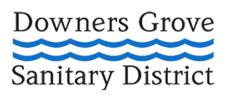
GUIDELINES FOR ENTERING THE BUILDING:

- 1. Please do not enter if you are feeling ill.
- 2. One customer in the building at a time unless you are part of the same family that is quarantining together.
- 3. Facemasks are required for all who enter.
- 4. We apologize but customer use of employee restrooms is prohibited during the COVID-19 pandemic.

Attachment E – Pandemic Visitor Memo

(1 page PDF follows)

Board of Trustees
Wallace D. Van Buren
President
Amy E. Sejnost
Vice President
Paul W. Coultrap
Clerk



General Manager Amy R. Underwood

Legal CounselMichael G. Philipp

2710 Curtiss Street P.O. Box 1412 Downers Grove, IL 60515-0703 Phone: 630-969-0664 Fax: 630-969-0827 www.dgsd.org

Providing a Better Environment for South Central Du Page County

To: All Contractors and Visitors

From: Amy Underwood, General Manager

Date: April 24, 2020

The Downers Grove Sanitary District's management team is closely evaluating the everevolving Covid-19 situation and following guidance from public health officials to make decisions that protect our staff while allowing us to continue to serve the public. Effective today and until further notice, we ask visitors to adhere to the following guidelines.

Please do not enter our facility if:

- 1. You have tested positive for Covid-19 or know you have been exposed in the past 14 days to anyone who has tested positive for Covid-19.
- 2. You are experiencing any of the following symptoms: fever, cough, shortness of breath or difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell.

Before entering our facility:

1. Fill out and submit the form found <u>HERE</u> 12 to 24 hours before your scheduled visit. Upon reviewing your responses, we will notify you if there is a problem with your visit. If you do not hear from us, plan to arrive at your scheduled visit time.

When you enter our facility:

- 1. Cover your nose and mouth with a cloth mask or disposable mask. DGSD is not responsible to provide masks to visitors.
- 2. Maintain 6 foot separation between yourself and others.
- 3. Do not shake hands with others.
- 4. Refrain from using employee restrooms. There is a port-a-potty located on the south side of building K and a sink just inside the south door of building K that visitors are welcome to use.
- 5. Do not enter any district buildings other than the one you are assigned to do work in or approved by your District host.

Attachment F - Online Visitor Form

The online form is located <u>HERE</u>. Below is simply a list of the questions asked on the form. The online form is updated regularly as the CDC's official COVID-19 symptom list is updated. Submission of the online form sends email notification to the DGSD visitor's host.

Visitor Safety Form

The Downers Grove Sanitary District's management team is closely evaluating the everevolving Covid-19 situation and following guidance from public health officials to make decisions that protect our staff while allowing us to continue to serve the public. As part of that effort, we are asking visitors and contractors to complete this form 12 to 24 hours before their scheduled visit.

If your visit to our facility is over an extended time, you may be asked to complete this form more than once. Thank you for your understanding.

By completing this form, you are representing that you and all additional visitors under your direction or from your organization also meet the requirements of eligibility to visit the District's facilities as specified below.

Visitor's Name*

Visitor's Phone Number*

Enter the best number to contact you if we have questions or concerns regarding your visit.

DGSD Primary Point of Contact*

Select the name of the Downers Grove Sanitary District employee that has coordinated your visit.

Frequency of Visit*

Is your visit to the District going to be a single day or will it span multiple days?

REQUIREMENTS FOR ELIGIBILITY (YOUR ANSWERS TO THIS SECTION APPLY FOR ALL VISITORS ASSOCIATED WITH YOU)

Have you (or any of your other visiting associates) been diagnosed with Covid-19 in the last 14 days?*

Have you (or any of your other visiting associates) had close contact with or cared for someone diagnosed with Covid-19 in the last 14 days?*

Covid-19 Symptom Check*

Have you (or any of your other visiting associates) experienced any of the following symptoms in the last 14 days?

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New Loss of test or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Digital Signature*

Typing your name on this form acts as your digital signature and your agreement to this statement: "I have answered the questions on this form truthfully and to the best of my knowledge."

NACWA (a))

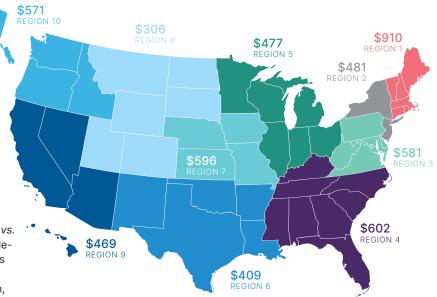
COST OF CLEAN
WATER INDEX

Average Charge for Wastewater Services Increased 3.8% in 2019

NACWA's 2019 Cost of Clean Water Index indicates that the average cost of wastewater services rose 3.8 percent in 2019, higher than the increase in the rate of inflation as measured by the Consumer Price Index (CPI) (see Cost of Clean Water Index vs. Inflation chart below). The national average amount that a single-family residence pays for wastewater collection and treatment is now \$512 per year. While this is the 18th consecutive year that wastewater service charges have increased faster than inflation, average annual increases have moderated to less than four percent over each of the past five years. These more measured increases could reflect continuing efforts by clean water utilities to increase efficiency in the face of pressures to improve service levels and address water quality and aging infrastructure, while also remaining sensitive to growing affordability challenges.

The national average charge of \$512 provides an overall perspective of trends, however, wastewater service charges vary widely among EPA regions and states, and are affected by demographics, geography, and a range of other issues. As an example of these variations, the *Regional Average Annual Charge* map (right) shows a breakdown of average charges by EPA region. The average service charge by Region varies from a low of \$306 in EPA Region 8 to a high of \$910 in EPA Region 1.

The Cost of Clean Water Index vs. Inflation chart (below) presents a national snapshot of the increase in service charges, as compared to inflation, since 2000. Table A-1 (see Cost of Clean Water Index Annex) provides a breakdown of NACWA Index values and service charges back to 1985, the base year for the Index. The values for 2019 are based on the responses from 176 NACWA members serving nearly 110 million people.



Regional Average Annual Charges - 2019
(All Respondents)

110 Million

Population Served

176

Utility Respondents

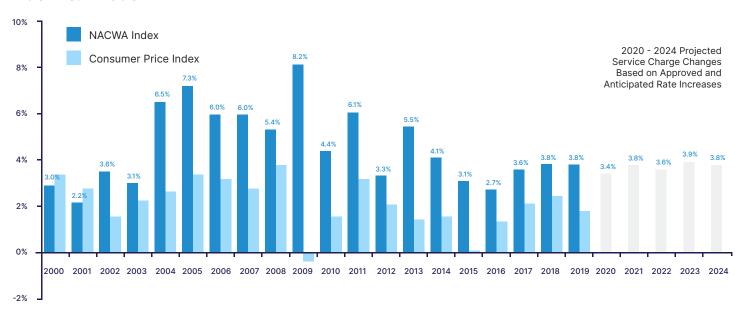
\$512

Average National Annual Wastewater Collection And Treatment Service Charge 38%

Increase in Wastewater Service Charges From 2018-2019

1.8%
Increase in Consumer Price
Index 2018-2019

Annual Change in Cost of Clean Water Index vs. Inflation



In 2019, a majority of clean water utilities implemented rate structures that resulted in increases in the average annual household service charge. However, in some communities volume-based rates increased, but average service charges dropped due to reductions in actual or estimated residential water use. Additional national and regional data are included in Tables A-1 and A-3 (see *Cost of Clean Water Index Annex*).

Projected Charges Expected to Increase 3.4 to 3.8% per Year

Customers pay for sewer services in a variety of ways. Charges may be based on property values, gallons of water used, on a flat rate, or include some combination of these values. Because of this variability, the *NACWA Index* uses what the average single-family residence pays annually because it is a more consistent measure to track the cost of services over time.

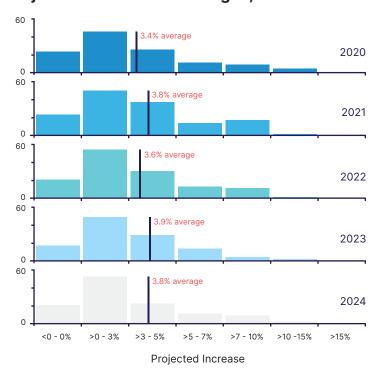
This year, NACWA's Index indicates that clean water utilities are expecting average charges to continue to increase from 3.4 to 3.8% per year for the next five years. Capital repair and replacement and associated costs of debt-financing were the top reasons cited by respondents for projected rate increases greater than 15 percent (over 5 years). Other related drivers for large rate increases include consent decree compliance, regulatory requirements, nutrient requirements, and increases in operation and maintenance (O&M) costs.

The *Projected Increases in Charges, 2020-2024* chart (right) shows the distribution of projected percentage increases in charges among agency respondents. Of those utilities responding, 33 percent of agencies project cumulative three- to five-year rate increases above 15 percent

The Average Annual Service Charge chart (below) presents a national snapshot of wastewater service charges since 2000 and provides a projection of average charges through 2024. In comparison to the Consumer Price Index (CPI), the annual sewer service charge has increased at double the rate of the CPI since 2000.

The average annual sewer charge of \$512 represents 2.0 percent of the 2018 Federal poverty income threshold (\$25,750) for a family of four. This proportion has risen from 1.3 percent in 2000. Projected increases in rates show the average charge exceeding \$600 by 2023.

Projected Increases in Charges, 2020-2024



Average Annual Service Charge 2000 – 2019 & Projected



Disclaimers: The NACWA Index strives to use the best available data each year when determining current and historical household charges and trends. These data are intended for comparison purposes only, and are subject to change from one year to the next. While this document presents the most up-to-date data available, if better data become available in the future, the data presented here may be modified.

Additional data and information on the NACWA Index, past years' surveys, and regional summaries of the data from the 2019 NACWA Index are available on NACWA's website at www.nacwa.org/utilitymanagement

Table A-1: NACWA Service Charge Index, 1985 to 2019

Year	NACWA Index ⁽¹⁾	Change from Previous Year ⁽²⁾	Average Service Charge	Change from Previous Year ⁽²⁾	Change to Consumer Price Index	Total Responses	Population represented (in millions)	Total Responses: Previous and Current Year
1985	100.0	_	\$102.75	_	_	155	88.6	_
1986	106.8	6.8%	\$109.69	\$6.95	1.9%	158	88.8	155
1987	112.4	5.3%	\$115.51	\$5.82	3.6%	157	88.8	157
1988	119.9	6.9%	\$123.17	\$7.99	4.1%	163	91.3	157
1989	130.1	8.4%	\$133.65	\$10.35	4.8%	166	92.0	163
1990	141.0	8.4%	\$144.84	\$11.25	5.4%	169	92.3	166
1991	153.7	8.9%	\$157.88	\$12.84	4.2%	171	92.5	169
1992	166.7	8.5%	\$171.33	\$13.84	3.0%	175	94.7	171
1993	183.1	8.3%	\$188.12	\$13.78	3.0%	184	100.5	170
1994	193.4	5.1%	\$198.68	\$10.32	2.6%	194	102.4	182
1995	197.8	2.2%	\$203.22	\$4.23	2.8%	199	99.6	189
1996	201.7	3.6%	\$207.28	\$6.44	3.0%	205	105.8	195
1997	203.9	1.3%	\$209.49	\$2.88	2.3%	208	107.9	202
1998	207.8	2.4%	\$213.52	\$4.89	1.6%	214	106.6	204
1999	209.8	0.7%	\$215.61	\$1.90	2.2%	224	109.4	210
2000	216.4	3.0%	\$222.31	\$6.41	3.4%	234	113.7	218
2001	223.5	2.2%	\$229.63	\$4.47	2.8%	238	113.5	227
2002	232.6	3.6%	\$238.99	\$8.45	1.6%	220	107.8	215
2003	243.0	3.1%	\$249.71	\$7.69	2.3%	232	108.4	198
2004	254.8	6.5%	\$261.79	\$16.10	2.7%	222	109.0	200
2005	276.3	7.3%	\$283.91	\$18.79	3.4%	213	108.7	188
2006	287.1	6.0%	\$295.03	\$17.23	3.2%	203	107.0	177
2007	299.4	6.0%	\$307.60	\$16.47	2.8%	196	104.6	173
2008	315.4	5.4%	\$324.11	\$18.00	3.8%	191	107.6	165
2009	347.3	8.2%	\$356.90	\$26.41	-0.4%	171	103.4	161
2010	371.2	4.4%	\$381.45	\$16.82	1.6%	181	100.7	143
2011	387.7	6.1%	\$398.57	\$23.78	3.2%	176	104.0	158
2012	401.6	3.3%	\$412.17	\$13.97	2.1%	179	108.1	148
2013	424.3	5.5%	\$435.26	\$22.53	1.5%	183	107.8	155
2014	436.0	4.1%	\$447.99	\$17.45	1.6%	184	112.8	164
2015	439.8	3.1%	\$451.92	\$13.53	0.1%	175	110.6	160
2016	466.3	2.7%	\$479.07	\$11.85	1.3%	172	104.4	151
2017	488.3	3.6%	\$501.72	\$11.49	2.1%	179	105.4	143
2018	489.6	3.8%	\$503.01	\$19.77	2.4%	177	109.6	153
2019	498.6	3.8%	\$512.32	\$6.30	1.8%	176	109.9	149

Note 1: The Index value is based on all responses received. The base year, 1985 has been indexed to a value of 100 at the national level.

Note 2: The percent change in the Index and dollar value change in average service charge from the previous year are based only on the responses of those agencies that responded in both the previous year and current year using the same calculation method.

Table A-2: Projected Annual Service Charge Increases, 2020-2024

	2020	2021	2022	2023	2024
Average Annual Increase (%)	3.4%	3.8%	3.6%	3.9%	3.8%
Average Service Charge (Projected \$)	\$532.26	\$557.43	\$582.78	\$610.19	\$634.05
Change from Previous Year (\$)	\$19.94	\$25.17	\$25.35	\$27.41	\$23.86
Number of Total Responses	167	164	162	159	157
Number of Responses with Numeric Estimates	108	88	77	69	65
Approved	52%	24%	17%	13%	12%
Planned	28%	51%	52%	53%	50%
No Change	14%	7%	7%	7%	8%
Uncertain	6%	18%	24%	26%	30%

Table A-3: Regional Annual Average Sewer Service Charges, 2019 Summary

		Region 1	Region 2	Region 3	Region 4	Region 5	Region 6	Region 7	Region 8	Region 9	Region 10	National
	Number of agencies	10	13	17	28	24	14	13	13	29	15	176
	Population	3.3	14.6	11.9	13.5	18.3	9.8	4.7	3.5	26.6	3.7	109.9
<u>e</u>	Average	\$910.06	\$481.10	\$581.64	\$602.92	\$477.72	\$409.05	\$596.24	\$305.52	\$468.63	\$571.56	\$512.32
Charge	Median	\$539.01	\$411.00	\$476.36	\$516.68	\$476.20	\$439.03	\$399.36	\$295.20	\$475.08	\$528.96	\$457.00
2019 (Minimum	\$360.00	\$192.37	\$344.25	\$222.96	\$168.60	\$263.64	\$55.86	\$241.68	\$227.16	\$358.80	\$55.86
7	Maximum	\$1,048.81	\$640.80	\$883.53	\$1,171.44	\$767.32	\$926.40	\$777.11	\$478.44	\$1,325.04	\$747.17	\$1,325.04
ange ⁽³⁾	1-year (2018-19)	2.7%	1.3%	4.6%	4.3%	2.5%	0.7%	5.4%	5.4%	2.5%	5.6%	3.8%
Percent Change ⁽³⁾	3-year (2016-19)	8.9%	9.9%	8.7%	29.5%	14.2%	7.6%	19.5%	14.1%	9.1%	13.5%	13.5%
Perc	5-year (2014-19)	21.5%	17.6%	17.6%	14.2%	27.6%	13.5%	42.5%	27.5%	10.5%	16.8%	17.7%

Note 3: The percent change values in Table A-3 are based on the responses of those agencies that responded in both the previous year and current year using the same calculation method.

Table R-1: Service Charge Index by EPA Region (1985-2019)¹

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Year	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6	Region 7	Region 8	Region 9	Region 10	National
1985	69.8	85.4	121.1	139.0	137.5	106.0	63.4	101.8	63.1	115.4	100.0
1986	80.0	89.6	137.2	144.0	141.3	121.4	68.2	101.9	68.0	124.8	106.8
1987	98.0	100.3	139.1	152.7	136.5	142.4	70.7	102.1	73.4	129.4	112.4
1988	106.2	110.1	142.8	148.1	139.5	155.2	72.2	108.8	85.2	139.0	119.9
1989	143.0	127.2	151.5	155.6	140.3	163.6	74.2	105.6	100.4	150.5	130.1
1990	166.7	147.0	154.3	163.4	145.3	176.0	73.6	115.3	114.8	158.6	141.0
1991	194.4	166.8	185.5	171.1	149.9	168.7	82.3	120.4	131.8	173.7	153.7
1992	218.5	195.3	187.1	178.4	158.0	171.0	92.8	125.8	147.6	193.0	166.7
1993	304.2	196.7	208.7	189.6	166.6	187.4	132.1	137.9	162.4	200.7	183.1
1994	306.0	222.5	213.5	203.8	173.3	191.7	141.6	136.2	173.2	224.9	193.4
1995	303.3	215.2	213.3	215.5	178.9	206.9	142.3	145.9	175.9	245.6	197.8
1996	320.6	206.4	222.6	224.2	180.4	212.1	144.9	143.9	183.2	258.7	201.7
1997	310.2	208.1	222.9	235.3	176.8	211.0	153.5	143.6	187.2	265.2	203.9
1998	314.7	214.6	228.7	234.1	177.8	208.6	160.5	145.3	196.6	272.7	207.8
1999	316.1	222.4	230.1	241.1	182.9	207.0	163.1	150.6	191.5	277.5	209.8
2000	312.6	222.1	237.2	251.5	186.7	212.3	163.9	151.2	202.0	297.5	216.4
2001	310.2	249.0	243.5	257.2	190.0	212.8	170.3	155.4	206.7	305.9	223.5
2002	316.9	268.7	242.9	261.6	201.8	219.6	175.3	154.2	215.1	338.9	232.6
2003	337.6	279.0	237.6	303.0	214.2	222.5	166.9	148.4	214.1	365.1	242.8
2004	364.5	280.9	275.4	292.0	212.7	257.9	179.7	171.2	230.3	376.7	254.8
2005	423.1	313.1	299.2	323.4	227.8	259.0	199.7	167.4	242.3	413.1	276.3
2006	438.3	328.7	319.8	308.8	250.5	278.8	231.0	169.5	260.6	352.9	287.1
2007	507.6	341.8	343.0	337.0	254.4	251.8	229.3	175.1	271.9	371.6	299.4
2008	558.8	365.1	357.3	317.6	270.5	265.3	240.7	175.5	304.5	396.5	315.5
2009	593.5	380.6	389.8	342.3	329.5	283.4	271.9	185.1	338.7	403.7	347.3
2010	587.2	386.5	398.8	386.7	353.4	281.6	268.3	194.0	411.8	403.1	371.2
2011	676.2	425.7	422.4	425.0	369.0	307.4	312.8	212.9	377.1	435.0	387.7
2012	680.2	424.3	450.2	469.4	376.7	325.4	347.7	213.4	377.1	459.3	401.6
2013	681.1	447.9	480.5	477.6	396.6	357.1	384.5	219.0	389.9	488.8	424.3
2014	703.0	468.9	474.1	454.8	425.6	361.7	427.6	226.1	408.1	497.7	436.0
2015	791.0	482.8	483.6	460.0	416.9	361.7	463.3	244.0	404.3	519.1	439.8
2016	837.1	496.7	532.6	568.7	390.1	366.7	488.5	251.5	423.9	538.8	466.3
2017	860.8	498.5	556.5	581.9	446.2	407.7	527.7	254.0	432.3	578.1	488.3
2018	891.3	515.1	538.7	566.3	421.9	449.0	533.0	281.1	433.3	602.9	489.6
2019	885.7	468.2	566.1	586.8	464.9	398.1	580.3	297.3	456.1	556.3	498.6
# of Responses (2019)	10	13	17	28	24	14	13	13	29	15	176
Population (millions)	3.3	14.6	11.9	13.5	18.3	9.8	4.7	3.5	26.6	3.7	109.9

Note 1: The value of the Service Charge Index is based on all responses received. The base year, 1985 has been indexed to a value of 100 at the national level.

Table R-2: Service Charge Index Change vs. Inflation Rate by EPA Region (1986-2019)²

Year	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6	Region 7	Region 8	Region 9	Region 10	National	СРІ
1986	14.6%	4.9%	13.3%	4.1%	2.7%	14.6%	7.7%	0.1%	7.7%	8.2%	6.8%	1.9%
1987	22.4%	11.9%	1.4%	6.0%	-3.4%	17.3%	3.6%	0.2%	7.9%	3.7%	5.3%	3.6%
1988	8.9%	9.8%	2.8%	3.3%	2.2%	8.8%	2.1%	6.5%	15.7%	7.4%	6.9%	4.1%
1989	34.7%	15.6%	6.1%	5.1%	0.6%	5.4%	2.7%	-3.0%	17.1%	8.2%	8.4%	4.8%
1990	20.0%	15.6%	1.9%	5.0%	3.5%	7.6%	-0.8%	9.3%	14.1%	5.4%	8.4%	5.4%
1991	16.6%	13.4%	20.3%	3.7%	3.2%	-4.2%	11.8%	4.4%	14.8%	9.5%	8.9%	4.2%
1992	12.4%	16.9%	2.0%	4.3%	5.4%	1.0%	12.8%	4.4%	11.9%	11.1%	8.5%	3.0%
1993	34.9%	1.4%	1.4%	6.9%	6.1%	9.9%	42.3%	6.9%	10.1%	3.3%	8.3%	3.0%
1994	4.0%	5.0%	2.2%	8.8%	4.0%	2.3%	10.3%	2.8%	6.6%	12.4%	5.1%	2.6%
1995	0.6%	0.9%	-1.3%	4.6%	1.1%	7.9%	-2.8%	6.1%	1.4%	9.2%	2.2%	2.8%
1996	1.8%	4.4%	4.4%	4.0%	2.1%	2.0%	1.8%	0.1%	4.2%	5.3%	3.6%	3.0%
1997	0.4%	1.2%	0.1%	6.0%	-1.8%	-0.6%	6.0%	-0.3%	2.2%	2.5%	1.3%	2.3%
1998	1.6%	3.0%	1.7%	1.6%	0.8%	-1.1%	4.6%	0.5%	5.0%	2.9%	2.4%	1.6%
1999	0.4%	1.5%	0.7%	2.8%	2.4%	-0.6%	2.5%	3.6%	-2.3%	1.9%	0.7%	2.2%
2000	0.1%	1.8%	-0.1%	3.4%	2.3%	2.6%	-2.9%	0.4%	6.0%	7.2%	3.0%	3.4%
2001	1.5%	2.3%	2.6%	3.2%	1.4%	0.5%	3.9%	2.1%	2.1%	2.8%	2.2%	2.8%
2002	1.9%	5.1%	-0.2%	1.9%	6.3%	1.6%	3.2%	-0.8%	3.9%	10.2%	3.6%	1.6%
2003	7.3%	5.3%	-0.7%	5.6%	6.2%	1.1%	1.7%	-3.7%	0.1%	4.7%	3.1%	2.3%
2004	11.8%	2.7%	16.6%	7.0%	-0.5%	14.5%	11.4%	2.9%	5.8%	5.8%	6.5%	2.7%
2005	17.4%	4.6%	6.3%	9.0%	10.6%	4.4%	11.3%	0.2%	4.6%	9.0%	7.3%	3.4%
2006	6.3%	8.0%	6.6%	3.3%	8.9%	7.2%	3.7%	1.3%	4.3%	4.6%	6.0%	3.2%
2007	10.9%	4.3%	6.7%	5.5%	3.0%	-7.5%	0.9%	3.6%	10.0%	5.6%	6.0%	2.8%
2008	5.5%	11.1%	1.7%	1.8%	3.5%	3.6%	11.3%	1.7%	6.4%	2.8%	5.4%	3.8%
2009	6.0%	6.1%	8.5%	5.5%	12.7%	7.2%	5.9%	4.0%	9.9%	3.9%	8.2%	-0.4%
2010	4.4%	2.2%	3.8%	10.7%	6.9%	0.7%	9.0%	-3.4%	4.5%	-2.4%	4.4%	1.6%
2011	5.2%	8.0%	6.3%	4.6%	5.3%	6.8%	9.8%	12.5%	4.0%	9.6%	6.0%	3.2%
2012	4.7%	1.8%	3.3%	2.6%	1.2%	4.3%	8.4%	0.1%	5.3%	4.8%	3.4%	2.1%
2013	4.8%	6.6%	8.7%	2.1%	5.0%	8.6%	10.0%	2.1%	3.8%	5.6%	5.5%	1.5%
2014	2.7%	5.0%	1.6%	5.0%	7.4%	-0.4%	7.1%	3.7%	3.8%	3.3%	4.1%	1.6%
2015	4.2%	2.2%	7.0%	0.7%	7.9%	3.0%	8.5%	8.4%	-0.8%	2.3%	3.1%	0.1%
2016	5.8%	1.2%	2.7%	3.3%	1.0%	2.4%	8.9%	3.1%	2.4%	3.9%	2.7%	1.3%
2017	2.4%	0.5%	4.1%	4.4%	3.9%	4.5%	8.8%	3.7%	3.5%	5.3%	3.6%	2.1%
2018	4.4%	3.0%	4.3%	2.1%	5.0%	9.5%	4.6%	4.3%	3.0%	3.3%	3.8%	2.4%
2019	2.7%	1.3%	4.6%	4.3%	2.5%	0.7%	5.4%	5.4%	2.5%	5.6%	3.8%	1.8%

Note 2: The annual percent change in the Index (national and regional) is based on the responses of those agencies that responded in both the previous year and current year using the same calculation method.

Regional Service Charge Index as a Percent of the National Average (1986-2019)

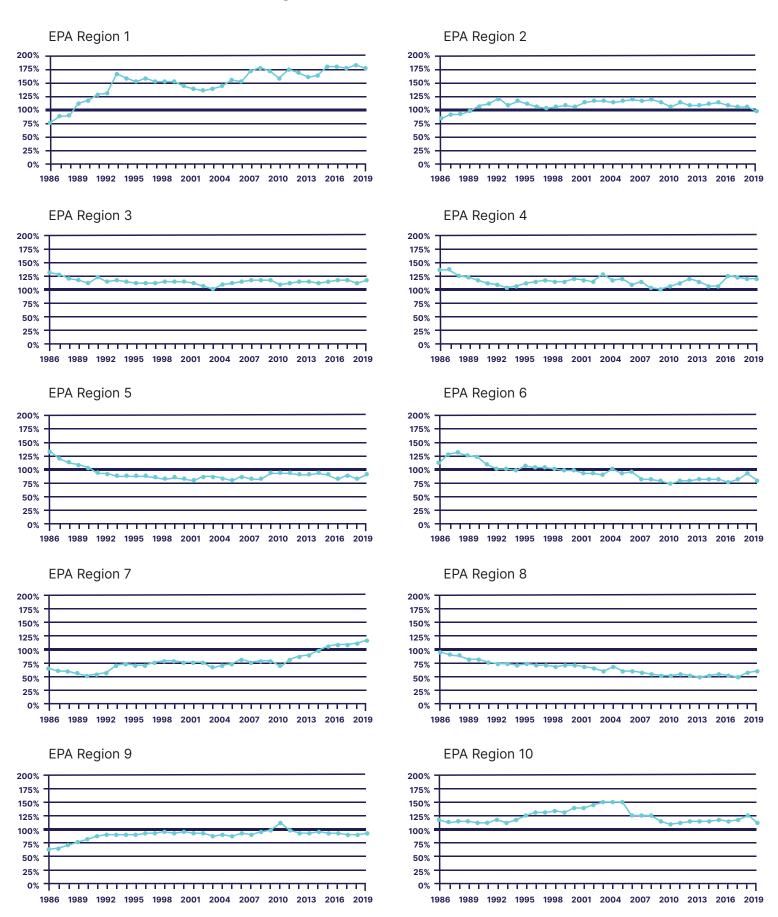
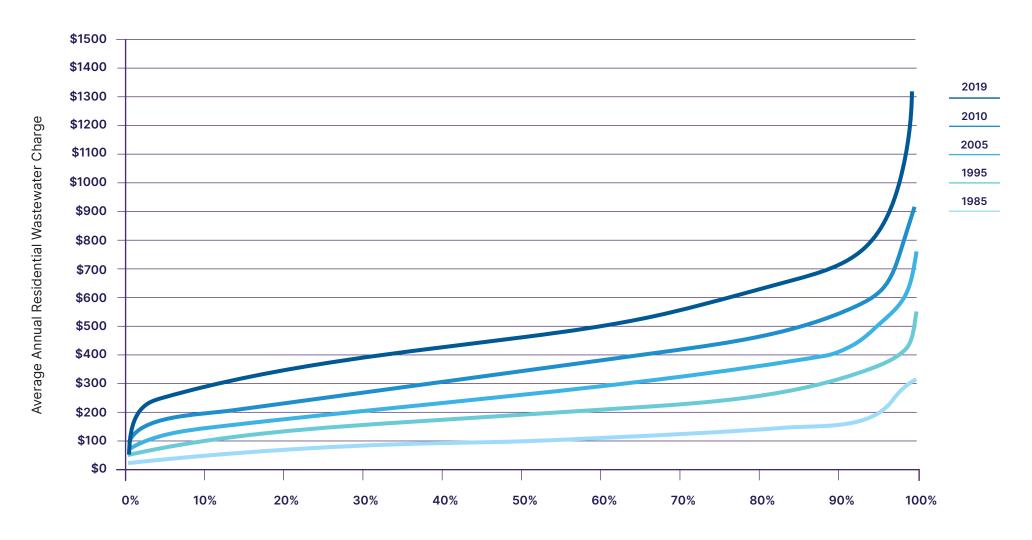


Table R-3: Average Annual Wastewater Service Charge by EPA Region (1985-2019)

Year	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6	Region 7	Region 8	Region 9	Region 10	National
1985	\$71.74	\$87.74	\$124.46	\$142.85	\$141.32	\$108.90	\$65.12	\$104.57	\$64.87	\$118.54	\$102.75
1986	\$82.23	\$92.07	\$140.97	\$147.95	\$145.19	\$124.77	\$70.12	\$104.70	\$69.87	\$128.23	\$109.69
1987	\$100.65	\$103.02	\$142.94	\$156.86	\$140.29	\$146.30	\$72.68	\$104.95	\$75.39	\$132.98	\$115.51
1988	\$109.09	\$113.10	\$146.69	\$152.13	\$143.33	\$159.47	\$74.20	\$111.79	\$87.50	\$142.84	\$123.17
1989	\$146.94	\$130.73	\$155.64	\$159.89	\$144.18	\$168.07	\$76.20	\$108.46	\$103.14	\$154.60	\$133.65
1990	\$171.31	\$151.08	\$158.54	\$167.91	\$149.25	\$180.86	\$75.60	\$118.51	\$117.91	\$162.91	\$144.84
1991	\$199.77	\$171.40	\$190.65	\$175.78	\$154.06	\$173.30	\$84.55	\$123.73	\$135.38	\$178.43	\$157.88
1992	\$224.52	\$200.66	\$192.20	\$183.28	\$162.39	\$175.65	\$95.38	\$129.22	\$151.63	\$198.31	\$171.33
1993	\$312.62	\$202.08	\$214.43	\$194.79	\$171.21	\$192.52	\$135.78	\$141.67	\$166.91	\$206.26	\$188.12
1994	\$314.46	\$228.65	\$219.33	\$209.38	\$178.02	\$196.97	\$145.44	\$139.99	\$177.98	\$231.06	\$198.68
1995	\$311.61	\$221.16	\$219.13	\$221.46	\$183.78	\$212.54	\$146.26	\$149.95	\$180.75	\$252.36	\$203.22
1996	\$329.39	\$212.09	\$228.72	\$230.37	\$185.35	\$217.93	\$148.84	\$147.90	\$188.26	\$265.79	\$207.28
1997	\$318.71	\$213.84	\$229.04	\$241.79	\$181.65	\$216.85	\$157.71	\$147.52	\$192.36	\$272.46	\$209.49
1998	\$323.37	\$220.48	\$234.95	\$240.56	\$182.65	\$214.37	\$164.92	\$149.30	\$202.00	\$280.25	\$213.52
1999	\$324.77	\$228.57	\$236.39	\$247.73	\$187.89	\$212.70	\$167.56	\$154.73	\$196.78	\$285.14	\$215.61
2000	\$321.19	\$228.20	\$243.75	\$258.41	\$191.88	\$218.11	\$168.41	\$155.33	\$207.56	\$305.72	\$222.31
2001	\$318.72	\$255.85	\$250.23	\$264.27	\$195.22	\$218.68	\$174.99	\$159.72	\$212.39	\$314.30	\$229.63
2002	\$325.60	\$276.08	\$249.55	\$268.74	\$207.32	\$225.66	\$180.12	\$158.41	\$220.99	\$348.21	\$238.95
2003	\$346.87	\$286.70	\$244.16	\$311.31	\$220.11	\$228.64	\$171.49	\$152.46	\$220.01	\$375.13	\$249.44
2004	\$374.54	\$288.61	\$282.95	\$300.02	\$218.75	\$264.95	\$184.68	\$175.91	\$235.86	\$387.05	\$261.48
2005	\$434.72	\$321.74	\$307.43	\$332.32	\$234.03	\$266.10	\$205.16	\$172.02	\$248.99	\$424.45	\$283.91
2006	\$450.31	\$337.77	\$328.61	\$317.28	\$257.38	\$286.47	\$237.39	\$174.16	\$267.69	\$362.64	\$294.98
2007	\$521.61	\$351.17	\$352.44	\$346.23	\$261.41	\$258.73	\$235.62	\$179.91	\$279.37	\$381.80	\$307.60
2008	\$574.21	\$375.19	\$367.16	\$326.15	\$277.94	\$272.61	\$247.33	\$180.30	\$312.89	\$407.39	\$324.11
2009	\$609.85	\$391.05	\$400.52	\$351.74	\$338.53	\$291.17	\$279.35	\$190.15	\$347.99	\$414.82	\$356.90
2010	\$603.38	\$397.14	\$409.75	\$397.34	\$363.08	\$289.33	\$275.64	\$199.36	\$423.15	\$414.22	\$381.45
2011	\$694.75	\$437.43	\$433.97	\$436.66	\$379.11	\$315.88	\$321.44	\$218.77	\$387.45	\$447.01	\$398.54
2012	\$698.93	\$435.98	\$462.55	\$482.27	\$386.52	\$334.36	\$357.31	\$219.23	\$387.48	\$471.93	\$412.17
2013	\$699.85	\$460.26	\$493.67	\$490.74	\$407.50	\$366.93	\$395.11	\$225.02	\$400.58	\$502.29	\$435.26
2014	\$722.31	\$481.80	\$487.14	\$467.33	\$437.33	\$371.67	\$439.35	\$232.31	\$419.37	\$511.42	\$447.99
2015	\$812.79	\$496.06	\$496.90	\$472.65	\$428.34	\$371.67	\$476.01	\$250.67	\$415.45	\$533.32	\$451.92
2016	\$860.09	\$510.38	\$547.29	\$584.29	\$400.82	\$376.82	\$501.97	\$258.41	\$435.60	\$553.62	\$479.07
2017	\$884.44	\$512.25	\$571.14	\$535.72	\$455.45	\$418.89	\$542.18	\$260.94	\$444.23	\$594.02	\$501.72
2018	\$915.86	\$529.22	\$553.50	\$581.85	\$433.48	\$461.38	\$547.66	\$288.83	\$445.18	\$619.53	\$503.01
2019	\$910.06	\$481.10	\$581.64	\$602.92	\$477.72	\$409.05	\$596.24	\$305.52	\$468.63	\$571.56	\$512.32
# of Responses (2019)	10	13	17	28	24	14	13	13	29	15	176
Population (millions)	3.3	14.6	11.9	13.5	18.3	9.8	4.7	3.5	26.6	3.7	109.9

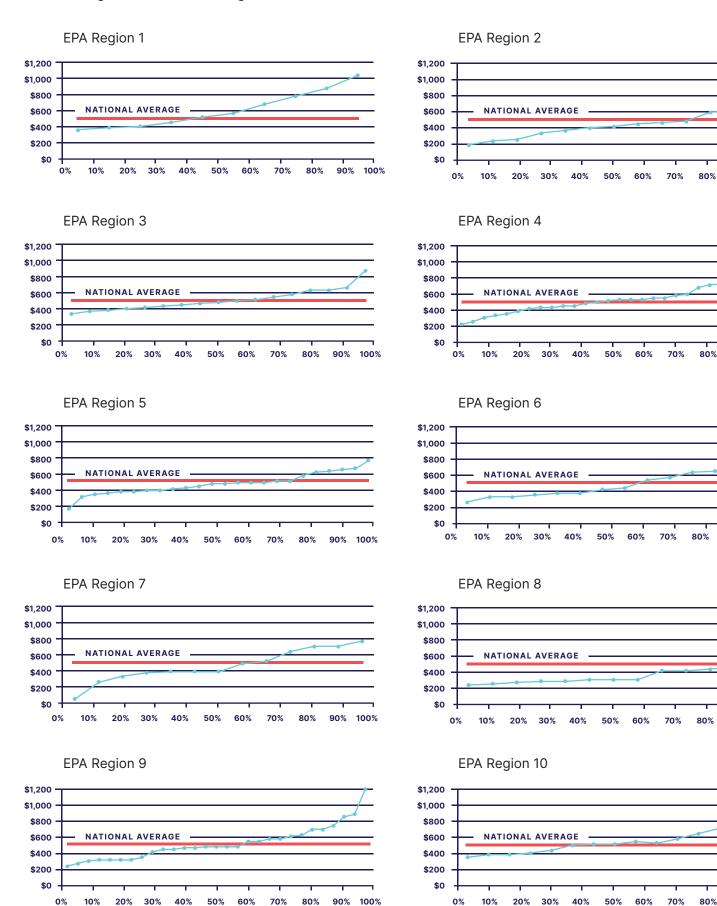
Distribution Trend of Average Annual Residential Wastewater Charge (National)



Percent of Agencies Less Than Value

Regional Distribution of Service Charges (2019)

(Charge vs. Percent of Charges Less Than Value)



90%

80%

90%

80%

90%

90%

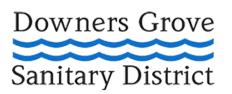
90% 100%

100%

100%

100%

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General Manager Amy R. Underwood

Legal CounselMichael G. Philipp

2710 Curtiss Street P.O. Box 1412 Downers Grove, IL 60515-0703 Phone: 630-969-0664 Fax: 630-969-0827 www.dgsd.org

Providing a Better Environment for South Central DuPage County

June 12, 2020

Illinois Environmental Protection Agency Division of Water Pollution Control Attention: NPDES PN Clerk P.O. Box 19276 Springfield, Illinois 62794-9276

Re: Downers Grove S.D. – Wastewater Treatment Center

NPDES Permit IL0028380 Bureau ID W0430300002

Comments on Draft NDPES Permit, Public Notice/Fact Sheet

To Whom This Concerns:

The Downers Grove Sanitary District (DGSD) has reviewed the draft permit for our facility, which is dated May 21, 2020 and which we received on June 3, 2020. DGSD appreciates the Illinois Environmental Protection Agency (Agency or IEPA) extending the comment period so that the DGSD staff could review the draft permit. The DGSD appreciates the Agency's consideration of the following requests and comments for incorporation into our NDPES permit, as appropriate.

- 1. The Daily Maximum Chlorine Residual for Outfall B01 is proposed to be lowered from 0.05 mg/L to 0.038 mg/L. In 2019, the total residual chlorine (TRC) from Outfall B01 at the DGSD's Wastewater Treatment Center (WWTC) was 0.04 mg/L 16% of the time and 0.05 mg/L 10% of the time. We are therefore concerned about the proposed lower limit. We respectfully request the following:
 - a. Please provide the justification, including data and associated calculations, for the 0.038 mg/L TRC limit. I respectfully request that the Agency allow the DGSD adequate time to review this information once provided and to provide any additional comments or objections, if appropriate, prior to the draft permit being finalized for Public Notice.
 - b. Our WWTC has a few constraints that would make consistently meeting the proposed TRC limit before the B01 sampling manhole difficult without overdosing bisulfite, and therefore the DGSD would like to keep the 0.05 mg/L

TRC limit, if possible. In order to justify keeping the existing TRC limit at the B01 sampling manhole, DGSD requests Agency approval to perform a chlorine dissipation study showing that the chlorine dissipates inside our outfall pipe, which is 9,240 feet long, prior to discharging to the river. Please respond to this letter with the name and contact information for the Agency employee that can provide assistance to the DGSD on getting a study plan approved.

- c. Should the above study not be approved, the DGSD would request a reasonable compliance schedule in order to meet the proposed limit.
- 2. The Monthly Average Ammonia Nitrogen for Outfall B01 for March is proposed to be lowered from 4.0 mg/L to 3.4 mg/L. Please provide the justification, including data and associated calculations, for the ammonia limits. I respectfully request that the Agency allow the DGSD adequate time to review this information once provided and to provide any additional comments or objections, if appropriate, prior to the draft permit being finalized for Public Notice.
- 3. Special Condition 17 contains the DuPage River Salt Creek Workgroup (DRSCW) requirements. As noted in the January 28, 2020 cover letter attached to our NPDES permit renewal application, the DRSCW intends to propose revised Special Condition language. The draft language has been shared with our EAG partners and a dialogue is on-going. It is my understanding that Stephen McCracken from the DRSCW has discussed the status of this with Amy Dragovich at IEPA and that IEPA has agreed to withhold issuing this permit while this conversation is conducted. I request that the Agency provide a revised draft permit for review by the DGSD once the Special Condition language has been agreed upon and prior to the Public Notice.
- 4. Please correct the following on the Public Notice/Fact Sheet.
 - a. On page 2, the coordinates for Outfalls 001, A01, B01 and C01 should be 41⁰47'46" North and 88⁰04'48" West.
 - b. On page 8, the locations of our outfalls are not shown correctly on the map.
 - i. Outfall 001 discharges into the East Branch of the DuPage River. The river is not shown on the map. It is further west, off the edge of the map.
 - ii. Outfall 002 is located just east of the entrance road into the plant. The map currently shows it to the west of the entrance road.
 - iii. Outfall 003 is a little further to the east along the creek. It is south and just west of the three circles shown on the map which are our intermediate clarifiers.

The attached topographic map shows the actual locations of each outfall for comparison with the map on page 8 of the draft permit. Please note that the attached map has been revised as the version that was provided with the NDPES permit application did not show the correct location for Outfall 001.

Thank you for the opportunity to submit comments on the draft NDPES permit for our WWTC. We look forward to receiving the information requested above and the subsequent opportunity to provide additional comments, if appropriate. If you have any questions concerning the contents of this letter, please contact me at the number provided above or via e-mail at aunderwood@dgsd.org.

Sincerely,

DOWNERS GROVE SANITARY DISTRICT

Amy R. Underwood, P.E.

My Mohund

General Manager

Encl.

cc: Board of Trustees

Michael G. Philipp

Amy L. Dragovich, P.E., IEPA, via e-mail Brant D. Fleming, P.E., IEPA, via e-mail

Downers Grove Sanitary District Topographic Map One (1) Mile Beyond WWTC Boundaries NPDES Permit Application Form 2A, Item 2.3 Form 2S, Part 2, Item 1.14 January 2020

