

DOWNERS GROVE SANITARY DISTRICT
GENERAL MANAGER'S REPORT
June 11, 2021

June Board Meeting

Copies of the following items are enclosed for the June 11, 2021 meeting:

- 1) Proposed Agenda
- 2) Minutes of the May 18, 2021 regular meeting
- 3) Claim Ordinance 1902
- 4) Memo regarding the status of the NWLS Solar Project
- 5) Memo regarding tax levy and proposed tax levy ordinance
- 6) Planned Retirement Preparation Approval

BOLI Meeting

There is no BOLI meeting scheduled this month.

Operations Reports

Copies of the following are enclosed for May operations:

- 1) Progress Report from Clay on Administrative Services activities.
- 2) The WWTC Operations Report from Marc.
- 3) The WWTC/Lift Station Maintenance Report from Jeff.
- 4) Progress Report from Bob on Collection System Maintenance activities.
- 5) Progress Report from Keith on Collection System Construction activities.
- 6) Progress Report from Reese on Laboratory activities.
- 7) Engineering Report from Alex.

Infiltration/Inflow Removal Work

Inspection efforts on private property under the I/I program with the intention of conducting I/I removal is ongoing in the 1-K-028 (Cass and Burlington, WT) area. A map showing progress for this area is included here, as well as a status summary sheet.

Flow metering continues, including meters in the 1-M-050 (55th and Victor, DG) vicinity to evaluate post-rehabilitation and I/I reduction performance. Data collected during recent storms shows that the local system appears to be operating satisfactorily.

Financial

A copy of the Investment Schedule as of May 31, 2021 is enclosed.

The Treasurer's Report for May 2021 covering the first month of FY 21-22 is included herein, along with a summary cover memo.

Meetings

I attended the following meetings since the May 14, 2021 General Manager's report:

- May 17 attended CSWEA Executive Committee Meeting
- May 17 – 20 attended CSWEA 94th Annual Meeting. Bob, Alex and Stephanie also attended.
- May 28 gave a presentation on the DRSCW during the IAWA Monthly Nutrient Subcommittee NARP meeting
- June 3 attended DRSCW Project Committee meeting. Larry also attended.
- June 8 attended CSWEA Executive Committee meeting
- June 10 attended DRSCW Executive Board meeting. Larry also attended.
- June 10 attended NACWA webinar on Navigating New Funding Opportunities for Low-Income Water Customer Assistance

Miscellaneous

I will be taking vacation time from June 28 – July 2.

I was elected Second Vice President of the Central States Water Environment Association (CSWEA) during the Annual Meeting in May.

Copies of the following items are enclosed:

- 1) General Manager's Report to the Employees dated May 21 and June 4
- 2) May 27 memo to all employees regarding use of vaccination status information

cc: WDVB, AES, PWC, BOLI, WCC, MGP

**DOWNERS GROVE SANITARY DISTRICT
BOARD OF TRUSTEES MEETING
JUNE 15, 2021 – 7:00 PM
BOARD ROOM**

PROPOSED AGENDA

- I. APPROVAL OF MINUTES
 - A. REGULAR MEETING – MAY 18, 2021
- II. APPROVAL OF CLAIM ORDINANCE NO. 1902
- III. PUBLIC COMMENT
- IV. OLD BUSINESS
 - A. NWLS SOLAR PROJECT
- V. NEW BUSINESS
 - A. TAX LEVY ORDINANCE
 - B. PLANNED RETIREMENT PREPARATION APPROVAL

PLEASE NOTE:

Public may attend this meeting either in-person or virtually. Members of the Public who attend the meeting in-person will need to wear facial coverings. In the event the Public wishes to virtually attend this meeting, they may do so using the link or phone numbers provided below:

When: June 15, 2021 07:00 PM Central Time (US and Canada)
Topic: June Board of Trustees Meeting

LINK for Livestreamed Meeting via Zoom:

<https://us02web.zoom.us/j/82913444602?pwd=S2ZjTDI4b1huRzNTMDExOWR3c0M5UT09>

Passcode: 128491

Or One tap mobile :

US: +13126266799,,82913444602#,,,,*128491# or
+13017158592,,82913444602#,,,,*128491#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 301 715 8592 or +1 646 558 8656 or
+1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 829 1344 4602

Passcode: 128491

PUBLIC COMMENT:

The District also has an online form for the Public who wish to virtually attend or cannot attend a meeting to submit public comment. District staff shall read aloud any received public comments during the Public Comment portion of the meeting. Public comments for Public not attending the meeting in person need to be submitted before 4:00 p.m. on June 15, 2021. The form can be found here: <https://www.dgsd.org/government/public-comment/>



MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, May 18, 2021, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustees Amy E. Sejnost and Paul W. Coultrap, General Manager Amy R. Underwood, Administrative Supervisor W. Clay Campbell and Attorney Michael G. Philipp. Information Coordinator Alyssa J. Caballero was not physically present but did attend the meeting by electronic means (both audio and video) using Zoom.

Minutes of Regular Meeting – April 20, 2021

A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the minutes of the regular meeting held on April 20, 2021, and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Claim Ordinance No. 1901

A motion was made by Trustee Coultrap seconded by Trustee Sejnost adopting Claim Ordinance No. 1901 in the total amount of \$667,540.80 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Public Comment – None

Old Business

Staff updated the Board regarding an unpaid sewer bill from the previous owners at 136 White Birch Lane, Westmont which was brought to the attention of the Board of Trustees during Public Comment at the April 20 Board meeting.

New Business

Elections and Appointments

The following elections and appointments were made: A motion was made by Trustee Sejnost seconded by Trustee Coultrap nominating Wallace D. Van Buren as President, closing the nominations for President and electing by unanimous consent Wallace D. Van Buren as President. The motion carried. (Votes recorded: Ayes–Sejnost and Coultrap.) A motion was made by Trustee Coultrap seconded by Trustee Van Buren nominating Amy E. Sejnost as Vice President, closing the nominations for Vice President and electing by unanimous consent Amy E. Sejnost as Vice President. The motion carried. (Votes recorded: Ayes–Van Buren and Coultrap.) A motion was made by Trustee Van Buren seconded by Trustee Sejnost nominating Paul W. Coultrap as Clerk, closing the nominations for Clerk and electing by unanimous consent Paul W. Coultrap as Clerk. The motion carried. (Votes recorded: Ayes–Van Buren and Sejnost.) A motion was made by Trustee Van Buren seconded by Trustee Coultrap appointing William Clay Campbell as Assistant Clerk. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.) A motion was made by Trustee Van Buren seconded by Trustee Sejnost appointing Amy R. Underwood as

General Manager. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.) A motion was made by Trustee Coultrap seconded by Trustee Van Buren appointing William Clay Campbell as Treasurer. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.) A motion was made by Trustee Sejnost seconded by Trustee Coultrap appointing Baxter and Woodman, Inc. as engineers for the District sewer system and Wastewater Treatment Center. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.) A motion was made by Trustee Coultrap seconded by Trustee Van Buren appointing Philipp Law Office as attorneys for the District. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.) A motion was made by Trustee Coultrap seconded by Trustee Sejnost appointing Kenneth J. Rathje, Robert T. Jungwirth and Mark J. Scacco as members of the Board of Local Improvements. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Renewal of BSSRAP Contract

General Manager Underwood presented a memo regarding a proposed Amendment No. 4 to the Sanitary Service Repairs Agreement with Uno Construction Company, Inc. This contract was awarded in 2017 and allows for an annual extension of the contract for up to a total of five years upon the mutual written consent of the District and the contractor. The contract also provides for annual adjustments to the unit prices based upon the greater of 3.00% or 100.00% of the annual change in the CPI-U from the preceding calendar year. The contractor has requested the annual extension. The annual change in the CPI-U for this year is 1.12%. This year's annual increase in the contractor's unit prices will be 3.0% bringing the contract price for this work to \$1,229,256.75 for the period from July 1, 2021 through June 30, 2022. A motion by Trustee Sejnost seconded by Trustee Coultrap was made approving Amendment No. 4 to the Sanitary Service Repairs Agreement with Uno Construction Company, Inc. and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Contract Award – 1K-028 Flow Basin Rehabilitation – Phase 3

General Manager Underwood reviewed the bid opening on May 11 for the 1K-028 Flow Basin Rehabilitation – Phase 3 Project. The project scope includes removal and replacement of three manholes and over 700 Lineal Feet of 8-inch and 10-inch open cut sanitary sewer, including connections to new and existing manholes and existing services, street restoration, alley restoration, and other miscellaneous items of work. Two bids were received. General Manager Underwood recommended that the District award the project to the lowest responsive, responsible bidder, Performance Construction & Engineering of Plano, Illinois, in the amount of \$698,713.00. A motion was made by Trustee Sejnost seconded by Trustee Coultrap awarding the contract for the 1K-028 Flow Basin Rehabilitation – Phase 3 project to the lowest responsive, responsible bidder, Performance Construction & Engineering, in the amount of \$698,713.00 and authorizing the General Manager to execute the contract documents. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Contract Award – Sewer Televising

General Manager Underwood reviewed the bid opening on May 11 for the 2021 Sewer Televising project. The project consists of televising the sewers to improve our sewer condition assessment database. Six bids were received. Staff recommended that the District award the project to the lowest responsive, responsible bidder, Sewertech LLC of Schaumburg, Illinois, in the amount of

\$83,864.60. A motion was made by Trustee Coultrap seconded by Trustee Sejnost awarding the contract for the 2021 Sewer Televising to the lowest responsive, responsible bidder, Sewertech LLC, in the amount of \$83,864.60 and authorizing the General Manager and Assistant Clerk to sign the same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Annual Unsewered Area Plan Update for 2021

General Manager Underwood presented the District’s Unsewered Area Plan Updates for 2021. This year’s revision to the plan includes updated cost estimates to reflect increases in the construction cost index. It also includes revised quantities and other information in the Downers Grove Park sub-area to reflect 2020 new sewer construction in the Katrine-College (South) sub-basin along Katrine Ave. A motion by Trustee Sejnost seconded by Trustee Coultrap was made approving the annual Unsewered Area Plan update as presented. The motion carried.

Vacation Buyout Offering

General Manager Underwood presented a memo recommending that the District offer full-time employees the opportunity to receive compensation for up to forty (40) hours of their current vacation leave accumulation during an “election period” of June, July and August of 2021 due to a higher than average amount of accumulated leave resulting from travel restrictions and quarantine measures related to the COVID-19 pandemic. A motion by Trustee Sejnost seconded by Trustee Coultrap was made approving the offering of a District Staff Vacation Buyout to full-time employees. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Other New Business

Trustee Van Buren expressed his appreciation to Trustee Coultrap for his time serving on the Board. He inquired about the proposed part-time IT Coordinator position, noted in Administrative Supervisor Campbell’s report, and suggested a full-time position might be more appropriate for the scope of responsibility. He also noted the new outdoor gazebos for employees at the Administration Center and Wastewater Treatment Center. Trustee Van Buren inquired about the current status of the new CHP #1. He thanked Staff Engineer Bielawa for the updated Unsewered Area Plan. Lastly, he thanked General Manager Underwood for her work with potential federal grant funding for a District infrastructure project – the funding (if the project was selected) could come from Congress’ annual appropriations spending associated with the federal budget.

Trustee Sejnost also expressed her appreciation to Trustee Coultrap for his time serving on the Board. She also inquired about the proposed part-time IT Coordinator position, noted in Administrative Supervisor Campbell’s report, sharing similar thoughts about whether a full-time role might be more beneficial for the organization. She commended Safety Coordinator Gwozdz and the safety committee for their hard work to improve safety throughout the District, inquired about the status of putting reflective safety decals on the vehicles and emphasized the importance of safety of District employees and vehicles while on the road. She also noted the new outdoor gazebos for employee meetings and eating at the Administration Center and Wastewater Treatment Center. Trustee Sejnost commented on the personal thank you note from a District customer. Lastly, she noted the updates to the District’s Covid-19 Preparedness Plan.

Trustee Coultrap also commented on the handwritten letter from a District customer. He thanked the District for everything while he served on the Board. He also noted the importance of protecting the District's servers from cyber-attacks.

Staff thanked Trustee Coultrap for his time serving on the Board. Staff also updated the Board on the status of the wipes labeling legislation sponsored by the Illinois Association of Wastewater Agencies.

A motion was made by Trustee Coultrap seconded by Trustee Sejnost to adjourn the regular meeting at 7:44 p.m. The motion carried.

Approved: June 15, 2021

President

Attest: _____
Clerk

Downers Grove, Illinois

Date: June 15, 2021

Claim Ordinance No. 1902

An Ordinance Providing for the Payment of Certain Claims.

WHEREAS, it appears to the Board of Trustees of the Downers Grove Sanitary District that there are certain claims against said District which would be allowed and paid therefore,

BE IT ORDAINED, by the Board of Trustees of the Downers Grove Sanitary District

That the following claims be and they are hereby approved and ordered paid and that an order be drawn on the Treasurer of said District out of the funds shown below. Said claims, totaling **\$1,079,214.01** being in words and figures as follows:

GENERAL LEDGER RECAP

DATE 05/17/21

PERIOD END 05/15/21

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Payroll Ending Date: 05/15/21

Payroll Paid Date: 05/18/21

GL Date: 06/30/21

G/L NUMBER	COST DESCRIPTION	DEBIT	CREDIT
01-00.1001	CASH - PAYROLL ACCOUNT		21551.22-
01-00.2000	FEDERAL TAX WITHHELD		3321.76-
01-00.2001	STATE TAX WITHHELD		1474.02-
01-00.2002	SOCIAL SECURITY WITHHELD		2468.20-
01-00.2003	IMRF WITHHELD		1451.88-
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION		1309.01-
01-00.2021	FLEXIBLE ACCOUNT WITHHELD - MEDICAL		173.59-
01-00.2024	FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION		490.49-
01-00.2025	EMPLOYEE INS PREM CONTRIBUTION - POST TAX		127.40-
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA		440.18-
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD		77.06-
01-11.A003	GENERAL MANAGEMENT	9204.68	
01-11.A004	FINANCIAL RECORDS	864.00	
01-11.A005	ADMINISTRATIVE RECORDS	194.98	
01-11.A007	CODE ENFORCEMENT	8584.88	
01-11.A008	SAFETY ACTIVITIES	98.00	
01-11.A030	BUILDING AND GROUNDS	272.26	
01-12.A009	OPERATIONS MANAGEMENT	3943.15	
01-12.A011	MAINTENANCE - WWTC	4291.36	
01-12.A021	WWTC - OPERATIONS	564.91	
01-12.A023	WWTC - ENERGY RECOVERY	258.02	
01-12.A030	BUILDING AND GROUNDS	60.25	
01-13.A009	OPERATIONS MANAGEMENT	3090.02	
01-13.A041	LAB - WWTC	366.43	
01-13.A042	LAB - PRETREATMENT	733.35	
01-15.A006	ENGINEERING	116.38	
01-15.A009	OPERATIONS MANAGEMENT	181.32	
01-15.A080	LIFT STATION MAINTENANCE	60.82	
		32884.81	32884.81-

GENERAL LEDGER RECAP

DATE 05/20/21

PERIOD END 05/15/21

PAGE 5

Payroll Ending Date: 05/15/21

Payroll Paid Date: 05/21/21

GL Date: 06/30/21

G/L NUMBER	COST DESCRIPTION	DEBIT	CREDIT
01-00.1001	CASH - PAYROLL ACCOUNT		53655.73-
01-00.2000	FEDERAL TAX WITHHELD		8973.33-
01-00.2001	STATE TAX WITHHELD		3790.47-
01-00.2002	SOCIAL SECURITY WITHHELD		6278.84-
01-00.2003	IMRF WITHHELD		3860.44-
01-00.2013	CREDIT UNION WITHHELD		980.00-
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION		3457.54-
01-00.2017	VOLUNTARY GROUP LIFE		208.00-
01-00.2021	FLEXIBLE ACCOUNT WITHHELD - MEDICAL		309.65-
01-00.2024	FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION		1048.38-
01-00.2025	EMPLOYEE INS PREM CONTRIBUTION - POST TAX		337.80-
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA		290.16-
01-00.2027	DEFERRED COMPENSATION WITHHELD - IPPFA ROTH		40.00-
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD		204.27-
01-11.A003	GENERAL MANAGEMENT	1348.16	
01-11.A004	FINANCIAL RECORDS	7095.19	
01-11.A005	ADMINISTRATIVE RECORDS	887.50	
01-11.A007	CODE ENFORCEMENT	4874.83	
01-11.A008	SAFETY ACTIVITIES	1306.25	
01-11.A085	INCENTIVE	200.00	
01-11.A090	WORK FROM HOME REIMBURSEMENT ALLOWANCE	375.00	
01-12.A006	ENGINEERING	1921.68	
01-12.A011	MAINTENANCE - WWTC	9956.31	
01-12.A014	MAINTENANCE - ELECTRICAL	4710.30	
01-12.A021	WWTC - OPERATIONS	14511.26	
01-12.A022	WWTC - SLUDGE HANDLING	8701.96	
01-12.A023	WWTC - ENERGY RECOVERY	146.92	
01-12.A030	BUILDING AND GROUNDS	3163.74	
01-13.A041	LAB - WWTC	5133.62	
01-13.A048	LAB - ENERGY RECOVERY	286.77	
01-14.A006	ENGINEERING	197.82	
01-14.A051	SEWER MAINTENANCE	7896.12	
01-14.A054	SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS	747.74	
01-14.A062	INSPECTION - CONSTRUCTION OF DGSD PROJECTS	3014.05	
01-14.A063	INSPECTION - PERMIT INSPECTIONS	962.79	
01-14.A064	INSPECTION - MISCELLANEOUS	1198.33	
01-14.A065	INSPECTION - CONSTR BY VILLAGES, UTILITIES	2044.51	
01-14.A066	INSPECTION - CODE ENFORCEMENT	2049.02	
01-14.A085	INCENTIVE	200.00	
01-14.A090	WORK FROM HOME REIMBURSEMENT ALLOWANCE	25.00	
01-15.A006	ENGINEERING	141.30	
01-15.A080	LIFT STATION MAINTENANCE	338.44	
		83434.61	83434.61-

GENERAL LEDGER RECAP

DATE 06/03/21

PERIOD END 05/29/21

PAGE 5

Payroll Ending Date: 05/29/21

Payroll Paid Date: 06/04/21

GL Date: 06/30/21

G/L NUMBER	COST DESCRIPTION	DEBIT	CREDIT
01-00.1001	CASH - PAYROLL ACCOUNT		54530.80-
01-00.2000	FEDERAL TAX WITHHELD		9050.07-
01-00.2001	STATE TAX WITHHELD		3828.94-
01-00.2002	SOCIAL SECURITY WITHHELD		6334.76-
01-00.2003	IMRF WITHHELD		3803.65-
01-00.2013	CREDIT UNION WITHHELD		980.00-
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION		3380.71-
01-00.2017	VOLUNTARY GROUP LIFE		16.00-
01-00.2021	FLEXIBLE ACCOUNT WITHHELD - MEDICAL		309.65-
01-00.2024	FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION		1048.38-
01-00.2025	EMPLOYEE INS PREM CONTRIBUTION - POST TAX		337.80-
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA		300.06-
01-00.2027	DEFERRED COMPENSATION WITHHELD - IPPFA ROTH		40.00-
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD		204.27-
01-11.A003	GENERAL MANAGEMENT	1260.17	
01-11.A004	FINANCIAL RECORDS	7095.20	
01-11.A005	ADMINISTRATIVE RECORDS	892.09	
01-11.A007	CODE ENFORCEMENT	4829.44	
01-11.A008	SAFETY ACTIVITIES	1325.00	
01-11.A085	INCENTIVE	225.00	
01-11.A090	WORK FROM HOME REIMBURSEMENT ALLOWANCE	150.00	
01-12.A006	ENGINEERING	1865.16	
01-12.A011	MAINTENANCE - WWTC	11035.19	
01-12.A014	MAINTENANCE - ELECTRICAL	4480.70	
01-12.A021	WWTC - OPERATIONS	14477.80	
01-12.A022	WWTC - SLUDGE HANDLING	7682.38	
01-12.A023	WWTC - ENERGY RECOVERY	340.27	
01-12.A030	BUILDING AND GROUNDS	3348.35	
01-13.A041	LAB - WWTC	5213.14	
01-13.A048	LAB - ENERGY RECOVERY	261.74	
01-14.A051	SEWER MAINTENANCE	10220.82	
01-14.A054	SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS	395.82	
01-14.A062	INSPECTION - CONSTRUCTION OF DGSD PROJECTS	2414.83	
01-14.A063	INSPECTION - PERMIT INSPECTIONS	546.42	
01-14.A064	INSPECTION - MISCELLANEOUS	1532.77	
01-14.A065	INSPECTION - CONSTR BY VILLAGES, UTILITIES	1380.63	
01-14.A066	INSPECTION - CODE ENFORCEMENT	2431.21	
01-14.A090	WORK FROM HOME REIMBURSEMENT ALLOWANCE	25.00	
01-15.A006	ENGINEERING	395.64	
01-15.A080	LIFT STATION MAINTENANCE	340.32	
		84165.09	84165.09-

GENERAL LEDGER RECAP

DATE 06/01/21

PERIOD END 05/31/21

PAGE 4

Payroll Ending Date: 05/31/21

Payroll Paid Date: 06/02/21

GL Date: 06/30/21

G/L NUMBER	COST DESCRIPTION	DEBIT	CREDIT
01-00.1001	CASH - PAYROLL ACCOUNT		22683.46-
01-00.2000	FEDERAL TAX WITHHELD		3607.70-
01-00.2001	STATE TAX WITHHELD		1565.97-
01-00.2002	SOCIAL SECURITY WITHHELD		2617.01-
01-00.2003	IMRF WITHHELD		1539.43-
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION		1415.93-
01-00.2017	VOLUNTARY GROUP LIFE		80.00-
01-00.2021	FLEXIBLE ACCOUNT WITHHELD - MEDICAL		173.59-
01-00.2024	FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION		490.49-
01-00.2025	EMPLOYEE INS PREM CONTRIBUTION - POST TAX		127.40-
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA		440.44-
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD		77.06-
01-11.A003	GENERAL MANAGEMENT	9822.71	
01-11.A004	FINANCIAL RECORDS	598.15	
01-11.A005	ADMINISTRATIVE RECORDS	90.38	
01-11.A007	CODE ENFORCEMENT	8539.18	
01-11.A008	SAFETY ACTIVITIES	180.26	
01-11.A030	BUILDING AND GROUNDS	55.70	
01-12.A009	OPERATIONS MANAGEMENT	4001.95	
01-12.A011	MAINTENANCE - WWTC	4282.26	
01-12.A014	MAINTENANCE - ELECTRICAL	196.10	
01-12.A021	WWTC - OPERATIONS	399.27	
01-12.A023	WWTC - ENERGY RECOVERY	99.82	
01-12.A030	BUILDING AND GROUNDS	167.68	
01-13.A009	OPERATIONS MANAGEMENT	3212.33	
01-13.A043	LAB - SURCHARGE PROGRAM	977.47	
01-13.A086	VACATION BUYOUT	1933.68	
01-15.A006	ENGINEERING	37.03	
01-15.A009	OPERATIONS MANAGEMENT	224.51	
		34818.48	34818.48-

===== VENDOR =====			===== INVOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
A-FORMULA MECHANICAL CORP	A000065	05/12/21	42292	01-11.B118	Admin Air Handler Testing	665.00		
		05/25/21	42301	01-12.B512	MSB Geothermal Unit Repr	353.55		
		06/01/21	42323	01-12.B812	MSB 5 Ton Geothrm Unit Rp	4117.67	5136.22	103165
AT & T MOBILITY	A000085	06/03/21	831873915	01-15.B112	LS Cell Dialer	56.03	56.03	063015
ACE HARDWARE	A000095	05/13/21	222902/2	01-12.B116	Supplies	.50	.50	063016
ACI Payments Inc.	A000096	05/20/21	1000047952	01-11.B110	OLR Fees	29.50	29.50	103166
ADVOCATE OCCUPATIONAL HEALTH	A000150	05/28/21	794895	01-12.B117	Drug Screen	27.00		
		05/28/21	796551	01-12.B117	Drug Screening	133.00	160.00	063017
ADVANCED DISPOSAL	A000153	05/31/21	T80002465820	01-12.B102	Garbage & Recycling	360.77	360.77	063018
ALLAN J COLEMAN	A000245	02/25/21	0244256	01-14.B115	Magnetic Locator	796.66	796.66	063019
ALTORFER INDUSTRIES, INC.	A000292	05/12/21	P56C0000871	01-15.B527	Venard Gen Block Heater	169.27		
		05/05/21	PM6A0000839	01-12.B513	Emer Gen 1 Qtrly Oil Samp	158.00		
		05/05/21	PM6A0000840	01-12.B513	Emer Gen 3 Qtrly Oil Samp	158.00		
SYNCHB/AMAZON	A000295	05/05/21	PM6A0000841	01-12.B513	Emer Gen 2 Qtrly Oil Samp	158.00	643.27	103167
		05/24/21	439776833658	01-12.B512	Locater Tool	55.65		
		05/20/21	445467985583	01-12.B113	Sign Holders	213.45		
		06/02/21	445847667795	01-12.B116	Phone Case	35.92		
		05/13/21	445973848959	01-11.B113	Hearing Protection	68.07		
		05/29/21	468836766853	01-11.B118	Air Purifiers - Admin	1959.02		
		05/29/21	468836766853	01-12.B812	Air Purifiers - WWTC	1959.02		
		05/13/21	469874796486	01-12.B116	Ops Supplies	41.98		
		05/27/21	534477958797	01-11.B118	Air Filters	22.69		
		05/27/21	534477958797	01-12.B812	Air Filters	22.69		
		05/13/21	577743776377	01-12.B116	Ops Supplies	18.99		
		05/26/21	694698967769	01-12.B116	Ops Supplies	52.91		
		05/26/21	793766587694	01-12.B116	Light Bulb	6.36		
		05/21/21	794866575965	01-12.B116	RF Phone Case	34.98		
		05/19/21	797993398378	01-11.B118	Air Purifiers - Admin	440.44		
		05/17/21	866754784956	01-12.B116	Round Up	148.99		
		05/17/21	897477839777	01-11.B116	Water Cooler Filters	94.99		
		05/17/21	897477839777	01-12.B116	Water Cooler Filters	187.73		
		05/25/21	946478365573	01-11.B113	Hearing Protection	66.72		
		05/20/21	989698955747	01-12.B116	MSB Supplies	85.02	5515.62	063020
AMERICAN NATIONAL SKYLINE	A000320	05/31/21	303941	01-11.B118	Admin Window Cleaning	61.00	61.00	103168
AUTOZONE - AZ COMMERCIAL	A000600	05/11/21	2576811726	01-12.C225	Auto Parts	23.56		
		05/19/21	2576817134	01-11.C225	Starter Admin Vehicle	241.95		
		05/19/21	2576817192	01-11.C225	Core Credit	43.20-		
		05/19/21	2576817351	01-14.C225	Auto Parts	269.98		
		05/24/21	2576821161	01-12.C225	Auto Parts	24.83		
		05/27/21	2576823180	01-12.C225	Auto Parts	151.99		
		06/09/21	2576832783	01-12.B116	Auto Parts	11.34	680.45	063021
BAXTER & WOODMAN, INC.	B000120	05/20/21	0223376	01-14.B903	Outfall Sewer Study	1941.51		
		05/20/21	0223377	01-14.B902	Outfall Sewer Sag Repair	257.50		
		05/20/21	0223381	01-11.B118	Admin Bldg Code Review	1541.52		
		05/24/21	0223614	01-14.B901	1K-028 Flow Basin Rehab	1176.67	4917.20	103169
BOX INC.	B000315	05/22/21	INV08997006	01-11.B115	Licenses Renewals	3300.00	3300.00	103170

===== VENDOR =====			===== INVOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
BUMPER TO BUMPER WHEATON	B000460	05/18/21	470-169838	01-12.B116	Shop Supplies	172.20	172.20	063049
CDW GOVERNMENT, INC.	C000020	05/19/21	D395568	01-12.B116	Printer Cord MSB	75.60	75.60	103171
CentralSquare Technologies	C000127	05/14/21	318491	01-14.B115	Lucity Software Annual	4325.31	4325.31	103172
CINTAS #344	C000300	05/14/21	4084374995	01-12.B117	WWTC Uniform Rentals	62.83		
		05/14/21	4084374995	01-14.B117	SS Uniform Rentals	11.80		
		05/21/21	4084996609	01-12.B117	WWTC Uniform Rentals	74.07		
		05/21/21	4084996609	01-14.B117	SS Uniform Rentals	13.09		
		05/28/21	4085701160	01-12.B117	WWTC Uniform Rentals	109.84		
		05/28/21	4085701160	01-14.B117	SS Uniform Rentals	13.09		
		06/04/21	4086307063	01-12.B117	WWTC Uniform Rentals	74.07		
		06/04/21	4086307063	01-14.B117	SS Uniform Rentals	13.09	371.88	063022
CINTAS FIRST AID & SAFETY	C000320	06/08/21	5064942960	01-11.B113	First Aid Supplies	402.87	402.87	063023
CLOVERLEAF TOOL CO	C000335	04/06/21	50646	01-14.B115	SS Parts	92.15		
		05/07/21	50834	01-14.B115	Nozzle Returned	132.00-		
		05/27/21	50975	01-14.B115	Jetter Hose & Accessories	964.55		
		06/03/21	50999	01-14.B115	Root Cutter Parts	1255.62	2180.32	103173
COLLEY ELEVATOR CO.	C000370	06/01/21	21153	01-12.B113	Elevator Inspection	771.00	771.00	103174
COMCAST	C000373	06/03/21	1200550568	01-11.B112	Internet Service	378.40	378.40	063024
COMED	C000380	05/13/21	0055025057	01-15.B100	College LS Elec	154.26		
		05/13/21	0068029014	01-15.B100	Centex LS Elec	70.97		
		05/13/21	0120089072	01-15.B100	Wroble LS Elec	406.32		
		05/13/21	0458029046	01-15.B100	Liberty Park LS Elec	200.84		
		05/20/21	0562080004	01-15.B100	Venard LS Elec	229.89		
		05/13/21	1095091170	01-15.B100	Northwest LS Elec	545.48		
		05/13/21	1810068039	01-15.B100	Earlston LS Elec	140.36		
		05/13/21	3240038012	01-15.B100	Butterfield LS Elec	128.40		
		05/13/21	4657083017	01-15.B100	Hobson LS Elec	1023.58		
		05/24/21	6770572011	01-00.2005	BSSRAP Yard Elec Use	141.82		
CONCENTRIC INTEGRATION, LLC	C000410	05/24/21	6770572011	01-12.B100	Walnut House Elec	76.64		
		05/24/21	8762083052	01-12.B100	Big Top Elec	35.18	3153.74	063025
		05/20/21	0223375	01-11.B115	Microsoft 365 License	93.94		
		05/20/21	0223379	01-11.B115	Admin Support Service	165.07		
		05/20/21	0223379	01-12.B513	WWTC Support Services	1218.28		
		05/20/21	0223382	01-11.B115	Support Services	3212.00		
COSTCO	C000495	05/25/21	0223643	01-11.B115	Service Tickets	256.50	4945.79	103175
		05/19/21	111871021141	01-12.B116	Membership Fees	60.00	60.00	063026
COVERALL NORTH AMERICA, INC	C000557	06/01/21	1010679453	01-12.B812	MSB Cleaning Service	304.00		
		06/01/21	1010679453	01-13.B116	Lab Cleaning Service	157.00		
		06/01/21	1010679455	01-11.B118	Admin Cleaning Services	429.00	890.00	103176
CURTIS MARTIN GROUP, INC.	C000660	06/07/21	8031	01-11.B115	Upgrade Assistance	87.50	87.50	103177
DELTA SONIC	D000220	05/28/21	10314984	01-12.C225	WWTC Vehicle Washes	8.33		
		05/28/21	10314984	01-14.C225	SS Vehicle Washes	24.99	33.32	063027
VILLAGE OF DOWNERS GROVE	D000480	05/19/21	168413	01-11.C222	Admin Vehicle Fuel	28.43		
		05/19/21	168413	01-12.B812	Gas Can Fuel	237.22		
		05/19/21	168413	01-12.C222	WWTC Vehicle Fuel	1686.18		
		05/19/21	168413	01-13.C222	Lab Vehicle Fuel	27.52		

01 GENERAL FUND STANDARD CHECK REGISTER FOR 06/15/21

Date: 06/10/21
Time: 1:55pm

===== VENDOR =====			===== INVOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
		05/19/21	168413	01-14.C222	SS Vehicle Fuel	1239.17		
		05/17/21	168423	01-11.B121	Meter Readings	424.04		
		06/07/21	169614	01-11.C222	Admin Vehicle Fuel	41.44		
		06/07/21	169614	01-12.B812	Gas Can Fuel	176.36		
		06/07/21	169614	01-12.C222	WWTC Vehicle Fuel	1882.54		
		06/07/21	169614	01-14.C222	SS Vehicle Fuel	1171.95	6914.85	063028
DUPAGE RIVER/SALT CREEK	D000680	06/01/21	348	01-12.B124	Dues & SC Proj Assessment	216110.00	216110.00	103178
EYE MED VISION CARE	E000600	06/01/21	164814932	01-17.E455	Vision Insurance	466.06	466.06	063029
FIRST ADVANTAGE	F000130	05/31/21	2501572105	01-12.B117	Drug Screening	77.17	77.17	103179
FIRST ENVIRONMENTAL LAB	F000140	05/28/21	161191	01-13.B123	April Grease Test	100.80	100.80	103180
GASVODA & ASSOCIATES INC.	G000200	05/21/21	INV2100934	01-15.B529	LS Pump Seal Filter	516.33	516.33	063030
GEORGE'S LANDSCAPING	G000260	05/31/21	Mowing	01-11.B118	Admin Mowing	407.32		
		05/31/21	Mowing	01-12.B812	WWTC Mowing	3206.68		
		05/31/21	Mowing	01-15.B820	Butterfield LS Mowing	130.00		
		05/31/21	Mowing	01-15.B821	Centex LS Mowing	130.00		
		05/31/21	Mowing	01-15.B823	Earlston LS Mowing	130.00		
		05/31/21	Mowing	01-15.B824	Hobson LS Mowing	130.00		
		05/31/21	Mowing	01-15.B825	Liberty Park LS Mowing	130.00		
		05/31/21	Mowing	01-15.B826	Northwest LS Mowing	130.00		
		05/31/21	Mowing	01-15.B827	Venard LS Mowing	130.00		
		05/31/21	Mowing	01-15.B828	Wroble LS Mowing	130.00	4654.00	103181
GOVERNMENT FINANCE	G000420	05/11/21	2148906	01-11.B137	Membership Dues	160.00	160.00	063031
W. W. GRAINGER, INC.	G000520	05/06/21	9892159451	01-12.B512	See Sheet	75.14		
		05/18/21	9894881540	01-12.B512	See Sheet	2850.00-		
		05/12/21	9899453527	01-12.B113	See Sheet	90.29		
		05/12/21	9899701461	01-12.B512	See Sheet	27.36		
		05/13/21	9901125170	01-12.B116	See Sheet	24.78		
		05/17/21	9903150770	01-12.B812	See Sheet	67.53		
		05/17/21	9903351352	01-12.B113	See Sheet	11.34		
		05/18/21	9904617504	01-12.B512	See Sheet	2850.00		
		05/18/21	9904617512	01-12.B805	See Sheet	66.50		
		05/19/21	9905722501	01-12.B512	See Sheet	87.92		
		05/19/21	9905815669	01-12.B512	See Sheet	29.48		
		05/19/21	9906052437	01-12.B113	See Sheet	28.95		
		05/19/21	9906487658	01-12.B113	See Sheet	1027.23-		
		05/19/21	9906956066	01-12.B802	See Sheet	25.32		
		05/20/21	9907297601	01-12.B512	See Sheet	335.50		
		05/21/21	9909572779	01-12.B116	See Sheet	123.87		
		05/24/21	9910898247	01-12.B512	See Sheet	17.77		
		05/24/21	9910898254	01-12.B116	See Sheet	106.40		
		05/25/21	9912451151	01-12.B812	See Sheet	305.84		
		05/25/21	9913171824	01-12.B116	See Sheet	33.46		
		05/27/21	9914867107	01-11.B118	See Sheet	152.92		
		05/27/21	9915102678	01-12.B510	See Sheet	21.39		
		06/07/21	9924077010	01-12.B116	See Sheet	134.28		
		06/07/21	9924567465	01-13.B116	See Sheet	54.96		

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NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
		06/08/21	9925586803	01-11.B115	See Sheet	42.35	836.12	103182
HACH COMPANY	H000040	06/08/21	12490754	01-13.B114	Amtax Chemicals	860.09	860.09	103183
HOME DEPOT	H000400	05/21/21	1021877	01-11.B116	See Sheet	3.33		
		05/21/21	1042556	01-15.B528	See Sheet	18.20		
		05/11/21	1913991	01-14.B117	See Sheet	199.90		
		05/20/21	2021706	01-12.B116	See Sheet	16.47		
		04/30/21	2024836	01-12.B116	See Sheet	96.96		
		05/20/21	2042439	01-12.B512	See Sheet	97.40		
		05/12/21	280055	01-14.B117	See Sheet	99.98		
		05/28/21	4010763	01-12.B812	See Sheet	31.19		
		05/27/21	5022693	01-12.B116	See Sheet	12.84		
		05/17/21	5042053	01-15.B520	See Sheet	25.92		
		05/16/21	6120845	01-14.B117	See Sheet	249.89-		
		06/04/21	7011227	01-12.B116	See Sheet	9.97		
		06/04/21	7011227	01-12.B512	See Sheet	14.97		
		06/04/21	7011227	01-12.B812	See Sheet	30.98		
		05/15/21	7021076	01-12.B113	See Sheet	9.97		
		05/05/21	7040733	01-12.B512	See Sheet	211.58		
		05/24/21	8010518	01-12.B812	See Sheet	27.84		
		06/02/21	9033323	01-12.B812	See Sheet	52.11		
		05/13/21	9190049	01-14.B113	See Sheet	219.60	929.32	063032
ILLINOIS STATE BAR ASSOC.	I000385	05/23/21	203233	01-11.B117	Membership	353.00	353.00	063033
IMPACT NETWORKING INC.	I000400	05/20/21	2138002	01-11.B115	Copies	67.33	67.33	103184
INFOSEND, INC.	I000415	05/31/21	191948	01-11.B121	Customer Bill Mailings	5639.84	5639.84	103185
John Crane Inc.	J000120	06/09/21	21A012847	01-12.B507	RAS Pumps Seals	4314.29	4314.29	063034
JOHNSTONE SUPPLY	J000140	05/20/21	4062445	01-11.B118	Admin HVAC Parts	219.00	219.00	103186
JUST TIRES	J000300	05/07/21	205766	01-14.C225	Tire Repair	39.63		
		05/13/21	205828	01-12.C225	Tire Replacement #326	316.20	355.83	063035
KARA COMPANY INC.	K000053	03/05/21	357328	01-14.B116	Marking Flags	107.23	107.23	103187
LAI, LTD	L000012	05/24/21	21-18178	01-12.B503	Exc Flow Sldg Part	376.56	376.56	103188
MARCOTT ENTERPRISES, INC.	M000115	05/12/21	18787	01-12.B509	Delivery of Sand	931.75		
		06/04/21	18790	01-12.B509	Sand Delivery	772.85	1704.60	103189
MCMASTER-CARR SUPPLY COMPANY	M000360	05/12/21	58233150	01-12.B805	Prim 9 Walkway Repair	152.70		
		05/13/21	58336431	01-12.B510	Dig 1 Gas Mixer Part	47.61		
		05/19/21	58638458	01-12.B504	Grit Pump 3&4 Part	12.46		
		05/26/21	59029390	01-12.B113	Life Preserver Cab Part	12.77		
		06/07/21	59572889	01-12.B501	Trommel Screen Parts	179.51	405.05	103190
METROPOLITAN INDUSTRIES, INC.	M000500	05/21/21	INV028061	01-12.B507	RAS 3 Parts	6183.00	6183.00	103191
MICHAEL G PHILIPP, PC	M000510	05/11/21	1274	01-11.B124	Legal Services	735.00	735.00	063036
MIDAMERICAN ENERGY SERVICES, LLM000554		05/17/21	259824	01-15.B100	Northwest LS Elec	963.53		
		05/19/21	259825	01-15.B100	Liberty Park LS Elec	197.18		
		05/19/21	259827	01-15.B100	Butterfield LS Elec	149.02		
		05/19/21	259828	01-15.B100	Earlston LS Elec	168.58		
		05/26/21	259829	01-15.B100	Venard LS Elec	310.20		
		05/19/21	259830	01-15.B100	Centex LS Elec	62.39		
		05/19/21	259831	01-15.B100	College LS Elec	230.02		

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NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
		05/19/21	462517	01-15.B100	Wroble LS Elec	675.19		
		05/19/21	462518	01-15.B100	Hobson LS Elec	1633.93		
		06/07/21	462554	01-11.B100	Admin Elec	762.55		
		06/07/21	462554	01-12.B100	WWTC Elec	1186.67	6339.26	103192
MUNTERS CORPORATION	M000840	05/27/21	249212	01-12.B811	Munters Repair	2762.00	2762.00	063037
NCPERS GROUP LIFE INSURANCE	N000010	05/10/21	3266062021	01-00.2017	Voluntary Life Insurance	288.00	288.00	103193
NAPA AUTO PARTS	N000040	06/07/21	4343-722850	01-12.C225	Auto Parts	67.35	67.35	063038
NEUCO, INC.	N000260	06/02/21	5100348	01-12.B509	Belt Press Sldg Pump Part	130.20	130.20	103194
NICOR GAS	N000330	05/14/21	2833584	01-12.B101	Walnut House Gas	82.81		
		05/14/21	3892638	01-11.B101	Admin Center Gas	61.47		
		05/14/21	4440979	01-12.B101	Plant 1 Gas	202.53		
		05/18/21	4664113	01-12.B101	Plant 2 Gas	104.98		
		05/14/21	4782107	01-12.B101	Chem Feed Gas	94.24	546.03	063039
PACE ANALYTICAL	P000010	05/19/21	2140100753	01-13.B123	May NPDES	115.00	115.00	103195
PACKEY WEBB FORD	P000020	05/20/21	156029	01-12.C225	LS Truck Parts	320.75	320.75	103196
POLYDYNE INC.	P000395	05/17/21	1543620	01-12.B402	Belt Press Polymer	2142.54	2142.54	103197
PORTABLE JOHN, INC	P000410	05/26/21	254251	01-12.B812	Port-A-Potty	157.88	157.88	103198
PORTER PIPE AND SUPPLY CO.	P000420	05/25/21	12228109-00	01-12.B810	Dig 4&5 Smp Pmp Chk Vlvs	511.90		
		06/07/21	12232822-00	01-12.B513	Unison Skid Comprs Replac	11.13	523.03	103199
PRINCIPAL LIFE INSURANCE CO	P000650	05/18/21	1093099	01-17.E455	Dental Insurance	2677.24	2677.24	103200
QUADIENT LEASING	Q000250	05/24/21	N8883503	01-11.B115	Postage Machine	432.81	432.81	103201
RAINBOW ELECTRIC CO.	R000070	05/27/21	MRINV10528	01-12.B503	Exc Brdg 1 DeMag Mtr Repr	2150.00		
		05/27/21	MRINV10530	01-12.B505	Raw Swg Pump 3 Motor Repr	2485.17		
		05/28/21	MSINV2738	01-12.B507	Drive Motor Replace	299.70	4934.87	103202
RAPTOR TECH INC.	R000105	06/01/21	12753	01-12.B510	Dig 5 Recirc Pump Flange	108.00	108.00	103203
RENTALMAX ADMINISTRATION	R000250	05/13/21	474676-5	01-12.B113	Prim 5 Walkway	85.12		
		05/03/21	479175-5	01-12.B116	Fork Lift Fuel	33.69	118.81	063050
Republic Services #551	R000264	05/15/21	015166125	01-12.B102	Grit Screen Dumpster Rent	76.20		
		05/31/21	551015178085	01-12.B102	Grit Screen Dumpster	860.42	936.62	063040
REVERE ELECTRIC	R000275	06/08/21	S4425377.001	01-12.B501	Big Top Parts	30.78		
		06/08/21	S4425620.001	01-12.B506	Prim 5-6 Parts	505.61	536.39	063041
SEAWAY SUPPLY CO.	S000200	05/19/21	169899	01-12.B116	MSB Supplies	197.29	197.29	103204
SELECTIVE INSURANCE COMPANY	S000210	05/25/21	417-147-515	01-17.E452	Commercial Pkg & WC Polic	191879.00	191879.00	063042
MALWINA SERPA	S000220	06/01/21	Reimburse	01-13.B116	Phone Case & Scrn Prot	50.32	50.32	103205
CARLY SHAW	S000305	05/20/21	Reimburse	01-11.B113	Replace Sweatband Helmets	35.10	35.10	103206
SHERWIN-WILLIAMS CO.	S000320	05/14/21	0690-0	01-12.B113	Life Preserver Cab Paint	298.57	298.57	103207
SPRING GREEN LAWN CARE	S000550	06/01/21	6722737	01-15.B820	Butterfield LS Lawn Treat	34.00	34.00	063043
STAPLES INC.	S000640	04/14/21	3476399091	01-13.B116	Supplies	25.02	25.02	103208
SUBURBAN DOOR CHECK & LOCK	S000850	05/18/21	IN536854	01-12.B805	Bar Screen Bldg Door Lcks	678.00	678.00	103209
TERRACE SUPPLY COMPANY	T000250	05/31/21	01023500	01-12.B116	Cylinder Rental	52.70	52.70	103210
TRI-K, INC.	T000535	05/10/21	115938	01-12.B103	Deoderant	1285.00	1285.00	103211
USABLUBOOK	U000150	06/07/21	626182	01-13.B114	Lab Chemicals	412.08		
		06/07/21	626182	01-13.B116	Lab Supplies	93.69	505.77	063044
UNDERCUTTERS	U000190	06/07/21	Tree Serv A	01-11.B118	Tree & Stump Remove Admin	1440.00		
		05/30/21	Tree Serv P	01-12.B812	Tree & Stump Removal WWTC	1450.00	2890.00	063045
UNITED PARCEL SERVICE	U000300	05/15/21	3Y0091201	01-13.B123	Overnight Ship Sample	10.21		

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NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
		05/29/21	3Y0091221	01-11.B113	Safety Supply Shipping	4.22	14.43	063046
UNO CONSTRUCTION CO., INC.	U000450	05/31/21	11	01-14.B910	BSSRAP Projects	47804.06	47804.06	103212
VERIZON WIRELESS	V000135	06/01/21	542042956	01-12.B112	WWTC Tablets	118.05		
		06/01/21	542042956	01-14.B112	SS Tablets	87.48		
		06/01/21	542042956	01-15.B112	LS Tablets	36.01		
		05/28/21	785846626	01-11.B112	Admin Cell Service	259.05		
		05/28/21	785846626	01-12.B112	WWTC Cell Service	897.24		
		05/28/21	785846626	01-13.B112	Lab Cell Service	148.80		
		05/28/21	785846626	01-14.B112	SS Cell Service	540.10		
		05/28/21	785846626	01-15.B112	LS Cell Service	280.95	2367.68	063047
WAGNER COMMUNICATIONS, INC	W000070	06/01/21	210600306	01-11.B112	Answering Service	624.06	624.06	103213
WESTFAX	W000350	06/01/21	1373670	01-11.B112	EFax Service	8.99	8.99	103214
VILLAGE OF WESTMONT	W000450	04/14/21	716902	01-11.B121	Feb Meter Readings	370.01	370.01	063048
						=====	=====	
Total Payments:						563847.40	563847.40	
ACH Payments Total:						333932.19	.00	
Check Payments Total:						229915.21	563847.40	

01 GENERAL FUND MANUAL CHECK REGISTER FOR 06/15/21

Date: 06/10/21

Time: 1:55pm

===== VENDOR =====			===== INVOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
AT&T	A000075	06/09/21	081267687505	01-11.B112	DSL Service	62.82	62.82	103163
CHASE	B000050	05/19/21	SPR 05/15/21	01-00.2000	Federal Tax	3321.76		
		05/19/21	SPR 05/15/21	01-00.2002	Empl Soc Sec Tax	2468.20		
		05/19/21	SPR 05/15/21	01-17.E461	Emplr Soc Sec Tax	2468.21	8258.17	103141
CHASE	B000050	05/24/21	PR 05/15/21	01-00.2000	Federal Tax	8973.33		
		05/24/21	PR 05/15/21	01-00.2002	Empl Soc Sec Tax	6278.84		
		05/24/21	PR 05/15/21	01-17.E461	Emplr Soc Sec Tax	6278.88	21531.05	103142
CHASE	B000050	06/04/21	PR 05/29/21	01-00.2000	Federal Tax	9050.07		
		06/04/21	PR 05/29/21	01-00.2002	Empl Soc Sec Tax	6334.76		
		06/04/21	PR 05/29/21	01-17.E461	Emplr Soc Sec Tax	6334.73	21719.56	103151
CHASE	B000050	06/02/21	SPR 05/31/21	01-00.2000	Federal Tax	3607.70		
		06/02/21	SPR 05/31/21	01-00.2002	Empl Soc Sec Tax	2617.01		
		06/02/21	SPR 05/31/21	01-17.E461	Emplr Soc Sec Tax	2617.02	8841.73	103154
CHICAGO PLASTIC SYSTEM, INC.	C000250	06/02/21	19524	01-12.B502	Repair Pipe Chlorine Cell	225.00	225.00	062913
LITTLE FRIENDS, INC	C000371	06/01/21	202129948	01-11.B117	Admin Outerwear	27.75		
		06/01/21	202129948	01-12.B117	WWTC Outerwear	193.00		
		06/01/21	202129948	01-13.B117	Lab Outerwear	146.75		
		06/01/21	202129948	01-14.B117	SS Outerwear	72.00	439.50	062858
ComEd	C000383	06/02/21	Application	01-12.B513	Interconnection Appl	850.00	850.00	062912
D.G. SANIT DIST #XXXXXXXXX1117	D000400	06/16/21	Reimburse	01-00.1001	PR Acct Reimburse	152421.21	152421.21	103164
D.G. SANIT DIST #XXXXXXXXX1114	D000420	06/16/21	Refund	01-05.3001	User Refund Acct Reimburs	2568.49	2568.49	103158
DUPAGE CREDIT UNION	D000650	05/21/21	PR 05/15/21	01-00.2013	Empl Authorized W/Holding	980.00	980.00	103140
DUPAGE CREDIT UNION	D000650	06/04/21	PR 05/29/21	01-00.2013	Empl Authorized W/Holding	980.00	980.00	103150
GRAVITY WIZ	G000529	05/03/21	Plug In	01-11.B115	Plug In For Website	129.00	129.00	103159
HEALTH CARE SERVICE CORP.	H000190	05/26/21	165585	01-17.E455	Health Insurance	51100.90	51100.90	103147
ILLINOIS DEPARTMENT OF REVENUE	I000240	05/19/21	SPR 05/15/21	01-00.2001	State Tax	1474.02	1474.02	103143
ILLINOIS DEPARTMENT OF REVENUE	I000240	05/24/21	PR 05/15/21	01-00.2001	State Tax	3790.47	3790.47	103144
ILLINOIS DEPARTMENT OF REVENUE	I000240	06/04/21	PR 05/29/21	01-00.2001	State Tax	3828.94	3828.94	103152
ILLINOIS DEPARTMENT OF REVENUE	I000240	06/02/21	SPR 05/31/21	01-00.2001	State Tax	1565.97	1565.97	103155
ILLINOIS MUNICIPAL	I000300	06/09/21	Pension	01-00.2003	Empl Pension Deposit	10471.76		
		06/09/21	Pension	01-00.2014	Empl Vol Pension Deposit	9314.41		
		06/09/21	Pension	01-17.E460	Emplr Pension Deposit	23433.43	43219.60	103160
INVOICE CLOUD	I000750	06/10/21	607-2021-5	01-11.B121	Biller Portal Fees	421.20	421.20	103161
MIDAMERICA ADMIN HRA ACCOUNT	M000557	06/01/21	HRA Fund	01-17.E455	HRA Account Funding	500.00	500.00	103148
TRAFFIC SAFETY STORE	T000410	05/25/21	INV000784113	01-12.B116	Barricades WWTC	120.27		
		05/25/21	INV000784113	01-14.B116	Barricades SS	420.96	541.23	062857
TRANSAMERICA RETIREMENT	T000415	05/18/21	SPR 05/15/21	01-00.2026	Def Comp IPPFA	440.18		
		05/18/21	SPR 05/15/21	01-00.2028	Def Comp Loan Repay IPPFA	77.06	517.24	103145
TRANSAMERICA RETIREMENT	T000415	05/21/21	PR 051521	01-00.2026	Def Comp IPPFA	290.16		
		05/21/21	PR 051521	01-00.2027	Def Comp Roth IPPFA	40.00		
		05/21/21	PR 051521	01-00.2028	Def Comp Loan Repay IPPFA	204.27	534.43	103146
TRANSAMERICA RETIREMENT	T000415	06/04/21	PR 05/29/21	01-00.2026	Def Comp IPPFA	300.06		
		06/04/21	PR 05/29/21	01-00.2027	Def Comp Roth IPPFA	40.00		
		06/04/21	PR 05/29/21	01-00.2028	Def Comp Loan Repay IPPFA	204.27	544.33	103153
TRANSAMERICA RETIREMENT	T000415	06/02/21	SPR 05/31/21	01-00.2026	Def Comp IPPFA	440.44		
		06/02/21	SPR 05/31/21	01-00.2028	Def Comp Loan Repay IPPFA	77.06	517.50	103156

===== VENDOR =====			===== INVOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
VERMEER-ILLINOIS INC.	V000138	06/04/21	01958AURP	01-12.B501	Trommel Screen Purchase	175328.00	175328.00	103157
Zoom Inc.	Z000200	05/26/21	P96035786	01-11.B115	Subscription	40.00	40.00	103149
						=====	=====	
					Total Payments:	502930.36	502930.36	
					ACH Payments Total:	500874.63	.00	
					Check Payments Total:	2055.73	502930.36	

===== VENDOR =====			===== INVOICE =====						
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO	
BAXTER & WOODMAN, INC.	B000120	05/20/21	0223378	02-47.0502	Centex LS Design	12317.50			
		05/20/21	0223380	02-74.0500	Misc Engineer Services	118.75	12436.25	103215	
							=====	=====	
		Total Payments:					12436.25	12436.25	
		ACH Payments Total:					12436.25	.00	
Check Payments Total:					.00	12436.25			

DATE _____

REVIEWED _____

TRUSTEE APPROVAL _____

PRESIDENT

CLERK

G/L NUMBER	COST ACCTG DESCRIPTION	DEBIT	CREDIT
01-00.1000	CASH		1066777.76-
01-00.1001	CASH - PAYROLL ACCOUNT	152421.21	
01-00.2000	FEDERAL TAX WITHHELD	24952.86	
01-00.2001	STATE TAX WITHHELD	10659.40	
01-00.2002	SOCIAL SECURITY WITHHELD	17698.81	
01-00.2003	IMRF WITHHELD	10471.76	
01-00.2005	CLEARING	141.82	
01-00.2013	CREDIT UNION WITHHELD	1960.00	
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION	9314.41	
01-00.2017	VOLUNTARY GROUP LIFE	288.00	
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA	1470.84	
01-00.2027	DEFERRED COMPENSATION WITHHELD - IPPFA ROTH	80.00	
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD	562.66	
01-05.3001	USER RECEIPTS	2568.49	
01-11.B100	ELECTRICITY	762.55	
01-11.B101	NATURAL GAS	61.47	
01-11.B110	BANK CHARGES	29.50	
01-11.B112	COMMUNICATION	1333.32	
01-11.B113	EMERGENCY/SAFETY EQUIPMENT	576.98	
01-11.B115	EQUIPMENT/EQUIPMENT REPAIR	7826.50	
01-11.B116	SUPPLIES	98.32	
01-11.B117	EMPLOYEE/DUTY COSTS	380.75	
01-11.B118	BUILDING AND GROUNDS	7337.91	
01-11.B121	USER BILLING MATERIALS	6855.09	
01-11.B124	CONTRACT SERVICES	735.00	
01-11.B137	MEMBERSHIPS/SUBSCRIPTIONS	160.00	
01-11.C222	GAS/FUEL	69.87	
01-11.C225	OPERATION/REPAIR	198.75	
01-12.B100	ELECTRICITY	1298.49	
01-12.B101	NATURAL GAS	484.56	
01-12.B102	WATER, GARBAGE AND OTHER UTILITIES	1297.39	
01-12.B103	ODOR CONTROL	1285.00	
01-12.B112	COMMUNICATION	1015.29	
01-12.B113	EMERGENCY/SAFETY EQUIPMENT	494.23	
01-12.B116	SUPPLIES	1895.50	
01-12.B117	EMPLOYEE/DUTY COSTS	750.98	
01-12.B124	CONTRACT SERVICES	216110.00	
01-12.B402	CHEMICALS - SLUDGE DEWATERING	2142.54	
01-12.B501	EQPT/EQPT REPAIR - BIOSOLIDS AGING & DISPOSAL	175538.29	
01-12.B502	EQPT/EQPT REPAIR - DISINFECTION	225.00	
01-12.B503	EQPT/EQPT REPAIR - EXCESS FLOW	2526.56	
01-12.B504	EQPT/EQPT REPAIR - GRIT REMOVAL	12.46	
01-12.B505	EQPT/EQPT REPAIR - INFLUENT PUMPING	2485.17	
01-12.B506	EQPT/EQPT REPAIR - PRIMARY TREATMENT	505.61	
01-12.B507	EQPT/EQPT REPAIR - SECONDARY TREATMENT	10796.99	
01-12.B509	EQPT/EQPT REPAIR - SLUDGE DEWATERING	1834.80	

G/L NUMBER	COST ACCTG DESCRIPTION	DEBIT	CREDIT
01-12.B510	EQPT/EQPT REPAIR - SLUDGE DIGESTION	177.00	
01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	1306.32	
01-12.B513	EQPT/EQPT REPAIR - WWTC UTILITIES	2553.41	
01-12.B802	BLDG AND GROUNDS - DISINFECTION	25.32	
01-12.B805	BLDG AND GROUNDS - INFLUENT PUMPING	897.20	
01-12.B810	BLDG AND GROUNDS - SLUDGE DIGESTION	511.90	
01-12.B811	BLDG AND GROUNDS - TERTIARY TREATMENT	2762.00	
01-12.B812	BLDG AND GROUNDS - WWTC GENERAL	12147.01	
01-12.C222	GAS/FUEL	3568.72	
01-12.C225	OPERATION/REPAIR	913.01	
01-13.B112	COMMUNICATION	148.80	
01-13.B114	CHEMICALS	1272.17	
01-13.B116	SUPPLIES	380.99	
01-13.B117	EMPLOYEE/DUTY COSTS	146.75	
01-13.B123	OUTSIDE LAB SERVICES	226.01	
01-13.C222	GAS/FUEL	27.52	
01-14.B112	COMMUNICATION	627.58	
01-14.B113	EMERGENCY/SAFETY EQUIPMENT	219.60	
01-14.B115	EQUIPMENT/EQUIPMENT REPAIR	7302.29	
01-14.B116	SUPPLIES	528.19	
01-14.B117	EMPLOYEE/DUTY COSTS	173.06	
01-14.B901	SEWER SYSTEM REPAIRS - I/I PROGRAM	1176.67	
01-14.B902	SEWER SYSTEM REPAIRS - REPLACEMENT	257.50	
01-14.B903	SEWER SYSTEM REPAIRS - REHABILITATION	1941.51	
01-14.B910	SEWER SYSTEM REPAIRS - BSSRAP PROGRAM	47804.06	
01-14.C222	GAS/FUEL	2411.12	
01-14.C225	OPERATION/REPAIR	334.60	
01-15.B100	ELECTRICITY	7290.14	
01-15.B112	COMMUNICATION	372.99	
01-15.B520	EQPT/EQPT REPAIR - BUTTERFIELD	25.92	
01-15.B527	EQPT/EQPT REPAIR - VENARD	169.27	
01-15.B528	EQPT/EQPT REPAIR - WROBLE	18.20	
01-15.B529	EQPT/EQPT REPAIR - LIFT STATIONS GENERAL	516.33	
01-15.B820	BLDG AND GROUNDS - BUTTERFIELD	164.00	
01-15.B821	BLDG AND GROUNDS - CENTEX	130.00	
01-15.B823	BLDG AND GROUNDS - EARLSTON	130.00	
01-15.B824	BLDG AND GROUNDS - HOBSON	130.00	
01-15.B825	BLDG AND GROUNDS - LIBERTY PARK	130.00	
01-15.B826	BLDG AND GROUNDS - NORTHWEST	130.00	
01-15.B827	BLDG AND GROUNDS - VENARD	130.00	
01-15.B828	BLDG AND GROUNDS - WROBLE	130.00	
01-17.E452	LIABILITY/PROPERTY	191879.00	
01-17.E455	EMPLOYEE GROUP HEALTH	54744.20	
01-17.E460	IMRF	23433.43	
01-17.E461	SOCIAL SECURITY	17698.84	
02-00.1000	CASH		12436.25-

G/L NUMBER	COST ACCTG DESCRIPTION	DEBIT	CREDIT
02-47.0502	DESIGN ENGINEERING/ARCHITECTURAL	12317.50	
02-74.0500	PROJECT BUDGET	118.75	
		=====	
		1079214.01	1079214.01-

Vendor	Invoice Date	Amount	Coding	Coding Description	Purchase Location	Emp.	Procurement	Project Name (If applicable)	Item Description
Grainger	05/06/21	\$75.14	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	JPB		Supplies	Replacement Drill Bits & Taps
					In-Store	FF			This item was delivered to Village. When we thought it was lost Grainger gave credit and when found rebilled. See 9904617504. Already paid for in May
Grainger	05/18/21	-\$2,850.00	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL				Downdraft Table	
Grainger	05/12/21	\$90.29	01-12.B113	WWTC EMERGENCY/SAFETY EQUIPMENT	Delivered	CP		Safety	8" Fiberglass Ladder #300 Rated
Grainger	05/12/21	\$27.36	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	AC		Shop Tool	(2) Hole Blowout Bulbs for Concrete Anchors
Grainger	05/13/21	\$24.78	01-12.B116	WWTC SUPPLIES	Delivered	MM		Buckets for OPS	
Grainger	05/17/21	\$67.53	01-12.B812	BLDG & GROUNDS - WWTC GENERAL	In-Store	RF		WWTC Main Gate	Red Strobe/Warning Light
Grainger	05/17/21	\$11.34	01-12.B113	WWTC EMERGENCY/SAFETY EQUIPMENT	Delivered	CP		Safety Supplies	Reflective Safety Tape & Signs
Grainger	05/18/21	\$2,850.00	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	In-Store	FF		Downdraft Table	This item was delivered to Village. We recevied credit memo 9894881540, then once found they rebilled. We paid for this in May.
Grainger	03/30/21	\$66.50	01-12.B805	BLDG & GROUNDS - INFLUENT PUMPING	Delivered	NW		Bar Screen Building Lighting	LED Bulb for Lower Level
Grainger	05/19/21	\$87.92	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	RF		Electrical Repair Supplies	Crimp Connectors
Grainger	05/19/21	\$29.48	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	RF		Electrical Repair Supplies	Wire Nut Twist Connectors
Grainger	05/19/21	\$28.95	01-12.B113	WWTC EMERGENCY/SAFETY EQUIPMENT	Delivered	CP		Safety	Slippery Floor Signs
Grainger	05/19/21	-\$1,027.23	01-12.B113	WWTC EMERGENCY/SAFETY EQUIPMENT	In-Store	AC		Safety	O2 Probe (Returned, Wrong Probe)
Grainger	05/19/21	\$25.32	01-12.B809	BLDG & GROUNDS - SLUDGE DEWATERING	Delivered	MM		Oil Dry	Oil dry- spill cleanup for Belt press
Grainger	05/20/21	\$335.50	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	JPB		Maintenance Repair Supplies	Hardware & Plumbing Supplies
Grainger	05/20/21	\$123.87	01-12.B116	WWTC SUPPLIES	Delivered	MM			Oil for Grit Pumps
Grainger	05/24/21	\$17.77	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	RF		Tool Repair	Electrical Fish Tape Repair Kit
Grainger	05/24/21	\$106.40	01-12.B116	WWTC SUPPLIES	Delivered	MM			Blue Gloves
Grainger	05/25/21	\$305.84	01-12.B812	BLDG & GROUNDS - WWTC GENERAL	Delivered	JPB		HVAC Filters	MERV13 HVAC Filters for WWTC
Grainger	05/25/21	\$33.46	01-12.B116	WWTC SUPPLIES	Delivered	NW		Supplies	Drill Bits & Tire Pressure Gauge
Grainger	05/27/21	\$152.92	01-11.B118	ADMIN BUILDING & GROUNDS	Delivered	JPB		HVAC Filters	MERV13 HVAC Filters for Administration Center
Grainger	05/27/21	\$21.39	01-12.B510	EQPT/EQPT REPAIR - SLUDGE DIGESTION	Delivered	AC		Sludge Pump Overhaul	Retaining Compound for Seal
Grainger	06/07/21	\$134.28	01-12.B116	WWTC SUPPLIES	In-Store	MM		Supplies	Disposable gloves
Grainger	06/07/21	\$54.96	01-13.B116	LAB SUPPLIES	Delivered	DRB	shopped	lab supplies	water bottles and 25mL pipettes
Grainger	06/08/21	\$42.35	01-11.B115	ADMIN EQUIPMENT/EQUIPMENT REPAIR	Delivered	RF		Administration Center Security Camera Installation	Liquid Tight Cord Connector (5)
Home Depot	05/21/21	\$3.33	01-11.B118	ADMIN BUILDING & GROUNDS	In-Store	CP		Administration Center HVAC	Ceiling Tile Track for Cold Air Returns
Home Depot	05/21/21	\$18.20	01-15.B528	EQUIP/EQUIP REPAIR - WROBLE	In-Store	RF		New Power Circuit to ATO	Electrical Supplies
Home Depot	05/11/21	\$199.90	01-14.B117	EMPLOYEE/DUTY COSTS	Delivered	AH		Boots	Employee Boots
Home Depot	05/20/21	\$16.47	01-12.B116	WWTC SUPPLIES	In-Store	BS		Supplies	Phone Case for Bill
Home Depot	04/30/21	\$96.96	01-12.B116	WWTC SUPPLIES	In-Store	CP		Supplies	Ladder Hangers & Propane Tank Exchange/Refill
Home Depot	05/20/21	\$97.40	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	In-Store	RF		Tools for Electrical Truck	Shovels, Spades, Pick Ax, Tool Holder
Home Depot	05/12/21	\$99.98	01-14.B117	EMPLOYEE/DUTY COSTS	Delivered	AH		Boots	Employee Boots
Home Depot	05/28/21	\$31.19	01-12.B812	BLDG & GROUNDS - WWTC GENERAL	In-Store	CP		Ops Center HVAC	Cold Air Return Vents
Home Depot	05/27/21	\$12.84	01-12.B116	WWTC SUPPLIES	In-Store	CP		Supplies	White Spray Paint
Home Depot	05/17/21	\$25.92	01-15.B520	EQUIP/EQUIP REPAIR - BUTTERFIELD	In-Store	NW		Butterfield Lift Station Wet Well Grease Block	Stainless Chain Hardware
Home Depot	05/16/21	-\$249.89	01-14.B117	EMPLOYEE/DUTY COSTS	Delivered	AH		Boots	Employee Boot Returns
Home Depot	06/04/21	\$30.98	01-12.B812	BLDG & GROUNDS - WWTC GENERAL	In-Store	CP	Same Trip	Ops Center Hose Spigot	Ops Center Hose Spigot
Home Depot	06/04/21	\$9.97	01-12.B116	WWTC SUPPLIES	In-Store	CP		Supplies	Sharpie Markers
Home Depot	06/04/21	\$14.97	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	In-Store	CP	Same receipt	Tool Replacement (Chuck/Worn out)	Wire Stripper
Home Depot	05/15/21	\$9.97	01-12.B113	WWTC EMERGENCY/SAFETY EQUIPMENT	In-Store	CP		Safety Supplies	Face Masks
Home Depot	05/05/21	\$211.58	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	In-Store	FF		Maintenance Repair Supplies	Replacement Sawzall & Electrical Supplies
Home Depot	05/24/21	\$27.84	01-12.B812	BLDG & GROUNDS - WWTC GENERAL	In-Store	CP		WWTC Ladder Storage	Ladder Hangers
Home Depot	06/02/21	\$52.11	01-12.B812	BLDG & GROUNDS - WWTC GENERAL	In-Store	BS		Aluminum Railing Installations	(3) 50# Bas of Grout
Home Depot	05/07/21	\$219.60	01-14.B913	SEWER SYSTEM REPAIRS - BSSRAP-REPAIR/REPL/REH	In-Store	AH		BSSRAP	6" Cleanout Plugs

Board of Trustees
Wallace D. Van Buren
President
Amy E. Sejnost
Vice President
Paul W. Coultrap
Clerk



General Manager
Amy R. Underwood

Legal Counsel
Michael G. Philipp

Providing a Better Environment for South Central DuPage County

MEMORANDUM

TO: Board of Trustees

FROM: Amy R. Underwood, General Manager

DATE: June 11, 2021

RE: Northwest Lift Station
Solar Power Purchase Agreement Termination

On behalf of the District, Attorney Mike Philipp sent a Notice of Termination to TCA Microgrid Energy, LLC on June 10, 2021. The Notice terminated the Power Purchase Agreement (PPA) for solar power at the Northwest Lift Station (NWLS) due to the installation not being completed within the contract time.

The lender for the solar project partners requested the PPA be amended to ensure they have access to the NWLS site for the 25-year term of the PPA. Since the District does not own the access roads to the NWLS, the District was unable to agree to the requested PPA amendment.

C: BOLI, WCC, MGP

DOWNERS GROVE SANITARY DISTRICT

MEMO

TO: Board of Trustees

FROM: W. Clay Campbell
Administrative Supervisor

DATE: June 11, 2021

RE: 2021 Levy Ordinance

The proposed 2021 Levy Ordinance is attached. This levy of \$1,369,200 for sanitary sewer system repairs and replacements and repayment of loans under the American Recovery and Reinvestment Act of 2009 / Illinois Environmental Protection Agency's Water Pollution Control Loan Program represents a 3.63% increase over the 2020 levy of \$1,321,300. In accordance with the tax cap, the County Clerk will automatically reduce this levy to reflect the approved consumer price index for tax year 2021, which is 1.4%.

A copy of the Calculations for Truth in Taxation Process worksheet prepared by the DuPage County Clerk's office is also attached. This worksheet indicates that the District 2021 tax levy request cannot exceed \$1,369,254.73 in order to comply with the Truth in Taxation Act.

Staff will request Board approval of this levy ordinance at the June 15 regular meeting.

Enclosures

cc: KJR, RTJ, MJS, ARU, MGP

AN ORDINANCE FOR THE LEVY OF TAXES FOR GENERAL CORPORATE
PURPOSES FOR THE DOWNERS GROVE SANITARY DISTRICT FOR THE
FISCAL YEAR BEGINNING MAY 1, 2021 AND ENDING APRIL 30, 2022

BE IT ORDAINED by the President and Board of Trustees of the DOWNERS GROVE
SANITARY DISTRICT, a body politic and corporate, of the County of DuPage and State of Illinois,

Section 1. That the sum of \$1,369,200 being that part of the total appropriation
heretofore legally made for corporate purposes for the DOWNERS GROVE
SANITARY DISTRICT, a body politic and corporate of the County of DuPage, and
State of Illinois which is to be collected from the tax levy of the current fiscal year
commencing on the first day of May, 2021, and ending on the 30th day of April,
2022.

BE AND THE SAME IS HEREBY LEVIED AND ASSESSED on all real and personal
property within the boundary of said DOWNERS GROVE SANITARY DISTRICT, subject to
taxation according to the value of such property as the same is assessed for State and County
purposes for the current fiscal year, for the purposes and in the amounts hereinafter set forth.

	<u>TOTAL AMOUNT</u>	<u>TO BE PAID FROM CORPORATE TAXATION</u>
SANITARY SEWER SYSTEM REPAIRS AND REPLACEMENTS AND RE- PAYMENT OF LOANS UNDER THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 / ILLINOIS ENVIRONMENTAL PROTECTION AGENCY'S WATER POLLUTION CONTROL LOAN PROGRAM	<u>\$1,369,200</u>	<u>\$1,369,200</u>
GRAND TOTAL	<u>\$1,369,200</u>	<u>\$1,369,200</u>

Section 2. That the County Clerk be and he is hereby directed as provided by law, to ascertain the rate percent which, upon the total valuation of all properties subject to taxation within the DOWNERS GROVE SANITARY DISTRICT, as the same is assessed and equalized for state and county purposes, will produce a net amount as herein legally levied, and to extend such tax pursuant to the statutes in such case made and provided.

Section 3. That the Clerk of said District and of the said Board of Trustees be and he is hereby directed to file with the County Clerk of DuPage County, Illinois, within the time limited by law, a copy of this ordinance duly certified by him.

Section 4. That this ordinance shall be in full force and effect immediately upon its passage, approval and filing.

Dated: This 15th day of June, A.D., 2021.

RECORDING VOTES:

AYES: _____

ABSENT: _____

NAYS: _____

APPROVED this 15th day of June, A.D., 2021.

President, Board of Trustees of the
DOWNERS GROVE SANITARY DISTRICT
DuPage County, Illinois

ATTEST:

Clerk

CERTIFICATE OF LEVY

STATE OF ILLINOIS

COUNTY OF DUPAGE

To the Clerk of DuPage County:

I, PAUL W. COULTRAP, do hereby certify that I am the duly elected Clerk of the Board of Trustees of the Downers Grove Sanitary District, a body politic and corporate in DuPage County, Illinois: and that pursuant to the authority vested in said Board of Trustees within Section 12 of the Sanitary District Act of 1917, as amended, the Board of Trustees, in meeting assembled on June 15, 2021, did direct and authorize that there be raised by general taxation the amounts hereinafter set forth, to be levied upon all the taxable property in said Sanitary District, in order to meet and defray the necessary expenses and liabilities of the Sanitary District as required by law, and the amounts so required are itemized and needed for uses and purposes as follows, as appears from the record of the proceedings of said Board of Trustees meeting, now on file in my records, to-wit:

SANITARY SEWER SYSTEM REPAIRS	<u>\$1,369,200</u>
AND REPLACEMENTS AND RE-	
PAYMENT OF LOANS UNDER THE	
AMERICAN RECOVERY AND	
REINVESTMENT ACT OF 2009 / ILLINOIS	
ENVIRONMENTAL PROTECTION	
AGENCY'S WATER POLLUTION	
CONTROL LOAN PROGRAM	
TOTAL	\$1,369,200

Making the amount to be raised by taxation and levied upon all taxable property in said Sanitary District, for the necessary expenses and uses aforesaid for the general corporate purposes, the sum of \$1,369,200.00. And it is hereby directed that the aforesaid sum be raised by taxation, in the manner provided by law.

Dated June 15, 2021.

_____(SEAL)
Paul W. Coultrap, Clerk

APPROVED:

Board of Trustees

DOWNERS GROVE SANITARY DISTRICT

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

CERTIFICATE OF INAPPLICABILITY

I, WILLIAM CLAY CAMPBELL, DO HEREBY CERTIFY THAT I AM THE DULY QUALIFIED AND ACTING ASSISTANT CLERK OF THE DOWNERS GROVE SANITARY DISTRICT, DUPAGE COUNTY, ILLINOIS.

I DO FURTHER CERTIFY THAT PROVISIONS OF THE "TRUTH IN TAXATION ACT" (ILLINOIS COMPILED STATUTES, CHAPTER 35, ACT 200, SECTIONS 18-55 THROUGH 18-100) ARE INAPPLICABLE TO THE DOWNERS GROVE SANITARY DISTRICT IN CONNECTION WITH ITS 2021 TAX LEVY ORDINANCE, AS THE LEVY IS NOT MORE THAN FIVE PERCENT GREATER THAN LAST YEARS EXTENSION.

IN WITNESS WHEREOF, I HEREUNTO AFFIX MY OFFICIAL SIGNATURE AT DOWNERS GROVE, ILLINOIS THIS 15TH DAY OF JUNE, 2021.

DOWNERS GROVE SANITARY DISTRICT

BY: _____
WILLIAM CLAY CAMPBELL
ASSISTANT CLERK

(SEAL)

DU PAGE COUNTY
CALCULATIONS FOR "TRUTH IN TAXATION" PROCESS

TAXING DISTRICT NAME: DOWNERS GR SAN DIST

TOTAL 2020 TAX EXTENSION:
(INCLUDING DEBT) 1,304,052.12

TOTAL 2020 DEBT EXTENSION:
(INCLUDES DEBT SERVICE
AND P.B.C. LEASES) NONE

SUB TOTAL = REMOVAL OF
DEBT SERVICE 1,304,052.12

ADDITION OF 2020 ABATEMENTS:
(DOES NOT INCLUDE
BOND ABATEMENTS) NONE

TOTAL 2020 AGGREGATE EXTENSION:
(INCLUDES CORPORATE & SPECIAL
PURPOSES, ABATEMENTS AND NO DEBT) 1,304,052.12

*** ADDITION OF 105% TO TOTAL AGGREGATE
EXTENSION (INCLUDES CORPORATE AND
SPECIAL PURPOSES, ABATEMENTS AND NO DEBT): 1,369,254.73

*** YOUR 2021 TAX LEVY REQUEST, MINUS DEBT, CANNOT EXCEED
THIS FIGURE WITHOUT COMPLIANCE TO THE "TRUTH IN
TAXATION ACT".

ALL OF THE ABOVE CALCULATIONS ARE FOR DU PAGE COUNTY ONLY. IF
YOUR DISTRICT OVERLAPS INTO ANY OTHER COUNTY, YOU WILL NEED TO
OBTAIN THE REMAINDER OF YOUR EXTENSION INFORMATION FROM THAT
COUNTY, IN ORDER TO HAVE ALL THE NECESSARY FIGURES YOU WILL NEED
TO DETERMINE COMPLIANCE WITH "TRUTH IN TAXATION".

ANY DISTRICT WHO MUST PUBLISH IN ORDER TO COMPLY WITH THE
"TRUTH IN TAXATION ACT", WILL NEED TO INCLUDE 2021 DEBT
SERVICE FIGURES IN THE PUBLICATION NOTICE, AS REQUIRED BY SENATE
BILL 136, PASSED 12-5-1989. ACCORDING TO OUR RECORDS AS OF
APRIL 30, 2021, YOUR DEBT SERVICE FIGURE IS NONE . ANY
DEBT ISSUED AFTER THIS DATE, BUT PRIOR TO YOUR PUBLICATION DATE,
MUST BE ADDED TO THIS FIGURE.

DOWNERS GROVE SANITARY DISTRICT
MEMO

DATE: June 11, 2021

TO: Board of Trustees

FROM: W. Clay Campbell
Administrative Supervisor

RE: Real Estate Tax Levy and Rate for 2020

Attached is the final tax levy notice from the County Clerk for last year's tax levy which is paid by the District's customers this year as part of their tax bill. The levy contains the \$1,321,300 general corporate levy to be used for sanitary sewer system repairs and replacements and repayment of loans under the American Recovery and Reinvestment Act of 2009 / Illinois Environmental Protection Agency's Water Pollution Control Loan Program.

The 2020 rate of 0.0400 is 1.48% less than last year's rate (see attached Tax Levies and Tax Rates table). Last year's tax rate went up slightly which had signaled that an economic slowdown was starting to impact assessed property values, but the tax rate's decline this year seems to indicate that property values were able to maintain growth in the past year. The District's assessed valuation increased from \$3,287,185,728 to \$3,443,643,973, an increase of 4.76%. It is the sixth year in a row that this figure has increased. The District tax rate this year was reduced by the tax cap limitation. The tax cap reduced the District extension by \$33,437.23 to a total extension of \$1,304,052.12 which represents a 3.63% increase over last year's extension of \$1,258,420.60. Increases in the extension have averaged 2.71% over the past 10 years.

Based upon information provided by the County Clerk, we calculated the following breakdown of the change in assessed valuation:

New construction	\$ 36,661,830
New annexations	471,820
Adjustments to existing assessed valuations	<u>112,628,815</u>
(average increase of 3.53%)	\$149,762,465

Assuming the median assessed value of a single family residence was at \$105,165 (taken from the FY 21-22 budget figure found on page 27 of the Five Year Financial Plan for FY21-22), District taxes are estimated to be \$42.07 per residence this year compared to \$41.05 last year, an increase of 2.48%.

Because of both the Downers Grove Central Business District TIF and the Downers Grove Ogden Avenue TIF, District taxes were reduced from an "actual extension" of the tax levy of \$1,334,513.00 to \$1,304,052.12 (-\$30,460.88) for 2020.

A table is attached which details the calculation of the levy and indicates the reduction due to the tax cap and the TIFs.

Attachments

cc: KJR, RTJ, MJS, ARU, MGP

FINAL

10150000
DOWNERS GR SAN DIST

RES: 2,613,417,583
FARM: 4,422 RR: 2,554,993
COMM: 629,207,745
IND: 98,538,640
T-RE: 3,341,168,390 GTOT: 3,343,723,383

TOWNSHIPS:	MILTON	25,186,220		25,186,220
	YORK	661,004,030		661,004,030
	LISLE	326,967,335		326,967,335
	DOWNERS GROVE	2,330,565,798		2,430,486,388
	DUPAGE COUNTY	3,343,723,383	CUR	3,443,643,973

2020 TIF	VALUATION	3,343,723,383	CUR	3,443,643,973

TAX BURDEN: LIMITING RATE: .0390 RATE REDUCTION: 97.5001

LEVY				RATE		TAXES EXTENDED	TAX LIMITATION ACT			DISTRICT ADJUSTMENT	
	AMOUNT	PLUS	LIMIT	EXTD		AMOUNT	RATE	EXTENSION		RATE	EXTENSION
CORPORATE	1,321,300.00	1,334,513.00	.2000	.0400		1,337,489.35	.0390	1,304,052.12			

TOTAL CAP FUNDS	1,321,300.00	1,334,513.00		.0400		1,337,489.35	.0390	1,304,052.12			
*TOTAL NON CAP FUNDS											

GRAND TOTAL	1,321,300.00	1,334,513.00		.0400		1,337,489.35	.0390	1,304,052.12			

Actual Ext 1,343,021.15
DIF to TIF 38,969.03

Tax Levies and Tax Rates

Tax Levies and Tax Rates

TAX YEAR	YEAR BILLED	GEN'L CORP. & OTHER OPERATING USES	TOTAL LEVY	PERCENT INCREASE FROM PRIOR YEAR'S FINAL EXTENSION	TAX EXTENSION	FINAL TAX EXTENSION	PERCENT INCREASE FROM PRIOR YEAR	REDUCTION OF EXTENSION DUE TO CAP	PERCENT REDUCTION	ACTUAL ASSESSED VALUATION	PERCENT INCREASE FROM PRIOR YEAR	ASSESSED VALUATION EXCLUDING THE DG TIF	AMOUNT INCREASE FROM PRIOR YEAR	PERCENT INCREASE FROM PRIOR YEAR	REDUCTION IN DISTRICT TAXES DUE TO DG TIF	FINAL TAX RATE	PERCENT CHANGE FROM PRIOR YEAR
				AFTER CAP	BEFORE CAP	AFTER CAP	PERCENT INCREASE FROM PRIOR YEAR	PERCENT INCREASE FROM PRIOR YEAR			PERCENT INCREASE FROM PRIOR YEAR	PERCENT CHANGE FROM PRIOR YEAR					
2000	2001	665,000.00	665,000.00	4.84%	671,796.54	668,342.57	5.37%	3,453.97	0.52%	1,728,638,263	5.42%	1,726,983,390	88,018,505	5.37%	640.00	0.0387	0.00%
2001	2002	701,700.00	701,700.00	4.99%	709,687.84	700,542.38	4.82%	9,145.46	1.31%	1,833,895,793	6.09%	1,829,092,383	102,108,993	5.91%	1,839.71	0.0383	(1.03%)
2002	2003	735,500.00	735,500.00	4.99%	743,370.03	727,469.07	3.84%	15,900.96	2.19%	1,999,748,786	9.04%	1,987,620,402	158,528,019	8.67%	4,438.99	0.0366	(4.44%)
2003	2004	763,800.00	763,800.00	4.99%	771,902.79	754,891.16	3.77%	17,011.63	2.25%	2,140,368,777	7.03%	2,126,453,966	138,833,564	6.98%	4,939.76	0.0355	(3.01%)
2004	2005	792,600.00	792,600.00	5.00%	801,834.59	778,859.39	3.18%	22,975.20	2.95%	2,322,180,659	8.49%	2,297,520,325	171,066,359	8.04%	8,359.85	0.0339	(4.51%)
2005	2006	817,800.00	817,800.00	5.00%	828,075.78	818,038.50	5.03%	10,037.28	1.23%	2,538,869,699	9.33%	2,509,320,544	211,800,219	9.22%	9,633.02	0.0326	(3.83%)
2006	2007	858,900.00	858,900.00	5.00%	869,503.63	861,326.48	5.29%	8,177.15	0.95%	2,761,640,899	8.77%	2,725,716,700	216,396,156	8.62%	11,352.04	0.0316	(3.07%)
2007	2008	904,300.00	904,300.00	4.99%	916,087.47	898,299.36	4.29%	17,788.11	1.98%	3,010,126,887	9.00%	2,964,684,366	238,967,666	8.77%	13,769.09	0.0303	(4.11%)
2008	2009	943,200.00	943,200.00	5.00%	955,145.20	948,840.61	5.63%	6,304.59	0.66%	3,208,780,143	6.60%	3,152,294,383	187,610,017	6.33%	17,002.21	0.0301	(0.66%)
2009	2010	996,200.00	996,200.00	4.99%	1,009,000.16	961,703.28	1.36%	47,296.88	4.92%	3,214,943,324	0.19%	3,153,125,507	831,124	0.03%	18,854.43	0.0305	1.33%
2010	2011	1,009,700.00	1,009,700.00	4.99%	1,021,737.25	997,975.92	3.77%	23,761.33	2.38%	3,028,908,351	(5.79%)	2,970,166,415	(182,959,092)	(5.80%)	19,737.29	0.0336	10.16%
2011	2012	1,047,800.00	1,047,800.00	4.99%	1,060,292.27	1,020,918.02	2.30%	39,374.25	3.86%	2,866,293,054	(5.37%)	2,812,446,329	(157,720,086)	(5.31%)	19,546.36	0.0363	8.04%
2012	2013	1,071,900.00	1,071,900.00	4.99%	1,084,304.40	1,058,176.58	3.65%	26,127.82	2.47%	2,661,520,162	(7.14%)	2,612,781,682	(199,664,647)	(7.10%)	19,739.09	0.0405	11.57%
2013	2014	1,111,000.00	1,111,000.00	4.99%	1,122,218.40	1,084,894.06	2.52%	37,324.34	3.44%	2,534,554,665	(4.77%)	2,488,289,137	(124,492,545)	(4.76%)	20,171.77	0.0436	7.65%
2014	2015	1,139,100.00	1,139,100.00	5.00%	1,151,420.43	1,109,325.49	2.25%	42,094.94	3.79%	2,522,394,078	(0.48%)	2,476,172,963	(12,116,174)	(0.49%)	20,707.06	0.0448	2.75%
2015	2016	1,164,700.00	1,164,700.00	4.99%	1,177,049.76	1,127,681.23	1.65%	49,368.53	4.38%	2,648,893,312	5.02%	2,598,343,851	122,170,888	4.93%	21,938.47	0.0434	(3.13%)
2016	2017	1,184,000.00	1,184,000.00	4.99%	1,196,852.02	1,146,867.48	1.70%	49,984.54	4.36%	2,836,161,603	7.07%	2,776,918,837	178,574,986	6.87%	24,467.26	0.0413	(4.84%)
2017	2018	1,204,200.00	1,204,200.00	5.00%	1,216,359.94	1,184,119.07	3.25%	32,240.87	2.72%	3,001,304,727	5.82%	2,930,987,803	154,068,966	5.55%	28,408.04	0.0404	(2.18%)
2018	2019	1,243,300.00	1,243,300.00	5.00%	1,258,434.77	1,221,602.54	3.17%	36,832.23	3.02%	3,151,400,174	5.00%	3,069,353,105	138,365,302	4.72%	32,654.73	0.0398	(1.49%)
2019	2020	1,282,600.00	1,282,600.00	4.99%	1,296,748.13	1,258,420.60	3.01%	38,327.53	3.05%	3,287,185,728	4.31%	3,193,960,918	124,607,813	4.06%	37,849.27	0.0406	2.01%
2020	2021	1,321,300.00	1,321,300.00	5.00%	1,337,489.35	1,304,052.12	3.63%	33,437.23	2.56%	3,443,643,973	4.76%	3,343,723,383	149,762,465	4.69%	39,968.24	0.04	(1.48%)
2021	2022	1,369,200.00	1,369,200.00	5.00%													

CALCULATION OF REAL ESTATE TAX LEVY EXTENSION

TAX YEAR 2020

PROPERTY VALUATIONS

Total Assessed Valuation		\$3,443,643,973
Assessed Valuation for TIF	-	\$99,920,590
Net Assessed Valuation		\$3,343,723,383
New Construction	-	\$36,661,830
New Annexations	-	\$471,820
Equalized Assessed Valuation		\$3,306,589,733

LEVY AND EXTENSION BEFORE CAP

Amount Levied by DGSD		\$1,321,300
State Multiplier (adds 1%)	X	1.01
Levy with State Multiplier		\$1,334,513.00
Net Assessed Valuation	÷	3,343,723,383
Extended Rate		0.03991
Extended Rate Rounded up by County Clerk		0.0400
Net Assessed Value	X	3,343,723,383
Tax Extension Before Cap		\$1,337,489.35

CAP (LIMITING RATE):

2019 Extension after Cap		\$1,258,420.60
2020 Consumer Price Index Multiplier From Tax Cap Law (adds 2.3%)	X	1.023
Final Base Aggregate Extension		\$1,287,364.27
Equalized Assessed Valuation	÷	3,306,589,733
Limiting Rate for 2019		0.0390

CAPPED EXTENSION

Net Assessed Valuation		3,343,723,383
Limiting Rate for 2019	X	0.0390
Taxes to be Received (Extension after Cap)		\$1,304,052.12

Reduction due to tax cap (Extension Before Cap minus Extension After Cap) **(\$33,437.23)**

Taxes that would have been Received assuming no TIF \$1,343,021.15
Reduction due to TIF (Extension assuming no TIF - Extension because of TIF) **(\$38,969.03)**

DOWNERS GROVE SANITARY DISTRICT

MEMO

TO: Board of Trustees

FROM: Clay Campbell
Administrative Supervisor

DATE: June 11, 2021

RE: Local Government Wage Increase Transparency Act Compliance – Mike Hayward

On July 28, 2016, the Local Government Wage Increase Transparency Act was signed into law as Public Act 099-0646 (enclosed as Exhibit A). This law requires a unit of local government to follow particular steps if it is anticipating making qualifying payments to an employee that has announced their retirement. Payments to the retiring employee qualify for this process if the payments: (1) are conditioned on the employee notifying the employer of an intent to retire; (2) would have the effect of increasing the employee's reportable monthly earnings by more than 6% compared to the previous month; and (3) would be made between 12 months and 90 days prior to the expected retirement date.

The District's vacation payout policy, a copy of which is enclosed as Exhibit B, provides for employees hired prior to January 1, 2012 to receive a payout of accrued vacation leave over the last 6 months of their service with the District provided they have notified the District of their intent to retire on a certain date and have the requisite number of years of service with the District and qualifying amounts of accrued sick and vacation leave. Accrued sick leave is not paid out to the employee and merely serves as an additional qualifier for eligibility.

A portion of payouts made to an employee under this policy fit the criteria in Public Act 099-0646.

This Act requires that two steps must be followed during an open meeting of the District before any of these payments can be made to the retiring employee:

- 1) The District's Board discusses the specific anticipated payments by disclosing the five following items:
 - a. Identity of the Employee;
 - b. Purpose and Amount of the Increase or Payment;
 - c. Proposed Retirement Date for the Employee;
 - d. Effect of the Payment upon the Expected Retirement Annuity of the Employee; and
 - e. Effect of the Payment upon the Liability of the Employer to its Illinois Municipal Retirement Fund (IMRF) Account.
- 2) The District's Board of Trustees makes a determination that the anticipated payments are permissible.

The District received official notice on May 25 from Mike Hayward, an Operator for the District, that he intends to retire on March 31, 2022. As of the date of his notice, he has the requisite number of years of service (a minimum of 20), accrued sick leave (a minimum of 1,040), and accrued vacation leave in order to have 300 vacation hours paid out to him over the last six months of his employment.

Attached is a completed summary spreadsheet enclosed as Exhibit C offered by IMRF to assist employers with the pension effect calculations required by Public Act 099-0646.

We will be seeking action by the Board at the June regular meeting to permit additional wage payments to Mike Hayward spreading 300 hours of vacation over the last 6 months of employment according to the District's employment policy in the amount of \$11,156.96, in anticipation of his announced retirement date of March 31, 2022, increasing his retirement monthly pension amount by \$64.77, and increasing the cost of his pension annuity and DGSD's pension cost by \$9,776.00.

cc: KJR, MJS, RTJ, ARU, MGP

Enclosures

Public Act 099-0646

HB5684 Enrolled

LRB099 19522 EFG 43916 b

AN ACT concerning public employee benefits.

**Be it enacted by the People of the State of Illinois,
represented in the General Assembly:**

Section 1. Short title. This Act may be cited as the Local Government Wage Increase Transparency Act.

Section 5. Disclosure of certain wage increases made to employees under Article 7 of the Illinois Pension Code.

(a) This Section applies only to a participating employee under Article 7 of the Illinois Pension Code (IMRF) who began participation before January 1, 2011 and who is not subject to a collective bargaining agreement with respect to the employment upon which the participation is based.

(b) The definitions in Article 7 of the Illinois Pension Code also apply to this Section.

As used in this Section, "disclosable payment" means a payment, whether in the form of an increase in the rate of earnings or a lump-sum payment, that:

(1) would be made by a participating employer to a participating employee after the employee has expressed to the employer his or her intent to retire or withdraw from service;

(2) would have the effect of increasing the employee's reportable monthly earnings from that employer by more than

Public Act 099-0646

HB5684 Enrolled

LRB099 19522 EFG 43916 b

6% compared to the previous month; and

(3) would be made between 12 months and 90 days prior to the employee's expected termination of service.

However, "disclosable payment" does not include a refund of contributions or any payment required to be paid by State or federal law.

(c) A disclosable payment shall not be made or payable unless the governing body of that participating employer has first discussed the specific payment to be made at a meeting open to the public and posted and held in accordance with the requirements of the Open Meetings Act. At the meeting, the governing body shall, at a minimum, disclose (1) the identity of the employee, (2) the purpose and amount of the increase or payment, (3) the proposed retirement date, (4) the effect of the payment upon the expected retirement annuity of the employee, and (5) the effect of the payment upon the liability of the employer to the Article 7 Fund.

(d) The determination of whether the disclosable payment is permissible under this Section shall rest exclusively with the employer.

(e) A participating employer may not make a disclosable payment to an employee in a manner inconsistent with this Section. This Section is a denial and limitation of home rule powers and functions under subsection (h) of Section 6 of Article VII of the Illinois Constitution.

For employees hired prior to January 1, 2012, at separation from employment with the District, an employee will receive payment for unused vacation time as follows:

1. An employee who provides at least six (6) months' notice of retirement or resignation, and who has at least thirty (30) years of service and 1,040 hours of accumulated sick leave on the retirement or resignation announcement date, may carry over his or her unused vacation time from the announcement year into the year that the employee retires or resigns. The employee may elect to receive payment for up to 400 hours of unused vacation time spread equally over the last six months of employment. Such use of vacation time will not count as time worked for overtime purposes. All other unused vacation time must be used by the employee prior to retirement or resignation in accordance with this policy.
2. An employee who provides at least six (6) months' notice of retirement or resignation, and who has at least twenty (20) years of service and 1,040 hours of accumulated sick leave on the retirement or resignation announcement date, may carry over up to 100 hours of his or her unused vacation time from the announcement year into the year that the employee retires or resigns. The employee may elect to receive payment for up to 300 hours of unused vacation time spread equally over the last six months of employment. Such use of vacation time will not count as time worked for overtime purposes. All other unused vacation time must be used by the employee prior to retirement or resignation in accordance with this policy.
3. An employee who provides at least six (6) months' notice of retirement or resignation, and who has at least ten (10) years of service and 520 hours of accumulated sick leave on the retirement or resignation announcement date, may carry over his or her unused vacation time from the announcement year into the year that the employee retires or resigns. The employee may elect to receive payment for up to 200 hours of unused vacation time spread equally over the last six months of employment. Such use of vacation time will not count as time worked for overtime purposes. All other unused vacation time must be used by the employee prior to retirement or resignation in accordance with this policy.
4. A retiring or resigning employee who does not meet the criteria contained in paragraphs 1, 2 or 3 above or any terminated employee shall receive payment for any unused vacation time on the employee's final paycheck.

Accelerated Payment Estimate Calculation for Mike Hayward

	Wage Period	Wages for Pension	Increase	6%	Excess	Wages as Entered
Base Year	May 2017 - April 2018	\$ 78,182.04				\$ 78,182.04
Year 1	May 2018 - April 2019	\$ 80,982.37	\$ 2,800.33	\$ 4,690.92	\$ -	\$ 80,982.37
Year 2	May 2019 - April 2020	\$ 82,001.63	\$ 1,019.26	\$ 4,858.94	\$ -	\$ 82,001.63
Year 3	May 2020 - April 2021	\$ 82,597.19	\$ 595.56	\$ 4,920.10	\$ -	\$ 82,597.19
Year 4	May 2021 - April 2022	\$ 95,073.32	\$ 12,476.13	\$ 4,955.83	\$ 7,520.30	\$ 95,073.32
		\$ 418,836.55			\$ 7,520.30	\$ 418,836.55

Birth Date	1957
Retirement Date	4/1/2022
Member's Age	65.192
IMRF Service at Retirement	23 Years
	2 Months
Male/Female	Male
Marital Status at Retirement	Married
IMRF Service Type	Regular
Excess (AP Wages)	\$ 7,520.30
Divide by 48	\$ 156.67
Times Service Factor	41.339%
Retirement from AP Wages	\$ 64.77
Annuity Factor	156.16438
Increase to Present Value Caused by Excess	\$ 10,115.00
Member Contributions on Excess	\$ 338.00
AP Amount	\$ 9,776.00

BASED ON THE INFORMATION ENTERED, THE ESTIMATED ACCELERATED PAYMENT FOR MIKE HAYWARD WILL BE \$9,776.00

The above estimate is based on information you entered. Wages before those entered have not been considered for the 125% rule. The actual AP amount will be determined after IMRF reviews the final wages and may include wages after the month of termination and sick time converted to IMRF service. The final AP uses the highest 48 months in the member's Final Rate of Earnings (FRE) calculation, which may not be the last 48 months.

Please remember that the estimate and the original notice from IMRF may include amounts for which you may claim an exclusion. Please review General Memorandum 620, for a list of exclusions that may be claimed.

The Accelerated Payment (AP) is not a penalty and does not increase the cost to the employer. The AP only requires current funding for your employee's retirement that were based on reported wages that were above the normal actuarial assumptions.

DOWNERS GROVE SANITARY DISTRICT

M E M O

TO: Amy R. Underwood
General Manager

FROM: W. Clay Campbell
Administrative Supervisor

DATE: June 11, 2021

RE: Progress Report – May, 2021

ADMINISTRATIVE

Personnel

General Manager Underwood and I have been informed by one of our employees of their intention to retire in 2022. There is a separate memo in this month's board packet regarding this. It is our intention to plan out a transition and succession planning strategy for backfilling this anticipated position opening.

Reimbursement Program for Sanitary Sewer Backups Caused by Public Sanitary Sewer Blockages

There have been no new backups resulting from a mainline blockage since the last update, and as a result, I have not included a new summary.

Group Health Insurance Open Enrollment

Employee enrollment was completed on May 31 with 34 employees making the following plan selections (retirees not included):

Option 1 (Platinum HMO):	21 (62%)
Option 2 (Gold Hybrid PPO):	6 (17%)
Option 3 (Blue Choice Preferred PPO):	5 (15%)
Waiver of Medical:	2 (6%)

Flexible Compensation Plan

Employees received materials on April 22 for an open enrollment window through May 22 for participation in the District's Flexible Compensation Plan that provides tax savings through payroll deductions for both out-of-pocket eligible medical expenses and dependent care expenses. We have 9 employees participating with a total deferral amount of \$9,975.

Safety Committee and Related Safety Matters

To better accommodate work schedules, the Safety Committee decided that starting in June, meetings will be moved to the end of the month. The next meeting is scheduled for June 24. At the end of May, the Committee closed out five incident reports with newly implemented hazard mitigation methods including:

- Removal of round rocks on a walking slope near the Primary Clarifiers and replacing the rocks with crushed gravel to allow for more solid footing;
- Improved safety measures in buildings using polymer, including “caution, slippery floor” signage and scheduling of routine cleaning of the floor with a polymer solvent;
- Installation of a flip-down step on the south side of the Primary Clarifiers, which reduced the step-up height by 50%. Prior to the installation of this step, the step-up height was too high and was ergonomically awkward;
- Installation of protective guards over exposed moving parts on recirculating pumps in Digester 1&2 Control Building; and
- Education of the District’s contracted landscaper regarding the importance of leaving safety guards installed on his equipment.

At the time of this progress report, the District’s Covid 19 Plan is under revision to align with recent changes in guidance from local authorities, particularly with the transition to Phase 5 in Illinois on June 11.

Technology Update

Comcast completed installation of a new fiber circuit on May 24. Staff is presently in the process of evaluating a cloud VOIP-based phone system that would provide significant resiliency over the existing aging phone system and a higher level of responsiveness in the event of a distributed workforce working remotely like the District’s staff has been over the last year. This new system would utilize the newly installed fiber circuit. As of next week, the District’s existing Xfinity Business Internet service will become a secondary resilient internet resource in the event the fiber circuit fails (particularly for our lift stations communications).

The customer billing portal project with CityInsight is continuing to proceed on schedule – on June 4 Larry Kravets of Concentric Integration assisted the District with a minor update to its Accounting Server OS to provide additional security communication protocols needed for this project. I will continue to apprise the Board on this project’s progress as updates occur.

I am still continuing to work with Concentric Integration to finish migrating various “services” off of the District’s old Admin IT server and onto the new replacement server so as to not interrupt the resources for staff. We are currently in the process of migrating our MP2 CMMS software.

The following is a detailed summary of the Invoice Cloud portal's utilization in the last month and since the portal's launch in February 2015 through the end of last month:

# of Customers registered in the last month:	66
# of Customers paying their bills online in the last month:	1,686
Amount of Money processed through the Portal in the last month:	\$100,488.80
# of Customers signing up for Autopay through the Portal in the last month:	47
# of Customers enrolled in paperless billing in the last month:	43
# of customers registered for pay by text in the last month:	30
Cost to District for providing Invoice Cloud service in the last month:	\$421.20
Cost to District's customers (convenience fees) in the last month:	\$2,793.60
Estimated Monthly savings from customers enrolled in paperless billing:	\$84.30
# of Customers registered from launch through last month:	5,961
# of Customers signing up for Autopay through the Portal from launch through last month:	1,981
# of Customers enrolled in paperless billing from launch through last month:	2,810
# of customers registered for pay by text from launch through last month:	1,847

FINANCIAL

Annual Audit

Fieldwork was mostly completed remotely by Lauterbach & Amen, LLP the week of May 24. There are several outstanding audit items that are still being completed by staff in the coming weeks. It is anticipated that the final audit for Fiscal Year Ending April 30, 2021 will be presented to the Board at its regular August or September meeting.

Treasurer's Report and Investment Activity

The monthly Treasurer's Report is included separately in the packet each month and detailed investment information (financial institution name, current rate and dollar amount) is provided on the District's Investment Schedule also provided separately in the packet each month.

User Billing

Detailed billing information is attached to this report.

CODE ENFORCEMENT & UNSEWERED AREAS

Building Sanitary Service Repair Assistance Program; Infiltration and Inflow Removal Program; and Overhead Sewers and Backflow Prevention Devices Reimbursement Program

I have continued to perform the legal review of both Program Agreements and Access Agreements for all of the above programs as prepared by our office prior to execution by the parties.

Sewer Permitting Process

I have continued to perform the legal review of Access Agreements and Annexation Petitions prepared by our office as needed by sewer permit applicants.

cc: WDVb, AES, PWC, KJR, RTJ, MJS, MGP

USER BILLING SUMMARY

User Charge System

Billings for May 2021 were as follows:

User	\$261,490.85
Surcharge	17,790.76
Monthly fees	364,974.74
Total	<u>\$644,256.35</u>
Summer Usage Adjustment	\$0.00
Billable Flow	134,097,872
Budgeted Billable Flow	134,241,848
% Actual/Budgeted Billable Flow	99.89%
YTD Billable Flow	275,280,122
YTD Budgeted Billable Flow	270,615,160
% Actual/Budgeted Billable Flow	101.72%

The user accounts receivable balance on 5/31/2021 is \$681,393.52 and consists of:

Current charges due 6/15/2021	\$525,832.80
Past due charges and penalty	155,560.72
Total	<u>\$681,393.52</u>

The past due charges represent:

<u>Age</u>	<u>User Charges</u>	<u>Penalty</u>	<u>Totals</u>
30 days past due	\$37,243.05	\$4,380.32	\$41,623.37
60 days past due	13,367.36	2,151.09	15,518.45
90 days & greater past due	84,924.29	13,494.61	98,418.90
	<u></u>	<u></u>	<u></u>
Totals	\$135,534.70	\$20,026.02	\$155,560.72

Summary of
Past Due Charges
(90 Days and Over)

Five Year Comparison

May

<u>Year</u>	<u>User Charges</u>	<u>Penalty</u>	<u>Total</u>
2021	\$84,924.29	\$13,494.61	\$98,418.90 *****
2020	57,672.52	7,368.53	65,041.05 *****
2019	41,508.51	5,098.57	46,607.08 *****
2018	48,401.71	6,633.70	55,035.41 ***
2017	33,590.89	4,991.96	38,582.85

*****Includes \$10,462.28 in sewer disconnection costs on 2 accounts plus late fees

****Includes \$13,020.74 in sewer disconnection costs on 4 accounts plus late fees

***Includes \$17,128.69 in sewer disconnection costs on 6 accounts plus late fees

**Includes \$9,256.59 in sewer disconnection costs on 3 accounts plus late fees

Twelve Months Ending May 2021

<u>Month Ending</u>	<u>User Charges</u>	<u>Penalty</u>	<u>Total</u>
5/31/21	\$84,924.29	\$13,494.61	\$98,418.90
4/30/21	77,863.95	12,505.71	90,369.66
3/31/21	79,415.08	12,379.57	91,794.65
2/28/21	79,355.03	11,905.29	91,260.32
1/31/21	105,977.30	15,756.19	121,733.49
12/31/20	104,927.73	15,924.29	120,852.02
11/30/20	105,659.64	15,270.20	120,929.84
10/31/20	83,672.22	10,944.08	94,616.30
9/30/20	83,036.33	10,243.54	93,279.87
8/31/20	91,467.51	10,158.49	101,626.00
7/31/20	85,214.22	1,419.54	86,633.76
6/30/20	64,632.71	4,939.58	69,572.29

One account from 2012 and another from 2014 are the only two remaining sewer disconnections.

To: Amy Underwood, General Manager
From: Marc Majewski, Operations Supervisor
Re: Month of May, 2021 WWTC Operations Report.
Date: June 9, 2021

Attached please find detailed operating data and our monthly report to Illinois EPA for May. We had no excursions over our permit limits in the month of May.

Certain highlights of operational activities included:

- Monthly flow: Average daily flows to the plant were 9.86 MGD. Total precipitation at the WWTC was 3.47". There were no excess flow events during the month of May. There were 5 days of discharge over 11 MGD.
- Activated sludge: Operating performance improved throughout the month of May. Floc formers are predominating leading to good solids settling. Seasonal operation of aeration tanks 3 & 4 has ended, both tanks were emptied and taken out of service.
- Anaerobic Digesters: Pumped a total of 1,026,692 gallons of primary sludge, 243,222 gallons of TWAS, and 293,116 gallons of waste grease for a total of 1,563,030 gallons pumped to digesters. Total Volatile Solids destruction was calculated at 64.2% for May.
- Digester gas: Total digester gas production was 7,052,698 cubic feet. 5,618 cubic feet of gas was used for anaerobic digestion heat, and 6,400,871 cubic feet was used in the CHP facilities. 101,853 cubic feet of flared gas was recorded during the month. The Munters dehumidifier used 544,355 cubic feet of gas.
- Bio-solids: Bio-mechanics distributed 260 dry tons of class A biosolid in the month of May, with a year to date total of 559 dry tons distributed.
- Electricity: Overall net energy from ComEd was: -114,175 KW-Hrs. Electricity Generated by the CHP system was 510,884 KW-Hrs. Monthly net energy (including natural gas usage) was -110 MW-Hrs for the month of May.

C: WDVb, AES, PWC, KJR, RTJ, MJS, WCC, MGP

Monthly Operations Report Page 1

	WWTC Rainfall	B01 Parshall Flume Flow Max Mgd	B01 Parshall Flume Flow Min Mgd	B01 Parshall Flume Flow Avg Mgd	A01 Parshall Flume Flow Max Mgd	A01 Parshall Flume Flow Avg Mgd	C01 Int Clar #1 Flow Max Mgd	C01 Int Clar #1 Flow Avg Mgd	Outfall 003 Flow Max Mgd	Outfall 003 Flow Avg Mgd	Total Flow Max Mgd	Total Flow Avg Mgd	002 Outfall Flow Avg Mgd
Date	inches	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD
5/1/2021	0.00	11.83	5.34	8.42	0.00	0.00	0.00	0.00	0.00	0.00	11.83	8.42	0.00
5/2/2021	0.00	11.49	4.93	8.11	0.00	0.00	0.00	0.00	0.00	0.00	11.49	8.11	0.00
5/3/2021	0.18	11.77	4.90	8.77	0.00	0.00	0.00	0.00	0.00	0.00	11.77	8.77	0.00
5/4/2021	0.00	11.44	5.55	8.56	0.00	0.00	0.00	0.00	0.00	0.00	11.44	8.56	0.00
5/5/2021	0.00	11.37	5.04	7.97	0.00	0.00	0.00	0.00	0.00	0.00	11.37	7.97	0.00
5/6/2021	0.04	11.11	4.80	7.91	0.00	0.00	0.00	0.00	0.00	0.00	11.11	7.91	0.00
5/7/2021	0.00	11.22	4.77	7.79	0.00	0.00	0.00	0.00	0.00	0.00	11.22	7.79	0.00
5/8/2021	0.45	11.37	4.43	7.61	0.00	0.00	0.00	0.00	0.00	0.00	11.37	7.61	0.00
5/9/2021	0.81	25.77	10.76	21.33	0.00	0.00	0.00	0.00	0.00	0.00	25.77	21.33	0.00
5/10/2021	0.01	19.03	12.57	14.63	0.00	0.00	0.00	0.00	0.00	0.00	19.03	14.63	0.00
5/11/2021	0.00	17.20	7.85	10.78	0.00	0.00	0.00	0.00	0.00	0.00	17.20	10.78	0.00
5/12/2021	0.00	15.74	6.94	9.90	0.00	0.00	0.00	0.00	0.00	0.00	15.74	9.90	0.00
5/13/2021	0.00	12.05	6.05	9.40	0.00	0.00	0.00	0.00	0.00	0.00	12.05	9.40	0.00
5/14/2021	0.00	13.26	5.71	8.87	0.00	0.00	0.00	0.00	0.00	0.00	13.26	8.87	0.00
5/15/2021	0.12	13.04	5.50	9.09	0.00	0.00	0.00	0.00	0.00	0.00	13.04	9.09	0.00
5/16/2021	0.00	11.61	5.85	8.87	0.00	0.00	0.00	0.00	0.00	0.00	11.61	8.87	0.00
5/17/2021	0.00	11.61	5.50	8.47	0.00	0.00	0.00	0.00	0.00	0.00	11.61	8.47	0.00
5/18/2021	0.07	11.56	5.02	8.61	0.00	0.00	0.00	0.00	0.00	0.00	11.56	8.61	0.00
5/19/2021	0.10	12.22	5.46	9.19	0.00	0.00	0.00	0.00	0.00	0.00	12.22	9.19	0.00
5/20/2021	0.00	13.63	5.57	8.96	0.00	0.00	0.00	0.00	0.00	0.00	13.63	8.96	0.00
5/21/2021	0.00	11.71	5.36	8.17	0.00	0.00	0.00	0.00	0.00	0.00	11.71	8.17	0.00
5/22/2021	0.00	11.49	4.99	7.93	0.00	0.00	0.00	0.00	0.00	0.00	11.49	7.93	0.00
5/23/2021	0.00	11.51	4.73	7.84	0.00	0.00	0.00	0.00	0.00	0.00	11.51	7.84	0.00
5/24/2021	0.00	11.75	4.71	7.94	0.00	0.00	0.00	0.00	0.00	0.00	11.75	7.94	0.00
5/25/2021	0.00	11.41	4.81	7.86	0.00	0.00	0.00	0.00	0.00	0.00	11.41	7.86	0.00
5/26/2021	0.70	21.62	6.98	13.33	0.00	0.00	0.00	0.00	0.00	0.00	21.62	13.33	0.00
5/27/2021	0.05	11.84	6.68	9.82	0.00	0.00	0.00	0.00	0.00	0.00	11.84	9.82	0.00
5/28/2021	0.94	26.67	6.59	13.97	0.00	0.00	0.00	0.00	0.00	0.00	26.67	13.97	0.00
5/29/2021	0.00	24.23	11.28	15.06	0.00	0.00	0.00	0.00	0.00	0.00	24.23	15.06	0.00
5/30/2021	0.00	14.21	8.20	10.60	0.00	0.00	0.00	0.00	0.00	0.00	14.21	10.60	0.00
5/31/2021	0.00	13.97	6.64	9.98	0.00	0.00	0.00	0.00	0.00	0.00	13.97	9.98	0.00
Minimum	0.00	11.11	4.43	7.61	0.00	0.00	0.00	0.00	0.00	0.00	11.11	7.61	0.00
Maximum	0.94	26.67	12.57	21.33	0.00	0.00	0.00	0.00	0.00	0.00	26.67	21.33	0.00
Total	3.47	438.74	193.53	305.75	0.00	0.00	0.00	0.00	0.00	0.00	438.74	305.75	0.00
Average	0.11	14.15	6.24	9.86	0.00	0.00	0.00	0.00	0.00	0.00	14.15	9.86	0.00

Monthly Operations Report Page 2

	Tertiary Flow MGD	MLSS Avg	Activated Sludge Inventory Lbs MLSS	Activated Sludge SRT Days	15 Minutes Aeration Settling %	30 Minutes Aeration Settling %	60 Minutes Aeration Settling %	Sludge Volume Index	System 1 RAS TSS	System 2 RAS TSS	Dupage River Outfall DO
Date	MGD		LBS	DAYS	mL/L	mL/L	mL/L	mL/g	mg/l	mg/l	mg/l
5/1/2021	8.42		74,271	16.51							
5/2/2021	8.11		74,271	16.48							
5/3/2021	8.77	2,283	76,974	17.42	37	24	21	104	3,452		8.0
5/4/2021	8.56		76,974	17.22							8.1
5/5/2021	7.97	2,137	72,045	15.22	34	26	22	121		3,952	7.7
5/6/2021	7.91		72,045	15.44							
5/7/2021	7.79	2,217	74,744	16.14	34	26	23	115	2,999		
5/8/2021	7.61		74,744	16.22							
5/9/2021	21.33		74,744	15.47							
5/10/2021	14.63	2,025	68,275	9.59	30	23	20	115		6,002	8.5
5/11/2021	10.78	2,273	76,628	10.53	37	28	23	123	4,111		8.9
5/12/2021	9.90	2,259	76,157	14.20	33	25	22	112		4,451	8.2
5/13/2021	9.40	2,230	75,182	14.06	33	25	21	110	4,886		
5/14/2021	8.87	2,343	78,984	16.09	30	23	20	99		4,136	
5/15/2021	9.09		78,984	16.15							
5/16/2021	8.87		78,984	16.19							
5/17/2021	8.47	2,368	79,838	17.95	30	23	20	97		3,761	8.2
5/18/2021	8.61	2,344	71,976	18.00	28	22	19	94	3,625		8.2
5/19/2021	9.19	2,306	77,753	15.88	30	21	18	90		4,174	8.0
5/20/2021	8.96	2,343	72,692	14.73	28	22	20	93	3,242		
5/21/2021	8.17	2,519	78,134	16.09	27	21	19	83		4,144	
5/22/2021	7.93		78,134	16.26							
5/23/2021	7.84		78,134	16.20							
5/24/2021	7.94	2,358	73,144	15.08	26	21	19	90		4,078	7.9
5/25/2021	7.86	2,225	69,038	14.14	29	23	21	105	3,214		7.3
5/26/2021	13.33	1,740	53,984	7.46	22	19	17	109		6,068	7.0
5/27/2021	9.82	2,275	70,589	9.53	29	22	19	97	3,012		
5/28/2021	13.97	2,514	78,001	12.34	28	22	19	87		5,242	
5/29/2021	15.06		78,001	12.42							
5/30/2021	10.60		78,001	12.27							
5/31/2021	9.98		78,001	12.28							8.2
Minimum	7.61	1,740	53,984.16	7.46	21.52	19.01	16.76	83.42	2,999	3,761	7.0
Maximum	21.33	2,519	79,837.81	18.00	37.43	27.97	23.41	123.00	4,886	6,068	8.9
Total	305.75	40,760	2,319,426.65	453.56	544.84	415.69	360.19	1,845.58	28,541	46,008	104.2
Average	9.86	2,264	74,820.19	14.63	30.28	23.11	20.17	102.44	3,568	4,601	8.0

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	Tertiary Flow MGD	Influent BOD 5	Primary Clarifier BOD 5	Intermediate Clarifier CBOD 5	Tertiary Effluent CBOD 5	Tertiary Effluent CBOD 5 Load	BOD 5 Removal %	Ambient Air Temp Min	Ambient Air Temp Max	Influent Flow Temp
Date	MGD	mg/l	mg/l	mg/l	mg/l		%	Deg F	Deg F	Deg F
5/1/2021	8.42							39	86	
5/2/2021	8.11							61	84	
5/3/2021	8.77	210			0.6	44	98.8	58	71	58.6
5/4/2021	8.56	180	115	1.1	0.5	36	98.9	42	61	58.6
5/5/2021	7.97	185			0.5	33	98.9	38	65	58.4
5/6/2021	7.91	212	120	4.5	0.6	40	99.1	43	58	58.3
5/7/2021	7.79							37	61	
5/8/2021	7.61							31	58	
5/9/2021	21.33							38	59	
5/10/2021	14.63	128			0.8	98	98.1	34	56	58.1
5/11/2021	10.78	172	90	1.1	0.8	72	98.8	33	58	57.9
5/12/2021	9.90	185			1.1	91	98.6	31	65	58.0
5/13/2021	9.40	220	92	1.2	1.3	102	98.8	33	73	58.8
5/14/2021	8.87							39	76	
5/15/2021	9.09							49	61	
5/16/2021	8.87							52	75	
5/17/2021	8.47	194			1.2	85	98.8	56	71	58.8
5/18/2021	8.61	245	115	0.8	1.2	86	99.0	57	76	59.9
5/19/2021	9.19	253			1.2	92	99.0	64	76	59.8
5/20/2021	8.96	307	142	3.0	1.0	75	99.1	65	86	59.6
5/21/2021	8.17							69	86	
5/22/2021	7.93							67	90	
5/23/2021	7.84							59	85	
5/24/2021	7.94	267			0.9	60	99.3	58	91	61.7
5/25/2021	7.86	293	135	1.7	0.9	59	99.2	69	87	61.9
5/26/2021	13.33	230			1.2	133	98.6	57	84	
5/27/2021	9.82	252	112	1.7	0.8	66	99.0	49	61	61.5
5/28/2021	13.97							43	52	0.0
5/29/2021	15.06							41	64	
5/30/2021	10.60							36	75	
5/31/2021	9.98	210			0.9	75	99.1	49	71	
Minimum	7.61	128	90	0.8	0.50	33	98.1	31	52	0.0
Maximum	21.33	307	142	4.5	1.30	133	99.3	69	91	61.9
Total	305.75	3,743	921	15.1	15.50	1,245	1,681.0	890	2,220	889.9
Average	9.86	220	115	1.9	0.91	73	98.9	48	72	55.6

Monthly Operations Report Page 4

	Tertiary Flow MGD	Influent TSS	Primary Clarifier TSS	Intermediate Clarifier TSS	Tertiary Effluent TSS	Tertiary Effluent TSS Load	TSS Removal %	Influent pH	Primary Clarifier pH	Tertiary Effluent pH	Intermediate pH
Date	MGD	mg/l	mg/l	mg/l	mg/l	lbs/day	%	SU	SU	SU	SU
5/1/2021	8.42	180			0.6	42	99.7				
5/2/2021	8.11	172			0.4	27	99.8				
5/3/2021	8.77	240			0.2	15	99.9	7.6	7.4	7.0	7.0
5/4/2021	8.56	210	67	1.2	0.3	21	99.9	7.6	7.5	7.0	7.2
5/5/2021	7.97	185			0.3	20	99.8	7.5	7.4	6.9	7.1
5/6/2021	7.91	235	74	12.4	0.6	40	99.7	7.6	7.5	7.0	7.1
5/7/2021	7.79	148			0.4	26	99.7	7.5	7.4	7.0	7.2
5/8/2021	7.61	384			0.3	19	99.9				
5/9/2021	21.33	230			1.4	249	99.4				
5/10/2021	14.63	100			0.7	85	99.3	7.6	7.6	7.3	7.3
5/11/2021	10.78	140	49	2.8	0.6	54	99.6	7.6	7.5	7.2	7.3
5/12/2021	9.90	176			0.5	41	99.7	7.7	7.5	7.2	7.2
5/13/2021	9.40	180	48	3.2	0.4	31	99.8	7.6	7.5	7.3	7.2
5/14/2021	8.87	224			0.4	30	99.8	7.5	7.6	7.1	7.2
5/15/2021	9.09	148			0.5	38	99.7				
5/16/2021	8.87	148			0.5	37	99.7				
5/17/2021	8.47	208			0.4	28	99.8	7.6	7.4	7.1	7.2
5/18/2021	8.61	232	56	0.7	0.5	36	99.8	7.5	7.4	7.0	7.2
5/19/2021	9.19	230			0.5	38	99.8	7.6	7.4	7.0	7.2
5/20/2021	8.96	225	63	9.0	0.7	52	99.7	7.6	7.4	6.9	7.1
5/21/2021	8.17	260			0.7	48	99.7	7.5	7.4	7.0	7.2
5/22/2021	7.93	212			0.5	33	99.8				
5/23/2021	7.84	182			0.6	39	99.7				
5/24/2021	7.94	260			0.6	40	99.8	7.5	7.3	7.0	6.9
5/25/2021	7.86	260	76	4.9	0.6	39	99.8	7.4	7.4	6.9	7.1
5/26/2021	13.33	250			1.2	133	99.5	7.4	7.4	6.9	7.1
5/27/2021	9.82	250	82	5.2	0.7	57	99.7	7.6	7.4	7.0	7.1
5/28/2021	13.97	280			1.3	152	99.5	7.5	7.4	7.0	7.3
5/29/2021	15.06	108			1.5	188	98.6				
5/30/2021	10.60	120			0.5	44	99.6				
5/31/2021	9.98	152			0.5	42	99.7	7.6	7.3	7.2	7.1
Minimum	7.61	100	48	0.7	0.2	15	98.6	7.4	7.3	6.9	6.9
Maximum	21.33	384	82	12.4	1.5	249	99.9	7.7	7.6	7.3	7.3
Total	305.75	6,329	515	39.4	18.9	1,746	3,089.8	158.6	156.1	148.0	150.3
Average	9.86	204	64	4.9	0.6	56	99.7	7.6	7.4	7.0	7.2

MONTHLY OPERATIONS REPORT PAGE

5

Date	Tertiary Flow MGD	Influent Ammonia-N mg/l	Tertiary Ammonia-N mg/l	Tertiary Effluent Ammonia-N Load lbs/day	Chlorine Residual mg/l	Fecal Coliform col/100ml
5/1/2021	8.42					
5/2/2021	8.11	15.80	0.10	6.8		
5/3/2021	8.77					
5/4/2021	8.56	24.08	0.10	7.1	0.03	0
5/5/2021	7.97				0.03	0
5/6/2021	7.91					
5/7/2021	7.79					
5/8/2021	7.61					
5/9/2021	21.33	24.00	0.10	17.8		
5/10/2021	14.63					
5/11/2021	10.78	17.68	0.10	9.0	0.03	1
5/12/2021	9.90				0.03	3
5/13/2021	9.40					
5/14/2021	8.87					
5/15/2021	9.09					
5/16/2021	8.87	14.84	0.10	7.4		
5/17/2021	8.47					
5/18/2021	8.61	18.96	0.10	7.2	0.03	1
5/19/2021	9.19				0.03	0
5/20/2021	8.96					
5/21/2021	8.17					
5/22/2021	7.93					
5/23/2021	7.84	15.56	0.10	6.5		
5/24/2021	7.94					
5/25/2021	7.86	21.20	0.10	6.6	0.03	0
5/26/2021	13.33				0.03	80
5/27/2021	9.82					
5/28/2021	13.97					
5/29/2021	15.06					
5/30/2021	10.60	11.16	0.10	8.8		
5/31/2021	9.98					
Minimum	7.61	11.16	0.10	6.5	0.03	0.0
Maximum	21.33	24.08	0.10	17.8	0.03	80.0
Total	305.75	163.28	0.90	77.2	0.24	85.0
Average	9.86	18.14	0.10	8.6	0.03	3.9

SLUDGE DATA

Primary Sludge	TS	3.27 %	1,026,692 Gallons
WAS to Digesters	TS	2.60 %	672,660 Gallons
TWAS to Digester 4	TS	5.50 %	243,222 Gallons
Hauled Grease to Digs	TS	8.60 %	293,116 Gallons

Anaerobically Digested Sludge Pumping

Drying Beds	TS	2.75 %	157,928 Gallons
BFP	TS	2.43 %	561,564 Gallons
Lagoons	TS	%	Gallons
Total			719,492 Gallons

VS Destruction 64.2 %

Biosolids Disposal

Class A Distribution	May	260 Dry Tons
Class B Hauling	May	Dry Tons
Total	May	260 Dry Tons
Class A Distribution	YTD	559 Dry Tons
Class B Hauling	YTD	240 Dry Tons
Total	YTD	799 Dry Tons

ENERGY DATA

Total Digester Gas Production	7,052,698 SCF
Gas Volume per Volatile Solids Load	12.6 Cu.Ft./Lb.

Digester Gas Utilization

Heat Exchangers	5,618 SCF
Dehumidification	544,355 SCF
CHP	6,400,871 SCF
Total	6,950,844 SCF
Digester Gas Flared	101,853 SCF

Natural Gas Consumed

WWTC	9,200 SCF
MSB	2,700 SCF
Chemical Feed	1,400 SCF
5006 Walnut	0 SCF
Kilowatt-hours Generated CHP	510,884 KWH
Net energy from Comed	-114,175 KWH
Monthly net energy	-110 MWH

MISCELLANEOUS

Grit Removal	May	20 Cu. Yds
Grit Removal	YTD	80 Cu. Yds
Anaerobic Supernate		665,684 Gallons
Waste Activated Sludge		142,763 Gals/Day
City Water Consumed		154,686 Gallons

Monthly Operations Report Page 6

	Tertiary Flow MGD	Influent Phosphorus	Tertiary Effluent Phosphorus	Influent Phosphorus Load	Tertiary Effluent Phosphorus Load	Phosphorus Removal %	Influent Nitrogen	Tertiary Effluent Nitrogen	Influent Nitrogen Load	Tertiary Effluent Nitrogen Load	Nitrogen Removal %	Tertiary Effluent Nitrate Grab
Date	MGD	mg/l	mg/l	lbs/day	lbs/day	%	mg/l	mg/l	lbs/day	lbs/day	%	mg/l
5/1/2021	8.42											
5/2/2021	8.11											
5/3/2021	8.77	5.62	3.47	382.8	253.9	38.3						
5/4/2021	8.56											
5/5/2021	7.97											
5/6/2021	7.91											
5/7/2021	7.79											23.54
5/8/2021	7.61											
5/9/2021	21.33											
5/10/2021	14.63	2.98	1.59	340.1	194.0	46.6						
5/11/2021	10.78						18.1	9.8	1,513.8	881.4	41.8	
5/12/2021	9.90											
5/13/2021	9.40											18.04
5/14/2021	8.87											
5/15/2021	9.09											
5/16/2021	8.87											
5/17/2021	8.47	5.89	3.04	377.6	214.7	48.4						
5/18/2021	8.61											
5/19/2021	9.19											
5/20/2021	8.96											22.38
5/21/2021	8.17											
5/22/2021	7.93											
5/23/2021	7.84											
5/24/2021	7.94	6.63	4.01	399.6	265.4	39.5						
5/25/2021	7.86											
5/26/2021	13.33											
5/27/2021	9.82											20.37
5/28/2021	13.97											
5/29/2021	15.06											
5/30/2021	10.60											
5/31/2021	9.98	4.74	2.43	343.5	202.3	48.7						
Minimum	7.61	2.98	1.59	340.1	194.0	38.3	18.1	9.8	1,513.8	881.4	41.8	18.04
Maximum	21.33	6.63	4.01	399.6	265.4	48.7	18.1	9.8	1,513.8	881.4	41.8	23.54
Total	305.75	25.86	14.54	1,843.7	1,130.3	221.5	18.1	9.8	1,513.8	881.4	41.8	84.33
Average	9.86	5.17	2.91	368.7	226.1	44.3	18.1	9.8	1,513.8	881.4	41.8	21.08

DMR Copy of Record

Permit

Permit #:
Major:

IL0028380
Yes

Permittee:
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT
2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER
5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:

001
External Outfall

Discharge:

001-0
COMBINED DISCHARGE FROM A01, B01, & C01

Report Dates & Status

Monitoring Period:

From 05/01/21 to 05/31/21

DMR Due Date:

06/25/21

Status:

NetDMR Validated

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE.COMBINED OUTFALLS: A01-MIXING CHAMBER DISCHARGE TO E BR OF DUPAGE RIVER-EFFECTIVE WHEN FLOWS TO TRT PLT ARE GREATER THAN 22 MGD & EXCESS FLOW FAC IS IN OPERATION. 002 BECOMES OPERATIONAL WHEN 001, A01,& B01 EXCEED 30 MGD.

Principal Executive Officer

First Name:

Amy

Last Name:

Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample						=	8.0	=	7.4	=	7.0	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.							Req Mon MO AV MN		Req Mon MN WK AV		Req Mon DAILY MN	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Value NODI															
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample								=	2.4	=	2.6	19 - mg/L	0	04/07 - Four Per Week	CP - COMPOS
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample						=	6.9			=	7.3	12 - SU	0	05/DW - 5 Days Every Week	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU		DL/DS - Daily When Discharging	GR - GRAB
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample								=	0.6	=	0.9	19 - mg/L	0	05/DW - 5 Days Every Week	CP - COMPOS
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample								=	0.1	=	0.1	19 - mg/L	0	02/DW - Twice Every Discharge Week	CP - COMPOS
					Permit Req.									Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Value NODI															
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample										=	4.01	19 - mg/L	0	05/30 - 5 Times Every Month	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Value NODI															
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample								=	0.03			19 - mg/L	0	02/DW - Twice Every Discharge Week	GR - GRAB
					Permit Req.								<=	0.75 MO AVG			19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Value NODI															
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample										=	80.0	13 - #/100mL	0	02/DW - Twice Every Discharge Week	GR - GRAB
					Permit Req.										<=	400.0 DAILY MX	13 - #/100mL		DL/DS - Daily When Discharging	GR - GRAB
					Value NODI															
82220	Flow, total	1 - Effluent Gross	0	--	Sample			=	305.75	80 - Mgal/mo								0	99/99 - Continuous	
					Permit Req.				Req Mon MO TOTAL	80 - Mgal/mo									99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

31 days discharge. Zero days discharge with A01 and/or C01.

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:	reeseberry
Name:	Dorrance Berry
E-Mail:	rberry@dgsd.org
Date/Time:	2021-06-09 10:46 (Time Zone: -05:00)
<i>Report Last Signed By</i>	
User:	reeseberry
Name:	Dorrance Berry
E-Mail:	rberry@dgsd.org
Date/Time:	2021-06-09 10:52 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:
Major:

IL0028380
Yes

Permittee:
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT
2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER
5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:

002
External Outfall

Discharge:

002-0
MIXING CHMBR OVERFLOW TO ST. JOSEPH CRK

Report Dates & Status

Monitoring Period:

From 05/01/21 to 05/31/21

DMR Due Date:

06/25/21

Status:

NetDMR Validated

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name:
Last Name:

Amy
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MN	19 - mg/L			
					Value NODI											C - No Discharge				
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00400	pH	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU			
					Value NODI							C - No Discharge				C - No Discharge				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	0.75 MO AVG			19 - mg/L			
					Value NODI									C - No Discharge						
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										<=	400.0 DAILY MX	13 - #/100mL			
					Value NODI											C - No Discharge				
82220	Flow, total	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	
					Permit Req.				Req Mon MO TOTAL	80 - Mgal/mo										
					Value NODI				C - No Discharge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User: reeseberry

Name:	Dorrance Berry
E-Mail:	rberry@dgsd.org
Date/Time:	2021-06-09 10:47 (Time Zone: -05:00)
<i>Report Last Signed By</i>	
User:	reeseberry
Name:	Dorrance Berry
E-Mail:	rberry@dgsd.org
Date/Time:	2021-06-09 10:52 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:IL0028380

Major:Yes

Permittee:DOWNERS GROVE SANITARY DISTRICT

Permittee Address:2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

Facility Location:5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:003
External Outfall

Discharge:003-0
EXCESS FLOW TO ST. JOSEPH CRK

Report Dates & Status

Monitoring Period:From 05/01/21 to 05/31/21

DMR Due Date:06/25/21

Status:NetDMR Validated

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name:Amy

Last Name:Underwood

Title:General Manager

Telephone:630-969-0664

No Data Indicator (NODI)

Form NODI:--

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MN	19 - mg/L			
					Value NODI											C - No Discharge				
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00400	pH	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU			
					Value NODI							C - No Discharge				C - No Discharge				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L			
					Value NODI									C - No Discharge		C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.								<=	0.75 MO AVG			19 - mg/L			
					Value NODI									C - No Discharge						
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.										<=	400.0 DAILY MX	13 - #/100mL			
					Value NODI											C - No Discharge				
82220	Flow, total	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	
					Permit Req.				Req Mon MO TOTAL	80 - Mgal/mo										
					Value NODI				C - No Discharge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:

reeseberry

Name:	Dorrance Berry
E-Mail:	rberry@dgsd.org
Date/Time:	2021-06-09 10:47 (Time Zone: -05:00)
<i>Report Last Signed By</i>	
User:	reeseberry
Name:	Dorrance Berry
E-Mail:	rberry@dgsd.org
Date/Time:	2021-06-09 10:52 (Time Zone: -05:00)

DMR Copy of Record

Permit																					
Permit #:		IL0028380				Permittee:		DOWNERS GROVE SANITARY DISTRICT						Facility:		DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER					
Major:		Yes				Permittee Address:		2710 CURTISS STREET PO BOX 1412 DOWNERS GROVE, IL 60515						Facility Location:		5003 WALNUT AVENUE DOWNERS GROVE, IL 60515					
Permitted Feature:		A01 External Outfall				Discharge:		A01-0 EXCESS FLOW FROM EXCESS FLOW CLARIFIERS													
Report Dates & Status																					
Monitoring Period:		From 05/01/21 to 05/31/21				DMR Due Date:		06/25/21						Status:		NetDMR Validated					
Considerations for Form Completion																					
NUMBER OF DAYS OF DISCHARGE:CS																					
Principal Executive Officer																					
First Name:		Amy				Title:		General Manager						Telephone:		630-969-0664					
Last Name:		Underwood																			
No Data Indicator (NODI)																					
Form NODI:		--																			
Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration						# of Ex.	Frequency of Analysis	Sample Type		
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units				
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample												Req Mon DAILY MX	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.																
					Value NODI													C - No Discharge			
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample												Req Mon DAILY MX	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.																
					Value NODI													C - No Discharge			
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample												Req Mon DAILY MX	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.																
					Value NODI													C - No Discharge			
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample												Req Mon DAILY MX	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.																
					Value NODI													C - No Discharge			
82220	Flow, total	1 - Effluent Gross	0	--	Sample															DL/DS - Daily When Discharging	CN - CONTIN
					Permit Req.				Req Mon MO TOTAL	80 - Mgal/mo											
					Value NODI				C - No Discharge												
Submission Note																					
If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.																					
Edit Check Errors																					
No errors.																					
Comments																					
Attachments																					
No attachments.																					
Report Last Saved By																					
DOWNERS GROVE SANITARY DISTRICT																					
User:				reeseberry																	
Name:				Dorrance Berry																	
E-Mail:				rberry@dgsd.org																	
Date/Time:				2021-06-09 10:47 (Time Zone: -05:00)																	
Report Last Signed By																					
User:				reeseberry																	
Name:				Dorrance Berry																	
E-Mail:				rberry@dgsd.org																	
Date/Time:				2021-06-09 10:52 (Time Zone: -05:00)																	

DMR Copy of Record

Permit

Permit #:
Major:

IL0028380
Yes

Permittee:
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT
2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER
5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:

B01
External Outfall

Discharge:

B01-0
INTERNAL MIXING CHMBR - E. BR. DUPAGE RVR

Report Dates & Status

Monitoring Period:

From 05/01/21 to 05/31/21

DMR Due Date:

06/25/21

Status:

NetDMR Validated

Considerations for Form Completion

DMF LOAD LIMITS DISPLAYED.

Principal Executive Officer

First Name:
Last Name:

Amy
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration						# of Ex.	Frequency of Analysis	Sample Type	
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00011	Temperature, water deg. fahrenheit	1 - Effluent Gross	0	--	Sample										=	60.4	15 - deg F	0	01/30 - Monthly	GR - GRAB
					Permit Req.											Req Mon MO MAX	15 - deg F		01/30 - Monthly	GR - GRAB
					Value NODI															
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	0	--	Sample							=	7.4	=	7.0	19 - mg/L	0	03/DW - 3 Days Every Week	GR - GRAB	
					Permit Req.							>=	6.0 MN WK AV	>=	5.0 DAILY MN	19 - mg/L		02/DA - 2 Days Every Week	GR - GRAB	
					Value NODI															
00400	pH	1 - Effluent Gross	0	--	Sample					=	6.9			=	7.3	12 - SU	0	05/DW - 5 Days Every Week	GR - GRAB	
					Permit Req.					>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU		02/DA - 2 Days Every Week	GR - GRAB	
					Value NODI															
00410	Alkalinity, total [as CaCO3]	1 - Effluent Gross	0	--	Sample										=	190.0	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample	=	56.31	=	249.09	26 - lb/d		=	0.6	=	1.5	19 - mg/L	0	05/DW - 5 Days Every Week	CP - COMPOS	
					Permit Req.	<=	2202.0 MO AVG	<=	4404.0 DAILY MX	26 - lb/d		<=	12.0 MO AVG	<=	24.0 DAILY MX	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS	
					Value NODI															
00600	Nitrogen, total [as N]	1 - Effluent Gross	0	--	Sample										=	9.8	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	4	--	Sample	=	8.58	=	17.79	26 - lb/d		=	0.1	=	0.1	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS	
					Permit Req.	<=	275.0 MO AVG	<=	550.0 DAILY MX	26 - lb/d		<=	1.5 MO AVG	<=	3.0 DAILY MX	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS	
					Value NODI															
00625	Nitrogen, Kjeldahl, total [as N]	1 - Effluent Gross	0	--	Sample										=	1.0	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
00630	Nitrite + Nitrate total [as N]	1 - Effluent Gross	0	--	Sample										=	8.8	19 - mg/L	0	01/30 - Monthly	CA - CALCTD
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CA - CALCTD
					Value NODI															
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample										=	4.01	19 - mg/L	0	05/30 - 5 Times Every Month	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
00666	Phosphorus, dissolved	1 - Effluent Gross	0	--	Sample										=	3.44	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
00940	Chloride [as Cl]	1 - Effluent Gross	0	--	Sample										=	266.0	19 - mg/L	0	01/30 - Monthly	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	GR - GRAB
					Value NODI															
50050	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0	--	Sample	=	9.86	=	21.33	03 - MGD								0	99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD									99/99 - Continuous	
					Value NODI															

50060	Chlorine, total residual	1 - Effluent Gross	0	--	Sample										=	0.03	19 - mg/L	0	02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.										<=	0.05 DAILY MX	19 - mg/L		02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
74055	Coliform, fecal general	1 - Effluent Gross	0	--	Sample										=	80.0	13 - #/100mL	0	02/DA - 2 Days Every Week	GR - GRAB
					Permit Req.										<=	400.0 DAILY MX	13 - #/100mL		02/DA - 2 Days Every Week	GR - GRAB
					Value NODI															
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	--	Sample	=	73.22	=	133.4	26 - lb/d			=	0.9	=	1.3	19 - mg/L	0	04/07 - Four Per Week	CP - COMPOS
					Permit Req.	<=	1835.0 MO AVG	<=	3670.0 DAILY MX	26 - lb/d			<=	10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L		02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:

reeseberry

Name:

Dorrance Berry

E-Mail:

rberry@dgsd.org

Date/Time:

2021-06-09 10:50 (Time Zone: -05:00)

Report Last Signed By

User:

reeseberry

Name:

Dorrance Berry

E-Mail:

rberry@dgsd.org

Date/Time:

2021-06-09 10:52 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:
Major:

IL0028380
Yes

Permittee:
Permittee Address:

DOWNERS GROVE SANITARY DISTRICT
2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:
Facility Location:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER
5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:

C01
External Outfall

Discharge:

C01-0
EXCESS FLOW FROM CLARIFIER #1

Report Dates & Status

Monitoring Period:

From 05/01/21 to 05/31/21

DMR Due Date:

06/25/21

Status:

NetDMR Validated

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name:
Last Name:

Amy
Underwood

Title:

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI: --

Parameter		Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00310	BOD, 5-day, 20 deg. C	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
00530	Solids, total suspended	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
00610	Nitrogen, ammonia total [as N]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	GR - GRAB
					Permit Req.											Req Mon DAILY MX	19 - mg/L			
					Value NODI											C - No Discharge				
82220	Flow, total	1 - Effluent Gross	0	--	Sample														DL/DS - Daily When Discharging	CN - CONTIN
					Permit Req.				Req Mon MO TOTAL	80 - Mgal/mo										
					Value NODI				C - No Discharge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:

reeseberry

Name:

Dorrance Berry

E-Mail:

rberry@dgsd.org

Date/Time:

2021-06-09 10:51 (Time Zone: -05:00)

Report Last Signed By

User:

reeseberry

Name:

Dorrance Berry

E-Mail:

rberry@dgsd.org

Date/Time:

2021-06-09 10:52 (Time Zone: -05:00)

DMR Copy of Record

Permit

Permit #:IL0028380

Major:Yes

Permittee:DOWNERS GROVE SANITARY DISTRICT

Permittee Address:2710 CURTISS STREET PO BOX 1412
DOWNERS GROVE, IL 60515

Facility:DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

Facility Location:5003 WALNUT AVENUE
DOWNERS GROVE, IL 60515

Permitted Feature:INF
Influent Structure

Discharge:INF-L
INFLUENT MONITORING

Report Dates & Status

Monitoring Period:From 05/01/21 to 05/31/21

DMR Due Date:06/25/21

Status:NetDMR Validated

Considerations for Form Completion

CS

Principal Executive Officer

First Name:Amy

Last Name:Underwood

Title:General Manager

Telephone:630-969-0664

No Data Indicator (NODI)

Form NODI:--

Code	Parameter	Monitoring Location	Season #	Param. NODI		Quantity or Loading					Quality or Concentration							# of Ex.	Frequency of Analysis	Sample Type
	Name					Qualifier 1	Value 1	Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier 3	Value 3	Units			
00310	BOD, 5-day, 20 deg. C	G - Raw Sewage Influent	0	--	Sample							=		220.0			19 - mg/L	0	09/99 - See Permit	CP - COMPOS
					Permit Req.									Req Mon MO AVG			19 - mg/L		09/99 - See Permit	CP - COMPOS
					Value NODI															
00530	Solids, total suspended	G - Raw Sewage Influent	0	--	Sample							=		204.0			19 - mg/L	0	09/99 - See Permit	CP - COMPOS
					Permit Req.									Req Mon MO AVG			19 - mg/L		09/99 - See Permit	CP - COMPOS
					Value NODI															
00600	Nitrogen, total [as N]	G - Raw Sewage Influent	0	--	Sample										=	18.1	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
00665	Phosphorus, total [as P]	G - Raw Sewage Influent	0	--	Sample										=	6.63	19 - mg/L	0	05/30 - 5 Times Every Month	CP - COMPOS
					Permit Req.											Req Mon DAILY MX	19 - mg/L		01/30 - Monthly	CP - COMPOS
					Value NODI															
50050	Flow, in conduit or thru treatment plant	G - Raw Sewage Influent	0	--	Sample	=	9.0	=	20.82	03 - MGD								0	99/99 - Continuous	
					Permit Req.		Req Mon MO AVG		Req Mon DAILY MX	03 - MGD									99/99 - Continuous	
					Value NODI															

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:reeseberry

Name:Dorrance Berry

E-Mail:rberry@dgsd.org

Date/Time:2021-06-09 10:52 (Time Zone: -05:00)

Report Last Signed By

User:reeseberry

Name:Dorrance Berry

E-Mail:rberry@dgsd.org

Date/Time:2021-06-09 10:52 (Time Zone: -05:00)

DOWNERS GROVE SANITARY DISTRICT

M E M O

TO: Amy Underwood, General Manager

FROM: Jeff Barta, Maintenance Supervisor

DATE: June 8, 2021

SUBJECT: May 2021 Maintenance Report

Attached is a work order summary detailing equipment repair and preventive maintenance activities conducted by the maintenance/electrical department and operations during May 2021.

Special projects in May included:

Administration Center - Building Code & HVAC Review

A building code and HVAC review was completed in early May by Baxter & Woodman and the architect firm OEMA. A draft report on their findings with recommendations is expected in early June. An air balance and outside air intake testing was also completed by A-Formula Mechanical. This testing was performed to determine the percentage of outside fresh air that is mixed with the building return air on the HVAC system. The results of this testing is also being reviewed by Baxter & Woodman and OEMA and will be incorporated in their report.

Administration Center & WWTC - Indoor Air Quality Improvements

In preparation of returning to pre-pandemic staffing levels, the OEMA architects recommended that we upgrade all of our HVAC systems return air filters to MERV 13 air filters and to install portable air purifiers.

Based on their recommendations, District staff has upgraded all HVAC systems return air with the MERV 13 air filters and portable air purifiers have been deployed at the Administration Center and at the WWTC. A total of ten (10) air purifiers were installed at the Administration Center and eight (8) air purifiers were installed at the WWTC. Each individual office at both locations and all common areas now have these air purifiers installed. The MERV 13 filters were purchased from Grainger, and the eighteen (18) air purifiers were purchased from Amazon.

In addition to the MERV 13 filter upgrades and the air purifier installations, District staff also removed and cleaned all of the HVAC supply and return air vents at both locations to ensure maximum air flow. At the Administration Center, two (2) additional cold air returns were also added in the open office area to improve air flow.

Aeration Tanks 5, 6 & 7 – Biological Phosphorus Removal System Repairs

After almost 4 years of service, several of the air control solenoids for the tank mixing system were worn out and no longer operate. Considering that each air control solenoid activates every 12 minutes, 24 hours a day this was not unexpected. District staff replaced all twelve (12) of the air control solenoids along with the heat tracing around each control valve that prevents them from freezing in the winter. The mixing system is back in full operation.

Grit Pumps 3&4 – Discharge Valve Actuator Replacement

The existing AUMA actuator on the discharge valve from the grit pumps had failed. A new Rotork actuator has been installed with a spare unit from stock and is back in operation. Another spare actuator has been ordered from LAI Ltd. and is expected to be delivered in 4-6 weeks. The cost of this actuator from LAI Ltd. is \$4,497.

Sludge Recirculation Pump 5 – Mechanical Seal & Seal Housing Replacement

The mechanical seal on the pump had failed. District staff removed the pump from service to determine the cause of the seal failure. It appeared that the seal housing (that holds the seal in place) was deteriorated and caused an internal leak that damaged the seal. A new seal housing, shaft sleeve and mechanical seal were installed. The pump was reassembled and put back into service. All of the repair parts that were used for this repair were from stock. A request for quote to purchase these parts again to put back in inventory has been submitted to LAI Ltd. The actual cost of this repair was not available at the time of this report. I anticipate the total cost will be around \$3,500.00.

Raw Sewage Pump 3 – Motor Repair

The 100 hp pump motor was removed from service due to excessive noise from the motor bearings. After the motor was disassembled at Rainbow Electric, the cause of the excessive noise was determined to be failure of the lower bearing. The bearing had seized and caused some minor shaft damage in the bearing area. The shaft was repaired, both upper and lower bearings were replaced, windings were cleaned and tested, and the motor was reassembled. The pump motor has been reinstalled and is back in service. The total cost of the motor repairs at Rainbow Electric was \$2,470.00.

Misc. Vehicle Repairs

Lift Station Truck #307 – 2012 Ford F-350

The driver's side running board was damaged during a snow event this past winter. A new running board was purchased from Packey Webb Ford and installed by District staff. The cost of the replacement running board was \$320.75.

General Managers (Amy's Car) #316 – 2014 Honda Civic CNG

The starter failed and needed to be replaced. After receiving a quote for this repair from Honda of Lisle that was over \$900.00, we decided to purchase a starter and install it in-house. A new starter was purchased from Auto Zone and it was installed by District staff. The cost of the starter replacement was \$186.99.

System Supervisors (Bob's Truck) #351 – 2015 Ford F-150

The brakes required replacement both front & rear. New brake pads, grease seals, hardware kits and rotors were purchased from Auto Zone. The new brakes were installed by District staff. Total cost for the complete brake job was \$291.58.

Work Order Summary

Work Order Completion Dates from 5/3/2021 to 5/28/2021

Work Assignment	Completion Date	Equipment	NOTATIONS
3 Month check and repair of Belt Press Ventilation Fans	03-May-21	Belt Filter Press Building	3 Month check and repair of all ventilation fans at Belt Filter Press Building.
Check, Clean and Grease HVAC Fans/Blowers		Digester 4 - 5 Control Buildg Grit Building	Check upstairs and downstairs units at Digester 4-5 Building.
Check cycling issue on west HVAC unit in the upper level building.		Hobson Lift Station	A-Formula out, cycle power & reset unit. Verify proper amp draw & refrigerant pressures. No problems found after resetting unit.
Replace Air Filters On Both Maintenance Building Furnaces		Maintenance Services Building	Replace filters for both furnaces.
Replace Air Filter On Operations Center Furnace		Operations Center	Replace air bear filters 26x25x5.
Primary 7-9 shear pin and hub maintenance		Primary Clarifier 7 Primary Clarifier 8 Primary Clarifier 9	Remove, clean, and lube long collector shear pins.
MONTHLY BAR SCREEN HARDWARE AND CHANNEL INSPECTION	04-May-21	Bar Screen 1 Bar Screen 2	Monthly check of Bar Screen 1 & 2 hardware and influent channel debris.
By-Weekly Fluid and Misc. Check of Generators		Emergency Generator 1 Emergency Generator 2 Emergency Generator 3	
Grease fittings on munters unit		Filter Building	
Run And Inspect Generators With The Load Of The Plant	05-May-21	Emergency Generator 1 Emergency Generator 2 Emergency Generator 3	
Service Auger #1	06-May-21	2014 AUGER-DAWG G-30 4D091 2019 Skid Steer	Replaced and rebuild support hub assembly with new.
Lubricate skid steer and attachment mechanisim		WWTC Landscaping	Undercutters Tree Service removed all 3 trees and ground all stumps.
Remove 3 dead trees at Intermediate 2, 003 Discharge & System Garage.			
Install rebuild kits an all 12 air solenoids for mixing system.	10-May-21	Aeration Tank 05 Aeration Tank 06 Aeration Tank 07	Rebuild all 12 air solenoids and test operation. Also replaced the heat tracing at all locations.
Exercising of bar screen sluice gates 1 and 2		Bar Screen 1 Bar Screen 2	
Exercise valves at Belt Press Building		Belt Filter Press Belt Filter Press Building Belt Press Feed Sludge Pits	

Work Assignment	Completion Date	Equipment	NOTATIONS
Monthly Liquid Status of Under Ground Diesel Tank		Belt Press Polymer Mix System Belt Press Sludge Conveyor Belt Press Sludge Feed Pump 1 Belt Press Washwater System Emerg Gen Diesel Storage Tank	
Replace the DeMag power reel motor with a reconditioned motor from stock		Excess Flow Clarifier 3	Remove failed motor, install reconditioned motor and test operation. Bring failed motor to Rainbow Electric for repairs.
Change Filters On Grit Blowers 1,2,3.		Excess Flow Clarifier 4 Grit Blower 1 Grit Blower 2 Grit Blower 3 Kaeser	
3 MONTH OIL CHANGE-GRIT BLOWER #3- KAESER			
Replace failed block heater with new from stock.	11-May-21	Venard Stationary Generator	Removed and replaced block heater with new. Ordered new block heater for stock from Altorfer CAT.
Replace small cooling filters for ABS #2	12-May-21	Aeration Blower ABS #2	
Change Pre-Filters Blowers 1 - 4.		Blower Bag Room	
EXCESS 003- Exercise 30" and 24" DEZURIK Valves		Excess Flow 003 Valves	
Exercise Ratio Valve #2		Tunnel - System 2 RAS	
Exercise both 24" primary influent ratio valves		Tunnel From PS to Grit Tunnel/Chan Primary Clarifiers	
Purchase and replace worn wiper blades on 317/354	13-May-21	2009 Sterling LT 7500 2014 Freightliner M2106 6 yd d	
1,933 Hours. Change oil and oil filters. Take oil sample.		CHP Engine Genset #1	Changed oil and oil filters. Took oil sample and sent for analysis. Sample number: IND-57647
19,854 / 29,490 Hours. Change oil and oil filters.		CHP Engine Genset #2	Changed oil and oil filters. Took oil sample and sent for analysis. Sample number: IND-57673
Digester 1 Mixing System Semi-Annual/2000 Hour Oil Change		Digester 1 Mixing Pump	
69,185 Miles. Have right front tire replaced with new, damage to sidewal	14-May-21	2011 Ford F-250	Just Tires replaced the right front tire.
Repair or replace seized door knobs on East and West entry		Bar Screen Building	Replaced seized up door knobs on East and West side of building with new lever style locks.
1,957 Hours. Replace spark plugs due to run time.		CHP Engine Genset #1	Replaced spark plugs with new.
SWPPP Annual Training		WWTC Roadways	Did not complete due to COVID.
Replaced front strobe bulb on #326 plow truck	17-May-21	2011 Ford F-250	
Replace failed grease block with new block and hardware.		Butterfield Lift Station	Fabricated stainless steel cage for grease block. Rehung and verified operation.
Check Hose Connections On #2 & #4 PEARTH Units		Digester 2 Mixing System	

Work Assignment	Completion Date	Equipment	NOTATIONS
Seasonal Open/Close of 003 30" drain line by Ebarra pumps		Digester 4 Mixing System	
		Excess Flow Pump 10	
		Excess Flow Pump 11	
		Excess Flow Pump 12	
Clean Pump Seal Water Filters At Lift Stations	18-May-21	Butterfield Pump 1	Replace all seal water filters. Replace filter housing at Butterfield.
		Butterfield Pump 2	
		Centex Pump 1	
		Centex Pump 2	
500 Hour Oil Change on Pearth 4		Digester 4 Mixing System	
Clean Pump Seal Water Filters At Lift Stations		Earlston Pump 1	Replace all seal water filters. Replace filter housing at Butterfield.
		Earlston Pump 2	
		Hobson Pump 1	
		Hobson Pump 2	
		Hobson Pump 3	
		Hobson Pump 4	
		Wroble Pump 1	
		Wroble Pump 2	
48,051 Miles. Determine cause of discharged battery and hard start.	19-May-21	2014 Honda Civic CNG	Took car to Honda of Lisle for warranty on battery. Claim was denied due to good test results on battery. Retested battery in plant and verified OK. Determined the starter is failing intermittently. Replaced starter.
Replace gas booster motor that failed.		Digester 3 Gas Booster 1	Remove booster assembly, replace motor with spare from stock and reinstall. Re-order another motor from Lesman Instruments for stock.
By-Weekly Fluid and Misc. Check of Generators		Emergency Generator 1	
		Emergency Generator 2	
		Emergency Generator 3	
Monthly Cross Collector Check		Primary Clarifier 3	
		Primary Clarifier 4	
		Primary Clarifier 5	
		Primary Clarifier 6	
		Primary Clarifier 7	
		Primary Clarifier 8	
		Primary Clarifier 9	
Operate Relief Valves On Heat Exchangers And Boilers	20-May-21	Digester 1 Heat Exchanger	
		Digester 2 Heat Exchanger	
Check Hose Connections On #2 & #4 PEARTH Units		Digester 2 Mixing System	
Operate Relief Valves On Heat Exchangers And Boilers		Digester 3 Heat Exchanger	
		Digester 4 Heat Exchanger	
Check Hose Connections On #2 & #4 PEARTH Units		Digester 4 Mixing System	

Work Assignment	Completion Date	Equipment	NOTATIONS
Operate Relief Valves On Heat Exchangers And Boilers		Digester 5 Heat Exchanger	
Annual proof of Insurance to be sent to OSFM		Emerg Gen Diesel Storage Tank	
Operate Relief Valves On Heat Exchangers And Boilers		Excess Flow Pump Station	
6 Month Oil Change On Bearings on Grit Pumps 1, 2, 3, & 4.		Grit Pump 1	
		Grit Pump 2	
		Grit Pump 3	
		Grit Pump 4	
Six Month Oil Change Secondaries 3 - 5		Secondary Clarifier 3	
		Secondary Clarifier 4	
		Secondary Clarifier 5	
SEASONAL ON/OFF FOR SPRAY WATER - SEC. 6-9		Secondary Clarifier 6	
		Secondary Clarifier 7	
		Secondary Clarifier 8	
		Secondary Clarifier 9	
Replace damaged driver's side running board with new.	21-May-21	2012 FORD F-350 LS	Replaced driver's side running board with new.
Install aluminum kick plate on access bridge.		Secondary Clarifier 5	Install aluminum kick plate on access bridge.
Blower Motor not working	24-May-21	2011 Ford Ranger	Found blower fan motor speed resistor and harness bad. Purchase and replace both.
Replace mid level light bulb with higher lumen bulb,		Bar Screen Building	Procured and replaced light bulb.
Test outside air flow rates for HVAC system.	25-May-21	Administration Center	A-Formula conducted outside air intake CFM readings. Also test and document overall supply & return air flow rates.
20,140/29,774 Hours. Perform 1200 hour maintenance on CHP.		CHP Engine Genset #2	Performed typical 1200 hour maintenance on engine. Cleaned dump radiator.
Replace check valves on both sump pumps on the basement.		Digester 4 - 5 Control Buildg	Remove PVC ball check valves and install new brass flapper style check valves.
Replace wear plate on Auger #1	26-May-21	2014 AUGER-DAWG G-30 4D091	Replace wear plate on Auger #1.
Determine source of excess noise / vibration from pump / motor assembly.		Raw Sewage Pump 3	Determined source of noise was drive motor. Removed motor and sent to Rainbow for reconditioning. Cleaned, baked windings, replaced bearings.
69,230 Miles Replace failed starter motor.	27-May-21	2011 Ford F-250	
Six Month Oil Change On Concentrators 1 & 2		Concentration Tank 1	
		Concentration Tank 2	
SWPP Wet Weather Inspection		Maintenance Services Building	
Determine why cross collector screw is not turning.		Primary Clarifier 8	Wash down tank pit. Replace roll pin on output side of right angle gear drive u-joint to screw connection.
Determine cause of sweep arm not rotating.		Secondary Clarifier 6	Drive gear motor failed. Replace motor with new.
2290 Hours. Perform 1200 hour maintenance on Engine genset.	28-May-21	CHP Engine Genset #1	Performed all typical tasks of a 1200 hour maintenance. Cleaned dump radiator. (Premature due to CHP 2 overhaul)
Test for H2S at Unison Gas skid		CHP Gas Cleaning	Raw gas, 200 ppm, H2S vessel discharge, 30 ppm.

Work Assignment	Completion Date	Equipment	NOTATIONS
Greasing of Landia mixer grease fitting on actuator and threaded stem		System Digester 1 Mixing Pump	
Exercising of Raw and Excess Influent valves		Excess Flow Pump Station	
Grease fittings on munters unit		Filter Building	
Replace Wiper Grit Conveyors 1-2		Grit Conveyor System	
3 Month Oil Change On Int. Draw-off Valves compressor		Interm Clarifier Sludge Bldg	
2000 Hour Grease of Plant Effluent Pumps		Plant Effluent Water Pump #2	
Exercising of Raw and Excess Influent valves		Raw Sewage Pump Station	
Exercising of plant water main valves		Yard Piping - City Water	

DOWNERS GROVE SANITARY DISTRICT
M E M O

DATE: June 3, 2021

TO: Amy Underwood
General Manager

FROM: Robert Swirsky
Sewer System Maintenance Supervisor

RE: Monthly Report – May, 2021

1.	JULIE Line Markings:	Current	Year to Date
	Received	1879	3723
	In District	1805	3490
	Marked	211	672
	Man Hours	76	277
2.	Building Service:	Current	Year to Date
a.	BSSRAP TV Inspections	12	73
b.	Emergency BSSRAP Repairs	11	47
c.	Total BSSRAP Repairs	13	59
d.	I&I inspections	00	00
e.	I&I C.O. installation	00	00
f.	Replace broken cleanout caps	00	01
g.	OHSP TV Inspections	00	04
h.	Post Rodding TV	06	20
3.	Sewer backups:	Current	Year to Date
a.	Public sewer	01	5
b.	Private sewer	16	77
c.	Surcharged main	00	0
d.	Pump station	00	0
	Total	17	82
		Current	Year to Date
4.	Sewer Cleaning (DGSD personnel):	48,320	115,654 Ft.
	a. Sewer Cleaning (outside contractors):	0	0Ft.
5.	Main Sewer Televising (DGSD personnel):	0	7,845 Ft.
	a. Sewer Televising (outside contractors):	0	0Ft.
6.	LETS TV	0	1
7.	Manhole inspections	12	168

8. Sewer and manhole repairs and replacements by Uno Construction:
Centex FMC-006 repaired the overflow line from the force main relief valve.
Reset the damaged frame on MH 1J-076.

9. Miscellaneous: (sewer system personnel)
 - a. Upload Flow-Meters.

CC: WDVb, AES, PWC, RTJ, KJR, MS, WCC, MCW

DOWNERS GROVE SANITARY DISTRICT
M E M O

DATE: June 9, 2021

TO: Amy R. Underwood
General Manager

FROM: Keith Shaffner
Sewer Construction Supervisor

RE: Monthly Report: Sewer Construction \ Code Enforcement – May 2021

- | 1. | Permits issued: | Current | Year to Date |
|----|-----------------|----------|--------------|
| a. | Single family | 5 | 28 |
| b. | Multiple family | 0 | 1 |
| c. | Commercial | 0 | 1 |
| d. | Repair | 2 | 6 |
| e. | Disconnection | <u>5</u> | <u>16</u> |
| | Total | 12 | 52 |
-
- | 2. | Inspections made: | Current | Year to Date |
|----|------------------------|----------|--------------|
| a. | Connections | 7 | 29 |
| b. | Finals | 2 | 13 |
| c. | Repairs | 2 | 9 |
| d. | Disconnects | 4 | 20 |
| e. | Groundwork | 0 | 3 |
| f. | Walk-Thru | 2 | 2 |
| g. | Pre-connections | 0 | 1 |
| h. | Overhead Sewer Program | 0 | 2 |
| i. | Code Enforcement | 0 | 6 |
| j. | Lateral testing | <u>3</u> | <u>24</u> |
| | Total | 20 | 109 |
-
3. New Sewer Extension Construction:
- None
-
4. New Sewer Extension Testing - air, deflection, manhole, and televising:
- a. None
-
5. Code Enforcement:
- a. None

6. Plan & Permit Reviews:

- a. 4720 Roslyn – Single Family Home Review
- b. 6020 Washington – Single Family Repair Permit Review
- c. 4508 Douglas – Single Family Home Review
- d. 5256 Benton – Single Family Home Review
- e. 4529 Cross – Single Family Septic Conversion Home Review
- f. 4225 Forrest – Single Family Home Repair Permit Review

7. Building Sanitary Service Access Agreements:

- a. 5256 Benton – Downers Grove
- b. 4915 Drendel– Downers Grove
- c. 4720 Roslyn – Downers Grove
- d. 4708 Douglas – Downers Grove

8. Illinois EPA Permits:

- a. None

9. Waste Hauling Permits Issued:

None

10. Miscellaneous:

- a. Covid-19 pandemic - The Code Enforcement Department has continued to function at a high level of service. Inspector Danny Jasso and Oscar Avila have been working in the field using safe social distancing and personal protective equipment as necessary to complete their inspections. I have been working from home and coming into the Administration Center as necessary.

CC: WDVb, AES, PWC, KJR, RTJ, MJS, RPS, WCC & MGP

Permits Issued: MAY 2021

YEAR	PERMIT #	ADDRESS	STREET	CITY	ISSUE	TYPE	TAP FEE	INSP FEE
2021	54	6020	WASHINGTON	DG	5/3/2021	REPAIR		
2021	47	5256	BENTON	DG	5/11/2021	SF-RB		\$230.00
2021	49	426	SHERMAN	DG	5/13/2021	DISCON		
2021	48	4708	DOUGLAS	DG	5/13/2021	DISCON		
2021	51	4915	DRENDEL	DG	5/14/2021	SF	\$3,318.00	\$230.00
2021	55	4508	DOUGLAS	DG	5/20/2021	DISCON		
2021	66	4225	FORREST	DG	5/20/2021	REPAIR		
2021	56	5540	WASHINGTON	DG	5/20/2021	DISCON		
2021	53	4720	ROSLYN	DG	5/20/2021	SF-RB		\$230.00
2021	53	4708	ROSLYN	DG	5/27/2021	SF-RB		\$230.00
2021	52	426	SHERMAN	DG	5/27/2021	SF-RB		\$230.00
2021	60	844	WARREN	DG	5/27/2021	DISCON		
TOTAL							\$3,318.00	\$1,150.00

Permit Final Inspections: MAY 2021

YEAR	PERMIT #	ADDRESS	STREET	CITY	FINAL
2020	38	127	W TRAUBE	DG	5/13/2021
2020	54	4824	STONEWALL	DG	5/24/2021

Progress Report

To: Amy Underwood, General Manager
From: Reese Berry, Laboratory Supervisor
Date: June 9, 2021
Re: May 2021 Laboratory Report

We had zero excess events in the month of May. We had no permit excursions in May.

Surcharge:

We began the Surcharge sampling program again this year. We completed 1 week in the month of May, with 5 locations sampled. We plan to sample 40-50 locations this year depending upon weather and workload. After not sampling during the Covid Pandemic, we decided it was important to restart this program as soon as possible. We are hoping to get another week or 2 completed during June, but vacation requests might limit that ability.

Biosolids:

We completed our routine sampling of class A biosolids material, during the month of May. The results were acceptable for our program. We also tested the final compost pile for Salmonella, which the results were non-detectable for Salmonella. All material is ready for delivery to customers or giveaway at the pickup station.

Personnel:

May 2021 was a return to a fully staffed laboratory at DGSD. We are happy to be back and begin the work we are used to doing on a regular basis. Malwina, Stephanie and myself are appreciative of the safety guidelines that allowed us to perform our jobs, but keep us and our family's safe at the same time.

Pretreatment:

We are gearing up to sample during the month of June at our industrial customers. Each location has semi-annual requirements we will be sampling for during June. Sampling was completed for the semi-annual plant requirements during the last week of May. This data from Influent, Primary effluent, Final effluent and biosolids will help evaluate our local limits requirement in our upcoming NPDES permit.

HHS (Covid19 Sampling):

DGSD was chosen to join the nationwide study. This sampling is done twice per week and utilizes our current Influent composite sample. We ship out the samples on Tuesday/Thursday each week over the course of 10 weeks beginning in June.

C: WDVB, AES, PWC, KJR, RTJ, MJS, WCC, MGP

To: Amy Underwood, General Manager
From: Alex Bielawa, Staff Engineer
Re: Engineering Report for the Month May, 2021
Date: June 11, 2021

I. Planning Projects & Studies

A. Flow Monitoring

Data collection for Cycle E is ongoing.

B. Composting Pilot

District Staff is currently reviewing the final report with Sustainable Generation.

C. Sewer Televising

The agreement has been fully executed with Sewertech LLC. Work is scheduled to begin in July.

D. Administration Center Building Code/HVAC Review

Baxter & Woodman and OEMA are continuing to work on a report summarizing their findings and recommendations from the walk through on May 7th.

E. Outfall Sewer Study

Baxter & Woodman has completed the wetland delineation for the portion of the outfall sewer that was not part of the Outfall Sewer Sag project.

II. Design Projects

A. Centex Lift Station Replacement

Baxter & Woodman is currently designing the Lift Station. The project is scheduled to go out for advertisement next week.

B. Outfall 001 Sanitary Sewer Repair

A section of the 001 Discharge Sanitary Sewer that carries our treated Effluent from the Treatment Center to the East Branch of the DuPage River is sagged. The project was bid but not awarded last year; Baxter & Woodman is currently working on editing the plans and specifications in anticipation of rebidding the project this year.

C. Curtiss Street Sewer Lining

Baxter & Woodman has completed the wetland delineation for the Curtiss St. lining project. Additionally, the District has authorized Baxter & Woodman to begin work on the plans and specifications for the project.

III. Construction Projects

A. 1K-028 Flow Basin Rehabilitation – Phase 3

The contract has been signed by Performance Construction & Engineering. Baxter & Woodman is currently working on scheduling a pre-construction meeting. Work is tentatively scheduled to begin in July.

IV. Operational Assistance

A. CHP No.1 Replacement

Baxter & Woodman helped the District with the ComEd interconnect agreement application for the new CHP.

C: BOT, BOLI, WCC, MGP

Downers Grove Sanitary District



Client Manager:

Derek Wold
dwold@baxterwoodman.com
815-444-3335

Project Status Report Issued On: 5/28/2021

Project Title/Job	Project Manager	Completion Date	Tasks Completed This Period	Tasks Pending This Period	Items Waiting On Client	Status Date
Flow Monitoring Job Number: [050739.90]	Shane Firsching 815-444-3395 sfirsching@baxterwoodman.com	12/30/2019	None.	Assist District with analysis.	None	5/20/2021
Nutrient Study RAS Denit Job Number: [120501.33]	Derek Wold 815-444-3335 dwold@baxterwoodman.com	12/31/2020	No work during current period.	Evaluation of scenarios as requested by District. Discuss KWRD presentation.	Results after reinstating ATs 1-3.	5/18/2021
Sanitary Replacements - 1K-028 Flow Basin Rehab Phase 2 Job Number: [150980.42]	Shane Firsching 815-444-3395 sfirsching@baxterwoodman.com	6/30/2021	Attend Pre-Bid Meeting Assist Bidders Attend Bid Opening Review Bids Prepare Award Recommendation	Assist with General Contract Administration and Construction Observation, as needed.	None.	5/20/2021
1K-028 Flow Basin Rehabilitation CS Job Number: [150980.62]	Reggie Jansen 815-444-3391 rjansen@baxterwoodman.com	4/30/2022	Project set up, Notice of Award, Agreements/Bonds/Etc			5/24/2021
Outfall Sewer Study Job Number: [180237.30]	Shane Firsching 815-444-3395 sfirsching@baxterwoodman.com	5/25/2022	Perform wetland delineations. Prepare Wetland Delineation Report.	Prepare Wetland Delineation Report. Verify wetland delineations with DuPage County.	None.	5/20/2021

Project Title/Job	Project Manager	Completion Date	Tasks Completed This Period	Tasks Pending This Period	Items Waiting On Client	Status Date
Outfall Sewer Sag Repair Job Number: [180237.40]	Shane Firsching 815-444-3395 sfirsching@baxterwoodman.com	12/31/2019	Revise Drawings and Specs.	Revise project manual. Revise drawings. Submit for revised DuPage County permit. Advertise project. Obtain refund for \$800 BNSF Permit Fee.	None.	5/20/2021
Centex Lift Station Design Job Number: [181059.40]	Shane Firsching 815-444-3395 sfirsching@baxterwoodman.com	5/31/2021	Prepare detailed design drawings. Prepare electrical design. Prepare integration design. Prepare project manual. Attend progress meeting. Apply for Village of Downers Grove permit.	Obtain IEPA permit. Submit Final Bid Documents to District for Final Review. Attend Final Design Review meeting. Incorporate District comments. Perform constructability review. Advertise project. Attend Pre-Bid Meeting. Assist Bidders. Attend Bid Opening Prepare Letter of Recommendation.	None.	5/20/2021
Sludge Storage Building Job Number: [200381.40]	Chuck Brunner 815-444-3210 cbrunner@baxterwoodman.com	4/1/2021	None	None	Project construction postponed until 2021. Pending client review comments on preliminary design and determination of acceptable location for contractor material storage and staging area.	5/19/2021
2021 Miscellaneous Engineering Services Job Number: [210020.00]	Derek Wold 815-444-3335 dwold@baxterwoodman.com	12/31/2021	Updated Unsewered Area Plan data. Wetland review for Curtiss St.	Assistance as requested.	None.	5/18/2021
Admin Building Code Review Job Number: [210078.30]	Jason Ruffatti 815-444-3237 jruffatti@baxterwoodman.com	1/18/2022	Met with OEMA to discuss project scope and scheduling. Met with DGSD, OEMA and B&W for virtual kickoff meeting on May 3.	Site visit on May 7. Prepare project schedule.	None.	5/4/2021
Curtiss Street CIPP Lining Job Number: [211126.40]	Reggie Jansen 815-444-3391 rjansen@baxterwoodman.com	5/30/2022	Project set up	Wetland Delineation		5/17/2021

Downers Grove Sanitary District I&I Removal Target Area 1K-028 Parcel Status



STATUS OF 1K-028 INSPECTIONS AND AGREEMENT ACQUISITIONS

Category	Inspections Scheduled	Inspections Completed	Application Received	Agreements Signed	Cleanout Installed	Service Rehab Done	Totals	Total as Percentage
1A	Y	Y	N	Y	Y	N/A	19	8%
1B	Y	Y	N	N	N	N/A	1	0%
2A	Y	Y	Y	Y	Y	N	81	36%
2B	Y	Y	Y	Y	Y	N	17	7%
2D	Y	Y	Y	N	N	N	3	1%
3A	Y	Y	Y	Y	N	N	4	2%
4	Y	Y	N	N	N	N	38	17%
4A	N	N	N	N	N/A	N	4	2%
5	Y	N	N	N	N	N	0	0%
5A	Y	Y	N	N	N	N	12	5%
5AX	Y	Y	N	N	N	N	0	0%
5B	Y	N	N	N	N	N	12	5%
5BX	Y	N	N	N	N	N	1	0%
0	N	N	N	N	N	N	30	13%
X	-	-	-	-	-	-	5	2%
5X	-	-	-	-	-	-	1	0%

Category Description:

1A - PVC service with cleanout(may need to be sealed at the main)

1B - All PVC no Cleanout

2A - Cleanout installed, ready for rehab

2B - Ready for rehab

2D - BSSRAP/OHSP TV done

3A - Released to contractor for cleanout installation

4 - Inspection completed (Program application needed)

4A - Has an existing cleanout

5 - Inspections scheduled

5A - Inspection done - BSSRAP needed (qualifying defects or obstructions seen during TV)

5AX - Violation, BSSRAP needed

5B - Unable to TV

5BX - Unable to TV Violation

0 - Inspection Needed

X - Demolished

5X - Inspection done - Violation not corrected

228 100%

11% Complete

2015 Basin I&I Ranking = 1

2016 Basin I&I Ranking = 27

2018 Basin I&I Ranking = 6

2019 Basin I&I Ranking = 20

2020 Basin I&I Ranking = 15

Combined pit violations found and corrected to date - 0

Storm pit violations found and corrected to date - 2

DOWNERS GROVE SANITARY DISTRICT CASH BALANCES AND INVESTMENT SCHEDULE
DATE 5/31/2021

CASH BALANCES

			PREVIOUS MONTH		
ACCOUNT NAME		ACCOUNT NUMBER	BALANCE PER BANK STATEMENT	TOTAL BALANCE PER BANK STATEMENTS	MONTHLY EARNINGS CREDIT EARNINGS CREDIT PERCENTAGE
DEPOSIT		XXXXXXXXXX1116	\$1,002,621.59		
DISBURSEMENT		XXXXXXXXXX1111	156,471.86		
FLEXIBLE BENEFITS		XXXXXXXXXX6025	3,960.60		
PAYROLL		XXXXXXXXXX1117	201,893.05		
PETTY CASH		XXXXXXXXXX1112	3,700.00		
USER REFUNDS		XXXXXXXXXX1114	5,556.69		
TOTAL - CASH AT BANK			\$1,374,203.79	\$1,200,608.97	\$179.16 0.0149%

INVESTMENTS

TYPE	FINANCIAL INSTITUTION	TERM	MATURITY	AMOUNT	ANNUAL INT. RATE	GENERAL CORPORATE FUND (01)	IMPROVEMENT FUND (02)	CONSTRUCTION FUND (03)	PUBLIC BENEFIT FUND (05)	SEWER EXTENSION FUND (71)	INTEREST EARNED AT MATURITY
CD	ROYAL SAVINGS BANK	13 MOS	7/2/2021	\$250,000.00	0.850%	\$100,000.00	\$150,000.00				\$2,302.08
CD	BMO HARRIS BANK	12 MOS	12/17/2021	\$250,000.00	0.300%	\$250,000.00					\$750.00
CD	FIRST MIDWEST BANK	13 MOS	4/7/2022	\$250,000.00	0.150%	\$207,719.45	\$0.00		\$35,260.73	\$7,019.82	\$406.25
TOTAL CDs				\$750,000.00	0.461%	\$557,719.45	\$150,000.00	\$0.00	\$35,260.73	\$7,019.82	\$3,458.33

TYPE	FINANCIAL INSTITUTION	TERM	LAST ACTION DATE	AMOUNT*	CURRENT RATE OF RETURN						ESTIMATED ANNUAL RETURN
MM	AXOS BANK	ONGOING	10/30/2020	\$249,378.83	0.200%	\$249,378.83					\$498.76
MM	BANKFINANCIAL	ONGOING	3/13/2013	\$15,564.63	0.100%	\$15,564.63					\$15.56
MM	ONE WEST BANK	ONGOING	11/9/2016	\$5,000.00	0.050%	\$5,000.00					\$2.50
MM	EVERGREEN BANK GROUP	ONGOING	2/23/2021	\$250,124.67	0.200%	\$250,124.67					\$0.00
MM	LIMESTONE BANK	ONGOING	1/25/2021	\$250,214.58	0.250%	\$250,214.58					\$625.54
MM	LISLE SAVINGS BANK	ONGOING	11/10/2020	\$250,009.92	0.350%	\$250,009.92					\$875.03
MM	LUANA SAVINGS BANK	ONGOING	10/29/2020	\$250,506.98	0.550%	\$250,506.98					\$1,377.79
MM	ROYAL SAVINGS BANK	ONGOING	12/4/2012	\$154.48	0.000%	\$154.48					\$0.00
MM	STEARNS BANK	ONGOING	9/1/2015	\$250,000.00	0.500%	\$250,000.00					\$1,250.00
MM	TRISTATE CAPITAL BANK	ONGOING	4/16/2021	\$250,011.91	0.100%		\$250,011.91				\$250.01
MM	WEST SUBURBAN BANK	ONGOING	11/20/2012	\$5,144.09	0.000%		\$5,144.09				\$0.00
TOTAL MM ACCOUNTS				\$1,776,110.09	0.276%	\$1,520,954.09	\$255,156.00	\$0.00	\$0.00	\$0.00	\$4,895.19
ILLINOIS FUNDS - MONEY MARKET				\$2,881,516.90	0.035%	\$1,461,717.04	\$607,537.89	\$812,261.97	\$0.00	\$0.00	\$1,008.53
TOTAL - ALL INVESTMENTS				\$5,407,626.99	0.173%	\$3,540,390.58	\$1,012,693.89	\$812,261.97	\$35,260.73	\$7,019.82	\$9,362.06

TOTAL CASH AND INVESTMENTS \$6,781,830.78

*INVESTMENT ACCOUNT BALANCES ARE UPDATED QUARTERLY FOR THESE MONEY MARKET ACCOUNTS TO REFLECT NOMINAL INTEREST AMOUNTS EARNED EACH MONTH AND POSTED DIRECTLY TO THE INVESTMENT.

Board of Trustees
Wallace D. Van Buren
President
Amy E. Sejnost
Vice President
Paul W. Coultrap
Clerk



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General Manager
Amy R. Underwood

Legal Counsel
Michael G. Philipp

Providing a Better Environment for South Central DuPage County

Memo

To: Board of Trustees
From: Amy R. Underwood, General Manager
Date: June 11, 2021
Subject: Treasurer's Report for May 2021

Attached please find the subject report that tracks income and expenses through the first month of Fiscal Year 21-22.

Totals of expenses and income are shown on the following table:

Year-to-date	Income	Expense
General Fund	\$ 767,185.87 (page 1)	\$ 520,868.40 (page 6)
Improvement Fund	\$ 1,580.28 (page 7)	\$ 0.00 (page 7)
Construction Fund	\$ 3,342.68 (page 8)	\$ 0.00 (page 9)
Public Benefit Fund	\$ 4.35 (page 10)	\$ 0.00 (page 10)
TOTAL	\$ 772,113.18	\$ 520,868.40

C: BOLI, WCC, MGP

=====

Fund number & Description	Ending Fund Balance

Fund 01 : GENERAL FUND	\$4,462,718.06
Fund 02 : IMPROVEMENT FUND	\$1,121,824.20
Fund 03 : CONSTRUCTION FUND	\$1,268,386.88
Fund 05 : PUBLIC BENEFIT FUND	\$37,808.99
Recap Totals	<hr/> \$6,890,738.13

TREASURER'S REPORT

DATE 06/10/21

MONTH ENDED 05/31/21

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FUND 01 GENERAL FUND

NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	ACTUAL- BUDGET VARIANCE	VAR %	TOTAL BUDGET
=====									
DEPT 05 REVENUES									
3000	PROPERTY TAXES		88,776.42-	0	88,776.42-	0	88,776.42-	.0	1,291,800-
3001	USER RECEIPTS		255,002.88-	263,605-	255,002.88-	263,605-	8,602.12	3.3-	3,470,300-
3002	SURCHARGES		29,903.82-	23,358-	29,903.82-	23,358-	6,545.82-	28.0	307,500-
3004	PLAN REVIEW FEES		.00	125-	.00	125-	125.00	100.0-	500-
3005	CONSTRUCTION INSPECTION FEES		.00	120-	.00	120-	120.00	100.0-	500-
3006	PERMIT INSPECTION FEES		1,150.00-	1,700-	1,150.00-	1,700-	550.00	32.4-	20,000-
3007	INTEREST ON INVESTMENTS		305.12-	1,500-	305.12-	1,500-	1,194.88	79.7-	18,000-
3013	SAMPLING AND MONITORING		10,058.48-	6,250-	10,058.48-	6,250-	3,808.48-	60.9	75,000-
3014	REPLACEMENT TAXES		31,364.62-	11,900-	31,364.62-	11,900-	19,464.62-	163.6	75,000-
3015	MISCELLANEOUS INCOME		265.00-	833-	265.00-	833-	568.00	68.2-	10,000-
3021	TELEVISION INSPECTION		.00	0	.00	0	.00	.0	150-
3023	PROPERTY LEASE PAYMENTS		2,901.80-	2,917-	2,901.80-	2,917-	15.20	.5-	35,000-
3024	MONTHLY SERVICE FEES		328,354.63-	313,869-	328,354.63-	313,869-	14,485.63-	4.6	4,132,000-
3027	GREASE WASTE		19,103.10-	18,350-	19,103.10-	18,350-	753.10-	4.1	220,000-
3040	RENEWABLE ENERGY CREDITS		.00	0	.00	0	.00	.0	3,000-
=====									
DEPT 05 TOTALS			767,185.87-	644,527-	767,185.87-	644,527-	122,658.87-	19.0	9,658,750-
=====									
FUND REVENUE TOTAL			767,185.87-	644,527-	767,185.87-	644,527-	122,658.87-	19.0	9,658,750-
=====									
DEPT 11 O & M EXPENSES - ADMINISTRATION									
SECT A SALARIES AND WAGES									
A001	TRUSTEES		4,500.00	4,500	4,500.00	4,500	.00	.0	18,000
A002	BOLI		.00	225	.00	225	225.00-	100.0-	900
A003	GENERAL MANAGEMENT		22,803.61	26,106	22,803.61	26,106	3,302.39-	12.7-	296,500
A004	FINANCIAL RECORDS		22,478.62	20,155	22,478.62	20,155	2,323.62	11.5	201,550
A005	ADMINISTRATIVE RECORDS		3,132.63	2,460	3,132.63	2,460	672.63	27.3	24,600
A006	ENGINEERING		678.24	590	678.24	590	88.24	15.0	5,900
A007	CODE ENFORCEMENT		31,813.23	36,895	31,813.23	36,895	5,081.77-	13.8-	368,950
A008	SAFETY ACTIVITIES		4,191.55	3,985	4,191.55	3,985	206.55	5.2	39,850
A030	BUILDING AND GROUNDS		384.24	540	384.24	540	155.76-	28.8-	5,400
A085	INCENTIVE		1,000.00	1,600	1,000.00	1,600	600.00-	37.5-	2,800
A086	VACATION BUYOUT		.00	0	.00	0	.00	.0	12,700
A090	WORK FROM HOME REIMBURSEMENT ALLOWANCE		525.00	455	525.00	455	70.00	15.4	4,550
=====									
SECT A TOTALS			91,507.12	97,511	91,507.12	97,511	6,003.88-	6.2-	981,700
=====									
SECT B OPERATIONS AND MAINTENANCE									
B100	ELECTRICITY		413.61	450	413.61	450	36.39-	8.1-	4,450
B101	NATURAL GAS		105.94	150	105.94	150	44.06-	29.4-	3,000
B102	WATER, GARBAGE AND OTHER UTILITIES		85.99	200	85.99	200	114.01-	57.0-	1,250
B110	BANK CHARGES		1,670.85	1,600	1,670.85	1,600	70.85	4.4	19,000
B112	COMMUNICATION		1,699.26	2,000	1,699.26	2,000	300.74-	15.0-	24,000
B113	EMERGENCY/SAFETY EQUIPMENT		2,178.72	3,500	2,178.72	3,500	1,321.28-	37.8-	29,000
B115	EQUIPMENT/EQUIPMENT REPAIR		2,610.54	10,300	2,610.54	10,300	7,689.46-	74.7-	142,000
B116	SUPPLIES		.00	625	.00	625	625.00-	100.0-	7,500

TREASURER'S REPORT

DATE 06/10/21
FUND 01 GENERAL FUND

MONTH ENDED 05/31/21

PAGE 2

NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	ACTUAL- BUDGET VARIANCE	VAR %	TOTAL BUDGET
=====									
B117	EMPLOYEE/DUTY COSTS		140.00	1,400	140.00	1,400	1,260.00-	90.0-	16,750
B118	BUILDING AND GROUNDS		832.99	30,000	832.99	30,000	29,167.01-	97.2-	166,000
B119	POSTAGE		.00	750	.00	750	750.00-	100.0-	8,000
B120	PRINTING/PHOTOGRAPHY		3,751.00	600	3,751.00	600	3,151.00	525.2	12,500
B121	USER BILLING MATERIALS		5,177.54	6,250	5,177.54	6,250	1,072.46-	17.2-	75,000
B124	CONTRACT SERVICES		598.66	8,875	598.66	8,875	8,276.34-	93.3-	106,500
B137	MEMBERSHIPS/SUBSCRIPTIONS		290.00	750	290.00	750	460.00-	61.3-	9,500
=====									
SECT B TOTALS			19,555.10	67,450	19,555.10	67,450	47,894.90-	71.0-	624,450
=====									
SECT C VEHICLES									
C222	GAS/FUEL		3.71	200	3.71	200	196.29-	98.2-	1,500
C225	OPERATION/REPAIR		.00	650	.00	650	650.00-	100.0-	2,600
C226	VEHICLE PURCHASES		.00	0	.00	0	.00	.0	17,500
=====									
SECT C TOTALS			3.71	850	3.71	850	846.29-	99.6-	21,600
=====									
DEPT 11 TOTALS			111,065.93	165,811	111,065.93	165,811	54,745.07-	33.0-	1,627,750
=====									
DEPT 12 O & M EXPENSES - WWTC									
SECT A SALARIES AND WAGES									
A006	ENGINEERING		5,369.40	4,160	5,369.40	4,160	1,209.40	29.1	41,600
A009	OPERATIONS MANAGEMENT		8,494.40	9,975	8,494.40	9,975	1,480.60-	14.8-	99,750
A010	MAINTENANCE - BUDGET		.00	54,850	.00	54,850	3,538.49-	6.5-	591,900
A011	MAINTENANCE - WWTC		40,449.21	0	40,449.21	0	.00	.0	0
A012	MAINTENANCE - VEHICLES		111.57	0	111.57	0	.00	.0	0
A013	MAINTENANCE - ENERGY RECOVERY		438.80	0	438.80	0	.00	.0	0
A014	MAINTENANCE - ELECTRICAL		10,311.93	0	10,311.93	0	.00	.0	0
A020	WWTC - BUDGET		.00	56,939	.00	56,939	14,468.64	25.4	569,400
A021	WWTC - OPERATIONS		45,776.87	0	45,776.87	0	.00	.0	0
A022	WWTC - SLUDGE HANDLING		24,661.22	0	24,661.22	0	.00	.0	0
A023	WWTC - ENERGY RECOVERY		969.55	0	969.55	0	.00	.0	0
A030	BUILDING AND GROUNDS		10,911.82	11,215	10,911.82	11,215	303.18-	2.7-	112,150
A085	INCENTIVE		1,400.00	1,400	1,400.00	1,400	.00	.0	3,400
A086	VACATION BUYOUT		.00	0	.00	0	.00	.0	24,850
A090	WORK FROM HOME REIMBURSEMENT ALLOWANCE		37.50	65	37.50	65	27.50-	42.3-	650
=====									
SECT A TOTALS			148,932.27	138,604	148,932.27	138,604	10,328.27	7.5	1,443,700
=====									
SECT B OPERATIONS AND MAINTENANCE									
B100	ELECTRICITY		4,755.65	8,000	4,755.65	8,000	3,244.35-	40.6-	93,000
B101	NATURAL GAS		532.10	500	532.10	500	32.10	6.4	10,000
B102	WATER, GARBAGE AND OTHER UTILITIES		1,682.22	4,650	1,682.22	4,650	2,967.78-	63.8-	35,000
B103	ODOR CONTROL		.00	200	.00	200	200.00-	100.0-	3,000
B104	FUEL - GENERATORS		.00	3,500	.00	3,500	3,500.00-	100.0-	14,000
B112	COMMUNICATION		1,538.60	1,850	1,538.60	1,850	311.40-	16.8-	22,000
B113	EMERGENCY/SAFETY EQUIPMENT		1,169.80	2,000	1,169.80	2,000	830.20-	41.5-	23,000
B116	SUPPLIES		1,634.24	2,700	1,634.24	2,700	1,065.76-	39.5-	31,300

TREASURER'S REPORT

DATE 06/10/21 MONTH ENDED 05/31/21
FUND 01 GENERAL FUND

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NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	ACTUAL- BUDGET VARIANCE	VAR %	TOTAL BUDGET
=====									
B117	EMPLOYEE/DUTY COSTS		267.51	2,100	267.51	2,100	1,832.49-	87.3-	26,000
B124	CONTRACT SERVICES		.00	216,100	.00	216,100	216,100.00-	100.0-	216,100
B130	NPDES PERMIT FEES		.00	0	.00	0	.00	.0	53,000
B131	SLUDGE HAULING/DISPOSAL SERVICES		.00	0	.00	0	.00	.0	80,000
B400	CHEMICALS - BUDGET		.00	10,900	.00	10,900	5,354.46-	49.1-	130,250
B402	CHEMICALS - SLUDGE DEWATERING		4,662.54	0	4,662.54	0	.00	.0	0
B404	CHEMICALS - OTHER		883.00	0	883.00	0	.00	.0	0
B501	EQPT/EQPT REPAIR - BIOSOLIDS AGING & DISPOS		820.00	106,875	820.00	106,875	106,055.00-	99.2-	245,628
B502	EQPT/EQPT REPAIR - DISINFECTION		1,185.23	1,000	1,185.23	1,000	185.23	18.5	34,859
B503	EQPT/EQPT REPAIR - EXCESS FLOW		.00	900	.00	900	900.00-	100.0-	38,109
B504	EQPT/EQPT REPAIR - GRIT REMOVAL		1,538.90	1,500	1,538.90	1,500	38.90	2.6	37,109
B505	EQPT/EQPT REPAIR - INFLUENT PUMPING		.00	2,150	.00	2,150	2,150.00-	100.0-	45,577
B506	EQPT/EQPT REPAIR - PRIMARY TREATMENT		281.00	2,210	281.00	2,210	1,929.00-	87.3-	51,523
B507	EQPT/EQPT REPAIR - SECONDARY TREATMENT		254.02	2,740	254.02	2,740	2,485.98-	90.7-	147,877
B508	EQPT/EQPT REPAIR - SLUDGE CONCENTRATION		261.40	530	261.40	530	268.60-	50.7-	6,365
B509	EQPT/EQPT REPAIR - SLUDGE DEWATERING		1,385.72	1,945	1,385.72	1,945	559.28-	28.8-	23,340
B510	EQPT/EQPT REPAIR - SLUDGE DIGESTION		691.00	3,625	691.00	3,625	2,934.00-	80.9-	94,497
B511	EQPT/EQPT REPAIR - TERTIARY TREATMENT		.00	1,326	.00	1,326	1,326.00-	100.0-	28,414
B512	EQPT/EQPT REPAIR - WWTC GENERAL		5,040.48	7,785	5,040.48	7,785	2,744.52-	35.3-	45,918
B513	EQPT/EQPT REPAIR - WWTC UTILITIES		581.84	14,400	581.84	14,400	13,818.16-	96.0-	295,334
B801	BLDG AND GROUNDS - BIOSOLIDS AGING & DISPOS		.00	292	.00	292	292.00-	100.0-	3,500
B802	BLDG AND GROUNDS - DISINFECTION		.00	90	.00	90	90.00-	100.0-	1,061
B803	BLDG AND GROUNDS - EXCESS FLOW		.00	90	.00	90	90.00-	100.0-	1,061
B804	BLDG AND GROUNDS - GRIT REMOVAL		.00	85	.00	85	85.00-	100.0-	21,061
B805	BLDG AND GROUNDS - INFLUENT PUMPING		.00	664	.00	664	664.00-	100.0-	17,957
B806	BLDG AND GROUNDS - PRIMARY TREATMENT		.00	442	.00	442	442.00-	100.0-	5,305
B807	BLDG AND GROUNDS - SECONDARY TREATMENT		.00	175	.00	175	175.00-	100.0-	7,622
B809	BLDG AND GROUNDS - SLUDGE DEWATERING		.00	135	.00	135	135.00-	100.0-	8,791
B810	BLDG AND GROUNDS - SLUDGE DIGESTION		.00	310	.00	310	310.00-	100.0-	18,463
B811	BLDG AND GROUNDS - TERTIARY TREATMENT		.00	440	.00	440	440.00-	100.0-	14,805
B812	BLDG AND GROUNDS - WWTC GENERAL		3,145.98	6,600	3,145.98	6,600	3,454.02-	52.3-	144,641
B813	BLDG AND GROUNDS - WWTC UTILITIES		.00	130	.00	130	130.00-	100.0-	1,583
=====									
SECT B TOTALS			32,311.23	408,939	32,311.23	408,939	376,627.77-	92.1-	2,077,050
=====									
SECT C VEHICLES									
C222	GAS/FUEL		1,159.58	1,850	1,159.58	1,850	690.42-	37.3-	22,000
C225	OPERATION/REPAIR		116.65	667	116.65	667	550.35-	82.5-	8,000
C226	VEHICLE PURCHASES		.00	0	.00	0	.00	.0	54,500
=====									
SECT C TOTALS			1,276.23	2,517	1,276.23	2,517	1,240.77-	49.3-	84,500
=====									
DEPT 12 TOTALS									
			182,519.73	550,060	182,519.73	550,060	367,540.27-	66.8-	3,605,250
=====									
DEPT 13 O & M EXPENSES - LABORATORY									
SECT A SALARIES AND WAGES									
A009	OPERATIONS MANAGEMENT		6,260.77	8,215	6,260.77	8,215	1,954.23-	23.8-	82,150
A040	LABORATORY - BUDGET		.00	17,219	.00	17,219	1,603.85	9.3	172,200

TREASURER'S REPORT

DATE 06/10/21
FUND 01 GENERAL FUND

MONTH ENDED 05/31/21

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	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	ACTUAL- BUDGET VARIANCE	VAR %	TOTAL BUDGET
=====								
A041 LAB - WWTC		16,365.11	0	16,365.11	0	.00	.0	0
A042 LAB - PRETREATMENT		2,118.83	0	2,118.83	0	.00	.0	0
A048 LAB - ENERGY RECOVERY		338.91	0	338.91	0	.00	.0	0
A085 INCENTIVE		400.00	400	400.00	400	.00	.0	600
A086 VACATION BUYOUT		.00	0	.00	0	.00	.0	4,600
=====								
SECT A TOTALS		25,483.62	25,834	25,483.62	25,834	350.38-	1.4-	259,550
=====								
SECT B OPERATIONS AND MAINTENANCE								
B112 COMMUNICATION		148.80	300	148.80	300	151.20-	50.4-	3,500
B114 CHEMICALS		1,173.27	1,875	1,173.27	1,875	701.73-	37.4-	22,400
B115 EQUIPMENT/EQUIPMENT REPAIR		492.01	4,600	492.01	4,600	4,107.99-	89.3-	53,000
B116 SUPPLIES		215.00	2,000	215.00	2,000	1,785.00-	89.3-	23,000
B117 EMPLOYEE/DUTY COSTS		60.00	600	60.00	600	540.00-	90.0-	5,500
B122 MONITORING EQUIPMENT		.00	2,250	.00	2,250	2,250.00-	100.0-	9,000
B123 OUTSIDE LAB SERVICES		1,344.20	2,800	1,344.20	2,800	1,455.80-	52.0-	31,400
=====								
SECT B TOTALS		3,433.28	14,425	3,433.28	14,425	10,991.72-	76.2-	147,800
=====								
SECT C VEHICLES								
C222 GAS/FUEL		40.85	50	40.85	50	9.15-	18.3-	600
C225 OPERATION/REPAIR		.00	75	.00	75	75.00-	100.0-	250
=====								
SECT C TOTALS		40.85	125	40.85	125	84.15-	67.3-	850
=====								
DEPT 13 TOTALS		28,957.75	40,384	28,957.75	40,384	11,426.25-	28.3-	408,200
=====								
DEPT 14 O & M EXPENSES - SEWER SYSTEM								
SECT A SALARIES AND WAGES								
A006 ENGINEERING		843.16	1,025	843.16	1,025	181.84-	17.7-	10,250
A050 SEWER MAINTENANCE - BUDGET		.00	20,335	.00	20,335	9,836.77	48.4	203,350
A051 SEWER MAINTENANCE		27,797.98	0	27,797.98	0	.00	.0	0
A054 SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS		2,373.79	0	2,373.79	0	.00	.0	0
A060 INSPECTION - BUDGET		.00	24,710	.00	24,710	1,124.70-	4.6-	247,100
A061 INSPECTION - NEW CONSTRUCTION		809.73	0	809.73	0	.00	.0	0
A062 INSPECTION - CONSTRUCTION OF DGSD PROJECTS		5,652.95	0	5,652.95	0	.00	.0	0
A063 INSPECTION - PERMIT INSPECTIONS		1,628.12	0	1,628.12	0	.00	.0	0
A064 INSPECTION - MISCELLANEOUS		3,674.48	0	3,674.48	0	.00	.0	0
A065 INSPECTION - CONSTR BY VILLAGES, UTILITIES		3,495.20	0	3,495.20	0	.00	.0	0
A066 INSPECTION - CODE ENFORCEMENT		8,324.82	0	8,324.82	0	.00	.0	0
A070 SEWER INVESTIGATIONS - BUDGET		.00	480	.00	480	409.56-	85.3-	4,800
A072 SEWER INVESTIGATIONS		70.44	0	70.44	0	.00	.0	0
A085 INCENTIVE		1,200.00	1,000	1,200.00	1,000	200.00	20.0	1,400
A086 VACATION BUYOUT		.00	0	.00	0	.00	.0	10,850
A090 WORK FROM HOME REIMBURSEMENT ALLOWANCE		75.00	130	75.00	130	55.00-	42.3-	1,300
=====								
SECT A TOTALS		55,945.67	47,680	55,945.67	47,680	8,265.67	17.3	479,050
=====								

TREASURER'S REPORT

DATE 06/10/21

MONTH ENDED 05/31/21

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FUND 01 GENERAL FUND

NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	ACTUAL- BUDGET VARIANCE	VAR %	TOTAL BUDGET
=====									
SECT B OPERATIONS AND MAINTENANCE									
B112	COMMUNICATION		1,077.55	1,050	1,077.55	1,050	27.55	2.6	11,500
B113	EMERGENCY/SAFETY EQUIPMENT		21.52	475	21.52	475	453.48-	95.5-	4,600
B115	EQUIPMENT/EQUIPMENT REPAIR		2,660.19	3,200	2,660.19	3,200	539.81-	16.9-	37,400
B116	SUPPLIES		2.36	375	2.36	375	372.64-	99.4-	4,500
B117	EMPLOYEE/DUTY COSTS		166.22	1,125	166.22	1,125	958.78-	85.2-	13,500
B124	CONTRACT SERVICES		.00	8,750	.00	8,750	8,750.00-	100.0-	105,000
B127	JULIE SYSTEM		.00	1,375	.00	1,375	1,375.00-	100.0-	15,750
B128	OVERHEAD SEWER/BACKFLOW PREVENTION PROGRAM		2,900.00	1,000	2,900.00	1,000	1,900.00	190.0	40,000
B129	REIMBURSEMENT PROGRAM/PUBLIC SEWER BLOCKAGE		.00	1,000	.00	1,000	1,000.00-	100.0-	12,000
B900	SEWER SYSTEM REPAIRS - BUDGET		.00	280,000	.00	280,000	245,959.85-	87.8-	2,833,600
B910	SEWER SYSTEM REPAIRS - BSSRAP PROGRAM		29,898.08	0	29,898.08	0	.00	.0	0
B913	SEWER SYSTEM REPAIRS - BSSRAP-REPAIR/REPL/R		4,142.07	0	4,142.07	0	.00	.0	0
=====									
SECT B TOTALS			40,867.99	298,350	40,867.99	298,350	257,482.01-	86.3-	3,077,850
=====									
SECT C VEHICLES									
C222	GAS/FUEL		1,429.93	2,167	1,429.93	2,167	737.07-	34.0-	26,000
C225	OPERATION/REPAIR		49.98	558	49.98	558	508.02-	91.0-	6,700
C226	VEHICLE PURCHASES		.00	0	.00	0	.00	.0	12,500-
=====									
SECT C TOTALS			1,479.91	2,725	1,479.91	2,725	1,245.09-	45.7-	20,200
=====									
DEPT 14 TOTALS			98,293.57	348,755	98,293.57	348,755	250,461.43-	71.8-	3,577,100
=====									
DEPT 15 O & M EXPENSES - LIFT STATIONS									
SECT A SALARIES AND WAGES									
A006	ENGINEERING		113.04	915	113.04	915	801.96-	87.7-	9,150
A009	OPERATIONS MANAGEMENT		54.57	400	54.57	400	345.43-	86.4-	4,000
A030	BUILDING AND GROUNDS		.00	720	.00	720	720.00-	100.0-	7,200
A080	LIFT STATION MAINTENANCE		776.08	5,985	776.08	5,985	5,208.92-	87.0-	65,650
=====									
SECT A TOTALS			943.69	8,020	943.69	8,020	7,076.31-	88.2-	86,000
=====									
SECT B OPERATIONS AND MAINTENANCE									
B100	ELECTRICITY		7,767.98	11,250	7,767.98	11,250	3,482.02-	31.0-	135,000
B104	FUEL - GENERATORS		.00	875	.00	875	875.00-	100.0-	3,500
B112	COMMUNICATION		372.93	600	372.93	600	227.07-	37.9-	6,500
B113	EMERGENCY/SAFETY EQUIPMENT		1,027.23	500	1,027.23	500	527.23	105.5	1,000
B116	SUPPLIES		.00	100	.00	100	100.00-	100.0-	400
B520	EQPT/EQPT REPAIR - BUTTERFIELD		.00	175	.00	175	175.00-	100.0-	3,047
B521	EQPT/EQPT REPAIR - CENTEX		.00	225	.00	225	225.00-	100.0-	277,685
B522	EQPT/EQPT REPAIR - COLLEGE		.00	180	.00	180	180.00-	100.0-	27,175
B523	EQPT/EQPT REPAIR - EARLSTON		.00	160	.00	160	160.00-	100.0-	2,785
B524	EQPT/EQPT REPAIR - HOBSON		.00	175	.00	175	175.00-	100.0-	17,891
B525	EQPT/EQPT REPAIR - LIBERTY PARK		.00	85	.00	85	85.00-	100.0-	3,527
B526	EQPT/EQPT REPAIR - NORTHWEST		.00	85	.00	85	85.00-	100.0-	6,152
B527	EQPT/EQPT REPAIR - VENARD		.00	85	.00	85	85.00-	100.0-	3,660

DATE 06/10/21
FUND 01 GENERAL FUND

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		ACTUAL	BUDGET			ACTUAL-		
	COST	CURRENT	CURRENT	ACTUAL	BUDGET	BUDGET	VAR	TOTAL
NUMBER	DESCRIPTION	MONTH	MONTH	Y-T-D	Y-T-D	VARIANCE	%	BUDGET
=====								
B528	EQPT/EQPT REPAIR - WROBLE	.00	85	.00	85	85.00-	100.0-	9,705
B529	EQPT/EQPT REPAIR - LIFT STATIONS GENERAL	.00	2,800	.00	2,800	2,800.00-	100.0-	47,073
B820	BLDG AND GROUNDS - BUTTERFIELD	97.50	0	97.50	0	97.50	.0	0
B821	BLDG AND GROUNDS - CENTEX	97.50	0	97.50	0	97.50	.0	0
B823	BLDG AND GROUNDS - EARLSTON	97.50	0	97.50	0	97.50	.0	15,000
B824	BLDG AND GROUNDS - HOBSON	232.50	0	232.50	0	232.50	.0	20,000
B825	BLDG AND GROUNDS - LIBERTY PARK	97.50	0	97.50	0	97.50	.0	0
B826	BLDG AND GROUNDS - NORTHWEST	97.50	0	97.50	0	97.50	.0	81,000
B827	BLDG AND GROUNDS - VENARD	97.50	0	97.50	0	97.50	.0	7,500
B828	BLDG AND GROUNDS - WROBLE	97.50	0	97.50	0	97.50	.0	0
B829	BLDG AND GROUNDS - LIFT STATIONS GENERAL	.00	2,175	.00	2,175	2,175.00-	100.0-	26,000
=====								
SECT B TOTALS		10,083.14	19,555	10,083.14	19,555	9,471.86-	48.4-	694,600
=====								
=====								
DEPT 15 TOTALS		11,026.83	27,575	11,026.83	27,575	16,548.17-	60.0-	780,600
=====								
DEPT 17 O & M EXPENSES - INSURANCE & EMPLOYEE BENEFITS								
SECT E INSURANCE AND EMPLOYEE BENEFITS								
E452	LIABILITY/PROPERTY	4,084.50	220,000	4,084.50	220,000	215,915.50-	98.1-	220,000
E455	EMPLOYEE GROUP HEALTH	37,186.82	43,700	37,186.82	43,700	6,513.18-	14.9-	524,000
E460	IMRF	23,415.39	31,700	23,415.39	31,700	8,284.61-	26.1-	317,000
E461	SOCIAL SECURITY	24,317.88	24,200	24,317.88	24,200	117.88	.5	242,000
=====								
SECT E TOTALS		89,004.59	319,600	89,004.59	319,600	230,595.41-	72.2-	1,303,000
=====								
=====								
DEPT 17 TOTALS		89,004.59	319,600	89,004.59	319,600	230,595.41-	72.2-	1,303,000
=====								
DEPT 91 SA EXPENSE								
=====								
DEPT 91 TOTALS		.00	0	.00	0	.00	0	
=====								
FUND EXPENSE TOTAL		520,868.40	1,452,185	520,868.40	1,452,185	931,316.60-	64.1-	11,301,900
=====								
FUND 01 TOTALS		246,317.47-	807,658	246,317.47-	807,658	1,053,975.47-	130.5-	1,643,150
=====								

TREASURER'S REPORT

DATE 06/10/21

MONTH ENDED 05/31/21

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FUND 02 IMPROVEMENT FUND

NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	TOTAL BUDGET
=====							
DEPT 05	REVENUES						
3007	INTEREST ON INVESTMENTS		40.28-	250-	40.28-	250-	3,000-
3010	TRUNK SEWER SERVICE CHARGES		1,540.00-	7,500-	1,540.00-	7,500-	90,000-
=====							
DEPT 05	TOTALS		1,580.28-	7,750-	1,580.28-	7,750-	93,000-
=====							
DEPT 30	CAPITAL EXP - ARRA - LOAN REPAYMENTS						
0500	PROJECT BUDGET		.00	0	.00	0	93,200
=====							
DEPT 30	TOTALS		.00	0	.00	0	93,200
=====							
DEPT 36	CAPITAL EXP - LIBERTY PARK LIFT STATION UPGRADE						
=====							
DEPT 36	TOTALS		.00	0	.00	0	0
=====							
DEPT 47	CAPITAL EXP - CENTEX LIFT STATION UPGRADE						
0502	DESIGN ENGINEERING/ARCHITECTURAL		.00	22,000	.00	22,000	26,000
0504	CONSTRUCTION ADMIN/RESIDENT ENG/ARCH SUPRVI		.00	0	.00	0	84,000
0506	CONSTRUCTION CONTRACTS AND PURCHASES		.00	0	.00	0	1,200,000
=====							
DEPT 47	TOTALS		.00	22,000	.00	22,000	1,310,000
=====							
DEPT 74	CAPITAL EXP - SEWER - UNSEWERED AREAS						
0500	PROJECT BUDGET		.00	500	.00	500	500
=====							
DEPT 74	TOTALS		.00	500	.00	500	500
=====							
FUND	EXPENSE TOTAL		.00	22,500	.00	22,500	1,403,700
=====							
FUND 02	TOTALS		1,580.28-	14,750	1,580.28-	14,750	1,310,700
=====							

TREASURER'S REPORT

DATE 06/10/21 MONTH ENDED 05/31/21
 FUND 03 CONSTRUCTION FUND

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NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	TOTAL BUDGET
=====							
DEPT 05	REVENUES						
3007	INTEREST ON INVESTMENTS		24.68-	200-	24.68-	200-	1,400-
3009	SEWER PERMIT FEES		3,318.00-	20,833-	3,318.00-	20,833-	250,000-
=====							
DEPT 05	TOTALS		3,342.68-	21,033-	3,342.68-	21,033-	251,400-
=====							
DEPT 30	CAPITAL EXP - ARRA - LOAN REPAYMENTS						
0500	PROJECT BUDGET		.00	0	.00	0	28,900
=====							
DEPT 30	TOTALS		.00	0	.00	0	28,900
=====							
DEPT 31	CAPITAL EXP - WWTC - CHP BIOGAS						
=====							
DEPT 31	TOTALS		.00	0	.00	0	0
=====							
DEPT 32	CAPITAL EXP - WWTC - SECOND TURBOBLOWER						
=====							
DEPT 32	TOTALS		.00	0	.00	0	0
=====							
DEPT 33	CAPITAL EXP - WWTC - DIGESTER MIXING/GAS PIPING						
=====							
DEPT 33	TOTALS		.00	0	.00	0	0
=====							
DEPT 34	CAPITAL EXP - WWTC - GREASE WASTE DELIVERY RAMP						
=====							
DEPT 34	TOTALS		.00	0	.00	0	0
=====							
DEPT 35	CAPITAL EXP - WWTC - CHP BIOGAS PHASE 2						
=====							
DEPT 35	TOTALS		.00	0	.00	0	0
=====							
DEPT 37	CAPITAL EXP - WWTC - GREASE RECEIVING STATN NO2						
=====							
DEPT 37	TOTALS		.00	0	.00	0	0
=====							
DEPT 38	CAPITAL EXP - WWTC - PROPERTY ACQUISITION						
=====							
DEPT 38	TOTALS		.00	0	.00	0	0
=====							
DEPT 39	CAPITAL EXP - WWTC - GRIT BLOWER REPLACEMENT						

DATE 06/10/21 MONTH ENDED 05/31/21
FUND 03 CONSTRUCTION FUND

FUND 03 CONSTRUCTION FUND

		ACTUAL	BUDGET			
	COST	CURRENT	CURRENT	ACTUAL	BUDGET	TOTAL
NUMBER	DESCRIPTION	MONTH	MONTH	Y-T-D	Y-T-D	BUDGET
=====						
=====						
DEPT 39	TOTALS	.00	0	.00	0	0
=====						
DEPT 40	CAPITAL EXP - WWTC - LOAN REPAYMENT					
=====						
DEPT 40	TOTALS	.00	0	.00	0	0
=====						
FUND	EXPENSE TOTAL	.00	0	.00	0	28,900
=====						
FUND 03	TOTALS	3,342.68-	21,033-	3,342.68-	21,033-	222,500-
=====						

TREASURER'S REPORT

DATE 06/10/21

MONTH ENDED 05/31/21

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FUND 05 PUBLIC BENEFIT FUND

NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	TOTAL BUDGET
=====							
DEPT 05	REVENUES						
3007	INTEREST ON INVESTMENTS		4.35-	30-	4.35-	30-	350-
=====							
DEPT 05	TOTALS		4.35-	30-	4.35-	30-	350-
=====							
DEPT 59	CAPITAL EXP - SEWER - SEWER EXTENSIONS						
=====							
DEPT 59	TOTALS		.00	0	.00	0	0
=====							
DEPT 65	CAPITAL EXP - SEWER - REIMB FOR ADDED DEPTH						
=====							
DEPT 65	TOTALS		.00	0	.00	0	0
=====							
FUND	EXPENSE TOTAL		.00	0	.00	0	0
=====							
FUND 05	TOTALS		4.35-	30-	4.35-	30-	350-
=====							

TREASURER'S REPORT

DATE 06/10/21 MONTH ENDED 05/31/21 PAGE 11
 FUND 71 SEWER EXTENSIONS ESCROW

NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	TOTAL BUDGET
DEPT 05	REVENUES						
3007	INTEREST ON INVESTMENTS		.86-	0	.86-	0	0
DEPT 05	TOTALS		.86-	0	.86-	0	0
DEPT 92	SEWER EXPENSE						
DEPT 92	TOTALS		.00	0	.00	0	0
FUND	EXPENSE TOTAL		.00	0	.00	0	0
FUND 71	TOTALS		.86-	0	.86-	0	0

GENERAL MANAGER'S REPORT TO EMPLOYEES

May 21, 2021

WWTC Operations Data – April

The DMR for April indicates that the final effluent averaged 1.1 mg/l CBOD, 0.6 mg/l suspended solids and 0.11 mg/l ammonia nitrogen over a daily average flow of 8.69 MGD. We had no permit excursions during the month of April.

Sewer Permits – April

There were 7 sewer permits issued in April – 3 single family, 1 commercial and 3 disconnections.

Financial Data – April

In April, the District received \$642,835 in the General fund, including \$241,702 in user charges, \$18,308 in surcharges and \$324,039 in monthly fees. General fund expenses totaled \$768,828. The Improvement fund had revenues of \$17,508 and expenses of \$73,447. The Construction fund had revenues of \$47,911 and expenses of \$14,404.

COVID-19

CURRENT MITIGATION PLAN TIER OR PHASE FOR DGSD (REGION 8): BRIDGE TO PHASE 5

If you have been traveling to and are returning from out-of-state, you may be asked to self-quarantine prior to returning to work. Please check with your supervisor or the District's Safety Coordinator in advance of traveling out-of-state to determine beforehand if a quarantine will be necessary upon your return.

To date, two thirds (2/3rd) of employees are fully vaccinated. If you are fully vaccinated and have not yet submitted a copy of your COVID-19 Vaccination Record Card to Carly, please remember that you will need to do so in order to receive the \$200 incentive. Thank you to everyone who has taken this step to help provide a safer working environment for all employees.

Group Health Insurance and Flexible Savings Arrangement

Please note that Amy Abell is still generally available to answer any questions you may have regarding either the group health and flex open enrollment. Please submit any enrollments electronically if you have not done so already. The deadline for open enrollment is as follows – Flexible Savings Plan (**May 22**) and Group Health Insurance Plan (**May 31**).

TopHealth

Enclosed is the June Edition of TopHealth Newsletter.

Sewer Rehabilitation/Infiltration and Inflow Removal

We are targeting the 1-K-028 area for private property inspections and I/I removal. We are also monitoring the area around the 1-M-049 manhole to evaluate flows in the vicinity and impacts of

the installation of a bolt-down cover at 1-M-049. Data collected shows that the local system containing 1-M-049 appears to be operating satisfactorily. Regular flow monitoring continues.

Status of Projects

1) 001 Outfall Pipe Repair

The District is working with Baxter & Woodman to finalize the plans and specifications.

2) Composting Pilot

The equipment has been returned to the manufacturer. District staff is currently reviewing the draft report on the pilot.

3) Centex Lift Station Replacement

District staff is currently reviewing the plans and specifications. We expect to advertise this project for bids in mid-June.

4) 1K-028 Basin Rehabilitation Phase 3

Bids were opened on May 11th. The low bidder was Performance Construction & Engineering.

5) 2021 Sewer Cleaning and Televising

Bids were opened on May 11th. The low bidder was Sewer Tech who completed the work last year.

6) Administration Center Code & HVAC Review

A Code and HVAC review of the Administration Center was completed in early May. The draft report is expected in early June.

GENERAL MANAGER'S REPORT TO EMPLOYEES

June 04, 2021

COVID-19

CURRENT MITIGATION PLAN TIER OR PHASE FOR DGSD (REGION 8): BRIDGE TO PHASE 5

If you have been traveling to and are returning from out-of-state, you may be asked to self-quarantine prior to returning to work. Please check with your supervisor or the District's Safety Coordinator in advance of traveling out-of-state to determine beforehand if a quarantine will be necessary upon your return.

As of the end of next week, three fourths (3/4^{ths}) of employees will be fully vaccinated. If you are fully vaccinated and have not yet submitted a copy of your COVID-19 Vaccination Record Card to Carly, please remember that you will need to do so in order to receive the \$200 incentive. Thank you to everyone who has taken this step to help provide a safer working environment for all employees.

100 Year Anniversary of the District

The District celebrated its 100th year of operation on May 16, 2021. A thank you to all of you that contribute to DGSD providing an essential public service to our communities every day!

Flex Payroll Adjustments

Employees should note that if they are participating in the District's Flexible Plan, any changes to their flex withholdings will be reflected in the first payroll paid after June 1 as the plan year runs from June 1 through May 31.

Sewer Rehabilitation/Infiltration and Inflow Removal

We are targeting the 1-K-028 area for private property inspections and I/I removal. We are also monitoring the area around the 1-M-049 manhole to evaluate flows in the vicinity and impacts of the installation of a bolt-down cover at 1-M-049. Data collected shows that the local system containing 1-M-049 appears to be operating satisfactorily. Regular flow monitoring continues.

Status of Projects

1) 001 Outfall Pipe Repair

The District is working with Baxter & Woodman to finalize the plans and specifications.

2) Composting Pilot

District staff is coordinating with Sustainable Generation to finalize the composting pilot report.

3) Centex Lift Station Replacement

Baxter & Woodman is currently addressing District comments on the plans and specifications. We expect to advertise this project for bids in mid-June.

4) 1K-028 Basin Rehabilitation Phase 3

The contract has been awarded to Performance Construction & Engineering.

5) 2021 Sewer Cleaning and Televising

The contract has been awarded to Sewertech who completed the work last year.

6) Administration Center Code & HVAC Review

The draft report is expected in early June.

Board of Trustees
Wallace D. Van Buren
President
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Vice President
Paul W. Coultrap
Clerk



Providing a Better Environment for South Central DuPage County

General Manager
Amy R. Underwood

Legal Counsel
Michael G. Philipp

MEMORANDUM

To: All Employees
From: Amy Underwood, General Manager
Date: May 27, 2021
Re: District Use of Vaccination Status Information

The District is currently drafting an update to the COVID 19 Preparedness Plan to address recent changes in CDC and OSHA guidance as well as Governor Pritzker's most recent Executive Order. District Administration tentatively expects to issue the updated plan in alignment with Governor Pritzker moving the State into Phase 5, which is anticipated to occur on June 11.

Any employee who has provided the District with a copy of their COVID-19 vaccination card should be aware the District may use your vaccination status for the following purposes:

1. Providing each fully vaccinated employee with a \$200 incentive
2. Contact tracing
3. Administration of relaxed mask use procedures
4. Administration of other procedures in the COVID-19 Preparedness Plan related to vaccination status

In order to accomplish Items 3 and 4 above, I will need to let the supervisor of each fully vaccinated employee who has provided proof of vaccination know that the employee is fully vaccinated. If you have questions or concerns about how your private information will be used, please contact Clay or myself by June 11.

C: BOT, BOLI, WCC, MGP