

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, May 20, 2025, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Amy E. Sejnost, Jeremy M. Wang, and Mark Eddington, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw, Information Coordinator Alyssa J. Caballero and Attorney Dan McCormick.

Minutes of Regular Meeting – April 15, 2025

A motion was made by Trustee Eddington seconded by Trustee Wang approving the minutes of the regular meeting held on April 15, 2025 and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1949

A motion was made by Trustee Wang seconded by Trustee Eddington adopting Claim Ordinance No. 1949 in the total amount of \$1,411,882.18 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang, and Eddington)

Public Comment - None

New Business

Elections and Appointments

The following elections and appointments were made: A motion was made by Trustee Eddington seconded by Trustee Wang nominating Amy E. Sejnost as President, closing the nominations for President and electing by unanimous consent Amy E. Sejnost as President. The motion carried. (Votes recorded: Ayes–Wang and Eddington.) A motion was made by Trustee Eddington seconded by Trustee Sejnost nominating Jeremy M. Wang as Vice President, closing the nominations for Vice President and electing by unanimous consent Jeremy M. Wang as Vice President. The motion carried. (Votes recorded: Ayes–Sejnost and Eddington.) A motion was made by Trustee Wang seconded by Trustee Sejnost nominating Mark Eddington as Clerk, closing the nominations for Clerk and electing by unanimous consent Mark Eddington as Clerk. The motion carried. (Votes recorded: Ayes–Sejnost and Wang.) A motion was made by Trustee Wang seconded by Trustee Sejnost appointing Carly Shaw as Assistant Clerk. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.) A motion was made by Trustee Wang seconded by Trustee Eddington appointing Amy R. Underwood as General Manager. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.) A motion was made by Trustee Eddington seconded by Trustee Wang appointing Carly Shaw as Treasurer. The motion carried. (Votes recorded: Ayes–Sejnost, Wang, and Eddington.) A motion was made by Trustee Eddington seconded by Trustee Sejnost appointing Baxter and Woodman, Inc. as engineers for the District sewer system and Wastewater Treatment Center. The motion carried. (Votes recorded: Ayes–Sejnost and Eddington. Nay-Wang.) A motion was made by Trustee Wang seconded by Trustee

Eddington appointing Daniel McCormick, P.C. as attorney for the District. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.) A motion was made by Trustee Wang seconded by Trustee Eddington appointing Kenneth J. Rathje, Robert T. Jungwirth and Mark J. Scacco as members of the Board of Local Improvements. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.)

Annexation Ordinance AO 2025-01 – 4018 Venard Road, Downers Grove

Staff presented Annexation Ordinance No. AO 2025-01 for the annexation of a single-family lot located at 4018 Venard Road, Downers Grove. A motion was made by Trustee Eddington seconded by Trustee Wang accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2025-01 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.).

Operations Report - Annual Tax Levy

Administrative Supervisor Shaw presented a memo reviewing the historical adoption of the annual tax levy ordinance.

Operations Report - BSSRAP Utilization

General Manager Underwood presented a memo reviewing the utilization of the Building Sanitary Sewer Repair Assistance Program (BSSRAP) contract since its inception.

Renewal of BSSRAP Contract

General Manager Underwood presented a memo regarding proposed Amendment No. 3 to the Building Sanitary Service Repairs Agreement with Uno Construction Company, Inc. This contract was awarded in 2022 and allows for an annual extension of the contract, for up to a total of five years, upon the mutual written consent of the District and the contractor. The contract also provides for annual adjustments to the unit prices based upon the greater of 3.00% or 100.00% of the annual change in the CPI-U from the preceding calendar year. The contractor has requested the annual extension. The annual change in the CPI-U for this year is 3.46%. This year's annual increase in the contractor's unit prices will be 3.46%, bringing the contract price for this work to \$1,643,891.53 for the period from July 1, 2025 through June 30, 2026. A motion by Trustee Eddington seconded by Trustee Wang was made approving Amendment No. 3 to the Building Sanitary Service Repairs Agreement with Uno Construction Company, Inc. and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.)

Facility Plan Update

General Manager Underwood reviewed the Facility Plan progress for April.

Questions and Comments

Trustee Eddington inquired about how the investment group the District recently started using has been working out. He also commended Bill Smith for his work on the Operations Center restroom

repairs and painting project. Trustee Eddington suggested that the District track the number of tours and people given tours annually.

Trustee Wang also commended Bill Smith for his work on the Operations Center restroom repairs and painting project. He noted the plan to install a gas meter to test the air for CHP 1. He noted that the new billing portal and accounting software will be launched soon. He inquired about the Operator and Maintenance Mechanic job openings. Lastly, Trustee Wang noted the District's participation in the upcoming Downers Grove Fourth of July parade.

Trustee Sejnost also inquired about the Operator and Maintenance Mechanic job openings. She noted the Confined Space Entry training employees completed and the program rewrite and thanked staff for working out the issues with the new prescription safety glasses program. She noted the VacCon repairs and new warranty from Sewer System Maintenance Freer's report. She also commended Bill Smith for his work on the Operations Center restroom project. She commented on CHP 1 being out of service and inquired about the maintenance cost for CHP 2. She noted that there were three tours of the facility given in April as noted in Operation Supervisor Majewski's report. She also noted the District's participation in the upcoming Downers Grove Fourth of July parade. Lastly, Trustee Sejnost inquired about the status of the Maple Grove bridge and sanitary sewer replacement project.

A motion was made by Trustee Wang seconded by Trustee Eddington to adjourn the regular meeting at 8:35 p.m. The motion carried.

Approved: May 20, 2025

/s/Amy E. Sejnost/s/
President

Attest: /s/Mark Eddington/s/
Clerk