

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, May 16, 2023, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Wally D. Van Buren, Amy E. Sejnost, Jeremy M. Wang, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw, and Attorney Dan McCormick.

Minutes of Regular Meeting – April 18, 2023

A motion was made by Trustee Sejnost seconded by Trustee Wang approving the minutes of the regular meeting held on April 18, 2023 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost, and Wang.)

Claim Ordinance No. 1925

A motion was made by Trustee Wang seconded by Trustee Sejnost adopting Claim Ordinance No. 1925 in the total amount of \$1,190,792.14 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Public Comment – None

New Business

Elections and Appointments

The following elections and appointments were made: A motion was made by Trustee Wang seconded by Trustee Sejnost nominating Wallace D. Van Buren as President, closing the nominations for President and electing by unanimous consent Wallace D. Van Buren as President. The motion carried. (Votes recorded: Ayes–Sejnost and Wang.) A motion was made by Trustee Van Buren seconded by Trustee Wang nominating Amy E. Sejnost as Vice President, closing the nominations for Vice President and electing by unanimous consent Amy E. Sejnost as Vice President. The motion carried. (Votes recorded: Ayes–Van Buren and Wang.) A motion was made by Trustee Sejnost seconded by Trustee Van Buren nominating Jeremy M. Wang as Clerk, closing the nominations for Clerk and electing by unanimous consent Jeremy M. Wang as Clerk. The motion carried. (Votes recorded: Ayes–Van Buren and Sejnost.) A motion was made by Trustee Sejnost seconded by Trustee Wang appointing Carly Shaw as Assistant Clerk. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.) A motion was made by Trustee Van Buren seconded by Trustee Sejnost appointing Amy R. Underwood as General Manager. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.) A motion was made by Trustee Sejnost seconded by Trustee Van Buren appointing Carly Shaw as Treasurer. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.) A motion was made by Trustee Van Buren seconded by Trustee Sejnost appointing Baxter and Woodman, Inc. as engineers for the District sewer system and Wastewater Treatment Center. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.) A motion was made by Trustee Wang seconded by Trustee Van Buren appointing Daniel McCormick, P.C. as attorneys for the District. The motion carried. (Votes

recorded: Ayes–Van Buren, Sejnost and Wang.) A motion was made by Trustee Van Buren seconded by Trustee Sejnost appointing Kenneth J. Rathje, Robert T. Jungwirth and Mark J. Scacco as members of the Board of Local Improvements. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Decennial Committee Formation and Appointments

A motion was made by Trustee Sejnost and seconded by Trustee Wang to form a Decennial Committee on Local Government Efficiency and that Wallace D. Van Buren, Amy E. Sejnost, Jeremy M. Wang, Amy R. Underwood, Carly Shaw, Kenneth J. Rathje, Robert T. Jungwirth, Mark Scacco, and Lawrence C. Cox be appointed to serve as members of the committee until such time as the committee is dissolved. The motion carried. (Votes recorded: Ayes-Van Buren, Sejnost, Wang.)

Annexation Ordinance AO 2023-01 – 2424 Ogden Avenue, Downers Grove

Staff presented Annexation Ordinance No. AO 2023-01 for the annexation of two parcels located at 2424 Ogden Ave in Downers Grove. A motion was made by Trustee Sejnost seconded by Trustee Wang accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2023-01 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Annexation Ordinance AO 2023-02 – 1634 63rd St, Downers Grove

Staff presented Annexation Ordinance No. AO 2023-02 for the annexation of one single family lot located at 1634 63rd St. in Downers Grove. A motion was made by Trustee Sejnost seconded by Trustee Wang accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2023-02 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Intergovernmental Agreement with Village of Westmont – Alley H Sewer Improvements

A motion was made by Trustee Wang seconded by Trustee Sejnost to approve the Intergovernmental Agreement with the Village of Westmont for alley improvements as presented and authorizing the General Manager and Assistant Clerk sign the same. The motion carried. (Votes recorded: Ayes-Van Buren, Sejnost, and Wang.)

Renewal of BSSRAP Contract

General Manager Underwood presented a memo regarding a proposed Amendment No. 1 to the Sanitary Service Repairs Agreement with Uno Construction Company, Inc. This contract was awarded in 2022 and allows for an annual extension of the contract for up to a total of five years upon the mutual written consent of the District and the contractor. The contract also provides for annual adjustments to the unit prices based upon the greater of 3.00% or 100.00% of the annual change in the CPI-U from the preceding calendar year. The contractor has requested the annual extension. The annual change in the CPI-U for this year is 7.55%. This year's annual increase in the contractor's unit prices will be 7.55% bringing the contract price for this work to \$1,537,742.05 for the period from July 1, 2023 through June 30, 2024. A motion by Trustee Wang seconded by

Trustee Sejnost was made approving Amendment No. 1 to the Sanitary Service Repairs Agreement with Uno Construction Company, Inc. and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Investment in Certificate of Deposit – Evergreen Bank

Administrative Supervisor Shaw reviewed staff's purchase on April 12, 2023 of a Certificate of Deposit with Sterns Bank in the amount of \$250,000 for a twelve month term at an interest rate of 5%. This account is secured by FDIC. A motion was made by Trustee Wang and seconded by Trustee Sejnost ratifying the actions of staff on behalf of the District to open a Certificate of Deposit on April 12, 2023 in the amount of \$250,000 with Sterns Bank for a term of twelve months at an interest rate of 5%. The motion carried. (Votes recorded: Ayes-Van Buren, Sejnost, and Wang.)

Other New Business

Trustee Van Buren commented on the tours hosted at the WWTC in April, inquired about the status of the new biller portal, and commented on the past due balances as noted in Supervisor Shaw's report. He commented on the PLC project and the lab remodel project noted in Supervisor Barta's report. He inquired about the status of the CHP engines noting the ComEd bills reflect reduced performance. He also inquired about permits issued as noted in Supervisor Shaffner's report and about the progress of the Centex Lift Station replacement project and the Outfall project. He welcomed Dan McCormick as the attorney for the District.

Trustee Sejnost inquired on the status of the open position for the Sewer System Engineering Technician. She also commented on the tours hosted by the District. She commented on the PLC project progress and the lab remodel, belt press door replacement, and masonry repairs mentioned in Supervisor Barta's report. She noted Supervisor Berry's attendance at the IWEA conference. She commented on the Engineering Report prepared by General Manager Underwood. Lastly, she reminds staff to be careful while out in the community during the summer months.

Trustee Wang thanked staff for hosting the tours. He commented on General Manager Underwood's attendance at IAWA and her involvement in the different organizations. He noted the investment activity by staff, the past due customer balances and inquired about the new biller portal mentioned in Supervisor Shaw's report. He commented on the masonry project mentioned in Supervisor Barta's report. He commented on the security measures taken in the Administration Center remodel. He noted Danny Jasso and Oscar Avila's work on keeping manholes clear of debris while construction takes place. He congratulated the District on the receipt of the Grant funds for the lining project. He inquired about the FlavorChem visit mentioned in Supervisor Berry's report. Lastly, he commented on the warmer weather and keeping manholes secure.

A motion was made by Trustee Sejnost seconded by Trustee Wang to adjourn the regular meeting at 7:41 p.m. The motion carried.

Approved: June 27, 2023

/s/Wallace D. Van Buren/s/
President

Attest: /s/Jeremy M. Wang/s/
Clerk