

## MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, April 20, 2021, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustees Amy E. Sejnost and Paul W. Coultrap, and Administrative Supervisor W. Clay Campbell. General Manager Amy R. Underwood and Information Coordinator Alyssa J. Caballero were not physically present but did attend the meeting by electronic means (both audio and video) using Zoom. Amy Abell from GCG Financial also attended virtually. Linda Bugielski attended in-person as a member of the public. Attorney for the District Michael G. Philipp was not able to attend.

### Minutes of Regular Meeting – March 16, 2021

A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the minutes of the regular meeting held on March 16, 2021, and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

### Claim Ordinance No. 1900

A motion was made by Trustee Sejnost seconded by Trustee Coultrap adopting Claim Ordinance No. 1900 in the total amount of \$763,054.03 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

### Public Comment

Linda Bugielski spoke to the Board regarding an unpaid sewer bill from the previous owners at her home in Westmont.

### New Business

#### Employee Health Coverage

Administrative Supervisor Campbell reviewed his memo dated April 16 regarding the June 1, 2021 renewal of the District's employee group insurance benefits plan including medical, dental, vision and life coverage. The District's medical insurance carrier, BlueCross BlueShield of Illinois, and dental insurance carrier, Principal, both offered moderate increases in premium levels for existing plan renewals. There were minor plan design changes to one of the medical plans offered by the District. The higher dental renewal increase was in exchange for a two year contract with no increase the second year. The District's vision and life insurance carriers offered to maintain premiums at their current level for another year. He recommended that the District renew its medical insurance coverage with BlueCross BlueShield of Illinois with very minor changes to the plan offerings and moderate increases to employee premium contributions to cover a portion of the increases in costs by the carrier. He also recommended that the District renew its existing plans for dental, vision and life coverage with the existing carriers and at the proposed renewal premiums. This will provide an estimated percent change of 8.14% in District-paid medical, dental, vision and life insurance premiums from the prior year, including the cost of continuing to provide

the Health Reimbursement Account (HRA) benefit to employees waiving medical coverage for themselves or their eligible spouses. A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving staff's recommendation for the District to offer employee group medical, dental, vision and life insurance coverages as presented in Administrative Supervisor Campbell's memo dated April 16. The motion carried. (Votes recorded: Ayes-Van Buren, Sejnost and Coultrap).

#### Investment in Certificate of Deposit – First Midwest Bank

Administrative Supervisor Campbell reviewed staff's purchase on March 15, 2021 of a thirteen-month Certificate of Deposit with First Midwest Bank in the amount of \$250,000 with an annual interest rate of 0.15 percent. The Certificate of Deposit is secured by the FDIC. A motion by Trustee Coultrap seconded by Trustee Sejnost was made ratifying the actions of staff on behalf of the District to open a Certificate of Deposit on March 15, 2021 in the amount of \$250,000 with First Midwest Bank at an interest rate of 0.15 percent and a term of thirteen months. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

#### Annual Newsletter

Staff presented a draft of the annual newsletter to be mailed to District residents with their sanitary sewer bills in May, June and July. An Open House invitation insert, a District Biosolids Program brochure and an EasyPay enrollment form were also included. The Board concurred with the annual newsletter and additional enclosures as presented.

#### Ordinance No. ORD 21-02

General Manager Underwood presented Ordinance No. ORD 21-02 which contains recommended ordinance amendments as described below:

A. Tap-in Fee and Trunk Sewer Service Charge (Article II Sections 13c and d)

The calculation of the tap-in fee and trunk service charge for a one bedroom apartment unit does not provide the same numeric value as is included in Ordinance No. ORD 21-01 for these two items. Since these are the only sections in the Ordinance which provide calculated values, staff proposes to remove the numeric per unit tap-in fees and trunk sewer service charges from the ordinance to avoid future discrepancies due to typographical error.

A motion was made by Trustee Sejnost seconded by Trustee Coultrap adopting Ordinance No. ORD 21-02 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

#### Other New Business

Trustee Van Buren inquired about a mainline blockage experienced by Advocate Good Samaritan Hospital. He commented on the hypochlorite bulk tank leak and OSEC generator repairs, as discussed in Maintenance Supervisor Barta's monthly report. He noted that the detailed maintenance report is appreciated. He inquired about the sewer work at 49 James and was happy to see Oscar Avila is doing well as the new permit technician, as noted in Sewer Construction Supervisor Shaffner's monthly report. Trustee Van Buren commented on the Wastewater Treatment Center Phosphorus Discharge Optimization Plan. Lastly, he inquired about the current status of recent legislation regarding the proposed dam removal at Graue Mill in Oak Brook.

Trustee Coultrap welcomed Oscar Avila to the District. He commented on the WWTC's net-zero energy usage during March, noted in Operations Supervisor Majewski's monthly report. He also commented on the DuPage/Salt Creek special conditions report. Trustee Coultrap commended staff for their work on the annual newsletter and inquired about plans for the annual Open House in September.

Trustee Sejnost also commented on the WWTC's net-zero energy usage during March, noted in Operations Supervisor Majewski's monthly report and seeing the District's net-zero goals highlighted in the annual newsletter. She also commented on the DuPage/Salt Creek special conditions report. Lastly, Trustee Sejnost also asked about the mainline blockage at Good Samaritan Hospital.

A motion was made by Trustee Coultrap seconded by Trustee Sejnost to adjourn the regular meeting at 7:38 p.m. The motion carried.

Approved: May 18, 2021

/s/ Wallace D. Van Buren /s/  
President

Attest: /s/ Paul W. Coultrap /s/  
Clerk