

## MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, April 19, 2022, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Wally D. Van Buren, Amy E. Sejnost, Jeremy M. Wang, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw, Sewer Construction Supervisor Keith W. Shaffner, Sewer Maintenance Supervisor Bob Swirsky, Lab Supervisor D. Reese Berry, Staff Engineer Alex M. Bielawa, Information Coordinator Alyssa J. Caballero and Attorney Michael G. Philipp. Amy Abell of from GCG Financial also attended.

### Minutes of Regular Meeting – March 15, 2022

A motion was made by Trustee Sejnost seconded by Trustee Wang approving the minutes of the regular meeting held on March 15, 2022 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost, and Wang.)

### Claim Ordinance No. 1912

A motion was made by Trustee Sejnost seconded by Trustee Wang adopting Claim Ordinance No. 1912 in the total amount of \$914,867.07 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

### Public Comment – None

### New Business

#### Employee Health Coverage

Administrative Supervisor Shaw reviewed her memo dated April 8 regarding the June 1, 2022 renewal of the District's employee group insurance benefits plan including medical, dental, vision and life coverage. The District's medical insurance carrier, BlueCross BlueShield of Illinois offered moderate increases in premium levels for existing plan renewals. There were minor plan design changes to one of the medical plans offered by the District. The District's dental, vision and life insurance carriers offered to maintain premiums at their current level for another year. She recommended that the District renew its medical insurance coverage with BlueCross BlueShield of Illinois with very minor changes to the plan offerings and moderate increases to employee premium contributions to cover a portion of the increases in costs by the carrier. She also recommended that the District resume its existing plans for dental, vision and life coverage with the existing carriers and at no rate increase. This will provide an estimated percent change of 7.24% in District-paid medical, dental, vision and life insurance premiums from the prior year, including the cost of continuing to provide the Health Reimbursement Account (HRA) benefit to employees waiving medical coverage for themselves or their eligible spouses. A motion was made by Trustee Sejnost seconded by Trustee Wang approving staff's recommendation for the District to offer employee group medical, dental, vision and life insurance coverages as presented in Administrative Supervisor Shaw's memo dated April 8. The motion carried. (Votes recorded:

Ayes-Van Buren, Sejnost and Wang).

#### Operations Report – Collection System Programs

Sewer Maintenance Supervisor Swirksy presented an operations report reviewing the District's Repair Assistance and Inflow and Infiltration Removal Programs.

#### Contract Award – Building Sanitary Service Repair

General Manager Underwood reviewed the bids received on March 29 for the Building Sanitary Service Repair contract. The contract is structured to allow annual renewals for up to 5 years, with annual unit price increases tied to the Consumer Price Index (CPI). Two bids were received. She recommended that the contract be awarded to the lowest responsible, responsive bidder Uno Construction Inc. of Downers Grove, Illinois in the amount of \$1,429,766 for the first year. A motion was made by Trustee Sejnost seconded by Trustee Wang to award the Building Sanitary Service Repair contract to the lowest responsible, responsive bidder, Uno Construction Inc., in the amount of \$1,429,766 and to authorize the General Manager and Assistant Clerk to sign the same. The motion carried. (Votes recorded: Ayes—Van Buren, Sejnost and Wang.)

#### Contract Award – Outfall Sewer Sag Repair

General Manager Underwood reviewed the bids received on March 29 for the Outfall Sewer Sag project. Four bids were received. She recommended that the contract be awarded to the lowest responsible, responsive bidder Archon Construction of Addison, Illinois in the amount of \$805,092. A motion was made by Trustee Sejnost seconded by Trustee Wang to award the contract for outfall sewer sag repair project to the lowest responsible, responsive bidder, Archon Construction, in the amount of \$805,092 and to authorize the General Manager and Assistant Clerk to sign the same. The motion carried. (Votes recorded: Ayes—Van Buren, Sejnost and Wang.)

#### Contract Award – 2022 Sewer Televising

General Manager Underwood reviewed the bids received on March 29 for the 2022 sewer televising contract. Four bids were received. She recommended that the contract be awarded to the lowest responsible, responsive bidder Sewertech LLC of Schaumburg, Illinois in the amount of \$139,473.30. A motion was made by Trustee Wang seconded by Trustee Sejnost to award the contract for the 2022 sewer televising to the lowest responsible, responsive bidder, Sewertech LLC, in the amount of \$139,473.30 and to authorize the General Manager and Assistant Clerk to sign the same. The motion carried. (Votes recorded: Ayes—Van Buren, Sejnost and Wang.)

#### Annual Unsewered Area Plan Update for 2022

Staff presented the District's Unsewered Area Plan Updates for 2022. This year's revision updates the cost estimates in the plan to reflect increases in the construction cost index and the current construction bidding environment. It also includes revised quantities and other information in the Downers Grove Garden sub-area to reflect 2021 new sewer construction in Woodward and 63<sup>rd</sup> Street sub-basin along Woodward Ave. A motion by Trustee Sejnost seconded by Trustee Wang was made approving the annual Unsewered Area Plan update as presented. The motion carried. (Votes recorded: Ayes—Van Buren, Sejnost and Wang.)

Other New Business

Trustee Van Buren expressed his appreciation for the on-going job safety analysis with the Safety Coordinator and the corresponding photos. He noted the visit from Congressman Sean Casten to discuss the District federal grant funding and the letter of support for the Maple Grove Forest Preserve Bridge replacement project with the Forest Preserve District of DuPage County. He inquired about the recent force main break at Wroble Lift Station. Trustee Van Buren noted the new firewall installation and the reinvestment activity at a higher interest rate, both in Administrative Supervisor Shaw's report. He also welcomed Michelle Jasso as the District's new Accounting Assistant. He noted the treatment plant achieved net-zero operations during the month of March, noted in Operations Supervisor Majewski's report. He also noted the annual generator preventive maintenance work at the treatment plant and all lift stations and the Black Walnut tree trimming at the plant, noted in Maintenance Supervisor Barta's report. He commented on Inspector Avila recently completing training, as noted in Sewer Construction Supervisor Shaffner's report. Trustee Van Buren inquired about enhanced biological phosphorus removal. Lastly, he thanked Staff for their attendance at this meeting.

Trustee Sejnost welcomed Michelle Jasso as the District's new Accounting Assistant. She thanked staff for their hard work preparing the monthly board packet and for all the thorough operations reports. She noted that Safety Coordinator attended OSHA training course, the visit from Congressman Sean Casten and the new firewall installation. Trustee Sejnost also noted the force main break at Wroble Lift Station. She appreciated the letter of support for the Maple Grove Forest Preserve Bridge replacement project with the Forest Preserve District of DuPage County. Lastly, Trustee Sejnost expressed her appreciation for the net-zero sign at the plant and its visibility when riding the train.

Trustee Wang commended staff on their response to the recent force main break at Wroble Lift Station and inquired about the cause.

A motion was made by Trustee Wang seconded by Trustee Sejnost to adjourn the regular meeting at 8:37 p.m. The motion carried.

Approved: May 24, 2022

/s/Wallace D. Van Buren/s/  
President

Attest: /s/Jeremy M. Wang/s/  
Clerk