

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, April 18, 2023, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Wally D. Van Buren, Amy E. Sejnost, Jeremy M. Wang, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw, Lab Supervisor D. Reese Berry, and Attorney Michael G. Philipp. Amy Abell from GCG Financial and Attorney Dan McCormick also attended.

Minutes of Regular Meeting – March 21, 2023

A motion was made by Trustee Sejnost seconded by Trustee Wang approving the minutes of the regular meeting held on March 21, 2023 and authorizing the President and Clerk to sign same. The motion carried.

Minutes of Executive Session –March 21, 2023

A motion was made by Trustee Wang seconded by Trustee Sejnost approving the minutes of the executive session held on March 21, 2023 and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1924

A motion was made by Trustee Sejnost seconded by Trustee Wang adopting Claim Ordinance No. 1924 in the total amount of \$1,009,637.98 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Public Comment – None

New Business

Employee Health Coverage

Administrative Supervisor Shaw reviewed her memo dated April 18 regarding the June 1, 2023 renewal of the District's employee group insurance benefits plan including medical, dental, vision and life coverage. Amy Abell of GCG Financial was in attendance to answer questions about the plans. The District's medical insurance carrier, BlueCross BlueShield of Illinois, offered slight increases in premium levels for existing plan renewals. There were minor plan design changes to one of the medical plans offered by the District. The District's dental carrier increased rates as the 2 year contract had expired. The District also decided to add composite fillings to the coverage. The life insurance carrier also had an increase to the rates as there has not been one since the District joined them back in 2017. The District is in the final year of a four-year rate guarantee with our vision carrier, so premiums will be maintained at their current level for another year. Administrative Supervisor Shaw recommended that the District renew its medical insurance coverage with BlueCross BlueShield of Illinois with no increases to employee premiums. She also recommended that the District resume its existing plans for dental, vision and life coverage with

the existing carriers. This will provide an estimated percent change of 4.22% in District-paid medical, dental, vision and life insurance premiums from the prior year, including the cost of continuing to provide the Health Reimbursement Account (HRA) benefit to employees waiving medical coverage for themselves or their eligible spouses. A motion was made by Trustee Wang seconded by Trustee Sejnost approving staff's recommendation for the District to offer employee group medical, dental, vision and life insurance coverages as presented in Administrative Supervisor Shaw's memo dated April 18. The motion carried. (Votes recorded: Ayes-Van Buren, Sejnost and Wang).

Resolution of Appreciation

Administrative Supervisor Shaw presented a Resolution of Appreciation for Michael G. Philipp for his years of dedicated service to the District as an Attorney. This was read aloud by Trustee Sejnost. A motion was made by Trustee Wang seconded by Trustee Sejnost to pass the resolution. The motion carried.

Annual Newsletter

Administrative Supervisor Shaw presented a draft of the annual newsletter to be mailed to District residents with their sanitary sewer bills in May, June, and July. An Open House invitation insert, a District Biosolids Program brochure and an EasyPay enrollment form were also included. The Board concurred with the annual newsletter and additional enclosures as presented.

Contract Award – 2023 Digester 4 Cleaning Contract Award

General Manager Underwood reviewed the bids received on April 11 for the Digester 4 Cleaning Contract. Two bids were received. She recommended that the contract be awarded to the lowest responsible, responsive bidder Stewart Spreading of Sheridan, Illinois in the amount of \$126,500. A motion was made by Trustee Sejnost seconded by Trustee Wang to award the contract to the lowest responsible, responsive bidder, Stewart Spreading, in the amount of \$126,500 and to authorize the General Manager and Assistant Clerk to sign the same. The motion carried. (Votes recorded: Ayes—Van Buren, Sejnost and Wang.)

Intergovernmental Agreement with Forest Preserve District of DuPage County

General Manager Underwood presented the intergovernmental agreement with the Forest Preserve District of DuPage County for the preliminary design report for the Maple Grove Bridge Replacement, which supports the District's Gilbert Overflow Sewer. A motion was made by Trustee Sejnost and seconded by Trustee Wang approving the Intergovernmental Agreement as presented and for the President to sign the same. The motion carried. (Votes recorded: Ayes-Van Buren, Sejnost, and Wang.)

Investment in Certificate of Deposit – Evergreen Bank

Administrative Supervisor Shaw reviewed staff's purchase on March 24, 2023 of a Certificate of Deposit with Evergreen Bank Group in the amount of \$250,000 for an eleven month term at an interest rate of 4.7%. This account is secured by FDIC. A motion was made by Trustee Sejnost and seconded by Trustee Wang ratifying the actions of staff on behalf of the District to open a

Certificate of Deposit on March 24, 2023 in the amount of \$250,000 with Evergreen Bank Group for a term of eleven months at an interest rate of 4.7%. The motion carried. (Votes recorded: Ayes-Van Buren, Sejnost, and Wang.)

Change Order No. 1 – Admin Building Remodel

General Manager Underwood reviewed Change Order No. 1 for the Admin Building Remodel for YAD Construction, Inc. to complete drywall work in the storage room/Safety Coordinator office and hallway in the Laboratory in the amount of \$1,792.50. This amount will be added to the contract price. A motion was made by Trustee Van Buren and seconded by Trustee Wang approving Change Order No. 1 for the Admin Building Remodel with YAD Construction, Inc. in the amount of \$1,792.50 and for the General Manager to sign the same. The motion carried. (Votes recorded: Ayes-Van Buren, Sejnost and Wang.)

Ordinance No. 23-02 Amending Maximum Allowable Reimbursements for Travel Expenses

General Manager Underwood presented Ordinance No. 23-02 regarding an amendment to the maximum allowable reimbursements for travel expenses. The amendment included an increase in the maximum allowable reimbursements for lodging from \$222 to \$300, for breakfast from \$17 to \$22, for lunch from \$18 to \$24 and for dinner from \$34 to \$45. A motion was made by Trustee Wang and seconded by Trustee Sejnost approving Ordinance No. 23-02 as presented. The motion carried. (Votes recorded: Ayes - Van Buren, Sejnost and Wang.)

Other New Business

Trustee Wang commented on the newsletter prepared by Administrative Supervisor Shaw. He noted the Digester 4 Cleaning bid being lower than previously bid in 2022. He showed his gratitude to attorney Michael G. Philipp and his years of service to the District and that he looks forward to working with the next attorney. He inquired about the Sewer System Engineering Tech position. He showed his appreciation for the employee outing at Tivoli Bowl and thanked the District for supporting local business.

Trustee Sejnost commented on the recent visit to the middle school and inquired about the water filters presented by students. She commended Maintenance Supervisor Jeff Barta and Lead Mechanic Nick Whitefleet on their report and the details included. She inquired about the CHP engines. She also inquired about the recent phone system upgrade. She thanked General Manager Underwood for the DRSCW report included in the packet. She also thanked attorney Michael G. Philipp for his years of service and support.

Trustee Van Buren thanked Laboratory Supervisor Reese Berry and Attorney Dan McCormick for attending the meeting. He wished attorney Michael G. Philipp the best of luck in his future endeavors.

A motion was made by Trustee Sejnost seconded by Trustee Wang to adjourn the regular meeting at 7:54 p.m. The motion carried.

Approved: May 16, 2023

/s/Wallace D. Van Buren/s/
President

Attest: /s/Jeremy M. Wang/s/
Clerk