

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, April 15, 2025, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Amy E. Sejnost, Jeremy M. Wang, and Mark Eddington, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw, Sewer Construction Supervisor Keith W. Shaffner, Maintenance Supervisor Nick Whitefleet, Information Coordinator Alyssa J. Caballero and Attorney Dan McCormick. Resident Phillip Shaw was also in attendance.

Minutes of Regular Meeting – March 18, 2025

A motion was made by Trustee Eddington seconded by Trustee Wang approving the minutes of the regular meeting held on March 18, 2025 and authorizing the President and Clerk to sign same. The motion carried.

Change Order No. 1 Outfall Sewer Sag Repair

A motion was made by Trustee Wang seconded by Trustee Eddington approving Change Order No. 1 for the Outfall Sewer Sag Repair with Archon Construction for a net decrease in the contract price of \$168,903.38 and a net increase in project time of 804 days to Substantial Complete and 834 days to Final Completion and authorizing the General Manager to sign the same. The motion carried. (Votes recorded: Ayes-Sejnost, Wang and Eddington.)

Change Order No. 1 Centex Lift Station Replacement

A motion was made by Trustee Eddington seconded by Trustee Wang approving Change Order No. 1 for the Centex Lift Station Replacement with Berger Excavating Contractors, Inc. for a net decrease in the contract price of \$62,501.55 and a net increase in project time 948 days and authorizing the General Manager to sign the same. The motion carried. (Votes recorded: Ayes-Sejnost, Wang and Eddington.)

Claim Ordinance No. 1948

A motion was made by Trustee Wang seconded by Trustee Eddington adopting Claim Ordinance No. 1948 in the total amount of \$1,109,517.86 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes-Sejnost, Wang, and Eddington)

Public Comment

Resident Phillip Shaw commented on his concerns regarding a section of his private force main that was replaced by a contractor performing work for the Village of Downer Grove.

New Business

Employee Health Coverage

Administrative Supervisor Shaw reviewed her memo dated April 15 regarding the June 1, 2025 renewal of the District's employee group insurance benefits plan including medical, dental, vision and life coverage. The District's medical insurance carrier, BlueCross BlueShield of Illinois, offered an increase in premiums for the two PPO plans and the HMO plan. There are no changes to the vision or life insurance premiums and a minimal increase to the dental plans. Administrative Supervisor Shaw recommended that the District renew its medical insurance coverage with BlueCross BlueShield of Illinois, and resume its existing plans for dental, vision and life coverage with the existing carriers. This will provide an estimated percent change of 7.71% in District-paid medical, dental, vision and life insurance premiums from the prior year, including the cost of continuing to provide the Health Reimbursement Account (HRA) benefit to employees waiving medical coverage for themselves or their eligible spouses. A motion was made by Trustee Eddington seconded by Trustee Wang approving staff's recommendation for the District to offer employee group medical, dental, vision and life insurance coverages as presented in Administrative Supervisor Shaw's memo dated April 15. The motion carried. (Votes recorded: Ayes-Sejnost, Wang and Eddington).

2025 Annual Newsletter

Administrative Supervisor Shaw presented a draft of the annual newsletter to be mailed to District residents with their sanitary sewer bills in May, June, and July. An Open House invitation insert, a District Biosolids Program brochure, an EasyPay transfer form and Invoice Cloud portal announcement were also included. The Board concurred with the annual newsletter and additional enclosures as presented.

Contract Award – Wroble Force Main Replacement

General Manager Underwood reviewed the bids received on April 8 for the Wroble Force Main Replacement project. Two bids were received. She recommended that the contract be awarded to the lowest responsible, responsive bidder Uno Construction Co., Inc., in the amount of \$408,880.00. A motion was made by Trustee Eddington seconded by Trustee Wang to award the contract for the Wroble Force Main Replacement project to the lowest responsible, responsive bidder, Uno Construction Co., Inc., in the amount of \$408,880.00 and to authorize the General Manager and Assistant Clerk to sign the same. The motion carried. (Votes recorded: Ayes—Sejnost, Wang, and Eddington.)

Contract Award – Digester 1 Cleaning

General Manager Underwood reviewed the bids received on April 10 for the Digester 1 Cleaning project. Three bids were received. She recommended that the contract be awarded to the lowest responsible, responsive bidder Synagro Central, LLC, in the amount of \$132,703. A motion was made by Trustee Wang seconded by Trustee Eddington to award the contract for the Digester 1 Cleaning project to the lowest responsible, responsive bidder, Synagro Central, LLC, in the amount of \$132,703 and to authorize the General Manager and Assistant Clerk to sign the same. The motion carried. (Votes recorded: Ayes—Sejnost, Wang, and Eddington.)

Facility Plan Update

General Manager Underwood reviewed the Facility Plan progress for March.

Questions and Comments

Maintenance Supervisor Whitefleet gave the Board an update regarding the CHP 1 engine.

General Manager Underwood provided the Board an update about the sewer disconnections.

Trustee Eddington commended staff for their work on the annual newsletter. He also welcomed Jackie Hawking to her full-time position.

Trustee Wang thanked Maintenance Supervisor Whitefleet for his report on CHP 1. He also welcomed Jackie Hawking to her full-time position, inquired on the status of the billing software replacement and thanked staff for their work on the annual newsletter. Lastly, he thanked Phillip Shaw for attending the board meeting

Trustee Sejnost welcomed Jackie Hawking to her full-time position and inquired about the status of hiring for the Maintenance Mechanic position. She noted the updates regarding the CHP 1 engine. She noted the Covid sampling and Biowin modeling/sampling, noted in Laboratory Supervisor Berry's report. She also noted the DuPage River Salt Creek Workgroup special conditions report. Lastly, Trustee Sejnost also thanked staff for their work on the annual newsletter.

A motion was made by Trustee Wang seconded by Trustee Eddington to adjourn the regular meeting at 8:27 p.m. The motion carried.

Approved: May 20, 2025

/s/Amy E. Sejnost/s/
President

Attest: /s/Mark Eddington/s/
Clerk