DOWNERS GROVE SANITARY DISTRICT GENERAL MANAGER'S REPORT March 15, 2024

March Board Meeting

Copies of documentation for the following agenda items are enclosed for the March 19, 2024, meeting:

- 1) Proposed Agenda
- 2) Minutes of the February 13, 2024, regular meeting
- 3) Claim Ordinance 1935
- 4) Memo regarding Business Insurance Coverage
- 5) Approval of Proposed FY 2024-25 Budget/Five Year Plan and Adoption of Appropriation Ordinance
- 6) Memo regarding adoption of Ordinance No. ORD 24-01 Amending Rates and Fees
- 7) Memo regarding General Manager compensation for FY 24-25
- 8) Planned Retirement Preparation Approval
- 9) Memo regarding 2024-2026 Biosolids Hauling and Land Application Services Contract Award
- 10) Annexation Ordinance No. AO 2024-01 1029 Oxford Street, Downers Grove
- 11) Annexation Ordinance No. AO 2024-02 1027 Oxford Street, Downers Grove

BOLI Meeting

There is no BOLI meeting scheduled this month.

Operations Reports

Copies of the following are enclosed for February operations:

- 1) Progress Report from Carly on Administrative Services activities.
- 2) The WWTC Operations Report from Marc.
- 3) The WWTC/Lift Station Maintenance Report from Nick.
- 4) Progress Report from Todd on Collection System Maintenance activities.
- 5) Progress Report from Keith on Collection System Construction activities.
- 6) Progress Report from Reese on Laboratory activities.
- 7) Engineering Report

Infiltration/Inflow Removal Work

Inspection efforts on private property under the I/I program with the intention of conducting I/I removal are ongoing in the 2C-025 in downtown Downers Grove. A map showing progress for the 2C-025 area is included herein, as well as a status summary sheet.

Safety

The Safety Committee met on February 21, 2024. They closed two open safety reports: one related to a minor eye injury and the other related to expanding guards on the Belt Press sludge feed pumps.

Jessie Gwozdz attended OSHA 7500 Training, Introduction to Safety & Health Management. Her goal is to complete all required classes for <u>OSHA's Safety & Health Fundamentals Certificate</u> <u>Program</u>.

Financial

A copy of the Investment Schedule as of February 29, 2024, is enclosed.

The Treasurer's Report for February 2024 covering the first ten months of FY 23-24 is included herein, along with a summary cover memo.

Meetings

I attended the following meetings since the February 9, 2024, General Manager's report:

- February 14 attended CSWEA Local Arrangements Committee meeting
- February 14 attended meeting with IAWA Executive Committee/Legislative Chairs and MWRD on Polluter Pays PFAS Legislation
- February 20 attended Metropolitan Mayors Caucus Environment Committee meeting
- February 20 attended IAWA Legislative Subcommittee meeting
- February 23 attended IAWA monthly Nutrient Subcommittee meeting
- February 28 attended DRSCW Annual Meeting in Lombard. Larry attended also.
- February 29 attended CSWEA YP/Committee Chair gathering
- March 1 gave tour of WWTC to SCARCE teachers and community leaders
- March 5 attended DRSCW meeting with the Illinois Environmental Protection Agency (IEPA) in Springfield. Larry attended also.
- March 5 attended IAWA Executive Committee meeting with the IEPA in Springfield. Larry attended also.
- March 6 attended CSWEA Government Affairs seminar in Springfield
- March 6 attended IAWA Executive Committee meeting in Springfield
- March 6 7 attended IAWA Mini-Conference in Springfield. Carly attended also.
- March 13 attended CSWEA Local Arrangements Committee meeting
- March 13 attended DRSCW Nutrient Implementation Plan (NIP) permitting meeting with IEPA. Larry also attended.

Miscellaneous

Copies of the following items are enclosed:

- 1) February 2024 DGSD WWTC wastewater reports of SARS-CoV-2, influenza A & B and RSV levels
- 2) Sanitary Sewer Overflow or Bypass Notification Summary Report to IEPA regarding February 18 manhole overflow

- 3) General Manager's Report to the Employees dated February 23 and March 8
- 4) February 26 letter to US Senators in support for S. 1430, the Water Systems PFAS Liability Protection Act
- 5) February 26 NACWA statement regarding microplastics in water

cc: AES, JMW, BOLI, DM, CS

DOWNERS GROVE SANITARY DISTRICT BOARD OF TRUSTEES MEETING MARCH 19, 2024 – 7:00 PM BOARD ROOM

PROPOSED AGENDA

- I. APPROVAL OF MINUTES A. REGULAR MEETING – FEBRUARY 13, 2024
- II. APPROVAL OF CLAIM ORDINANCE NO. 1935
- **III. PUBLIC COMMENT**
- IV. OLD BUSINESS
- V. NEW BUSINESS
 - A. BUSINESS INSURANCE RENEWALS
 - B. APPROVAL OF FY 2024-25 BUDGET/FIVE YEAR PLAN AND ADOPTION OF APPROPRIATION ORDINANCE
 - C. ORDINANCE NO. ORD 24-01 AMENDING RATES AND FEES
 - D. GENERAL MANAGER COMPENSATION FOR FY 24-25
 - E. PLANNED RETIREMENT PREPARATION APPROVAL
 - F. 2024-2026 BIOSOLIDS HAULING AND LAND APPLICATION SERVICES CONTRACT AWARD
 - G. ANNEXATION ORDINANCES
 - 1. AO 2024-01, 1029 OXFORD STREET, DOWNERS GROVE
 - 2. AO 2024-02, 1027 OXFORD STREET, DOWNERS GROVE

PUBLIC COMMENT:

The District has an online form for the Public who cannot attend the meeting to submit public comment. District staff shall read aloud any received public comments during the Public Comment portion of the meeting. Public comments for Public not attending the meeting in person need to be submitted before 4:00 p.m. on March 19, 2024. The form can be found here: https://www.dgsd.org/government/public-comment/



MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, February 13, 2024, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Amy E. Sejnost and Jeremy M. Wang, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw and Attorney Dan McCormick.

Minutes of Regular Meeting – January 16, 2024

A motion was made by Trustee Wang seconded by Trustee Sejnost approving the minutes of the regular meeting held on January 16, 2024 and authorizing the Acting President and Clerk to sign same. The motion carried.

Minutes of Executive Session - January 16, 2024

A motion was made by Trustee Wang seconded by Trustee Sejnost approving the minutes of the executive session held on January 16, 2024 and authorizing the Acting President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1934

A motion was made by Trustee Wang seconded by Trustee Sejnost adopting Claim Ordinance No. 1934 in the total amount of \$704,710.70 as presented and authorizing the Acting President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost and Wang.)

Public Comment – None

New Business

Resolution of Appreciation - Wallace D. Van Buren

General Manager Underwood presented Resolution of Appreciation for Wallace D. Van Buren for his years of dedicated service to the District. A motion was made by Trustee Wang seconded by Trustee Sejnost to pass the resolution. The motion carried.

Change Order No. 1 – 2023 Trunk Sewer Rehabilitation: Curtiss St

General Manager Underwood presented a memo recommending to the Board of Trustees approval of a change order for the District's 2023 Trunk Sewer Rehabilitation: Curtiss Street contract with Visu-Sewer of Illinois, LLC. for a net decrease in contract cost of \$94,100.00. A motion was made by Trustee Wang seconded by Trustee Sejnost approving Change Order No. 1 for the 2023 Trunk Sewer Rehabilitation: Curtiss Street agreement with Visu-Sewer of Illinois, LLC. for a net decrease in the contract price of \$94,100.00 and authorizing the General Manager to sign the same. The motion carried. (Votes recorded: Ayes-Sejnost and Wang.)

Employee Policy Manual Revisions

General Manager Underwood presented proposed modifications to Section 2.3 and 3.11 of the Employee Policy Manual. A motion was made by Trustee Wang seconded by Trustee Sejnost to approve the proposed revisions to the District's Employee Policy Manual. The motion carried. (Votes recorded: Ayes–Sejnost and Wang.)

Financial Auditing Services Agreement

Administrative Supervisor Shaw presented a three-year proposal from Lauterbach & Amen, LLP to perform the District's annual audits. The proposed fees for Fiscal Years 2023-24, 2024-25 and 2025-26 are in the corresponding amounts of \$14,900, \$15,500, and \$16,100. A motion was made by Trustee Wang seconded by Trustee Sejnost accepting the three-year proposal from Lauterbach & Amen, LLP to perform the District's annual audits for Fiscal Years 2023-24, 2024-25 and 2025-26 in the corresponding amounts of \$14,900, \$15,500, and \$16,100. The motion carried. (Votes recorded: Ayes–Sejnost and Wang.)

Review And Final Disposition of Executive Session Records

The Board reviewed the minutes of the executive session held on March 21, 2023, which have not previously been made available for public inspection or not previously reviewed. A motion was made by Trustee Wang seconded by Trustee Sejnost determining that the need for confidentiality no longer exists as to the executive session minutes of March 21, 2023. The motion carried. (Votes recorded: Ayes–Sejnost and Wang.)

Five-Year Financial Plan and Budget Review - Fiscal Years 2024-2025 to 2028-2029

General Manager Underwood presented the following budget documents: Five-Year Financial Plan for Fiscal Years 2024-2025 to 2028-2029, Notice of Availability of Fiscal Year 2024-2025 Appropriation Ordinance/Budget for public review, revised Budget Calendar, and the proposed Appropriation Ordinance for Fiscal Year 2024-2025. She reviewed the Five-Year Plan including planned expenses and anticipated revenues to the General Corporate, Improvement, Construction, and Public Benefit funds. The Notice of Availability of the Fiscal Year 2024-2025 was recommended to be published in the local paper on February 15. Final approval of the Five-Year Financial Plan and the Appropriation Ordinance is scheduled for the March 19 regular meeting. A motion was made by Trustee Wang and seconded by Trustee Sejnost authorizing publication on February 15 of the Notice of Availability of Fiscal Year 2024-2025 Appropriation Ordinance/Budget for public review. The motion carried. (Votes recorded: Ayes–Sejnost and Wang.)

Other New Business

Trustee Wang gave thanks to General Manager Underwood for the detailed budget report. He asked about the status of the new mechanic. He noted the decrease in flu and COVID cases but an increase in RSV found in wastewater as documented in the monthly report for January. He asked about the progress of the proposed accounting software replacement and also about the current accounts receivable.

Trustee Sejnost commented on Maintenance Supervisor Nick Whitefleet's report and the savings on the Hypochlorite Bulk Mixdown Pump VFD replacement and completion of the Excess Raw Sewage Pump #8 overhaul. She also noted the possible ignition system fault in CHP 1 and the abandonment of the old Centex Lift Station and the operation of the new Centex Lift Station also mentioned in that report. She commented on Lab Supervisor Reese Berry's upcoming presentation at a pretreatment conference and Lab Analyst Stephanie Cioni's attendance of that event. She commended General Manager Underwood and the Staff's work on preparing the budget.

A motion was made by Trustee Wang seconded by Trustee Sejnost to adjourn the regular meeting at 10:28 p.m. The motion carried.

Approved: March 19, 2024

Acting President

Attest: _____

Clerk

Downers Grove, Illinois

Date: March 19, 2024

Claim Ordinance No. 1935

An Ordinance Providing for the Payment of Certain Claims.

WHEREAS, it appears to the Board of Trustees of the Downers Grove Sanitary District that there are certain claims against said District which would be allowed and paid therefore,

BE IT ORDAINED, by the Board of Trustees of the Downers Grove Sanitary District

That the following claims be and they are hereby approved and ordered paid and that an order be drawn on the Treasurer of said District out of the funds shown below. Said claims, totaling \$1,446,947.15 being in words and figures as follows:

GENERAL LEDGER RECAP

DATE 02/16/24

PERIOD END 02/15/24

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PAYROLL END DATE: 02.15.24 PAYROLL PAID DATE: 02.19.24 G/L DATE: 03.31.24

- ,	COST DESCRIPTION	DEBIT	CREDIT
	CASH - PAYROLL ACCOUNT		21294.20-
01-00.2000	FEDERAL TAX WITHHELD		3193.99-
01-00.2001	STATE TAX WITHHELD		1498.10-
01-00.2002	SOCIAL SECURITY WITHHELD		2461.38-
01-00.2003	IMRF WITHHELD		1447.86-
01-00.2013	CREDIT UNION WITHHELD		515.00-
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION		1591.69-
01-00.2021	FLEXIBLE ACCOUNT WITHHELD - MEDICAL		283.33-
01-00.2024	FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION		741.09-
01-00.2027	DEFERRED COMPENSATION WITHHELD - IPPFA ROTH		40.00-
01-11.A003	GENERAL MANAGEMENT	9777.41	
01-11.A004	FINANCIAL RECORDS	791.68	
01-11.A007	CODE ENFORCEMENT	7955.13	
01-11.A008	SAFETY ACTIVITIES	44.28	
01-11.A030	BUILDING AND GROUNDS	111.17	
01-12.A006	ENGINEERING	528.09	
01-12.A009	OPERATIONS MANAGEMENT	5290.23	
01-12.A011	MAINTENANCE - WWTC	2048.49	
01-12.A013	MAINTENANCE - ENERGY RECOVERY	445.13	
01-12.A014	MAINTENANCE - ELECTRICAL	133.31	
01-12.A021	WWTC - OPERATIONS	226.58	
01-12.A023	WWTC - ENERGY RECOVERY	87.57	
01-12.A030	BUILDING AND GROUNDS	111.17	
01-13.A009	OPERATIONS MANAGEMENT	4119.20	
01-13.A043	LAB - SURCHARGE PROGRAM	642.22	
01-14.A006	ENGINEERING	132.25	
01-15.A009	OPERATIONS MANAGEMENT	534.15	
01-15.A030	BUILDING AND GROUNDS	44.29	
01-15.A080	LIFT STATION MAINTENANCE	44.29	
		33066.64	33066.64-

GENERAL LEDGER RECAP

DATE 02/21/24

PERIOD END 02/17/24 PAGE

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PAYROLL END DATE: 02.17.24 PAYROLL PAID DATE: 02.23.24 G/L DATE: 03.31.24

G/L NUMBER	COST DESCRIPTION	DEBIT	CREDIT
01-00.1001			55125.66-
01-00.2000	FEDERAL TAX WITHHELD		9097.48-
01-00.2001	STATE TAX WITHHELD		4073.19-
01-00.2002	SOCIAL SECURITY WITHHELD		6638.00-
01-00.2003	IMRF WITHHELD		3825.09-
01-00.2005	CLEARING		20.89-
01-00.2013	CREDIT UNION WITHHELD		2182.00-
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION		4331.16-
01-00.2021	FLEXIBLE ACCOUNT WITHHELD - MEDICAL		305.00-
01-00.2022	FLEXIBLE ACCOUNT WITHHELD - DEPENDENT CARE		192.31-
01-00.2024	FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION		1160.95-
01-00.2025	EMPLOYEE INS PREM CONTRIBUTION - POST TAX		238.49-
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA		472.19-
01-00.2027	DEFERRED COMPENSATION WITHHELD - IPPFA ROTH		542.67-
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD		224.21-
01-11.A003	GENERAL MANAGEMENT	1769.18	
01-11.A004	FINANCIAL RECORDS	8311.16	
01-11.A005	ADMINISTRATIVE RECORDS	1459.99	
01-11.A007	CODE ENFORCEMENT	5706.35	
01-11.A008	SAFETY ACTIVITIES	1668.80	
01-11.A030	BUILDING AND GROUNDS	366.40	
01-12.A011	MAINTENANCE - WWTC	11078.60	
01-12.A014	MAINTENANCE - ELECTRICAL	7683.82	
01-12.A021	WWTC - OPERATIONS	15035.28	
01-12.A022	WWTC - SLUDGE HANDLING	4587.82	
01-12.A023	WWTC - ENERGY RECOVERY	302.52	
01-12.A030	BUILDING AND GROUNDS	3901.81	
01-13.A041	LAB - WWTC	5694.40	
01-14.A051	SEWER MAINTENANCE	12228.47	
01-14.A054	SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS	1098.13	
01-14.A062	INSPECTION - CONSTRUCTION OF DGSD PROJECTS	2609.02	
01-14.A063	INSPECTION - PERMIT INSPECTIONS	453.27	
01-14.A064	INSPECTION - MISCELLANEOUS	543.51	
01-14.A065	INSPECTION - CONSTR BY VILLAGES, UTILITIES	767.93	
01-14.A066	INSPECTION - CODE ENFORCEMENT	2909.65	
01-14.A072	SEWER INVESTIGATIONS	53.18	
01-15.A080	LIFT STATION MAINTENANCE	200.00	
		88429.29	88429.29-

DATE 03/04/24

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G/L NUMBER	COST DESCRIPTION	DEBIT	CREDIT
	CASH - PAYROLL ACCOUNT		21226.78-
	FEDERAL TAX WITHHELD		3195.65-
	STATE TAX WITHHELD		1498.90-
	SOCIAL SECURITY WITHHELD		2462.66-
	IMRF WITHHELD		1448.63-
	CREDIT UNION WITHHELD		515.00-
	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION		1590.59-
	VOLUNTARY GROUP LIFE		64.00-
	FLEXIBLE ACCOUNT WITHHELD - MEDICAL		283.33-
	FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION		741.09-
	DEFERRED COMPENSATION WITHHELD - IPPFA ROTH		40.00-
	GENERAL MANAGEMENT	10722.80	40.00-
	FINANCIAL RECORDS	145.65	
	CODE ENFORCEMENT	7955.14	
	SAFETY ACTIVITIES	134.66	
	BUILDING AND GROUNDS	269.34	
	ENGINEERING	484.30	
	OPERATIONS MANAGEMENT		
		5006.94	
	MAINTENANCE - WWTC	1982.96	
	MAINTENANCE - ENERGY RECOVERY	220.53	
	MAINTENANCE - ELECTRICAL	48.81	
	WWTC - OPERATIONS	136.29	
	BUILDING AND GROUNDS	171.27	
	OPERATIONS MANAGEMENT	3519.29	
01-13.A042	LAB – PRETREATMENT	1338.63	
01-15.A009	OPERATIONS MANAGEMENT	489.41	
01-15.A030	BUILDING AND GROUNDS	293.74	
01-15.A080	LIFT STATION MAINTENANCE	146.87	
		33066.63	33066.63-

GENERAL LEDGER RECAP

DATE 03/05/24

PERIOD END 03/02/24 PAGE

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PAYROLL END DATE: 03.02.24 PYAROLL PAID DATE: 03.08.24 G/L DATE: 03.31.24

G/L NUMBER	COST DESCRIPTION	G/	L DATE: C
01-00.1001	CASH - PAYROLL ACCOUNT		53614.25-
01-00.2000	FEDERAL TAX WITHHELD		9033.32-
01-00.2001	STATE TAX WITHHELD		3986.61-
01-00.2002	SOCIAL SECURITY WITHHELD		6506.67-
01-00.2003	IMRF WITHHELD		3779.63-
01-00.2005	CLEARING		20.89-
01-00.2013	CREDIT UNION WITHHELD		2222.00-
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION		4252.24-
01-00.2017	VOLUNTARY GROUP LIFE		160.00-
01-00.2021	FLEXIBLE ACCOUNT WITHHELD - MEDICAL		305.00-
01-00.2022	FLEXIBLE ACCOUNT WITHHELD - DEPENDENT CARE		192.31-
01-00.2024	FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION		1160.95-
01-00.2025	EMPLOYEE INS PREM CONTRIBUTION - POST TAX		238.49-
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA		550.26-
01-00.2027	DEFERRED COMPENSATION WITHHELD - IPPFA ROTH		465.79-
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD		224.21-
01-11.A003	GENERAL MANAGEMENT	1062.53	
01-11.A004	FINANCIAL RECORDS	8315.59	
01-11.A005	ADMINISTRATIVE RECORDS	432.48	
01-11.A007	CODE ENFORCEMENT	6301.89	
01-11.A008	SAFETY ACTIVITIES	1668.80	
01-12.A009	OPERATIONS MANAGEMENT	62.10	
01-12.A011	MAINTENANCE - WWTC	10268.89	
01-12.A014	MAINTENANCE - ELECTRICAL	7913.64	
01-12.A021	WWTC - OPERATIONS	13525.14	
01-12.A022	WWTC - SLUDGE HANDLING	6865.95	
01-12.A023	WWTC - ENERGY RECOVERY	230.91	
01-12.A030	BUILDING AND GROUNDS	4037.08	
01-13.A041	LAB - WWTC	5611.91	
01-13.A048	LAB - ENERGY RECOVERY	82.50	
01-14.A051	SEWER MAINTENANCE	12150.86	
01-14.A054	SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS	439.89	
01-14.A062	INSPECTION - CONSTRUCTION OF DGSD PROJECTS	2170.91	
01-14.A063	INSPECTION - PERMIT INSPECTIONS	456.09	
01-14.A064	INSPECTION - MISCELLANEOUS	813.31	
01-14.A065	INSPECTION - CONSTR BY VILLAGES, UTILITIES	937.42	
01-14.A066	INSPECTION - CODE ENFORCEMENT	2929.28	
01-14.A072	SEWER INVESTIGATIONS	35.45	
01-15.A080	LIFT STATION MAINTENANCE	400.00	
		86712.62	86712.62-

86712.62 86712.62-

01 GENERAL FUND STANDARD CHECK REGISTER FOR 03/19/24

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NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
A-FORMULA MECHANICAL CORP	A000065	03/07/24	44740	01-13.B115	LAB GEOTHERMAL REPAIR	1158.00	1158.00	105569
ACCURATE OFFICE SUPPLY	A000093	02/08/24	609622	01-11.B116	OFFICE SUPPLIES	54.21	54.21	064709
ACI Payments Inc.	A000096	02/15/24	1000110612	01-11.B110	OLR FEES	24.90	24.90	105570
ADVOCATE OCCUPATIONAL HEALTH	A000150	02/05/24	851856	01-12.B117	DRUG TESTS	108.00		
		02/05/24	854466	01-12.B117	DRUG TESTS	352.00		
		03/07/24	854804	01-12.B117	DRUG TEST	34.00	494.00	064710
ALLAN J COLEMAN	A000245	03/12/24	0298410	01-14.B116	CENTER GUIDES FOR CAMERA	129.43	129.43	064711
ALTORFER INDUSTRIES, INC.	A000292	02/13/24	PM6A0024084	01-15.B529	PORTABLE GENERATOR REPAIR	6653.31	6653.31	105571
Amazon Business	A000296	03/05/24	14VXFH694767	01-12.B116	MAINTENANCE SUPPLIES	24.84		
		01/30/24	17LVNR1YD11D	01-11.B115	CREDIT	68.41-		
		03/11/24	19KDVF4WVRNN	01-12.B512	AG TOOL REPLACEMENT	84.95		
		02/25/24	1FJCKHNTRDWF	01-12.B116	MONTHLY PLANNER	13.99		
		02/25/24	1FJCKHNTRDWF	01-12.B512	LED FLASHLIGHT	25.99		
		02/06/24	1GCJ16RNK7XD	01-14.B910	CLEAN OUT PLUGS	108.59		
		01/20/24	1HTMXMHC117K	01-12.B112	CREDIT	57.46-		
		02/25/24	1J6VYPRPXML3	01-12.B112	PHN CHARGER/ADAPTER	35.58		
		02/16/24	1JMCHPRV7N9V	01-12.B116	INDUSTRIAL DEGREASER	323.39		
		02/29/24	1KCRK4YV6VRQ	01-12.C225	MAINT VEH TIRE REPAIR KIT	20.38		
		02/28/24	1M3GDWGG3DLW	01-12.B116	MSB SUPPLIES	46.32		
		01/20/24	1MEN9H9RFD1R		PHN CHARGERS/ADAPTER	57.46		
			1MILJVKQPHJP		CELL PHONE CASE	36.90		
			~ 1N4YYKTTPGHT		LITHIUM BATTERIES	44.99		
			1NGFL319YH96		CHP 1 COOLANT FILTERS	57.48		
			1QJR917DR4KT			164.95		
			1QKR917DQXJ7		LED HEADLAMP	65.99		
			1T3K11KN1CQC		CHP GENSET 1&2 FILTER	182.24		
			1TM7N44T4JDD		CLEAN OUT PLUGS	121.96		
			1TM7N44TGDJL		WWTC OUTDOOR LIGHT SENSOR			
			1TQ9YMJ7G96Q		PRIMARIES SLUDGE JUDGE	217.91		
			1TRMLVTFN7WX	01-14.B117		199.95-		
			1W93RFF4Y9DD		EARPCE REPLC BT HEADSET	7.99		
			1W93RFF4Y9DD		MM OUTERWEAR	49.99		
			1YKFJ1H69NXW		ISOPROPYL ALCOHOL PAPERTOWELS	6.99		
			1YKFJ1H69NXW			45.98	1676 15	105570
MEDICAN NATIONAL CRUITNE	2000200		1YQJWVMX4JML		SANITIZING WIPES	65.15	1676.15	105572
AMERICAN NATIONAL SKYLINE		02/29/24			WINDOW CLEANING	65.00	65.00	105573
ASSP-DUES			1001982323		JG MEMBERSHIP	230.00	230.00	064749
AUTOZONE - AZ COMMERCIAL	A000600		2576419432		BRAKE CLEANER	221.52		
			2576509839		OIL CHANGE SUPPLIES	34.62		
			2576509840		OIL CHANGE SUPPLIES	35.22		
			2576513166		ENGINE CLEANER	17.25		
			2576517920		MSB SUPPLIES	50.13		
			2576518212		OIL CHANGE SUPPLIES	34.95		
			2576518242		OIL CHANGE SUPPLIES	45.48		
		02/26/24	2576518242	01-14.C225	OIL CHANGE SUPPLIES	45.47		



01 GENERAL FUND STANDARD CHECK REGISTER FOR 03/19/24

===== VENDOR =====		===== IN	VOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
		03/01/24	2576520862	01-12.B116	OIL CHANGE SUPPLIES	35.42		
		02/15/24	3576510903	01-14.C225	OIL FILTER	7.99		
		03/12/24	3576528408	01-12.B510	DIG 4 PMP GASKET	22.06	557.30	064712
BAXTER & WOODMAN, INC.	B000120	02/19/24	0255644	01-11.B124	FLOW MONITORING	143.10		
		02/19/24	0255645	01-11.B124	SEWER MODELING	130.00		
		02/19/24	0255647	01-14.B901	CURTISS ST CIPP LINING	367.50		
		02/19/24	0255654	01-13.B124	IU PERMITS/SURVEY	6232.58		
		02/19/24	0255657	01-11.B124	2024 MISC ENGINEERING SVC	3440.00	10313.18	105574
BradyIFS	B000319	02/13/24	8642710	01-12.B116	MSB SUPPLIES	68.00		
		02/26/24	8672129	01-12.B116	MSB SUPPLIES	48.00		
		02/26/24	8672170	01-12.B116	MSB SUPPLIES	26.75		
		02/28/24	8678710	01-12.B116	MSB SUPPLIES	24.00		
		03/05/24	8693224	01-12.B116	MSB SUPPLIES	337.37		
		03/07/24	8700999	01-12.B116	MSB SUPPLIES	349.25		
		02/09/24	9636827	01-12.B116	MSB SUPPLIES	121.11	974.48	105575
BRITTON ELECTRONICS &	B000340	02/29/24	2249948	01-15.B526	NW LS PRESSURE TRANSDUCER	983.69		
		02/29/24	2249948	01-15.B529	NW LS PRESSURE TRANSDUCER	983.68		
		03/08/24	2249956	01-15.B828	WRBL LS PRESSURE TRANSDCR	993.66	2961.03	064713
BS& A SOFTWARE	B000402	02/28/24			ACCOUNT SOFTWARE RPLCMNT	63700.00	63700.00	064750
CHICAGO METROPOLITAN FIRE	C000240		IN00427377		ANNUAL FIRE ALARM TESTING	380.00	380.00	064714
CINTAS #344	C000300		4183262424		WWTC UNIFORMS	134.62		
			4183262424		SS UNIFORMS	38.72		
			4183984458	01-12.B117		100.06		
			4183984458	01-14.B117		44.11		
			4184703016	01-12.B117		91.75		
			4184703016	01-14.B117	SS UNIFORMS	43.50		
			4185423901	01-12.B117		94.69		
			4185423901	01-12.B117 01-14.B117		45.93		
			4186146066			297.46		
					PLANT UNIFORMS		026 77	064715
	G000320		4186146066		SS UNIFORMS	45.93 295.66	936.77	
CINTAS FIRST AID & SAFETY	C000320		5200816906		FIRST AID REPLENISH		295.66	064716
CLOUDMELLOW	C000333	03/01/24			MONTHLY WEB HOSTING	95.00	95.00	064751
COMCAST	C000373		877120120055		BACK UP INTERNET	144.85	144.85	064717
Comcast	C000375		001001140844		INTERNET SERVICE	830.00	830.00	064718
COMED	C000380		0464955000		COLLEGE LS ELECTRIC	886.77		
			0771764000		LIBERTY PARK ELECTRIC	673.88		
			1557021222		EARLSTON LS ELECTRIC	603.23		
			2125907000		CENTEX LS ELECTRIC	343.62		
			2334423333		NORTHWEST LS ELECTRIC	2230.46		
			2764819000		BIG TOP ELECTRIC	161.43		
			3843274000	01-15.B100		4430.83		
		02/20/24	4675132222	01-15.B100	WROBLE LS ELECTRIC	1231.96		
		02/27/24	6828085000	01-15.B100	VENARD LS ELECTRIC	789.85		
		02/29/24	8159307000	01-12.B100	WALNUT HSE ELECTRIC	84.73		
		02/29/24	8159307000	01-14.B910	BSSRAP ELECTRIC	518.34		
		02/20/24	9286103000	01-15.B100	BUTTERFIELD LS ELECTRIC	283.19		

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NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
		02/29/24	9492723333	01-11.B100	ADMIN ELECTRIC	205.03		
			9492723333		PLANT ELECTRIC	3430.02		
			9492723333 2	01-11.B100	ADMIN ELECTRIC	156.76		
			9492723333 2	01-12.B100		1980.47		
			9492723333 3	01-11.B100		179.02		
			9492723333 3	01-12.B100		583.86		
		03/01/24	9492723333 4		ADMIN ELECTRIC	179.02		
		03/01/24	9492723333 4		PLANT ELECTRIC	583.86		
		03/01/24	9492723333 5	01-11.B100	ADMIN ELECTRIC	156.76		
		03/01/24	9492723333 5	01-12.B100	PLANT ELECTRIC	1980.47	21673.56	064719
CONCENTRIC INTEGRATION, LLC	C000410	02/19/24	0255648	01-12.B513	SCADA SFTWRE PLTFRM RPLC	13980.00		
		02/19/24	0255649	01-11.B115	2022-2023 T&M SUPP SVCS	33.48		
		02/19/24	0255651	01-11.B115	2023-2024 SUPP AGREEMENT	2038.80		
		02/19/24	0255651	01-12.B513	2023-2024 SUPP AGREEMENT	3058.20		
		02/19/24	0255652	01-11.B115	2023-2024 T&M SUPP SVCS	427.92		
		02/19/24	0255652	01-12.B513	2023-2024 T&M SUPP SVCS	682.50		
		02/29/24	0256550	01-15.B529	REMOTE CELL CONNECTIVITY	11034.43	31255.33	105576
COVERALL NORTH AMERICA, INC	C000557	03/01/24	1010726303	01-12.B812	PLANT CLEANING	304.00		
		03/01/24	1010726303	01-13.B116	LAB CLEANING	157.00		
		03/01/24	1010726304	01-11.B116	ADMIN CTR CLEANING	489.00	950.00	105577
CUMMINS, INC.	C000650	02/03/24	F239633	01-12.B501	BIOSOLIDS VEH ANNUAL PM	978.60	978.60	064720
CURTIS MARTIN GROUP, INC.	C000660	02/14/24	8911	01-11.B115	ACCT SOFTWARE PROGRAMMING	480.00	480.00	105578
DAHME MECHANICAL INDUSTRIES	D000030	02/20/24	20240045	01-12.B503	EXC BRDG1 DERAIL CORRECT	23888.00	23888.00	105579
DANIEL MCCORMICK, P. C.	D000035	02/29/24	010	01-11.B124	LEGAL SERVICES	1200.00	1200.00	064721
THE DAVEY TREE EXPERT COMPANY	D000106	02/16/24	918291358	01-12.B812	TREE PRUNING	3840.00	3840.00	064752
DELTA INDUSTRIES, INC.	D000210	02/20/24	SIN015669	01-12.B513	GRIT BSMNT AIR COMP PM	1220.64	1220.64	105580
DELTA SONIC	D000220	02/23/24	0013158	01-11.C225	ADMIN CAR WASHES	8.33		
		02/23/24	0013158	01-12.C225	PLANT CAR WASHES	33.32		
		02/23/24	0013158	01-14.C225	SS CAR WASHES	49.98	91.63	064722
VILLAGE OF DOWNERS GROVE	D000480	02/12/24	12716	01-11.C222	JANUARY ADMIN FUEL	14.26		
		02/12/24	12716	01-12.C222	JANUARY PLANT FUEL	1716.51		
		02/12/24	12716	01-13.C222	JANUARY LAB FUEL	33.21		
		02/12/24	12716	01-14.C222	JANUARY SS FUEL	1192.23		
		02/15/24	12726	01-11.B121	METER READINGS	491.12		
		03/05/24	12805	01-11.C222	FEBRUARY ADMIN FUEL	117.25		
		03/05/24	12805	01-12.C222	FEBRUARY PLANT FUEL	802.81		
		03/05/24	12805	01-13.C222	FEBRUARY LAB FUEL	65.81		
		03/05/24	12805	01-14.C222	FEBRUARY SS FUEL	1673.49		
		03/01/24	C20272700	01-12.B102	PLANT WATER	396.44		
		03/01/24	C20272710	01-11.B102	ADMIN CTR WATER	58.56	6561.69	064723
DYNEGY ENERGY SERVICES	D000800	02/22/24	131643524021	01-15.B100	COLLEGE LS ELECTRIC	387.62		
		02/28/24	131643624021	01-15.B100	CENTEX LS ELECTRIC	163.21		
		02/22/24	131643724021	01-15.B100	WROBLE LS ELECTRIC	844.18		
		02/22/24	131643824021	01-15.B100	LIB PARK LS ELECTRIC	652.68		
		02/29/24	131643924021	01-15.B100	VENARD LS ELECTRIC	327.58		
		02/23/24	131644024021	01-15.B100	NORTHWEST LS ELECTRIC	1443.79		

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JAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK 1
		02/22/24	131644224021	01-15.B100	EARLSTON LS ELECTRIC	320.56		
		02/22/24	131644324021	01-15.B100	BUTTERFIELD LS ELECTRIC	178.47		
		02/23/24	131644424021	01-15.B100	HOBSON LS ELECTRIC	2267.41	6585.50	10558
Elmhurst Occupational Health	E000127	11/30/23	0017541900	01-11.B113	RESPIRATOR REVIEW	35.00	35.00	06475
EVOQUA WATER TECHNOLOGIES	E000470	02/20/24	906329279	01-12.B503	EXC BRDG 1&2 SHEAR PINS	139.00	139.00	10558
EYE MED VISION CARE	E000600	03/01/24	166190003	01-17.E455	VISION INSURANCE	429.25	429.25	06472
FIRST ADVANTAGE	F000130	02/29/24	2501132402	01-12.B117	DRUG TEST	36.55	36.55	10558
FirstComm	F000136	03/06/24	126419522	01-11.B112	ADMIN PHONE SERVICE	221.97		
		03/06/24	126419522	01-12.B112	PLANT PHONE SERVICE	332.96		
		03/06/24	126419522	01-13.B112	LAB PHONE SERVICE	63.42		
		03/06/24	126419522	01-14.B112	SS PHONE SERVICE	174.40	792.75	06475
FIRST ENVIRONMENTAL LAB	F000140	02/20/24	181460	01-13.B123	2024 NPDES MONTHLY	117.60		
		03/05/24			PRIMARY GRABS	120.00		
		03/05/24			DIG 4 POLAR/NON-POLAR HEM	195.00	432.60	105584
REDRIKSEN FIRE EQUIPMENT CO	F000382	02/27/24			SITE SURVEY/TRAINING	265.00	265.00	06475
Galco Industrial Electronics,		02/07/24			EXC TANK 3 TIMER 1 OF 2	616.16		
		02/15/24			EX BRDG 2 CNTRL PNL RPR	686.28		
		02/15/24			EXC TANK 3 TIMER 2 OF 2	616.16	1918.60	10562
GASVODA & ASSOCIATES INC.	G000200		INV24PTS0048		SURCHRG SAMPLER SUCT LINE	547.47	547.47	06472
GLENROCK COMPANY	G000403	02/19/24		01-12.B506	CONCRETE SLDG PMP BASE	982.60	982.60	06475
N. W. GRAINGER, INC.	G000520		9012081361	01-12.B116		18.01	502.00	00175
	0000010		9012081379	01-12.B113	KNEE PAD REPLACEMENT	76.78		
			9012001379		MAINTENANCE SUPPLIES	78.96		
			9014788762	01-12.B512	SANDBLASTER REPAIR PART	106.09		
			9017278590		FIRE EXT BRACKET	15.28		
			9017278608		LAB HVAC FILTERS	50.28		
			9017278008					
			901/989154		CREDIT OPS CTR ROOF VENT BELT	114.48- 13.26		
			9018630658	01-12.B113		158.52		
			9021027959		INDOOR LIGHTING STOCK	128.60		
			9021027967		MUNTER'S WASHABLE FILTER	44.47		
			9021441986		MAINTENANCE SUPPLIES	52.51		
			9021441994		MAINTENANCE SUPPLIES	100.28		
			9023217293		TOILET BOWL CLEANER	93.60		
			9023730998		RPLCMNT EYE WASH BOTTLE			
			9027571943			350.00		
			9027571950		FIRE EXTINGUISHERS			
			9030957022		MAINT REPAIR SUPPLIES			
			9031762751			60.00-		
			9032686256		BOWL/URINAL CLEANER	124.16		
			9033273195		EXC CLAR 1&2 REPAIR PARTS			
		02/27/24	9033566994		LEATHER GLOVES	19.90		
		02/27/24	9033566994	01-12.B117	AC OUTERWEAR	75.50		
		02/28/24	9035364893	01-12.B506	PRIM SLDG PMP 2 RESERVOIR	67.82		
		02/28/24	9036101161	01-12 B116	CLEANER/DEGREASER	38.70		

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NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
		03/04/24	9038871092	01-12.B512	ELECTRIC TAPE/BATTERY	119.12		
		03/01/24	9038871100	01-12.B512	MAINT REPAIR SUPPLIES	68.79		
		03/04/24	9039338810	01-14.B113	TIRE KNOCKER	12.82		
		03/04/24	9039338828	01-12.B512	MSB SUPPLIES	102.18		
		03/04/24	9040122765	01-12.B504	GRIT CLASS #1 VBELT	6.63		
		03/05/24	9041296725	01-12.B113	LEATHER GLOVES	67.56		
		03/05/24	9041984676	01-12.B113	DISPOSABLE GLOVES	144.10	5087.82	105585
JESSICA GWOZDZ	G000630	03/05/24	REIMBURSE	01-11.B117	NSC MEETING/OSHA CLASS	29.92	29.92	105586
HARBOR FREIGHT TOOLS	н000060	02/08/24	02569286	01-12.B512	PRESSURE WASHER RPR PARTS	31.98		
		02/08/24	02569336	01-12.B512	PRESSURE WASHER RPR PART	13.99	45.97	064726
ALAN HARTIGAN	H000144	03/12/24	REIMBURSE	01-14.B116	JUMBO ANGLE WRENCH	69.99	69.99	105587
HOME DEPOT	н000400	03/07/24	0013443	01-12.B116	SURGE PROTECTOR	46.96		
		02/26/24	0024134	01-12.B113	SAFETY SUPPLIES	18.81		
		02/16/24	0043759	01-11.B118	ADMIN PAINTING SUPPLIES	213.62		
		02/15/24	1053826	01-12.B505	RAW SEW 5 CHK VLV PARTS	31.94		
		02/15/24	1053827	01-12.B502	PVC CEMENT CHALK/CLEANER	40.72		
		02/15/24	1060347	01-12.B502	UNIVERSAL PIPE CLAMP	19.76		
		02/15/24	1060358	01-14.B116	VEHICLE SUPPLIES	12.94		
		02/14/24	2012510	01-12.B512	TOOL REPLACEMENT	32.97		
		03/05/24	2024694	01-15.B528	WROBLE BIRDCAGE PARTS	42.18		
		02/13/24	3012458	01-15.B521	CENTEX CABINET HOOKS	7.98		
		03/04/24			ADMIN PAINT SUPPLIES			
		02/23/24			ADMIN PAINT SUPPLIES	180.09		
		02/22/24			BIRDCAGE RPLC PARTS	36.75		
		02/12/24			FIRE EXT FOR TRUCKS	25.02		
		02/20/24			WTR SYSTEMS/FLW MTR PARTS			
		02/19/24			MARKERS/ADAPTER	11.84		
		02/19/24			PRIM SLDG PMP2 TROWEL	25.43		
		02/28/24			WORK LAMP/MOP SOAP	83.90		
		03/08/24		01-12.B809				
			H942204277			169.00	1267.27	064727
HUTTO & SON, INC.	H000540	02/12/24			FIRE EXTINGUISHER SERVICE	1782.00	1782.00	064728
IMPACT NETWORKING, LLC	1000400	02/20/24			COPIER SERVICE	89.00	89.00	105588
INFOSEND, INC.	1000415	02/20/21			MAILING SERVICES	5315.76	5315.76	105589
JSN Contractors Supply	J000027	02/21/24			GREEN MARKING PAINT	287.28	287.28	064729
JWC ENVIRONMENTAL	J000030	02/20/24			SLUDGE GRINDER OVERHAUL	12093.00	12093.00	064730
	к000045	03/01/24			LIFE INSURANCE	400.00	400.00	105590
KIPP'S LAWNMOWER SALES	K000049	02/16/24			PRESSURE WASH WHEEL REPLC	115.84	115.84	064731
LAI, LTD	L000012	03/08/24			RAW SEW PMP3 VALVE	17080.00	17080.00	105591
LOU'S GLOVES	L000300	03/07/24			DISPOSABLE GLOVES	99.00	99.00	105592
JOE MAGIERA	M000070		REIMBURSE	01-12.B113		219.98	219.98	105592
MCMASTER-CARR SUPPLY COMPANY	M000360		22258732		CHECK VALVE SCREWS	148.65	219.90	100000
MCMASIER-CARR SUPPLI COMPANI	M000300							
			22275590		CHECK VALVE BOLTS	598.67 148.65-	E00 67	105504
MENIADDO DOI INGEDOOM	M000420		22787698	01-12.B505		148.65-	598.67	105594
MENARDS - BOLINGBROOK	M000430	02/02/24			MICROSTRAIN LIGHT BULB	15.00	15.00	064732
NCPERS GROUP LIFE INSURANCE	N000010	03/01/24	3266042024	01-00.2017	VOL LIFE INSURANCE	240.00	240.00	105595

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NAPA AUTO PARTS	N000040	03/05/24	3627577198	01-12.B501	VEHICLE MARKER LIGHTS	29.44		
		02/26/24	4343877797	01-12.B501	LOADER OIL LINE	16.28	45.72	064733
NICOR GAS	N000330	02/13/24	15876210004	01-12.B101	PLANT GAS	391.57		
		02/13/24	44976210003	01-12.B101	PLANT 2 GAS	401.37		
		02/13/24	51006900008	01-12.B101	CHEM FEED GAS	359.28		
		02/13/24	54876210002	01-11.B101	ADMIN CTR GAS	300.53		
		02/13/24	87801017812	01-12.B101	WALNUT HSE GAS	164.71	1617.46	064734
NORTHERN ILLINOIS UNIVERSITY	N000558	02/29/24	DCE012203	01-11.B117	JG OSHA TRAINING	200.00		
		02/29/24	DCE012204	01-11.B117	JG OSHA TRAINING	200.00	400.00	064735
ATLAS FORMS & GRAPHICS	N000700	03/13/24	166108	01-11.B120	REFUND CHECKS	352.18	352.18	064736
PACKEY WEBB FORD	P000020	02/20/24	169238	01-12.C225	TRK WTR PMP RPLC PART	14.99		
		02/19/24	169558	01-12.C225	TRK WTR PMP RPLC PART	270.24	285.23	105596
PEERLESS NETWORK, INC	P000175	01/15/24	42330	01-12.B112	PHONE SERVICE	18.01	18.01	105597
PETTY CASH	P000350	03/19/24	CASH BOX	01-11.B116	OFFICE SUPPLIES	36.45		
		03/19/24	CASH BOX	01-11.B117	TIP FOR BUONA DRIVER	40.00		
		03/19/24	CASH BOX	01-11.B118	AU OFFICE PAINT	68.12		
		03/19/24	CASH BOX	01-11.B119	POSTAGE	9.15		
		03/19/24	CASH BOX	01-14.B115	BRUSH FOR VAC-CON	26.36	180.08	064737
POLYDYNE INC.	P000395	02/13/24	1810080	01-12.B402	BELT PRESS POLYMER	3074.04		
		02/28/24	1813400	01-12.B402	BELT PRESS POLYMER	3074.04	6148.08	105598
PORTABLE JOHN, INC	P000410	02/28/24		01-12.B812	PORTABLE JOHN RENTAL	203.56	203.56	105599
PORTER PIPE AND SUPPLY CO.	P000420	02/15/24	1273779100	01-12.B509	PVC FITTINGS	48.27	48.27	105600
PRINCIPAL LIFE INSURANCE CO	P000650		109309910001	01-17.E455	DENTAL INSURANCE	2831.39	2831.39	105601
Protanic Inc.	P000691	01/22/24		01-12.8513	DIESEL TANK INSPECTION	825.00	825.00	064757
QUADIENT LEASING	Q000250		Q1214225	01-11.B115	POSTAGE MACHINE RENTAL	641.04	641.04	105602
RAPTOR TECH INC.	~ R000105	03/12/24		01-12.8501		798.00	798.00	105603
Republic Services #551	R000264		055101586951	01-12.B102		1098.55	1098.55	064738
REVERE ELECTRIC	R000275		s5083165001	01-12.B506	JUNCTION BOXES	498.56		
			S5085686001	01-15.8521	CENTEX DIALER PANEL	45.83	544.39	064739
JOSE ROCHE	R000367		REIMBURSE	01-12.B117	JR OUTERWEAR	83.00	83.00	105604
ROWELL CHEMICAL CORPORATION	R000400	03/13/24		01-12.B401	SODIUM HYPOCHLORITE	7791.81	7791.81	105605
SEYFARTH SHAW	S000280	02/20/24			LEGAL SERVICES	641.25	641.25	105606
CARLY SHAW	S000305		REIMBURSE		BM NOTARY LICENSE	63.55	011120	100000
	5000505		REIMBURSE 3		IAWA MINI CONF HOTEL/FOOD	200.37		
			REIMBURSE 3	01-11.C222		25.10		
			REIMBURSE 4		EMPL LUNCHEON SUPPLIES	35.24		
			REIMBURSE 4		EMPL LUNCHEON SUPPLIES	56.92		
			REIMBURSE 4		EMPL LUNCHEON SUPPLIES	10.84		
			REIMBURSE 4		EMPL LUNCHEON SUPPLIES	32.52		
			REIMBURSE2		SUPS LUNCH	119.34	582.88	105607
THERMAN MALL TANG CO	0000000		REIMBURSE3		BM NOTARY TRAINING	39.00	502.00	105607
SHERWIN-WILLIAMS CO.	S000320	02/16/24			ADMIN PAINT/CARLY OFFICE	77.98		
		02/08/24			LAB PAINT/REESE OFFICE	38.99		
		02/09/24			DIG 4 & 5 PAINT	138.34		
		03/04/24			ADMIN CTR PAINT	77.98		
		02/19/24	67902	01-11.B118	MICHELLE OFFICE PAINT	174.79		

01 GENERAL FUND STANDARD CHECK REGISTER FOR 03/19/24

====== VENDOR ======				a / a a				
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
		03/11/24	69845	01-11.B118	ADMIN CTR PAINT	96.28		
		02/29/24	70476	01-12.B116	EFFLUENT PIPE PAINT	138.34		
		03/08/24	72548	01-11.B118	ADMIN CTR PAINT	82.73	825.43	105608
SOLENIS LLC	S000450	02/13/24	132552574	01-12.B402	TWAS POLYMER	3192.84		
		03/01/24	132566576	01-12.B402	TWAS POLYMER	3192.84	6385.68	105609
STAPLES INC.	S000640	02/22/24	3561276753	01-13.B116	LAB TONER	107.73		
		02/28/24	3561276754	01-11.B116	ENVELOPES	113.84		
		02/29/24	3561276756	01-11.B116	BILLING TONERS	392.45	614.02	105610
STEPHENS PLUMBING AND	S000680	02/12/24	268418	01-14.B910	SHEAR REPAIR	698.30		
		02/13/24	268455	01-14.В910	SHEAR REPAIR	1100.55		
		02/19/24	268575	01-14.В910	SHEAR REPAIR	461.30		
		02/27/24	268783	01-14.B910	SHEAR REPAIR	549.30	2809.45	064740
SUBURBAN DOOR CHECK & LOCK	S000850	02/13/24	IN567143	01-12.B802	HYPO BLDG DOOR LATCH RPLC	20.43	20.43	105611
SUBURBAN LIFE PUBLICATIONS	S000867		10071278	01-11.B124	LEGAL PUBLICATION	91.66	91.66	064741
TELCO BILL CENTER	T000155	03/16/24	3237	01-12.B112	ELEVATOR PHONES	39.98	39.98	105612
TERRACE SUPPLY COMPANY	T000250		0001056437		CYLINDER RENTAL	44.08	44.08	105613
USABLUEBOOK	U000150		00299463		VLV KEYS & SOCKETS	278.17		
			INV00261144		LAB CHEMICALS	1082.76		
		- , ,	INV00261144		LAB SUPPLIES	80.13	1441.06	064742
AMY UNDERWOOD	U000189		REIMBURSE		CSWEA/IAWA HOTEL/FOOD		1111100	001/12
	0000109		REIMBURSE	01-11.C222		18.90	367.11	105614
UNO CONSTRUCTION CO., INC.	U000450		FEBRUARY2024		BSSRAP PROGRAM	91669.78	91669.78	105615
VWR INTERNATIONAL INC.	V000030	02/13/24	8815270095		ALCOHOL/ACETONE FOR LAB	109.24	109.24	064743
VERIZON WIRELESS	V000030	02/13/24			RAIN GAUGE	67.55	109.24	004/43
VERIZON WIRELESS	V000135					270.37		
		02/28/24	9957840261	01-15.B112	LS REMOTE COMS			
		03/01/24			ADMIN CELL PHONES	215.10		
			9958030071		PLANT CELL PHONES	870.96		
			9958030071		LAB CELL PHONES	155.70		
		03/01/24		01-14.B112	SS CELL PHONES	484.60		
		03/01/24	995803072	01-12.B112	PLANT TABLETS	165.45		
			995803072		SS TABLETS	30.06		
			995803072		LS TABLETS	36.01	2295.80	064744
VILLA PARK ELECTRICAL SUPPLY	V000145		25868800		EXC BRDG2 ELEC RPR PARTS	35.69		
			25899700		BAR SCREEN LIGHTING	154.40	190.09	064745
VISU-SEWER OF ILLINOIS, LLC	V000200	02/29/24		01-14.B901			769309.20	064746
WAGNER COMMUNICATIONS, INC	W000070		00032058101		ANSWERING SERVICE	409.61	409.61	105616
WASTE MANAGEMENT SERVICES, INC	C.W000170		002246520098	01-12.B102	RECYCLING/GARBAGE	604.88		
		03/04/24	002346420090	01-12.B102	RECYCLING/GARBAGE	485.60	1090.48	064758
NESTFAX	W000350	03/01/24	1447396		FAXING SERVICE	8.99	8.99	105617
WEST SIDE TRACTOR SALES CO.	W000380	02/16/24	N49353	01-12.8501	JD SERVICE/BLADE REPLACE	1674.50		
		02/20/24	N49431	01-12.8501	JOHN DEERE PM	1446.83		
		02/23/24	N49587	01-12.B501	FUEL TANK BREATHER	32.66		
		03/06/24	N50108	01-12.B501	CREDIT	313.54-	2840.45	064747
VILLAGE OF WESTMONT	W000450	02/28/24	1154	01-11.B121	METER READINGS	370.01	370.01	064748
					Total Payments:	======= 1146881.99	======= 1146881.99	
					ACH Payments Total:	237459.01	.00	
					-			

01 GENERAL FUND MANUAL CHECK REGISTER FOR 03/19/24

====== VENDOR ======				a /			ama	
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK N
CHASE	в000050	02/19/24	SUPVPR021524	01-00.2000	FEDERAL TAX WITHHELD	3193.99		
		02/19/24	SUPVPR021524	01-00.2002	EMPL SOC SEC TAX	2461.38		
		02/19/24	SUPVPR021524	01-17.E461	EMPLR SOC SEC TAX	2461.37	8116.74	105548
CHASE	B000050	02/26/24	EMPLPR021724	01-00.2000	FEDERAL TAX WITHHELD	9097.48		
		02/26/24	EMPLPR021724	01-00.2002	EMPL SOC SEC TAX	6638.00		
		02/26/24	EMPLPR021724	01-17.E461	EMPLR SOC SEC TAX	6637.97	22373.45	105552
CHASE	B000050	03/05/24	SUPVPR022924	01-00.2000	FEDERAL TAX WITHHELD	3195.65		
		03/05/24	SUPVPR022924	01-00.2002	EMPL SOC SEC TAX	2462.66		
		03/05/24	SUPVPR022924	01-17.E461	EMPLR SOC SEC TAX	2462.67	8120.98	105558
CHASE	B000050	03/11/24	EMPLPR030224	01-00.2000	FEDERAL TAX WITHHELD	9033.32		
		03/11/24	EMPLPR030224	01-00.2002	EMPL SOC SEC TAX	6506.67		
		03/11/24	EMPLPR030224	01-17.E461	EMPLR SOC SEC TAX	6506.65	22046.64	105563
BUONA	B000481	02/27/24	166626	01-11.B117	EMPLOYEE LUNCHEON	1015.35	1015.35	064707
CSWEA	C000060	02/27/24	EDU SEMINAR	01-11.B117	AU CSWEA SEMINAR	200.00	200.00	064708
D.G. SANIT DIST #XXXXXXXXX111	7 D000400	03/19/24	REIMBURSE	01-00.1001	PAYROLL REIMBURSEMENT	151260.89	151260.89	105566
D.G. SANIT DIST #XXXXXXXXX114	1 D000420	03/19/24	REFUNDS	01-05.3001	REFUNDS	1320.07	1320.07	10556
D.G. SANIT DIST #XXXXXXXXX1112	2 D000440	03/19/24	REIMBURSE	01-11.B120	EMBROIDERY	96.00		
		03/19/24	REIMBURSE	01-12.B116	MSB SUPPLIES	102.98		
		03/19/24	REIMBURSE	01-14.В910	RODDING FEE REFUNDS	1822.97	2021.95	10556
DUPAGE CREDIT UNION	D000650	02/19/24	SUPVPR021524	01-00.2013	EMPL AUTHORIZED W/HOLDING	515.00	515.00	10554
DUPAGE CREDIT UNION	D000650	02/26/24	EMPLPR021724	01-00.2013	EMPL AUTHORIZED W/HOLDING	2182.00	2182.00	10555
DUPAGE CREDIT UNION	D000650	03/04/24	SUPVPR022924	01-00.2013	EMPL AUTHORIZED W/HOLDING	515.00	515.00	10555
DUPAGE CREDIT UNION	D000650	03/08/24	EMPLPR030224	01-00.2013	EMPL AUTHORIZED W/HOLDING	2222.00	2222.00	10556
EXODUS TECHNOLOGY SERVICE	E000480	02/14/24	MULTIPLE	01-11.B124	NOV/DEC/JAN IT SVCS	12478.50	12478.50	06470
HEALTH CARE SERVICE CORP.	н000190	02/28/24	165585	01-17.E455	HEALTH INSURANCE	47735.51	47735.51	10555
ILLINOIS DEPARTMENT OF REVENUE	E I000240	02/19/24	SUPVPR021524	01-00.2001	STATE TAX WITHHELD	1498.10	1498.10	10554
ILLINOIS DEPARTMENT OF REVENUE	E I000240	02/26/24	EMPLPR021724	01-00.2001	STATE TAX WITHHELD	4073.19	4073.19	10555
ILLINOIS DEPARTMENT OF REVENUE	E I000240	03/05/24	SUPVPR022924	01-00.2001	STATE TAX WITHHELD	1498.90	1498.90	10555
ILLINOIS DEPARTMENT OF REVENUE		03/11/24	EMPLPR030224	01-00.2001	STATE TAX WITHHELD	3986.61	3986.61	10556
MIDAMERICA ADMIN HRA ACCOUNT	M000557	02/28/24	HRA FUNDING	01-17.E455	HRA FUNDING	600.00	600.00	10555
TRANSAMERICA RETIREMENT	T000415	02/19/24	SUPVPR021524	01-00.2027	DEF COMP ROTH IPPFA	40.00	40.00	10555
TRANSAMERICA RETIREMENT	T000415		EMPLPR021724	01-00.2026	DEF COMP IPPFA	472.19		
			EMPLPR021724	01-00.2027		542.67		
			EMPLPR021724	01-00.2028	DEF COMP LOAN REPAY IPPFA	224.21	1239.07	10555
TRANSAMERICA RETIREMENT	T000415		SUPVPR022924	01-00.2027	DEF COMP ROTH IPPFA	40.00	40.00	10556
TRANSAMERICA RETIREMENT	T000415		EMPLPR030224	01-00.2026		550.26	10.00	20000
	1000115		EMPLPR030224	01-00.2027		465.79		
			EMPLPR030224	01-00.2028		224.21	1240.26	10556
		05/11/24	EMPERIOSOZZA	01 00.2020	DEF COMP LORN REFRI TEFFA	===========	==========	10550
					Total Payments:	296340.21	296340.21	
					ACH Payments Total:	282846.36	.00	
					eck Payments Total:	13493.85	296340.21	

Downers Grove Sanitary District 02 IMPROVEMENT FUND STANDARD CHECK REGISTER FOR 03/19/24

====== VENDOR =====		===== IN	VOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
BAXTER & WOODMAN, INC.	B000120	02/19/24	0255646	02-47.0504	CENTEX PS REPLACEMENT	2503.70		
		02/19/24	0255650	02-48.0502	VENARD FM REPLACEMENT	471.25	2974.95	105618
					Total Payments:	2974.95	2974.95	
					ACH Payments Total:	2974.95	.00	
				Cł	neck Payments Total:	.00	2974.95	

Downers Grove Sanitary District 03 CONSTRUCTION FUND STANDARD CHECK REGISTER FOR 03/19/24

Date: 03/14/24 Time: 2:02pm

NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
BAXTER & WOODMAN, INC.	B000120	02/19/24	0255655	03-20.0502	CGD SYSTEM DESIGN	750.00	750.00	105619
					Total Payments:	750.00	750.00	
					ACH Payments Total:	750.00	.00	
				Ch	eck Payments Total:	.00	750.00	

DATE

REVIEWED

TRUSTEE APPROVAL

PRESIDENT

CLERK

ACCOUNTS PAYABLE GENERAL LEDGER RECAP FOR 03/19/24

G/L NUMBER	COST ACCTG DESCRIPTION	DEBIT	CREDIT
01-00.1000	CASH		1443222.20-
01-00.1001	CASH - PAYROLL ACCOUNT	151260.89	
01-00.2000	FEDERAL TAX WITHHELD	24520.44	
01-00.2001	STATE TAX WITHHELD	11056.80	
01-00.2002	SOCIAL SECURITY WITHHELD	18068.71	
01-00.2013	CREDIT UNION WITHHELD	5434.00	
01-00.2017	VOLUNTARY GROUP LIFE	240.00	
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA	1022.45	
01-00.2027	DEFERRED COMPENSATION WITHHELD - IPPFA ROTH	1088.46	
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD	448.42	
01-05.3001	USER RECEIPTS	1320.07	
01-11.B100	ELECTRICITY	876.59	
01-11.B101	NATURAL GAS	300.53	
01-11.B102	WATER, GARBAGE AND OTHER UTILITIES	58.56	
01-11.B110	BANK CHARGES	24.90	
01-11.B112	COMMUNICATION	1830.52	
01-11.B113	EMERGENCY/SAFETY EQUIPMENT	4527.66	
01-11.B115	EQUIPMENT/EQUIPMENT REPAIR	67436.83	
01-11.B116	SUPPLIES	1085.95	
01-11.B117	EMPLOYEE/DUTY COSTS	2618.43	
01-11.B118	BUILDING AND GROUNDS	1092.89	
01-11.B119	POSTAGE	9.15	
01-11.B120	PRINTING/PHOTOGRAPHY	448.18	
01-11.B121	USER BILLING MATERIALS	6176.89	
01-11.B124	CONTRACT SERVICES	18163.51	
01-11.C222	GAS/FUEL	175.51	
01-11.C225	OPERATION/REPAIR	42.95	
01-12.B100	ELECTRICITY	8804.84	
01-12.B101	NATURAL GAS	1316.93	
01-12.B102	WATER, GARBAGE AND OTHER UTILITIES	2585.47	
01-12.B112	COMMUNICATION	1567.39	
01-12.B113	EMERGENCY/SAFETY EQUIPMENT	1042.67	
01-12.B116	SUPPLIES	2236.20	
01-12.B117	EMPLOYEE/DUTY COSTS	1903.52	
01-12.B401	CHEMICALS - DISINFECTION	7791.81	
01-12.B402	CHEMICALS - SLUDGE DEWATERING	12533.76	
01-12.B501	EQPT/EQPT REPAIR - BIOSOLIDS AGING & DISPOSAL	4680.02	
01-12.8502	EQPT/EQPT REPAIR - DISINFECTION	60.48	
01-12.8503	EQPT/EQPT REPAIR - EXCESS FLOW	38868.44	
01-12.B504	EQPT/EQPT REPAIR - GRIT REMOVAL	6.63	
01-12.8505	EQPT/EQPT REPAIR - INFLUENT PUMPING	17950.46	
01-12.B506	EQPT/EQPT REPAIR - PRIMARY TREATMENT	1804.16	
01-12.B508	EQPT/EQPT REPAIR - SLUDGE CONCENTRATION	124.16	
01-12.B509	EQPT/EQPT REPAIR - SLUDGE DEWATERING	48.27	
01-12.B510	EQPT/EQPT REPAIR - SLUDGE DIGESTION	22.06	

ACCOUNTS PAYABLE GENERAL LEDGER RECAP FOR 03/19/24

G/L NUMBER	COST ACCTG DESCRIPTION	DEBIT	CREDIT
01-12.B513	EQPT/EQPT REPAIR - WWTC UTILITIES	19946.06	
01-12.B802	BLDG AND GROUNDS - DISINFECTION	20.43	
01-12.B805	BLDG AND GROUNDS - INFLUENT PUMPING	154.40	
01-12.B809	BLDG AND GROUNDS - SLUDGE DEWATERING	64.81	
01-12.B810	BLDG AND GROUNDS - SLUDGE DIGESTION	138.34	
01-12.B811	BLDG AND GROUNDS - TERTIARY TREATMENT	59.47	
01-12.B812	BLDG AND GROUNDS - WWTC GENERAL	4374.94	
01-12.B813	BLDG AND GROUNDS - WWTC UTILITIES	191.96	
01-12.C222	GAS/FUEL	2519.32	
01-12.C225	OPERATION/REPAIR	426.55	
01-13.B112	COMMUNICATION	219.12	
01-13.B114	CHEMICALS	1198.99	
01-13.B115	EQUIPMENT/EQUIPMENT REPAIR	1247.27	
01-13.B116	SUPPLIES	390.84	
01-13.B117	EMPLOYEE/DUTY COSTS	10.84	
01-13.B122	MONITORING EQUIPMENT	547.47	
01-13.B123	OUTSIDE LAB SERVICES	432.60	
01-13.B124	CONTRACT SERVICES	6232.58	
01-13.C222	GAS/FUEL	99.02	
01-13.C225	OPERATION/REPAIR	35.22	
01-14.B112	COMMUNICATION	689.06	
01-14.B113	EMERGENCY/SAFETY EQUIPMENT	98.11	
01-14.B115	EQUIPMENT/EQUIPMENT REPAIR	26.36	
01-14.B116	SUPPLIES	565.63	
01-14.B117	EMPLOYEE/DUTY COSTS	215.71	
01-14.B901	SEWER SYSTEM REPAIRS - I/I PROGRAM	769676.70	
01-14.B910	SEWER SYSTEM REPAIRS - BSSRAP PROGRAM	97051.09	
01-14.C222	GAS/FUEL	2865.72	
01-14.C225	OPERATION/REPAIR	103.44	
01-15.B100	ELECTRICITY	18059.29	
01-15.B112	COMMUNICATION	306.38	
01-15.B521	EQPT/EQPT REPAIR - CENTEX	53.81	
01-15.8526	EQPT/EQPT REPAIR - NORTHWEST	1020.44	
01-15.B528	EQPT/EQPT REPAIR - WROBLE	42.18	
01-15.8529	EQPT/EQPT REPAIR - LIFT STATIONS GENERAL	18671.42	
01-15.B828	BLDG AND GROUNDS - WROBLE	993.66	
01-17.E452	LIABILITY/PROPERTY	63.55	
01-17.E455	EMPLOYEE GROUP HEALTH	51996.15	
01-17.E461	SOCIAL SECURITY	18068.66	
02-00.1000	CASH		2974.95-
02-47.0504	CONSTRUCTION ADMIN/RESIDENT ENG/ARCH SUPRVISN	2503.70	
02-48.0502	DESIGN ENGINEERING/ARCHITECTURAL	471.25	
03-00.1000	CASH		750.00-
03-20.0502	DESIGN ENGINEERING/ARCHITECTURAL	750.00	
		1446947.15	1446947.15-

Date:	03.07.24 Petty Cash Checking Reimbursement			D-440	
Due Date:	03.19.24				
Invoice #:	Reimburse				
Date	Purchased From	Description	Code	Amount	Ck No.
02.07.24	Casey Carter	Rodding Fee Refund	14B910	532.37	3901
02.14.24	Holy Cow Sports	Embroidery	11B120	64.00	3902
02.23.24	Costco	MSB Supplies	12B116	102.98	3903
02.23.24	Rebecca Anderson	Rodding Fee Refund	14B910	430.20	3904
02.23.24	James Hojnacki	Rodding Fee Refund	14B910	430.20	3905
02.23.24	James Yerges	Rodding Fee Refund	14B910	430.20	3906
2.2724	Holy Cow Sports	Embroidery	11B120	32.00	3907

Total Receipts/Reimbursement 2021.95

Expense by code

11B120	96.00
12B116	102.98
14B910	1822.97

TOTAL 2021.95

 Date:
 03.07.24

 Due Date:
 03.19.24

 Invoice #: Cash Box

Date	Purchased From	Reimbursed To	Description		Amount
02.21.24	JCLicht	N. Whitefleet	Paint for Amy's Office		68.12
02.25.24	Costco	A. Hartigan	Brush for Vac-Con		26.36
02.29.24	USPS	Megan	Postage		5.95
02.29.24	Dollar Tree	M. Jasso	Office Supplies		36.45
02.29.24	Buona Beef	M. Jasso	Tip for driver	11B117	40.00
03.04.24	USPS	Megan	Postage	11B119	3.2
			Tota	l Receipts	180.08

Expense by code

11B118	68.12
11B119	9.15
11B116	36.45
11B117	40.00
14B115	26.36
TOTAL:	180.08

DOWNERS GROVE SANITARY DISTRICT

<u>M E M O</u>

TO: Board of Trustees

FROM: Carly Shaw Administrative Supervisor

DATE: March 19, 2024

RE: Business Insurance Renewals for FY24-25

Mitch Backes with Assured Partners provided renewal quotes for the District's property, commercial, worker compensation, cyber liability, pollution and crime policies. We did shop these plans with other carriers last year, so we did not request quotes from any other carriers this year.

The most significant increase is Property and Equipment Coverage (22%) and that is due to the replacement of Centex Lift Station increasing our property values and an update to our equipment list resulting in higher values for coverage. We also see notable increases in automobile coverage (9.7%) with the purchase of the new Vac-Con and the Cyber (13%) and Workers Comp (6.7%) based on how they calculate the premiums. For Cyber they use the total expenses from year to year. Since we had a fairly large increase in expenses from FYE2022 to FYE2023 this increased the premium for the upcoming year. Workers Comp is based on estimated payrolls which do increase year to year. An audit is performed at a later time to determine if these estimates are accurate, and an adjustment is made at that time.

Crum & Forster continues to provide coverage for the underground storage tank with the same coverage limit of \$20,000. This is what is required by the state of Illinois. The District does have a plan to replace this tank in the next few years.

When creating the FY24-25 budget, Mitch advised including an 11% increase in premiums for coverage. The overall increase based on the proposal is 9.5%, which falls under that increase ensuring we have budgeted enough to cover these changes.

The following items are attached regarding renewal of these coverages:

- 1) Insurance Premiums History and Comparison from FY 22-23 to FY 24-25;
- 2) Summary of Insurance Coverages assuming renewals are made as staff recommends; and
- 3) Official Quote package provided to the District from Selective Insurance Group, Inc.

I am recommending that the District renews existing coverages for General Liability, Automobile, Public Officials Liability, Umbrella Liability, and Property coverages with Selective, Equipment Breakdown policy with Inland Marine (through Selective), Cyber-Liability coverage with Cowbell Cyber, Crime with Liberty Mutual, and the Tank Storage Pollution Liability coverage through Crum & Forster and the Workers Compensation with IPRF, all at the premiums proposed in this memo.

Attachments

cc: KJR, RTJ, MJS, ARU, DM

COVERAGES BY FISCAL YEAR BEGINNING DATED: 03/8/2024	FY24-25 SELECTIVE RENEWAL RATES	FY23-24 SELECTIVE *EXPIRING RATES	FY23-24 SELECTIVE RENEWAL RATES	FY22-23 SELECTIVE
GENERAL LIABILITY (INCLUDES TERRORISM) AUTOMOBILE PUBLIC OFFICIALS LIABILITY UMBRELLA LIABILITY FIDELITY AND CRIME TANK STORAGE POLLUTION LIABILITY (CRUM & FORSTER) CYBER (COWBELL CYBER) CRIME (LIBERTY MUTUAL)	\$12,014 27,098 8,101 12,616 0 1,651 9,477 1,083	24,703 8,101 11,988 0 1,368 8,386	24,064 8,101 11,988 0 1,368 8,386	26,418 8,101 13,106 50 1,136
SUBTOTAL	\$72,040	\$67,126	\$66,487	\$69,469
PROPOSED INCREASE AMOUNT:	\$4,914	-\$2,343	-\$2,982	
PERCENT INCREASE OR DECREASE OVER PRIOR YEAR EXCLUDING PROPERTY AND WORKERS COMP	7.3%	-3.4%	-4.3%	
PROPERTY MOBILE EQUIPMENT	\$54,312 11,758			\$45,448 \$10,434
PROPERTY SUBTOTAL	\$66,070	\$53,918	\$53,918	\$55,882
PROPOSED INCREASE AMOUNT:	\$12,152	-\$1,964	-\$1,964	
PERCENT INCREASE OR DECREASE OVER PRIOR YEAR PROPERTY ONLY	22.5%	-3.5%	-3.5%	
SUBTOTAL OF LIABILITY AND PROPERTY	\$138,110	\$121,044	\$120,405	\$125,351
PROPOSED INCREASE AMOUNT:	\$17,066	-\$4,307	-\$4,946	
PERCENT INCREASE OR DECREASE OVER PRIOR YEAR EXCLUDING WORKERS COMP	14.1%	-3.4%	-3.9%	
WORKERS COMPENSATION (Switch to IPRF) SAFETY GRANT (IPRF ONLY) AUDIT ADJUSTMENT	\$99,523 -\$954		-\$2,249	\$94,058 \$6,373
WC TOTAL	\$98,569	\$95,165	\$87,712	\$100,431
PROPOSED INCREASE AMOUNT:	\$3,404	-\$5,266	-\$12,719	
PERCENT INCREASE OR DECREASE OVER PRIOR YEAR WORKERS COMP ONLY	3.6%	-5.2%	-12.7%	
GRAND TOTAL	\$236,679	\$216,209	\$208,117	\$225,782
PROPOSED INCREASE AMOUNT:	\$20,470	\$8,092	-\$17,665	
PERCENT INCREASE OR DECREASE OVER PRIOR YEAR	9.5%	-4.2%	-7.8%	

*expiring rates are the rates after renewal that include any changes to premiums throughout the year.

SUMMARY OF DOWNERS GROVE SANITARY DISTRICT INSURANCE COVERAGES

2024-25

Coverage and Limits	Period and Premium	Carrier
Property \$55,490,825/\$983,996	4/14/24-4/14/25 \$66,070	Selective Insurance Group, Inc. Inland Marine (Equip. Breakdown)
General Liability* \$1,000,000/\$2,000,000	4/14/24-4/14/25 \$12,014	Selective Insurance Group, Inc.
Automobile \$1,000,000	4/14/24-4/14/25 \$27,098	Selective Insurance Group, Inc.
Public Officials Liability** \$1,000,000/\$2,000,000	4/14/24-4/14/25 \$8,101	Selective Insurance Group, Inc.
Workers Compensation Statutory Plus \$3,000,000 Employers Liability	4/1/24-4/14/25 \$99,523	Illinois Public Risk Fund
Umbrella Liability \$5,000,000	4/14/24-4/14/25 \$12,616	Selective Insurance Group, Inc.
Crime \$1,000,000	4/14/24-4/14/25 \$1,083	Liberty Mutual
Storage Tank (Diesel) Insurance \$20,000	4/7/24-4/7/25 \$1,651	Crum & Forster Specialty Insurance
Cyber-Liability Insurance \$2,000,000	4/14/24-4/14/25 \$9,477	Cowbell Cyber/Spinnaker

*Includes Employee Benefits Liability and Terrorism **Includes Employment Practices Liability



Downers Grove Sanitary District 2710 Curtiss St. Downers Grove, IL 60515

> Presented By Mitch Backes

AssuredPartners 25 Northwest Point Boulevard, Suite 625 Elk Grove Village, IL 60007

> Term 04/01/24 to 04/01/25 04/07/24 to 04/07/25 04/14/24 to 04/14/25







ASSUREDPARTNERS SERVICE TEAM

Your Agents

Mitch Backes Direct: (847) 427-7759 Cell: (224) 330-9054

Email: Mitch.Backes@assuredpartners.com

Property & Casualty Service Team

Servicing your Commercial policies, including: Property, Liability, Auto, Workers Compensation, Management Liability, Cyber, Pollution

Jara Reed

Direct: (847) 631-5332 Email: Jara.Reed@assuredpartners.com

- Policy maintenance (i.e., adding vehicles)
- Billing and invoices

Todd Jones, SCLA

Direct: (847) 437-3690

- Claim Reporting
- Claim follow-up

Gregory Crawford

Direct: (847) 258-0877

Human Resources

Email: Gregory.Crawford@assuredpartners.com

Email: Todd.Jones@assuredpartners.com

Christina Anderson

Direct: (847) 437-2983

Safety Services

Email: Christina.Anderson@assuredpartners.com



25 Northwest Point Blvd. Ste. 625 Elk Grove Village, IL 60007

Phone: (847) 758-1000 Fax: (847) 758-1200

Compensation Disclosure

AssuredPartners and its individual agents/producers are licensed as insurance producers by the various States where we are transacting insurance, which includes the sale, solicitation, and servicing of insurance business, as well as advising on the relative benefits of certain insurance policies and risk management programs. Our agency typically receives compensation from insurers in the form of commissions paid as a percentage of the premiums due the applicable insurance companies. Commissions can vary by insurance company, by volume of business placed with that company or the profitability thereof, and other factors. In other cases and depending on various State laws and the capacity in which our agency is acting, our agency may receive other forms of compensation from insurers, insurance intermediaries, premium finance companies and other vendors; such as contingents, overrides, profit-sharing, premium finance fees, expense reimbursements, producer subsidies, award trips, meetings and other incentives. We also earn interest on premiums we hold until it is time to pay the applicable insurance companies. Our overriding desire is to provide great customer service, having you, the customer, believe we have earned our compensation. We believe in full disclosure of our compensation. Accordingly, if you have any questions about the compensation we receive from your policies (including policies we propose to you), please just ask your account representative, who will gladly provide you a summary of our compensation arising from your policies (some estimation may be necessary, for example where contingents are involved).

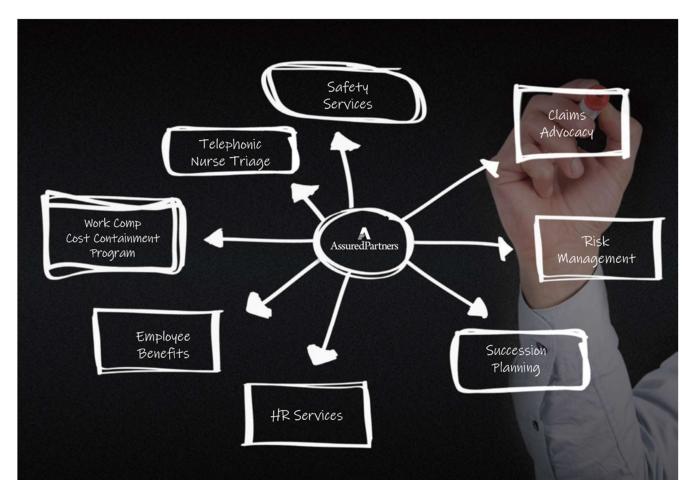
We thank you for the opportunity to serve and appreciate your interest.

Schedule of Named Insureds

Downers Grove Sanitary District

Service Model

AssuredPartners partners with each client to provide customized solutions.



Marketing Service Plan

- Mitch Backes, Agent
- Jara Reed, Account Executive
- Present the account to the marketplace in the most aggressive manner possible.
- Handle the renewal process; work with carriers to ensure the coverage provided is the most comprehensive and competitive program available and is the most compatible with client need.
- Build a successful and sustaining relationship by providing prompt, accurate and courteous first line customer support.
- Order and issue binders, certificates, policies, endorsements and other related items and verify accuracy.
- Review audits and verify accuracy.
- Provide accurate details and resolutions for any billing issues.
- Provide contract review to ensure the coverage requirements are being met for all jobs.
- Provide attention to detail and accurate record keeping.

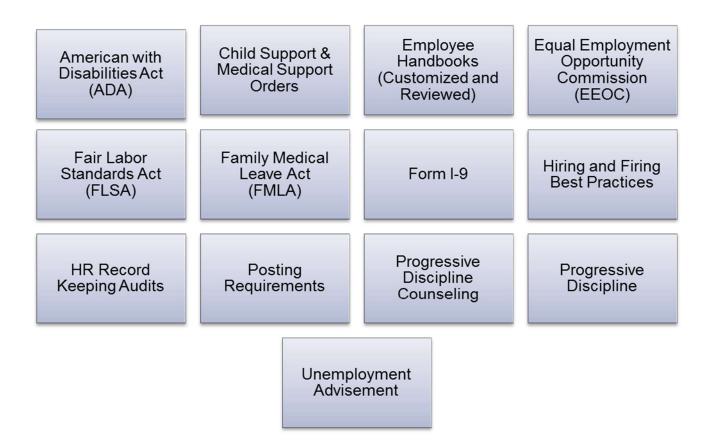
Safety Service Plan

- Christina Anderson, Safety Director
- Provide safety and health training that includes a solid foundation of safety protocol, awareness and practice.
- Work with supervisors and managers as a valuable resource for answers to any questions or provide guidance as needed.
- Provide expertise in governmental regulations and the workings of government agency. inspections and negotiation processes, and act as liaison with government agencies (e.g., OSHA).
- Analyze accidents to identify causes and means for prevention.
- Analyze injury and illness trends to identify and prevent common cause patterns.
- Develop strategies to minimize loss frequency and financial impact of losses.

Human Resource Service Plan

Gregory Crawford, Human Resources

Compliance Guidelines and Assistance



Claims Service Plan

- Todd Jones, Claims Manager

- Dan Soderlund, Liability Claims Analyst Alexis Ford, Workers' Compensation Claims Manager Mark Mendenhall, Workers' Compensation Claims Analyst
- Superior technical claim expertise in the areas of Workers' Compensation, General Liability, Product/Operations Liability, Auto Liability, and Property coverages.
- · Competitive claim mitigation programs for all lines of business.
- Aggressive claim reporting, follow-up and oversight for all lines of business.
- Regular claim reviews every 30-60 days or as needed.
- Utilization of third party programs to mitigate costs, claims, and OSHA recordable injuries through partnerships with Medcor, CompCorePro, and Corvel at no additional cost.
- Leverage relationships with law firms and mitigation companies as needed.
- Claims adjusting services for minor claims/accidents when claims fall under deductibles.







Location Schedule

Insurance Company: Policy Term:

Selective Insurance Company of America 4/14/2024 - 4/14/2025

Mailing Address

Downers Grove Sanitary District 2710 Curtiss St. Downers Grove, IL 60515

Location	Building	Address	Description
1	1	2710 Curtiss St.	Admin Center
		Downers Grove, IL 60515	
2	1	2537 Hobson Rd.	Lift Station
		Downers Grove, IL 60516	
3	1	21W042 Finley Rd.	Lift Station
		Downers Grove, IL 60515	
4	1	404 W 63rd St.	Lift Station
		Westmont, IL 60559	
5	1	20W695 Glen Park Rd.	Lift Station
		Downers Grove, IL 60515	
6	1	555 31 st St.	Lift Station
		Downers Grove, IL 60515	
7	1	3711 Venard Rd.	Lift Station
		Downers Grove, IL 60515	
8	1	717 41St St	Lift Station
		Downers Grove, IL 60515	
9	1	41St and Adams	Lift Station
		Downers Grove, IL 60515	
10	1	6510 Fairmount Ave	Lift Station
		Downers Grove, IL 60516	
11	1	5006 Walnut Ave	Plant Operation/Storage
		Downers Grove, IL 60515	Garage
12	1	5003 Walnut Ave	Building A
		Downers Grove, IL 60515	Ū,
12	2	5003 Walnut Ave	Old Pickup Station
		Downers Grove, IL 60515	
12	3	5003 Walnut Ave	Bisulfite Bldg
		Downers Grove, IL 60515	
12	4	5003 Walnut Ave	Building J - Microstrainer
		Downers Grove, IL 60515	
12	5	5003 Walnut Ave	Building J - Sandfilter
		Downers Grove, IL 60515	
12	6	5003 Walnut Ave	Building N
		Downers Grove, IL 60515	
12	7	5003 Walnut Ave	Building D
		Downers Grove, IL 60515	
12	8	5003 Walnut Ave	Building E
		Downers Grove, IL 60515	_
12	9	5003 Walnut Ave	Digester & Connected
		Downers Grove, IL 60515	Building M

12	10	5003 Walnut Ave	Building F
		Downers Grove, IL 60515	
12	11	5003 Walnut Ave	Building L
		Downers Grove, IL 60515	
12	12	5003 Walnut Ave	Anerobic Digest
		Downers Grove, IL 60515	5
12	13	5003 Walnut Ave	Building H
		Downers Grove, IL 60515	
12	14	5003 Walnut Ave	Blower Off Ops
		Downers Grove, IL 60515	
12	15	5003 Walnut Ave	Building I
		Downers Grove, IL 60515	
12	16	5003 Walnut Ave	Building C
		Downers Grove, IL 60515	
12	17	5003 Walnut Ave	Building P
12		Downers Grove, IL 60515	
12	18	5003 Walnut Ave	Building Q
12		Downers Grove, IL 60515	
12	19	5003 Walnut Ave	Building O
12		Downers Grove, IL 60515	
12	20	5003 Walnut Ave	Anerobic Digest
12	20	Downers Grove, IL 60515	
12	21	5003 Walnut Ave	Excess Flow Cla
12	21	Downers Grove, IL 60515	
12	22	5003 Walnut Ave	Metal Storage Building By
12		Downers Grove, IL 60515	Big Top
12	23	5003 Walnut Ave	Sludge Pumping Station
12	20	Downers Grove, IL 60515	Cludge r umping clution
12	24	5003 Walnut Ave	Heat Recovery B
12	27	Downers Grove, IL 60515	
12	25	5003 Walnut Ave	CHP #2
12	20	Downers Grove, IL 60515	
12	26	5003 Walnut Ave	Building G
12	20	Downers Grove, IL 60515	Duliding G
12	27	5003 Walnut Ave	CHP #1
12	21	Downers Grove, IL 60515	
12	28	5003 Walnut Ave	Building K - Grease
12	20	Downers Grove, IL 60515	Receiving Station
12	29	5003 Walnut Ave	Building K - WAS
	29	Downers Grove, IL 60515	Thickener
	1		

Property

Insurance Company:	Selective Insurance Company of America
Policy Term:	4/14/2024 - 4/14/2025

Cause of Loss Form Used: Special

Special Form: Provides coverage against All Risk of direct physical loss or damage, except those perils that are specifically excluded in the policy.

Loc.	Building	Subject of Insurance	Amount	Deductible	Valuation
1	1	Business Personal Property	\$338,461	\$1,000	Replacement Cost
1	1	Building	\$1,007,794	\$1,000	Replacement Cost
2	1	Business Personal Property	\$832,880	\$1,000	Replacement Cost
2	1	Building	\$323,962	\$1,000	Replacement Cost
3	1	Business Personal Property	\$348,012	\$1,000	Replacement Cost
3	1	Building	\$135,364	\$1,000	Replacement Cost
4	1	Business Personal Property	\$402,974	\$1,000	Replacement Cost
4	1	Building	\$156,424	\$1,000	Replacement Cost
5	1	Business Personal Property	\$172,783	\$1,000	Replacement Cost
5	1	Building	\$41,827	\$1,000	Replacement Cost
6	1	Business Personal Property	\$107,532	\$1,000	Replacement Cost
6	1	Building	\$41,827	\$1,000	Replacement Cost
7	1	Business Personal Property	\$107,532	\$1,000	Replacement Cost
7	1	Building	\$41,827	\$1,000	Replacement Cost
8	1	Business Personal Property	\$182,686	\$1,000	Replacement Cost
8	1	Building	\$41,827	\$1,000	Replacement Cost
9	1	Business Personal Property	\$107,532	\$1,000	Replacement Cost
9	1	Building	\$41,827	\$1,000	Replacement Cost
10	1	Business Personal Property	\$1,000,000	\$1,000	Replacement Cost
10	1	Building	\$200,000	\$1,000	Replacement Cost
11	1	Building	\$179,830	\$1,000	Replacement Cost
12	1	Business Personal Property	\$1,445,652	\$1,000	Replacement Cost
12	1	Building	\$504,695	\$1,000	Replacement Cost
12	2	Building	\$35,699	\$1,000	Replacement Cost
12	3	Building	\$175,578	\$1,000	Replacement Cost
12	3	Business Personal Property	\$67,093	\$1,000	Replacement Cost
12	4	Building	\$951,984	\$1,000	Replacement Cost
12	4	Business Personal Property	\$400,334	\$1,000	Replacement Cost
12	5	Building	\$1,149,547	\$1,000	Replacement Cost
12	5	Business Personal Property	\$1,738,378	\$1,000	Replacement Cost
12	6	Building	\$283,138	\$1,000	Replacement Cost
12	6	Business Personal Property	\$312,402	\$1,000	Replacement Cost
12	7	Building	\$1,690,848	\$1,000	Replacement Cost
12	7	Business Personal Property	\$187,860	\$1,000	Replacement Cost
12	8	Building	\$243,974	\$1,000	Replacement Cost
12	8	Business Personal Property	\$806,141	\$1,000	Replacement Cost

12	9	Building	\$4,761,764	\$1,000	Replacement Cost
12	9	Business Personal Property	\$1,593,016	\$1,000	Replacement Cost
12	10	Building	\$259,761	\$1,000	Replacement Cost
12	10	Business Personal Property	\$458,469	\$1,000	Replacement Cost
12	11	Building	\$349,221	\$1,000	Replacement Cost
12	12	Building	\$4,314,115	\$1,000	Replacement Cost
12	12	Business Personal Property	\$752,502	\$1,000	Replacement Cost
12	13	Building	\$622,443	\$1,000	Replacement Cost
12	13	Business Personal Property	\$413,716	\$1,000	Replacement Cost
12	14	Building	\$407,071	\$1,000	Replacement Cost
12	14	Business Personal Property	\$1,005,688	\$1,000	Replacement Cost
12	15	Building	\$754,976	\$1,000	Replacement Cost
12	15	Business Personal Property	\$2,904,766	\$1,000	Replacement Cost
12	16	Building	\$515,941	\$1,000	Replacement Cost
12	16	Business Personal Property	\$546,000	\$1,000	Replacement Cost
12	17	Building	\$504,692	\$1,000	Replacement Cost
12	17	Business Personal Property	\$2,739,608	\$1,000	Replacement Cost
12	18	Building	\$1,279,675	\$1,000	Replacement Cost
12	19	Building	\$1,419,600	\$1,000	Replacement Cost
12	19	Business Personal Property	\$3,262,117	\$1,000	Replacement Cost
12	20	Building	\$2,457,611	\$1,000	Replacement Cost
12	20	Business Personal Property	\$415,228	\$1,000	Replacement Cost
12	21	Building	\$818,035	\$1,000	Replacement Cost
12	22	Building - Property In The Open	\$264,907	\$1,000	Replacement Cost
12	23	Building	\$265,869	\$1,000	Replacement Cost
12	24	Building	\$35,699	\$1,000	Replacement Cost
12	25	Business Personal Property	\$1,419,600	\$1,000	Replacement Cost
12	26	Building	\$857,630	\$1,000	Replacement Cost
12	26	Business Personal Property	\$1,554,881	\$1,000	Replacement Cost
12	27	Business Personal Property	\$1,419,600	\$1,000	Replacement Cost
12	28	Building	\$398,580	\$1,000	Replacement Cost
12	28	Business Personal Property	\$147,420	\$1,000	Replacement Cost
12	29	Business Personal Property	\$764,400	\$1,000	Replacement Cost

Blanket Building \$27,535,562

Blanket Business Personal Property \$27,955,263

Business Income with Extra Expense. 24 Months. Actual Loss Sustained. 24 Hour Waiting Period. Co-Insurance: 100% Building and Contents

Forms and Endorsements:

CP 76 30 ElitePac Property Extension Endorsement

CP 76 38 Governmental ElitePac Property Extension Endorsement

CP 76 39 ElitePac Schedule – Governmental (lists the coverages and limits)

CP 00 30 Business Income and Extra Expense Coverage Form

CP 76 63 BI-Als Emergency Services and Governmental 24 Month Limitation Endorsement



Selective's Governmental market segment targets towns, cities, villages, boroughs, townships, water and sewer authorities and public libraries. We offer GL, Automobile and Property, as well as Police Professional and Public Officials coverages, Selective also offers a participating (dividend) plan* to governmental entities.

The following forms are included:

- > CP 7630 ElitePac® Property Extension Endorsement
- > CP 7638 Governmental ElitePac[®] Property Extension Endorsement ▲ (symbol indicates unique coverages)
- > CP 7639 ElitePac[®] Schedule Governmental (lists the coverages & limits in the above endorsements)
- > CP 0030 Business Income (and EE) Coverage Form
- > CP 7663 Emergency Services & Governmental BI-ALS 24 Month Limitation Endorsement

Coverage	Limit [1]
Additional Costs	\$25,000
Additional Property Covered:	
The cost of excavations, grading, backfilling or filling	Included in Bldg Limit
Foundations of buildings, structures, machinery or boilers	Included in Bldg Limit
Personal property while airborne or waterborne	Included in BPP Limit
Underground pipes, flues or drains	Included in Bldg Limit
Arson, Theft and Vandalism Rewards (not applicable in New York)	\$25,000
Automated External Defibrillators	\$10,000
Back Up Of Sewer, Drain Or Sump - Direct Damage	\$100,000
Brands and Labels	Included in BPP Limit
Building Owner - Tenant Move Back Expenses	\$25,000
Business Income – Actual Loss Sustained ES&G - 24 Month Limitation CP 7663	Included
Business Income/Extra Expense Related Additional Coverages:	
Auto Physical Damage Business Income	\$25,000
Back Up Of Sewer, Drain Or Sump - Business Income	\$100,000
Building Owner - Lessor's Leasehold Interest	\$25,000
Contractual Penalty	\$25,000
Denial of Service	\$25,000
Dependent Properties	\$100,000
Emergency Vacating Expense	\$25,000
Extended Period of Indemnity	180 Days
Food Contamination Shutdown	\$25,000



Coverage	Limit [1]
Increased Realty Tax Assessment	\$25,000
Ingress or Egress	\$50,000
Newly Acquired Locations - Business Income	\$250,000
Pollutant Clean-up and Removal - Business Income	\$25,000
Project R & D Documentation and Prototypes Business Income	Included in BI Limit
Transit Business Income	\$25,000
Unnamed Premises - Business Income	\$10,000
Utility Services - Time Element - Governmental	\$25,000
Utility Services - Time Element - Emergency Services [2]	Actual Loss Sustained
Business Personal Property Seasonal Increase	10%
Canine Coverage ▲	\$10,000 Per Canine \$25,000 Any One Policy Year
Change of Temperature and Humidity	Included
Claim Expenses	\$50,000
Confiscated Property ▲	\$100,000 Any One Policy Year
Consequential Loss to Stock	Included in Valuation
Debris Removal - Additional Limit - Governmental	\$50,000
Debris Removal - Additional Limit - Emergency Services [2]	Actual Loss Sustained
Deductible (waiver of multiple property deductibles and disappearing deductible)	Included
Deferred Payments	\$25,000
Fire Department Service Charge - Governmental	\$25,000
Fire Department Service Charge - Emergency Services [2]	Actual Service Charge Incurred
Fire Extinguishing Equipment	Actual Loss Sustained
Fungus, Wet Rot, Dry Rot, Bacteria and Virus - Limited Coverage	\$30,000
Grave Markers and Headstones ▲	\$25,000 Per Occurrence \$50,000 Any One Policy Year
Inland Marine Related Coverages:	
Accounts Receivable - Governmental	\$250,000
Accounts Receivable - Emergency Services [2]	Actual Loss Sustained
Commandeered Property ▲	Actual Loss Sustained



Coverage	Limit [1]
Communication Equipment – Governmental ▲	\$100,000
Communication Equipment - Emergency Services (2)	Actual Loss Sustained
Electronic Information Systems (aka Computer Equipment and Electronic Data) - Governmental	\$100,000
Electronic Information Systems (aka Computer Equipment and Electronic Data) - Emergency Services [2]	Actual Loss Sustained
Fine Arts - Governmental	\$25,000
Fine Arts - Emergency Services [2]	Actual Loss Sustained
Installation Property	\$25,000
Mobile Equipment	\$25,000
Personal Effects - Within the Coverage Territory - Governmental	\$5,000 Per Person \$25,000 Per Occurrence
Personal Effects - Within the Coverage Territory - Emergency Services [2]	Actual Loss Sustained
Personal Effects - Outside the Coverage Territory	\$5,000 Per Person \$25,000 Per Occurrence
Property in Transit - Within the Coverage Territory	\$50,000
Property in Transit - Outside the Coverage Territory	\$10,000
Refrigerated Property - In Transit	\$25,000
Salesperson's Samples - Within the Coverage Territory	\$25,000
Salesperson's Samples - Outside the Coverage Territory	\$10,000
Tools and Equipment	\$10,000
Valuable Papers and Records - Governmental	\$250,000
Valuable Papers and Records - Emergency Services [2]	Actual Loss Sustained
Lock Replacement	\$10,000
Marring and Scratching	Included
Members' and Guests' Property	\$1,000 Per Person \$25,000 Per Occurrence
Newly Acquired or Constructed Property - Building Per Location	\$2,000,000
Newly Acquired or Constructed Property - Business Personal Property Per Location	\$1,000,000
Non-Owned Detached Trailers	\$10,000
Ordinance or Law Coverage:	
Coverage A - Undamaged Parts of a Building	Included in Bldg Limit



Coverage	Limit [1]
Coverage B - Demolition Cost - Governmental	\$500,000
Coverage B - Demolition Cost - Emergency Services [2]	Actual Loss Sustained
Coverage C - Increased Cost of Construction - Governmental	\$500,000
Coverage C - Increased Cost of Construction - Emergency Services [2]	Actual Loss Sustained
Coverage D - Tenants' Improvements and Betterments - Governmental	\$25,000
Coverage D - Tenants' Improvements and Betterments - Emergency Services [2]	Actual Loss Sustained
Outdoor Property	\$500,000
Outdoor Trees, Shrubs and Plants (\$2,500 any one item)	\$25,000 Per Occurrence \$100,000 Any One Policy Yr.
Personal Property At Unnamed Premises - Within The Coverage Territory	\$100,000
Personal Property At Unnamed Premises - Outside The Coverage Territory	\$10,000
Personal Property of Others	Included in BPP Limit
Pollutant Clean-up and Removal - Governmental	\$25,000
Pollutant Clean-up and Removal - Emergency Services [2]	Actual Expenses Incurred
Premises Boundary Increased Distance	1,500 Feet
Preservation of Property	60 Days
Protective Safeguards Upgrade ▲	\$25,000
Replacement Cost Valuation for Personal Property of Others	Included
Roof Protection ▲	\$500 Any One Roof \$1,000 Any One Policy Year
Selling Price Valuation	Included
Specified Appurtenant Structures	\$100,000 - Public Use \$1,000 - Contents
Spoilage (formerly Refrigerated Property)	\$25,000
Tenant Building and Business Personal Property Coverage Required By Lease	\$25,000
Tenant's Building Glass Liability	Included in BPP Limit
Tenant Lease Assessment	\$5,000
Tenant Leasehold Improvements	\$25,000
Theft Damage to Building	Included in BPP Limit
Theft Limitation Amendments:	



Coverage	Limit [1]
Furs	\$5,000
Patterns, Dies, Molds and Forms	Included in BPP Limit
Precious Metals	\$10,000
Underground Fiber Optic Cable ▲	\$10,000 Per Occurrence \$50,000 Any One Policy Year
Utility Service - Direct Damage - Governmental	\$50,000
Utility Service - Direct Damage - Emergency Services [2]	Actual Loss Sustained
Voluntary Parting by Trick, Scheme or Device	Included

[1] Bolded limits are market segment specific increased limits.

[2] This limit applies only to your emergency services operations that are not separately insured.

*Results are based on performance and not guaranteed. Participation subject to eligibility requirements.

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Inland Marine

Insurance Company:	Selective Insurance Company of America
Policy Term:	4/14/2024 - 4/14/2025

Coverage	Limit	Deductible
Miscellaneous/Unscheduled Equipment	Guaranteed Replacement	\$1,000
Scheduled Portable/Contractors Equipment	\$150,000	\$1,000
Business Income, Rents & Extra Expense Relating to Flood & Earthquake	\$500,000	24 Hour Waiting Period

Flood and Earthquake Coverage - Blanket Coverage

Earthquake Coverage

Occurrence Limit - \$5,000,000 (applies to each "covered location") Aggregate Limit - \$5,000,000 (applies to each "covered location") for any one policy period Catastrophe Limit - \$10,000,000 (applies to all "covered locations") for any one policy period EQ Deductible - \$25,000

Flood Coverage

Occurrence Limit - \$2,500,000 (applies to each "covered location") Aggregate Limit - \$2,500,000 (applies to each "covered location") for any one policy period Catastrophe Limit - \$5,000,000 (applies to all "covered locations") for any one policy period Flood Deductible - \$100,000

Coverage Extensions

Additional Debris Removal Expenses	25% of loss paid plus \$ 10,000
Emergency Removal	30 Days
Limited Fungus Coverage	\$ 15,000
Supplemental Coverages Foundations of Buildings, Pilings and Underground Pipes Newly Acquired Buildings (applies for 90 days) Ordinance or Law - Undamaged Parts of Building Ordinance or Law - Increased Cost to Repair or Demolish Personal Property Acquired Locations Pollutant Clean Up and Removal Property in Transit	\$100,000 \$100,000 Covered \$100,000 \$100,000 \$25,000 \$50,000

Coverage Options

Masonry Veneer - Covered for Loss caused by Earthquake Valuation - Replacement Cost

Inland Marine Schedule

Insurance Company: Policy Term:

Selective Insurance Company of America 4/14/2024 - 4/14/2025

ltem	Description	Serial/ID#	Value
No.			
1	2015 John Deere Wheel Loader 244 Base Loader	1LU244KXAZB039643	\$85,154
	#332		
2	2017 John Deere 544K Wheel Loader		\$154,894
3	6 inch Jaeger Pump (ENG) CSG649P6006	256932F18TH	\$10,000
4	4 inch Jaeger Pump 42365 Type 4 Ltg	88050010	\$3,414
5	2003 Perkins 2909-T 6 inch CH&E Diesel Trash	2045215	\$15,900
	Pump		
6	2004 CAT/PERK 2909-T 6 inch CH&E Diesel Trash	AR70498	\$15,900
	Pump		
7	2012 Stanley Hydraulic Power Pump STSG18B02	80712076	\$5,234
8	2006 Stanley Hydraulic Power Pump SM2043101	5307	\$7,843
9	2006 Pipehunter Easement Machine Sidekick	315012062235	\$23,203
10	2006 Kaeser Portable Air Compressor M57	1521	\$10,621
11	2016 Club Car Carryall		\$11,022
12	2004 Auger-Dawg G-30	4D087	\$11,950
13	2004 Auger-Dawg G-30	4D088	\$11,950
14	2009 Auger-Dawg G-30A	91093	\$14,100
15	2014 Auger-Dawg G-30	4D094	\$17,495
16	2016 Toyota Forklift		\$23,553
17	2019 Yamaha UMAX 2 AC Electric Cart #3	J0H-0000550	\$14,379
18	2019 Skid Steer 272D3 XPS	HX200535	\$56,050
19	5 5		\$3,856
20	2021 Vermeer TR5300 Trommell Screen	56SM39169MS000155	\$198,898
21	2022 Club Car Carryall 500 (white)	ME2242337666	\$17,403
22	2023 Club Car Carryall 500 (gray)	ME2345477531	\$17,768
23	2022 John Deere 244L Loader	1LU244LXLZB071380	\$80,239
24	2019 Stanley Twin Hydraulic Pump	STHP28B02	\$7,521
25	2017 Bobcat Sweeper		\$4,515
26			\$4,445
27	2021 Miller Bobcat Gas Welder		\$6,689
	Total Scheduled Equipment		\$833,996
	Contractors Equipment		\$150,000

Forms and Endorsements: DIC Flood Exclusion Loc 7-1 3711 Venard Rd., Downers Grove, IL

Commercial Crime

Insurance Company: Policy Term: The Ohio Casualty Insurance Company/Liberty Mutual 4/14/2024 - 4/14/2025

Coverage	Limit	Deductible	
Employee Dishonesty	\$1,000,000	\$10,000	
Forgery or Alteration	\$1,000,000	\$10,000	
Inside The Premises – Theft of	\$1,000,000	\$10,000	
Money and Securities			
Outside The Premises – Money	\$1,000,000	\$10,000	
and Securities			
Computer Fraud	\$1,000,000	\$10,000	
Money Orders and Counterfeit	\$1,000,000	\$10,000	
Paper Currency			
Funds Transfer Fraud	\$1,000,000	\$10,000	
Fraudulently Induced Transfers	\$ 250,000	\$10,000	
Includes Directors, Trustees, and Board Members			
Includes Faithful Performance of Duty			

• Employee Dishonesty includes Faithful Performance of Duties

• Definition of Employee extended to include Non-Compensated Officers and Volunteers

General Liability

Insurance Company: Policy Term: Selective Insurance Company of America 4/14/2024 - 4/14/2025

Coverage	Limit
General Aggregate	\$2,000,000
Products/Completed Operations Aggregate	\$2,000,000
Personal & Advertising Injury Limit	\$1,000,000
Each Occurrence	\$1,000,000
Damage to Rented Premises	\$1,000,000
Medical Expense Limit	\$ 5,000
Coverage Form: Occurrence	
Employee Benefits	Limit
General Aggregate	\$2,000,000
Per Occurrence Limit	\$1,000,000
Deductible Each Employee	\$ 1,000
Coverage Form: Claims-Made	
Retroactive Date: 4/14/18	

Special Events and Fundraisers rated upon request.

Forms and Endorsements:

CG 73 00 ElitePac General Liability Extension Endorsement

CG 73 04 Emergency Services and Governmental ElitePac General Liability Extension Endorsement CG 79 35 Product Recall Expense Coverage Endorsement - \$25,000 Limit

Terrorism Included

Emergency Services and Governmental General Liability Extension

Selective's Emergency Services market segment targets organizations such as: volunteer fire departments, fire districts, rescue squads and volunteer ambulance squads. We offer Property, General Liability, Automobile and Emergency Services Management Liability coverages that are tailored for the emergency services organization. Selective also offers emergency services organizations a participating dividend program*.

Selective's Governmental market segment targets towns, cities, villages, boroughs, townships, water and sewer authorities and public libraries. We offer General Liability, Automobile and Property, as well as Police Professional and Public Officials coverages. Selective also offers a participating dividend program* to governmental entities.

The following forms are included:

- > CG 73 00 (or CG 73 00NY, CG 73 00FL) ElitePac® General Liability Extension Endorsement
- CG 73 04 (or CG 73 04NY, CG 73 04FL) Emergency Services and Governmental ElitePac[®] General Liability Extension Endorsement ▲ (symbol indicates unique coverages)
- CG 79 35 (or CG 79 35NY, CG 79 35FL) Product Recall Expense Coverage Endorsement \$25,000 Limit

Coverage	Limit
Additional Insured – Primary and Non-Contributory Provision	Included
Blanket Additional Insureds – As Required By Contract	Included
Broad Form Vendors Coverage	Included
Commandeered Mobile Equipment ▲	Included
Commandeered Mobile Equipment – Owner As Additional Insured	Included
Damage To Premises Rented To You (Including Fire, Lightning or Explosion)	\$1,000,000 ▲ (Limit to be shown on Dec Page)
Electronic Data Liability	\$100,000
Emergency Services Errors and Omissions ▲	Included
Employee Definition Amended	Included
Employees As Insureds Amendment	Included
Employees As Insureds Modified	Included
Employer's Liability Exclusion Amended (N/A in NY)	Included
Expected or Intended Injury – Emergency Services or Law Enforcement Activities	Included
Fellow Employee Provision ▲	Included
Functional Additional Insureds	Included
Golf and Tennis Pros As Additional Insureds ▲	Included
Incidental Broadcasting and Publishing 🔺	Included
Incidental Garage Operations	Included



Emergency Services and Governmental General Liability Extension

Coverage	Limit
Incidental Malpractice Exclusion modified	Included
Incidental Medical Malpractice 🔺	Included
Injunctive Relief Defense Expense (N/A in NY) ▲	\$50,000
Injury to Firemen, Ambulance or Rescue Squad Workers Exclusion 🔺	N/A
Knowledge of Occurrence, Claim, Suit or Loss	Included
Law Enforcement Activities Exclusion	N/A
Liberalization Clause	Included
Limited Property Damage – Golf Ball Damage ▲	\$2,500
Medical Liability 🔺	Included
Medical Payments Amendments	
Any Insured Amendment	Included
Products Amendment	Included
Mental Anguish Amendment (N/A in NY)	Included
Newly Formed or Acquired Organizations	Included
Non-Accumulation of Limits (N/A in NY or WI)	Included
Non-Owned Aircraft	Included
Non-Owned Watercraft (under 60 feet)	Included
Not-For-Profit Organization Members as Additional Insureds	Included
Personal and Advertising Injury	
Civil Rights Exclusion ▲	N/A
Discrimination Amendment (N/A in NY)	Included
Law Enforcement Activities Exclusion ▲	N/A
Pollution Exclusion Exceptions	
Emergency and Training Operations ▲	Included
Exception for Potable Water 🔺	Included
Exception for Water or Wastewater Treatment	Included
Property of Others In Your Care (\$250 Deductible applies)▲	Included
Supplementary Payments Amended	Included
Bail Bonds	\$5,000
Loss of Earnings	\$1,000



Emergency Services and Governmental General Liability Extension

Coverage	Limit
Temporary Liquor Liability ▲	Included
Unintentional Failure To Disclose Hazards	Included
Waiver of Transfer of Rights of Recovery (subrogation)	Included
Waiver of Transfer of Rights of Recovery – Golfing Facility ▲	Included

*Results are based on performance and not guaranteed.

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Public Officials Liability

Insurance Company: Policy Term:

Selective Insurance Company of America 4/14/2024 - 4/14/2025

Coverage	Limit	
Aggregate Limit	\$2,000,000	
Per Claim	\$1,000,000	
Deductible	\$ 2,500	
EP Non-Monetary Defense	\$ 100,000	
Public Officials Non-Monetary Defense		
Occurrence	\$ 10,000	
Aggregate	\$ 50,000	
Limited Civil Legal Expense		
Occurrence	\$ 50,000	
Aggregate	\$ 300,000	
Loss of Wages		
Occurrence	\$ 100,000	
Aggregate	\$ 250,000	
Coverage Form: Claims-Made		
Retro. Date: 04/14/2018		
Additional Coverages		
Separate Insuring Agreements		
Coverage A Directors & Officers Liability		
Coverage B Employment Practices Wrongful Acts		
Umbrella: Management Liability is Follow Form		

Commercial Automobile

Insurance Company: Policy Term:

Selective Insurance Company of America 4/14/2024 - 4/14/2025

Coverage	Limit	Per
Liability - Bodily Injury & Property Damage	\$1,000,000	CSL Each Accident
Medical Payments	\$ 5,000	Each Person
Uninsured Motorist (BI/CSL)	\$1,000,000	Each Accident
Underinsured Motorist (BI/CSL)	\$1,000,000	Each Accident
Physical Damage		
Comprehensive Deductible	\$ 1,000	
Collision Deductible	\$ 1,000	
Coverage	Applicable To	
Liability	Any Auto	
Medical Payments	All Owned Autos	
Uninsured Motorist (BI/CSL)	All Owned Autos	
Underinsured Motorist (BI/CSL)	All Owned Autos	
Comprehensive	All Owned Autos	
Collision	All Owned Autos	

Forms and Endorsements:

CA 78 09 ElitePac Commercial Automobile Extension

CA 78 10 ElitePac Commercial Auto Extension Emergency Services Organizations and Governmental Entities

CA 78 19 Schedule ElitePac Commercial Auto Extension Emergency Services Organizations and Governmental Entities

Auto Schedule

No.	Year	Make	Model	VIN	Amount	Valuation
1	2014	Ford	F150	1FTMF1CFXEFC01415	\$23,670	Actual Cash Value
2	2012	Ford	F350 Super Duty	1FT8X3A65CEC50277	\$32,010	Actual Cash Value
3	2003	Ford	E450/TV Unit	1FDXE45S83HA67979	\$109,900	Actual Cash Value
4	2015	Ford	F150	1FTMF1C80FFB71022	\$25,420	Actual Cash Value
5	2015	Ford	Transit Connect XL	NM0LS7E77F1177070	\$23,130	Actual Cash Value
7	2015	Ford	Focus SE	1FADP3F24FL342913	\$18,460	Actual Cash Value
8	2013	Chevrolet	Express G2500	1GCWGFFB9D1125077	\$31,565	Actual Cash Valu
9	2014	Honda	Civic Natural Gas	19XFB5F55EE000434	\$26,640	Actual Cash Valu
10	2009	Sterling Truck	L 7500	2FZHATBS99AAG4766	\$87,241	Actual Cash Value
11	2015	Ford	Transit T-150	1FTNE1YM4FKB31952	\$29,715	Actual Cash Valu
12	2018	Ford	F150	1FTMF1CB4JFA08779	\$27,380	Actual Cash Value
13	2014	Ford	F250 Super Duty	1FT7X2B65EEA67811	\$34,170	Actual Cash Value
14	2013	Ford	F150	1FTMF1CM6DKG34377	\$23,670	Actual Cash Value
15	2017	Ford	F250 Super Duty	1FT7X2B69HEE27716	\$37,670	Actual Cash Value
16	2012	Freightliner	M2 106 Medium Duty	1FVACYDT0CDBF2844	\$128,758	Actual Cash Value
17	2015	Freightliner	M2 106 Medium Duty	1FVACXDT7FHGL6571	\$88,500	Actual Cash Value
18	2018	Ford	F150	1FTMF1CB6JKE95457	\$27,380	Actual Cash Value
19	2019	Ford	F150 Super Cab	1FTEX1CP6KKE17341	\$25,570	Actual Cash Value
20	2020	Ford	F-350	1FDRF3H6XLEC48940	\$32,567	Actual Cash Value
21	2021	Ford	Transit Connect	NM0LS7E22M1492294	\$25,655	Actual Cash Value
22	2021	Ford	F150	1FTMF1EB4MKE18314	\$33,585	Actual Cash Value
23	2021	Ford	F150	1FTMF1CB2MKE67367	\$23,893	Actual Cash Value
24	2021	Ford	F150	1FTMF1CB4MKE67368	\$23,754	Actual Cash Value
25	2022	Chevrolet	Malibu	1G1ZC5ST6NF181606	\$18,637	Actual Cash Value
26	2022	Ford	Escape	1FMCU0F63NUB53464	\$25,555	Actual Cash Value
27	2023	Freightliner	114SD	1FVHG3FE1PHNW3593	\$668,540	Actual Cash Value

COVERAGE SUMMARY



Emergency Services and Governmental Auto Extension

Selective's Emergency Services market segment targets organizations such as: volunteer fire departments, fire districts, rescue squads and volunteer ambulance squads. We offer Property, General Liability, Automobile and Emergency Services Management Liability coverages that are tailored for the emergency services organization. Selective also offers emergency services organizations a participating dividend plan*.

Selective's Governmental market segment targets towns, cities, villages, boroughs, townships, water and sewer authorities and public libraries. We offer General Liability, Automobile and Property, as well as Police Professional and Public Officials coverages. Selective also offers a participating dividend plan* to governmental entities.

The following forms are included:

- > CA 7809 ElitePac[®] Commercial Automobile Extension
- CA 7819 Schedule ElitePac[®] Commercial Auto Extension Emergency Services Organizations and Governmental Entities

Coverage	Limit
Amendment To Section I – Covered Autos Coverages and Section II – Covered Autos Liability Coverage	
Employee Owned Autos – Business Use	Included
Amendments To Section II - Liability Coverage	
Newly Acquired Or Formed Organizations – qualify as named insured if majority owned with no similar insurance available	Included
Limited Liability Companies – members and managers are insureds while using an auto not owned or hired by named insured	Included
Employees As Insureds - while using auto not owned or hired by named insured in named insured's business	Included
Blanket Additional Insureds	Included
Commandeered Auto - Owner As An Insured 🔺	Included
Expenses For Bail Bonds And Loss Of Earnings	
Bail Bonds	\$3,000 Per "Accident"
Loss Of Earnings	\$1,000 Per Day
Expected or Intended Injury Amendment - exclusion does not apply in certain circumstances ▲	Included
Employee Indemnification and Employer's Liability Amendment – exclusion does not apply to volunteer workers not entitled to Workers Compensation coverage	Included
Fellow Employee Coverage – the exclusion is deleted	Included
Care, Custody or Control Amendment - exclusion does not apply to property owned by anyone other than an insured	\$1,000 Per "Accident"; \$500 Deductible Per "Accident"

COVERAGE SUMMARY



Emergency Services and Governmental Auto Extension

Coverage	Limit
Amendments To Section II - Liability Coverage, Continued	
Commandeered Autos - Care, Custody or Control Amendment – exclusion does not apply during an emergency operation ▲	Included
Pollution Exclusion Amendment - Emergency And Training Operations – exclusion does not apply to emergency or training operations ▲ (N/A in New York)	Included
Primary Non-Owned Coverage for Volunteer Workers and Employees - Emergency Services Organizations – qualify as insureds while using an auto not owned or hired by named insured while in route to, during, or returning directly from emergency scene; this insurance is primary ▲	, Included
Non-Ownership Extension - Public Entities – elected or appointed officials and board members are insureds during course of their duties while using an auto not owned or hired by named insured ▲	Included
Amendments To Section III - Physical Damage Coverage	
Towing And Labor Coverage - covers all reasonable towing and labor costs - maximum limit of \$2,500 if tow exceeds 200 miles ▲	Included
Additional Transportation Expenses – for owned autos, subject to certain conditions ▲	\$10,000 Per "Loss"
Newly Acquired Owned Autos - coverage equal to broadest coverage available to any covered auto on DEC, subject to certain conditions ▲	Lesser of \$1,000,000, ACV or cost to repair
Deductible Reimbursement - Volunteer Workers or Employees - Non-Emergency Services Organizations ▲	Lesser of \$1,000 or their deductible
Hired Auto Physical Damage Coverage - coverage equal to broadest coverage available to any covered auto on DEC, with certain conditions; will use OEM parts under certain conditions ▲	Lesser of \$250,000 or ACV or cost to repair
Hired Auto Physical Damage – Loss of Use Expenses ▲	\$50 Per Day up to a maximum of \$1,500
Non-Owned Auto Physical Damage Coverage – for temporary substitute autos, with certain conditions ▲	Included
Auto Physical Damage - Volunteer Workers and Employees – Emergency Services Organizations – includes coverage for special equipment, painting and lettering on their autos if related to emergency operations, subject to certain conditions ▲	\$10,000 Per "Loss"
Auto Loan/Lease Gap Coverage (N/A in New York)	Unpaid amount due on lease or loan, with exceptions
Personal Effects Coverage - for covered personal items in a covered auto at time of theft, no deductible applies	\$500 Per "Accident"
Green Automobile Replacement Coverage	Included
Freezing of Permanently Attached Equipment And Airbag Coverage	Included
Sound Receiving Equipment Coverage – covers installed equipment in owned police, fire or emergency vehicles ▲	Included

COVERAGE SUMMARY



Emergency Services and Governmental Auto Extension

Coverage	Limit
Amendments To Section III - Physical Damage Coverage, Continued	
Expanded Audio, Visual, and Data Electronic Equipment Coverage – coverage applies for telematic devices, GPS and other described electronic equipment	Included, subject to \$50 deductible
Physical Damage Limit Of Insurance – removes restriction for betterment and sublimit of \$1,000 for electronic equipment; also includes coverage for special equipment, painting, or lettering on owned autos if related to emergency operations; includes coverage for enhancements if required by new standards A	Included
Deductible Amendments - Comprehensive deductible does not apply to fire, lightning, or glass breakage (N/A in New York) ▲	Included
Rental Reimbursement For Volunteer Workers' And Employees' Personally Owned Vehicles ▲	\$30 Per Day up to a maximum of \$900
Amendments To Section IV - Business Auto Conditions	
Duties In The Event Of Accident, Claim, Suit Or Loss – this condition does not apply unless certain persons have knowledge of the accident, claim, suit or loss	Included
Waiver of Subrogation – blanket waiver when liability has been assumed under an insured contract	Included
Multiple Deductibles – if two or more covered autos involved in loss, only the highest applicable deductible applies	Included
Concealment, Misrepresentation Or Fraud – coverage not denied if named insured unintentionally fails to disclose existing hazard	Included
Policy Period, Coverage Territory – covers any type of covered auto hired for 30 days or less anywhere in the world	Included
Two Or More Coverage Forms Or Policies Issued By Us – Deductibles – only the highest applicable deductible will apply	Included
Amendments To Section V – Definitions	
Bodily Injury Including Mental Anguish (N/A in New York)	Included

*Results are based on performance and not guaranteed. Participation subject to eligibility requirements.

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Insurance Company: Policy Term:

Selective Insurance Company of America 4/14/2024 - 4/14/2025

Umbrella Limits of Liability	Limit
Each Occurrence	\$5,000,000
Annual Aggregate	\$5,000,000
Retention	\$ 0
Coverage Form: Occurrence	

Underlying Liability Limits	Limit
Automobile Liability – Combined Single Limit	\$1,000,000 Each Accident
General Liability	
General Aggregate	\$2,000,000
Products Completed Operations Aggregate	\$2,000,000
Occurrence	\$1,000,000
Personal & Advertising Injury	\$1,000,000
Employee Benefits Liability	
General Aggregate	\$2,000,000
Per Claim Aggregate	\$1,000,000
Public Official Liability	
General Aggregate	\$2,000,000
Per Claim Aggregate	\$1,000,000

Cyber Liability

Insurance Company: Policy Term:

Cowbell/Spinnaker 4/14/2024 to 4/14/2025

Claims Made Coverage Form

Insuring Agreement	Limit	Deductible		
Policy Aggregate Limit of Liability:	\$2,000,000	\$25,000 per		
		occurrence		
Security Breach Expense	\$2,000,000	\$25,000		
Security Breach Liability	\$2,000,000	\$25,000		
Restoration of Electronic Data	\$2,000,000	\$25,000		
Extortion Threats & Ransom Payments	\$1,000,000	\$25,000		
Public Relations Expense	\$100,000	\$25,000		
Business Income & Extra Expense	\$1,000,000	\$25,000		
Computer & Funds Transfer Fraud	\$2,000,000	\$25,000		
Hardware Replacement Costs	\$50,000	\$25,000		
Telecommunications Fraud	\$50,000	\$25,000		
Post Breach Remediation Coverage	\$50,000	\$25,000		
Website Media Liability	\$1,000,000	\$25,000		
Retroactive Date:		Full Prior Acts		



CYBER COVERAGE WITH CLOSED LOOP RISK MANAGEMENT

Get peace of mind with a Cowbell cyber insurance policy. Cowbell Prime, our standalone cyber insurance program is delivered on an admitted or surplus basis depending on the state and is backed by top global reinsurers.





CYBER INSURANCE MADE EASY

A pioneer in cyber insurance, Cowbell innovates to make cyber insurance easy and brings clarity to cyber coverage for organizations like yours:

- Get limits and coverages dedicated solely to cyber events
- Get coverage for multiple categories of cyber threats – not just data breaches
- Cowbell cyber policies are not "one size fits all" they are matched to your needs and unique risk exposure

THE UNIQUE COWBELL APPROACH

Gain complete insight into your organization's risk exposure using Cowbell Cyber's early warning system. From risk discovery to remediation, our Al-powered risk resources help you improve your risk profile.





We included below your Cowbell Factors rating which gives you visibility into your security posture, how you compare to peers, and where to improve your security. Cowbell's platform assesses your threats and risk exposure using Cowbell Factors and automatically tailors the coverage offered to your specific business needs. Scores range from 0 to 100, 100 being the highest and representing the lowest level of risk.

AGGREGATE COWBELL FACTORS



COMPANY AGGREGATE Downers Grove Sanitary District

Average of all the various Cowbell Factors for this company. This score ranges from 0 to 100, 100 being the highest. A company with a score of 85 represents less risk than one with a score of 64. This ACF is a good metric to benchmark a company against peers, but it is not used for underwriting.

INDIVIDUAL COWBELL FACTORS



NETWORK SECURITY

Measures the strength of the organization's network infrastructure and whether security best practices are deployed such as use of encryption, secure protocols, patching frequency, and use of threat mitigation tools. This factor also checks for vulnerabilities, malware, misconfigurations and other weaknesses.



Measures the strength of an organization's cloud security based on its security practices and footprint on commonly used public clouds and cloud storage (i.e. AWS, Azure, GCP, Box). This factor incorporates configuration for security best practices such as the use of multi-factor authentication.



ENDPOINT SECURITY

Measure of endpoints preparedness (servers, mobile devices, IoT endpoints) towards cyberattacks. This factor incorporates the number of endpoints as well as the level of security hygiene applied to them - patching cadence and presence of vulnerabilities or malware.



Measure of an organization's exposure to the darknet, taking into account the type and volume of data exposed and its value for criminal activity (examples: stolen credentials, PII).



INDUSTRY AGGREGATE (926130)

Public Administration, Regulation and Administration of Communications, Electric, ...

Measures an industry overall cyber risk factor. This is calculated from the pool of organizations in the Cowbell database for the specific industry. This score ranges from 0 to 100, 100 being the best. An industry with a score of 80 represents less risk than one with a score of 56.



FUNDS TRANSFER

This factor tracks risk markers related to hacking of email and phishing that commonly leads to nefarious activities such as funds transfer.

61 CYBER EXTORTION

Measure of an organization's potential exposure to extortion related attacks such as ransomware. This factor shares some data sources with network security and endpoint security presence of malware on the network, patching cadence, use of encryption and more.



Measures an organization's level of compliance to security standards such as CIS (Center of Internet Security) benchmarks, NIST CSF (Cyber Security Framework), CSC-20 (Critical Security Controls), HIPAA, PCI, EU GDPR and CCPA (future).

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Policies underwritten by Cowbell Insurance Agency are written by Spinnaker Insurance Company NAIC #24376, AM Best "A-" (Excellent) Rated.

cowbell® Cowbell Cyber Coverages - Prime 100



SECURITY BREACH EXPENSE

Coverage for losses and expenses directly associated with recovery activities in the aftermath of a cyber incident. This can include investigation and forensic services, notification to customers, call center services, overtime salaries, post-event monitoring services such as credit monitoring for impacted customers and more.



SECURITY BREACH LIABILITY

Coverage for third party liability directly due to a cyber incident and that the insured becomes legally obligated to pay. This includes defense expenses, compensatory damages, and settlement amounts, and fines or penalties assessed against the insured by a regulatory agency or government entity, or for non-compliance with the Payment Card Industry Data Security Standards.



RESTORATION OF ELECTRONIC DATA

Coverage for the costs to replace or restore electronic data or computer programs in the aftermath of an incident. This can also include the cost of data entry, reprogramming and computer consultation services to restore lost assets.

EXTORTION THREATS

Coverage for loss resulting from an extortion threat that is discovered during the policy period. This can include approved firms and resources that determine the validity and severity of threat, interest costs associated with borrowing for the ransom demand, reward payment that leads to conviction and arrest of party responsible, the ransom payment and other reasonable expenses.



PUBLIC RELATIONS EXPENSE

Coverage for the fees and costs to restore reputation in response to negative publicity following a cyber incident or a security breach. This includes, for example, the fees associated with the hiring of a public relations firm that handles external communications related to the breach.



COMPUTER AND FUNDS TRANSFER FRAUD

Coverage for the losses due to a fraudulent computer operation that causes money (or other property) to be transferred from an insured's account. This also covers losses incurred by a fraudulent instruction directing a financial institution to debit money from the insured's transfer account.



BUSINESS INCOME AND EXTRA EXPENSE

Coverage for the losses and costs associated with the inability to conduct business due to a cyber incident or an extortion threat. Business income includes net income that would have been earned or incurred. Note that business interruptions due to system failure or voluntary shutdown are not covered.



SOCIAL ENGINEERING

Coverage for a loss resulting from a social engineering incident where the insured is intentionally misled to transfer money to a person, place or account directly from good faith reliance upon an instruction transmitted via email by an imposter. A documented verification procedure requirement needs to have been completed in order to be provided coverage.



RANSOM PAYMENTS

Coverage for the reimbursement of the monetary value of any ransom payment made by the insured to a third party in response to a ransom demand to resolve an extortion threat



HARDWARE REPLACEMENT COSTS

Coverage for the cost to replace computers or any associated devices or equipment operated by the insured that are unable to function as intended due to corruption or destruction of software or firmware, resulting from a cyber incident.



TELECOMMUNICATIONS FRAUD

Coverage for the cost of unauthorized calls or unauthorized use of the insured's telephone system's bandwidth, including but not limited to phone bills.



POST BREACH REMEDIATION COVERAGE

Coverage for labor costs incurred to resolve vulnerabilities or weaknesses in the insured's computer system that are identified by an independent security firm after a cyber incident. Identified upgrades or improvements must reduce the probability or potential damage of a future incident to qualify.

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WEBSITE MEDIA LIABILITY

Coverage for a loss and defense expenses from intellectual property infringement, other than patent infringement, related to media content on the company website or its social media accounts only.

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Policies underwritten by Cowbell Insurance Agency are written by Spinnaker Insurance Company NAIC #24376, AM Best "A-" (Excellent) Rated.

Storage Tank Pollution Liability

Insurance Company: Policy Term:

Crum & Forster Specialty Insurance Co. 4/7/2024 to 4/7/2025

Claims Made Coverage Form

Limits of Liability	Limit
Policy Aggregate	\$20,000
Each Confirmed Release Limit	\$20,000
Defense Expense Aggregate Limit	\$ 0

Deductible: \$0 Per Incident

COVERED STORAGE TANK AND LOCATION ENDORSEMENT

Loc	Address	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Tank</u>	<u>AST/UST</u>	<u>Year</u>	<u>Capacity</u>		Deductib	<u>le</u> F	<u>Retro Date</u>
# 1	5003	Downers	IL	Code	# 1	UST	Installed	12,000	Diesel	\$	0	4/7/2014
	Walnut	Grove		60515			1988					
	Ave.											



Workers' Compensation Information Page

Policy Number: P1579-2024

Named Insured and Mailing Ado	Iress:	
Downers Grove Sanitary District		
2710 Curtiss Street		
Downers Grove, IL 60515		
The policy period is from:	04/01/2024 to 04/01/2025	
	12:01 a.m. Standard Time of the Insured's mailing address	

Coverage:

Part One of the policy applies to the Workers Compensation Law of the State of Illinois.

Part Two of the policy applies to Employers Liability in the State of Illinois: The limits of our Liability under Part Two are:

Bodily Injury by Accident	\$3,000,000 each accident
Bodily Injury by Disease	\$3,000,000 policy limit
Bodily Injury by Disease	\$3,000,000 each employee

This Policy includes these endorsements and schedules:

See listing of endorsements – Extension of Information Page

Broker Name and Address: Assured Partners of Illinois, LLC DBA: Corkill Insurance Agency, Inc. 25 Northwest Pte. Blvd. Ste 625 Elk Grove Village, IL 60007

Total Estimated Premium:	\$96,624.00
Administrative Fee:	\$2,899.00
Total Estimated Cost:	\$99,523.00

Cancellation: In the event that the Policy is Cancelled prior to the expiration date, then the total annual premium stated on page 2 will be 100% fully earned

Terms and Conditions: The premium for this policy will be determined by our rules, classifications, rates and rating plans. All required information is subject to verification and change by audit at policy expiration.

As per Safety National Casualty Corp. Excess policy, and Illinois Public Risk Fund's By-Laws and Pooling Agreement.



EXTENSION OF INFORMATION PAGE ENDORSEMENT SCHEDULE

- IPRF WC 00 001 18 Broad Form All States for Employee Travel
- IPRF WC 00 002 18 Federal Employers' Liability Act Coverage
- IPRF WC 00 003 18 Foreign Voluntary Workers' Compensation and Employers' Liability For Traveling Employees
- IPRF WC 00 004 18 Longshoremen's and Harbor Workers' Compensation Act Coverage
- IPRF WC 00 005 18 Maritime Coverage
- IPRF WC 00 006 18 Voluntary Compensation



Cost Control Through Cooperation Since 1985

1579 Downers Grove Sanitary District 2710 Curtiss Street Downers Grove, IL 60515

The premium for this policy will be determined by Illinois Public Risk Fund rules, classifications, rates and rating plans. All information required is subject to verification and change by Audit.

Class <u>Code</u> 7580 8810	<u>Description</u> Sewage Disposal Clerical	\$ \$	<u>Payroll</u> 2,520,454 663,237	\$ \$	<u>Rate/100</u> 3.801 0.124	\$ \$	<u>Premium</u> 95,802 822
0010		Ψ			Subtotal:	\$ \$	96,624 2,899
			570 Au		TOTAL:	\$	99,523

Selected payment plan: Annual

Prepared on: Wed January 31 16:33:01 2024



Cost Control Through Cooperation Since 1985

Installment Schedule

1579 Downers Grove Sanitary District 2710 Curtiss Street Downers Grove, IL 60515

Annual Installment

Due Date	Amount Due
04/01/2024	\$99,523



The Leader in Workers' Compensation Insurance for Public Entities in Illinois



Cost Control Through Cooperation Since 1985

AAA FINANCIAL RATING

Based on Demotech's review of audited financial statements. actuarial reports and related financial information, IPRF has received the highest financial stability rating AAA Unsurpassed.

IPRF GRANT PROGRAM GIVES BACK

Designed to ease the burden of safety related expenses, the grant program covers products that have been identified by our Loss Control agents that will assist in reducing injuries and or illnesses. To date, over \$62 million dollars in dividends/grants have been given back to our members.

IPRF/LEXIPOL GRANT PLUS PROGRAM

Beginning in 2018, IPRF members will receive a 10% discount off of Lexipol training products. In addition, IPRF will reimburse our members 25% up to their allotted grant amount. Members will also receive a complimentary 12-hour introductory Agency Assistance Plan (an \$1,800 value) and a 25% discount on selected professional services.

The Illinois Public Risk Fund has over 740 members comprised of Illinois local governmental entities and public agencies.

IPRF COVERAGE

Employee Liability \$3,000,000

Volunteers Coverage

Broad Form All States Coverage

Longshoreman's & Harbor Workers' Compensation Act

Approved Physical Fitness & Training Programs

7851 W. 185th Street Tinley Park, IL 60477 (800) 289-IPRF

Fax: (708) 429-6488

Phone: (708) 429-6300 www.iprf.com



LOSS CONTROL





Cost Control Through Cooperation Since 1985

ONLINE COMMUNITY FORUM

Every IPRF member has the ability to access the online Community Forum. The forum is designed to allow members to connect with IPRF staff and other IPRF members to ask questions or gain insights on topics related to safety, loss control, claims or other relevant subjects.

MONTHLY SAFETY REMINDERS

Risk Reminders are sent out each month for employers to share with employees to help manage risk. Risk Reminders cover topics within different classifications such as police, fire, schools, public works and more. IPRF also publishes a bi-monthly loss control newsletter.

WEB TRAINING

IPRF provides members with a monthly training program model and an online loss control manual. Online training is free and includes over 100 available courses. It can be delivered whenever it is convenient for employees and is effective. Some training modules are also available in Spanish.

ADDITIONAL BENEFITS

Simulator Training

Firearms safety, fire extinguisher safety and driver safety

Loss Control Mobile App

Quick reference guide and digital library of safety information including fillable forms and checklists

Gap Analysis

Provided by classification such as fire departments, park districts and public works

OSHA Compliance

Provide an on-site, in-depth evaluation to determine the effectiveness of current occupational health and safety efforts

 7851 W. 185th Street
 Tinley Park, IL 60477
 Phone: (708) 429-6300

 (800) 289-IPRF
 Fax: (708) 429-6488
 www.iprf.com





CLAIMS MANAGEMENT



Cost Control Through Cooperation Since 1985

DEDICATED CLAIMS TEAM

IPRF member Claims Teams consist of : Three (3) Adjusters, a Medical Only Adjuster, a Supervisor and a Claims Assistant.

CLAIMS REPORTING SYSTEM

Our claims reporting system includes a First Notice of Loss 800 number that is available 24/7/365. This service will feed data directly into the IPRF claim system. Next step instructions are provided to the member at the close of each call.

IPRF CLAIM PORTAL (iCE) and CLAIMVIEW

As an employer, you want to know the status of a claim. Through the IPRF Claim Portal employers can report claims, view claim status, claim notes and download OSHA reports all in real-time. Conversely, there is also a mobile friendly portal, CLAIMVIEW, for injured workers in which they can view lost time payments, upload documents via photo and communicate with their adjuster.

IPRF HEALTH NAVIGATOR

When an injured worker's claim is reported, IPRF generates and emails a Health Navigator that gives the employee all the details they need regarding medical providers, pharmacy information and the One Call Care system. One Call Care is your one-stop shop for the scheduling of additional appointments including home health, physical therapy, diagnostic services and more.

7851 W. 185th Street Tinley Park, IL 60477 P (800) 289-IPRF Fax: (708) 429-6488 w

ADDITIONAL BENEFITS

In-House Nurse

Available to discuss medical issues with members and assist adjusters

PPO/Managed Care Services

Over 10,000 physicians and facilities throughout Illinois

NPS First Fill Scripts

Avoid out-of-pocket costs using First Fill for all work-related injury prescriptions

Aggressive Subrogation

Includes member out-of-pocket expenses

Attorney Selection

IPRF members can select their own defense counsel subject to IPRF's litigation management process and approval

Phone: (708) 429-6300 www.iprf.com





\$5 MILLION DOLLARS!

IPRF understands the importance of safety equipment and products in reducing workplace injuries. We have S5 MILLION dollars available to our members to assist in purchasing safety products that will help them reduce loss. Simply review our list of over 100 safety products and submit a grant request. The grant submission process will officially open January 4, 2024.

IPRF also offers a Grant Plus program. This program is a partnership between IPRF and Lexipol that provides IPRF members with some amazing benefits including:



- Reimbursement of 25%, through the Grant Plus Program, up to their allotted grant amount
- 10% discount on Lexipol's policy manual
- 10% discount on Professional Services

NEW OFFERINGS FROM LEXIPOL INCLUDE:

- 15% discount online learning programs:
 - PoliceOne Academy PouceONE
 - FireRescuel Academy FireRescue
 - EMSI Academy
 - Correctionsl (matting)
 - LocalGovU LocalGov

www.iprf.com

(800) 289-IPRF (4773)

- 5% discount on Cordico Wellness Solution excluding Cordico Launch
- 10% discount on Grant Finder and Grant Services annual subscription



Find out even more about these amazing programs!

If you have any questions regarding the IPRF Grant Program or the IPRF/LEXIPOL Grant Plus Program, please contact: Melissa Buss, Grant Adminisistrator



DOWNERS GROVE SANITARY DISTRICT

the Illinois Public Risk Fund has reserved

\$954

Congratulations!

Please visit **www.iprf.com** for additional information and to complete the Grant Application. **Grant deadline is December 1, 2024.** (subject to the program terms and conditions.)

Premium Summary

Insurance Companies:	Selective Insurance Company of America – Package Illinois Public Risk Fund - Workers' Compensation The Ohio Casualty Insurance Company – Crime Cowbell/Spinnaker – Cyber Liability Crum & Forester Specialty Insurance – Storage Tank/Pollution
Policy Terms:	4/01/2024 – 4/01/2025 (Workers Compensation) 4/07/2024 – 4/07/2025 (Pollution Liability) 4/14/2024 – 4/14/2025 (Package, Crime & Cyber)

	2023-2024	2024-2025
	Premium	Premium
Package	110,207	125,899
Workers' Compensation	93,274	99,523
Crime	1,083	1,083
Cyber Liability	8,386	9,477
Storage Tank / Pollution Liability	1,368	1,651
Total Premium	\$214,318	\$237,633

Terrorism Coverage: Included

AssuredPartners Services – Added Service Offerings:

- MedCor Telephonic Nurse Triage System Included with addition of Workers' Compensation
- Safety Consultation Services Included
- Human Resources Included
- Claims Consultation Services Included



Selective understands you have unique insurance needs. Working with your agent, you can select from our various premium installment plans based on eligibility to meet your needs. Your options may include:

- **1-Pay:** Due in full at policy inception
- 2-Pay: Two equal installments due at policy inception and in the 6th month of the policy term
- **4-Pay:** Four equal installments due at policy inception and in the 3rd, 6th, and 9th months of the policy term
- Quarterly: Four equal installments due quarterly starting at policy inception
- **10-Pay:** 19% due at policy inception, with the remaining balance billed in nine equal monthly installments

Note: Policies on the same billing account may have different payment plans. Installment fees may apply.

Manage Your Account Your Way with MySelective

Register for MySelective to start managing your insurance account with unique features like instant certificates of insurance, online claims reporting, paperless policy and billing, and more.

There are two ways to get started:

- 1. Online
 - o Visit <u>Selective.com</u>
 - Click Login and then select Customers > Business & Individual Customers
 - Click Create an Account
 - Activate your account using your email, mobile phone, or policy number
- 2. Mobile App
 - Visit the Apple App Store[®] or the Google Play[™] store and search for 'MySelective'
 - Download and open the app
 - Select Create an Account

Activate your account using your email, mobile phone, or policy number

PaySync[®] Flexible Payment Program

Get the cash flow flexibility you need with PaySync for your Selective Workers Compensation (WC) and Commercial Package Policy (CPP) – no down payments or special underwriting guidelines apply.

- PaySync for WC pay your premium installments based on your payroll
- PaySync CPP choose to have your premiums broken into 12, 24, 26, or 52 payments

You'll need to submit your payroll information to Selective each pay cycle to maintain PaySync WC eligibility. You can also have a third party, such as an accountant or payroll processor, submit your payroll on your behalf.

Visit selective.com/paysync or contact your agent to discover more PaySync benefits.

DOWNERS GROVE SANITARY DISTICT

<u>MEMO</u>

TO: Board of Trustees

- FROM: Amy R. Underwood, P.E. General Manager
- DATE: March 15, 2024
- RE: Five-Year Financial Plan and Appropriation Ordinance

Attached is a revised cover sheet for the Five-Year Financial Plan for Fiscal Years 2024-2025 to 2028-2029.

The proposed Five-Year Financial Plan for Fiscal Years 2024-2025 to 2028-2029 and the FY 2024-2025 Appropriation Ordinance distributed for last month's Board of Trustees meeting have been on public notice for 30 days, starting February 15, 2024. No comments have been received.

I will be seeking final Board approval of the Five-Year Financial Plan and Budget for Fiscal Years 2024-2025 to 2028-2029 at the March 19, 2024, regular meeting. I will also be seeking adoption of the FY 2024-2025 Appropriation Ordinance and for the Acting President and Clerk to sign the same.

cc: BOLI, CS, DM

DOWNERS GROVE SANITARY DISTRICT

FIVE YEAR FINANCIAL PLAN

FISCAL YEARS 2024-2025 TO 2028-2029

Approved 03/19/24

APPROPRIATION ORDINANCE

AN ORDINANCE MAKING APPROPRIATIONS FOR THE CORPORATE PURPOSES OF THE DOWNERS GROVE SANITARY DISTRICT FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, A.D. 2024 AND ENDING APRIL THIRTIETH, A.D. 2025.

BE IT ORDAINED by the Downers Grove Sanitary District, a body politic and corporate of the

County of DuPage and State of Illinois:

SECTION 1. That the sums hereinafter set forth, or as much thereof as may be authorized by law, be

and the same are hereby appropriated for the corporate purposes of the Downers Grove Sanitary District as

hereinafter specified, for the fiscal year commencing on the First Day of May, A.D. 2024 and ending on the

Thirtieth Day of April, A.D. 2025.

I.	ADMINISTRATIONA. Salary and WagesB. Office Oper & Maint ExpensesC. Vehicles Oper, Maint & Purchase	\$ 1,170,000 1,110,000 <u>50,000</u> \$2,330,000
II.	WASTEWATER TREATMENT CENTERA. Salary and WagesB. Operation & Maintenance ExpensesC. Vehicles Oper, Maint & Purchase	\$ 1,740,000 4,290,000 <u>160,000</u> \$6,190,000
III.	LABORATORYA. Salary and WagesB. Operation & Maintenance ExpensesC. Vehicles Oper, Maint & Purchase	\$ 340,000 310,000 <u>10,000</u> \$ 660,000
IV.	COLLECTION SYSTEMA. Salary and WagesB. Operation & Maintenance ExpensesC. Vehicles Oper, Maint & Purchase	\$ 650,000 3,980,000 <u>180,000</u> \$4,810,000
V.	LIFT STATIONSA. Salary and WagesB. Operation & Maintenance Expenses	\$ 50,000 <u>750,000</u> \$800,000
VI.	INSURANCE AND EMPLOYEE BENEFITS	\$1,470,000
TOT	AL OPERATION AND MAINTENANCE	\$16,260,000

CAPITAL IMPROVEMENTS

VII. TREATMENT CENTER/LABORATORY A. Renovations to Buildings & Systems	<u>\$ 1,500,000</u> \$ 1,500,000
VIII. COLLECTION SYSTEM/LIFT STATIONS	
A. Construction/Upgrading – Sewer system,	
lift station improvements, unsewered	
area plan revisions	<u>\$ 1,150,000</u>
	\$ 1,150,000
TOTAL CAPITAL IMPROVEMENTS	\$ 2,650,000
GRAND TOTAL	\$18,910,000

SECTION 2. That the sums hereinafter set forth are estimated receipts and expenditures for the

Downers Grove Sanitary District for the fiscal year commencing on the First Day of May, A.D. 2024 and

ending on the Thirtieth Day of April, A.D. 2025.

CASH FLOW FISCAL YEAR 2024-2025

SEE ATTACHMENT A, attached hereto and made a part of this Ordinance.

RECAPITULATION

1. Total Amount Appropriated......\$18,910,000

- Amount of Said Appropriation to be paid from sources other than real estate taxes (tap-in permits, user fees, trunk sewer service fees, Federal and State grants and loans, etc.).....\$17,436,400
- 3. Amount of Said Appropriation to be paid from real estate taxes.....\$ 1,473,600

SECTION 3. That the total sum of Eighteen Million Nine Hundred Ten Thousand Dollars

(\$18,910,000) is hereby appropriated. It is furthermore provided that all unexpended balances of any item or items of any general appropriation made by this ordinance may be expended in making up any insufficiency in any item or items for the same general purpose or in a like appropriation made by this ordinance.

SECTION 4. This ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law.

Passed this 19th day of March, A.D. 2024

Recording Vote:

Ayes:

Nays:_____

Approved this 19th day of March, A.D. 2024

BY: Acting President, Board of Trustees of Downers Grove Sanitary District, DuPage County, Illinois

ATTEST:

Clerk

Recorded this 19th day of March, A.D. 2024

ATTACHMENT A

CASH FLOW FISCAL YEAR 2024-2025

	General <u>Corporate</u>	Improvement	<u>Construction</u>	Public <u>Benefit</u>
Projected Cash Balance on 5/1/24	<u>\$ 6,495,145</u>	<u>\$ 1,080,679</u>	<u>\$ 1,831,826</u>	<u>\$ 37,818</u>
Receipts:				
Const and Televising Insp Fees	650			
User Fees	9,562,400			
Interest	77,500	15,400	23,100	
Plan Review Fees	500			
Surcharges	474,000			
Permit Insp Fees	19,000			
Sampling Charges	116,000			
Tap-in Fees			250,000	
Trunk and Lateral Sewer Charges		90,000		
Replacement Taxes	120,000			
Real Estate Taxes	1,473,600			
Grease Waste	200,000			
Interfund Transfer	(1,150,000)	750,000	400,000	
Miscellaneous	186,000			
Total Receipts	11,079,650	855,400	673,100	
Subtotal	<u>\$ 17,574,795</u>	<u>\$ 1,936,079</u>	<u>\$ 2,504,926</u>	<u>\$ 37,818</u>
Disbursements:				
O & M Budget	16,260,000			
Capital Improvements Budget		1,150,000	1,500,000	0
Total Disbursements	16,260,000	1,150,000	1,500,000	0
Projected Cash Balance on 4/30/25	<u>\$ 1,314,795</u>	<u>\$ 786,079</u>	<u>\$ 1,004,926</u>	<u>\$ 37,818</u>

STATEMENT OF ESTIMATED REVENUES

I, Carly Shaw, Treasurer of the Downers Grove Sanitary District, do hereby state that the above document entitled "Cash Flow, Fiscal Year 2024-2025" indicates an estimate of revenues by source anticipated to be received in Fiscal Year 2024-2025.

DOWNERS GROVE SANITARY DISTRICT

BY: Treasurer

DOWNERS GROVE SANITARY DISTRICT

MEMO

TO: Board of Trustees

- FROM: Amy R. Underwood General Manager
- DATE: March 15, 2024
- RE: Proposed Ordinance No. ORD 24-01

Attached please find a copy of proposed Ordinance No. ORD 24-01 which contains recommended ordinance amendments as described below.

A. <u>Tap-in Fee, Trunk Sewer Service Charge and Lateral Sewer Charge (Article II Sections 13c, d and e)</u>

In accordance with the practice established in 1993, staff proposes to increase the tap-in fee, trunk sewer service charge and the lateral sewer charge based on the change in the Engineering News Record Construction Cost Index (CCI) from December 2022 to December 2023. The CCI increased 2.6% during this period. Applying this change results in the proposed rates indicated in Table 1 - Summary of rate adjustments.

B. <u>Permit Inspection Fee (Article II Section 13b) and Sewer Construction Inspection Rate</u> (Article IV Section 4b)

The permit inspection fee and sewer construction inspection rates are proposed to be increased by roughly 4.9% to reflect budgeted wage adjustments.

C. <u>Basic User Rate (Article VI Section 3)</u>

The basic user rate will increase to \$2.75 per 1000 gallons, as indicated in the five-year plan.

D. <u>Surcharge Rates (Article VI Section 5)</u>

The surcharge rate for BOD is proposed to be increased from \$0.34 to \$0.38 per pound, for TSS from \$0.44 to \$0.48 per pound, and for flat rate surcharge customers from \$4.32 to \$4.79 per 1000 gallons. Over the past few years, the District's cost-of-service model has identified that surcharge rates were notably less than the actual cost of treatment. The District started to gradually increase surcharge rates in 2022 with the goal of bringing surcharges in line with actual costs within a few years. The cost-of-service model was updated using FY 2024-25 budget expenses and revenues as well as projected expenses and revenues through FY 2028-29. Table 2 shows the surcharge rate calculations for FY 2024-25, and Table 3 shows the budget line-item allocations supporting the calculations. The proposed surcharge rates are

lower than the calculated surcharge rates due to the District's plan to spread the increase out over a few years.

E. <u>Monthly Fees (Article VI Section 14)</u>

Sampling and monitoring charges will increase by roughly 4.9%, commensurate with budgeted salary increases for FY 24-25, as indicated below:

- 1) Significant industrial users will be assessed \$156.48 per month. There are 4 accounts (representing 2 users) in the billing system in this class.
- 2) Industrial users who have been issued wastewater discharge permits by the District would be assessed at \$58.68 per month. There are 2 accounts in the billing system in this class.
- 3) Users subject to surcharge, either based on actual sampling or at the flat rate, would be assessed a sampling and monitoring charge of \$22.33 per month. There are 182 accounts in this class.
- 4) All commercial or industrial users not included in one of the three classes described above would be assessed sampling and monitoring charges of \$7.05 per month. There are 923 accounts in this class.

F. Hauled Grease Separator Waste (Article VI Section 17)

The rate for hauled grease interceptor waste will increase to \$70.00 per 1,000 gallons of hauled grease separator waste.

I will request Board approval of Ordinance No. ORD 24-01 at the March 19 regular meeting. If approved, this ordinance would be published in the Downers Grove Suburban Life on March 28, 2024, and would be effective on April 7, 2024.

cc: BOLI, KS, CS, DRB, MM, DM

AN ORDINANCE AMENDING AN ORDINANCE REGULATING THE USE OF SANITARY SEWERS <u>ORDINANCE NO. ORD 24-01</u>

BE IT ORDAINED by the Acting President of the Board of Trustees of the Downers Grove Sanitary District, a body politic and corporate of DuPage County, Illinois, that the following portions of "An Ordinance Regulating the Use of Sanitary Sewers, adopted May 16, 1967, as Amended" are hereby amended to read as follows:

Article II Section 13

- (b) An Inspection Fee shall be charged to cover the cost to the District of inspections of the installation of building sanitary services to ensure sanitary service lines are adequate and suitable for connection to the District and to insure compliance with District ordinances and regulations, as follows:
 - (1) Single Family Class \$260.00 \$273.00 per building sanitary service.
 - (2) All Other Classes \$431.00 \$452.00 per building sanitary service or \$249.00 \$261.00 per building if no work on building sanitary service is required.
- (c) A Tap-In Fee shall be charged for all connections to the District for the necessary construction, expansion, and extension of wastewater treatment plant facilities. The tap-in fee shall be calculated upon a rate of \$1,075.00 \$1,103.00 per population equivalent (P.E.), and shall be assessed as follows:
 - (1) Single Family Class 3.5 P.E. per unit
 - (2) Multiple Family Class -

Efficiency or studio apartment unit - 1.0 P.E. per unit

One bedroom apartment unit - 1.5 P.E. per unit

Two or three bedroom apartment unit - 3.0 P.E. per unit

- (d) A Trunk Sewer Service Charge shall be charged for the necessary construction, expansion, and extension of trunk sewer facilities. The trunk sewer service charge shall be calculated upon a rate of \$498.00 \$511.00 per population equivalent (P.E.) and shall be assessed as follows:
 - (1) Single Family Class 3.5 P.E. per unit
 - (2) Multiple Family Class -

Efficiency or studio apartment unit - 1.0 P.E. per unit.

One bedroom apartment unit - 1.5 P.E. per unit

Two or three bedroom apartment unit - 3.0 P.E. per unit

- Minimum Charges The minimum trunk sewer service charge for commercial, industrial, or business use shall be \$12,450.00 \$12,775.00 per acre (25 P.E. per acre). The minimum trunk sewer service charge for all other uses shall be \$4,980.00 \$5,110.00 per acre (10 P.E. per acre).
- (e) A Lateral Sewer Charge shall be charged for the necessary construction, expansion, and extension of lateral sanitary sewer facilities. The lateral sewer service charge shall be assessed whenever a building is to be connected to a public sanitary sewer which was installed at the expense of the District. The lateral sewer service charge shall be assessed as follows:
 - (1) All Classes

\$13,861.00 <u>\$14,221.00</u> per building sanitary service to near side property.

\$10,041.00 \$10,302.00 per building sanitary service to far side property.

Article IV Section 4

(b) The person constructing or causing to have constructed said public sanitary sewer shall reimburse the District for all costs of inspecting said sewer installation, at the rates of \$82.50 \$86.50 per hour straight time and \$123.75 \$129.75 per hour overtime if said inspection is performed by District personnel, and at billed cost if said inspection is performed by others.

Article VI Section 3

A basic user rate of $\frac{2.25}{2.75}$ per 1000 gallons of water consumption shall be applied to all users.

All non-metered single family residential users of the wastewater facilities shall pay a flat rate charge per quarter of \$54.00 \$66.00. This flat rate charge is based on water consumption of 24,000 gallons per quarter for single family residences. Any non-metered single-family user who installs a water meter in accordance with District requirements shall be billed based upon the readings from such meters.

Article VI Section 5

(a) The surcharge rates for BOD and SS shall be as follows:

\$0.34 <u>\$0.38</u> per pound for BOD

\$0.44 \$0.48 per pound for SS

(b) Any user determined by the General Manager to have the potential to exceed the normal concentrations for BOD and/or SS, for which a sampling chamber is not available to ascertain actual waste strength, shall be surcharged at the flat rate \$4.32 \$4.79 per 1000 gallons of metered water consumption, in addition to the basic user rate.

Article VI Section 14

The sampling and monitoring charges shall be as follows:

- \$149.17 \$156.48 per month for each significant industrial user subject to any (a) National Categorical Pretreatment Standard or discharging an average of 25,000 gallons or more of wastewater per day.
- (b) \$55.94 \$58.68 per month for each industrial user subject to a wastewater discharge permit issued by the District and not included in (a) above.
- (c) \$21.29 \$22.33 per month for each user subject to surcharge.
- \$6.72 \$7.05 per month for all industrial (including commercial) users not included in (d) (a), (b) or (c) above.

Article VI Section 17

The rate for hauled grease separator waste shall be \$60.00 \$70.00 per 1,000 gallons of hauled grease separator waste.

PASSED AND APPROVED by the President and Board of Trustees of the Downers Grove Sanitary District at a regular meeting of the Trustees held on the 19th day of March 2024, to become effective ten (10) days after publication thereof.

DOWNERS GROVE SANITARY DISTRICT

BY: <u>Acting President</u>

ATTEST:

Clerk

DOWNERS GROVE SANITARY DISTRICT TAP-IN FEE, TRUNK SEWER SERVICE CHARGE AND LATERAL SEWER CHARGE SUMMARY OF RATE ADJUSTMENTS

				TRUNK		LATERAL		LATERAL	
	ENR			SEWER		SEWER		SEWER	
DATE	CCI	TAP-IN	PERCENT	SERVICE	PERCENT	CHARGE-	PERCENT	CHARGE-	PERCENT
ADOPTED	<u>US</u>	<u>FEE</u>	<u>CHANGE</u>	<u>CHARGE</u>	<u>CHANGE</u>	NEAR SIDE	<u>CHANGE</u>	FAR SIDE	<u>CHANGE</u>
4/7/2024	2.6%	1,103.00	2.6%	511.00	2.6%	14,221.00	2.6%	10,302.00	2.6%
4/9/2023	5.6%	1,075.00	5.6%	498.00	5.5%	13,861.00	5.6%	10,041.00	5.6%
4/3/2022	7.4%	1,018.00	7.4%	472.00	7.3%	13,126.00	7.4%	9,509.00	7.4%
4/5/2021	2.2%	948.00	2.2%	440.00	2.3%	12,222.00	2.1%	8,854.00	2.2%
3/29/2020	1.7%	928.00	1.8%	430.00	1.7%	11,965.00	1.7%	8,667.00	1.7%
03/30/19	2.9%	912.00	2.9%	423.00	2.9%	11,760.00	2.9%	8,519.00	2.9%
03/31/18	3.3%	886.00	3.3%	411.00	3.3%	11,431.00	3.3%	8,281.00	3.3%
04/01/17	3.9%	858.00	3.9%	398.00	3.9%	11,070.00	3.9%	8,020.00	3.9%
04/02/16	2.0%	826.00	2.0%	383.00	2.1%	10,650.00	2.0%	7,720.00	2.0%
04/05/15	2.8%	810.00	2.8%	375.00	2.7%	10,441.00	2.8%	7,569.00	2.8%
04/04/14	2.7%	788.00	2.7%	365.00	2.8%	10,160.00	2.7%	7,365.00	2.7%
03/30/13	2.6%	767.00	2.7%	355.00	2.6%	9,895.00	2.6%	7,172.00	2.6%
03/24/12	2.5%	747.00	2.5%	346.00	2.4%	9,644.00	2.5%	6,990.00	2.5%
04/02/11	3.6%	729.00	3.6%	338.00	3.7%	9,412.00	3.6%	6,822.00	3.6%
04/04/10	1.1%	704.00	1.1%	326.00	1.2%	9,085.00	1.1%	6,585.00	1.1%
04/05/09	5.7%	696.00	5.6%	322.00	5.6%	8,985.00	5.7%	6,515.00	5.7%
03/25/08	2.6%	659.00	2.6%	305.00	2.7%	8,500.00	2.6%	6,165.00	2.6%
03/27/07	3.1%	642.00	3.0%	297.00	3.1%	8,285.00	3.1%	6,010.00	3.1%
04/25/06	4.4%	623.00	4.4%	288.00	4.3%	8,035.00	4.4%	5,830.00	4.4%
04/19/05	7.8%	597.00	7.8%	276.00	7.8%	7,696.00	7.8%	5,584.00	7.8%
05/24/04	3.3%	554.00	3.4%	256.00	3.2%	7,142.00	3.3%	5,182.00	3.3%
04/29/03	2.7%	536.00	2.7%	248.00	2.5%	6,914.00	2.7%	5,016.00	2.7%
04/23/02	1.7%	522.00	1.8%	242.00	1.7%	6,732.00	1.7%	4,884.00	1.7%
04/24/01	2.6%	513.00	2.6%	238.00	2.6%	6,620.00	2.6%	4,802.00	2.6%
04/25/00	2.3%	500.00	2.5%	232.00	1.8%	6,452.00	2.3%	4,680.00	2.3%
04/20/99	2.3%	488.00	2.1%	228.00	1.8%	6,306.00	2.3%	4,574.00	2.3%
04/28/98	2.0%	478.00	1.9%	224.00	1.8%	6,167.00	2.0%	4,473.00	2.0%
07/01/97	3.7%	469.00	3.1%	220.00	3.3%	6,046.00	3.2%	4,385.00	3.2%
04/23/96	1.6%	455.00	2.5%	213.00	2.4%	5 <i>,</i> 859.00	2.5%	4,249.00	2.5%
04/27/95	2.4%	444.00	3.5%	208.00	3.5%	5,716.00	3.6%	4,145.00	3.6%
04/26/94	5.0%	429.00	5.7%	201.00	5.8%	5,517.00	5.7%	4,001.00	5.7%
01/22/01	3.5%	406.00	4.6%	190.00	4.4%	5,220.00	4.8%	3,785.00	4.8%
07/23/92		388.00	6.9%	182.00	7.7%	4,980.00	7.7%	3,611.00	7.7%
04/16/91		363.00	3.4%	169.00	2.7%	4,625.00	2.6%	3,354.00	2.6%
02/20/90		351.00	5.4%	164.50	3.1%	4,508.00	3.2%	3,269.00	3.2%
02/21/89		333.00	2.1%	159.50	2.2%	4,368.00		3,168.00	
02/16/88		326.00	63.0%	156.00	5.4%				
05/06/86				148.00	2.1%				
04/16/85		200.00	115.4%						
05/01/84				145.00	14.6%				
04/06/82				126.50	8.1%				
04/01/80		00.00		117.00	25.8%				
12/19/78		92.86			0.404				
04/04/78				93.00	8.1%				
02/15/77				86.00	14.7%				
06/17/75		107 1 4		75.00	20.0%				
11/06/73		107.14			24.00/				
10/19/73				62.50	34.8%				
09/25/72				46.38	34.4%				
03/30/71				34.50	13.1%				
04/08/70				30.50 28.75	6.1%				
01/01/69				28.75	5.8%				
02/01/68		05 74		27.18	5.0%				
05/16/67		85.71		25.00					
02/01/67		E7 14		25.88					
11/18/58		57.14							

DOWNERS GROVE SANITARY DISTRICT DETERMINATION OF USER AND SURCHARGE RATES CURRENT WITH SURCHARGE SAMPLING PROGRAM

CHOOSE FY									
FYE 25			OCATION TO		FYE 25		DOLLAR ALLOC		
	FLOW	BOD	SS	CUST	TOTAL	FLOW	BOD	SS	CUST
FYE 25 O&M BUDGET 100) 17	15	19	49	\$13,724,350	\$2,283,551	\$2,095,398	\$2,608,568	\$6,767,086
ESTIMATED FYE 25 O&M EXPENSES BUDGET X 100.0%					\$13,724,350	\$2,283,551	\$2,095,398	\$2,608,568	\$6,767,086
NON-RATE REVENUES		PERCENT ALL	OCATION TO				DOLLAR ALLOC	ATION TO	
	FLOW	BOD	SS	CUST	TOTAL	FLOW	BOD	SS	CUST
PLAN REVIEW FEES	0	0	0	100	\$500	\$0	\$0	\$0	\$500
CONSTRUCTION INSPECTION FEES	0	0	0	100	\$500	\$0	\$0	\$0	\$500
PERMIT INSPECTION FEES	0	0	0	100	\$19,000	\$0	\$0	\$0	\$19,000
INTEREST	17	15	19	49	\$77,500	\$12,895	\$11,832	\$14,730	\$38,213
SAMPLING AND MONITORING CHARGES	17	15	19	49	\$116,000	\$19,301	\$17,711	\$22,048	\$57,196
REAL ESTATE TAXES	37	0	0	63	\$1,473,600	\$545,232	\$0	\$0	\$928,368
TELEVISION INSPECTION FEES	0	0	0	100	\$150	\$0	\$0	\$0	\$150
REPLACEMENT TAXES	37	0	0	63	\$120,000	\$44,400	\$0	\$0	\$75,600
LEASE PAYMENTS	17	15	19	49	\$40,000	\$6,655	\$6,107	\$7,603	\$19,723
MISCELLANEOUS	17	15	19	49	\$4,000	\$666	\$611	\$760	\$1,972
SALE OF ELECTRICITY	51	22	27	0	\$20,000	\$10,200	\$4,400	\$5,400	\$0
SALE OF PROPERTY	34	34	32	0	\$92,000	\$31,280	\$31,280	\$29,440	\$0
GREASE WASTE	17	15	19	49	\$200,000	\$33,277	\$30,535	\$38,014	\$98,614
INTERFUND TRANSFER	33.5	0	15	51.5	(\$1,150,000)	(\$385,250)	\$0	(\$172,500)) (\$592,250)
RENEWABLE ENERGY CREDITS	8	58	10	25	\$30,000	\$2,496	\$17,290	\$2,851	\$7,396
GRANTS AND INCENTIVES	37	0	0	63	\$0	\$0	\$0	\$0	\$0
TOTAL NON-RATE REVENUES					\$1,043,250	\$321,152	\$119,767	(\$51,654)	\$654,983
REDUCTION IN FUND BALANCE	17	15	19	49	\$2,644,700	440,043	403,786	502,674	1,304,026
NET O&M REVENUE FROM USER CHARGE SYSTEM					\$10,036,400	\$1,522,356	\$1,571,845	\$2,157,548	\$4,808,077
BILLABLE LOADINGS						1,745,917	3,787,078	3,935,712	
PROPOSED RATES						\$0.872	\$0.415	\$0.548	
CALCULATION OF BASE USER CHARGE					CALCULATION	OF MONTHLY S	ERVICE FEE		
PARAMETER	UNITS PEF 1000 GAI		COST PER 1000 GAL		PARAMETER	TOTAL COST	# OF CUSTOMERS		PER 1 MONTH BILL CYCLE
FLOW	1.000	\$0.872	\$0.872		CUSTOMER	\$4,808,077	20,251	\$237.42	\$19.79
BOD	1.668		0.692			+ .,,	,	+	•••••
SS	2.085	0.548	1.143						
TOTAL BASE USER CHARGE			\$2.7073						
					A K IK II I A I				
BILLABLE LOADINGS					ANNUAL				
	NUMBER OF USERS		STRENGTH SS(MG/L)		FLOW (1000 GAL)	BOD(LBS)	E LOADINGS SS(LBS)	SURCHARGE INCOME	
USERS SURCHARGED BASED ON SAMPLING	109	799	434		98,046	653,345	354,883	\$285,776	5
USERS SURCHARGED AT FLAT RATE	61	1,225	636		45,047	460,223	238,940	\$239,329	
USERS NOT SURCHARGED (BASE USERS)	20,081	200	250		1,602,824	2,673,510	3,341,888		
TOTALS	20,251				1,745,917	3,787,078	3,935,712	\$525,105	5

NO. DESCRIPTION	PE	RCENT ALL	OCATION TO	0	DOLLAR ALLOCATION TO						
	FLOW	BOD	SS	CUST	FYE 25	FLOW	BOD	SS	CUST	Notes	
DIRECT ALLOCATIONS 11. ADMINISTRATION											
A. SALARY & WAGES											
001 TRUSTEES	0	0	0	100	\$18,000	\$0	\$0	\$0	\$18,000	A	
002 BOLI	0	0	0	100	\$900	0	0	0	\$900	A	
003 ADMINISTRATIVE MANAGEMENT	0	0	0	100	\$290,100	0	0	0	\$290,100	A	
004 FINANCIAL MANAGEMENT	0	0	0	100	\$137,600	0	0	0	\$137,600	A	
005 ADMINISTRATIVE RECORDS	0	0	0	100	\$31,300	0	0	0	\$31,300	A	
006 ENGINEERING	0	0	0	100	\$1,200	0	0	0	\$1,200	A	
007 CODE ENFORCEMENT	0	0	0	100	\$334,500	0	0	0	\$334,500	A	
080 VACATION BUYOUT	0	0	0	100	\$0	0	\$0	\$0	\$0		
085 INCENTIVE	0	0	0	100	\$0	0	\$0	\$0	\$0		
090 WORK FROM HOME ALLOWANCE	0	0	0	100	\$0	0	\$0	\$0	\$0		
SUBTOTAL					\$813,600	\$0	\$0	\$0	\$813,600		
B. OPERATION & MAINTENANCE											
117 EMPLOYEE/DUTY COSTS	0	0	0	100	\$23,500	0	0	0	\$23,500	А	
119 POSTAGE	0	0	0	100	\$9,200	0	0	0	\$9,200	A	
121 USER BILLING MATERIALS	0	0	0	100	\$83,000	0	0	0	\$83,000	A	
137 MEMBERSHIPS/SUBSCRIPTIONS	ů 0	0	0	100	\$8,900	0	0	0	\$8,900	A	
SUBTOTAL	0	0	0	100	\$124,600	\$0	\$0	\$0	\$124,600	А	
COBIOTINE					ψ124,000	φυ	φυ	φυ	φ124,000		
C. VEHICLES											
222 GAS/FUEL	0	0	0	100	\$3,100	\$0	\$0	\$0	\$3,100	А	
225 OPERATION/REPAIR	0	0	0	100	\$2,700	0	0	0	\$2,700	A	
226 VEHICLE PURCHASE	0	0	0	100	\$28,000	0	0	0	\$28,000	А	
SUBTOTAL					\$33,800	\$0	\$0	\$0	\$33,800		
TOTAL DIRECT ADMINISTRATION EXPENSES	0	0	0	100	\$972,000	\$0	\$0	\$0	\$972,000		
12. PLANT											
B. OPERATION & MAINTENANCE											
100 ELECTRICITY	51	22	27	0	\$145,000	\$73,950	\$31,900	\$39,150	\$0	D	
104 FUEL - GENERATORS	51	22	27	0	\$14,500	7,395	3,190	3,915	\$0	D	
400 CHEMICALS	52	26	23	0	\$246,500	128,180	64,090	56,695	\$0	E	
400 CHEMICALS - PHOSPHORUS REDUCING	0	50	50	0	\$0	0	0	0	\$0		
131 SLUDGE HAULING AND DISPOSAL	0	53	47	0	\$135,000	0	71,550	63,450	\$0	А	
SUBTOTAL					\$541,000	\$209,525	\$170,730	\$163,210	\$0		
TOTAL DIRECT PLANT EXPENSES	39	32	30	0	\$541,000	\$209,525	\$170,730	\$163,210	\$0		

NO. DESCRIPTION	PE	RCENT ALL		0	DOLLAR ALLOCATION TO					
	FLOW	BOD	SS	CUST	FYE 25	FLOW	BOD	SS	CUST	Notes
14. SYSTEM										
A. SALARY & WAGES										
006 ENGINEERING	100	0	0	0	\$4,900	\$4,900	\$0	\$0	\$0	A
050 SEWER MAINTENANCE	50	0	50	0	\$301,600	\$150,800	\$0	\$150,800	\$0	A
060 INSPECTION	37	0	0	63	\$235,900	87,283	\$0	\$0	\$148,617	В
070 INVESTIGATIONS	100	0	0	0	\$20,600	20,600	\$0	\$0	\$0	A
080 VACATION BUYOUT	45	0	22	33	\$0	0	\$0	\$0	\$0	
085 INCENTIVE	45	0	22	33	\$0	0	\$0	\$0	\$0	
090 WORK FROM HOME ALLOWANCE	45	0	22	33	\$0	0	\$0	\$0	\$0	
SUBTOTAL	47	0	27	26	\$563,000	\$263,583	\$0	\$150,800	\$148,617	
B. OPERATIONS & MAINTENANCE										
115 EQUIPMENT/EQUIPMENT REPAIR	50	0	50	0	\$74,500	37,250	\$0	\$37,250	\$0	A
124 CONTRACT SERVICES	37	0	0	63	\$105,000	38,850	\$0	\$0	\$66,150	В
127 JULIE	0	0	0	100	\$16,400	0	\$0	\$0	\$16,400	A
128 OVERHEAD SEWER PROGRAM	0	0	0	100	\$15,000	0	\$0	\$0	\$15,000	A
129 PUBLIC SEWER BLOCKAGE PROGRAM	0	0	0	100	\$12,000	0	\$0	\$0	\$12,000	A
900 SEWER SYSTEM REPAIR	37	0	0	63	\$3,055,100	1,130,387	\$0	\$0	\$1,924,713	В
SUBTOTAL					\$3,278,000	\$1,206,487	\$0	\$37,250	\$2,034,263	
TOTAL DIRECT SYSTEM EXPENSES	38	0	5	57	\$3,841,000	\$1,470,070	\$0	\$188,050	\$2,182,880	
15. LIFT STATIONS										
A. SALARY & WAGES										
006 ENGINEERING	50	0	50	0	\$4,900	\$2,450	\$0	\$2,450	\$0	А
009 OPERATIONS MANAGEMENT	50	0	50	0	\$1,500	\$750	\$0	\$750	\$0	A
030 BUILDING & GROUNDS	50	0	50	0	\$2,400	1,200	\$0	\$1,200	\$0	А
080 LIFT STATION MAINTENANCE	50	0	50	0	\$22,400	11,200	\$0	\$11,200	\$0	A
SUBTOTAL					\$31,200	\$15,600	\$0	\$15,600	\$0	
B. OPERATION & MAINTENANCE										
100 ELECTRICITY	100	0	0	0	\$200,000	\$200,000	\$0	\$0	\$0	А
112 COMMUNICATION	50	0	50	0	\$5,000	2,500	\$0	\$2,500	\$0	A
113 EMERGENCY/SAFETY EQUIPMENT	50	0	50	0	\$2,200	1,100	\$0	\$1,100	\$0	A
104 FUEL - GENERATORS	100	0	0	0	\$4,600	4,600	\$0	\$0	\$0	А
500 EQUIPMENT/EQUIPMENT REPAIR	50	0	50	0	\$271,600	135,800	\$0	\$135,800	\$0	А
116 SUPPLIES	50	0	50	0	\$400	200	\$0	\$200	\$0	А
800 BUILDING & GROUNDS	50	0	50	0	\$143,300	71,650	\$0	\$71,650	\$0	А
SUBTOTAL					\$627,100	\$415,850	\$0	\$211,250	\$0	
TOTAL DIRECT LIFT STATION EXPENSES					\$658,300	\$431,450	\$0	\$226,850	\$0	
SUBTOTAL DIRECT AND SPECIFIC INDIRECT LABOR	30	16	21	33	\$2,920,900	\$865,195	\$477,508	\$622,875	\$962,217	
TOTAL DIRECT EXPENSES	35	3	10	52	\$6,012,300	\$2,111,045	\$170,730	\$578,110	\$3,154,880	

NO. DESCRIPTION	PERCENT ALLOCATION TO			0	DOLLAR ALLOCATION TO					
	FLOW	BOD	SS	CUST	FYE 25	FLOW	BOD	SS	CUST	Notes
SPECIFIC INDIRECT ALLOCATIONS										
12. PLANT										
A. SALARY & WAGES										
006 ENGINEERING	39	32	30	0	\$7,900	\$3,060	\$2,493	\$2,383	\$0	С
009 OPERATIONS MANAGEMENT	39	32	30	0	\$122,400	\$47,405	\$38,627	\$36,926	\$0	С
010 MAINTENANCE	39	32	30	0	\$695,600	269,400	219,519	209,850	\$0	С
020 WWTC	39	32	30	0	\$614,500	237,991	193,925	185,384	\$0	С
030 BUILDING & GROUNDS	39	32	30	0	\$72,700	28,156	22,943	21,932	\$0	С
080 VACATION BUYOUT	33	32	35	0	\$0	0	\$0	\$0	\$0	
085 INCENTIVE	33	32	35	0	\$0	0	\$0	\$0	\$0	
090 WORK FROM HOME ALLOWANCE	33	32	35	0	\$0	0	\$0	\$0	\$0	
SUBTOTAL				-	\$1,513,100	\$586,012	\$477,508	\$456,475	\$0	
B. OPERATION & MAINTENANCE										
101 NATURAL GAS	39	32	30	0	\$12,500	4.841	3,945	3,771	\$0	С
102 WATER, GARBAGE & OTHER UTILITIES	39	32	30	0	\$43,500	16.847	13,728	13,123	\$0	Č
103 ODOR CONTROL	39	32	30	0	\$4,000	1,549	1,262	1,207	\$0	Č
112 COMMUNICATION	39	32	30	0	\$22,500	8,714	7,101	6,788	\$0	C
113 EMERGENCY/SAFETY EQUIPMENT	39	32	30	0	\$38,200	14,795	12,055	11,524	\$0 \$0	C
500 EQUIPMENT/EQUIPMENT REPAIR	39	32	30	0	\$2,032,500	787,171	641,421	613,169	\$0 \$0	c
116 SUPPLIES	39	32	30	0	\$33,800	13,090	10,667	10,197	\$0 \$0	C
117 EMPLOYEE/DUTY EXPENSE	39	32	30	0	\$33,800 \$34,500	13,362	10,888	10,408	\$0 \$0	C
800 BUILDING & GROUNDS	39	32	30	0	\$555,300	215,063	175,243	167,524	\$0 \$0	C
124 CONTRACT SERVICES	39	32	30	0	\$333,300 \$204,300	79,124	64,473	61,634	\$0 \$0	c
130 NPDES PERMIT FEE	39	32	30	0	\$204,300 \$53,000	20,526	,	15,989	\$0 \$0	c
		32	30	0	. ,	,	16,726	,		C
SUBTOTAL					\$3,034,100	\$1,175,083	\$957,508	\$915,334	\$0	
C. VEHICLES										
222 GAS/FUEL	39	32	30	0	\$27,000	\$10,457	\$8,521	\$8,145	\$0	С
225 OPERATION/REPAIR	39	32	30	0	\$7,000	2,711	2,209	2,112	\$0	С
226 VEHICLE PURCHASE	39	32	30	0	\$104,800	40,588	33,073	31,616	\$0	С
SUBTOTAL					\$138,800	\$53,756	\$43,803	\$41,873	\$0	
14. SYSTEM										
B. OPERATIONS & MAINTENANCE										
112 COMMUNICATION	47	0	27	26	\$9,500	\$4,448	\$0	\$2,545	\$2,508	F
113 EMERGENCY/SAFETY EQUIPMENT	47	0	27	26	\$3,000	1,405	\$0	\$804	\$792	F
116 SUPPLIES	47	0	27	26	\$4,700	2,200	\$0	\$1,259	\$1,241	F
117 EMPLOYEE/DUTY EXPENSE	47	0 0	27	26	\$21,500	10,066	\$0	\$5,759	\$5,675	F
SUBTOTAL					\$38,700	\$18,118	\$0	\$10,366	\$10,216	•
					<i>400,100</i>	<i></i> ,	ΨŪ	ų.0,000	ф. с, _ . о	

TABLE 3

NO. DESCRIPTION	PE	RCENT ALL	OCATION TO	С	DOLLAR ALLOCATION TO					
	FLOW	BOD	SS	CUST	FYE 25	FLOW	BOD	SS	CUST	Notes
C. VEHICLES										
222 GAS/FUEL	47	0	27	26	\$20,000	\$9,364	\$0	\$5,357	\$5,279	F
225 OPERATION/REPAIR	47	0	27	26	\$15,000	7,023	\$0	\$4,018	\$3,960	F
226 VEHICLE PURCHASE	47	0	27	26	\$114,500	53,606	\$0	\$30,669	\$30,225	F
SUBTOTAL					\$149,500	\$69,992	\$0	\$40,044	\$39,464	
17. INSURANCE & EMPLOYEE BENEFITS										
E. INSURANCE & PAYROLL										
452 LIABILITY/PROPERTY										
WORKERS COMPENSATION	30	16	21	33	\$98,000	29,028	16,021	20,898	\$32,284	G
AUTO	30	16	21	33	\$28,000	8,294	4,577	5,971	\$9,224	G
455 EMPLOYEE GROUP HEALTH	30	16	21	33	\$587,500	174,022	96,044	125,283	\$193,537	G
460 IMRF	30	16	21	33	\$194,000	57,464	31,715	41,370	\$63,908	G
461 SOCIAL SECURITY	30	16	21	33	\$256,500	75,977	41,933	54,698	\$84,497	G
SUBTOTAL					\$1,164,000	\$344,786	\$190,290	\$248,220	\$383,451	
TOTAL SPECIFIC INDIRECT EXPENSES					\$6,038,200	\$2,247,748	\$1,669,109	\$1,712,312	\$433,130	
SUBTOTAL DIRECT AND SPECIFIC INDIRECT	36	15	19	30	\$12,050,500	\$4,358,793	\$1,839,839	\$2,290,422	\$3,588,010	
OVERALL INDIRECT ALLOCATIONS										
11. ADMINISTRATION										
A. SALARY & WAGES										
004 FINANCIAL MANAGEMENT	36	15	19	30	\$137,600	49,771	21,008	26,153	\$40,970	
008 SAFETY ACTIVITIES	36	15	19	30	\$54,900	19,858	8,382	10,435	\$16,346	
030 BUILDING & GROUNDS	36	15	19	30	\$8,600	3,111	1,313	1,635	\$2,561	
B. OPERATION AND MAINTENANCE										
100 ELECTRICITY	36	15	19	30	\$8,800	\$3,183	\$1,344	\$1,673	\$2.620	
100 ELECTRICITY 101 NATURAL GAS	36	15	19	30 30	\$3,500	۵,183 1,266	۵1,344 534	۵65 ه ۱,673	\$2,820 \$1,042	
	36	15		30		452			\$372	
102 WATER, GARBAGE & OTHER UTILITIES			19		\$1,250		191	238		
110 BANK CHARGES	36	15	19	30	\$11,500	4,160	1,756	2,186	\$3,424	
	36	15	19	30	\$28,000	10,128	4,275	5,322	\$8,337	
113 EMERGENCY/SAFETY EQPT	36	15	19	30	\$21,700	7,849	3,313	4,124	\$6,461	
115 EQUIPMENT/EQUIPMENT REPAIR	36	15	19	30	\$297,000	107,428	45,345	56,450	\$88,431	
116 SUPPLIES	36	15	19	30	\$7,500	2,713	1,145	1,426	\$2,233	
118 BUILDING & GROUNDS	36	15	19	30	\$56,200	20,328	8,580	10,682	\$16,733	
120 PRINTING/PHOTOGRAPHY	36	15	19	30	\$14,500	5,245	2,214	2,756	\$4,317	
124 CONTRACT SERVICES	36	15	19	30	\$348,800	126,165	53,254	66,296	\$103,854	
SUBTOTAL					\$999,850	\$361,656	\$152,654	\$190,040	\$297,703	

FLOW BOD SS CUST FYE 26 FLOW BOD SS CUST Notes 13. LABORATORY A. SALARY & WAGES A. SALARY & WAGES SS SS <th>NO. DESCRIPTION</th> <th colspan="3">PERCENT ALLOCATION TO</th> <th colspan="6">DOLLAR ALLOCATION TO</th>	NO. DESCRIPTION	PERCENT ALLOCATION TO			DOLLAR ALLOCATION TO						
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452 LIABILITY/PROPERTY LIABILITY/PROPERTY 36 15 19 30 \$116,000 41,958 17,711 22,048 \$34,539 TOTAL OVERALL INDIRECT EXPENSES \$1,673,850 \$605,449 \$255,559 \$318,146 \$498,385	SUBTOTAL					\$500	\$181	\$76	\$95	\$149	
LIABILITY/PROPERTY 36 15 19 30 \$116,000 41,958 17,711 22,048 \$34,539 TOTAL OVERALL INDIRECT EXPENSES \$1,673,850 \$605,449 \$255,559 \$318,146 \$498,385	E. INSURANCE & PAYROLL										
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GRAND TOTAL EXPENSES BEFORE I/I REALLOCATION \$13,724,350 \$4,964,242 \$2,095,398 \$2,608,568 \$4,086,396	TOTAL OVERALL INDIRECT EXPENSES					\$1,673,850	\$605,449	\$255,559	\$318,146	\$498,385	
	GRAND TOTAL EXPENSES BEFORE I/I REALLOCATION					\$13,724,350	\$4,964,242	\$2,095,398	\$2,608,568	\$4,086,396	
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I/I REALLOCATION TO CUSTOMER PARAMETER (\$2,680,691) \$2,680,691	I/I REALLOCATION TO CUSTOMER PARAMETER						(\$2,680,691)			\$2,680,691	
GRAND TOTAL 17 15 19 49 \$13,724,350 \$2,283,551 \$2,095,398 \$2,608,568 \$6,767,086	GRAND TOTAL	17	15	19	49	\$13,724,350	\$2,283,551	\$2,095,398	\$2,608,568	\$6,767,086	

B - Proportioned with 2010 Maintenance C - Indirect - proportionate with sum of direct plant operations costs

C - Indirect - proportionate with sum of direct plant operations costs

D - Reflects electric use from Plant Energy Audit modified to include aeration improvements & CHP

E - Reflects chemical use in 2021 plus addition of bulk hypochlorite to replace the OSEC

G - Indirect - proportionate with direct and specific indirect labor subtotal

H - Five-year average 2017-2021

TABLE 3

DOWNERS GROVE SANITARY DISTICT

<u>MEMO</u>

TO: Board of Trustees

- FROM: Amy R. Underwood, P.E. General Manager
- DATE: March 15, 2024
- RE: Compensation of General Manager for FY24-25

Acting President Amy Sejnost communicated to me the proposed General Manager's salary increase developed by the Board of Trustees in Executive Session during the January 16th Board meeting. Since the salary being considered is above \$150,000, we have posted the suggested salary for six days according to the rules established under IMRF.

An item had been included on the March 19th meeting agenda to allow the Board of Trustees to approve the General Manager's annual salary at \$197,567 for FY 2024-25, effective April 1, 2024. This represents a 6.3% increase over my current salary of \$185,865.

cc: BOLI, CS, DM

DOWNERS GROVE SANITARY DISTRICT

<u>M E M O</u>

TO: Board of Trustees

FROM: Carly Shaw Administrative Supervisor

DATE: March 19, 2024

RE: Local Government Wage Increase Transparency Act Compliance – Dwayne Carpenter

On July 28, 2016, the Local Government Wage Increase Transparency Act was signed into law as Public Act 099-0646 (enclosed as Exhibit A). This law requires a unit of local government to follow particular steps if it is anticipating making qualifying payments to an employee that has announced their retirement. Payments to the retiring employee qualify for this process if the payments: (1) are conditioned on the employee notifying the employer of an intent to retire; (2) would have the effect of increasing the employee's reportable monthly earnings by more than 6% compared to the previous month; and (3) would be made between 12 months and 90 days prior to the expected retirement date.

The District's vacation payout policy, a copy of which is enclosed as Exhibit B, provides for employees hired prior to January 1, 2012 to receive a payout of accrued vacation leave over the last 6 months of their service with the District provided they have notified the District of their intent to retire on a certain date and have the requisite number of years of service with the District and qualifying amounts of accrued sick and vacation leave. Accrued sick leave is not paid out to the employee and merely serves as an additional qualifier for eligibility.

A portion of payouts made to an employee under this policy fit the criteria in Public Act 099-0646.

This Act requires that two steps must be followed during an open meeting of the District before any of these payments can be made to the retiring employee:

- 1) The District's Board discusses the specific anticipated payments by disclosing the five following items:
 - a. Identity of the Employee;
 - b. Purpose and Amount of the Increase or Payment;
 - c. Proposed Retirement Date for the Employee;
 - d. Effect of the Payment upon the Expected Retirement Annuity of the Employee; and
 - e. Effect of the Payment upon the Liability of the Employer to its Illinois Municipal Retirement Fund (IMRF) Account.
- 2) The District's Board of Trustees makes a determination that the anticipated payments are permissible.

The District received official notice on March 8, 2024 from Dwayne Carpenter, Senior Sewer System Maintenance Technician for the District, that he intends to retire on September 30, 2024. As of the date of his notice, he has the requisite number of accrued sick and vacation leave in order to have his remaining vacation hours of 168 hours paid out to him over the last six months of his employment.

Attached is a completed summary spreadsheet offered by IMRF to assist employers with the pension effect calculations required by Public Act 099-0646. Although the District's vacation payout policy specifies that payments are to be made equally over the last six months of the employee's employment, Public Act 099-0646 only pertains to additional payments made to the employee leading up to 90 days prior to their termination of service.

The summary spreadsheet enclosed as Exhibit C summarizes all information to be considered for payments made between 12 months and 90 days prior to the employee's anticipated retirement date, or the first 3 of the total of 6 months of vacation payouts under our policy.

We will be seeking action by the Board at the March regular meeting to permit additional wage payments to Dwayne Carpenter spreading the 168 hours of vacation he has remaining over the first 3 of his last 6 months of employment according to the District's employment policy in the amount of \$3,567.76, in anticipation of his announced retirement date of September 30, 2024, increasing his retirement monthly pension amount by \$24.50, and increasing the cost of his pension annuity and DGSD's pension cost by \$4,271.09.

cc: KJR, MJS, RTJ, ARU, DM

Enclosures

Public Act 099-0646

HB5684 Enrolled

AN ACT concerning public employee benefits.

Be it enacted by the People of the State of Illinois, represented in the General Assembly:

Section 1. Short title. This Act may be cited as the Local Government Wage Increase Transparency Act.

Section 5. Disclosure of certain wage increases made to employees under Article 7 of the Illinois Pension Code.

(a) This Section applies only to a participating employee under Article 7 of the Illinois Pension Code (IMRF) who began participation before January 1, 2011 and who is not subject to a collective bargaining agreement with respect to the employment upon which the participation is based.

(b) The definitions in Article 7 of the Illinois Pension Code also apply to this Section.

As used in this Section, "disclosable payment" means a payment, whether in the form of an increase in the rate of earnings or a lump-sum payment, that:

(1) would be made by a participating employer to a participating employee after the employee has expressed to the employer his or her intent to retire or withdraw from service;

(2) would have the effect of increasing the employee's reportable monthly earnings from that employer by more than

Public Act 099-0646

HB5684 Enrolled

LRB099 19522 EFG 43916 b

6% compared to the previous month; and

(3) would be made between 12 months and 90 days prior to the employee's expected termination of service.

However, "disclosable payment" does not include a refund of contributions or any payment required to be paid by State or federal law.

(c) A disclosable payment shall not be made or payable unless the governing body of that participating employer has first discussed the specific payment to be made at a meeting open to the public and posted and held in accordance with the requirements of the Open Meetings Act. At the meeting, the governing body shall, at a minimum, disclose (1) the identity of the employee, (2) the purpose and amount of the increase or payment, (3) the proposed retirement date, (4) the effect of the payment upon the expected retirement annuity of the employee, and (5) the effect of the payment upon the liability of the employer to the Article 7 Fund.

(d) The determination of whether the disclosable payment is permissible under this Section shall rest exclusively with the employer.

(e) A participating employer may not make a disclosable payment to an employee in a manner inconsistent with this Section. This Section is a denial and limitation of home rule powers and functions under subsection (h) of Section 6 of Article VII of the Illinois Constitution. **For employees hired prior to January 1, 2012,** at separation from employment with the District, an employee will receive payment for unused vacation time as follows:

- 1. An employee who provides at least six (6) months' notice of retirement or resignation, and who has at least thirty (30) years of service and 1,040 hours of accumulated sick leave on the retirement or resignation announcement date, may carry over his or her unused vacation time from the announcement year into the year that the employee retires or resigns. The employee may elect to receive payment for up to 400 hours of unused vacation time spread equally over the last six months of employment. Such use of vacation time will not count as time worked for overtime purposes. All other unused vacation time must be used by the employee prior to retirement or resignation in accordance with this policy.
- 2. An employee who provides at least six (6) months' notice of retirement or resignation, and who has at least twenty (20) years of service and 1,040 hours of accumulated sick leave on the retirement or resignation announcement date, may carry over up to 100 hours of his or her unused vacation time from the announcement year into the year that the employee retires or resigns. The employee may elect to receive payment for up to 300 hours of unused vacation time spread equally over the last six months of employment. Such use of vacation time will not count as time worked for overtime purposes. All other unused vacation time must be used by the employee prior to retirement or resignation in accordance with this policy.
- 3. An employee who provides at least six (6) months' notice of retirement or resignation, and who has at least ten (10) years of service and 520 hours of accumulated sick leave on the retirement or resignation announcement date, may carry over his or her unused vacation time from the announcement year into the year that the employee retires or resigns. The employee may elect to receive payment for up to 200 hours of unused vacation time spread equally over the last six months of employment. Such use of vacation time will not count as time worked for overtime purposes. All other unused vacation time must be used by the employee prior to retirement or resignation in accordance with this policy.
- 4. A retiring or resigning employee who does not meet the criteria contained in paragraphs 1, 2 or 3 above or any terminated employee shall receive payment for any unused vacation time on the employee's final paycheck.

Pension Cost Estimates required by the Local Government Wage Increase Transparency Act

These calculations are estimates only, based on the information you enter. The actual costs will be calculated at the time of retirement using the employee's IMRF record .

Instructions

1. Enter your information in the blue shaded cells only (over the existing sample text). Cells without shading will be recalculated and repopulated for you.

2. Wages entered should include all items that are IMRF reportable earnings. (For example, bonuses or the value of personal use of employer-provided automobiles.)

3. Service should include service under all employers. If unsure of the total service credit, please contact IMRF.

	_			
Dwayne Carpenter				
Male				
Yes				
9/30/2024				
Regular				
October	2024			
Years	Months			
20	7			
IMI	RF Wages			
IMI Wages without increase	RF Wages Wages with increase			
Wages without increase	Wages with increase			
Wages without increase \$100,118.70	Wages with increase			
Wages without increase \$100,118.70 Additional Final Rate	Wages with increase \$103,686.46			
Wages without increase \$100,118.70 Additional Final Rate \$9	Wages with increase \$103,686.46 e of Earnings period wages			
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Wages without increase \$100,118.70 Additional Final Rate \$9 \$10 \$10 \$9 \$10 \$9 \$10 \$9 \$10 \$9	Wages with increase \$103,686.46 e of Earnings period wages 7,247.71 01,425.99 8,471.02 \$8,350.65			
	Male Yes 9/30/2024 Regular October Years			

Board of Trustees Wallace D. Van Buren President Amy E. Sejnost Vice President Jeremy M. Wang Clerk



2710 Curtiss Street P.O. Box 1412 Downers Grove, IL 60515-0703 Phone: 630-969-0664 Fax: 630-969-0827 www.dgsd.org

Providing a Better Environment for South Central DuPage County

MEMORANDUM

To: Board of Trustees

From : Amy Underwood, General Manager

Date: March 15, 2024

Subject: 2024-2026 Biosolids Hauling and Land Application Services Award

Bids were opened for the 2024-2026 Biosolids Hauling and Land Application Services on March 12, 2024. Three bids were received. The bid tabulation is attached for your information. Stewart Spreading of Sheridan, Illinois was the lowest bidder with a bid of \$239,120. This is less than the proposed expenses in the five-year plan for FY 24-25 and FY 25-26, which totaled \$274,725.

The work includes the removal, hauling and land application of approximately 4,000 cubic yards annually for two years of Class B biosolids.

Stewart Spreading has had the contract for this work for the past two years and has performed the work to Staff's satisfaction.

At the March 19 Board meeting, I will request the Board award the 2024-2026 Biosolids Hauling and Land Application Services contract to the lowest responsible and responsive bidder, Stewart Spreading, in the amount of \$29.45 per cubic yard from April 1, 2024 through March 31, 2025 and \$30.33 per cubic yard from April 1, 2025 through March 31, 2026 and for the General Manager and Assistant Clerk to sign the same.

C: BOLI, CS, DM

General Manager Amy R. Underwood, P.E.

Legal Counsel Daniel McCormick, P.C.

DOWNERS GROVE SANITARY DISTRICT 2024-2026 BIOSOLIDS HAULING AND LAND APPLICATION SERVICES BID TABULATION

No.	Pay Item	Approximate Quantity		Approximate Quantity Dahm Enterprises, Inc. Woodstock, IL		Stewart Spreading Sheridan, IL		Synagro Central, LLC Baltimore, MD	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
	For the removal, hauling and land application of Class B biosolids:								
1	From April 1, 2024 through March 31, 2025	4,000	Cu. Yd	\$33.40	\$133,600.00	\$29.45	\$117,800.00	\$45.85	\$183,400.00
2	From April 1, 2025 through March 31, 2026	4,000	Cu. Yd	\$34.23	\$136,920.00	\$30.33	\$121,320.00	\$48.14	\$192,560.00
	Total:			\$270,520.00		\$239,120.00		\$375,960.00	
							Lowest Responsive,		
							ble Bidder		

DOWNERS GROVE SANITARY DISTRICT

- TO: Board of Trustees
- FROM: Keith Shaffner Sewer Construction Supervisor
- DATE: March 8, 2024
- RE: Annexation Ordinance No. AO 2024-01 1029 Oxford Street, Downers Grove

This annexation involves one single family home lot, located at 1029 Oxford Street. The sewer is in the south parkway between Carpenter Street and Main Street, as indicated on the attached map. This project did not require Board of Local Improvement approval. This annexation does not need any right-of-way annexations to make the property contiguous. All tap fees and trunk sewer service charges have been paid as required by ordinance.

The subject ordinance will be presented to the Board for adoption at the March 19, 2024 Board meeting.

Attachments

CC: KJR, RTJ, MJS, ARU, CS & DM

ANNEXATION ORDINANCE NO. AO 2024-01

BE IT ORDAINED by the President and Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT, a body politic and corporate of DuPage County, Illinois:

WHEREAS, the provisions of Section 2405/23.4 of the Illinois Compiled Statutes, as made and provided, authorize the Trustees of any Sanitary District to annex any property which is not within the corporate limits of any sanitary district but is contiguous to a sanitary district, and which territory has been petitioned for annexation by the owners of record and the electors residing thereon, if any.

WHEREAS, the property hereinafter described is not within the corporate limits of any other Sanitary District, and is contiguous to the corporate limits of the DOWNERS GROVE SANITARY DISTRICT; and has been petitioned for annexation by the owners of record.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT that the following described property be and the same is annexed to the DOWNERS GROVE SANITARY DISTRICT, to-wit:

LOT 13 IN BLOCK 9 IN DOWNERS GROVE ESTATES, BEING A SUBDIVISION OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 20, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 9, 1926 AS DOCUMENT 217375, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 09-20-111-003

BE IT FURTHER RESOLVED that the Clerk of the DOWNERS GROVE SANITARY DISTRICT be and he is hereby authorized to file a copy of this Ordinance, together with an accurate map of the annexed territory, certified as correct by the Clerk of this District with the County Clerk of DuPage County, Illinois.

PASSED and APPROVED by the President and Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT at their regular meeting held on the 19th day of March 2024.

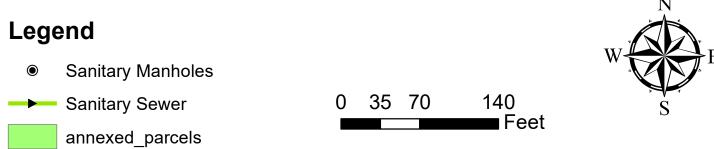
Acting President

ATTEST:

Clerk

Downers Grove Sanitary District AO2024-01 1029 Oxford Street





PETITION FOR ANNEXATION of certain property to DOWNERS GROVE SANITARY DISTRICT

Your Petitioner, OXFORD LLC, an Illinois limited liability company, respectfully submits unto the President and Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT its Petition for Annexation of property owned by it to the DOWNERS GROVE SANITARY DISTRICT, and state the following:

1. That it is the owner of the following described property located in DuPage County, Illinois, to-wit:

LOT 13 IN BLOCK 9 IN DOWNERS GROVE ESTATES, BEING A SUBDIVISION OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 20, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 9, 1926 AS DOCUMENT 217375, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 09-20-111-003

Property Address: 1029 Oxford Street, Downers Grove, Illinois 60516

2. That the property is unimproved.

3. That the above described property is contiguous to the corporate limits of the

DOWNERS GROVE SANITARY DISTRICT and is in no way disqualified by the Statutes of the

State of Illinois from being annexed to said District.

4. That your Petitioner is ready and willing to assume its proportionate share of the existing indebtedness, both bonded and otherwise, of the DOWNERS GROVE SANITARY DISTRICT.

5. That there is attached to this Petition and incorporated herein by reference, a Plat of Survey which sets forth the exact and particular location of the above described premises.

WHEREFORE, the Petitioner pray that the President and Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT will see fit to annex to said District, the property herein above described by Ordinance, signed by it, and that said Board will have the Clerk of the District file with the County Clerk of DuPage County, Illinois, a Certified Copy of the Annexation Ordinance.

OXFORD LLC, an Illinois limited liability company

BY: M	
PRINTED NAME:	Valdas Meliukstis

TITLE: Member-Manager

ATTEST:

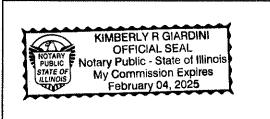
BY:	NIA	
PRIN	TED NAME:	

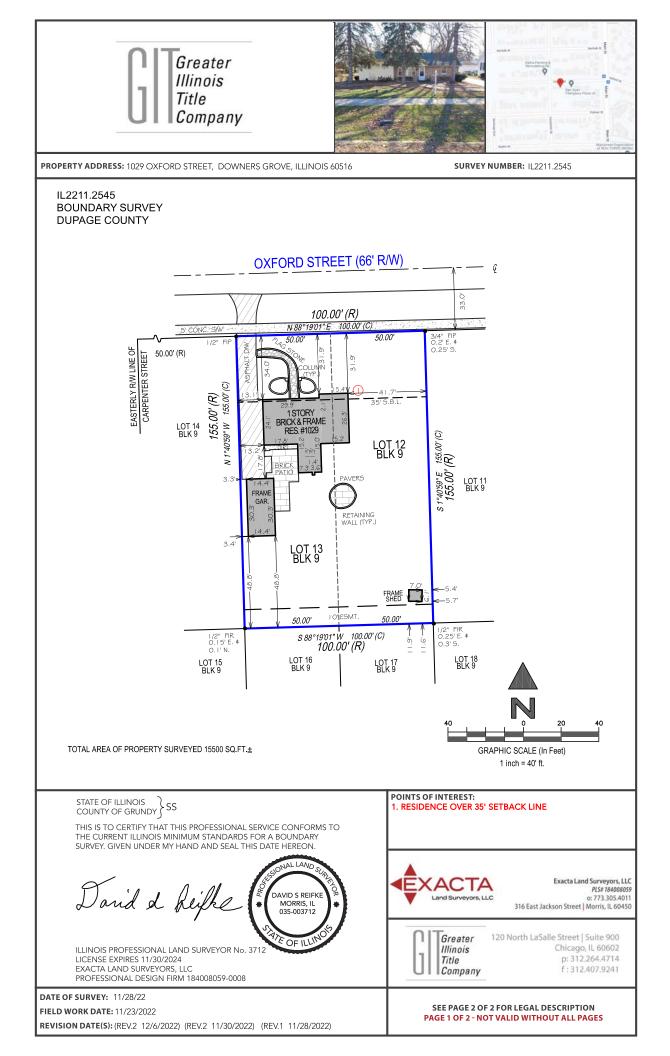
TITLE:

STATE OF ILLINOIS) SS COUNTY OF DUPAGE)

I, the undersigned, a Notary Public in and for the County and State aforesaid, DO HEREBY CERTIFY that Valdas Meliukstis as Member-Manager and *N/A* as N/A of OXFORD LLC, an Illinois limited liability company, personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that they signed and delivered the said instrument as their own free and voluntary act for the uses and purposes therein set forth.

AFFIX NOTARY SEAL BELOW





PROPERTY ADDRESS: 1029 OXFORD STREET, DOWNERS GROVE, ILLINOIS 60516

JOB SPECIFIC SURVEYOR NOTES:

LEGAL DESCRIPTION:

LOTS 12 AND 13 IN BLOCK 9 IN DOWNERS GROVE ESTATES, BEING A SUBDIVISION OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 20, TOWNSHIP 35 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 9, 1926 AS DOCUMENT 217375, IN DU PAGE COUNTY, ILLINOIS.

Any FEMA flood zone data contained on this survey is for informational purposes only. Research to obtain said data was performed at www.fema.gov and may not reflect the most

Unless otherwise noted "SIR" indicates a set iron rebar, 5/8

The symbols reflected in the legend and on this survey may have been enlarged or reduced for clarity. The symbols have been plotted at the approximate center of the field location

and may not represent the actual shape or size of the feature. Points of Interest (POI's) are select above-ground

Points of Interest (POIs) are select above-ground improvements, which may appear in conflict with boundary, building setback or easement lines, as defined by the parameters of this survey. These POIs may not represent all items of interest to the viewer. There may be additional POI's which are not shown or called-out as POI's, or which are otherwise unknown to the surveyor.

The information contained on this survey has been performed

exclusively by and is the sole responsibility of Exacta Land Surveyors, LLC. Additional logos or references to third party

firms are for informational purposes only.

Utilities shown on the subject property may or may not indicate the existence of recorded or unrecorded utility

inch in diameter and twenty-four inches long.

recent information.

11.

12.

easements.

GENERAL SURVEYOR NOTES:

- The Legal Description used to perform this survey was supplied by others. This survey does not determine nor imply ownership of the lands or any fences shown hereon. Unless otherwise noted, an examination of the abstract of title was NOT performed by the signing surveyor to determine which instruments, if any, are affecting this property.
- The purpose of this survey is to establish the boundary of Ine purpose of this survey is to establish the boundary of the lands described by the legal description provided and to depict the visible improvements thereon for a pending financial transaction. Underground footings, utilities, or other service lines, including roof eave overhangs were not located as part of this survey. Unless specifically stated otherwise the purpose and intent of this survey is not for any construction architises of thus a plannin. activities or future planning.
- If there is a septic tank or drain field shown on this survey, the location depicted hereon was either shown to the surve by a third party or it was estimated by visual above ground ection. No excavation was performed to determine its location
- This survey is exclusively for a pending financial transaction and only to be used by the parties to whom it is certified.
- Alterations to this survey map and report by other than the signing surveyor are prohibited. 5.
- 6 Dimensions are in feet and decimals thereof

- SURVEYOR'S LEGEND LINETYPES Boundary Line σ Center Line • ←★ ★ → Chain Link or Wire Fence a Easement B Edge of Wate -O-O- Iron Fence ¢ -OHL Overhead Lines 6 Structure ABBREVIATIONS Survey Tie Line (C) - Calculated Vinyl Fence (D) - Deed (F) - Field Wall or Party Wall (M) - Measured Wood Fen (P) - Plat SURFACE TYPES (R) - Record Asphalt **(S) -** Survey Brick or Tile A/C - Air Conditioning Concrete AE - Access Easement ANE - Anchor Easement Covered Area Water B/W - Bay/Box Window Wood BC - Block Corner SYMBOLS BFP - Backflow Preventer Ð Benchmark BLDG - Building BLK - Block Center Line Central Angle or Delta BM - Benchmark Δ BR - Bearing Reference Commor 1 Ownership BSMT - Basement Control Point c - Curve C/L - Center Line Catch Basin
 - Elevation Fire Hydrant Find or Set Monument Guywire or Anchor Manhole Utility or Light Pole ASBL - Accessory Setback Line BRL - Building Restriction Line

Tree

Well

C/P - Covered Porch C/S - Concrete Slab CATV - Cable TV Riser CB - Concrete Block CH - Chord Bearing CHIM - Chimney CLF - Chain Link Fence CME - Canal Maintenance co - Clean Out CONC - Concrete COR - Corner CS/W - Concrete Sidewalk CUE - Control Utility Easement CVG - Concrete Valley Gutter D/W - Driveway DE - Drainage Easement DF - Drain Field DH - Drill Hole DUE - Drainage & Utility ELEV - Elevation EM - Electric Meter ENCL - Enclosure ENT - Entrance EOP - Edge of Pavement EOW - Edge of Water ESMT - Easement EUB - Electric Utility Box F/DH - Found Drill Hole FCM - Found Concrete Monument FF - Finished Floor FIP - Found Iron Pipe FIPC - Found Iron Pipe & Cap

FIR - Found Iron Rod FIRC - Found Iron Rod & Cap FN - Found Nail FN&D - Found Nail & Disc FRRSPK - Found Rail Road GAR - Garage GM - Gas Meter ID - Identification IE/EE - Ingress/Egress Easement ILL - Illegible INST - Instrument INT - Intersection **IRRE** - Irrigation Easement L - Length LAE - Limited Access Easement LB# - License No. (Business) LBE - Limited Buffer Easement LE - Landscape Easement LME - Lake/Landscape Maintenance Easement LS# - License No. (Surveyor) MB - Map Book ME - Maintenance Easement MES - Mitered End Section MF - Metal Fence MH - Manhole MHWL - Mean High Water Line NR - Non-Radial NTS - Not to Scale NAVD88 - North American Vertical Datum 1988 NGVD29 - National Geodetic Vertical Datum 1929 OG - On Ground

- Due to varying construction standards, building dimensions are approximate and are not intended to be used for new construction or planning. Surveyor bearings are used for angular reference and are used to show angular relationships of lines only and are not related or orientated to true or magnetic north. Bearings are shown as surveyor bearings, and when shown as matching those on
- as surveyor bearings, and when shown as matching those on the subdivision plats on which this survey is based, they are to be deemed no more accurate as the determination of a north orientation made on and for those original subdivision plats. North 00 degrees East is assumed and upon preparation of this plat, the resulting bearing between found points as shown on this survey is the basis of said surveyor bearings as defined and required to be noted by Illinois Administrative Code Tuble 68 (Denator WL). Code Title 68, Chapter VII, Sub-Chapter B, Part 1270, Section 1270.56, Paragraph B, Sub-Paragraph 6, Item k. 15.
 - THIS SURVEY IS A PROFESSIONAL SERVICE IN COMPLIANCE WITH THE MINIMUM STANDARDS OF THE STATE OF ILLINOIS. WITH THE MINIMUM STANDARDS OF THE STATE OF ILLINOIS. NO IMPROVEMENT SHOULD BE MADE ON THE BASIS OF THIS PLAT ALONE. PLEASE REFER ALSO TO YOUR DEED, TITLE POLICY AND LOCAL ORDINANCES. COPYRIGHT BY EXACTA ILLINOIS SUPPORT. THIS DOCUMENT MAY ONLY BE USED BY THE PARTIES TO WHICH IT IS CERTIFIED. PLEASE DIRECT OUESTIONS OR COMMENTS TO EXACTA ILLINOIS SURVEYORS. INC. AT THE PHONE NUMBER SHOWN HEREON.

ORB - Official Records Book **ORV** - Official Record Volume O/A - Overall 0/S - Offset **OFF** - Outside Subject Property OH - Overhang OHL - Overhead Utility Lines OHWL - Ordinary High Water **ON** - Inside Subject Property P/E - Pool Equipment PB - Plat Book PC - Point of Curvature PCC - Point of Compound Curvature PCP - Permanent Control Point PI - Point of Intersection PLS - Professional Land Surveyor PLT - Planter POB - Point of Beginning POC - Point of Commencement PRC - Point of Reverse Curvature PRM - Permanent Reference PSM - Professional Surveyor & Mapper PT - Point of Tangency PUE - Public Utility Easement R - Radius or Radial R/W - Right of Way RES - Residential RGE - Range ROE - Roof Overhang Easement RP - Radius Point

S/W - Sidewalk SBL - Setback Line SCL - Survey Closure Line SCR - Screen SEC - Section SEP - Septic Tank SEW - Sewer SIRC - Set Iron Rod & Cap SMWE - Storm Water Management Easement SN&D - Set Nail and Disc SQFT - Square Feet STL - Survey Tie Line STY - Story SV - Sewer Valve SWE - Sidewalk Easement TBM - Temporary Bench Mark **TEL** - Telephone Facilities TOB - Top of Bank TUE - Technological Utility Easement TWP - Township TX - Transformer TYP - Typical UE - Utility Easement UG - Underground UP - Utility Pole UR - Utility Riser VF - Vinyl Fence W/C - Witness Corner W/F - Water Filter WF - Wood Fence WM - Water Meter/Valve Box WV - Water valve



DATE SIGNED: 11/28/22

BUYER: Valdas Meliukstis and Livita Meliukstis

LENDER:

TITLE COMPANY: GREATER ILLINOIS TITLE

COMMITMENT DATE: NOT REVIEWED CLIENT FILE NO: 21014539GS





FLOOD ZONE INFORMATION:

Exacta Land Surveyors, LLC PLS# 184008059 o: 773.305.4011 316 East Jackson Street | Morris, IL 60450

DOWNERS GROVE SANITARY DISTRICT

<u>M E M O</u>

- TO: Board of Trustees
- FROM: Keith Shaffner Sewer Construction Supervisor
- DATE: March 8, 2024
- RE: Annexation Ordinance No. AO 2024-02 1027 Oxford Street, Downers Grove

This annexation involves one single family home lot, located at 1027 Oxford Street. The sewer is in the south parkway between Carpenter Street and Main Street, as indicated on the attached map. This project did not require Board of Local Improvement approval. This annexation does not need any right-of-way annexations to make the property contiguous. All tap fees and trunk sewer service charges have been paid as required by ordinance.

The subject ordinance will be presented to the Board for adoption at the March 19, 2024 Board meeting.

Attachments

CC: KJR, RTJ, MJS, ARU, CS & DM

ANNEXATION ORDINANCE NO. AO 2024-02

BE IT ORDAINED by the President and Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT, a body politic and corporate of DuPage County, Illinois:

WHEREAS, the provisions of Section 2405/23.4 of the Illinois Compiled Statutes, as made and provided, authorize the Trustees of any Sanitary District to annex any property which is not within the corporate limits of any sanitary district but is contiguous to a sanitary district, and which territory has been petitioned for annexation by the owners of record and the electors residing thereon, if any.

WHEREAS, the property hereinafter described is not within the corporate limits of any other Sanitary District, and is contiguous to the corporate limits of the DOWNERS GROVE SANITARY DISTRICT; and has been petitioned for annexation by the owners of record.

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT that the following described property be and the same is annexed to the DOWNERS GROVE SANITARY DISTRICT, to-wit:

LOT 12 IN BLOCK 9 IN DOWNERS GROVE ESTATES, BEING A SUBDIVISION OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 20, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 9, 1926 AS DOCUMENT 217375, IN DUPAGE COUNTY, ILLINOIS. P.I.N.: 09-20-111-003

BE IT FURTHER RESOLVED that the Clerk of the DOWNERS GROVE SANITARY DISTRICT be and he is hereby authorized to file a copy of this Ordinance, together with an accurate map of the annexed territory, certified as correct by the Clerk of this District with the County Clerk of DuPage County, Illinois.

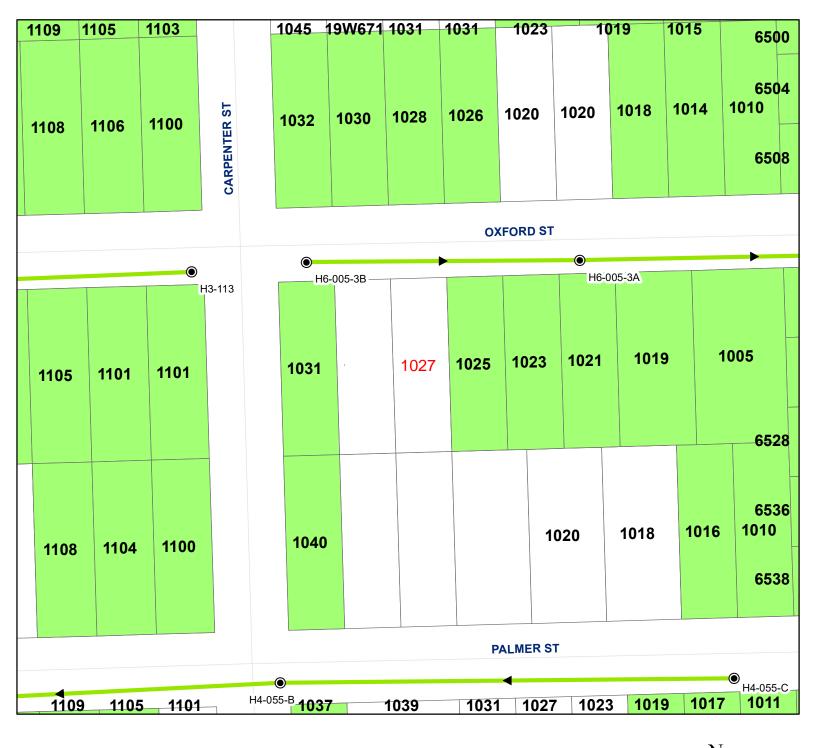
PASSED and APPROVED by the President and Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT at their regular meeting held on the 19th day of March 2024.

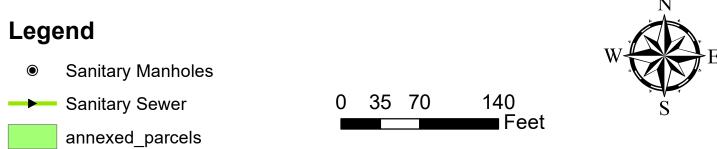
Acting President

ATTEST:

Clerk

Downers Grove Sanitary District AO2024-02 1027 Oxford Street





PETITION FOR ANNEXATION of certain property to DOWNERS GROVE SANITARY DISTRICT

Your Petitioner, LIVITA MELIUKSTIS, respectfully submits unto the President and Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT his/her Petition for Annexation of property owned by him/her to the DOWNERS GROVE SANITARY DISTRICT, and state the following:

1. That he/she is the owner of the following described property located in DuPage County,

Illinois, to-wit:

LOT 12 IN BLOCK 9 IN DOWNERS GROVE ESTATES, BEING A SUBDIVISION OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 20, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 9, 1926 AS DOCUMENT 217375, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 09-20-111-003

Property Address: 1027 Oxford Street, Downers Grove, Illinois 60516

2. That the property is unimproved.

3. That the above described property is contiguous to the corporate limits of the DOWNERS GROVE SANITARY DISTRICT and is in no way disqualified by the Statutes of the

State of Illinois from being annexed to said District.

4. That your Petitioner is ready and willing to assume his/her proportionate share of the existing indebtedness, both bonded and otherwise, of the DOWNERS GROVE SANITARY DISTRICT.

5. That there is attached to this Petition and incorporated herein by reference, a Plat of Survey which sets forth the exact and particular location of the above described premises. WHEREFORE, the Petitioner pray that the President and Board of Trustees of the DOWNERS GROVE SANITARY DISTRICT will see fit to annex to said District, the property herein above described by Ordinance, signed by it, and that said Board will have the Clerk of the District file with the County Clerk of DuPage County, Illinois, a Certified Copy of the Annexation Ordinance.

LIVITA MELIUKSTIS

STATE OF ILLINOIS)) SS COUNTY OF DUPAGE)

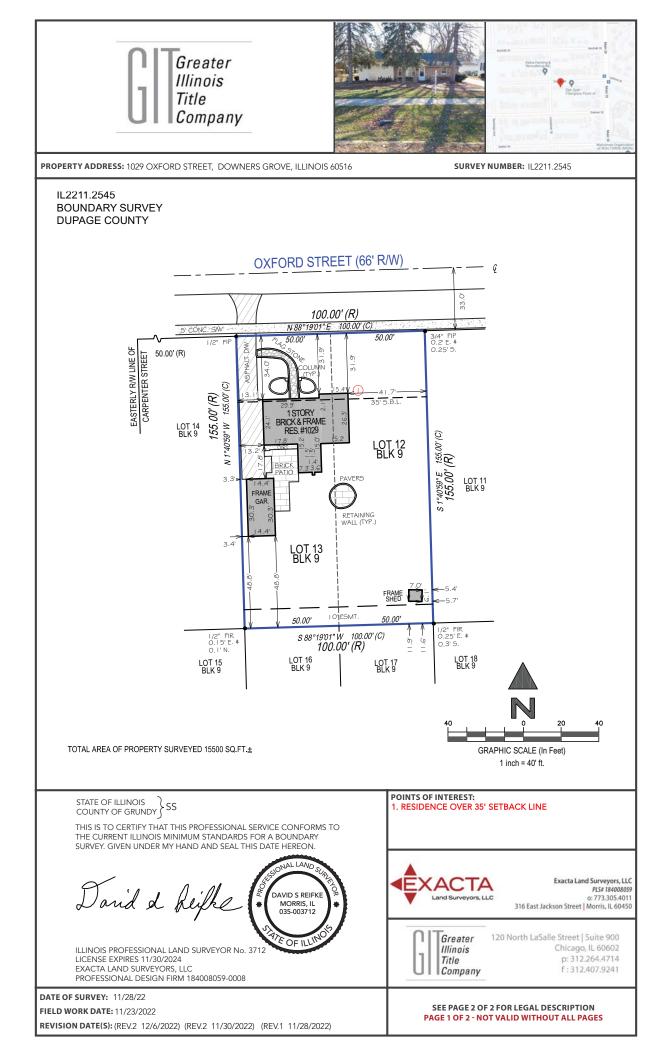
I, the undersigned, a Notary Public in and for the County and State aforesaid, DO HEREBY CERTIFY that LIVITA MELIUKSTIS, personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she signed and delivered the said instrument as his/her own free and voluntary act for the uses and purposes therein set forth.

GIVEN under my hand and official seal this $\underline{4}$ day of $\underline{Ma_{2}a_{2}}$, 20<u>24</u>.

AFFIX NOTARY SEAL



Notary Public



PROPERTY ADDRESS: 1029 OXFORD STREET, DOWNERS GROVE, ILLINOIS 60516

JOB SPECIFIC SURVEYOR NOTES:

LEGAL DESCRIPTION:

LOTS 12 AND 13 IN BLOCK 9 IN DOWNERS GROVE ESTATES, BEING A SUBDIVISION OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 20, TOWNSHIP 35 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 9, 1926 AS DOCUMENT 217375, IN DU PAGE COUNTY, ILLINOIS.

Any FEMA flood zone data contained on this survey is for informational purposes only. Research to obtain said data was performed at www.fema.gov and may not reflect the most

Unless otherwise noted "SIR" indicates a set iron rebar, 5/8 inch in diameter and twenty-four inches long.

The symbols reflected in the legend and on this survey may have been enlarged or reduced for clarity. The symbols have

been plotted at the approximate center of the field location

and may not represent the actual shape or size of the feature. Points of Interest (POI's) are select above-ground

Points of Interest (POIs) are select above-ground improvements, which may appear in conflict with boundary, building setback or easement lines, as defined by the parameters of this survey. These POIs' may not represent all items of interest to the viewer. There may be additional POI's which are not shown or called-out as POI's, or which are otherwise unknown to the surveyor.

The information contained on this survey has been performed

exclusively by and is the sole responsibility of Exacta Land Surveyors, LLC. Additional logos or references to third party

Utilities shown on the subject property may or may not indicate the existence of recorded or unrecorded utility

firms are for informational purposes only.

recent information.

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easements.

GENERAL SURVEYOR NOTES:

- The Legal Description used to perform this survey was supplied by others. This survey does not determine nor imply ownership of the lands or any fences shown hereon. Unless otherwise noted, an examination of the abstract of title was NOT performed by the signing surveyor to determine which instruments, if any, are affecting this property.
- The purpose of this survey is to establish the boundary of Ine purpose of this survey is to establish the boundary of the lands described by the legal description provided and to depict the visible improvements thereon for a pending financial transaction. Underground footings, utilities, or other service lines, including roof eave overhangs were not located as part of this survey. Unless specifically stated otherwise the purpose and intent of this survey is not for any construction architistics of thurse a hannion. activities or future planning.
- If there is a septic tank or drain field shown on this survey, the 3 location depicted hereon was either shown to the surve by a third party or it was estimated by visual above ground spection. No excavation was performed to determine its location
- This survey is exclusively for a pending financial transaction and only to be used by the parties to whom it is certified.
- Alterations to this survey map and report by other than the 5. signing surveyor are prohibited.
- 6. Dimensions are in feet and decimals thereof.

SURVEYOR'S LEGEND

- LINETYPES Boundary Line σ Center Line • ××××→ Chain Link or Wire 6 Fence 0 Easement B Edge of Water -O-O- Iron Fence ¢ 6 Structure Survey Tie Line (C) - Calculated Vinyl Fence (D) - Deed (F) - Field Wall or Party Wall (M) - Measured - Wood Fenc (P) - Plat SURFACE TYPES (R) - Record Asphalt (S) - Survey Brick or Tile Concrete Covered Area Water Wood SYMBOLS Benchmark Ð BLK - Block Center Line Central Angle or Delta Δ Commor 1 Ownership Control Point C - Curve Catch Basin
 - Elevation Fire Hydrant Find or Set Monument Guywire or Anchor Manhole Tree Utility or Light Pole Well ABBREVIATIONS A/C - Air Conditioning AE - Access Easement ANE - Anchor Easement ASBL - Accessory Setback Line B/W - Bay/Box Window BC - Block Corner BFP - Backflow Preventer BLDG - Building BM - Benchmark BR - Bearing Reference BRL - Building Restriction Line BSMT - Basement

C/S - Concrete Slab CATV - Cable TV Riser CB - Concrete Block CH - Chord Bearing CHIM - Chimney CLF - Chain Link Fence CME - Canal Maintenance Easement co - Clean Out CONC - Concrete COR - Corner CS/W - Concrete Sidewalk CUE - Control Utility Easement CVG - Concrete Valley Gutter D/W - Driveway DE - Drainage Easement DF - Drain Field DH - Drill Hole DUE - Drainage & Utility **ELEV** - Elevation EM - Flectric Meter ENCL - Enclosure ENT - Entrance EOP - Edge of Pavement EOW - Edge of Water ESMT - Easement EUB - Electric Utility Box F/DH - Found Drill Hole FCM - Found Concrete Monument FF - Finished Floor FIP - Found Iron Pipe

C/P - Covered Porch FIR - Found Iron Rod Spike

FIRC - Found Iron Rod & Cap FN - Found Nail FN&D - Found Nail & Disc FRRSPK - Found Rail Road GAR - Garage GM - Gas Meter ID - Identification IE/EE - Ingress/Egress Easement ILL - Illegible INST - Instrument INT - Intersection **IRRE - Irrigation Easement** L - Length LAE - Limited Access Easement LB# - License No. (Business) LBE - Limited Buffer Easement LE - Landscape Easement LME - Lake/Landscape Maintenance Easement LS# - License No. (Surveyor) MB - Map Book ME - Maintenance Easement MES - Mitered End Section MF - Metal Fence MH - Manhole MHWL - Mean High Water Line NR - Non-Radial NTS - Not to Scale NAVD88 - North American Vertical Datum 1988 NGVD29 - National Geodetic Vertical Datum 1929

ORB - Official Records Book **ORV** - Official Record Volume O/A - Overall O/S - Offset **OFF** - Outside Subject Property OH - Overhang OHL - Overhead Utility Lines OHWL - Ordinary High Water Line **ON** - Inside Subject Property P/E - Pool Equipment PB - Plat Book PC - Point of Curvature PCC - Point of Compound Curvature PCP - Permanent Control Point PI - Point of Intersection PLS - Professional Land PLT - Planter POB - Point of Beginning POC - Point of Commencement **PRC -** Point of Reverse Curvature PRM - Permanent Reference PSM - Professional Surveyor & Mapper PT - Point of Tangency PUE - Public Utility Easement R - Radius or Radial R/W - Right of Way **RES** - Residential RGE - Range

15.

SBL - Setback Line SCL - Survey Closure Line SCR - Screen SEC - Section SEP - Septic Tank SEW - Sewe SIRC - Set Iron Rod & Cap SMWE - Storm Water Management Easement SN&D - Set Nail and Disc SQFT - Square Feet STL - Survey Tie Line STY - Story SV - Sewer Valve SWE - Sidewalk Easement TBM - Temporary Bench Mark **TEL -** Telephone Facilities TOB - Top of Bank TUE - Technological Utility Easement TWP - Township TX - Transformer TYP - Typical UE - Utility Easement UG - Underground UP - Utility Pole UR - Utility Riser VF - Vinyl Fence W/C - Witness Corner W/F - Water Filter WF - Wood Fence WM - Water Meter/Valve Box

S/W - Sidewalk



PAGE 2 OF 2 - NOT VALID WITHOUT ALL PAGES

 Due to varying construction standards, building dimensions are approximate and are not intended to be used for new construction or planning. Surveyor bearings are used for angular reference and are used to show angular relationships of lines only and are not related or orientated to true or magnetic north. Bearings are shown as surveyor bearings, and when shown as matching those on

- the subdivision plats on which this survey is based, they are to be deemed no more accurate as the determination of a to be deemed in to more accurate as the determination of a north orientation made on and for those original subdivision plats. North 00 degrees East is assumed and upon preparation of this plat, the resulting bearing between found points as shown on this survey is the basis of said surveyor bearings as defined and required to be noted by Illinois Administrative Code Title 68, Chapter VII, Sub-Chapter B, Part 1270, Section 1270.56, Paragraph B, Sub-Paragraph 6, Item k
- THIS SURVEY IS A PROFESSIONAL SERVICE IN COMPLIANCE WITH THE MINIMUM STANDARDS OF THE STATE OF ILLINOIS. NOTITIC MINIMUM JANDANA JOINTICS JINE (JOINTICS) NO IMPROVEMENTS SHOULD BE MADE ON THE BASIS OF THIS PLAT ALONE, PLEASE REFER ALSO TO YOUR DEED, ITTLE POLICY AND LOCAL ORDINANCES. COPYRIGHT BY EXACTA ILLINOIS SURVEYORS. THIS DOCUMENT MAY ONLY BE USED BY THE PARTIES TO WHICH IT IS CERTIFIED. PLEASE DIRECT OUESTIONS OR COMMENTS TO EXACTA ILLINOIS SURVEYORS. INC. AT THE PHONE NUMBER SHOWN HEREON.

DOWNERS GROVE SANITARY DISTRICT

MEMO

TO: Amy R. Underwood General Manager

FROM: Carly Shaw Administrative Supervisor

DATE: March 8, 2024

RE: Administrative Services Progress Report - February 2024

ADMINISTRATIVE

Personnel

We are expecting a new Maintenance Mechanic to start on March 25, 2024.

Employee Luncheon and Events

We had an employee luncheon at the MSB garage with good attendance. Buona Beef catered the event. I am also compiling some ideas for an employee outing in the spring or summer.

We are also in the planning of a workshop for employees that focuses on communication with your teammates and understanding different styles of communication. Our goal is to build stronger teams through effective communication with one another.

Reimbursement Program for Sanitary Sewer Backups Caused by Public Sanitary Sewer Blockages

There have been no new backups resulting from a mainline blockage since the last update, and as a result, I have not included a new summary.

Administration Center

The Administration Center offices and main office area being painted by Maintenance staff. Other décor and furniture are budgeted for the next fiscal year.

Technology Update

The contract for BS&A for the new accounting software has been signed. The payment is included in this month's claim ordinance. Once payment is received by BS&A, they will reach out to discuss the schedule for implementation. The contract for Andrews Technology has also been signed. They will provide the new timekeeping software. We have a kickoff meeting scheduled April 2. We plan to implement this service in May or June, prior to the accounting software, since our current program is outdated and unsupported. They also agreed not to bill us until after May 1, 2024. Concentric continues to provide updates and support for the District. Kazys Motekaitis with Exodus Technologies also provides support to staff for their day-to-day IT needs. Steven Rajski has been assigned to us by Curtiss Martin Group to take over support with our current accounting software.

FINANCIAL

Treasurer's Report and Investment Activity

The monthly Treasurer's Report is included separately in the packet each month and detailed investment information (financial institution name, current rate, and dollar amount) is provided on the District's Investment Schedule also provided separately in the packet each month.

The CD with Evergreen Bank matured on February 24. Staff chose to renew the CD for 12 months with a 4.85% interest rate.

cc: AES, JMW, KJR, RTJ, MJS, DM

USER BILLING SUMMARY

User Charge System

Billings for February 2024 were as follows:

User	\$339,503.62
Surcharge	36,203.50
Monthly fees	449,391.91
Total	\$825,099.03
Summer Usage Adjustment	\$0.00
Billable Flow	150,902,498
Budgeted Billable Flow	161,666,880
% Actual/Budgeted Billable Flow	93.34%
YTD Billable Flow	1,653,397,846
YTD Budgeted Billable Flow	1,649,231,934
% Actual/Budgeted Billable Flow	100.25%

The user accounts receivable balance on 2/29/2024 is \$827,367.61 and consists of:

Current charges due 3/15/2024	\$649,840.37
Past due charges and penalty	177,527.24
Total	\$827,367.61

The past due charges represent:

Age	User Charges	Penalty	Totals
30 days past due 60 days past due 90 days & greater past	\$47,819.14 27,416.84 79,375.87	\$5,864.43 4,095.84 12,955.12	\$53,683.57 31,512.68 92,330.99
due	\$154,611.85	\$22,915.39	\$177,527.24

Summary of Past Due Charges (90 Days and Over)

Five Year Comparison

Year	User Charges	<u>Penalty</u>	Total
2024	\$79,375.87	\$12,955.12	\$92,330.99
2023	43,221.84	7,436.11	50,657.95
2022	69,604.77	13,159.15	82,763.92
2021	79,355.03	11,905.29	91,260.32 *
2020	43,332.92	5,149.61	48,482.53 *

February

*Includes \$10,462.28 in sewer disconnection costs on 2 accounts plus late fees

Twelve Months Ending February 2024

Month	User Charges	Penalty	Total
2/29/24	\$79,375.87	\$12,955.12	92,330.99
1/31/24	89,625.98	12,900.38	\$102,526.36
12/31/23	95,040.68	14,211.80	109,252.48
11/30/23	96,576.55	14,657.14	111,233.69
10/31/23	69,307.87	11,140.92	80,448.79
9/30/23	57,856.34	10,171.88	68,028.22
8/30/23	56,820.77	9,871.97	66,692.74
7/31/23	42,973.75	7,253.99	50,227.74
6/30/23	48,202.48	8,745.13	56,947.61
5/31/23	62,672.35	11,351.97	74,024.32
4/30/23	43,089.56	8,905.52	51,995.08
3/31/23	44,200.55	8,970.57	53,171.12

There were 116 accounts scheduled for Pre-Enforcement on February 15, 2024 of which 65 accounts have paid in full and 1 account has made payment arrangements. There are 28 accounts scheduled for Pre-Enforcement for March 15, 2024 of which 8 have already paid in full and 2 accounts have made payment arrangements. Water shut off for delinquent accounts should be scheduled for approximately April 30th.

To: Amy Underwood, General Manager From: Marc Majewski, Operations Supervisor Re: Month of February 2024, WWTC Operations Report. Date: March 7, 2024

Attached please find detailed operating data and our monthly report to Illinois EPA for February.

Certain highlights of operational activities included:

- Monthly flow: Average daily flows to the plant were 9.41 MGD. Total precipitation at the WWTC was .54". There were no days of excess flow during the month of February. There were 5 days of discharge over 11 MGD.
- Activated sludge: Good operating performance was observed throughout the month of February. Floc formers are still predominating leading to good solids settling.
- Anaerobic Digesters: Pumped a total of 770,960 gallons of primary sludge, 204,892 gallons of TWAS, and 236,989 gallons of waste grease for a total of 1,212,841 gallons pumped to digesters. Total Volatile Solids destruction was calculated at 66.8 % for February.
- Digester gas: Total digester gas production was 5,476,406 cubic feet. 40,669 cubic feet of gas was used for anaerobic digestion heat, and 4,824,749 cubic feet was used in the CHP facilities. 44,305 cubic feet of flared gas was recorded during the month. The Munters dehumidifier used 566,683 cubic feet of gas.
- Biosolids: 6 dry tons of Class A biosolid were distributed in the month of February.
- Electricity: Overall net energy from ComEd was: -30,970 KW-Hrs. Electricity Generated by the CHP system was 388,661 KW-Hrs. Monthly net energy (including natural gas usage) was -3 MW-Hrs for the month of February.

C: AES, JMW, KJR, RTJ, MJS, CS, DM

	WWTC Rainfall	B01 Parshall Flume Flow Max	B01 Parshall Flume Flow Min	B01 Parshall Flume Flow Avg (Daily Total)	A01 Parshall Flume Flow Max	A01 Parshall Flume Flow Avg (Daily Total)	C01 Int Clar #1 Flow Max	C01 Int Clar #1 Flow Avg (Daily Total)	Outfall 003 Flow Max	Outfall 003 Flow Avg (Daily Total)	Total Flow Leaving WWTC Avg (Daily Total)	Total Flow Leaving WWTC Max MGD	002 Outfall Flow Avg (Daily Total)
Date	inches	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD
2/1/2024	0.00	20.27	9.23	15.48	0.00	0.00	0.00	0.00	0.00	0.00	15.48	20.27	0.00
2/2/2024	0.00	19.83	8.81	13.69	0.00	0.00	0.00	0.00	0.00	0.00	13.69	19.83	0.00
2/3/2024	0.00	16.30	9.82	12.66	0.00	0.00	0.00	0.00	0.00	0.00	12.66	16.30	0.00
2/4/2024	0.01	15.74	9.41	12.10	0.00	0.00	0.00	0.00	0.00	0.00	12.10	15.74	0.00
2/5/2024	0.00	16.00	8.45	11.23	0.00	0.00	0.00	0.00	0.00	0.00	11.23	16.00	0.00
2/6/2024	0.00	15.46	7.82	10.61	0.00	0.00	0.00	0.00	0.00	0.00	10.61	15.46	0.00
2/7/2024	0.00	15.98	5.33	10.15	0.00	0.00	0.00	0.00	0.00	0.00	10.15	15.98	0.00
2/8/2024	0.01	15.81	0.44	9.92	0.00	0.00	0.00	0.00	0.00	0.00	9.92	15.81	0.00
2/9/2024	0.00	19.39	5.97	9.89	0.00	0.00	0.00	0.00	0.00	0.00	9.89	19.39	0.00
2/10/2024	0.00	15.17	5.52	9.13	0.00	0.00	0.00	0.00	0.00	0.00	9.13	15.17	0.00
2/11/2024	0.00	15.24	6.30	8.97	0.00	0.00	0.00	0.00	0.00	0.00	8.97	15.24	0.00
2/12/2024	0.00	18.93	5.89	9.27	0.00	0.00	0.00	0.00	0.00	0.00	9.27	18.93	0.00
2/13/2024	0.00	11.86	6.05	8.81	0.00	0.00	0.00	0.00	0.00	0.00	8.81	11.86	0.00
2/14/2024	0.00	16.01	3.93	8.93	0.00	0.00	0.00	0.00	0.00	0.00	8.93	16.01	0.00
2/15/2024	0.07	15.66	4.02	8.76	0.00	0.00	0.00	0.00	0.00	0.00	8.76	15.66	0.00
2/16/2024	0.00	15.75	4.09	8.58	0.00	0.00	0.00	0.00	0.00	0.00	8.58	15.75	0.00
2/17/2024	0.00	11.83	5.42	8.28	0.00	0.00	0.00	0.00	0.00	0.00	8.28	11.83	0.00
2/18/2024	0.00	11.86	5.57	8.20	0.00	0.00	0.00	0.00	0.00	0.00	8.20	11.86	0.00
2/19/2024	0.00	11.23	4.89	8.06	0.00	0.00	0.00	0.00	0.00	0.00	8.06	11.23	0.00
2/20/2024	0.00	15.72	0.43	7.53	0.00	0.00	0.00	0.00	0.00	0.00	7.53	15.72	0.00
2/21/2024	0.00	12.16	4.08	7.55	0.00	0.00	0.00	0.00	0.00	0.00	7.55	12.16	0.00
2/22/2024	0.00	14.72	3.96	7.44	0.00	0.00	0.00	0.00	0.00	0.00	7.44	14.72	0.00
2/23/2024	0.00	10.41	4.64	7.53	0.00	0.00	0.00	0.00	0.00	0.00	7.53	10.41	0.00
2/24/2024	0.07	11.40	4.92	7.92	0.00	0.00	0.00	0.00	0.00	0.00	7.92	11.40	0.00
2/25/2024	0.00	12.13	5.09	7.92	0.00	0.00	0.00	0.00	0.00	0.00	7.92	12.13	0.00
2/26/2024	0.00	15.79	1.43	7.70	0.00	0.00	0.00	0.00	0.00	0.00	7.70	15.79	0.00
2/27/2024	0.34	18.23	4.65	8.36	0.00	0.00	0.00	0.00	0.00	0.00	8.36	18.23	0.00
2/28/2024	0.03	15.28	0.68	9.29	0.00	0.00	0.00	0.00	0.00	0.00	9.29	15.28	0.00
2/29/2024	0.00	14.80	6.02	8.93	0.00	0.00	0.00	0.00	0.00	0.00	8.93	14.80	0.00
Minimum	0.00	10.41	0.43	7.44	0.00	0.00	0.00	0.00	0.00	0.00	7.44	10.41	0.00
Maximum	0.34	20.27	9.82	15.48	0.00	0.00	0.00	0.00	0.00	0.00	15.48	20.27	0.00
Total	0.53	438.95	152.87	272.87	0.00	0.00	0.00	0.00	0.00	0.00	272.87	438.95	0.00
Average	0.02	15.14	5.27	9.41	0.00	0.00	0.00	0.00	0.00	0.00	9.41	15.14	0.00

February, 2024

	Tertiary Flow	MLSS Avg	Activated Sludge	Activated Sludge SRT	15 Minutes Aeration	30 Minutes Aeration	60 Minutes Aeration	Sludge Volume	System 1 RAS TSS	System 2 RAS TSS	Dupage River Outfall DO
			Inventory Lbs MLSS	Days	Settling %	Settling %	Settling %	Index			
Date	MGD		LBS	DAYS	mL/L	mL/L	mL/L	mL/g	mg/l	mg/l	mg/l
2/1/2024	15.48	1,850	57,407	5.18	32	23	19	126	3,915		
	13.69			6.48	29	23	19	120	3,913	5,015	
2/2/2024		2,000	62,061		29	22	10	109		5,015	
2/3/2024	12.66		62,061	6.45							
2/4/2024	12.10	4.000	62,061	6.46	20	00	47	400		4.050	0.4
2/5/2024	11.23	1,836	56,949	7.60	30	20	17	106	4.040	4,058	9.1
2/6/2024	10.61	1,940	60,192	8.52	24	18	16	92	4,342		9.0
2/7/2024	10.15	2,011	62,403	10.16	26	20	17	98		3,551	8.6
2/8/2024	9.92	1,973	61,212	10.00	25	20	16	100	4,212		
2/9/2024	9.89	1,753	54,373	9.79	25	20	17	113		3,201	
2/10/2024	9.13		54,373	9.82							
2/11/2024	8.97		54,373	9.86							
2/12/2024	9.27	1,909	59,216	11.97	27	20	18	105		2,938	9.1
2/13/2024	8.81	1,938	60,127	12.71	28	21	19	110	4,118		8.6
2/14/2024	8.93	1,973	61,219	10.03	27	21	19	107		3,769	8.8
2/15/2024	8.76	1,929	59,837	9.78	26	20	18	106	4,280		
2/16/2024	8.58	1,970	61,126	10.28	29	22	19	114		3,700	
2/17/2024	8.28		61,126	10.25							
2/18/2024	8.20		80,406	10.11							
2/19/2024	8.06	2,047	63,500	16.25	29	22	19	107		2,436	9.2
2/20/2024	7.53	1,952	60,565	15.49	34	25	21	127	4,053		8.8
2/21/2024	7.55	2,085	64,684	12.79	32	24	20	115		3,155	8.3
2/22/2024	7.44	2,073	64,324	12.84	37	27	22	129	4,323		
2/23/2024	7.53	2,094	64,976	11.49	35	26	23	125		3,500	
2/24/2024	7.92		64,976	11.50							
2/25/2024	7.92		64,976	11.57							
2/26/2024	7.70	1,987	61,647	13.26	34	26	22	131		2,812	8.7
2/27/2024	8.36	1,987	61,643	12.76					3,852		8.2
2/28/2024	9.29	2,001	62,074	7.66	36	26	21	129		4,707	8.5
2/29/2024	8.93	2,200	68,241	8.04	36	27	22	122	4,347		
		. ===	E 4 0 5 5 5 4		04.55	47.00	10.55	00 i i	0.675	0.100	0.5
Minimum	7.44	1,753	54,373.31	5.18	24.00	17.99	16.25	92.46	3,852	2,436	8.2
Maximum	15.48	2,200	80,405.70	16.25	36.97	26.99	22.76	130.86	4,347	5,015	9.2
Total	272.87		1,792,125.57	299.09	600.29	449.88	385.53	2,270.93	37,442	42,842	104.9
Average	9.41	1,977	61,797.52	10.31	30.05	22.50	19.15	113.55	4,160	3,570	8.7

	Tertiary Flow	Influent BOD 5	Primary Clarifier BOD 5	Intermediate Clarifier CBOD 5	Tertiary Effluent CBOD 5	Tertiary Effluent CBOD 5 Load	BOD 5 Removal %	Ambient Air Temp Min	Ambient Air Temp Max	Influent Flow Temp
Date	MGD	mg/l	mg/l	mg/l	mg/l		%	Deg F	Deg F	Deg F
2/1/2024	15.48	166	87	2.6	1.0	129	98.6	36	60	51.8
2/2/2024	13.69							30	46	
2/3/2024	12.66							27	49	
2/4/2024	12.10							31	52	
2/5/2024	11.23	195	109		1.2	112	98.5	31	46	52.7
2/6/2024	10.61	214	119	3.2	1.2	106	98.2	32	47	53.1
2/7/2024	10.15	192	82		0.7	59	97.1	30	49	53.3
2/8/2024	9.92	184	85	3.6	1.0	83	96.4	47	61	53.1
2/9/2024	9.89							37	60	
2/10/2024	9.13							28	44	
2/11/2024	8.97							26	43	
2/12/2024	9.27	176	128		1.2	93	97.6	22	49	53.2
2/13/2024	8.81	194	165	3.7	2.3	169	96.6	27	44	53.3
2/14/2024	8.93	148	102		2.6	194	95.1	22	50	52.2
2/15/2024	8.76	186	95	3.2	2.4	175	97.3	32	47	53.4
2/16/2024	8.58							20	34	
2/17/2024	8.28							13	31	
2/18/2024	8.20							24	49	
2/19/2024	8.06	290	86		1.6	108	98.8	20	54	53.3
2/20/2024	7.53	275	115	2.8	1.6	101	98.7	26	60	54.3
2/21/2024	7.55	205	88		1.4	88	98.0	45	66	55.0
2/22/2024	7.44	205	125	1.4	1.2	74	98.0	42	66	54.9
2/23/2024	7.53							28	56	
2/24/2024	7.92							22	39	
2/25/2024	7.92							32	65	
2/26/2024	7.70	273	105		1.1	71	99.0	36	74	55.2
2/27/2024	8.36	258	114	2.6	1.0	70	98.9	52	76	55.2
2/28/2024	9.29	216	253		1.6	124	98.4	22	76	55.0
2/29/2024	8.93	218	120	3.6	1.5	112	98.4	18	47	54.2
Minimum	7.44	148	82	1.4	0.70	59	95.1	13	31	51.8
Maximum	15.48	290	253	3.7	2.60	194	99.0	52	76	55.2
Total	272.87	3,595	1,978	26.7	24.60	1,867	1,663.7	913	1,539	913.2
Average	9.41	211	116	3.0	1.45	110	97.9	30	53	53.7

	Tertiary Flow	Influent TSS	Primary Clarifier TSS	Intermediate Clarifier TSS	Tertiary Effluent TSS	Tertiary Effluent TSS Load	TSS Removal %	Influent pH	Primary Clarifier pH	Tertiary Effluent pH	Intermediate pH
Date	MGD	mg/l	mg/l	mg/l	mg/l	lbs/day	%	SU	SU	SU	SU
2/1/2024	15.48	120	50	5.4	0.5	65	99.6	7.8	7.9	7.4	7.5
2/2/2024	13.69	120			0.3	34	99.8	7.8	7.8	7.4	7.6
2/3/2024	12.66	124			0.6	63	99.5				
2/4/2024	12.10	126			0.7	71	99.4				
2/5/2024	11.23	216	73		0.4	37	99.8	7.9	7.7	7.4	7.4
2/6/2024	10.61	228	100	4.8	0.5	44	99.8	7.5	8.0	7.3	7.4
2/7/2024	10.15	164	62		0.7	59	99.6	7.9	7.8	7.3	7.4
2/8/2024	9.92	148	52	8.2	0.6	50	99.6	7.9	7.9	7.2	7.4
2/9/2024	9.89	164			0.6	49	99.6	7.8	7.8	7.3	7.5
2/10/2024	9.13	156			0.5	38	99.7				
2/11/2024	8.97	152			0.6	45	99.6				
2/12/2024	9.27	192	75		0.6	46	99.7	7.8	7.7	7.3	7.5
2/13/2024	8.81	152	71	4.4	0.6	44	99.6	7.9	7.7	7.2	7.2
2/14/2024	8.93	168	64		0.9	67	99.5	7.8	7.6	7.2	7.2
2/15/2024	8.76	176	68	4.4	0.7	51	99.6	7.9	7.7	7.2	7.2
2/16/2024	8.58	184			0.9	64	99.5	7.8	7.6	7.3	7.4
2/17/2024	8.28	152			0.7	48	99.5				
2/18/2024	8.20	156			0.8	55	99.5				
2/19/2024	8.06	272	27		0.5	34	99.8	7.8	7.7	7.3	7.2
2/20/2024	7.53	224	76	3.8	0.7	44	99.7	7.8	7.7	7.2	7.2
2/21/2024	7.55	184	43		0.7	44	99.6	7.7	7.6	7.1	7.2
2/22/2024	7.44	164	94	0.8	0.6	37	99.6	7.8	7.7	7.1	7.1
2/23/2024	7.53	168			0.3	19	99.8	7.7	7.7	7.2	7.2
2/24/2024	7.92	168			0.2	13	99.9				
2/25/2024	7.92	152			0.4	26	99.7				
2/26/2024	7.70	260	72		0.5	32	99.8	7.7	7.7	7.2	7.3
2/27/2024	8.36	248	66	5.2	0.3	21	99.9	7.7	7.7	7.0	7.2
2/28/2024	9.29	187	177		0.4	31	99.8	7.8	7.8	7.1	7.3
2/29/2024	8.93	155	63	6.4	0.5	37	99.7	7.8	7.6	7.3	7.3
Minimum	7.44	120	27	0.8	0.2	13	99.4	7.5	7.6	7.0	7.1
Maximum	15.48	272	177	8.2	0.9	71	99.9	7.9	8.0	7.4	7.6
Total	272.87	5,080	1,233	43.4	16.3	1,270	2,890.2	163.6	162.4	152.0	153.7
Average	9.41	175	73	4.8	0.6	44	99.7	7.8	7.7	7.2	7.3

MONTHLY OPERATIONS REPORT PAGE 5

	Tertiary	Influent	Tertiary Effluent	Tertiary Effluent	Chlorine	Fecal
	Flow	Ammonia-N	Ammonia-N	Ammonia-N Load	Residual	Coliform
Date	MGD	mg/l	mg/l	lbs/day	mg/l	col/100ml
2/1/2024	15.48	9.86	1.82	234.9		
2/2/2024	13.69					
2/3/2024	12.66					
2/4/2024	12.10	9.05	0.20	20.2		
2/5/2024	11.23	12.38	0.15	14.0		
2/6/2024	10.61	16.26	0.37	32.7		
2/7/2024	10.15	14.50	2.02	171.1		
2/8/2024	9.92	11.92	1.44	119.1		
2/9/2024	9.89					
2/10/2024	9.13					
2/11/2024	8.97	14.07	0.10	7.5		
2/12/2024	9.27	18.03	0.11	8.5		
2/13/2024	8.81	21.56	0.71	52.2		
2/14/2024	8.93	15.60	0.95	70.8		
2/15/2024	8.76	17.35	0.10	7.3		
2/16/2024	8.58					
2/17/2024	8.28					
2/18/2024	8.20	15.26	0.10	6.8		
2/19/2024	8.06	20.28	0.10	6.7		
2/20/2024	7.53	24.41	0.14	8.8		
2/21/2024	7.55	24.75	0.36	22.7		
2/22/2024	7.44	16.58	0.26	16.1		
2/23/2024	7.53					
2/24/2024	7.92					
2/25/2024	7.92	15.04	0.10	6.6		
2/26/2024	7.70	19.00	0.10	6.4		
2/27/2024	8.36	18.10	0.10	7.0		
2/28/2024	9.29	14.73	0.10	7.7		
2/29/2024	8.93	14.70	0.10	7.4		
Minimum	7.44	9.05	0.10	6.4		
Maximum	15.48	24.75	2.02	234.9		
Total	272.87	343.43	9.43	834.6		
Average	9.41	16.35	0.45	39.7		

24

204,293 Gals/Day

13,539 Gallons

				February, 2024
SLUDGE DATA				
Primary Sludge	TS	3.48	%	770,960 Gallons
WAS to Thickener	TS	2.73		571,370 Gallons
TWAS to Digester 4	TS	5.58	%	204,892 Gallons
Hauled Grease to Digs	TS	8.70	%	236,989 Gallons
Anaerobically Digested Sludge	Pumping			
to Drying Beds	TS	2.43	%	170,940 Gallons
to BFP	TS	2.44	%	856,481 Gallons
to Lagoons	TS		%	Gallons
Total				1,027,421 Gallons
VS Destruction				67.7 %
Biosolids Disposal				
Class A Dis	tribution	Feb		6 Dry Tons
Class B	Hauling	Feb		Dry Tons
	Total	Feb		6 Dry Tons
Class A Dis	tribution	YTD		81 Dry Tons
Class B	Hauling	YTD		Dry Tons
	Total	YTD		81 Dry Tons
ENERGY DATA				
Total Digester	Gas Proc	luction		5,476,406 SCF
Gas Volume per Vola				12.3 Cu.Ft./Lb.
Digester Gas Utilization				
	eat Exch	angers		40,669 SCF
	Dehumidif	-		566,683 SCF
		CHP		4,824,749 SCF
		Total		5,432,102 SCF
Digester Gas Flared				44,305 SCF
Natural Gas Consumed				
	١	NWTC		28,400 SCF
		MSB		36,200 SCF
	Chemica	al Feed		24,600 SCF
	5006	Walnut		10,600 SCF
Kilowatt-hours Generated CHP				388,661 KWH
Net energy from Comed				-30,970 KWH
Monthly net energy				-3 MWH
MISCELLANEOUS				
Grit F	Removal	Feb		20 Cu. Yds
	Removal	YTD		40 Cu. Yds
Anaerobic Su	upernate			287,706 Gallons

Waste Activated Sludge

City Water Consumed

	Tertiary Flow	Influent Phosphorus	Tertiary Effluent Phosphorus	Influent Phosphorus Load	Tertiary Effluent Phosphorus Load	Phosphorus Removal %	Influent Nitrogen	Tertiary Effluent Nitrogen	Influent Nitrogen Load	Tertiary Effluent Nitrogen Load	Nitrogen Removal %	Tertiary Effluent Nitrate Grab
Date	MGD	mg/l	mg/l	lbs/day	lbs/day	%	mg/l	mg/l	lbs/day	lbs/day	%	mg/l
2/1/2024	15.48											11.92
2/2/2024	13.69											
2/3/2024	12.66											
2/4/2024	12.10											
2/5/2024	11.23	3.38	1.57	325.0	147.0	53.6						
2/6/2024	10.61											
2/7/2024	10.15											
2/8/2024	9.92											21.52
2/9/2024	9.89											
2/10/2024	9.13											
2/11/2024	8.97											
2/12/2024	9.27	4.39	2.29	337.3	177.1	47.8	33.9	17.4	2,604.4	1,345.4	48.3	
2/13/2024	8.81											
2/14/2024	8.93											
2/15/2024	8.76											24.16
2/16/2024	8.58											
2/17/2024	8.28											
2/18/2024	8.20											
2/19/2024	8.06											
2/20/2024	7.53											
2/21/2024	7.55											
2/22/2024	7.44											30.64
2/23/2024	7.53											
2/24/2024	7.92											
2/25/2024	7.92											
2/26/2024	7.70	5.21	3.08	354.7	197.7	40.9						
2/27/2024	8.36											25.42
2/28/2024	9.29											
2/29/2024	8.93		2.84		211.5							
Minimum	7.44	3.38	1.57	325.0	147.0	40.9	33.9	17.4	2,604.4	1,345.4	48.3	11.92
Maximum	15.48	5.21	3.08	354.7	211.5	53.6	33.9	17.4	2,604.4	1,345.4	48.3	30.64
Total	272.87	12.98	9.78	1,017.0	733.4	142.3	33.9	17.4	2,604.4	1,345.4	48.3	113.66
Average	9.41	4.33	2.45	339.0	183.3	47.4	33.9	17.4	2,604.4	1,345.4	48.3	22.73

Permit										DOWN		0.41.11=					_			T 07:		
Permit		IL002	28380			Permi							RY DISTRICT			Facility:		OWNERS GROVE S.D WASTEWATER TF	REATMEN	T CEN	ITER	
Major:		Yes				Permi	ittee A	ddress:	:	2710 CUR DOWNER						Facility Location:		003 WALNUT AVENUE OWNERS GROVE, IL 60515				
Permit	ted Feature:	001 Exter	nal Outfall			Disch	arge:			001-0 COMBINE	D DISCHA	RGE FR	OM A01, B01, a	& C01								
Repor	t Dates & Status																					
Monito	oring Period:	From	02/01/24 to 02	2/29/24		DMR	Due Da	ate:		03/25/24						Status:	N	etDMR Validated				
	derations for Form C																					
	300002 ; NUMBER O 001, A01,& B01 EXCI			RGE.CC	OMBINED C	OUTFALL	_S: A01	1-MIXIN	G CHAN	IBER DISCHA	ARGE TO	E BR OF	DUPAGE RIVE	ER-EFF	ECTIVE WHEN FL	OWS TO TRT PLT ARE G	REATE	R THAN 22 MGD & EXCESS FLOW FAC IS	IN OPERA	ATION	. 002 BECOMES OPER	RATIONAL
Princip	oal Executive Officer																					
First N		Amy				Title:				General M	anager					Telephone:	63	30-969-0664				
Last N		Unde	rwood																			
	ta Indicator (NODI)																					
Form N	NODI: Parameter		Monitoring	Season	n Param.				Quantity	or Loading						Quality or Concent	ration			# of	Frequency of Analysis	Sample
Code	Name		Location	#	NODI		Qualifi	ier Value	Qualifier	Value 2	Units	Qualifier	Value 1	Qualifie	r	Value 2	Qualifie	er Value 3	Units	Ex.	Frequency of Analysis	Туре
						Sample	1	1	2			1	8.7	2	8.5		3	8.2	19 - mg/L		03/DW - 3 Days Every Wee	
			1 - Effluent			Permit							Req Mon MO AV		Reg Mon MN WK AV	1	-	Reg Mon DAILY MN	19 - mg/L	-	DL/DS - Daily When	GR - GRAB
00300	Oxygen, dissolved [D		Gross	0		Req. Value	_						MN						19 - mg/∟	0	Discharging	
						NODI																
						Sample								=	4.2		=	5.8	19 - mg/L		04/07 - Four Per Week	CP - COMPOS
00310	BOD, 5-day, 20 deg. (1 - Effluent	0		Permit								<=	30.0 MO AVG		<=	45.0 WKLY AVG	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
			Gross			Req. Value															Discharging	
						NODI Sample	-						7.0					7.4	12 811	-	05/DW - 5 Days Every Wee	
			1 - Effluent			Permit						=	6.0 MINIMUM				=	9.0 MAXIMUM	12 - SU 12 - SU	-	DL/DS - Daily When	GR - GRAB
00400	рН		Gross	0		Req. Value	_					>=					<=		12 - 30	0	Discharging	GR - GRAD
						NODI																
						Sample								=	0.6		=	0.7	19 - mg/L		05/DW - 5 Days Every Wee	CP - COMPOS
00530	Solids, total suspend		1 - Effluent	0		Permit								<=	30.0 MO AVG		<=	45.0 WKLY AVG	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
			Gross			Req. Value															Discharging	
						NODI	-															CP -
						Sample								=	0.45		=	2.02	19 - mg/L		05/DW - 5 Days Every Wee	COMPOS
00610	Nitrogen, ammonia to [as N]	otal	1 - Effluent Gross	0		Permit Req.									Req Mon MO AVG			Req Mon DAILY MX	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
						Value																
						NODI	-								0.45			0.00	40			CP -
			1 - Effluent			Sample	_							=	2.45		=	3.08	19 - mg/L		04/30 - Four Per Month	COMPOS
00665	Phosphorus, total [as		Gross	0		Permit Req.									Req Mon MO AVG			Req Mon DAILY MX	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
						Value NODI																
						Sample																
F0000			1 - Effluent	6		Permit Req.								<=	0.75 MO AVG				19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
50060	Chlorine, total residu	iai	Gross	0		Value									9 - Conditional Mo	onitoring - Not Required This				-		
						NODI									Period	0						
						Sample													40			
74055	Coliform, fecal gener		1 - Effluent	0		Permit Req.											<=	400.0 DAILY MX	13 - #/100mL		DL/DS - Daily When Discharging	GR - GRAB
14000	oomorni, redui gener		Gross	0		Value NODI												9 - Conditional Monitoring - Not Required This Period				
						Sample			=	272.87	80 - Mgal/mo										99/99 - Continuous	
			1 - Effluent			Permit				Req Mon MO	80 -									-	99/99 - Continuous	
82220	Flow, total		Gross	0		Req.				TOTAL	Mgal/mo									0	ออ/ออ - Continuous	
						Value																

	NODI
Submission Note	
If a parameter row does not contain any values for the Sample nor	r Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.
Edit Check Errors	
No errors.	
Comments	
29 days of discharge. Zero days discharge combined with A01 and	J zero days combined with C01.
Attachments	
No attachments.	
Report Last Saved By	
DOWNERS GROVE SANITARY DISTRICT	
User:	reeseberry
Name:	Dorrance Berry
E-Mail:	rberry@dgsd.org
Date/Time:	2024-03-13 10:49 (Time Zone: -05:00)
Report Last Signed By	
User:	reeseberry
Name:	Dorrance Berry
E-Mail:	rberry@dgsd.org
Date/Time:	2024-03-13 10:59 (Time Zone: -05:00)



Permit																				
Permit	#: I	L0028380			Permittee:		DOW	NERS GROVE	SANITARY DISTR	ICT		F	acility:	DO	WNERS G	ROVE S.D WAS	TEWATER T	FREAT	MENT CENTER	
Major:	Y	Yes			Permittee A	ddress:		CURTISS STR NERS GROVE,	EET PO BOX 1412 IL 60515			F	acility Loc			Γ AVENUE ROVE, IL 60515				
Permit		002 External Out	tfall		Discharge:		002-0 Mixin		OVERFLOW TO S	T JOSEPH	I CRK									
Report	Dates & Status				1															
Monito	ring Period:	From 02/01/	/24 to 02/29/24		DMR Due D	ate:	03/25	/24				s	tatus:	Net	DMR Valic	lated				
Consid	lerations for Form C	ompletion			•															
W0430	300002 ; NUMBER O	F DAYS OF	DISCHARGE:CS																	
Princip	al Executive Officer	,																		
First N	ame: A	Amy			Title:		Gene	ral Manager				т	elephone:	630	-969-0664					
Last Na	ame: l	Jnderwood																		
No Dat	a Indicator (NODI)																			
Form N		-																		
Code	Parameter Name		Monitoring Location	Seaso	on # Param. NOD		Qualifier 1 V	Quantit alue 1 Qualifier 2	/ or Loading Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Quality or Concentra Value 2	ation Qualifier 3	Value 3	# Units	# of Ex.	Frequency of Analysis	Sample Type
						Sample														
00300	Oxygen, dissolved [[00]	1 - Effluent Gross	0		Permit Req.										Req Mon DAILY MN	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
						Value NODI										C - No Discharge				
00040	DOD E day 20 day	^	1 Effluent Cross	0		Sample Permit Req.							<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
00310	BOD, 5-day, 20 deg.	6	1 - Effluent Gross	0		Value NODI								C - No Discharge		C - No Discharge	Ū		,	
						Sample														
00400	рН		1 - Effluent Gross	0		Permit Req.					>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU		DL/DS - Daily When Discharging	GR - GRAB
						Value NODI						C - No Discharge	•			C - No Discharge				
						Sample Permit Req.							<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
00530	Solids, total suspend	led	1 - Effluent Gross	0		Value NODI							~=	C - No Discharge		C - No Discharge	19 - Ing/L		DE/DG - Daily When Discharging	
						Sample								e ne Diconargo		e ne zieenaige				
00610	Nitrogen, ammonia to	otal [as N]	1 - Effluent Gross	0		Permit Req.										Req Mon DAILY MX	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
	•					Value NODI										C - No Discharge				
						Sample										-	1.0 //			
00665	Phosphorus, total [as	s P]	1 - Effluent Gross	0		Permit Req.								Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
						Value NODI Sample								C - No Discharge		C - No Discharge				
50060	Chlorine, total residu	ıal	1 - Effluent Gross	0		Permit Req.							<=	0.75 MO AVG			19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
00000				Ũ		Value NODI								C - No Discharge						
						Sample														
74055	Coliform, fecal gener	ral	1 - Effluent Gross	0		Permit Req.									<=		13 - #/100mL		DL/DS - Daily When Discharging	GR - GRAB
						Value NODI										C - No Discharge				
00000				•		Sample Permit Req.			Reg Mon MO TOTAL	80 - Maal/m	0								DL/DS - Daily When Discharging	
82220	Flow, total		1 - Effluent Gross	U		Value NODI			C - No Discharge		-									
	scion Noto																			

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type. Edit Check Errors

No errors.

Comments

Attachments

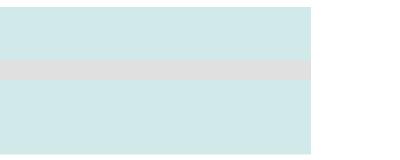
No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User:

Na	ime:	Dorrance Berry
E-I	Mail:	rberry@dgsd.org
Da	ite/Time:	2024-03-13 10:49 (Time Zone: -05:00)
Re	eport Last Signed By	
Us	er:	reeseberry
Na	ime:	Dorrance Berry
E-I	Mail:	rberry@dgsd.org
Da	ite/Time:	2024-03-13 10:59 (Time Zone: -05:00)



Permit Permit #: IL0028380 Permittee: DOWNERS GROVE SANITARY DISTRICT Facility: DOWNERS GROVE S.D WASTEWATER TREATMEN Major: Yes Permittee Address: 2710 CURTISS STREET PO BOX 1412 DOWNERS GROVE, IL 60515 Facility: DOWNERS GROVE, IL 60515 Permitted Feature: 003 External Outfall Discharge: 003-0 EXCESS FLOW TO ST JOSEPH CREEK Source Source <t< th=""><th>NT CENTER</th></t<>	NT CENTER
Major:YesPermittee Address:2710 CURTISS STREET PO BOX 1412 DOWNERS GROVE, IL 60515Facility Location:5003 WALNUT AVENUE DOWNERS GROVE, IL 60515Permitted Feature:003 External OutfallDischarge:003-0 EXCESS FLOW TO ST JOSEPH CREEK	
Permitted Feature: 003 ctearge 003-0 ctearge Report Dates & Status Cesses FLOW TO ST JOSEPH CREEK Cesses FLOW TO ST JOSEPH CREEK Monitoring Period: From 02/01/24 to 02/29/24 DMR Due Date: 03/25/24 Monitoring Period: From 02/01/24 to 02/29/24 DMR Due Date: 03/25/24 Considerations for Forw Form 2/01/24 to 02/29/24 DMR Due Date: Status: NetDMR Validated Considerations for Forw Form 2/01/24 to 02/29/24 MR Due Date: Status: Status: NetDMR Validated V043030002 ; NUMBER Variance: Form 2/01/24 to 02/29/24 Status: Status: Status: Status:	
Report Dates & Status Nonitoring Period: From 02/01/24 to 02/29/24 DMR Due Date: 03/25/24 Status: NetDMR Validated Considerations for Form Completion UV430300002 ; NUMBER OF DAYS OF DISCHARGE:CS VO430300002 ; NUMBER OF DAYS OF DISCHARGE:CS	
Monitoring Period: From 02/01/24 to 02/29/24 DMR Due Date: 03/25/24 Status: NetDMR Validated Considerations for Form Completion	
Considerations for Form Completion W0430300002 ; NUMBER OF DAYS OF DISCHARGE:CS Principal Executive Officer	
W0430300002 ; NUMBER OF DAYS OF DISCHARGE:CS Principal Executive Officer	
Principal Executive Officer	
Last Name: Underwood	
No Data Indicator (NODI)	
Form NODI:	
Parameter Monitoring Location Season # Param. NODI Quantity or Loading Quality or Concentration # of Ex	x. Frequency of Analysis Sample Type
Code Name Qualifier 1 Value 1 Qualifier 2 Value 2 Units Qualifier 1 Value 1 Qualifier 2 Value 2 Units Qualifier 2 Value 1 Qualifier 3 Value 3 Units	
00300 Oxygen, dissolved [DO] 1 - Effluent Gross 0 Permit Req. Image: Complex Comp	DL/DS - Daily When Discharging GR - GRAB
Value NODI C - No Discharge	
Sample	
00310 BOD, 5-day, 20 deg. C 1 - Effluent Gross 0 Permit Req. Volume NODE Volume NODE C. No Disphares C. No Disphares	DL/DS - Daily When Discharging GR - GRAB
Value NODI C - No Discharge C - No Discharge	
O0400 pH 1 - Effluent Gross 0 Permit Req. Image: Control of the control o	DL/DS - Daily When Discharging GR - GRAB
Value NODI Value NODI	
Sample Image: Sample	
00530 Solids, total suspended 1 - Effluent Gross 0 Permit Req. <= 30.0 MO AVG <= 45.0 WKLY AVG 19 - mg/L	DL/DS - Daily When Discharging GR - GRAB
Value NODI C - No Discharge C - No Discharge	
Sample Sample 00610 Nitrogen ammenia total las Ni 1 Effluent Gross 0 Permit Reg.	DL/DS - Daily When Discharging GR - GRAB
00610 Nitrogen, ammonia total [as N] 1 - Effluent Gross 0 Permit Req. Value NODI C - No Discharge	
Sample	
O0665 Phosphorus, total [as P] 1 - Effluent Gross 0 Permit Req. Image: Comparison of the comparison	DL/DS - Daily When Discharging GR - GRAB
Value NODI C - No Discharge C - No Discharge	
Source Sample Sample <td>DL/DS - Daily When Discharging GR - GRAB</td>	DL/DS - Daily When Discharging GR - GRAB
50060 Chlorine, total residual 1 - Effluent Gross 0 Permit Req. 19 - mg/L Value NODI Value NODI C - No Discharge C - No Discharge	DE DO - Daily When Discharging GK - GKAB
Sample	
74055 Coliform, fecal general 1 - Effluent Gross 0 Permit Req. Image: Coliform Colifor	DL/DS - Daily When Discharging GR - GRAB
Value NODI C - No Discharge	
Sample I S	
82220 Flow, total 1 - Effluent Gross 0 Permit Req. Req Mon MO TOTAL 80 - Mgal/mo	DL/DS - Daily When Discharging
Value NODI C - No Discharge	

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type. Edit Check Errors

No errors.

Comments

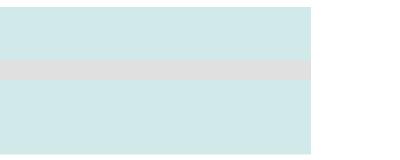
Attachments

No attachments.

Report Last Saved By DOWNERS GROVE SANITARY DISTRICT

User:

Na	ime:	Dorrance Berry
E-I	Mail:	rberry@dgsd.org
Da	ite/Time:	2024-03-13 10:49 (Time Zone: -05:00)
Re	eport Last Signed By	
Us	er:	reeseberry
Na	ime:	Dorrance Berry
E-I	Mail:	rberry@dgsd.org
Da	ite/Time:	2024-03-13 10:59 (Time Zone: -05:00)



Permit																					
Permit	#:	IL0028380		Perr	mittee:		DOWNER	S GROVE	SANITARY DIST	RICT			Facili	ity:	D	OWNERS	GROVE S.D WA	STEWAT	ER TRE	EATMENT CENTER	
Major:		Yes		Perr	mittee Addr	ess:		RTISS STRE S GROVE,	ET PO BOX 141 IL 60515	2			Facili	ity Loca			UT AVENUE GROVE, IL 60515				
Permit	ted Feature:	A01 External Outfa	all	Disc	charge:		A01-0 EXCESS	FLOW FRO	M EXCESS FLO	V CLARI	IFIERS										
Report	Dates & Status			•																	
Monito	ring Period:	From 02/01/2	4 to 02/29/24	DMF	R Due Date:	:	03/25/24						Statu	s:	N	etDMR Val	lidated				
Consid	lerations for Forn	n Completion																			
W0430	300002 ; NUMBEF	R OF DAYS OF	DISCHARGE:CS																		
Princip	al Executive Offi	cer																			
First N	ame:	Amy		Title	e:		General N	lanager					Telep	hone:	63	30-969-066	54				
Last Na	ame:	Underwood																			
No Dat	a Indicator (NOD	U)																			
Form N	IODI:																				
	Parameter		Monitoring Location	Season #	# Param. NODI		-		Intity or Loading						Quality or Con				# of Ex.	Frequency of Analysis	Sample Type
Code	Nam	e				Sample	Qualifier 1	/alue 1 Qualif	er 2 Value 2		Units (Qualifier 1	Value 1 Qual	ifier 2	Value 2	Qualifier	3 Value 3	Units			
00310	BOD, 5-day, 20 de	ea. C	1 - Effluent Gross	0		Permit Req.											Req Mon DAILY MX	19 - mg/L	C	DL/DS - Daily When Discharging	g GR - GRAB
	,,,,	5.5				Value NODI	1										C - No Discharge				
						Sample													_		
00530	Solids, total susp	ended	1 - Effluent Gross	0		Permit Req.											Req Mon DAILY MX	19 - mg/L	[DL/DS - Daily When Discharging	g GR - GRAB
						Value NODI	1										C - No Discharge				
						Sample Permit Reg.											Reg Mon DAILY MX	19 - ma/l	r	DL/DS - Daily When Discharging	n GR - GRAB
00610	Nitrogen, ammon	ia total [as N]	1 - Effluent Gross	0		Value NODI											C - No Discharge	10 119/2	-		
						Sample											e ne bischarge				
00665	Phosphorus, tota	l [as P]	1 - Effluent Gross	0		Permit Req.								Re	eq Mon MO AVG		Req Mon DAILY MX	19 - mg/L	ſ	DL/DS - Daily When Discharging	g GR - GRAB
00000	r neopnerae, teta	.[]		Ū		Value NODI	I							C	C - No Discharge)	C - No Discharge				
						Sample															
82220	Flow, total		1 - Effluent Gross	0		Permit Req.			Req Mon MO To	OTAL 80 -	Mgal/mo								Ľ	DL/DS - Daily When Discharging	g CN - CONTIN
						Value NODI	I		C - No Discha	irge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type. Edit Check Errors No errors. Comments **Attachments** No attachments. Report Last Saved By DOWNERS GROVE SANITARY DISTRICT User: reeseberry Name: Dorrance Berry E-Mail: rberry@dgsd.org 2024-03-13 10:50 (Time Zone: -05:00) Date/Time: Report Last Signed By User: reeseberry Name: Dorrance Berry E-Mail: rberry@dgsd.org Date/Time: 2024-03-13 10:59 (Time Zone: -05:00)

Permit																						
Permit	#: II	L0028380		Permitte	e:	1	DOWNERS	GROVE SA	NITARY	DISTRICT						Facility	y:	DOWNERS GROVE S.	0 WASTEWATE	R TRE	EATMENT CENTER	
Major:	Y	⁄es		Permitte	e Address		2710 CURTI DOWNERS			X 1412						Facility	y Locat	tion: 5003 WALNUT AVENUE DOWNERS GROVE, IL				
Permit		801 External Outfall		Dischar	ge:		B01-0 MIXING CH/	AMBER DIS	CHARGI	E TO THE E BR	ANCH	DUPAGE	RVR									
Report	Dates & Status																					
Monito	ring Period: F	rom 02/01/24 to 02	2/29/24	DMR Du	e Date:	(03/25/24									Status	:	NetDMR Validated				
Consid	lerations for Form Co	ompletion																				
	300002 ; DMF LOAD I		D.																			
	al Executive Officer																					
First N		\my		Title:			General Mar	nager							ľ	Teleph	none:	630-969-0664				
Last Na	ame: Uta Indicator (NODI)	Inderwood		I																		
Form N		_																				
TOTIL	Parameter		Monitoring	Season				Qua	ntity or Lo	ading						G	Quality o	or Concentration			of Frequency of Analy	sis Sample Type
Code	Nan	ne	Location	#	NODI		Qualifier	Value 1	Qualifier 2	Value 2	Units	Qualifier	Value 1	Qualifi 2	ier Valu	le 2	Qualifie	er Value 3	Ur	its E	Ex.	
						Sample			2					2			=	51.6	15 -	deg	01/30 - Monthly	GR - GRAB
00011	Temperature, water d	lag fabranhait	1 - Effluent	0		Permit												Req Mon MO MAX	F 15 -	deg 0	01/30 - Monthly	GR - GRAB
00011	remperature, water u	leg. lamennen	Gross	0		Req. Value													F	0	01/30 - Montiny	GR - GRAD
						NODI																
			1 - Effluent			Sample Permit							5.5 MO AV	= >=	8.5 4.0 MN W		=	8.2	19 -		03/DW - 3 Days Every W	
00300	Oxygen, dissolved [D	00]	Gross	1		Req. Value						>=	MN	>=	4.0 10111 00	VKAV .	>=	3.5 DAILY MN	19-	^{mg/L} 0	02/DA - 2 Days Every We	ek GR-GRAD
						NODI																
						Sample Permit							7.0				=	7.4	12 -		05/DW - 5 Days Every W	
00400	рН		1 - Effluent Gross	0		Req.						>=	6.0 MINIMUM				<=	9.0 MAXIMUM	12 -	SU 0	02/DA - 2 Days Every We	ek GR - GRAB
						Value NODI																
						Sample											=	164.0	19 -	mg/L	01/30 - Monthly	CP - COMPOS
00410	Alkalinity, total [as Ca	aCO3]	1 - Effluent Gross	0		Permit Req.												Req Mon DAILY MX	19 -	mg/L 0	01/30 - Monthly	CP - COMPOS
			01033			Value																
						NODI Sample	= 43.	01	_	70.62	26 - Ib/c			_	0.6			0.9	19 -	mg/l	05/DW - 5 Days Every W	ook CP -
			1 - Effluent			Permit								=			-					
00530	Solids, total suspend	ed	Gross	0		Req.	<= 220	02.0 MO AVG	<=	4404.0 DAILY MX	26 - lb/c	1		<=	12.0 MO /	AVG	<=	24.0 DAILY MX	19 -	mg/L 0	02/DA - 2 Days Every We	COMPOS
						Value NODI																
						Sample										:	=	17.4	19 -	mg/L	01/30 - Monthly	CP - COMPOS
00600	Nitrogen, total [as N]		1 - Effluent Gross	0		Permit Req.												Req Mon DAILY MX	19 -	mg/L 0	01/30 - Monthly	CP - COMPOS
			01055			Value																
						NODI		75		004.0	00				0.15			0.00				CP -
			1 Effluent			Sample	= 39.			234.9	26 - Ib/c	1		=	0.45		=	2.02	19 -		05/DW - 5 Days Every W	eek COMPOS
00610	Nitrogen, ammonia to	otal [as N]	1 - Effluent Gross	1		Permit Req.	<= 734	1.0 MO AVG	<=	1376.0 DAILY MX	26 - Ib/c	1		<=	4.0 MO A	VG	<=	7.5 DAILY MX	19 -	mg/L 0	02/DA - 2 Days Every We	eek CP - COMPOS
						Value NODI																
						Sample											<	1.0	19 -	mg/L	01/30 - Monthly	CP - COMPOS
00625	Nitrogen, Kjeldahl, to	tal [as N]	1 - Effluent	0		Permit												Req Mon DAILY MX		mg/L 0	01/30 - Monthly	CP -
10020		[]	Gross			Req. Value														5 - 0	·····,	COMPOS
						NODI												17.4	40	~~~/l	01/20 Monthly	CA - CALCTD
			1 - Effluent			Sample Permit											=	17.4 Req Mon DAILY MX	19 - 19 -	mg/L mg/L 0	01/30 - Monthly 01/30 - Monthly	CA - CALCTD
00630	Nitrite + Nitrate total [[as N]	Gross	0		Req. Value													19-	0		
						NODI																07
																						CP -

		A Effluent		Sample					=		=	3.08	19 - mg/L	-	04/30 - Four Per Month	COMPOS
00665	Phosphorus, total [as P]	1 - Effluent Gross	0	 Permit Req.						Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
				Value												
				NODI												CP -
				Sample					=	= 1.56	=	1.56	19 - mg/L	-	01/30 - Monthly	COMPOS
00666	Phosphorus, dissolved	1 - Effluent Gross	0	 Permit Req.						Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	0	01/30 - Monthly	CP - COMPOS
		01033		Value							_					
				NODI							_	222.2	10 /			00.0040
				Sample Permit							=	230.0	19 - mg/L		01/30 - Monthly	GR - GRAB
00940	Chloride [as Cl]	1 - Effluent Gross	0	 Req.								Req Mon DAILY MX	19 - mg/L	0	01/30 - Monthly	GR - GRAB
		01055		Value NODI												
				Sample												
	Californ food % complex everation	1 - Effluent		Permit							<=	10.0 MAXIMUM	23 - %			
30500	Coliform, fecal - % samples exceeding limit	Gross	0	 Req.							_			-		
				Value NODI								9 - Conditional Monitoring - Not Required This Period				
				Sample =	= 9.4	1 =	15.48	03 - MGD							99/99 - Continuous	
50050	Flow, in conduit or thru treatment plant	1 - Effluent	0	 Permit		Mon MO	Req Mon DAILY	03 -						0	99/99 - Continuous	
50050	now, in conduit of the treatment plant	Gross	U	 Req.	AV	3	MX	MGD						U		
				Value NODI												
				Sample										_		
		1 - Effluent		Permit Req.							<=	0.05 DAILY MX	19 - mg/L	-	CL/OC - Chlorination/Occurances	GR - GRAB
50060		Gross	1	 Value								9 - Conditional Monitoring - Not Required This				
				NODI								Period				
				Sample =	= 109	.83 =	193.7	26 - Ib/d	=	= 1.4	=	2.6	19 - mg/L	-	04/07 - Four Per Week	CP - COMPOS
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0	 Permit Req.	<= 183	5.0 MO AVG <=	3670.0 DAILY MX	26 - Ib/d	<	<= 10.0 MO AVG	<=	20.0 DAILY MX	19 - mg/L	0	02/DA - 2 Days Every Week	CP - COMPOS
		01055		Value												
				NODI												

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type. *Edit Check Errors*

No errors.

Comments

Attachments	
No attachments.	
Report Last Saved By	
DOWNERS GROVE SANITARY DISTRICT	
User:	reeseberry
Name:	Dorrance Berry
E-Mail:	rberry@dgsd.org
Date/Time:	2024-03-13 10:54 (Time Zone: -05:00)
Report Last Signed By	
User:	reeseberry
Name:	Dorrance Berry
E-Mail:	rberry@dgsd.org
Date/Time:	2024-03-13 10:59 (Time Zone: -05:00)

Permit																			
Permit #:		IL0028380			nittee:		DOWNERS GROVE SANITARY DISTRICT					Facility	: C	DOWNERS GROVE S.D WASTEWATER TREATMENT CENTER					
Major:		Yes			Permittee Address:		2710 CURTISS STREET PO BOX 1412 DOWNERS GROVE, IL 60515					Facility		ocation: 5003 WALNUT AVENUE DOWNERS GROVE, IL 60515					
Permitted Feature:		C01 External Outfall			Discharge:		C01-0 EXCESS FLOW FROM INTERMEDIATE CLARIFIER #1												
Report	Dates & Status																		
Monito	Monitoring Period: F		From 02/01/24 to 02/29/24				03/25/24					Status:	Status: NetDMR Validated						
Consid	erations for Forr	n Completion																	
W0430	300002 ; NUMBE	R OF DAYS OF	DISCHARGE:CS																
Princip	al Executive Offi	cer																	
First N	ame:	Amy		Title	e:		General Manager				Telepho	Telephone: 630-969-0664							
Last Na	ime:	Underwood										·							
No Dat	a Indicator (NOD	1)																	
Form N	ODI:																		
	Parameter		Monitoring Location	Season #	[#] Param. NOD	1			ty or Loading				Quality or Con				of Ex. Frequency of A	Analysis	Sample Type
Code	Nam	ie				Sample	Qualifier 1 Value	Qualifier 2	2 Value 2	Units	Qualifier 1 Valu	e 1 Qualifier	2 Value 2	Qualifier 3	3 Value 3	Units			
00310	BOD 5-day 20 d	OD, 5-day, 20 deg. C		0		Permit Rec	q.								Req Mon DAILY MX	19 - mg/L	DL/DS - Daily When	Discharging	GR - GRAB
00010	DOD, 5-day, 20 deg. 0		1 - Effluent Gross			Value NOD	ы								C - No Discharge				
						Sample													
00530	Solids, total susp	ended	1 - Effluent Gross	0		Permit Rec	ą								Req Mon DAILY MX	19 - mg/L	DL/DS - Daily When	Discharging	GR - GRAB
						Value NOD	סו								C - No Discharge				
						Sample										10	DL/DS - Daily When	Discharging	
00610	Nitrogen, ammon	ia total [as N]	1 - Effluent Gross	0		Permit Rec									Req Mon DAILY MX	19 - mg/L	DL/DS - Daily when	Discharging	GR - GRAB
						Value NOD									C - No Discharge				
00005		1/ D1				Sample Permit Rec							Reg Mon MO AVG		Reg Mon DAILY MX		DL/DS - Daily When	Discharging GR -	GR - GRAB
00665	Phosphorus, total [as P]		1 - Effluent Gross	0		Value NOD							C - No Discharge)	C - No Discharge				
						Sample													
82220	Flow, total		1 - Effluent Gross	0		Permit Rec	q.		Req Mon MO TOTAL	80 - Mgal/mc)						DL/DS - Daily When	Discharging	CN - CONTIN
00				-		Value NOD	ы		C - No Discharge										

Submission Note

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Permit																			
Permit #:	L0028380	Per	mittee:		DOWN	IERS GR	OVE SANITAR	DISTRI	СТ	Facil	ity:		DOWNERS (GROVE S.D.	- WASTEWATE	R TREAT	MENT C	ENTER	
Major: Y	Yes	Per	mittee Ac	dress:			STREET PO BO OVE, IL 60515	OX 1412		Facil	ity Locati		5003 WALNU DOWNERS (
	NF nfluent Structure	Dis	charge:		INF-L INFLU		NITORING												
Report Dates & Status																			
Monitoring Period: F	From 02/01/24 to 0	2/29/24 DM	R Due Da	ite:	03/25/2	24				Statu	IS:		NetDMR Vali	dated					
Considerations for Form Con	mpletion	•																	
W0430300002																			
Principal Executive Officer																			
	Amy	Title	ē.		Genera	al Manage	ər			Teler	ohone:		630-969-0664	1					
	Jnderwood				Contract	an manage				1010									
No Data Indicator (NODI)																			
Form NODI:	-	Monitoring Location	Saacon	# Param. NODI			0.12	ntity or Lo	adina				Quality o	Concentratio	n an		# of E	x. Frequency of Analys	is Sampla Type
Code Name	e	Monitoring Location	0003011			Qualifier 1		Qualifier 2	-	Units	Qualifier 1	/alue 1 Qualifi				Unit		A. Frequency of Analys	is cample type
					Sample							=	211.0			19 - m		09/99 - See Permit	CP - COMPOS
00310 BOD, 5-day, 20 deg. C		G - Raw Sewage Influent	0		Permit Req.								Req Mon M	D AVG		19 - m	^{g/L} 0	09/99 - See Permit	CP - COMPOS
					Value NODI														
					Sample							=	175.0			19 - m		09/99 - See Permit	CP - COMPOS
00530 Solids, total suspende	ed	G - Raw Sewage Influent	0		Permit Req.								Req Mon M	D AVG		19 - m	g/L 0	09/99 - See Permit	CP - COMPOS
					Value NODI														
					Sample									=	33.9	19 - m	•	01/30 - Monthly	CP - COMPOS
00600 Nitrogen, total [as N]		G - Raw Sewage Influent	0		Permit Req.										Req Mon DAILY	r MX 19 - m	^{g/L} 0	01/30 - Monthly	CP - COMPOS
					Value NODI														
					Sample									=	5.21	19 - m		03/30 - Three Per Mont	th CP - COMPOS CP - COMPOS
00665 Phosphorus, total [as	P]	G - Raw Sewage Influent	0		Permit Req.										Req Mon DAILY	r MX 19 - M	^{g/L} 0	01/30 - Monthly	CP - COMPOS
					Value NODI														
					Sample Permit Reg.		9.54 Req Mon MO AVG		15.75 CReq Mon DAILY MX C	03 - MGD							_	99/99 - Continuous 99/99 - Continuous	
50050 Flow, in conduit or thr	u treatment plant	G - Raw Sewage Influent	0		Value NODI		Neg MOIT MO AVG		Ney WOILDAILT WA	55 - IVIGD							0	33/38 - Continuous	_
					value NODI														

Submission Note

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DOWNERS GROVE SANITARY DISTRICT

MEMO

TO: Amy Underwood, General Manager

FROM: Nick Whitefleet, Maintenance Supervisor

DATE: March 13th, 2024

SUBJECT: February 2024 Maintenance Report

Attached is a work order summary detailing equipment repair and preventive maintenance activities conducted by the maintenance department during February 2024.

Special projects in February included:

Excess Flow Clarifiers 1 & 2 Traveling Bridge

During routine excess flow operations, the traveling bridge for excess flow clarifiers 1 & 2 experienced a derailment. Due to the extent of bridge misalignment and its size and weight, DGSD sought guidance from the manufacturer. Based on their advice, proposals were solicited from our trusted crane vendor and Dahme Mechanical. The crane vendor quoted \$28,614 for the realignment task alone, while Dahme Mechanical proposed a more comprehensive solution at \$23,888, covering both realignment and necessary rail repairs. The decision was made to proceed with Dahme Mechanical and the work is complete. Currently the bridge is operational with the stipulation that it must be always supervised while in service. Further investigation by DGSD staff is underway to decrease the likelihood of this happening again.

Lift Station Portable Generator 150

While exercising our 150-kilowatt portable generator maintenance staff found that the engine would not start. Altorfer Caterpillar was called to investigate the issue and determined that the fuel pump was no longer functional and required replacement. Due to the age and design of the generator, neither DGSD staff nor Altorfer Caterpillar was able to locate a replacement fuel pump. The existing pump was removed by Altorfer and sent out for a rebuild. While the pump was being overhauled, Altorfer had the integrated fuel tank and diesel fuel cleaned through a process referred to as "fuel polishing". The idea behind this was that the fuel may have contributed to the fuel pump issue. Once the overhauled pump was reinstalled the generator was tested and is now back in service. Cost for the listed repairs from Altorfer came in at \$6,653.31.

Bar Screen Building Lighting Upgrade

While assisting my predecessor with fiscal year 23-24 budget, we identified a need to upgrade the existing lighting in the mid and lower levels of the bar screen building. At the time we budgeted \$15,000 for the fiscal year 24-25. This last Winter while determining the FY 24-25 budget, I tasked maintenance department electricians to put together actual costs for making the required lighting upgrades so I could adjust the budget accordingly. The cost of materials came in significantly lower than expected and knowing that our electricians were more than capable of performing the installation, I requested that we move forward with the project immediately. I'm pleased to report that the lighting upgrade is complete and the final cost for materials on this project came in at \$4,276.67.

CHP System – Units 1&2 Operation Update

- **CHP 1:** CHP 1 performed significantly better throughout the month of February. The air / fuel ratio and ignition adjustments performed by Nissen at the beginning of the month seemed to have helped. Some irregular deviations of engine performance were still noted throughout the month and are under investigation.
- **CHP 2:** CHP 2 has been operating as expected throughout the month of February.

Laboratory Interior Painting

Starting back in May of 2023 the maintenance department has been painting the laboratory interior and performing minor building repairs. This work has been executed in between larger projects over a large timeframe. The interior painting and minor building repairs project was completed during the month of February and looks great. Total costs for this project came in at \$1,235.16.

Centex Lift Station Replacement Update:

A punch list has been created and issued to the contractor and some of the items have been addressed. Landscape restoration plans are under review with the Village of Downers Grove.

Procurement:

-20" Dezurik plug valve, \$17,080, LAI, LLC. Designated for Raw Sewage Pump 3 discharge valve. – Budgetted / planned purchase.

-Submersible pressure transducer (wet well level indicator), qty. 3, \$2,961.03, Britton Electronics & Automation inc.

-Excess Flow Sludge Grinder assy., \$12,093, JWC Environmental. - Budgetted / planned purchase.

cc: AES, JMW, KJR, RTJ, MJS, CS, DM

Work Order Summary

Work Order Completion Dates from 2/1/2024 to 2/29/2024

Work Assignment	Completion Date	Equipment	NOTATIONS
32,345 hours, Perform 1200 hour naintenance	01-Feb-24	CHP Engine Genset #2	Performed all duties required in a 1200 hour maintenance. Reported results to Nissen for their records.
EXCESS 003- Exercise 30" and 24" DEZURIK Valves		Excess Flow 003 Valves	
Exercise of Excess Influent and Effluent Gates		Excess Flow Clarifier 1	
		Excess Flow Clarifier 2	
		Excess Flow Clarifier 3	
		Excess Flow Clarifier 4	
Vehicle 317, 6 Month Oil Change, (2009 Sterling LT7500 12 yard dump)	02-Feb-24	2009 Sterling LT 7500	
Bar Screen Bldg. Lower level(s) Lighting Upgrade		Bar Screen Building	Replaced all E.P. light fixtures in mid and lower level of bar screen building with new. Added additional E.P. fixture at pre-screen. Installed new LED bulbs in all fixtures.
Replace non functioning light switch and bathroom fan		Laboratory	Replaced 4-way light switch and bathroom exhaust fan motor.
Pump Fail, Replace circuit breaker		Raw Sewage Pump 2	Replaced 150 amp breaker with new.
Bi-Monthly check of all ladders	06-Feb-24	Belt Filter Press Building	
		Bisulfite Building	
		Blower Building	
		CHP Engine Genset #2	
		Digester 3 Control Building	
		Digester 4 - 5 Control Buildg	
		Excess Flow Pump Station	
		Excess Flow Sludge Pump House	
		Filter Building	
		Hypochlorite Feed Blg	
		Maintenance Services Building	
		Microstrainer Building	
		Operations Center	
		System Garage	
Front gate operator chain coming off drive unit		WWTC Main Gate	Replaced both (2) chain idler wheels and output shaft sprocket (1) with new.
Check all life ring boxes and clean f needed.	07-Feb-24		
By-Weekly Fluid and Misc. Check of Generators		Emergency Generator 1	
		Emergency Generator 2	
		Emergency Generator 3	
3 month Greasing of 3 AUMA Actuators	08-Feb-24	Aeration Tank 10	

Work Assignment	Completion Date	Equipment	NOTATIONS	
Operate Relief Valves On Heat		Digester 1 Heat		
Exchangers And Boilers 3 month Greasing of 3 AUMA		Exchanger Digester 1 Mixing Pump		
Actuators Operate Relief Valves On Heat Exchangers And Boilers		Digester 2 Heat Exchanger		
Literangero i ind Donero		Digester 3 Heat Exchanger		
		Digester 4 Heat Exchanger		
		Digester 5 Heat Exchanger		
Qt. Valves and Gates Excercise		Excess Flow 003 Valves		
Operate Relief Valves On Heat Exchangers And Boilers		Excess Flow Pump Station		
3 Month Grease- Secondaries 1 & 2		Secondary Clarifier 1		
		Secondary Clarifier 2		
Exercise Ratio Valve #2		Tunnel - System 2 RAS		
Turn on and run Chlorine Contact Tank sweep arm	09-Feb-24	4 Chlorine Contact Tank		
Monthly Liquid Status of Under Ground Diesel Tank		Emerg Gen Diesel Storage Tank		
Change Filters On Grit Blowers 1,2,3.		Grit Blower 1		
		Grit Blower 2		
CLEAN TWAS POLYMER EFFLUENT STRAINER		WAS Thickener Polymer System		
Six Month Oil Change On Concentrators 1 & 2	12-Feb-24	4 Concentration Tank 1		
		Concentration Tank 2		
Check, Remove, Clean. Grease- debris from wells		Excess Flow Pump Station		
Replace Air Filters On Both Fume Hood Air Make Up Systems		Laboratory	Replaced all 8 air filters with new.	
ANNUAL FIRE EXTINGUISHER TAG AND RECERTIFICATION		Maintenance Services Building		
Check, Remove, Clean. Grease- debris from wells		Raw Sewage Pump Station		
Exercise both 24" primary influent ratio valves		Tunnel From PS to Grit		
		Tunnel/Chan Primary Clarifiers		
Clean Office Roof Of All Debris	13-Feb-24	4 Administration Center		
3 MONTH GREASE OF BFP MOYNO PUMPS		Belt Press Sludge Feed Pump 1		
		Belt Press Sludge Feed Pump 2		
Exercising of Inf, Eff, Drain and fill valves at Filter Building		Filter 1		
		Filter 2		
		Filter 3		
		Filter 4		
		Filter 5		
Thursday, March 14, 2024				Page 2 of 5

Work Assignment	Completion Date	Equipment	NOTATIONS
		Filter 6	
East Door not latching		Hypochlorite Feed Blg	Replaced surface mount door latch with new.
Quarterly Flow Test In Maintenance Garage		Maintenance Services Building	
Roof ventilation fans inoperable		Operations Center	Replaced drive belts on two of the three roof ventilation fan assemblies.
2 MONTH EXERCISE AND INSPECTION OF PORTABLE GENERATORS		Portable Generator 150	Inspected and test ran all 3 portable generators.
		Portable Generator 200	
		Portable Generator 350	
12 Month/10,000 Mile Synthetic Oil Change (2012 F-350) #307	14-Feb-24	2012 FORD F-350 LS	59,066 Miles. Changed oil and oil filter. Rotated tires.
12 Month/10,000 Mile Synthetic Oil Change (2015 F-150) # 351 (Bob)		2015 Ford F-150 Reg Cab 4x2	62,143 miles. Changed oil and oil filter, rotated tires.
3 Months Inspection on Electric Carts and Front End Loader		2016 Club Car Carryall 300	
		2019 Yamaha UMAX 2 AC (#3)	
		2022 Club Car Carryall 500	
Check V-Belt, Grease Pillow Block Bearing Heat Exchangers 2- 5		Digester 1 Heat Exchanger	
		Digester 2 Heat Exchanger	
		Digester 3 Heat Exchanger	
		Digester 4 Heat Exchanger	
		Digester 5 Heat Exchanger	
Replace burnt out bulbs at Hobson LS drywell		Hobson Lift Station	Removed and replaced burnt out bulbs in dry well.
37,888 miles. Change oil & Filter	15-Feb-24	2021 F150 4x4 (System)	37,888 miles. Changed oil and oil filter. Rotated tires.
pneumatic valve for tank 3 not functioning		Excess Flow Sl Valve Pneum Sys	Replaced 30 minute control timer with new purchased from Galco. Purchased additional timer for stock.
Replace Wiper Grit Conveyors 1-2		Grit Conveyor System	
12 Month/10,000 Mile Synthetic Oil Change (2013 GMC Van) #315-LAB	16-Feb-24	2013 Chevy Express Van CNG	11,837 miles. Changed oil and oil filter. Rotated tires.
31,579 miles Change & Filter		2021 Ford F150 4x2	31,579 miles. Changed oil and oil filter. Rotated tires.
Traveling bridge failure - North		Excess Flow Clarifier 3	Limit switch failed causing bridge to contact mechanical stop & cause shear pin to fail (as designed) & damage to the reversing motor contactor / starter. Replaced reversing contactor (Galco), replaced limit switch from stock, replaced shear pin & tested
		Excess Flow Clarifier 4	
4000 Hour service on 544K Loader	19-Feb-24	2017 Deere 544K Wheel Loader	Performed 4000 hour service on 544K loader.
Recall repair		2021 Ford F150 4x2	Dropped off truck for warranty repairs on wiring harness at rear axle and wiper motor replacement.
Semi-Annual Greasing Of Various Equipment		Digester 1 Sludge Recirc Pump	

Thursday, March 14, 2024

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Work Assignment	Completion Date	Equipment	NOTATIONS
		Digester 1 Sludge Trnsfr Pump	
		Digester 2 Sludge Recirc Pump	
		Digester 2 Sludge Trnsfr Pump	
		Excess Flow Pump Station	
Repair flat tires on pressure washer		Maintenance Services	Replaced complete wheel and tire assemblies with new due to extent of rim damage.
Semi-Annual Greasing Of Various		Building Operations Center	to extent of fill damage.
Equipment		Primary Sludge Pump 2	
		Primary Sludge Pump 3	
		Primary Sludge Pump 5	
		Raw Sewage Pump Station	
Noisy water pump.	20-Feb-24	2014 Ford F-150 4x2 Shortbed	Drained coolant and removed / replaced water pump with new. Refilled coolant and tested ok
Change Oil On Gear Reducers For Belt Press Unit & Conveyors		Belt Filter Press	now. Refined coolain and tested. OK
		Belt Press Sludge Conveyor	
South Bridge Derailment		Excess Flow Clarifier 1	Traveling bridge derailment required contractor services for recovery of bridge and repairs to drive rail and gear rack. Dahme Mechanical utilized a crane for the lifting and setting of the bridge.
		Excess Flow Clarifier 2	setting of the ortuge.
Delta Ind. perform PM on compressor		WWTC ODS Pump Air Compressor	Delta industries performed preventitive maintenance based on compressor runtime.
Eye Wash Station 3 year Bottle Replaces	21-Feb-24	Belt Filter Press Building	Grainger eye wash bottle. Part #3ARE1 \$23.52 qty. 2. Replaced.
5000 Hour Oil Change on Unison Gas Skid Blower		CHP Gas Cleaning System	
Six Month Oil Change Primaries 5 & 6 Long & Cross Collector		Primary Clarifier 5	
		Primary Clarifier 6	
Remove and replace full pump assy. w/ new		Primary Sludge Pump 2	Removed existing pump and concrete pad. Poured new concrete pad and set pump assy. Performed start-up with Peterson & Matz on 2/21/24.
Eye Wash Station 3 year Bottle Replaces		System Garage	Grainger eye wash bottle part # 3ARE1 quantity 2 used. Replaced eyewash station bottles with new.
Calibrate Influent, Effluent, & Excess Flow Transducers	22-Feb-24	Flow Meter - Excess	Inspected and verified operation of flow meters at all three required locations.
		Flow Meter - Influent	
		Flow Meter - Tertiary	
Replace Birdcage with new		Northwest Lift Station	Removed and replaced failed birdcage / level transducer in wet well. All maintenance staff present for Safety & training purposes.
Six Month Oil Change Primaries 7- 3-9 Long & Cross Collector		Primary Clarifier 7	aaning purposes.
		Primary Clarifier 8	
		Primary Clarifier 9	
2000 Hour Grease of the UNISON BLOWER MOTOR	23-Feb-24	CHP Gas Cleaning System	
		··· _ ·····	

Work Assignment	Completion Date	Equipment	NOTATIONS
2 Month grease of new WAS pump #2		Conc. Tank Thickener Pump 2	
Paint interior walls and recaulk windows		Laboratory	Painted all interior walls excluding safety office. Recaulked windows where necessary.
Grease Pump Bearings on 1-6 RAS pumps		RAS Pump 1	
1 1		RAS Pump 2	
		RAS Pump 3	
		RAS Pump 4	
		RAS Pump 5	
		RAS Pump 6	
Exercising of bar screen sluice gates 1 and 2	26-Feb-24	Bar Screen 1 - North	
		Bar Screen 2 -South	
Test for H2S at Unison Gas skid		CHP Gas Cleaning System	
Grease fittings on munters unit		Filter Building	
Replace long collector drive chain	27-Feb-24	Primary Clarifier 3	Drained tank enough to assess why chain had come off bull gear. Worn chain was the only issue discovered. Replaced chain with new from stock and tested long collector.
12 Month/10,000 Mile Synthetic Oil Change (2015 Ford Van #320 Oscar	28-Feb-24	2015 Ford Truck Transit Van	94,955 miles. Changed oil and oil filter, rotated tires.
12 Month/10,000 Mile Synthetic Oil Change (2021 F-150) #325 (Marc)		2021 F150 4x2	5,718 miles. Changed oil and oil filters with synthetic motor oil. Rotated tires.
Digester 1 Mixing System Semi- Annual/2000 Hour Oil Change		Digester 1 Mixing Pump	
6 Month Oil Change On Bearings, Intermediate Pumps #1 & #2		Intermediate Sludge Pump 1	
		Intermediate Sludge Pump 2	
12 Month/10,000 Mile Synthetic Oil Change (2013 F-150) # 349 (Todd)	29-Feb-24	2013 FORD F-150 Reg Cab	36,788 miles. Changed oil and oil filter. Used synthetic motor oil. Rotated tires.
12 Month/10,000 Mile Synthetic Oil Change (2015 Focus) # 314 (Carly)		2015 Ford Focus	56,612 miles. Changed oil and oil filter. Used synthetic motor oil. Rotated tires.
21,324 Hours Change Oil & Filters		CHP Engine Genset #1	21,324 total hours. Changed oil and oil filters with new from stock. Took oil sample and sent for analysis. Sample ID # IND-71988.
Procure replacement cutting assembly for overhaul		Excess Flow Sludge Grinder	Identified and procured replacement rotating / cutting assembly for excess flow sludge grinder.

DOWNERS GROVE SANITARY DISTRICT M E M O

DATE: March 8, 2024

- TO: Amy Underwood General Manager
- FROM: Todd Freer Sewer System Maintenance Supervisor

RE: Monthly Report – February 2024

1.

JULIE Line Markings: Current Year to Date Received 654 1206 In District 636 1181 Marked 256 517 Man Hours 81 192.8 2. **Building Service: Current** Year to Date **BSSRAP TV Inspections** 27 34 **Emergency BSSRAP Repairs** 20 27 **Total BSSRAP Repairs** 25 40 **I&I** Inspections 8 10 I&I C.O. Inspections 0 0 Replace Broken Cleanout Caps 0 0 **OHSP TV Inspections** 1 1 Post Rodding TV 8 11 3. **Current** Year to Date Sewer Back-Ups: Public Sewer 1 1 Private Sewer 31 45 0 Surcharged Main 0 **Pump Station** 0 0 Total 14 46 4. **Current** Year to Date Sewer Cleaning (DGSD Personnel): 0 0. a. Sewer Cleaning (Outside Contractors) 5231 7726 Ft. 5. Main Sewer Televising (DGSD personnel) 346 866 Ft. a. Sewer Televising (Outside Contractors) 995 3940 Ft.

	LETS TV	Current 0	Year to Date 0		
7.	Manhole Inspections	13	143		
8.	Recent televising of the 27" diameter Powell Street Trunk Sewer between 67 th Street and O'Brien Park shows significant hydrogen sulfide damage to the reinforced concrete pipe. Manhole inspections have also been completed, resulting in one manhole needing a complete replacement of the structure. The remaining manholes will most likely need a spray liner.				
9.	The Vac-Con cleaning/vac truck has been returned items including a gas tank leak fix, deck re-painting		č		
10.	The second round of 'Request for Inspection' letter I&I Group (Group F) include 21 residents on Mapl		•		

CC: AES, JMW, KJR, RTJ, MJS, DM, CS, KWS

6.

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DOWNERS GROVE SANITARY DISTRICT M E M O

DATE: March 8, 2024

- TO: Amy R. Underwood General Manager
- FROM: Keith Shaffner Sewer Construction Supervisor

RE: Monthly Report: Sewer Construction \ Code Enforcement – February 2024

1.	Permits issued:	Current	Year to Date
	a. Single family	4	5
	b. Multiple family	0	0
	c. Commercial	1	2
	d. Repair	1	1
	e. Disconnection	<u>2</u>	<u>3</u>
	Total	$\frac{2}{8}$	11
2.	Inspections made:	Current	Year to Date
	a. Connections	5	6
	b. Finals	2	6
	c. Repairs	1	2
	d. Disconnects	0	2
	f. Walk-Thru	0	0
	g. Pre-connections	0	0
	h. Overhead Sewer Program	0	0
	i. Code Enforcement	1	1
	j. Lateral testing	<u>1</u>	<u>1</u>
	Total	$1\overline{0}$	18

3. New Sewer Extension Construction:

None

4. New Sewer Extension Testing - air, deflection, manhole, and televising:

1042 Norfolk Sewer Main Extension Testing

5. Code Enforcement:

Inspection of removed storm water sump line from sanitary service.

- 6. Plan & Permit Reviews:
 - a. 945 Ogden Commercial Review
 - b. 5598 Sherman Single Family Homes
- 7. Building Sanitary Service Access Agreements:
 - a. 1029 Oxford Downers Grove
 - b. 4645 Linscott Downers Grove
 - c. 418 Davis Downers Grove
- 8. Illinois EPA Permits:
 - 4435 Middaugh School District 58 Sewer Main Relocation
- 9. Miscellaneous:

Visu-Sewer has been working on the Curtiss Street Trunk Line Rehabilitation. The western half of the project has been completed and they are mobilizing to the eastern side to start the cleaning and lining.

CC: AES, JMW, KJR, RTJ, MJS, TF, CS & DM

Permits Issued: FEBRUARY 2024

YEAR	PERMIT #	ADDRESS	STREET	CITY	ISSUE	TYPE	TAP FEE	INSP FEE
2024	92	1029	OXFORD	DG	2/8/2024	SF	\$3,762.50	\$260.00
2024	5	4516	PERSHING	DG	2/9/2024	REPAIR		
2024	81	5309	GRAND	DG	2/12/2024	SF-RB		\$260.00
2024	3	418	DAVIS	DG	2/15/2024	SF-RB		\$260.00
2024	6	4645	LINSCOTT	DG	2/20/2024	SF-RB		\$260.00
2024	7	945	OGDEN	DG	2/26/2024	SF-RB		\$249.00
2024	9	3124	35TH	DG	2/28/2024	DISCON		
2024	10	3120	35TH	DG	2/28/2024	DISCON		
					TOTAL:		\$3,762.50	\$1,289.00

Permit Final Inspections: FEBRUARY 2024

Y	'EAR PERM	IT # AD	DRESS	STREET	CITY	FINAL
20)22	94	4533	MIDDAUGH	DG	2/20/2024
20	023	34	4600	FOREST	DG	2/23/2024

Progress Report

To: Amy Underwood, General ManagerFrom: Reese Berry, Laboratory SupervisorDate: March 13, 2024Re: February 2024 Laboratory Report

DGSD had zero excess flow sampling events during February 2024. We had no permit excursions in February.

Pretreatment:

We issued the Lovejoy permit during the month of February. They were given a list of activities with dates that need to be completed along with the permit.

We are awaiting the return of the Arrow Gear BMR/Industrial Permit application, which is due back to DGSD in March.

It was determined the secondary Rexnord facility at 2324 Curtiss St. does not require a permit at this time.

We are currently compiling data and working on the Annual Industrial Pretreatment Report that is due April 28, 2024.

We will be sampling for our semi-annual requirements for Influent, Effluent and Biosolids during March, April or May. This sampling is weather dependent and will need to fit in with work schedules, so it can be tough to schedule ahead of time. We'll get supplies from our contract laboratory, so we're prepared for the sampling event.

Safety Committee Meeting:

I was able to sit in on the monthly safety committee meeting at the end of February. I believe there was good dialogue for work related topics and concerns during the meeting. There were some things to follow-up on after discussion, which Jessie was taking care of prior to the March meeting.

Surcharge:

We are gearing up to begin sampling our surcharge customers for the 2024 season. Typically this is done during the summer, but with vacation schedules and other laboratory activities we'd like to start early to ahead of schedule.

To: Board of Trustees From: Amy Underwood Re: Engineering Report for February 2024 Date: March 15, 2024

A summary of the status of several projects is provided below.

I. Planning Projects & Studies

A. Biosolids Processing Improvements

Baxter & Woodman (B&W) evaluated the District's existing solids processing and met with District staff on December 21 to discuss their findings. B&W suspects that the District may be overloading Digester 4 with grease. The District sampled the digester to determine whether B&W's suspicion is correct. B&W is reviewing the results.

B. WWTC & Lift Station Code Walk-Through

The District is in the process of doing a final review of the report.

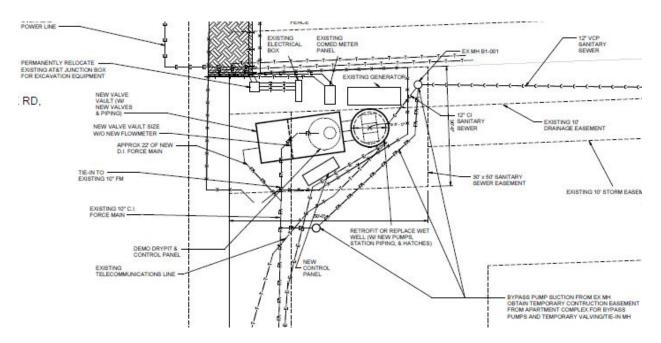
C. Butterfield Lift Station Study

The Butterfield Lift Station Study has been completed. The final report is available upon request.

The existing lift station consists of a wet well, a dry wet containing two pumps and the associated piping and valves, a control panel and an emergency generator. The existing flow meter is located in a separate manhole in the stormwater drainage swale that runs along the force main easement. The existing capacity of the station is 1,100 gpm with one pump running.

The recommended alternative is to replace the lift station in its current location. The site is very tight, with the existing lift station filling most of it and the drainage swale filling the remainder. Thus, there is not sufficient space to build a new lift station next to the existing lift station as was done with the Centex Lift Station and Liberty Park Lift Station replacements. The existing Butterfield Lift Station will have to be removed from service while the new lift station is constructed. The contractor will need to provide temporary bypass pumping. District staff believes the existing wet well is in good condition and therefore plans to retrofit it to house three submersible pumps. A new valve and meter vault will be constructed where the existing dry well is located. A new control panel will be provided. The proposed capacity based on the preliminary pump selection is 1,300 gpm with two pumps running. The existing generator has sufficient capacity for the proposed electrical loads and therefore will not need to be replaced.

The plan on the next page shows the new lift station over the existing lift station.



The replacement of the Butterfield Lift Station is proposed to be constructed in FY26-27.

II. Design Projects

A. Venard Force Main Replacement

The District has provided comments to B&W on the draft plans. The draft plans were provided to the Village, Park District and School District for comment. The project will be advertised in April with the bid opening in May.

B. Class **B** Land Application

The current contract ends March 31, 2024. Bids were opened on March 12 for the 2024 – 2026 biosolids hauling and land application services. The lowest responsive, responsible bidder was Stewart Spreading, who has the current contract. For comparison, the unit prices for the current contract are provided below with the bid unit prices. A high increase was expected as these services were recently added to the prevailing wage requirements.

	Unit Price	Increase over previous year
April 1, 2022 – March 31, 2023	\$22.49/cy	9.4%
April 1, 2023 – March 31, 2024	\$22.49/cy	0.0%
April 1, 2024 – March 31, 2025	\$29.45/cy	30.9%
April 1, 2025 – March 31, 2026	\$30.33/cy	3.0%

Staff will be requesting approval of the new land application contract at the March 19 Board of Trustees meeting.

C. Radio Enhancement

A request for qualifications is being drafted. Due to the highly technical and specialized nature of this work, it is not adapted to award by competitive bidding and falls under the provisions of the District's Procurement Policy for work that may be selected based on qualifications.

III. Construction Projects

A. Centex Lift Station Replacement

No pay request was included in the Claim Ordinance this month. Please refer to the Maintenance monthly report for more information.

B. Outfall 001 Sanitary Sewer Repair

No pay request was submitted this month. Restoration is expected to be completed in the Spring.

C. Curtiss Street Sewer Lining

Visu-Sewer submitted Pay Request #2 this month for work completed in February.

A	Original Contract Sum	Α	\$1,886,180.00
В	Net Change by Change Orders to Date	В	- \$94,100.00
С	Contract Sum to Date	A+B = C	\$1,792,080.00
			1
п	Total Completed and Stored to	Л	\$1.045.004.00

D	Total Completed and Stored to Date	D		\$1,045,004.00
E	Retainage (plus Pay Req #1)	Е	-	\$275,694.80
F	Total Earned Less Retainage	D-E= F		\$769,309.20

G	Less Previous Certificates for Payment	Previous Payments	- \$0.00
Η	Current Payment Due	F-G= H	\$769,309.20

I Balance to Finish, including Retainage	C-F=I	\$1,022,770.80
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Please note that the District has not received Pay Request #1 yet. The amount that would have been requested in Pay Request #1 is included with the retainage in the summary above. District Staff will work with Visu-Sewer to get the outstanding pay request for next month's claim ordinance.

Work is ongoing. Please refer to the Sewer Construction monthly report for more information.

D. SCADA Platform Replacement (Ignition)

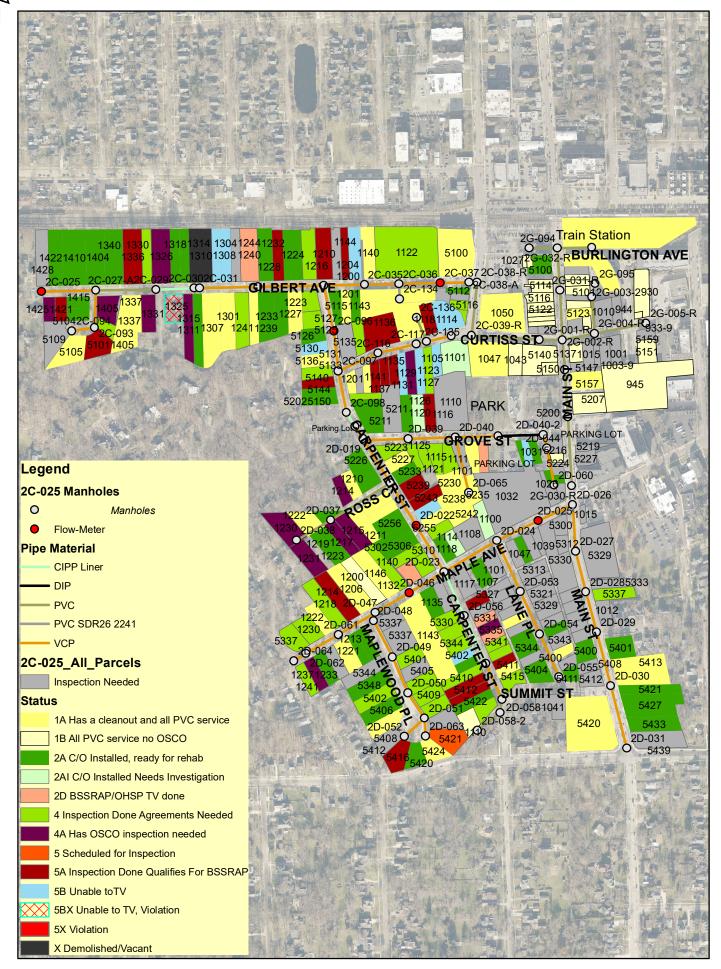
A payment request from Concentric for this project is included in the March Claim Ordinance.

	<u>FYE 24</u>	<u>Total (FYE24 & 25)</u>
Engineer's Fee	\$160,000.00	\$236,300.00
Total Completed to Date	\$127,007.27	\$127,007.27
Less Previous Payments	-\$113,027.27	-\$113,027.27
Current Payment Due	<u>\$ 13,980.00</u>	<u>\$ 13,980.00</u>
Remaining	\$32,992.73	\$109,292.73

Concentric has completed most of the screens for the WWTC. Staff are currently reviewing the screens. Concentric plans to have all the screens complete by the end of the fiscal year.

C: BOLI, CS, DM

2C-025 I&I Investigation Status



STATUS OF PARCELS 2C-025 I&I INVESTIGATION

Category	Inspections Scheduled	Inspections Completed	Application Received	Agreements Signed	Cleanout Installed	Service Rehab Done	Totals	Total as Percentage
1A	Y	Y	Ν	Y	Y	N/A	48	15%
1B	Y	Y	Ν	Ν	Ν	N/A	28	9%
2A	Y	Y	Y	Y	Y	Ν	58	20%
2AI	Y	Y	Y	Y	Y	Ν	4	1%
2B	Y	Y	Y	Y	Y	Ν	0	0%
2D	Y	Y	Y	Ν	Ν	Ν	4	1%
4	Y	Y	Ν	Ν	Ν	Ν	40	12%
4A	Ν	Ν	Ν	Ν	N/A	Ν	13	4%
5	Y	Ν	Ν	Ν	Ν	Ν	1	0%
5A	Y	Y	Ν	Ν	Ν	Ν	21	7%
5AX	Y	Y	Ν	Ν	Ν	Ν	0	0%
5B	Y	Ν	Ν	Ν	Ν	Ν	11	3%
5BX	Y	Ν	Ν	Ν	Ν	Ν	1	0%
0	Ν	Ν	Ν	Ν	Ν	Ν	85	27%
x	-	-	-	-	-	-	2	1%
5X	-	-	-	-	-	-	0	0%
0		lion					316	100%
	ategory Descript - PVC service w							25% Co

1B - All PVC no Cleanout

2A - Cleanout installed, ready for rehab

2AI C/O Installed Needs Investigation

2B - Ready for rehab

3 - Program application received (executed agreements needed)

3A - Released to contractor for cleanout installation

4 - Inspection completed (Program application needed)

4A - Has an existing cleanout

5 - Inspections scheduled

5A - Inspection done - BSSRAP needed (qualifying defects or obstructions seen during TV)

5AX - Violation, BSSRAP needed

5B - Unable to TV

5BX - Unable to TV Violation

0 - Inspection Needed

X2 - Vacant not Disconnected

25% Complete

2023 Basin I&I Ranking = 9

DOWNERS GROVE SANITARY DISTRICT CASH BALANCES AND INVESTMENT SCHEDULE DATE 2/29/2024

B/(12 2/20/2021				PREVIOUS MONTH	
CASH BALANCES			TOTAL BALANCE		
ACCOUNT NAME	ACCOUNT NUMBER	BALANCE PER BANK STATEMENT	PER BANK STATEMENTS	MONTHLY EARNINGS CREDIT	EARNINGS CREDIT PERCENTAGE
DEPOSIT	XXXXXXXXX1116	\$2,041,258.73			
DISBURSEMENT	XXXXXXXXX1111	213,801.81			
FLEXIBLE BENEFITS	XXXXXXXXX6025	9,720.12			
PAYROLL	XXXXXXXXX1117	223,580.14			
PETTY CASH	XXXXXXXXX1112	4,285.85			
USER REFUNDS	XXXXXXXXX1114	5,505.85			
TOTAL - CASH AT BANK		\$2,498,152.50	\$2,387,821.44	\$2,394.19	0.1003%

INVE	STMENTS					GENERAL			PUBLIC	SEWER	INTEREST
TYPE	FINANCIAL INSTITUTION	TERM	MATURITY	AMOUNT	ANNUAL INT. RATE	CORPORATE FUND (01)	IMPROVEMENT FUND (02)	CONSTRUCTION FUND (03)	BENEFIT FUND (05)	EXTENSION FUND (71)	EARNED AT MATURITY
CD	EVERGREEN BANK GROUP	ONGOING	2/24/2024**	\$260,834.41	4.700%	\$260,834.41					\$12,259.22
CD	STEARNS BANK	ONGOING	4/12/2024	\$250,000.00	5.000%	\$250,000.00					\$12,500.00
CD	LISLE SAVINGS BANK	ONGOING	5/18/2024	\$249,000.00	5.260%	\$249,000.00					\$13,097.40
CD	TRISTATE CAPITAL BANK	ONGOING	8/9/2024	\$250,000.00	5.470%			\$250,000.00			\$13,675.00
TOTA	L CDs			\$1,009,834.41	5.103%	\$759,834.41	\$0.00	\$250,000.00	\$0.00	\$0.00	\$51,531.62

TYPE	FINANCIAL INSTITUTION	TERM	LAST ACTION DATE	AMOUNT*	CURRENT RATE OF RETURN						ESTIMATED ANNUAL RETURN
MM	BANKFINANCIAL	ONGOING	6/21/2023	\$252,992.49	5.250%	\$252,992.49					\$13,282.11
MM	LISLE SAVINGS BANK	ONGOING	11/10/2020	\$1,009.92	0.600%	\$1,009.92					\$6.06
MM	TRISTATE CAPITAL BANK	ONGOING	4/16/2021	\$11.91	3.000%			\$11.91			\$0.36
MM	PEOPLES BANK	ACCT CLOSED - \$ 351.78	2/23/2024								
MM	OLD SECOND NATIONAL BANK	ACCT CLOSED - \$5,150.88	2/23/2024								
TOTA	L MM ACCOUNTS			\$254,014.32	5.231%	\$254,002.41	\$0.00	\$11.91	\$0.00	\$0.00	\$13,288.52
ILLIN	OIS FUNDS - MONEY MARKET			\$7,808,538.04	5.399%	\$5,827,250.31	\$894,278.95	\$1,087,008.78	\$0.00	\$0.00	\$421,582.97
тота	L - ALL INVESTMENTS			\$9,072,386.77	5.361%	\$6,841,087.13	\$894,278.95	\$1,337,020.69	\$0.00	\$0.00	\$486,403.11

TOTAL CASH AND INVESTMENTS

\$11,570,539.27

*INVESTMENT ACCOUNT BALANCES ARE UPDATED QUARTERLY FOR THESE MONEY MARKET ACCOUNTS TO REFLECT NOMINAL INTEREST AMOUNTS EARNED EACH MONTH AND POSTED DIRECTLY TO THE INVESTMENT. **Renewed CD with the Evergreen Bank Group on 3/1/2024 for \$250,000 at a rate of 4.85% APY for 12 months maturing 3/1/2025.

Board of Trustees Wallace D. Van Buren President Amy E. Sejnost Vice President Jeremy M. Wang

Jeremy M. Wang Clerk



2710 Curtiss Street P.O. Box 1412 Downers Grove, IL 60515-0703 Phone: 630-969-0664 Fax: 630-969-0827 www.dgsd.org

Providing a Better Environment for South Central DuPage County

MEMORANDUM

To: Board of Trustees From: Amy R. Underwood, General Manager Date: March 15, 2024 Subject: Treasurer's Report for February 2024

Attached please find the subject report that tracks income and expenses for the first ten months of Fiscal Year 23-24.

Totals of expenses and income are shown on the following table:

Year-to-date	Income	Expenses
General Fund	\$ 9,311,402.17 (page 1)	\$ 8,156,716.12 (page 6)
Improvement Fund	\$ 829,242.20 (page 7)	\$ 691,134.27 (page 7)
Construction Fund	\$ 116,989.49 (page 8)	\$ 75,883.34 (page 9)
Public Benefit Fund	\$ 0.00 (page 10)	\$ 0.00 (page 10)
TOTAL	\$ 10,257,633.86	\$ 8,923,733.73

C: BOLI, DM, CS

General Manager Amy R. Underwood, P.E.

Legal Counsel Daniel McCormick, P.C. _____

Fund number & Description	Ending
	Fund Balance
Fund 01 : GENERAL FUND	\$8,255,480.00
Fund 02 : IMPROVEMENT FUND	\$1,542,868.91
Fund 03 : CONSTRUCTION FUND	\$1,833,339.30
Fund 05 : PUBLIC BENEFIT FUND	\$37,817.83
Recap Totals	\$11,669,506.04

DATE 03/07/24 MONTH ENDED 02/29/24	PA	GE 1					
FUND 01 GENERAL FUND	PA	GE I					
FOND OF GENERAL FOND							
	ACTUAL	BUDGET			ACTUAL-		
COST	CURRENT	CURRENT	ACTUAL	BUDGET	BUDGET	VAR	TOTAL
NUMBER DESCRIPTION	MONTH	MONTH	Y-T-D	Y-T-D	VARIANCE	8	BUDGET
DEPT 05 REVENUES							
3000 PROPERTY TAXES	.00	0	1,430,717.90-	1,403,700-	27,017.90-	1.9	1,403,700-
3001 USER RECEIPTS	313,560.10-	262,979-	3,437,071.87-	3,297,533-	139,538.87-	4.2	3,959,800-
3002 SURCHARGES	25,538.91-	27,760-	345,275.99-	348,091-	2,815.01	.8-	418,000-
3004 PLAN REVIEW FEES	.00	125-	.00	500-	500.00	100.0-	500-
3005 CONSTRUCTION INSPECTION FEES	.00	140-	.00	500-	500.00	100.0-	500-
3006 PERMIT INSPECTION FEES	1,289.00-	1,600-	13,364.00-	16,800-	3,436.00	20.5-	20,000-
3007 INTEREST ON INVESTMENTS	35,716.26-	5,600-	344,127.83-	56,000-	288,127.83-	514.5	67,050-
3013 SAMPLING AND MONITORING	9,167.39-	9,400-	102,407.67-	94,200-	8,207.67-	8.7	113,000-
3014 REPLACEMENT TAXES	.00	0	176,187.18-	87,700-	88,487.18-	100.9	120,000-
3015 MISCELLANEOUS INCOME	443.43-	400-	3,386.86-	4,200-	813.14	19.4-	5,000-
3016 SALE OF ELECTRICITY	.00	1,000-	.00	10,000-	10,000.00	100.0-	12,000-
3020 SALE OF PROPERTY	559.00-	3,100-	14,087.00-	31,500-	17,413.00	55.3-	37,700-
3021 TELEVISION INSPECTION	.00	0	.00	150-	150.00	100.0-	150-
3023 PROPERTY LEASE PAYMENTS	3,288.81-	3,275-	32,486.83-	32,750-	263.17	.8-	39,300-
3024 MONTHLY SERVICE FEES	410,205.42-	321,223-	4,029,286.32-	4,027,857-	1,429.32-	.0	4,836,800-
3027 GREASE WASTE	16,428.42-	19,000-	157,869.10-	192,000-	34,130.90	17.8-	230,000-
3035 INTERFUND TRANSFER	400,000.00	0	800,000.00	800,000	.00	.0	800,000
3040 RENEWABLE ENERGY CREDITS	.00	0	22,884.62-	18,000-	4,884.62-	27.1	24,000-
3094 GRANTS AND INCENTIVES	.00	0	2,249.00-	1,589,881-	1,587,632.00	99.9-	1,589,881-

4,500.00

16.220.01

23,737.50

2,076.48

25,182.56

3,712.23

75,845.56

416.78

.00

238.72

.00

54.40

2,189.96

2,549.34

14,391.88

.00

.00

4,500

225

1,924

29,383

3,811

82,388

73

325

0

350

2,100

2,400

1,100

12,200

328

22,429 208,651.55 228,942 20,290.45-

19,715 209,894.53 223,955 14,060.47-

25,603.23 21,961

826,955.05 922,440

18,000

900

3,751

380,162

332.70 21,000

22,070.36 24,000

124,976.74 140,800

43,761

1,008

4,850

2,450

1,060

14,900

416,196.74- 655,602- 9,311,402.17-10,411,362- 1,099,959.83

416,196.74- 655,602- 9,311,402.17-10,411,362- 1,099,959.83

18,000.00

.00

1,598.40

52,625.11

7,058.44

2,424.40

1,910.01

15,311.92

496.54

303,523.79

10.6-12,077,381-

10.6-12,077,381-

8.9- 272,250

6.3- 254,450

20.2- 430,700

18,000

900

4,250

49,500

1.150

5,500

3,000

1,250

28,000

20,450

.0

3,642.23 16.6 24,900

57 4-

20.3

600.2

50.0-

22.0-

53.2-

8.0-

2.8

98.4- 25,200

11.2- 165,000

95,484.95- 10.4- 1,056,100

.00

2,152.60-

76,638.21-

8,864.11

6,050.44

2,425.60-

539.99-

563.46-

20,667.30-

1,929.64-

411.92

15,823.26-

900.00- 100.0-

TREASURER'S REPORT

DEPT 05 TOTALS

A003 GENERAL MANAGEMENT

A004 FINANCIAL RECORDS

A007 CODE ENFORCEMENT

A008 SAFETY ACTIVITIES

SECT A TOTALS

A030 BUILDING AND GROUNDS

A005 ADMINISTRATIVE RECORDS

DEPT 11

SECT A

A002 BOLI

A001 TRUSTEES

A006 ENGINEERING

SECT B

B100 ELECTRICITY

B101 NATURAL GAS

B110 BANK CHARGES

B112 COMMUNICATION

FUND REVENUE TOTAL

O & M EXPENSES - ADMINISTRATION

OPERATIONS AND MAINTENANCE

B102 WATER, GARBAGE AND OTHER UTILITIES

B113 EMERGENCY/SAFETY EQUIPMENT

B115 EQUIPMENT/EQUIPMENT REPAIR

SALARIES AND WAGES

COST	ACTUAL CURRENT	BUDGET CURRENT	ACTUAL	BUDGET	ACTUAL- BUDGET	VAR	TOTAL
NUMBER DESCRIPTION	MONTH	MONTH	Y-T-D	Y-T-D	VARIANCE	%	BUDGET
B116 SUPPLIES	1,163.49	600	7,259.40	6,000	1,259.40	21.0	7,000
B117 EMPLOYEE/DUTY COSTS	1,212.75	1,600	9,581.85	16,000	6,418.15-	40.1-	19,000
B118 BUILDING AND GROUNDS	.00	1,000	198,230.28	72,500	125,730.28	173.4	74,500
B119 POSTAGE	1,007.74	630	6,213.93	6,300	86.07-	1.4-	7,550
B120 PRINTING/PHOTOGRAPHY	32.00	300	6,721.13	12,100	5,378.87-	44.5-	12,700
B121 USER BILLING MATERIALS	6,783.99	7,000	70,899.14	74,000	3,100.86-	4.2-	88,000
B124 CONTRACT SERVICES	20,953.31	14,000	81,678.30	140,000	58,321.70-	41.7-	167,000
B137 MEMBERSHIPS/SUBSCRIPTIONS	.00	700	8,432.39	8,400	32.39	.4	9,500
SECT B TOTALS	50,577.58	44,305	556,539.09	544,360	12,179.09	2.2	633,650
SECT C VEHICLES							
C222 GAS/FUEL	.00	250	1,497.55	2,800	1,302.45-	46.5-	3,200
C225 OPERATION/REPAIR	365.53	650	574.05	2,600	2,025.95-	77.9-	2,600
SECT C TOTALS	365.53	900	2,071.60	5,400	3,328.40-	61.6-	5,800
DEPT 11 TOTALS	126,788.67		1,385,565.74		86,634.26-		 .,695,550
DEPT 12 O & M EXPENSES - WWTC							
A006 ENGINEERING	30.38	4,509	6,024.32	51,450	45,425.68-	88.3-	58,350
A009 OPERATIONS MANAGEMENT	12,091.11	9,492	95,031.91	94,916	115.91	.1	113,900
A010 MAINTENANCE - BUDGET	.00	48,632	.00	614,408	16,684.40-	2.7-	689,650
A011 MAINTENANCE - WWTC	33,430.25	0	397,018.99	0	.00	.0	0
A012 MAINTENANCE - VEHICLES	.00	0	471.50	0	.00	.0	0
A013 MAINTENANCE - ENERGY RECOVERY	581.15	0	10,834.45	0	.00	.0	0
A014 MAINTENANCE - ELECTRICAL	18,524.18	0	189,398.66	0	.00	.0	0
A020 WWTC - BUDGET	.00	47,350	.00	543,100	15,455.48-	2.9-	614,600
A021 WWTC - OPERATIONS	36,396.79	0	359,320.26	0	.00	.0	0
A022 WWTC - SLUDGE HANDLING	12,505.81	0	161,311.30	0	.00	.0	0
A023 WWTC - ENERGY RECOVERY	441.93	0	7,012.96	0	.00	.0	0
A030 BUILDING AND GROUNDS	10,715.53		84,322.05		21,021.95-	20.0-	
SECT A TOTALS	124,717.13	119,072	1,310,746.40	1,409,218	98,471.60-	7.0- 1	,595,650
SECT B OPERATIONS AND MAINTENANCE							
B100 ELECTRICITY	36.95-	- 5,200	62,427.00	55,000	7,427.00	13.5	65,000
B101 NATURAL GAS	995.64	1,700	4,730.53	10,200	5,469.47-	53.6-	12,500
B102 WATER, GARBAGE AND OTHER UTILITIES	1,543.39	2,500	35,591.97	34,500	1,091.97	3.2	40,550
B103 ODOR CONTROL	.00	200	2,087.06	2,900	812.94-	28.0-	3,400
B104 FUEL - GENERATORS	215.00	4,125	215.00	16,500	16,285.00-	98.7-	16,500
B112 COMMUNICATION	1,969.36	2,000	19,577.05	23,600	4,022.95-	17.1-	27,600
B113 EMERGENCY/SAFETY EQUIPMENT	129.50	3,000	28,264.20	30,000	1,735.80-	5.8-	35,350
B116 SUPPLIES	1,633.21	2,700	22,112.30	27,350	5,237.70-	19.2-	32,750
B117 EMPLOYEE/DUTY COSTS	1,894.88	3,000	23,864.55	26,100	2,235.45-	8.6-	30,000
B124 CONTRACT SERVICES	.00	0	203,485.00	203,500	15.00-	.0	203,500
B130 NPDES PERMIT FEES	.00	0	53,000.00	53,000	.00	.0	53,000

	ACTUAL	BUDGET			ACTUAL-		
COST	CURRENT	CURRENT	ACTUAL	BUDGET	BUDGET	VAR	TOTAL
NUMBER DESCRIPTION	MONTH	MONTH	Y-T-D	Y-T-D	VARIANCE	010	BUDGET
B131 SLUDGE HAULING/DISPOSAL SERVICES	.00	 0	89,937.51	45,000	44,937.51	99.9	90,000
B400 CHEMICALS - BUDGET	.00	10,550	.00	266,850	128,190.77-	48.0-	287,950
B401 CHEMICALS - DISINFECTION	16,202.55	0	71,217.64	0	.00	.0	0
B402 CHEMICALS - SLUDGE DEWATERING	3,192.84	0	39,197.58	0	.00	.0	0
B403 CHEMICALS - TERTIARY TREATMENT	.00	0	6,732.00	0	.00	.0	0
B404 CHEMICALS - OTHER	.00	0	21,512.01	0	.00	.0	0
B501 EOPT/EOPT REPAIR - BIOSOLIDS AGING & DISPOS	8,644.84	7,000	57,681.19	70,000	12,318.81-	17.6-	234,100
B502 EQPT/EQPT REPAIR - DISINFECTION	4,595.39	2,400	7,064.47	26,500	19,435.53-	73.3-	31,300
B503 EQPT/EQPT REPAIR - EXCESS FLOW	789.16	2,600	4,325.29	26,000	21,674.71-	83.4-	31,100
B504 EQPT/EQPT REPAIR - GRIT REMOVAL	.00	1,600	9,008.87	42,600	33,591.13-	78.9-	45,800
B505 EQPT/EQPT REPAIR - INFLUENT PUMPING	1,141.51	1,000	27,595.33	64,800	37,204.67-	57.4-	66,800
B506 EOPT/EOPT REPAIR - PRIMARY TREATMENT	874.58	6,000	78,132.63	126,700	48,567.37-	38.3-	138,700
B507 EOPT/EOPT REPAIR - SECONDARY TREATMENT	.00	4,800	56,030.86	97,800	41,769.14-	42.7-	107,400
B508 EOPT/EOPT REPAIR - SLUDGE CONCENTRATION	.00	450	1,030.10	4,500	3,469.90-	77.1-	5,400
B509 EQPT/EQPT REPAIR - SLUDGE DEWATERING	1,834.00	2,250	34,773.20	22,500	12,273.20	54.6	27,000
B510 EOPT/EOPT REPAIR - SLUDGE DIGESTION	1,122.38	8,000	169,852.08	230,200	60,347.92-	26.2-	241,300
B511 EQPT/EQPT REPAIR - TERTIARY TREATMENT	.00	2,800	96,513.23	118,800	22,286.77-	18.8-	123,700
B512 EOPT/EOPT REPAIR - WWTC GENERAL	1,105.15	3,700	48,359.91	62,100	13,740.09-	22.1-	68,700
B513 EQPT/EQPT REPAIR - WWTC UTILITIES	108,150.02	25,000	334,211.90	692,000	357,788.10-	51.7-	729,950
B801 BLDG AND GROUNDS - BIOSOLIDS AGING & DISPOS	.00	333	10,231.99	3,334	6,897.99	206.9	4,000
B802 BLDG AND GROUNDS - DISINFECTION	.00	800	285.96	8,000	7,714.04-	96.4-	9,600
B803 BLDG AND GROUNDS - EXCESS FLOW	.00	92	.00	920	920.00-	100.0-	1,100
B804 BLDG AND GROUNDS - GRIT REMOVAL	.00	800	19,126.05	29,500	10,373.95-	35.2-	31,100
B805 BLDG AND GROUNDS - GRII REMOVAL B805 BLDG AND GROUNDS - INFLUENT PUMPING	4,356.09	600	17,835.06	6,700	11,135.06	166.2	8,100
B806 BLDG AND GROUNDS - INFIGENT FOMFING B806 BLDG AND GROUNDS - PRIMARY TREATMENT	.00	000	215.20	0,700	215.20	.0	0
B807 BLDG AND GROUNDS - FRIMARI TREATMENT B807 BLDG AND GROUNDS - SECONDARY TREATMENT	.00	175	435.08	1,850	1,414.92-	.0 76.5-	2,200
B809 BLDG AND GROUNDS - SLUDGE DEWATERING	296.46	200	3,998.00	1,330	7,202.00-	64.3-	11,700
B810 BLDG AND GROUNDS - SLUDGE DIGESTION	.00	400	14,480.63	29,000	14,519.37-	50.1-	29,400
		400 750	5,900.29	14,250	8,349.71-	58.6-	15,700
B811 BLDG AND GROUNDS - TERTIARY TREATMENT	.00 1,999.93	11,750			69,456.98-	30.5-	-
B812 BLDG AND GROUNDS - WWTC GENERAL	,	225	158,443.02	227,900			247,150
B813 BLDG AND GROUNDS - WWTC UTILITIES	.00		432.81	2,250	1,817.19-	80.8-	2,700
SECT B TOTALS	162,648.93	118,700	1,839,914.55	2,713,904	873,989.45-	32.2- 3	3,112,100
= SECT C VEHICLES							
	.00	2 200	14 651 70	22 400	10 7/0 20	E 6 1	40,000
C222 GAS/FUEL					18,748.28- 3,653.27-		•
C225 OPERATION/REPAIR	514.94				75,532.00-		
C226 VEHICLE PURCHASES	.00				/5,532.00-		
SECT C TOTALS	514.94	79,500	35,866.45	133,800	97,933.55-	73.2-	141,800
DEPT 12 TOTALS	287,881.00	317,272	3,186,527.40	4,256,922	1,070,394.60-	25.1- 4	1,849,550
= DEPT 13 O & M EXPENSES - LABORATORY							==
SECT A SALARIES AND WAGES							
A009 OPERATIONS MANAGEMENT	8,301.03	6,954	57,403.78	69,542	12,138.22-	17.5-	83,450
A040 LABORATORY - BUDGET	.00	14,764			11,701.51		
A041 LAB - WWTC	12,205.57			0			0

	ACTUAL	BUDGET			ACTUAL-		
COST	CURRENT	CURRENT	ACTUAL	BUDGET	BUDGET	VAR	TOTAL
NUMBER DESCRIPTION	MONTH	MONTH	Y-T-D	Y-T-D	VARIANCE	8	BUDGET
A042 LAB - PRETREATMENT	1,122.92	0	31,388.20	0	.00	.0	0
A043 LAB - SURCHARGE PROGRAM	.00	0	7,116.97	0	.00	.0	0
A048 LAB - ENERGY RECOVERY	348.99	0	4,516.07	0	.00	.0	0
SECT A TOTALS	21,978.51	21,718	235,016.29	235,453	436.71-	.2-	272,800
- SECT B OPERATIONS AND MAINTENANCE							
B112 COMMUNICATION	302.03	300	2,472.79	3,400	927.21-	27.3-	4,000
B114 CHEMICALS	1,704.69	2,100	16,050.60	21,300	5,249.40-	24.7-	25,500
B115 EQUIPMENT/EQUIPMENT REPAIR	4,821.35	2,300	18,422.72	23,400	4,977.28-	21.3-	28,000
B116 SUPPLIES	1,267.75	2,000	15,021.56	22,900	7,878.44-	34.4-	25,900
B117 EMPLOYEE/DUTY COSTS	570.99	500	4,541.66	5,100	558.34-	11.0-	6,000
B122 MONITORING EQUIPMENT	.00	1,375	.00	5,500	5,500.00-	100.0-	5,500
B123 OUTSIDE LAB SERVICES	1,753.40	2,000	20,163.66	20,800	636.34-	3.1-	24,800
B124 CONTRACT SERVICES	2,365.00	0	25,719.01	0	25,719.01	.0	0
SECT B TOTALS	======================================	10,575	102,392.00	======== 102,400	======================================	. 0	119,700
SECT C VEHICLES		5.0	600.40		110 55	10.0	0.0.0
C222 GAS/FUEL	.00	50	689.43	800	110.57-	13.8-	900
C225 OPERATION/REPAIR	13.20	0	911.99	200	711.99	356.0	250
SECT C TOTALS	13.20	50	1,601.42	1,000 <u>1</u>	601.42	60.1	1,150
DEPT 13 TOTALS	34,776.92	32,343	339,009.71	338,853	156.71	.1	393,650
DEPT 14 O & M EXPENSES - SEWER SYSTEM							
SECT A SALARIES AND WAGES							
A006 ENGINEERING	222.49	599	4,206.84	6,611	2,404.16-	36.4-	7,600
A050 SEWER MAINTENANCE - BUDGET	.00	21,095	.00	242,541	33,111.16	13.7	274,200
A051 SEWER MAINTENANCE	24,124.60	0	263,688.53	0	.00	.0	0
A054 SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS	829.92	0	11,963.63	0	.00	.0	0
A060 INSPECTION - BUDGET	.00	18,744	.00	215,446	36,054.70-	16.7-	243,600
A061 INSPECTION - NEW CONSTRUCTION	37.48	0	1,211.56	0	.00	.0	0
A062 INSPECTION - CONSTRUCTION OF DGSD PROJECTS	4,843.77	0	46,457.37	0	.00	.0	0
A063 INSPECTION - PERMIT INSPECTIONS	342.86	0	15,934.32	0	.00	.0	0
A064 INSPECTION - MISCELLANEOUS	1,436.05	0	22,733.87	0	.00	.0	0
A065 INSPECTION - CONSTR BY VILLAGES, UTILITIES	987.28	0	29,058.72	0	.00	.0	0
A066 INSPECTION - CODE ENFORCEMENT	7,005.37	0	63,995.46	0	.00	.0	0
A070 SEWER INVESTIGATIONS - BUDGET	.00	304	.00	4,010	483.04-	12.1-	4,450
A072 SEWER INVESTIGATIONS	937.42	0	3,526.96	0	.00	. 0	0
SECT A TOTALS	40,767.24	40,742	462,777.26	468,608	======================================	1.2-	529,850
SECT B OPERATIONS AND MAINTENANCE	AFE 55	1 000	0 544 00	10 000	1 455 00	14 6	10 000
B112 COMMUNICATION	955.56	1,000	8,544.98	10,000	1,455.02-	14.6-	12,000
B113 EMERGENCY/SAFETY EQUIPMENT	680.88	250	1,478.59	2,900	1,421.41-	49.0-	3,400
B115 EQUIPMENT/EQUIPMENT REPAIR	2,474.71	2,100	31,543.21	40,300	8,756.79-	21.7-	44,500

COST	ACTUAL CURRENT	BUDGET CURRENT	ACTUAL	BUDGET	ACTUAL- BUDGET	VAR	TOTAL
NUMBER DESCRIPTION	MONTH	MONTH	Y-T-D	Y-T-D	VARIANCE	8	BUDGET
B116 SUPPLIES	128.59	375	5,592.73		2,242.73	67.0	4,100
B117 EMPLOYEE/DUTY COSTS	764.99	1,300	17,367.30	13,000	4,367.30	33.6	15,500
B127 JULIE SYSTEM	4,005.36	1,300	15,084.99	13,000	2,084.99	16.0	15,400
B128 OVERHEAD SEWER/BACKFLOW PREVENTION PROGRAM	.00	1,000	.00	13,000	13,000.00-	100.0-	15,000
B129 REIMBURSEMENT PROGRAM/PUBLIC SEWER BLOCKAGE	.00	1,000	4,456.20	10,000	5,543.80-	55.4-	12,000
B900 SEWER SYSTEM REPAIRS - BUDGET	.00	96,000	.00	3,989,300	3,120,934.23-	78.2-	4,271,600
B901 SEWER SYSTEM REPAIRS - I/I PROGRAM	575.00	0	17,626.96	0	.00	.0	0
B902 SEWER SYSTEM REPAIRS - REPLACEMENT	1,333.71	0	11,787.27	0	.00	.0	0
B903 SEWER SYSTEM REPAIRS - REHABILITATION	520.00	0	89,500.93	0	.00	.0	0
B910 SEWER SYSTEM REPAIRS - BSSRAP PROGRAM	48,799.33	0	650,233.71	0	.00	.0	0
B913 SEWER SYSTEM REPAIRS - BSSRAP-REPAIR/REPL/R	3,184.59	0	8,421.30	0	.00	.0	0
B929 ARRA LOAN PRINCIPAL REPAYMENT	.00	0	90,795.60	0	.00	.0	0
SECT B TOTALS	63,422.72	104,325	952,433.77	4,094,850	3,142,416.23-	76.7- 4	,393,500
= SECT C VEHICLES						========	
C222 GAS/FUEL	.00	2,100	13,415.35	21,800	8,384.65-	38.5-	26,000
C225 OPERATION/REPAIR	169.13	750	9,530.53	7,500	2,030.53	27.1	9,000
C226 VEHICLE PURCHASES	.00	39,000	483,212.00	567,500	84,288.00-	14.9-	567,500
SECT C TOTALS	169.13	41,850	506,157.88	======================================	90,642.12-	15.2-	602,500
dept 14 totals	104,359.09	186,917	1,921,368.91	5,160,258	3,238,889.09-	62.8- 5	5,525,850
DEPT 15 O & M EXPENSES - LIFT STATIONS							
SECT A SALARIES AND WAGES							
A006 ENGINEERING	156.37	611	1,259.00	6,734	5,475.00-	81.3-	7,750
A009 OPERATIONS MANAGEMENT	1,775.09	259	7,990.47	3,750	4,240.47	113.1	4,250
A030 BUILDING AND GROUNDS	19.88	55	6,511.88	796	5,715.88	718.1	900
A080 LIFT STATION MAINTENANCE	1,122.01	1,153	9,288.42	13,882	4,593.58-	33.1-	15,700
SECT A TOTALS	3,073.35	2,078	25,049.77	25,162	112.23-	.5-	28,600
= SECT B OPERATIONS AND MAINTENANCE							
B100 ELECTRICITY	15,397.67	13,500	96,061.68	135,000	38,938.32-	28.8-	162,000
B104 FUEL - GENERATORS	3,056.93	950	3,056.93	4,000	943.07-	23.6-	4,000
B112 COMMUNICATION	306.38	400	2,282.49	4,600	2,317.51-	50.4-	5,400
B113 EMERGENCY/SAFETY EQUIPMENT	3,001.42	0	14,418.69	11,100	3,318.69	29.9	11,100
B116 SUPPLIES	.00	0	147.85	300	152.15-	50.7-	300
B124 CONTRACT SERVICES	1,413.50	0	20,000.00	0	20,000.00	.0	0
B520 EQPT/EQPT REPAIR - BUTTERFIELD	1,147.31	500	1,328.73	6,400	5,071.27-	79.2-	7,400
B521 EQPT/EQPT REPAIR - CENTEX	.00	150	148.20	1,700	1,551.80-	91.3-	2,000
B522 EQPT/EQPT REPAIR - COLLEGE	1,275.04	500	2,118.12	35,000	32,881.88-	94.0-	35,600
B523 EQPT/EQPT REPAIR - EARLSTON	.00	250	327.30	6,000	5,672.70-	94.6-	6,300
B524 EQPT/EQPT REPAIR - HOBSON	2,407.02	1,000	8,158.10	92,000	83,841.90-	91.1-	94,000
B525 EQPT/EQPT REPAIR - LIBERTY PARK	.00	250	1,997.21	3,750	1,752.79-	46.7-	4,100
B526 EQPT/EQPT REPAIR - NORTHWEST	1,165.13	250	1,390.00	13,500	12,110.00-	89.7-	13,700
B527 EQPT/EQPT REPAIR - VENARD	1,275.04	1,000	2,262.33	6,300	4,037.67-	64.1-	7,100

COST NUMBER DESCRIPTION	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	ACTUAL- BUDGET VARIANCE	VAR %	TOTAL BUDGET
B528 EQPT/EQPT REPAIR - WROBLE	1,275.04	100	1,275.04	12,600	11,324.96-	89.9-	12,800
B529 EQPT/EQPT REPAIR - LIFT STATIONS GENERAL	1,783.71	6,000	20,658.90	56,000	35,341.10-	63.1-	66,350
B820 BLDG AND GROUNDS - BUTTERFIELD	.00	0	1,407.10	0	1,407.10	.0	0
B821 BLDG AND GROUNDS - CENTEX	225.54	0	1,374.09	0	1,374.09	.0	0
B822 BLDG AND GROUNDS - COLLEGE	.00	0	20,000.00	20,000	.00	.0	20,000
B823 BLDG AND GROUNDS - EARLSTON	.00	0	1,359.55	25,000	23,640.45-	94.6-	25,000
B824 BLDG AND GROUNDS - HOBSON	.00	0	1,453.61	21,000	19,546.39-	93.1-	21,000
B825 BLDG AND GROUNDS - LIBERTY PARK	.00	0	2,802.75	0	2,802.75	.0	0
B826 BLDG AND GROUNDS - NORTHWEST	.00	0	3,431.73	37,000	33,568.27-	90.7-	37,000
B827 BLDG AND GROUNDS - VENARD	.00	0	28,087.65	10,000	18,087.65	180.9	10,000
B828 BLDG AND GROUNDS - WROBLE	.00	0	13,402.75	8,600	4,802.75	55.9	8,600
B829 BLDG AND GROUNDS - LIFT STATIONS GENERAL	.00	2,500	1,864.00	29,500	27,636.00-	93.7-	31,750
SECT B TOTALS	33,729.73	27,350	250,814.80	539,350	288,535.20-	53.5-	585,500
DEPT 15 TOTALS	36,803.08	29,428	275,864.57	564,512	288,647.43-	51.1-	614,100
DEPT 17 O & M EXPENSES - INSURANCE & EMPLO							
SECT E INSURANCE AND EMPLOYEE BENEFITS E452 LIABILITY/PROPERTY	.00	0	215,645.00	249,850	34,205.00-	13.7-	249,850
E452 LIABILITY/PROPERTY E455 EMPLOYEE GROUP HEALTH	.00	55,000	445,877.81	249,850 550,000	104,122.19-	18.9-	249,850 658,000
E455 EMPLOYEE GROOP HEALTH E460 IMRF	13,788.78	18,750	173,119.35	218,750	45,630.65-	20.9-	250,000
E461 SOCIAL SECURITY	19,986.48	19,500	213,737.63	218,750	13,762.37-	6.1-	260,000
ETOI SOCIAL SECONITI					=======================================		
SECT E TOTALS	75,651.92		1,048,379.79		197,720.21-	15.9- 1	
DEPT 17 TOTALS	75,651.92	93,250	1,048,379.79	1,246,100	197,720.21-	15.9- 1	,417,850
DEPT 91 SA EXPENSE							
DEPT 91 TOTALS	.00	0	.00	0	.00 	()
FUND EXPENSE TOTAL	666,260.68	786,803	8,156,716.12	13,038,845	4,882,128.88-	37.4-14	4,496,550
FUND 01 TOTALS	250,063.94	131,201	1,154,686.05-	2,627,483	======================================	144.0- 2	2,419,169

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FUND 02 IMPROVEMENT FUND

COST NUMBER DESCRIPTION	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	TOTAL BUDGET	
DEPT 05 REVENUES						
3007 INTEREST ON INVESTMENTS	1,308.47-	400-	13,618.30-	4,000-	4,700-	
3010 TRUNK SEWER SERVICE CHARGES	1,743.00-	7,500-	15,623.90-	75,000-	90,000-	
3035 INTERFUND TRANSFER	400,000.00-		800,000.00-	800,000-		
DEPT 05 TOTALS	403,051.47-	7,900-	829,242.20-	879,000-	894,700-	
DEPT 30 CAPITAL EXP - ARRA - LOAN REPAYMENT						
0500 PROJECT BUDGET	.00	0	.00	46,600	93,200	
0515 PAYMENT ON LOAN PRINCIPAL	.00	0	46,595.53	0	0	
DEPT 30 TOTALS	.00	0	46,595.53	46,600	93,200	
DEPT 36 CAPITAL EXP - LIBERTY PARK LIFT STA						
DEPT 36 TOTALS	.00	0	.00	0	0	
DEPT 47 CAPITAL EXP - CENTEX LIFT STATION U						
0500 PROJECT BUDGET	.00	0	.00	304,400	204 400	
0500 PROJECT BUDGET 0504 CONSTRUCTION ADMIN/RESIDENT ENG/ARCH SUPRVI		0	.00 15,865.21	304,400 0	304,400 0	
0506 CONSTRUCTION CONTRACTS AND PURCHASES	.00	0	614,968.28	0	0	
DEPT 47 TOTALS	1,620.00	0	630,833.49	304,400	304,400	
DEPT 48 CAPITAL - VENARD LIFT STATION UPGRA						
0500 PROJECT BUDGET	.00	0	.00	850,000	850,000	
0502 DESIGN ENGINEERING/ARCHITECTURAL	2,886.25	0	13,705.25	0	0	
DEPT 48 TOTALS	2,886.25	 0	13,705.25	850,000	======= 850,000	
dept 74 Capital exp - sewer - unsewered are						
0500 PROJECT BUDGET	.00		.00			
DEPT 74 TOTALS	.00	0	.00	0	500	
FUND EXPENSE TOTAL	4,506.25	0	691,134.27	1,201,000	1,248,100	
FUND 02 TOTALS	398,545.22-	7,900-	138,107.93-	322,000	353,400	

FUND 03	CONSTRUCTION FUND		GE 0				
NUMBER	COST DESCRIPTION	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	Y-T-D	TOTAL BUDGET	
DEPT 05	REVENUES						
3007 INTERE	ST ON INVESTMENTS	2,767.72-	1,475-	26,379.99-	14,750-	17,700-	
3009 SEWER				90,609.50-			
DEPT 0	5 TOTALS	6,530.22-	22,275-	116,989.49-	223,150-	267,700-	
DEPT 20	- CAPITAL EXP - WWTC - GAS DETECTION/A						
0500 PROJEC	T BUDGET	.00	0	.00	419,000	419,000	
0502 DESIGN				20,150.04		0	
DEPT 2	0 TOTALS	8,313.75	0	20,150.04	419,000	419,000	
DEPT 21	= CAPITAL EXP - WWTC - BIOSOLIDS IMPRC						
0500 PROJEC	T BUDGET	.00	206,500	.00			
0501 REPORT	ENGINEERING/ARCHITECTURAL		0		0		
DEPT 2	1 TOTALS	9,531.25	206,500	41,329.65	587,500	997,500	
DEPT 30	= CAPITAL EXP - ARRA - LOAN REPAYMENTS						
0500 PROJEC	T BUDGET	.00	0	.00	14,450	28,807	
0515 PAYMEN	T ON LOAN PRINCIPAL	.00	0	14,403.65	0	0	
DEPT 3	0 TOTALS	.00	0	14,403.65	14,450	28,807	
DEPT 31	= CAPITAL EXP - WWTC - CHP BIOGAS						
DEPT 3	= 1 TOTALS	.00	 0	.00	0	 0	
DEPT 32	= CAPITAL EXP - WWTC - SECOND TURBOBLC						
	=						
DEPT 3	2 TOTALS =	.00	0	.00	0	0	
DEPT 33	CAPITAL EXP - WWTC - DIGESTER MIXING	G/GAS PIPING					
DEPT 3	= 3 TOTALS	.00	 0	.00	0	 0	
DEPT 34	= CAPITAL EXP - WWTC - GREASE WASTE DE						
~~~~ ^							
DEB.I. 3	4 TOTALS =	.00	0 ========	.00	0	0	
DEPT 35	CAPITAL EXP - WWTC - CHP BIOGAS PHAS	SE 2					

DEPT 35 CAPITAL EXP - WWTC - CHP BIOGAS PHASE 2

TREASURER'S REPORTDATE03/07/24MONTH ENDED02/29/24PAGE8

DATE FUND 03	03/07/24 CONSTRUCTION	TREASURER'S REPO MONTH ENDED 02/29 FUND		AGE 9				
NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	TOTAL BUDGET	
DEPT	35 TOTALS		.00 	-	.00	0	0	
DEPT 37	CAPITAL EXP	- WWTC - GREASE RECEI						
DEPT	37 TOTALS		.00		.00	0	0	
DEPT 38	CAPITAL EXP	- WWTC - PROPERTY ACQ						
DEPT	38 TOTALS		.00	0	.00	0	0	
DEPT 39	CAPITAL EXP	- WWTC - GRIT BLOWER :						
DEPT	39 TOTALS		.00		.00	0	0	
DEPT 40	CAPITAL EXP	- WWTC - LOAN REPAYME	NT					
DEPT	40 TOTALS		.00	0	.00	0	0	
FUND	EXPENSE TOTAL		17,845.00	206,500	75,883.34	1,020,950	1,445,307	
FUND	03 TOTALS		11,314.78	184,225	41,106.15-	797,800	1,177,607	

TREASURER'S REPORT DATE 03/07/24 MONTH ENDED 02/29/24 FUND 05 PUBLIC BENEFIT FUND	1	PAGE 10				
	ACTUAL	BUDGET				
COST NUMBER DESCRIPTION	CURRENT MONTH	CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	TOTAL BUDGET	
DEPT 05 REVENUES						
- DEPT 05 TOTALS		======================================	 . 00	 0	·================== 0	
	··					
DEPT 59 CAPITAL EXP - SEWER - SEWER EXTENSIO	ONS					
- DEPT 59 TOTALS		======================================	 . 00	 0	 0	
JEPT 59 TOTALS		=======================================				
DEPT 65 CAPITAL EXP - SEWER - REIMB FOR ADD	ED DEPTH					
DEPT 65 TOTALS	. (	0 0	.00	0	0	
- FUND EXPENSE TOTAL	. (	 DO 0	.00	0	0	
-						
FUND 05 TOTALS	.(	0 00	.00	0	0	
-						

DATE	03/07/24	MONTH ENDED 02/29/24	Pž	AGE 11				
FUND 71	SEWER EXTENSION	S ESCROW						
			ACTUAL	BUDGET				
	COS	Т	CURRENT	CURRENT	ACTUAL	BUDGET	TOTAL	
NUMBER	DESCRIPTION		MONTH	MONTH	Y-T-D	Y-T-D	BUDGET	
DEPT 05	REVENUES							
		==						
DEPT	05 TOTALS		.00	0	.00	0	0	
		==	=======================================					
DEPT 92	SEWER EXPENSE							
		==						
DEPT	92 TOTALS		.00	0	.00	0	0	
2211	10111110	==						
FIIND	EXPENSE TOTAL		.00	0	.00	0	0	
FOND	EXPENSE IOTAL		.00					
	71 TOTALS		.00	 0	.00	0	0	
FUND	AT IOTALD							
		==						

TREASURER'S REPORT

## **DOWNERS GROVE S.D. - WASTEWATER** TREATMENT CENTER Wastewater Report, February 2024

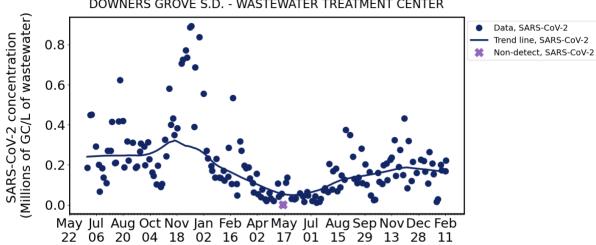
For updates on your plant in-between these monthly reports, please visit our wastewater dashboard https://iwss.uillinois.edu

## LOCATION: DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER (DuPage County)

<b>Catchment Information</b>	
Population Served	65,000
NPDES	IL0028380
zipcode	60515
IL Covid Region	8

## SARS-CoV-2 LEVELS IN WASTEWATER

Wastewater is analyzed using digital PCR (dPCR) to determine the concentration of the SARS-CoV-2 virus in a sample. The nucleocapsid protein (N) gene of the virus is targeted in the assay, and results are reported in gene copies per liter of starting wastewater.



DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

Figure 1. Time series plot of SARS-CoV-2 viral concentrations in millions of gene copies per liter (GC/L) of wastewater.

SARS-CoV-2 SAMPLING RESULTS - LAST 8 SAMPLES					
Date	SARS-CoV-2 (GC/L)	_			
2024-02-13	222,450				



2024-02-12	168,375	
2024-02-06	172,350	
2024-02-04	200,775	
2024-01-30	27,900	
2024-01-28	16,425	
2024-01-23	153,525	
2024-01-21	206,175	

## SARS-CoV-2 LINEAGES IN WASTEWATER

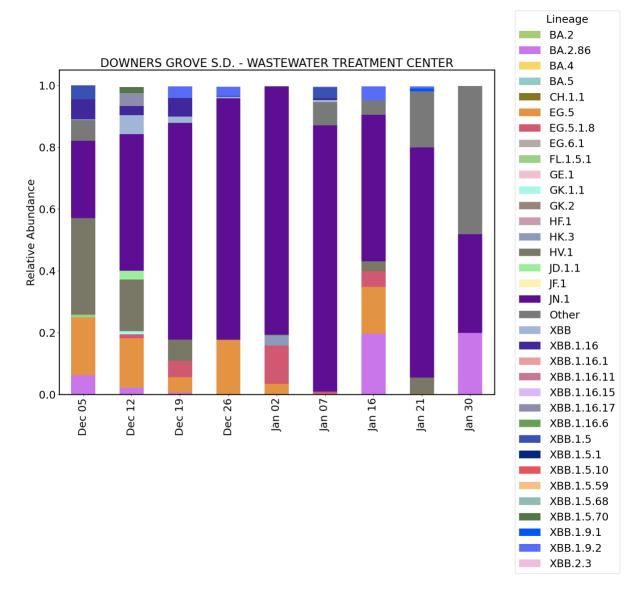


Figure 2. Stacked barplot showing the relative abundances of SARS-CoV-2 lineages in wastewater samples. All lineages in the legend, excluding "Other," are associated with Omicron. The most recently available two months worth of data are shown.





## **INFLUENZA A/B LEVELS IN WASTEWATER**

Wastewater is analyzed using digital PCR (dPCR) to determine the concentration of influenza A and influenza B viruses in a sample. Results are reported in gene copies per liter of starting wastewater.

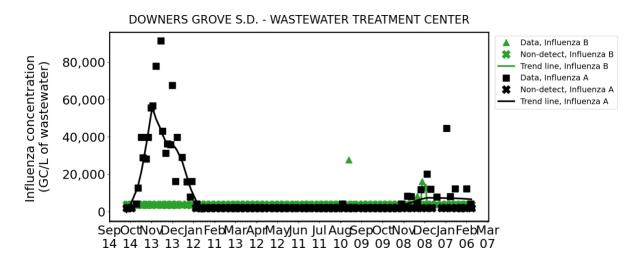


Figure 3. Time series plot of Influenza A/B viral concentrations in gene copies per liter (GC/L) of wastewater.

Date	Influenza A (GC/L)	Influenza B (GC/L)			
2024-02-13	Non-detect	Non-detect			
2024-02-12	4,125	Non-detect			
2024-02-06	12,300	Non-detect			
2024-02-04	Non-detect	Non-detect			
2024-01-30	Non-detect	Non-detect			
2024-01-28	Non-detect	Non-detect			
2024-01-23	Non-detect	Non-detect			
2024-01-21	12,150	Non-detect			

## **INFLUENZA A/B SAMPLING RESULTS - LAST 8 SAMPLES**



## **RSV LEVELS IN WASTEWATER**

Wastewater is analyzed using digital PCR (dPCR) to determine the concentration of Respiratory Syncytial Virus (RSV) in a sample. Results are reported in gene copies per liter of starting wastewater.

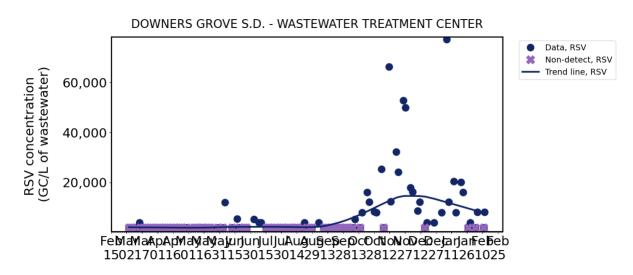


Figure 4. Time series plot of RSV viral concentrations in gene copies per liter (GC/L) of wastewater.

## **RSV SAMPLING RESULTS - LAST 8 SAMPLES**

Date	RSV (GC/L)
2024-02-13	8,250
2024-02-12	Non-detect
2024-02-06	8,175
2024-02-04	Non-detect
2024-01-30	3,975
2024-01-28	Non-detect
2024-01-23	16,125
2024-01-21	20,175



# Guide to Interpreting Data on SARS-CoV-2, Influenza, & Respiratory Syncytial Virus (RSV) Gene Copies in Wastewater Samples

## What do the results mean?

There are several factors to consider when interpreting viral data in wastewater. The rate, magnitude, and duration of shedding may vary from one person to another and from virus to virus, thus how or even whether it is possible to translate viral levels in wastewater into precise community health metrics is an open scientific question. It is only appropriate to monitor and observe the trends of viral gene copies detected in a community over time. The data presented in tables, graphs, and trend assessments show the concentration of RNA copies in the wastewater area from the community where the wastewater was collected. A significant increase in viral gene copies over time is an indicator that cases may be increasing in the community. Wastewater data should not be interpreted in isolation but rather considered alongside other public health metrics.

## What does the number that is reported on a sample day mean?

It is a measure of how many gene copies are present in a sample, typically reported as gene copies per liter of wastewater (GC/L). Samples are typically obtained from municipal wastewater treatment plants and reflect inputs of viral material shed by the community served by the treatment plant. This number does not indicate gene copies per person or population.

## How are the gene copies measured in the wastewater?

Wastewater samples are first processed to concentrate and isolate genetic material (RNA) that is present in the sample. RNA sequences specific to SARS-CoV-2, influenza A & B, and RSV are then detected and quantified using a molecular biology tool called digital polymerase chain reaction (dPCR). During dPCR, a targeted segment of the RNA is converted to DNA and then amplified (copied many times) so it can be detected by laboratory instruments. Specific methods for sample processing and PCR-based quantification differ among wastewater monitoring projects and analytical laboratories.

## What does it mean if a data point for a sample is 0 or a non-detect?

A non-detect means that the amount of SARS-CoV-2, influenza, or RSV RNA in the wastewater sample is below the level that can be reliably detected by the quantification methods used in a given laboratory. A determination of non-detect does not necessarily mean that no viral RNA is present in the sample or in the system – rather that the levels are low enough that they cannot be reliably determined. In some cases, other components of wastewater may interfere with individual measurements, leading to an incorrect non-detect does not necessarily mean that there are no infected individuals within the associated community.

# What is the viral gene copy trend line?

The trend line is calculated using Locally Weighted Scatterplot Smoothing (LOWESS), a local regression analysis. It allows us to see the change in trend over time by fitting a curve to the data. This method is useful because it reduces the influence of outliers, and wastewater data can be highly variable. LOWESS is a more complex extension of the moving average.



## Does the number of gene copies in a sample tell us how many people are sick?

There are not presently agreed-upon methods for translating concentration of SARS-CoV-2, influenza, or RSV genetic material in wastewater into a measure of how many people, or even what percentage of a community, have COVID-19, flu, or RSV, respectively. Variability between different wastewater sources, treatment facilities, and communities makes it difficult to translate the SARS-CoV-2, influenza, or RSV concentrations into a measure of how many people are infected in the community. However, an upward or downward trend in viral gene copies per liter of wasterwater generally suggests a similar trend in the number of people infected within a given community.

## Can I compare the number of gene copies in a sample from site to site?

Because each community has a different mix of wastewater inputs, different populations, and different wastewater systems, it is not appropriate to compare viral gene copy numbers among communities. Instead, trends in SARS-CoV-2, influenza, or RSV concenentrations from a specific community over time can be used to help understand whether cases or hospitalizations are likely to increase or decrease in the community. Sample collection methods and mechanisms, collection times, and sample variability are other factors that discourage cross-site comparison.

## Can I compare the gene copies of different pathogens to one another?

Because each pathogen is distinct, it is not appropriate to compare their viral gene copy numbers, even at the same site. Instead, trends in SARS-CoV-2, influenza, or RSV concentrations (increasing/decreasing) can be used to understand if cases or hospitalizations for each pathogen are likely to increase or decrease in the community.

# Guide to Interpreting Data on SARS-CoV-2 Lineages in Wastewater Samples

## What are lineages and how are they determined?

Wastewater is sequenced to determine the variants of SARS-CoV-2 virus present in a sample, a proxy for circulating variants in the community. Our sequencing strategy utilizes the entire genome of SARS-CoV-2 to identify mutations that are diagnostic of variants of the virus. Full genome coverage gives us better resolution for distinguishing variants, especially those very similar to each other. Variant names and lineage relationships are determined by the World Health Organization (WHO).

Variant: A genome that contains a particular set of mutations.

Mutation: A change in the genetic information introduced during viral replication.

Lineage: A collection of variants all related to each other based on analysis of the virus genomic sequence.

## What is the sequencing plot showing me?

This plot is displaying the relative abundance, or proportion, of lineages found in a wastewater sample collected on a particular date. This plot was generated after comparing sample sequences to a SARS-CoV-2 reference genome and identifying characteristic mutations that are



associated with different variants. We then calculate the percentage of each variant present in the sample. This plot summarize the variant detections; lineages are displayed, as there are often many variants detected that are in the same lineage.

## What do the results mean?

The SARS-CoV-2 variants identified in a particular plant's wastewater can provide insight into the variants circulating in the population that the plant serves. This information can be useful, as there tend to be fewer clinical sequences, and those might only reflect a small proportion of the community feeling sick enough to pursue testing. The wastewater samples passively capture the virus shed in wastewater from the community where the wastewater was collected, not just those who are symptomatic. Wastewater data is not interpreted in isolation but rather considered alongside other public health metrics.

# Does the number or type of lineages tell us how many people are sick?

We cannot tell how many people are sick from the lineages observed in the wastewater. We can only see relative proportions of the variants that are present in the community served by the wastewater treatment plant. We do pay attention to specific mutations that have been identified as having clinical implications (e.g., for effectiveness of medications or disease severity).

## Can I compare the lineages in a sample from site to site?

Yes. We often detect variants in a particular plant first, and then see the relative abundance change over time, with certain lineages becoming more prevalent across the state from plant to plant. We compare these detections to sequence data from across the United States and the world.

# Why are the dates of the sequencing data not as current as the gene copies data?

Sequencing results are available about two weeks after sample collection. This is because the quantification of SARS-CoV-2 levels by dPCR happens first, and then genetic material (RNA) is sent for sequencing. Additionally, samples then take multiple days to run on the sequencer and computational processing of sequences takes additional time before results are available.

## Why do the lineages in the legend change periodically?

The lineages shown in the sequencing plot of this report are in alignment with the CDC's national genomic surveillance system. As the SARS-CoV-2 virus mutates, new variants emerge. This means there are regularly new variants that contribute to the spread of COVID-19. Some variants will disappear while others will continue to spread and even replace others as the dominant variant. These monthly reports reflect those changes as we continue to monitor for emerging variants of concern.





# Bureau of Water • 1021 North Grand Avenue East • P.O. Box 19276 • Springfield • Illinois • 62794-9276 Sanitary Sewer Overflow or Bypass Notification Summary Report

- Within 24 hours of the occurrence, notify the Illinois EPA regional wastewater staff by telephone, FAX, email or voice mail, if staff are unavailable.
- Within 5 days of the occurrence, provide a written report describing the overflow or bypass, including all information requested on this form. The permittee is required to submit this form or other equivalent written notification to the Illinois EPA at:

Bureau of Water/Compliance Assurance Section - MC #19 1021 North Grand Avenue East P.O. Box 19276 Springfield, IL 62794-9276

NOTE: You may complete this form online, save a copy locally, print, sign and submit it to the BOW/CAS MC #19, at the above address. You may also print the form before completing it by hand, signing and submitting it.

Failure to notify the Illinois EPA as specified may result in fines up to \$10,000 for each day of violation.

Instructions: Use this form to report all unscheduled sanitary sewer overflow or bypass occurrences. Attach additional information as necessary to explain or document the overflow or bypass. For the purpose of this report, an overflow or bypass is defined as the discharge of untreated sewage from the sanitary sewer collection system to a surface water and/or ground due to circumstances such as those identified by the check boxes in the overflow or bypass details section of this form.

Use one form per occurrence. A single occurrence may be more than one day if the circumstances causing the overflow or bypass results in a discharge duration of more than 24 hours. If there is a stop and restart of the overflow or bypass within 24 hours, but it is caused by the same circumstances, report it as one occurrence. If the discharges are separated by more than 24 hours, they should be reported as separate occurrences.

#### 24 Hour Notification Information

Permittee (Municipality or Facility Name): Downers Grove Sanitary District					Permit Numbe IL0028380		Person Representing Permittee Who Contacted IE Amy R. Underwood		
Date: 02-19-24	Time: 9:33	AM X	PM	IEPA Office DesPlaines	Contacted:			Name of IEPA Employee Contacted: I Patel/Linda Wong (Linda sent to Todd Bennett)	
Sanitary Sev			or B	ypass Det	tails				
Date and Duration of Overflow or Bypass Occurrence (complete a separate form for each occurrence):									
Start Date: 02-18-24	Time: <u>1:24</u>	AM	PM X	Duration of 108 minutes	the overflow or s	bypass (ł	nours	and minutes):	
Estimated Volume of Wastewater WWTP Flow During bypass (report in Discharged MGD): Not applicable for a collection (gallons): system SSO. Location of the Overflow or Bypass:									
540						3915 Sara	atoga	Avenue, Downers Grove	
Circumstances Causing the Overflow or Bypass (check all that apply)									
WPC 733 11/2011		Rain		Power C	Dutage 🗌 Eq	uipment F	ailure	e 🗙 Other (explain below)	
		Snow N	/lelt	Broken	Sewer 🗌 Wi	despread	Flood	ling	
failed. What ca	used th	ne power	outage	e, or what plu	ugged the sewe	r. Floodir	ng sho	urred. For example, describe what equipment ould only be indicated, as a cause if there is just localized high water in the street.	
								) gallons overflowed on to soil surface. Some of e was roots and grease blocking the public main.	

#### Wet Weather (if applicable)

Date(s) and Duration of Rainfall:

Start Date:	Time:	End Date:	Time:	Amount of Rainfall (inches)	Amount of Snow Melt (inches)

Contributing Soil Conditions (saturated, frozen, soil type)

## Where Did the Discharge from the Overflow or Bypass Go? (check all that apply)

Provide the name of the local receiving water that the wastewater enters, which could be a nearby stream, river, lake, or wetland. If discharge does not enter directly into surface water, but indirectly by way of a ditch or storm sewer, trace the path of the ditch or storm sewer to find the receiving water.

 $\left| \textbf{X} \right|$  Runs on ground and absorbs into the soil

Ditch: Name of surface water it drains to:

X Storm Sewer: Name of surface water it drains to: Village of Downers Grove storm sewer system

Surface water direct discharge:

🗴 Basement Back-ups, (Number & use (i.e.residential, commercial) of buildings affected): DG Park District restroom & stora

Other, describe:

#### Actions to Correct This Occurrence and Prevent Future Owerflows or Bypasses

Describe what actions were taken to minimize the volume of wastewater discharged from the overflow or bypass reported on this form. Also describe what actions are planned to prevent or minimize future overflows or bypassess. Illinois law and NPDES permits prohibit overflows or bypasses, unless certain specified conditions are met. Sanitary sewer overflows and bypasses may be the subject of enforcement action.

The public main was jetted and root-cut to relieve the sewer blockage. No debris was visible in the wastewater. Wastewater soaked into the ground and some ran overland into a storm inlet. Scheduled maintenance frequency of affected line will be increased.

#### **Report Completed By**

#### Authorized Representative Contact Information

Contact Person: Amy R. Underwood				Contact Person: Amy R. Underwood				
Street Address	s: 2710 Curtis	s St.		Title: General Manager				
PO Box:				Street Address	: 2710 Curtiss St.			
City: Downers Grove State:			State: IL	PO Box:				
Zip Code:	60515	Phone:	630-969-0664	City:	Downers Grove		State: IL	
County:	DuPage			Zip Code:	60515	Phone:	630-969-0664	
				County:	DuPage			

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))

Authorized Representative Name (Print)

Title

Amy R. Underwood

General Manager

Anno

Authorized Representative Signature

February 20, 2024

#### **GENERAL MANAGER'S REPORT TO EMPLOYEES**

#### WWTC Operations Data – January

The final effluent in January averaged 1.54 mg/L CBOD, 0.9 mg/L suspended solids and 0.52 mg/L ammonia-nitrogen over a daily average flow of 14.22 MGD. There were no permit excursions in January.

#### <u>Financial Data – January</u>

In January, the District received \$870,773 in the General fund, including \$346,803 in user charges, \$41,260 in surcharges and \$393,157 in monthly fees. General fund expenses totaled \$314,273. The Improvement fund had revenues of \$1,390 and expenses of \$174. The Construction fund had revenues of \$2,869 and expenses of \$21,672.

#### Sewer Permits – January

There were 3 sewer permits issued in January – 1 single family, 1 commercial, and 1 disconnection.

#### Personnel

Geoff Chelich rescinded his acceptance of the Maintenance Mechanic position. We have another candidate who has accepted an offer. Once they complete the post-offer requirements, a start date will be determined.

#### **Employee Function**

Please join us in the MSB Garage for an employee luncheon on Thursday, February 29 at 11:30 a.m. We are serving Italian Beef, mostaccioli, salad, potato salad, chips, pop, and desert. If anyone has any suggestions of restaurants we could have cater our next luncheon, please share them with Carly Shaw or Michelle Jasso. We are always open to new ideas.

If you have any ideas for employee events you would like us to plan, you may also share those with Carly or Michelle. We will begin planning a spring/summer outing soon.

#### <u>T-Shirt and Polo's – Coming Soon</u>

Updated pricing has been received from our vendors and will be updated on the Employee Shop next week. We will announce on the Districtwide Channel on Teams when orders can be placed and what the deadline will be. Please do not place your order until this announcement is made.

#### Microsoft Issues – Audio, Print to PDF, and Failing Updates

We are aware that a previous Microsoft update has caused some issues to employee's computers including failing audio, the ability to print to PDF, and noticing that updates have failed to complete. Unfortunately, there is not a way to proactively address these issues so if you do experience any of these problems, or any other IT issues, please report them by logging in to the employee portal and completing the form under General, Forms, Employee IT Support form.

These tickets go direct to Kazys Motekaitis with Exodus Technology, and he can assist you with the issues.

#### Five Year Financial Plan and Appropriation Ordinance

At the February 13 meeting, the Board reviewed the Five-Year Financial Plan for Fiscal Years 2024-25 to 2028-29. There is an anticipated \$0.50 increase in the FY 2024-25 budget for the user fee (increasing from \$2.25 to \$2.75 per 1,000 gal) and no increase to the monthly fee. The FY 2024-25 budget and the Appropriation Ordinance which sets spending limits for budget categories will be presented for Board approval at the March 19 Board meeting.

## <u>TopHealth</u>

The March 2024 edition of TopHealth is enclosed.

#### Illinois Wastewater Surveillance System

The District continues to participate in the Illinois Wastewater Surveillance System. COVID, RSV and Influenza data from our wastewater treatment center can be found at <u>https://iwss.uillinois.edu/wastewater-treatment-plant/275/</u>.

#### Sewer Rehabilitation/Infiltration and Inflow Removal

We are targeting the 2C-025 area in downtown Downers Grove for private property inspections and I/I removal. Regular flow monitoring continues.

#### **Status of Projects**

1) 001 Outfall Pipe Repair

Permanent restoration remains to be completed in the Spring.

2) Centex Lift Station Replacement

A punchlist has been issued to the contractor. A landscaping plan is under review.

3) Curtiss Street Trunk Sewer Rehabilitation

Visu-Sewer is expected to complete the work within the WWTC this week. The last two section of pipe, which are those closest to Curtiss St, will be completed in early March.

4) Venard Forcemain Replacement

The District has provided comments to Baxter & Woodman (B&W) on the draft plans to the District for review.

5) SCADA Platform Replacement (Ignition)

Concentric continues to work on new displays and reporting. District staff are reviewing the new displays.

## **GENERAL MANAGER'S REPORT TO EMPLOYEES**

## Personnel

We would like to congratulate two employees on their anniversaries of employment with the District. Alyssa Caballero has reached 10 years or service as of January 6, 2024. Dwayne Carpenter celebrates 20 years of service as of February 17, 2024. Thank you both for your years of dedicated service!

#### **Employee Functions**

Thank you to everyone that could attend the lunch on February 29th. We are open to ideas for catering so please share any you may have with Carly Shaw or Michelle Jasso.

If you have any ideas for employee events you would like us to plan, you may also share those with Carly or Michelle. We will begin planning a spring/summer outing soon.

#### Workshop for Team Effectiveness - Coming in June 2024

We are planning a workshop for employees that focuses on improving interpersonal communication and understanding each other's decisional styles. This plays a key role in working together as a team. The goal is to help employees understand each other more and communicate in an effective manner with one another. Dr. Lew Bender will host this workshop and it will be one full day. We are breaking the employees up into two days and the schedule will be determined in mid-May. The dates of this workshop are June 19 & 20 for your planning. We ask that employees do not schedule time off and plan to attend.

#### **T-Shirt and Polo's**

Orders may be placed for t-shirts and polo shirts using the employee shop. The deadline for orders is today, March 8, at the end of the business day.

#### Microsoft Issues – Audio, Print to PDF, and Failing Updates

We are aware that a previous Microsoft update has caused some issues to employee's computers including failing audio, the ability to print to PDF, and noticing that updates have failed to complete. Unfortunately, there is not a way to proactively address these issues so if you do experience any of these problems, or any other IT issues, please report them by logging in to the employee portal and completing the form under General, Forms, Employee IT Support form. These tickets go direct to Kazys Motekaitis with Exodus Technology, and he can assist you with the issues.

#### Decennial Committees on Local Government Efficiency Act – Job Analysis Questionnaire

All employees should be aware of the Job Analysis Questionnaire that you need to complete and hand in to your supervisor by March 13. You may complete it using the paper copy you received or electronically using the form fillable PDF or Word Document that were emailed to all employees on Monday, March 4.

If you did not meet with Amy, Carly, or your supervisor and receive the explanation of the document and why we are asking you to complete them, please contact your supervisor, Carly, or Amy so that we can provide that to you.

## Illinois Wastewater Surveillance System

The District continues to participate in the Illinois Wastewater Surveillance System. COVID, RSV and Influenza data from our wastewater treatment center can be found at <u>https://iwss.uillinois.edu/wastewater-treatment-plant/275/</u>.

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A punchlist has been issued to the contractor. A landscaping plan is under review.

3) Curtiss Street Trunk Sewer Rehabilitation

The last two section of pipe, which are those closest to Curtiss St, will be cleaned next week and lined the following week. Other than restoration, the work is expected to be completed by the end of March.

4) Venard Forcemain Replacement

The District has provided comments to Baxter & Woodman (B&W) on the draft plans to the District for review.

5) SCADA Platform Replacement (Ignition)

Concentric continues to work on new displays and reporting. District staff are reviewing the new displays.

6) WWTC Combustible Gas Detection and Alarm System

B&W is finishing the plans and specifications for the new combustible gas detection and alarm system. New combustible gas detectors, hydrogen sulfide detectors, horns, and alarm lights will be installed in the digester buildings, the bar screen building and the CHP rooms. The project is expected to be ready to advertise for bids in early April.

Board of Trustees Wallace D. Van Buren President Amy E. Sejnost Vice President Jeremy M. Wang

Jeremy M. Wang Clerk



2710 Curtiss Street P.O. Box 1412 Downers Grove, IL 60515-0703 Phone: 630-969-0664 Fax: 630-969-0827 www.dgsd.org

Providing a Better Environment for South Central DuPage County

#### February 26, 2024

The Honorable Chuck Schumer 322 Hart Senate Office Building Washington, D.C. 20510 Sent electronically to Tim Ryder (<u>tim_ryder@schumer.senate.gov</u>) and Adrian Deveny (<u>adrian_deveny@schumer.senate.gov</u>)

The Honorable Tammy Duckworth 230 S. Dearborn Street Suite 3900 Chicago, IL 60604 Sent electronically to Elizabeth "Lizzy" Olsen (<u>lizzy_olsen@duckworth.senate.gov</u>)

The Honorable Richard Durbin 230 S. Dearborn Street Suite 3892 Chicago, IL 60604 Sent electronically to Elena Haynes (<u>elena_haynes@durbin.senate.gov</u>)

Dear Senate Majority Leader Schumer, Senator Duckworth and Senator Durbin:

On behalf of the Downers Grove Sanitary District and the over 64,000 customers we serve, I write to ask that you please support S. 1430, the Water Systems PFAS Liability Protection Act, introduced by Sen. Cynthia Lummis.

As a water utility striving to provide a safe, affordable public service to our ratepayers, we are concerned that EPA's proposed designation of PFOA and PFOS as hazardous substances under CERCLA – which is now in final review at OMB – will cause water systems and our ratepayers – rather than polluters – to incur environmental cleanup liability that should be faced by the entities responsible for that pollution. <u>We therefore ask you to support a statutory protection</u> for water systems from liability under CERCLA for PFAS to help ensure polluters, not the public, pay for PFAS cleanup.

From the start, CERCLA was built on a "polluter pays" principle, envisioned as holding companies that produced and profited from hazardous substances that were discharged into

General Manager Amy R. Underwood, P.E.

**Legal Counsel** Daniel McCormick, P.C. Majority Leader Schumer, Senator Duckworth, Senator Durbin February 26, 2024

the environment responsible for their cleanup. This polluter pays principle is laudable – but unfortunately, the proposed designation of PFOA and PFOS – nondegradable "forever chemicals," which are now ubiquitous in the environment— means that drinking water and wastewater systems that passively receive these substances into their systems could face CERCLA cleanup liability simply because an upstream polluter deposited the chemicals in their water supplies.

A CERCLA designation for PFAS exposes drinking water and wastewater utilities like ours to potential litigation from the actual polluters. PFAS users and producers can abuse litigation to reduce their own clean-up costs and increase costs on water utilities – costs which we are then forced to pass along to ratepayers. Even when water systems are able to successfully defend ourselves in court against CERCLA claims, the cost of that litigation alone could contribute to the ongoing water affordability challenge.

CERCLA liability will be an additional burden on top of the significant treatment costs utilities will incur to meet Safe Drinking Water Act and Clean Water Act PFAS regulations. CERLCA would unjustly make ratepayers pay yet again for the environmental remedial burden that should be borne by the companies that produced and profited from PFAS for decades.

With this proposed rule under final review this spring, it is critical that Congress move quickly to ensure that water systems and their ratepayers are not unfairly punished for PFAS contamination for which they bear zero responsibility or blame. I therefore urge you to support S. 1430, the Water Systems PFAS Liability Protection Act, introduced by Sen. Cynthia Lummis. This bill would preserve the "polluter pays" principle under CERCLA and ensure that water utilities can continue to focus their efforts on maintaining water quality.

Again, we ask that you support S. 1430 and protect water system ratepayers by providing statutory liability protections related to PFAS under CERCLA.

Thank you for your consideration.

Sincerely,

DOWNERS GROVE SANITARY DISTRICT

my Manund

Amy R. Underwood, P.E. General Manager

cc: Downers Grove Sanitary District Board of Trustees Danielle Cloutier, NACWA



#### PRESIDENT

**Oluwole A. "OJ" McFoy** General Manager Buffalo Sewer Authority Buffalo, NY

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#### February 26, 2024

NACWA Statement for the Record for "Understanding the Presence of Microplastics in Water" a February 27, 2024 joint hearing of the Environment and Public Works (EPW) Subcommittee on Chemical Safety, Waste Management, Environmental Justice, and Regulatory Oversight along with the EPW Subcommittee on Fisheries, Water, and Wildlife.

The National Association of Clean Water Agencies (NACWA) appreciates the opportunity to provide input on the issue of microplastics in water. NACWA represents the interests of more than 350 publicly owned wastewater and stormwater utilities across the country. These public clean water agencies – large and small, urban and rural – provide the essential service of protecting public health and the environment by managing and treating billions of gallons of our nation's wastewater and stormwater, while meeting the requirements of the Clean Water Act.

NACWA and its members applaud the efforts of the subcommittees to better understand microplastics in the environment, a significant and growing problem both in the U.S. and globally. NACWA's utility members are directly impacted by larger plastics that are disposed of into the sewer systems leading to publicly owned treatment works (POTWs) and that wash into municipal separate storm sewer systems (MS4s). Utilities spend a significant amount of money removing and disposing of these plastics from their infrastructure. Microplastics, whether originating from the breakdown of larger plastics or produced at smaller sizes, may pass through treatment systems and into the environment or end up in the biosolids produced by the treatment process.

Since POTWs were not designed to remove microplastics and adding treatment technologies to remove microplastics would result in significant rate increases, preventing plastics from entering the sewer system and MS4s should be the highest priority. Congress took an important step toward reducing microplastics disposal into the sewer system when it passed the *Microbead-Free Waters Act of 2015*, prohibiting the use of plastic microplastics, such as fibers and products such as toothpaste. Other sources of microplastics, such as fibers released from clothing during washing, are more difficult to control.

Further research is needed to identify these other sources of microplastics and how to effectively prevent their introduction into the sewer and stormwater systems. EPA recognized this research need in its May 2023 *Draft National Strategy to Prevent Plastic Pollution*, stating that action is needed to "conduct research and disseminate information on the sources, transport, fate,

NACWA Statement for the Record: Understanding the Presence of Microplastics in Water February 26, 2024 Page 2 of 2

concentrations, impacts, and remediation of microplastic pollution" and to "develop definitions for microplastics and standardized methods for their collection, extraction, quantification, and characterization." NACWA agrees that these actions are needed and asks Congress to approve funding for this research.

Identifying the sources of microplastics can help determine the best way to prevent microplastics from ending up in water. If any industrial sources are found to be significant sources of plastics, EPA can develop effluent limitation guidelines and pretreatment standards as a reasonable and effective method for controlling these sources. POTWs can then do their part to implement those standards. However, POTWs and EPA have no authority under the Clean Water Act to control domestic sources of microplastics and further action by Congress may be needed to enact producer responsibility laws and prevent the use of microplastics, as in the *Microbead-Free Waters Act of 2015*.

Additional research can also determine the extent to which microplastics result from larger plastic products that are flushed in toilets or washed down sinks, such as wipes, dental flossers, and contact lenses. NACWA's *Toilets Are Not Trashcans!* campaign has sought solutions to the problems caused by these products, focusing first on wipes, which NACWA estimates cost utilities over \$400 million per year in operating costs. Many wipes, such as baby wipes and disinfecting wipes, are made from plastic. These high-strength wipes clog pumps and other equipment, which often must be cleared manually by utility workers. Clogged pumps and pipes may also result in sewer overflows and basement backups.

The *Toilets Are Not Trashcans!* campaign has led to laws in five states requiring prominent "Do Not Flush" labeling on non-flushable wipes. S.1350, the *Wastewater Infrastructure Pollution Prevention and Environmental Safety* (WIPPES) *Act* would require this labeling nationwide as a first step in informing consumers about proper disposal of these plastic wipes. Additional action is needed to ensure that other commonly flushed products, such as dental flossers, are also clearly labeled "Do Not Flush."

A public education pilot program in Maine in 2014 demonstrated that the volume of inappropriately flushed wipes decreased because of the campaign, but also showed that the message needed to be delivered consistently over a long period of time to have lasting results. Since clean water utilities have limited budgets and operate mostly on funds from their community ratepayers, product manufacturers and retailers should be responsible for educating the public about not flushing these items.

Thank you for your consideration of these comments. Please contact Danielle Cloutier, NACWA Legislative Director at <u>dcloutier@nacwa.org</u> if you have any questions.