DOWNERS GROVE SANITARY DISTRICT GENERAL MANAGER'S REPORT March 13, 2020

March Board Meeting

Copies of the following items are enclosed for the March 17, 2020 meeting:

- 1) Proposed Agenda
- 2) Minutes of the February 11, 2020 regular meeting
- 3) Minutes of the February 11, 2020 executive session (confidential under separate cover)
- 4) Claim Ordinance 1887
- 5) Memo regarding General Manager appointment
- 6) Memo regarding revision to authorized bank account signer
- 7) Approval of FY 2020-21 Budget/Five Year Plan and Adoption of Appropriation Ordinance
- 8) Memo regarding adoption of Ordinance No. ORD 20-01 Amending Rates and Fees
- 9) Memo regarding Renewal of Business Insurance Coverage
- 10) Memo regarding CD investment at Evergreen Bank Group
- 11) Memo regarding CD investment at First Midwest Bank
- 12) Memo regarding Recapture Agreement 5911 Springside Avenue Sewer Extension
- 13) Memo regarding coronavirus response measures

BOLI Meeting

There is no BOLI meeting scheduled this month.

Operations Reports

Copies of the following are enclosed for February operations:

- 1) Progress Report from Clay on Administrative Services activities.
- 2) The WWTC Operations Report from Marc.
- 3) The WWTC/Lift Station Maintenance Report from Jeff.
- 4) Progress Report from Bob on Collection System Maintenance activities.
- 5) Progress Report from Ted on Collection System Construction activities.
- 6) Progress Report from Reese on Laboratory activities.

Infiltration/Inflow Removal Work

Inspection efforts on private property under the I/I program with the intention of conducting I/I removal is ongoing in the 1-K-028 (Cass and Burlington, WT) area. A map showing progress for this area is included here, as well as a status summary sheet.

Flow metering continues, including meters in the 1-M-050 (55th and Victor, DG) vicinity to evaluate post-rehabilitation and I/I reduction performance. Data collected during recent storms shows that the local system appears to be operating satisfactorily.

Financial

A copy of the Investment Schedule as of February 29, 2020 is enclosed.

The Treasurer's Report for February 2020 covering the first ten months of FY 19-20 is included here, along with a summary cover memo.

Meetings

I attended the following meetings since the February 7, 2020 General Manager's report:

- February 21 attended DGEDC Board of Directors meeting.
- February 26 attended DRSCW meeting in Lombard. Amy U. and Larry also attended.
- February 27 attended Village of Downers Grove Administrators' lunch meeting. Amy U. also attended.
- February 28 gave SCARCE and DuPage County teachers a tour of the plant.
- March 6 held Earth Flag presentation at DGSD.

Miscellaneous

My last day of work as General Manager is today, March 13, 2020. I will not be at the March 17, 2020 Board of Trustees meeting.

Copies of the following items are enclosed:

- 1) General Manager's Reports to the Employees dated February 14 and 28, 2020 and March 13, 2020
- 2) Phosphorus Discharge Optimization Plan 2020 Status Report
- 3) Earth Flag Resolution
- 4) March 13, 2020 memo to District staff regarding coronavirus response measures

NJM, ARU

cc: WDVB, AES, PWC, BOLI, TTC, WCC, MGP

DOWNERS GROVE SANITARY DISTRICT BOARD OF TRUSTEES MEETING MARCH 17, 2020 – 7:00 PM

PROPOSED AGENDA

- I. APPROVAL OF MINUTES
 - A. REGULAR MEETING FEBRUARY 11, 2020
 - B. EXECUTIVE SESSION FEBRUARY 11, 2020
- II. APPROVAL OF CLAIM ORDINANCE NO. 1887
- III. PUBLIC COMMENT
- IV. OLD BUSINESS
- V. NEW BUSINESS
 - A. APPOINTMENT OF GENERAL MANAGER
 - B. REVISION OF AUTHORIZED BANK ACCOUNT SIGNER
 - C. APPROVAL OF FY 2020-21 BUDGET / FIVE YEAR PLAN AND ADOPTION OF APPROPRIATION ORDINANCE
 - D. ORDINANCE NO. ORD 20-01 AMENDING RATES AND FEES
 - E. BUSINESS INSURANCE RENEWALS
 - F. INVESTMENT IN CERTIFICATE OF DEPOSIT
 - 1. EVERGREEN BANK GROUP
 - 2. FIRST MIDWEST BANK
 - G. RECAPTURE AGREEMENT 5911 SPRINGSIDE AVENUE, DOWNERS GROVE
 - H. CORONVIRUS RESPONSE MEASURES

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, February 11, 2020, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy E. Sejnost, and Trustee Paul W. Coultrap, General Manager Nicholas J. Menninga, Assistant General Manager Amy. R. Underwood, Administrative Supervisor W. Clay Campbell, Laboratory Supervisor D. Reese Berry, Staff Engineer Alex M. Bielawa, Information Coordinator Alyssa J. Caballero and Attorney Michael G. Philipp.

Minutes of Regular Meeting – January 21, 2020

A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the minutes of the regular meeting held on January 21, 2020 as presented and authorizing the President and Clerk to sign same. The motion carried.

Minutes of Executive Session – January 21, 2020

A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the minutes of the executive session held on January 21, 2020 as presented and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1886

A motion was made by Trustee Coultrap seconded by Trustee Sejnost adopting Claim Ordinance No. 1886 in the total amount of \$644,496.09 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Public Comment - None

Old Business – None

New Business:

Five Year Financial Plan and Budget Review – Fiscal Year 2020-2021 to Fiscal Year 2024-2025

Assistant General Manager Underwood presented the following budget documents: Five-Year Financial Plan for Fiscal Years 2020-21 to 2024-25, Notice of Availability of Fiscal Year 2020-21 Appropriation Ordinance/Budget for public review, revised Budget Calendar, and proposed Appropriation Ordinance for Fiscal Year 2020-21. She reviewed the Five-Year Financial Plan including the General Corporate, Improvement, Construction, and Public Benefit funds. The Notice of Availability of the Fiscal Year 2020-21 Appropriation Ordinance/Budget was recommended to be published in the local paper on February 13. Final approval of the Five Year Financial Plan and the Appropriation Ordinance is scheduled for the March 17 regular meeting. A

motion was made by Trustee Sejnost seconded by Trustee Coultrap authorizing publication of the Notice of Availability of Fiscal Year 2020-21 Appropriation Ordinance/Budget for public review on February 13. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Review of Executive Session Minutes

Administrative Supervisor Campbell reviewed his memo dated February 7, 2020 regarding the review of executive session minutes as required by the Illinois Open Meetings Act. The executive session minutes were last reviewed in August 2019. The Board reviewed the written minutes of the meetings of March 20, 2018 to determine if the verbatim records could be destroyed as provided by state statute. A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving destruction of the verbatim record of the executive session held on March 20, 2018 as provided by state statute. The motion carried. (Votes recorded: Ayes—Van Buren, Sejnost and Coultrap.)

Resolution of Appreciation for Employee Service

Administrative Supervisor Campbell presented a Resolution of Appreciation for Nicholas J. Menninga for more than 15 years of dedicated service to the District. A motion was made by Trustee Coultrap seconded by Trustee Sejnost to pass the resolution. The motion carried.

Special Assessment No. 58 Rebate

Administrative Supervisor Campbell presented Resolution No. 20-01 declaring a rebate for Special Assessment No. 58. All assessments have been paid in full and there is an excess of funds in the amount of \$20,099.42. Under State statutes, the District will keep 5 percent of the excess for the cost of declaring and making the rebate. The District share will be \$1,004.97 and the balance of \$19,094.45 will be rebated. A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving Resolution No. 20-01 for the Special Assessment No. 58 rebate and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Other New Business

Trustee Van Buren congratulated Reese Berry for his 10 years of service with the District and Siamak Azarnia for his five years. He also inquired about the completion of the new Net Zero Public Education Center and the status of the Sewer Permit Technician job opening. Lastly, he thanked District Engineer Bielawa for the annual lift station performance report.

Trustee Sejnost congratulated Reese Berry for his 10 years of service with the District and Siamak Azarnia for his five years. She inquired about the recent employee CPR training and the status of the Sewer Permit Technician job opening. She also noted the new date for the District's annual open house. Lastly, she expressed her appreciation to General Manager Menninga for his work and dedication to the District before his planned retirement.

Trustee Coultrap expressed interest in having a presentation from the safety committee at an upcoming board meeting. He inquired about the upcoming property, general liability and workers

compensation insurance renewal figures and about the completion of the new Net Zero Public Education Center. He also congratulated Reese Berry for his 10 years of service with the District and Siamak Azarnia for his five years. He also noted the new date for the District's annual open house. Lastly, also he expressed his appreciation to General Manager Menninga for his work and dedication to the District before his planned retirement.

Executive Session – Personnel

A motion was made by Trustee Sejnost seconded by Trustee Coultrap to recess the regular meeting and convene an executive session at 7:38 p.m. under exception 2(c)1 of the Open Meetings Act to discuss the General Manager appointment and General Manager's compensation. The motion carried. (Votes recorded: Ayes-Van Buren, Sejnost and Coultrap.)

A motion was made by Trustee Sejnost seconded by Trustee Coultrap to adjourn the executive session at 8:01 p.m. The motion carried. (Votes recorded: Ayes- Van Buren, Sejnost and Coultrap.)

A motion was made by Trustee Coultrap seconded by Trustee Sejnost to adjourn the regular meeting at 8:02 p.m. The motion carried.

Approved: March 17, 2020		
	President	
Attest:		
Clerk		

This attachment has been removed for its contents are currently confidential.

Downers Grove, Illinois

Date: March 17, 2020

Claim Ordinance No. 1887

An Ordinance Providing for the Payment of Certain Claims.

WHEREAS, it appears to the Board of Trustees of the Downers Grove Sanitary District that there are certain claims against said District which would be allowed and paid therefore,

BE IT ORDAINED, by the Board of Trustees of the Downers Grove Sanitary District

That the following claims be and they are hereby approved and ordered paid and that an order be drawn on the Treasurer of said District out of the funds shown below. Said claims, totaling \$751,621.56 being in words and figures as follows:

Payroll Ending Date: 02/08/20
Payroll Paid Date: 02/14/20
GL Date: 03/31/20 DATE 02/12/20 PERIOD END 02/08/20 PAGE 6

G/L NUMBER	COST DESCRIPTION	DEBIT	CREDIT
01-00.1001	CASH - PAYROLL ACCOUNT		53243.80-
01-00.2000	FEDERAL TAX WITHHELD		8885.30-
01-00.2001	STATE TAX WITHHELD		3793.87-
01-00.2002	SOCIAL SECURITY WITHHELD		6276.37-
01-00.2003	IMRF WITHHELD		3634.90-
01-00.2012	WAGE DEDUCTION ORDER		254.66-
01-00.2013	CREDIT UNION WITHHELD		2214.31-
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION		2976.49-
01-00.2017	VOLUNTARY GROUP LIFE		224.00-
01-00.2021	FLEXIBLE ACCOUNT WITHHELD - MEDICAL		396.23-
01-00.2022	FLEXIBLE ACCOUNT WITHHELD - DEPENDENT CARE		192.31-
01-00.2024	FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION		853.75-
01-00.2025	EMPLOYEE INS PREM CONTRIBUTION - POST TAX		337.80-
01-00.2027	DEFERRED COMPENSATION WITHHELD - IPPFA ROTH		40.00-
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD		162.27-
01-11.A003	GENERAL MANAGEMENT	1832.26	
01-11.A004	FINANCIAL RECORDS	6665.52	
01-11.A005	ADMINISTRATIVE RECORDS	601.47	
01-11.A007	CODE ENFORCEMENT	7199.48	
01-11.A008	SAFETY ACTIVITIES	744.00	
01-11.A030	BUILDING AND GROUNDS	245.77	
01-12.A006	ENGINEERING	1554.60	
01-12.A011	MAINTENANCE - WWTC	10926.79	
01-12.A013	MAINTENANCE - ENERGY RECOVERY	135.16	
01-12.A014	MAINTENANCE - ELECTRICAL	5762.72	
01-12.A021	WWTC - OPERATIONS	14940.01	
01-12.A022	WWTC - SLUDGE HANDLING	4352.61	
01-12.A023	WWTC - ENERGY RECOVERY	145.99	
01-12.A030	BUILDING AND GROUNDS	4058.96	
01-13.A041	LAB - WWTC	4910.31	
01-13.A048	LAB - ENERGY RECOVERY	237.59	
01-14.A006	ENGINEERING	181.37	
01-14.A051	SEWER MAINTENANCE	8265.20	
01-14.A054	SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS	2144.17	
01-14.A062	INSPECTION - CONSTRUCTION OF DGSD PROJECTS	1824.17	
01-14.A063	INSPECTION - PERMIT INSPECTIONS	507.03	
01-14.A064	INSPECTION - MISCELLANEOUS	1201.95	
01-14.A065	INSPECTION - CONSTR BY VILLAGES, UTILITIES	1423.93	
01-14.A066	INSPECTION - CODE ENFORCEMENT	444.53	
01-15.A006	ENGINEERING	336.83	
01-15.A080	LIFT STATION MAINTENANCE	2843.64	

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GENERAL LEDGER RECAP

DATE 02/17/20 PERIOD END 02/15/20 PAGE 4

Payroll Ending Date: 02/15/20

Payroll Paid Date: 02/18/20

03/31/20

GL Date:

G/L NUMBER COST DESCRIPTION DEBIT CREDIT ______ 01-00.1001 CASH - PAYROLL ACCOUNT 25930.04-01-00.2000 FEDERAL TAX WITHHELD 4769.61-01-00.2001 STATE TAX WITHHELD 1878.90-01-00.2002 SOCIAL SECURITY WITHHELD 3230.97-01-00.2003 IMRF WITHHELD 1900.55-01-00.2013 CREDIT UNION WITHHELD 800.00-01-00.2014 VOLUNTARY ADDITIONAL PENSION CONTRIBUTION 1705.83-01-00.2020 DEFERRED COMPENSATION WITHHELD - ICMARC 300.00-01-00.2021 FLEXIBLE ACCOUNT WITHHELD - MEDICAL 62.83-01-00.2024 FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION 378.95-01-00.2025 EMPLOYEE INS PREM CONTRIBUTION - POST TAX 285.62-01-00.2026 1204.84-DEFERRED COMPENSATION WITHHELD - IPPFA 01-00.2028 DC PLAN LOAN REPAYMENT WITHHELD 77.06-01-11.A003 GENERAL MANAGEMENT 16373.72 01-11.A004 FINANCIAL RECORDS 481.58 01-11.A005 ADMINISTRATIVE RECORDS 247.18 01-11.A007 CODE ENFORCEMENT 11373.38 01-11.A008 SAFETY ACTIVITIES 49.05 01-12.A006 ENGINEERING 114.61 01-12.A009 OPERATIONS MANAGEMENT 4137.70 01-12.A011 MAINTENANCE - WWTC 4138.75 01-12.A014 MAINTENANCE - ELECTRICAL 115.94 01-12.A021 987.50 WWTC - OPERATIONS 01-12.A030 BUILDING AND GROUNDS 115.94 01-13.A009 OPERATIONS MANAGEMENT 3681.27 01-13.A042 LAB - PRETREATMENT 191.23 01-14.A062 INSPECTION - CONSTRUCTION OF DGSD PROJECTS 76.65 01-15.A009 OPERATIONS MANAGEMENT 180.49 01-15.A080 LIFT STATION MAINTENANCE 260.21

42525.20

42525.20-

GENERAL LEDGER RECAP

DATE 02/26/20 PERIOD END 02/22/20 PAGE 6

G/L NUMBER COST DESCRIPTION DEBIT CREDIT ______ 01-00.1001 CASH - PAYROLL ACCOUNT 49868.93-01-00.2000 FEDERAL TAX WITHHELD 7983.22-01-00.2001 STATE TAX WITHHELD 3528.97-SOCIAL SECURITY WITHHELD 01-00.2002 5872.90-01-00.2003 IMRF WITHHELD 3409.06-01-00.2012 WAGE DEDUCTION ORDER 254.66-01-00.2013 CREDIT UNION WITHHELD 2214.31-01-00.2014 VOLUNTARY ADDITIONAL PENSION CONTRIBUTION 2793.93-01-00.2021 FLEXIBLE ACCOUNT WITHHELD - MEDICAL 396.23-01-00.2022 FLEXIBLE ACCOUNT WITHHELD - DEPENDENT CARE 192.31-01-00.2024 FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION 853.75-01-00.2025 EMPLOYEE INS PREM CONTRIBUTION - POST TAX 337.80-01-00.2026 DEFERRED COMPENSATION WITHHELD - IPPFA 304.01-01-00.2027 DEFERRED COMPENSATION WITHHELD - IPPEA ROTH 40.00-01-00.2028 DC PLAN LOAN REPAYMENT WITHHELD 162.27-1597.48 01-11.A003 GENERAL MANAGEMENT FINANCIAL RECORDS 6801.40 01-11.A004 01-11.A005 ADMINISTRATIVE RECORDS 697.38 01-11.A006 ENGINEERING 194.32 01-11.A007 CODE ENFORCEMENT 7126.70 01-11.A008 SAFETY ACTIVITIES 776.00 01-12.A006 ENGINEERING 1405.63 01-12.A011 MAINTENANCE - WWTC 15218.60 01-12.A013 MAINTENANCE - ENERGY RECOVERY 101.37 01-12.A014 MAINTENANCE - ELECTRICAL 6046.28 01-12.A021 WWTC - OPERATIONS 12206.32 01-12.A022 WWTC - SLUDGE HANDLING 1147.79 WWTC - ENERGY RECOVERY 01-12.A023 267.98 01-12.A030 BUILDING AND GROUNDS 4201.55 01-13.A041 LAB - WWTC 4804.20 01-13.A042 LAB - PRETREATMENT 14.49 01-13.A048 LAB - ENERGY RECOVERY 214.92 01-14.A006 ENGINEERING 492.29 01-14.A051 SEWER MAINTENANCE 7913.70 01-14.A054 SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS 323.83 01-14.A062 INSPECTION - CONSTRUCTION OF DGSD PROJECTS 2459.97 01-14.A063 INSPECTION - PERMIT INSPECTIONS 211.89 01-14.A064 INSPECTION - MISCELLANEOUS 1650.09 01-14.A065 INSPECTION - CONSTR BY VILLAGES, UTILITIES 990.89 01-14.A066 INSPECTION - CODE ENFORCEMENT 401.84 01-14.A072 SEWER INVESTIGATIONS 181.67 01-15.A030 BUILDING AND GROUNDS 123.00 01-15.A080 LIFT STATION MAINTENANCE 640.77

78212.35 78212.35-

Payroll Ending Date: 02/22/20 Payroll Paid Date: 02/28/20

03/31/20

GL Date:

GENERAL LEDGER RECAP

DATE 03/03/20 PERIOD END 02/29/20 PAGE 4

	COST DESCRIPTION	DEBIT	
	CASH - PAYROLL ACCOUNT		25865.08-
01-00.2000	FEDERAL TAX WITHHELD		4770.20-
01-00.2001	STATE TAX WITHHELD		1878.97-
01-00.2002	SOCIAL SECURITY WITHHELD		3231.08-
01-00.2003	IMRF WITHHELD		1900.63-
01-00.2013	CREDIT UNION WITHHELD		800.00-
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION		1705.95-
01-00.2017	VOLUNTARY GROUP LIFE		64.00-
01-00.2020	DEFERRED COMPENSATION WITHHELD - ICMARC		300.00-
01-00.2021	FLEXIBLE ACCOUNT WITHHELD - MEDICAL		62.83-
01-00.2024	FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION		378.95-
01-00.2025	EMPLOYEE INS PREM CONTRIBUTION - POST TAX		285.62-
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA		1204.84-
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD		77.06-
01-11.A003	GENERAL MANAGEMENT	14310.19	
01-11.A004	FINANCIAL RECORDS	328.84	
01-11.A005	ADMINISTRATIVE RECORDS	160.16	
01-11.A007	CODE ENFORCEMENT	11079.36	
01-11.A008	SAFETY ACTIVITIES	378.17	
01-12.A006	ENGINEERING	377.50	
01-12.A009	OPERATIONS MANAGEMENT	6065.31	
01-12.A011	MAINTENANCE - WWTC	3849.14	
01-12.A013	MAINTENANCE - ENERGY RECOVERY	1245.68	
01-12.A014	MAINTENANCE - ELECTRICAL	231.35	
01-12.A021	WWTC - OPERATIONS	250.32	
01-12.A030	BUILDING AND GROUNDS	173.65	
01-13.A009	OPERATIONS MANAGEMENT	3582.07	
01-13.A042	LAB - PRETREATMENT	290.43	
01-15.A080	LIFT STATION MAINTENANCE	203.04	

42525.21 42525.21-

Payroll Ending Date: 02/29/20
Payroll Paid Date: 03/03/20
GL Date: 03/31/20

G/L NUMBER	COST DESCRIPTION	DEBIT	CREDIT
01-00.1001	CASH - PAYROLL ACCOUNT		50804.00-
01-00.2000	FEDERAL TAX WITHHELD		8533.96-
01-00.2001	STATE TAX WITHHELD		3635.80-
01-00.2002	SOCIAL SECURITY WITHHELD		6037.81-
01-00.2003	IMRF WITHHELD		3530.04-
01-00.2012	WAGE DEDUCTION ORDER		254.66-
01-00.2013	CREDIT UNION WITHHELD		2214.31-
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION		2881.34-
01-00.2017	VOLUNTARY GROUP LIFE		224.00-
01-00.2021	FLEXIBLE ACCOUNT WITHHELD - MEDICAL		396.23-
01-00.2022	FLEXIBLE ACCOUNT WITHHELD - DEPENDENT CARE		192.31-
01-00.2024	FLEXIBLE ACCOUNT WITHHELD - PREM CONVERSION		853.75-
01-00.2025	EMPLOYEE INS PREM CONTRIBUTION - POST TAX		337.80-
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA		269.56-
01-00.2027	DEFERRED COMPENSATION WITHHELD - IPPFA ROTH		40.00-
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD		162.27-
01-11.A003	GENERAL MANAGEMENT	1108.74	
01-11.A004	FINANCIAL RECORDS	6708.01	
01-11.A005	ADMINISTRATIVE RECORDS	619.33	
01-11.A007	CODE ENFORCEMENT	7015.43	
01-11.A008	SAFETY ACTIVITIES	768.00	
01-12.A006	ENGINEERING	2046.89	
01-12.A011	MAINTENANCE - WWTC	11209.22	
01-12.A012	MAINTENANCE - VEHICLES	135.16	
01-12.A013	MAINTENANCE - ENERGY RECOVERY	399.33	
01-12.A014	MAINTENANCE - ELECTRICAL	5565.63	
01-12.A021	WWTC - OPERATIONS	13026.60	
01-12.A022	WWTC - SLUDGE HANDLING	3947.85	
01-12.A023	WWTC - ENERGY RECOVERY	233.70	
01-12.A030	BUILDING AND GROUNDS	5114.23	
01-13.A041	LAB - WWTC	5091.21	
01-14.A006	ENGINEERING	25.91	
01-14.A051	SEWER MAINTENANCE	6609.76	
01-14.A054	SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS	1132.87	
01-14.A062	INSPECTION - CONSTRUCTION OF DGSD PROJECTS	3089.88	
01-14.A063	INSPECTION - PERMIT INSPECTIONS	125.98	
01-14.A064	INSPECTION - MISCELLANEOUS	1512.02	
01-14.A065	INSPECTION - CONSTR BY VILLAGES, UTILITIES	2993.36	
01-14.A066	INSPECTION - CODE ENFORCEMENT	446.28	
01-14.A072	SEWER INVESTIGATIONS	165.15	
01-15.A030	BUILDING AND GROUNDS	123.57	
01-15.A080	LIFT STATION MAINTENANCE	1153.73	

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====== VENDOR ======	======	===== IN	NOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
A-FORMULA MECHANICAL CORP	A000065	02/10/20	41733	01-12.B812	Lab Geothermal Repair	485.59	485.59	062231
AJZ DOWNERS GROVE II, LLC	A000068	03/13/20	Rebate SA 58	01-00.2007	Rebate SA 58	1434.90	1434.90	062287
AT & T MOBILITY	A000085	02/03/20	831873915	01-15.B112	LS Cell Dialer	53.95		
		03/03/20	831873915-1	01-15.B112	LS Cell Dialer	58.95	112.90	062232
ADVOCATE OCCUPATIONAL HEALTH	A000150	02/28/20	760950	01-12.B117	Drug Screen	89.00	89.00	062233
ADVANCED DISPOSAL	A000153	02/29/20	T8009072	01-12.B102	Garbage & Recycling	305.75	305.75	062234
ALLIED WASTE SERVICE	A000255	02/15/20	05513001136	01-12.B102	Grit Scrn Dumpster	1007.39		
		02/29/20	551014763323	01-12.B102	Grit Scrn Dumpster	639.80	1647.19	062235
ALTORFER INDUSTRIES, INC.	A000292	02/03/20	PM600287183	01-15.B524	Hobson LS Generator PM	1466.00		
		02/06/20	PM600287298	01-15.B527	Venard LS Generator PM	951.00		
		02/06/20	PM600287299	01-15.B526	NW LS Generator PM	158.00		
		02/07/20	PM600287325	01-15.B528	Wroble LS Generator PM	1453.70	4028.70	102072
SYNCHB/AMAZON	A000295	02/18/20	444899538586	01-14.B115	Returned Item	44.72-		
		02/12/20	455856669489	01-11.B116	Minutes Paper	49.79		
		02/11/20	465669447538	01-14.B115	SS Equipment	44.72		
		02/04/20	467869699356	01-12.B116	MSB Supplies	27.98		
		02/08/20	484638878866	01-14.B117	JR Shirts	79.98		
		02/10/20	667437395646	01-12.B117	ST Outerwear	69.99		
		02/29/20	754946554368	01-11.B116	Admin Supplies	29.46		
		02/27/20	789873764639	01-12.B507	ABS Blower Parts	119.92		
		02/26/20	834473799478	01-12.B116	Electrical Supplies	27.94		
		02/22/20	835685589864	01-11.B116	Admin Supplies	14.95		
		02/22/20	835685589864	01-11.B118	Office Chair	127.16		
		02/22/20	835685589864	01-14.B117	JR Shirt Order	39.99		
		02/23/20	896538357748	01-12.B513	I/T Supplies	19.99		
		02/14/20	956488976978	01-12.B513	I/T Supplies	53.55	660.70	062236
AMERICAN HOIST & MANLIFT, INC	A000315	02/18/20	15842	01-15.B828	Wroble LS Elevator Repair	17433.20	17433.20	102073
AMERICAN NATIONAL SKYLINE	A000320	02/25/20	288302	01-11.B118	Admin Window Cleaning	61.00	61.00	102074
COREY L ANDERSON	A000384	03/13/20	Rebate SA 58	01-00.2007	Rebate SA 58	456.80	456.80	062288
AUTOZONE - AZ COMMERCIAL	A000600	12/13/19	2576472302	01-12.C225	Ops Auto Parts	28.98		
		02/12/20	2576513984	01-11.C225	Auto Parts	7.99		
		02/12/20	2576513984	01-12.C225	Auto Parts	5.99		
		02/12/20	2576513984	01-14.C225	Auto Parts	5.99		
		02/19/20	2576518285	01-15.B521	Centex Generator Part	10.61		
		02/25/20	2576521711	01-14.B115	TV Rig Parts	21.07		
		02/25/20	2576521969	01-12.C225	Auto Parts	21.56		
		02/25/20	2576521990	01-12.C225	Auto Parts	6.47		
		02/26/20	2576522462	01-14.B115	TV Rig Parts	5.16	113.82	062237
BAXTER & WOODMAN, INC.	в000120	02/21/20	0211663	01-14.B124	Flow Monitoring	166.95		
		02/21/20			Outfall Sewer Sag Repair	424.10		
		02/21/20			WAS Thickener	2414.63		
		02/21/20			Special Assessment Eval	3081.05		
		02/21/20			Misc Engineering Services	756.50	6843.23	102075
BRITTON ELECTRONICS &	B000340	02/18/20			Venard Wet Well Part	929.96	929.96	102076
BRUCKER COMPANY	B000400	03/04/20	15/004	U1-17 B5U /	Ops Supplies	692.40	692.40	062238

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NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
CALLONE	C000073	03/15/20	1214468	01-11.B112	Admin Phone Service	543.63		
		03/15/20	1214468	01-12.B112	WWTC Phone Service	339.99	883.62	062239
CINTAS #344	C000300	02/14/20	4042751856	01-12.B117	WWTC Uniform Rental	100.74		
		02/14/20	4042751856	01-14.B117	SS Uniform Rental	14.33		
		02/21/20	4043404773	01-12.B117	WWTC Uniform Rental	59.70		
		02/21/20	4043404773	01-14.B117	SS Uniform Rental	13.83		
		02/28/20	4044041087	01-12.B117	WWTC Uniform Rental	60.82		
		02/28/20	4044041087	01-14.B117	SS Uniform Rental	18.18	267.60	062240
CINTAS FIRST AID & SAFETY	C000320	02/13/20	5016040440	01-11.B116	First Aid Supplies	8.65		
		02/13/20	5016040440	01-12.B113	First Aid Supplies	204.44	213.09	062241
CLOVERLEAF TOOL CO	C000335	02/11/20	48326	01-14.B115	Vac-Con Hose Parts	449.15	449.15	102077
COLLEY ELEVATOR CO.	C000370	02/28/20	195322	01-12.B113	Elevator Inspection	480.00	480.00	102078
COMCAST	C000373	03/03/20	201200550568	01-11.B112	Internet Service	148.35	148.35	062242
COMED	C000380	02/14/20	0055025057	01-15.B100	College LS Elec	222.84		
		02/14/20	0068029014	01-15.B100	Centex LS Elec	100.09		
		02/14/20	0120089072	01-15.B100	Wroble LS Elec	657.32		
		02/14/20	0458029046	01-15.B100	Liberty Park LS Elec	242.93		
		02/21/20	0562080004	01-15.B100	Venard LS Elec	321.91		
		02/14/20	1095091170	01-15.B100	NW LS Elec	1106.77		
		03/05/20	1108062005	01-11.B100	Admin Elec	134.13		
		03/05/20	1108062005	01-12.B100	WWTC Elec	5414.94		
		03/05/20	1108062005-1	01-11.B100	Admin Elec	130.23		
		03/05/20	1108062005-1	01-12.B100	WWTC Elec	4241.34		
		02/14/20	1810068039	01-15.B100	Earlston LS Elec	182.63		
		02/14/20	3240038012	01-15.B100	Butterfield LS Elec	124.47		
		02/14/20	4657083017	01-15.B100	Hobson LS Elec	1065.65		
		02/25/20	6770572011	01-00.2005	BSSRAP Contractor Yrd Elc	405.46		
		02/25/20	6770572011	01-12.B100	Walnut House Elec	74.66		
		02/25/20	8762083052	01-12.B100	Big Top Elec	80.78	14506.15	062243
CONCENTRIC INTEGRATION, LLC	C000410	02/21/20	0211664	01-11.B115	Admin PC Upgrades	11174.17		
		02/21/20	0211664	01-14.B115	SS Laptop	1589.03		
		02/21/20	0211670	01-11.B115	Support Services	3663.00		
		02/21/20	0211670	01-12.B513	Support Services	7437.00		
		02/21/20	0211671	01-11.B115	Support Services	1812.14		
		02/21/20	0211671	01-12.B513	Scada Support Services	541.50	26216.84	102079
G COOPER OIL COMPANY INC.	C000470	02/07/20	26712	01-12.B116	Oil For Stock	1026.77	1026.77	062244
CORE & MAIN LP	C000485	02/18/20	L941298	01-12.B509	Belt Press Sldg Pipe Repl	200.00	200.00	062245
CUMMINS NPOWER, LLC	C000650	02/25/20	F2-52175	01-14.C225	Freightliner Repairs	361.31	361.31	062246
CURTIS MARTIN GROUP, INC.	C000660	03/10/20	7482	01-11.B115	PR Changes Meeting	240.00	240.00	102080
DELTA INDUSTRIES, INC.	D000210	02/18/20	159445	01-12.B512	MSB Air Compressor PM	944.98	944.98	102081
DELTA INDUSTRIES, INC.	D000210	02/28/20	159777	01-12.B513	WWTC ODS Pump Air Comp	314.53	314.53	102116
DELTA SONIC	D000220	01/31/20	10020637	01-12.C225	WWTC Vehicle Washes	7.50		
			10020637	01-14.C225	SS Vehicle Washes	30.00	37.50	062247
DIRECT ENERGY BUSINESS	D000227	02/19/20			College LS Elec	350.48		
		02/19/20		01-15.B100	Centex LS Elec	87.69		

77.74	MITMENT	DAME	MIMPED	C /T NUMBER	DADDMOD DECOREDATOM	DADDMOD	CITECUS AME	CHECK N
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK N
		02/19/20	1685324	01-15.B100	Lib Park LS Elec	284.64		
		02/24/20	1685325	01-15.B100	Venard LS Elec	383.13		
		02/19/20	1685326	01-15.B100	NW LS Elec	1144.38		
		02/10/20	1685327	01-11.B100	Admin Elec	151.82		
		02/10/20	1685327	01-12.B100	WWTC Elec	4608.59		
		03/03/20	1685327-1	01-11.B100	Admin Elec	299.14		
		03/03/20	1685327-1	01-12.B100	WWTC Elec	9743.35		
		02/19/20	1685328	01-15.B100	Earlston LS Elec	247.68		
		02/19/20	1685329	01-15.B100	Butterfield LS Elec	152.76		
		02/19/20	1685330	01-15.B100	Hobson LS Elec	1577.73	19607.41	062248
VILLAGE OF DOWNERS GROVE	D000480	02/11/20	158106	01-11.B121	Meter Readings	419.36		
		02/28/20	C2027270001	01-12.B102	WWTC Water Usage	375.24		
		02/28/20	C2027271001	01-11.B102	Admin Water Usage	43.29	837.89	062249
DRIVESHAFT UNLIMITED, INC.	D000525	02/20/20	79350	01-12.B505	Raw Sewage Pump 5 Repair	331.00	331.00	062250
DUPAGE COUNTY RECORDER	D000620	12/16/19	40095333	01-14.B910	BSSRAP Docs	308.00		
		12/16/19	40095365	01-14.B910	BSSRAP Docs	308.00		
		02/14/20	40111126	01-11.B124	Sewer Construction Docs	308.00		
		02/14/20	40111126	01-14.B901	I/I Docs	264.00		
		02/14/20	40111126	01-14.B910	BSSRAP Docs	880.00		
		02/18/20	40111569	01-11.B121	Lien Releases	11.00	2079.00	06225
IICOLAE R DUTA	D000690	03/13/20	Rebate SA 58	01-00.2007	Rebate SA 58	373.96	373.96	06229
CBIX, INC	E000002	02/06/20	625333	01-11.B137	Top Health Renewal	110.88	110.88	06229
DWARD HOSPITAL SIMULATION	E000026	03/03/20	21774	01-11.B117	CPR Training Admin Empls	225.00		
		03/03/20	21774	01-12.B117	CPR Training MR	45.00		
		03/03/20	21774	01-14.B117	CPR Training JR	45.00	315.00	062252
EJ EQUIPMENT, INC.	E000030	02/07/20	W02519	01-14.C225	Vac-Con Repairs	1127.71	1127.71	062253
EVERCLEAN BY CHEM-DRY	E000360	03/07/20	20200057	01-11.B118	Carpet Cleaning	514.00	514.00	102082
EXODUS TECHNOLOGY SERVICE	E000480	03/02/20	20-122	01-11.B115	PC Set Ups	2456.25	2456.25	062254
EYE MED VISION CARE	E000600	03/01/20	164236381	01-17.E455	Vision Insurance	444.29	444.29	062255
FASTENAL COMPANY	F000060	02/07/20	ILWES74831	01-12.B116	MSB Supplies	6.48		
		02/11/20	ILWES74900	01-12.B512	MSB Drill Bits	18.65		
		02/11/20	ILWES74917	01-12.B805	Auger Parts	38.88		
		02/17/20	ILWES75001	01-12.B501	Ops Supplies	23.07		
		02/19/20	ILWES75089	01-12.B509	Belt Press Parts	31.75	118.83	102083
FIRST ADVANTAGE	F000130	02/29/20	2501872002	01-12.B117	Drug Screening	111.20	111.20	10208
FLOW-TECHNICS, INC	F000190	02/28/20	INV00007876	01-15.B523	Earlston LS Pump 2 Parts	10671.88	10671.88	06225
FOX VALLEY FIRE & SAFETY CO.	F000280	02/25/20	IN00338089	01-12.B113	Fire Alarm System Service	222.00		
		03/13/20	IN00343925	01-12.B113	Fire Alarm Inspection	222.00	444.00	10208
FULLIFE LLC	F000440	01/06/20	50941	01-11.B117	Admin Outerwear	276.35		
		01/06/20			WWTC Outerwear	590.19		
		01/06/20			Lab Outerwear	59.93		
		01/06/20			SS Outerwear	557.13	1483.60	06225
SASVODA & ASSOCIATES INC.	G000200		INV2000362		Pri Effluent Pmp 1 Parts	4705.00	4705.00	06225
REVERE ELECTRIC	G000200		S4071984.001		Prim 3-6 Parts	733.85	2.00.00	- 0223
	2000110		\$4071984.002		Prim 3-6 Parts	348.40		
		02,11,20	_10.1,01.002	JI 11.D300	0 0 10100	28.37		

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IAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK 1
		02/13/20	S4071984.004	01-12.B506	Prim 3-6 Parts	165.34		
		02/18/20	S4071984.005	01-12.B506	Returned Items	97.29-		
		12/10/20	S4072504.001	01-12.B506	Prim 3-6 Parts	1340.25		
		02/10/20	S4072504.002	01-12.B506	Prim 3-6 Parts	1032.76		
		02/11/20	S4072504.003	01-12.B506	Prim 3-6 Parts	106.19		
		02/12/20	S4075416.001	01-15.B523	Earlston MCC Parts	375.03		
		02/12/20	S4075420.001	01-15.B523	Earlston MCC Parts	309.25		
		02/21/20	S4082981.001	01-14.B115	TV Rig Parts	27.52		
		03/02/20	S4083289.001	01-15.B523	Earlston LS Parts	23.80		
		03/03/20	S4083289.002	01-15.B523	Earlston LS Parts	199.35		
		03/02/20	S4083289.003	01-15.B523	Earlston LS Parts	46.20		
		03/06/20	S4094202.001	01-15.B523	Earlston LS Parts	274.57		
		03/06/20	S4094202.002	01-15.B523	Earlston LS Parts	5.66		
		03/06/20	S4094207.001	01-15.B523	Earlston LS Parts	15.49	4934.74	06225
AREL GOLIAS	G000422	03/13/20	Rebate SA 58	01-00.2007	Rebate SA 58	456.80	456.80	06229
. W. GRAINGER, INC.	G000520	02/05/20	94133547263	01-12.B812	See Sheet	80.00-		
		01/29/20	9427930384	01-12.B812	See Sheet	166.98		
		02/05/20	9433547255	01-12.B512	See Sheet	31.95		
		02/06/20	9435740213	01-12.B512	See Sheet	80.76		
		02/10/20	9438698251	01-14.B113	See Sheet	144.03		
		02/10/20	9438931348	01-12.B113	See Sheet	28.58		
		02/11/20	9439531964	01-12.B116	See Sheet	47.28		
		02/11/20	9439656670	01-12.B805	See Sheet	51.10		
		02/11/20	9439760670	01-15.B523	See Sheet	9.02		
		02/11/20	9439760688	01-15.B523	See Sheet	4.26		
		02/11/20	9440002476	01-12.B116	See Sheet	24.60		
		02/11/20	9440002476	01-12.B510	See Sheet	49.05		
		02/11/20	9440373984	01-12.B116	See Sheet	5.91		
		02/12/20	9441590412	01-15.B823	See Sheet	162.20		
		02/12/20	9442010188	01-12.B805	See Sheet	834.92		
			9442853181	01-12.B116	See Sheet	17.36		
		02/14/20	9444613906	01-11.B118		43.82		
		02/17/20	9446662265	01-15.B523	See Sheet	12.44		
			9448418070	01-12.B509		72.80		
		02/19/20	9448616186	01-12.B509	See Sheet	96.34		
			9449510883	01-12.B508	See Sheet	22.50		
		02/20/20	9450138418	01-12.B116	See Sheet	105.51		
		02/21/20	9451450168	01-14.B115		478.48		
			9451870712	01-14.B115	See Sheet	40.26		
			9451875711	01-12.B116		18.25		
			9451875729	01-12.B116		60.84		
			9453188501	01-12.B113		4.73		
			9454605693	01-12.B113		15.79		
			9455100835	01-12.B116		88.84		
			9456893289	01-12.B513		9.15		

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NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
		02/27/20	9457620756	01-12.B512	See Sheet	217.69		
		02/27/20	9457644673	01-12.B512	See Sheet	23.00		
		02/27/20	9457887942	01-12.B512	See Sheet	69.73		
		02/27/20	9458313864	01-15.B523	See Sheet	111.45		
		02/28/20	9459730512	01-12.B810	See Sheet	255.64	3285.26	102086
W. W. GRAINGER, INC.	G000520	03/02/20	9460148498	01-12.B116	See Sheet	22.17-		
		03/02/20	9460148506	01-12.B116	See Sheet	22.17-		
		03/02/20	9460518450	01-12.B116	See Sheet	116.98		
		03/04/20	9463156068	01-12.B511	See Sheet	17.17		
		03/05/20	9465015155	01-12.B506	See Sheet	24.84		
		03/06/20	9466367159	01-12.B512	See Sheet	4.02		
		03/06/20	9466514800	01-12.B116	See Sheet	15.71		
		03/06/20	9466533446	01-12.B512	See Sheet	30.11		
		03/10/20	9469417100	01-12.B510	See Sheet	100.54	265.03	102087
HML, INC.	н000035	02/14/20	75541	01-13.B123	January Biosolids Testing	1000.00	1000.00	062260
JOHN E HAJEK	н000051	03/13/20	Rebate SA 58	01-00.2007	Rebate SA 58	456.80	456.80	062293
HARBOR FREIGHT TOOLS	н000060	03/02/20	912813	01-14.B115	SS Supplies	5.99	5.99	062261
HOME DEPOT	H000400	02/17/20	0010308	01-12.B509	See Sheet	26.93		
		02/27/20	0024736	01-12.B116	See Sheet	29.44		
		03/05/20	060124	01-11.B118	See Sheet	26.64		
		03/06/20	2011184	01-11.B118	See Sheet	33.30		
		02/05/20	2015198	01-12.B812	See Sheet	42.84		
		02/15/20	2044400	01-12.B810	See Sheet	92.02		
		02/14/20	3010173	01-12.B116	See Sheet	19.06		
		02/24/20	3044852	01-12.B116	See Sheet	103.74		
		02/24/20	3084827	01-00.2005	See Sheet	8.97		
		02/12/20	5023124	01-12.B810	See Sheet	143.08		
		03/03/20	5040083	01-14.B115	See Sheet	51.98		
		03/03/20	5360220	01-14.B115	See Sheet	10.82		
		03/03/20	5511680	01-14.B116	See Sheet	12.84		
		03/02/20	6020011	01-12.B116	See Sheet	34.95		
		02/21/20	6036305	01-12.B116	See Sheet	110.10		
		02/10/20	7022790	01-12.B116	See Sheet	84.94		
		02/20/20	7050776	01-14.B116	See Sheet	6.50		
		02/19/20	8023928	01-12.B512	See Sheet	55.96		
		02/19/20	8622177	01-12.B116	See Sheet	179.00		
		03/09/20	9011243	01-14.C225	See Sheet	49.98		
		02/18/20	9023606	01-12.B509	See Sheet	9.04		
		02/18/20	9023810	01-12.B116	See Sheet	33.13		
		02/18/20	9622098	01-12.B509	See Sheet	58.34	1223.60	062262
HUTTO & SON, INC.	н000540	01/28/20	31366	01-12.B113	Fire Extinguisher Inspect	822.00	822.00	062263
ILLINOIS MUNICIPAL	1000300	03/01/20	5353	01-11.B115	Annual Web Hosting	300.00	300.00	062264
ILLINOIS SEC. AMERICAN WATER	1000360	02/17/20	200049377	01-14.B117	DJ Seminar	60.00	60.00	062294
IMPACT NETWORKING INC.	1000400	02/15/20	1705742	01-11.B115	Copier	58.55		
		02/20/20	1713254	01-11.B116	Copy Paper	127.96	186.51	102088
INFOSEND, INC.	I000415	01/24/20	165942	01-11.B121	Bill Mail Pre-Postg Incrs	630.91		

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NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
		01/31/20	166625	01-11.B121	Bill Mail New Postg Rate	3168.73		
		02/28/20	168034	01-11.B121	Customer Bill Mailings	4137.03	7936.67	102089
JUST TIRES	J000300	03/09/20	201272	01-12.C225	Truck Repair	391.99	391.99	062265
CATHLEEN MARY KALEBIC	K000020	03/13/20	Rebate SA 58	01-00.2007	Rebate SA 58	456.80	456.80	062295
KANSAS CITY LIFE INSURANCE CO	K000045	03/01/20	14887	01-17.E455	Life Insurance	402.50	402.50	102090
THE WILLARD D KUBES TRUST	K000295	03/13/20	Rebate SA 58	01-00.2007	Rebate SA 58	598.71		
		03/13/20	Rebate2SA 58	01-00.2007	Rebate SA 58	421.32		
		03/13/20	Rebate3SA 58	01-00.2007	Rebate SA 58	472.23		
		03/13/20	Rebate4SA 58	01-00.2007	Rebate SA 58	456.80	1949.06	062296
LAI, LTD	L000012	02/20/20	19-16882	01-12.B509	Belt Press Sldg Pump Part	4860.00		
		02/12/20	20-17135	01-12.B509	Belt Press SI Pmp 1&2 Rep	2646.28		
		02/20/20	20-17233	01-12.B511	Intermediate Pump 1-2 Prt	653.00	8159.28	102091
LOUIS D LAROCHE & MARIE J	L000060	03/13/20	Rebate SA 58	01-00.2007	Rebate SA 58	456.80	456.80	062297
DOMINICK J LEONE	L000207	03/13/20	Rebate SA 58	01-00.2007	Rebate SA 58	456.80	456.80	062298
LINKEDIN	L000244	03/07/20	4459784566	01-14.B117	Inspector Job Listing	363.58		
		03/10/20	4465478136	01-14.B117	Inspector Job Listing	22.44	386.02	062299
MBM SERVICES INC.	M000010	03/01/20	32419	01-11.B118	Cleaning Service	350.00	350.00	102092
JOSEPH L MAAS	M000252	03/13/20	Rebate SA 58	01-00.2007	Rebate SA 58	456.80	456.80	062300
MCMASTER-CARR SUPPLY COMPANY	M000360	02/11/20	33705991	01-12.B512	Maint Repair Supplies	199.13		
No. 11 De la Contraction de la	11000500	02/17/20	34677833	01-12.B810	Dig 4 & 5 Part	184.26		
		03/05/20	36326422	01-12.B506	Prim 5 CC Part	39.82	423.21	102093
BERND W MEISSNER	M000420	03/03/20	Rebate SA 58	01-00.2007	Rebate SA 58	456.80	456.80	062301
MENARDS - BOLINGBROOK	M000420	03/15/20	87871	01-12.B511	Microstrainer Demo	334.16	334.16	062266
MICRO CENTER	M000430	03/03/20	4950568	01-12.B511	PC Cables	111.96	334.10	002200
MICRO CENTER	M000330	02/12/20	4951094	01-12.B513	Returned Cables	111.96-	.00	102094
MIDAMERICA ADMINISTRATIVE	M000556	02/13/20	MAR00013378	01-12.B313	Admin Fees	162.00	162.00	102094
							102.00	102093
MONROE TRUCK EQUIPMENT, INC.	M000649	02/28/20	76464 77546	01-12.C226 01-12.C226	Biosolids Truck Additions Biosolids Truck Additions	20706.00	21314.00	062267
MORTON INDUGEDING ING	M0007F0	02/28/20				608.00	21314.00	002207
MOTION INDUSTRIES, INC.	M000750	02/10/20	IL10-680530	01-12.B506	Prim 5&6 Long Coll Part	1975.10		
		02/25/20	IL10-681513	01-12.B506	Prim Clar 5-6 Part	2865.83	6507.05	100006
		02/29/20	IL10-681961	01-12.B506	Prim Treatment Tank Part	1667.02	6507.95	102096
MUNTERS CORPORATION	M000840	02/13/20	224303	01-12.B811	Parts For Munters Unit	787.10	787.10	062268
NCPERS GROUP LIFE INSURANCE	N000010		3266032020		Vol Life Insurance	304.00	304.00	062269
NAPA AUTO PARTS	N000040		4343-649491		Auto Parts	5.99	0.4.05	0.500.00
			4343-649693		Auto Parts	18.96	24.95	062270
NAPCO STEEL, INC.	N000050	02/12/20			Net Zero Sign Parts	135.00		
		02/13/20			Auger Plates	477.90		
		02/25/20			Prim 8 Lower Rails	1378.45	1991.35	102097
NEOPOST INC.	N000240		15981749		Ink for Postage Meter	139.73	139.73	062271
NICOR GAS	N000330	02/14/20			Walnut House Gas	199.74		
		02/14/20		01-11.B101		177.85		
		02/14/20		01-12.B101		338.28		
		02/14/20			Chem Feed Gas	209.13		
		02/14/20	4782107	01-12.B101	Plant 2 Gas	246.91	1171.91	062272
OFFICE DEPOT	0000100	02/21/20	10000019216	01-11.B110	OLR Fees	32.20	32.20	062273
PACE ANALYTICAL	P000010	02/19/20	2040079809	01-13.B123	Feb NPDES Testing	115.00	115.00	102098

POSTMASTER, DOWNERS GROVE P000450 03/02 PRINCIPAL LIFE INSURANCE CO P000650 02/16 QUADIENT LEASING Q000250 02/23 R. J. O'NEIL, INC. R000008 03/12 STEVE RANDA R000047 03/13 RAINBOW ELECTRIC CO. R000070 02/13 RAPTOR TECH INC. R000105 02/27 RED WING SHOE STORE R000180 01/15 SCOTT DANIEL ROGERS R000371 03/13 LLOYD ROTH R000380 03/13 SAFETY-KLEEN SYSTEMS, INC. S00050 02/05 SAFETY-KLEEN SYSTEMS, INC. S00050 03/03 SAFETY-KLEEN SYSTEMS, INC. S000250 02/15 SEAWAY SUPPLY CO. S000320 02/18 STEPHANIE L SHIRKEY S000325 03/13 STAPLES INC. S000640 02/03 STAPLES INC. S000640 02/03 STAPLES INC. S000640 02/03 STENSTROM PETROLEUM S000670 02/13	INVOICE =	====	
POLYDYNE INC. P000395 02/13 POLYDYNE INC. P000395 02/13 PORTER PIPE AND SUPPLY CO. P000420 02/13 POSTMASTER, DOWNERS GROVE P000450 03/03 PRINCIPAL LIFE INSURANCE CO P000650 02/16 QUADIENT LEASING Q000250 02/23 R. J. O'NEIL, INC. R000008 03/13 STEVE RANDA R000047 03/13 RAINBOW ELECTRIC CO. R000070 02/13 RAPTOR TECH INC. R000105 02/23 RED WING SHOE STORE R000180 01/15 SCOTT DANIEL ROGERS R000371 03/13 SAFETY-KLEEN SYSTEMS, INC. S000050 02/03 KURT A SCHAEFER S000056 03/13 SEAWAY SUPPLY CO. S000200 02/13 STEPHANIE L SHIRKEY S000325 03/03 SHERWIN-WILLIAMS CO. S000320 02/18 STEPHANIE L SHIRKEY S000480 02/12 STEPHANIE L SHIRKEY S000480 02/13 STEPHANIE L SHIRKEY S000480 02/13 STEPHANIE L SHIRKEY S000460 02/03 STEPHANIE L SHIRKEY S000460 02/03 STEPHANIE L SHIRKEY S000460 02/03 STEPHANIE L SHIRKEY S000660 02/13	NUMBER	G/L NUMBER EXPENSE DESCRIPTION EXPENSE CHECK	AMT CHECK N
POLYDYNE INC. P000395 02/13 03/04 PORTER PIPE AND SUPPLY CO. P000420 02/12 02/17 02/17 02/17 02/17 02/17 02/17 02/17 02/17 02/18 POSTMASTER, DOWNERS GROVE P000450 03/03 PRINCIPAL LIFE INSURANCE CO P000650 02/16 QUADIENT LEASING Q000250 02/23 R. J. O'NEIL, INC. R000008 03/12 R. J. O'NEIL, INC. R000008 03/13 RAINBOW ELECTRIC CO. R000070 02/13 RAINBOW ELECTRIC CO. R000070 02/13 RAPTOR TECH INC. R000105 02/27 03/06 RED WING SHOE STORE R000180 01/15 RED WING SHOE STORE R000180 01/15 RESCOTT DANIEL ROGERS R000371 03/13 SCOTT DANIEL ROGERS R000371 03/13 SAFETY-KLEEN SYSTEMS, INC. S000050 02/05 SAFETY-KLEEN SYSTEMS, INC. S000050 02/05 SAFETY-KLEEN SYSTEMS, INC. S000050 02/13 SEAWAY SUPPLY CO. S000200 02/13 SEAWAY SUPPLY CO. S000320 02/13 STEPHANIE L SHIRKEY S000325 03/13 SOUND INCORPORATED S000480 02/12 STEPHANIE L SHIRKEY S000660 02/03 STEPHANIE L SHIRKEY S000480 02/12 STEPHANIE L SHIRKEY S000660 02/03	20 Cash B	01-11.B116 Admin Supplies 46.84	
POLYDYNE INC. P000395 02/13 03/04 02/15 02/1	20 Cash B	01-11.B117 NJM Retirement Party 144.67	
PORTER PIPE AND SUPPLY CO. P000420 02/12 02/13 0	20 Cash B	01-11.B119 Postage Due 4.18 19	5.69 062274
PORTER PIPE AND SUPPLY CO. P000420 02/12 02/13 02/15 0	20 143011	01-12.B402 Belt Press Polymer 2142.54	
POSTMASTER, DOWNERS GROVE P000450 03/02 PRINCIPAL LIFE INSURANCE CO P000650 02/16 PRINCIPAL LIFE INSURANCE CO P00008 03/12 PRINCIPAL LIC. R000008 03/12 PRINCIPAL MACK LIC. R000047 03/13 PRINCIPAL MACK LIC. R000070 02/13 PRINCIPAL MACK LIC. R000105 02/27 PRINCIPAL MACK LIC. R000105 02/26 PRINCIPAL MACK LIC. R000250 02/26 PRINCIPAL MACK LIC. R000250 02/26 PRINCIPAL MACK LIC. R000250 03/13 PRINCIPAL MACK LIC. R000371 03/13 PRINCIPAL MACK LIC. R000371 03/13 PRINCIPAL MACK LIC. R000371 03/13 PRINCIPAL MACK LIC. R000370 03/13 PRINCIPAL MACK LIC. R0000370 03/13 PRINCIPAL MACK LIC. R000370 03/13 PRINCIPAL MACK LIC. R0003	20 143612	01-12.B402 Belt Press Polymer 2142.54 428	5.08 102099
POSTMASTER, DOWNERS GROVE P000450 03/02 PRINCIPAL LIFE INSURANCE CO P000650 02/16 PRINCIPAL LIFE INSURANCE CO P000650 02/26 PRINCIPAL LIFE INSURANCE CO P00008 03/12 PRINCIPAL LIC. R000008 03/12 PRINCIPAL MANA R000047 03/13 PRINCIPAL MANA R000047 03/13 PRINCIPAL MANA L.L.C. R000050 02/27 PRINCIPAL MANA L.L.C. R000150 02/27 PRINCIPAL MANA L.L.C. R000250 02/27 PRINCIPAL MANA L.L.C. R000250 02/27 PRINCIPAL MANA L.L.C. R000250 03/13 PRINCIPAL MA	20 120252	-00 01-12.B810 Dig 4-5 Contrl Bldg 75.16	
POSTMASTER, DOWNERS GROVE P000450 03/02 PRINCIPAL LIFE INSURANCE CO P000650 02/16 PRINCIPAL LIFE INSURANCE CO P000650 02/26 PRINCIPAL LIFE INSURANCE CO P000650 02/26 PRINCIPAL LIFE INC. R000008 03/12 PRINCIPAL MAN BETAVE R000047 03/13 PRINCIPAL MAN BETAVE R000070 02/13 PRINCIPAL MAN L.L.C. R000105 02/27 PRINCIPAL MAN L.L.C. R000105 02/27 PRINCIPAL MAN L.L.C. R000250 02/27 PRINC	20 120261	-00 01-12.B512 Maint Repair Supplies 62.92	
PRINCIPAL LIFE INSURANCE CO	20 120275	-00 01-12.B509 Belt Press Parts 93.99 23	2.07 102100
QUADIENT LEASING Q000250 02/23 R. J. O'NEIL, INC. R000008 02/28 R. J. O'NEIL, INC. R000008 03/12 R. J. O'NEIL, INC. R000008 03/13 RAINBOW ELECTRIC CO. R000070 02/13 RAPTOR TECH INC. R000105 02/27 RED WING SHOE STORE R000180 01/15 02/06 RED WING SHOE STORE R000250 02/23 REDD A RICHARDSON R000273 03/13 ROOTH ROYAL GRAPHICS R000380 03/13 ROYAL GRAPHICS R000500 02/08 RETEY-KLEEN SYSTEMS, INC. S000050 02/08 REAWAY SUPPLY CO. S000250 02/18 REAWAY SUPPLY CO. S000320 02/18 REAWAY SUPPLY CO. S000320 02/18 RETEPHANIE L SHIRKEY S000325 03/13 RETERPHANIE L SHIRKEY S000480 02/12 RETERPHANIE STAPLES INC. S000640 02/03 RETERPHANIE STAPLES INC. S000670 02/13	20 BOX 14	01-11.B121 PO BOX Fees 1240.00 124	0.00 062275
R. J. O'NEIL, INC. R. J. O'NEIL, INC. R. J. O'NEIL, INC. R. RO00008 R. J. O'NEIL, INC. RO00008 RO00007 RAINBOW ELECTRIC CO. RO00070 RAPTOR TECH INC. RO00105 RED WING SHOE STORE RO00180 01/15 02/05 03/06	20 109309	01-17.E455 Dental Insurance 2507.61 250	7.61 102101
R. J. O'NEIL, INC. STEVE RANDA RO000047 RAINBOW ELECTRIC CO. RO00070 RAINBOW ELECTRIC CO. RO00070 RAINBOW ELECTRIC CO. RO00105 RAPTOR TECH INC. RO00105 RED WING SHOE STORE RO00180 RO00180 RO1/15 RED WING SHOE STORE RO00180 RO00250 RENTAL MAX L.L.C. RO00250 RO00273 RO00273 RO00273 RO00371 RO00371 RO00380 RO00371 RO00380 RO00371 RO00380 RO00371 RO00380 RO00371 RO00380 RO00371 RO00380 RO00500 RO005	20 N81752	01-11.B115 Postage Meter Lease 432.81 43	2.81 102102
RAINBOW ELECTRIC CO. R000070 02/13 RAINBOW ELECTRIC CO. R000070 02/13 RAPTOR TECH INC. R000105 02/27 RED WING SHOE STORE R000180 01/15 02/04 02/05 RED WING SHOE STORE R000250 02/23 REDD A RICHARDSON R000273 03/13 RECOTT DANIEL ROGERS R000371 03/13 ROYAL GRAPHICS R000500 03/03 ROYAL GRAPHICS R000500 02/05 ROYAL GRAPHICS R000500 02/05 ROWAT A SCHAEFER S000056 03/13 ROYAL SEAWAY SUPPLY CO. S000200 02/13 03/0	20 C1239	01-12.B509 Sludge Piping 22400.00 2240	0.00 062276
RAINBOW ELECTRIC CO. R000070 02/13 RAPTOR TECH INC. R000105 02/27 RED WING SHOE STORE R000180 01/15 RED WING SHOE STORE R000180 01/15 RED WING SHOE STORE R000250 02/23 RENTAL MAX L.L.C. R000250 02/23 IODDD A RICHARDSON R000273 03/13 SCOTT DANIEL ROGERS R000371 03/13 ROYAL GRAPHICS R000500 03/03 SAFETY-KLEEN SYSTEMS, INC. S000050 02/05 SEAWAY SUPPLY CO. S000200 02/13 SEAWAY SUPPLY CO. S000320 02/18 STEPHANIE L SHIRKEY S000325 03/13 STEPHANIE L SHIRKEY S000480 02/13 STAPLES INC. S000640 02/03 STAPLES INC. S000670 02/13 STEPHANIE I SHIRKEY S000670 02/25 STENSTROM PETROLEUM S000670 02/13	20 2	01-12.B508 WAS Thickener 26073.00 2607	3.00 062302
RAINBOW ELECTRIC CO. RAPTOR TECH INC. RAPTOR TECH INC. RED WING SHOE STORE RED WING SHOE STORE RENTAL MAX L.L.C. RO00180 RENTAL MAX L.L.C. RO00250 RENTAL MAX L.L.C. RO00250 RO00273 RO00371 RO00371 RO00371 RO00371 RO00380 RO00371 RO00380 RO00371 RO00380 RO00500	20 Rebate	A 58 01-00.2007 Rebate SA 58 456.80	
RAPTOR TECH INC. RAPTOR TECH INC. RO00105 02/27 03/06 RED WING SHOE STORE RO00180 01/15 02/04 02/05 RENTAL MAX L.L.C. RO00250 02/27 RENTAL MAX L.L.C. RO00250 02/27 RENTAL MAX L.L.C. RO00273 03/13 RECOTT DANIEL ROGERS RO00371 03/13 ROVAL GRAPHICS RO00500 03/03 RAFETY-KLEEN SYSTEMS, INC. RO00500 02/05 RENTAL MAX L.L.C. RO00250 02/25 03/03	20 Rebate	A 58 01-00.2007 Rebate SA 58 456.80 91	3.60 062303
RAPTOR TECH INC. RO00105 02/27 03/06 02/07 RED WING SHOE STORE RO00180 01/15 02/06 02/07 02/07 RENTAL MAX L.L.C. RO00250 02/27 RODD A RICHARDSON RO00273 03/13 SCOTT DANIEL ROGERS RO00371 03/13 ROYAL GRAPHICS RO00500 03/03 ROYAL GRAPHICS RO00500 02/05 RENTAL MAX L.L.C. RO00250 02/25 RO00500 03/13 ROYAL GRAPHICS RO00500 03/03 ROYAL A SCHAEFER RO00500 02/05 ROWAL A SCHAEFER RO00050 02/05 ROWAL SCHAEFER RO00050 02/15 ROUND NORTH RO00320 02/15 ROUND NORTH RO00320 02/15 ROUND NORTH RO00320 02/15 ROUND NORTH RO00320 02/15 ROUND NORTH ROUND	20 MRINV9	0 01-12.B513 Effluent Pump 2 Motor 1637.09	
03/06 RED WING SHOE STORE RO00180 01/15 02/04 02/05 RENTAL MAX L.L.C. RO00250 02/25 RODD A RICHARDSON RO00273 03/15 SCOTT DANIEL ROGERS RO00371 RO00380 03/15 ROYAL GRAPHICS RO00500 03/05 SAFETY-KLEEN SYSTEMS, INC. SO00050 02/05 CURT A SCHAEFER SO00056 SEAWAY SUPPLY CO. SO00200 02/15 03/05 03/05 03/05 SHERWIN-WILLIAMS CO. SO00320 02/16 02/16 STAPLES INC. SO00480 02/16 STAPLES INC. SO00640 02/25 02/25 02/25 02/25 02/25 02/25 02/25 STENSTROM PETROLEUM SO00670 02/15	20 MRINV9	5 01-12.B505 Raw Sewage Pump 5 Parts 2993.20 463	0.29 102103
RED WING SHOE STORE RED WING SHOE STORE 02/04 02/05 RENTAL MAX L.L.C. RO00250 02/25 RENTAL MAX L.L.C. RO00250 02/25 RENTAL MAX L.L.C. RO00250 03/13 RO00371 03/13 RO00371 03/13 ROYAL GRAPHICS RO00500 03/03 ROWAL GRAPHICS RO00500 03/03 ROWAL STEPHANIE L SHIRKEY SO000200 ROWAL STEPHANIE L SHIRKEY SO00325 STAPLES INC. SO00400 02/25	20 12500	01-12.B501 Auger Repair 1320.84	
02/04 02/05	20 12505	01-12.B506 Prim 5 Cross Coll part 791.00 211	1.84 102104
02/09 RENTAL MAX L.L.C. R000250 02/29 RODD A RICHARDSON R000273 03/13 ROTT DANIEL ROGERS R000371 03/13 ROYAL GRAPHICS R000500 03/03 RAFETY-KLEEN SYSTEMS, INC. S000050 02/09 RURT A SCHAEFER S000056 03/13 REAWAY SUPPLY CO. S000200 02/13 03/03	20 45-1-8	20 01-12.B117 NP Safety Shoes 144.49	
RENTAL MAX L.L.C. R000250 02/21 RODD A RICHARDSON R000273 03/13 SCOTT DANIEL ROGERS R000371 03/13 LLOYD ROTH R000380 03/13 ROYAL GRAPHICS R000500 02/05 SAFETY-KLEEN SYSTEMS, INC. S000050 02/05 SEAWAY SUPPLY CO. S000050 02/13 03/03 03/03 03/03 SHERWIN-WILLIAMS CO. S000320 02/13 STEPHANIE L SHIRKEY S000325 03/13 STAPLES INC. S000640 02/03 STEPHANIE L SHIRKEY S000670 02/25 STEPHANIE STAPLES INC. S000670 02/13	20 45-1-8	43 01-12.B117 MH Safety Shoes 199.74	
### TOOD A RICHARDSON R000273 03/13 ### SCOTT DANIEL ROGERS R000371 03/13 ### BOOD ROTH R000380 03/13 ### ROYAL GRAPHICS R000500 02/05 ### SAFETY-KLEEN SYSTEMS, INC. S000050 02/05 ### SEAWAY SUPPLY CO. S000200 02/13 ### SEAWAY SUPPLY CO. S000200 02/13 ### SAFERWIN-WILLIAMS CO. S000320 02/18 ### STEPHANIE L SHIRKEY S000325 03/13 ### SOUND INCORPORATED S000480 02/13 ### STAPLES INC. S000640 02/03 ### STEPHANIE L SHIRKEY S000670 02/13 ### STEPHANIE SOUNG SOUNG STAPLES INC. S000670 02/13	20 45-1-8	99 01-12.B117 ST Safety Shoes 271.98 61	6.21 102105
SCOTT DANIEL ROGERS R000371 03/13 LLOYD ROTH R000380 03/13 ROYAL GRAPHICS R000500 02/05 SAFETY-KLEEN SYSTEMS, INC. S000050 02/05 KURT A SCHAEFER S000056 03/13 SEAWAY SUPPLY CO. S000200 02/13 03/03 03/03 03/03 SHERWIN-WILLIAMS CO. S000320 02/18 02/18 STEPHANIE L SHIRKEY S000325 03/13 SOUND INCORPORATED S000480 02/13 STAPLES INC. S000640 02/03 02/29 02/29 02/29	20 401610	01-12.B116 Fork Lift Fuel 45.08 4	5.08 062277
CLOYD ROTH R000380 03/13 ROYAL GRAPHICS R000500 03/03 SAFETY-KLEEN SYSTEMS, INC. S000050 02/05 CURT A SCHAEFER S000056 03/13 SEAWAY SUPPLY CO. S000200 02/13 03/03			6.80 062304
CLOYD ROTH R000380 03/13 ROYAL GRAPHICS R000500 03/03 SAFETY-KLEEN SYSTEMS, INC. S000050 02/05 CURT A SCHAEFER S000056 03/13 SEAWAY SUPPLY CO. S000200 02/13 03/03 03/03 03/03 SHERWIN-WILLIAMS CO. S000320 02/18 STEPHANIE L SHIRKEY S000325 03/13 SOUND INCORPORATED S000480 02/13 STAPLES INC. S000640 02/03 02/29 02/29 02/29 02/29 02/29 02/29 02/29 02/29 02/29 02/29 02/29 02/29	20 Rebate	A 58 01-00.2007 Rebate SA 58 456.80 45	6.80 062305
SAFETY-KLEEN SYSTEMS, INC. S000050 02/05 CURT A SCHAEFER S000056 03/13 SEAWAY SUPPLY CO. S000200 02/13 03/03 03/03 03/03 SHERWIN-WILLIAMS CO. S000320 02/16 02/16 STEPHANIE L SHIRKEY S000325 03/13 SOUND INCORPORATED S000480 02/13 STAPLES INC. S000640 02/03 02/25 STENSTROM PETROLEUM S000670 02/13			6.80 062306
SAFETY-KLEEN SYSTEMS, INC. S000050 02/05 CURT A SCHAEFER S000056 03/13 SEAWAY SUPPLY CO. S000200 02/13 03/03 03/03 03/03 SHERWIN-WILLIAMS CO. S000320 02/16 02/16 STEPHANIE L SHIRKEY S000325 03/13 SOUND INCORPORATED S000480 02/13 STAPLES INC. S000640 02/03 02/25 STENSTROM PETROLEUM S000670 02/13			0.00 062278
STEPHANIE L SHIRKEY S000480 02/12 STEPHANIE L SHIRKEY S000640 02/03 STEPHANIE L SHIRKEY S000640 02/03 STEPHANIE L SHIRKEY S000670 02/13			9.93 102106
SEAWAY SUPPLY CO. S000200 02/11 02/25 03/02 03/03 02/18 02/18 02/18 02/18 02/18 02/18 02/29 02/29 02/29 02/29 02/29 02/29			6.80 062307
02/29 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 02/18 02/18 02/18 02/19 02/19 02/29 02/29 02/29 02/29 02/29 02/29		01-12.B116 MSB Supplies 152.98	
03/02 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 02/18 02/19 03/03		01-12.B116 MSB Supplies 90.75	
03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 03/03 02/18 02/18 02/19 02/19 02/19 02/19 02/29 02/29 02/29 02/29	20 153238	01-12.B512 Maint Repair Supplies 310.79	
03/03 SHERWIN-WILLIAMS CO. S000320 02/18 02/18 02/18 STEPHANIE L SHIRKEY S000325 03/13 SOUND INCORPORATED S000480 02/12 STAPLES INC. S000640 02/03 02/29 02/29	20 153421	01-12.B512 Maint Repair Supplies 291.60	
SHERWIN-WILLIAMS CO. S000320 02/18 02/18 02/18 02/19 STEPHANIE L SHIRKEY S000325 03/13 SOUND INCORPORATED S000480 02/12 STAPLES INC. S000640 02/03 02/29 02/29 STENSTROM PETROLEUM S000670 02/13	20 153521		8.64 102107
02/18 02/19 02/19 02/19 02/19 02/19 02/19 02/19 02/19 02/29 02/29 02/29 02/29 02/29 02/29	20 4638-9	01-15.B523 Earlston LS Paint 83.48	,.01 102107
02/19 STEPHANIE L SHIRKEY S000325 03/13 SOUND INCORPORATED S000480 02/12 STAPLES INC. S000640 02/03 02/29 02/29 STENSTROM PETROLEUM S000670 02/13	20 4639-7	01-12.B509 Belt Press Pipe Paint 298.52	
STEPHANIE L SHIRKEY S000325 03/13 SOUND INCORPORATED S000480 02/13 STAPLES INC. S000640 02/03 02/29 02/29 STENSTROM PETROLEUM S000670 02/13	20 4711-4		8.12 102108
SOUND INCORPORATED S000480 02/12 STAPLES INC. S000640 02/03 02/29 02/29 STENSTROM PETROLEUM S000670 02/13	20 Rebate		6.80 062308
STAPLES INC. S000640 02/03 02/29 02/29 5TENSTROM PETROLEUM S000670 02/13			1.00 102109
02/29 02/29 STENSTROM PETROLEUM S000670 02/13			102109
02/29 STENSTROM PETROLEUM S000670 02/13			
STENSTROM PETROLEUM S000670 02/13			6.29 102110
THED HEAD DISTRIBUTING AND COOCCO CO. CO.			0.83 062279
	20 218500	01-14.B910 Shear Repair 369.45	
02/13	20 218561 20 218969	01-14.B910 Cleanout Repair/Replace 542.80 01-14.B910 Shear Repair 465.65	



====== VENDOR =====	=======	===== IN	VOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
		02/25/20	218999	01-14.B910	Shear Repair	377.75	1755.65	062280
SUBURBAN DOOR CHECK & LOCK	S000850	02/14/20	IN523794	01-12.B116	Duplicate Key	9.60	9.60	102111
SUBURBAN LIFE PUBLICATIONS	S000867	02/29/20	10071278	01-11.B124	Legal Publication	63.10	63.10	062281
TERRACE SUPPLY COMPANY	T000250	02/29/20	01009045	01-12.B116	Cylinder Rentals	49.30	49.30	102112
TRI-K, INC.	T000535	02/04/20	111853	01-12.B103	Odor Control	540.00	540.00	102113
USABLUEBOOK	U000150	02/25/20	154891	01-14.B115	Flow Meter Cable	142.00		
		03/04/20	162983	01-12.B402	Polymer	448.87		
		03/04/20	163007	01-14.B115	Flow Meter Module	1749.88	2340.75	062282
UNDERCUTTERS	U000190	03/03/20	Tree Service	01-12.B812	Tree Removal	2100.00		
		03/05/20	TreeServicel	01-12.B812	Tree Removal	1900.00		
		03/06/20	TreeService2	01-12.B812	Stump Grinding	1200.00	5200.00	062283
UNO CONSTRUCTION CO., INC.	U000450	02/29/20	8	01-14.B910	BSSRAP Projects	48525.82	48525.82	102117
MICHAEL A VANDER PLUYM	V000115	03/13/20	Rebate SA 58	01-00.2007	Rebate SA 58	456.80	456.80	062309
VERIZON WIRELESS	V000135	03/01/20	542042956	01-12.B112	WWTC Tablet Service	118.05		
		03/01/20	542042956	01-14.B112	SS Tablet Service	87.48		
		03/01/20	542042956	01-15.B112	LS Tablet Service	36.01		
		02/28/20	785846626	01-11.B112	Admin Cell Service	264.56		
		02/28/20	785846626	01-12.B112	WWTC Cell Service	1032.39		
		02/28/20	785846626	01-14.B112	SS Cell Service	469.24		
		02/28/20	785846626	01-15.B112	LS Cell Service	270.09	2277.82	062284
WAGNER COMMUNICATIONS, INC	W000070	03/01/20	200300071	01-11.B112	Answering Service	172.14	172.14	102114
MATTHEW J WENC	W000251	03/13/20	Rebate SA 58	01-00.2007	Rebate SA 58	456.80	456.80	062310
WESTFAX	W000350	02/29/20	1353067	01-11.B112	EFax Service	8.99	8.99	102115
VILLAGE OF WESTMONT	W000450	02/06/20	716214	01-11.B121	Meter Readings	370.01		
		03/06/20	716281	01-11.B121	Meter Readings	370.01	740.02	062285
WIEDEL, PHILIPP, INDELICATO	W000551	02/03/20	937	01-11.B124	Legal Services	270.00		
		02/03/20	939	01-11.B124	Legal Services	735.00		
		03/04/20	956	01-11.B124	Legal Services	390.00	1395.00	062286
BRANDON D YACKLE	Y000115	03/13/20	Rebate SA 58	01-00.2007	Rebate SA 58	456.80	456.80	062311
ROBERT J ZAMARELLI	Z000050	03/13/20	Rebate SA 58	01-00.2007	Rebate SA 58	456.80	456.80	062312
						=======		
					Total Payments:	333995.02	333995.02	
					ACH Payments Total:	155520.12	.00	
					eck Payments Total:	178474.90	333995.02	



===== VENDOR =====	=======	===== IN	NOICE =====					
NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
AT&T	A000075	03/03/20	081267687502	01-11.B112	DSL Internet Service	99.46	99.46	102058
CHASE	B000050	02/18/20	PR 02/08/20	01-00.2000	Fed Tax	8885.30		
		02/18/20	PR 02/08/20	01-00.2002	Empl Soc Sec Tax	6276.37		
		02/18/20	PR 02/08/20	01-17.E461	Emplr Soc Sec Tax	6276.33	21438.00	102040
CHASE	в000050	02/20/20	SPR 02/15/20	01-00.2000	Fed Tax	4769.61		
		02/20/20	SPR 02/15/20	01-00.2002	Empl Soc Sec Tax	3230.97		
		02/20/20	SPR 02/15/20	01-17.E461	Emplr Soc Sec Tax	3230.95	11231.53	102044
CHASE	в000050	03/02/20	PR 02/22/20	01-00.2000	Fed Tax	7983.22		
		03/02/20	PR 02/22/20	01-00.2002	Empl Soc Sec Tax	5872.90		
		03/02/20	PR 02/22/20	01-17.E461	Emplr Soc Sec Tax	5872.92	19729.04	102053
CHASE	В000050	03/06/20	SPR 02/29/20	01-00.2000	Fed Tax	4770.20		
		03/06/20	SPR 02/29/20	01-00.2002	Empl Soc Sec Tax	3231.08		
		03/06/20	SPR 02/29/20	01-17.E461	Emplr Soc Sec Tax	3231.07	11232.35	102059
CHASE	B000050	03/16/20	PR 03/07/20	01-00.2000	Fed Tax	8533.96		
		03/16/20	PR 03/07/20	01-00.2002	Empl Soc Sec Tax	6037.81		
		03/16/20	PR 03/07/20	01-17.E461	Emplr Soc Sec Tax	6037.80	20609.57	102065
CALLONE	C000073	02/24/20	1214468	01-11.B112	Admin Phone Service	533.35		
		02/24/20	1214468	01-12.B112	WWTC Phone Service	337.57	870.92	062222
D.G. SANIT DIST #XXXXXXXXXX	117 D000400	03/18/20	Reimburse	01-00.1001	Payroll Acct Reimburse	205711.85	205711.85	102070
D.G. SANIT DIST #XXXXXXXXXX	114 D000420	03/18/20	Refund	01-05.3001	User Refund Acct Reimburs	2595.98	2595.98	102064
D.G. SANIT DIST #XXXXXXXXXX	112 D000440	03/18/20	Reimburse	01-00.2005	WWTC Soda Machine	132.75		
		03/18/20	Reimburse	01-11.B117	NJM Retire & Sups Lunch	233.99		
		03/18/20	Reimburse	01-12.B117	NP & SA Conference	60.00		
		03/18/20	Reimburse	01-14.B910	BSSRAP Rodding Refunds	1485.28		
		03/18/20	Reimburse	01-17.E452	Notary Fees	10.00	1922.02	102071
DUPAGE CREDIT UNION	D000650	02/14/20	PR 02/08/20	01-00.2013	Empl Authorized W/Holding	2214.31	2214.31	102042
DUPAGE CREDIT UNION	D000650	02/18/20	SPR 02/15/20	01-00.2013	Empl Authorized W/Holding	800.00	800.00	102046
DUPAGE CREDIT UNION	D000650	02/28/20	PR 02/22/20	01-00.2013	Empl Authorized W/Holding	2214.31	2214.31	102055
DUPAGE CREDIT UNION	D000650	03/03/20	SPR 02/29/20	01-00.2013	Empl Authorized W/Holding	800.00	800.00	102061
DUPAGE CREDIT UNION	D000650	03/13/20	PR 03/07/20	01-00.2013	Empl Authorized W/Holding	2214.31	2214.31	102067
GSP DEVELOPMENT	G000085	02/27/20	REFUND		Refund on Acct	531.10	531.10	062227
GRAND DUKES RESTAURANT	G000528		Empl Lunch		Admin Empl	256.13		
		02/25/20		01-12.B117		358.58		
		02/25/20	Empl Lunch	01-13.B117	_	76.84		
		02/25/20	Empl Lunch	01-14.B117		128.07	819.62	062225
HEALTH CARE SERVICE CORP.	н000190	02/25/20	165585		Health Insurance	40077.13	40077.13	102052
ILLINOIS DEPARTMENT OF REVEN		02/20/20	SPR 02/15/20	01-00.2001		1878.90	1878.90	102032
ILLINOIS DEPARTMENT OF REVEN		03/02/20		01-00.2001		3528.97	3528.97	102043
ILLINOIS DEPARTMENT OF REVEN		03/02/20	SPR 02/29/20	01-00.2001		1878.97	1878.97	102054
ILLINOIS DEPARTMENT OF REVEN		03/06/20	PR 03/07/20	01-00.2001		3635.80	3635.80	102060
ILLINOIS DEPARTMENT OF REVEN		03/16/20	PR 03/07/20 PR 02/08/20	01-00.2001		3793.87	3793.87	120041
		02/18/20					3173.01	120011
ILLINOIS MUNICIPAL	1000300				Empl Vel Pension Deposit	10845.85		
		03/09/20			Empl Vol Pension Deposit	9183.51	45505 05	100055
THEOGEND TWO	T000415	03/09/20		01-17.E460	Emplr Pension Deposit	25475.69	45505.05	102057
INFOSEND, INC.	I000415	02/24/20	163056	01-11.B121	_	3971.25	3971.25	102049
IPELRA	1000420	02/25/20	Seminar	01-11.B117	Empl Law Seminar WCC	195.00	195.00	062224



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NAME	NUMBER	DATE	NUMBER	G/L NUMBER	EXPENSE DESCRIPTION	EXPENSE	CHECK AMT	CHECK NO
INVOICE CLOUD	1000750	03/10/20	607-2020-2	01-11.B121	Biller Portal Fees	337.50	337.50	102069
MAILFINANCE	M000106	02/24/20	N8026145	01-11.B115	Sep-Dec Pstge Metr Lease	432.81	432.81	102050
MIDAMERICA ADMIN HRA ACCOUNT	M000557	02/24/20	HRA Funding	01-17.E455	HRA Acct Funding	700.00	700.00	102051
TIVOLI BOWL	T000330	03/05/20	Empl Outing	01-11.B117	Empl Outing Deposit	175.00	175.00	062229
TRANSAMERICA RETIREMENT	T000415	02/14/20	PR 02/08/20	01-00.2027	Def Comp Roth IRA IPPFA	40.00		
		02/14/20	PR 02/08/20	01-00.2028	Def Comp Loan Repay IPPFA	162.27	202.27	102043
TRANSAMERICA RETIREMENT	T000415	02/18/20	SPR 02/15/20	01-00.2026	Def Comp IPPFA	1204.84		
		02/18/20	SPR 02/15/20	01-00.2028	Def Comp Loan Repay IPPFA	77.06	1281.90	102047
FRANSAMERICA RETIREMENT	T000415	02/28/20	PR 02/22/20	01-00.2026	Def Comp IPPFA	304.01		
		02/28/20	PR 02/22/20	01-00.2027	Def Comp Roth IPPFA	40.00		
		02/28/20	PR 02/22/20	01-00.2028	Def Comp Loan Repay IPPFA	162.27	506.28	102056
TRANSAMERICA RETIREMENT	T000415	03/03/20	SPR 02/29/20	01-00.2026	Def Comp IPPFA	1204.84		
		03/03/20	SPR 02/29/20	01-00.2028	Def Comp Loan Repay IPPFA	77.06	1281.90	102062
TRANSAMERICA RETIREMENT	T000415	03/13/20	PR 03/07/20	01-00.2026	Def Comp IPPFA	269.56		
		03/13/20	PR 03/07/20	01-00.2027	Def Comp Roth IPPFA	40.00		
		03/13/20	PR 03/07/20	01-00.2028	Def Comp Loan Repay IPPFA	162.27	471.83	102068
JS DEPARTMENT OF	U000050	02/14/20	PR 02/08/20	01-00.2012	Wage Deduction	254.66	254.66	062221
JS DEPARTMENT OF	U000050	02/28/20	PR 02/22/20	01-00.2012	Wage Deduction	254.66	254.66	062226
JS DEPARTMENT OF	U000050	03/13/20	PR 03/07/20	01-00.2012	Wage Deduction	254.66	254.66	062230
JNCLE BUB'S	U000170	03/05/20	Empl Lunch	01-11.B117	NJM Retirement Luncheon	1132.22	1132.22	062228
ANTAGEPOINT TRANSFER AGENTS	V000120	02/18/20	SPR 02/15/20	01-00.2020	Def Comp ICMARC	300.00	300.00	102048
ANTAGEPOINT TRANSFER AGENTS	V000120	03/03/20	SPR 02/29/20	01-00.2020	Def Comp ICMARC	300.00	300.00	102063
ERIZON WIRELESS	V000135	02/24/20	542042956	01-12.B112	WWTC Tablet Service	118.05		
		02/24/20	542042956	01-14.B112	SS Tablet Service	87.48		
		02/24/20	542042956	01-15.B112	LS Tablet Service	36.01	241.54	062223
							========	
					Total Payments:	417626.54	417626.54	
					ACH Payments Total:	412897.16	.00	
				Ch	neck Payments Total:	4729.38	417626.54	
DATE								

	PRESIDENT
TRUSTEE APPROVAL	
REVIEWED	
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ACCOUNTS PAYABLE GENERAL LEDGER RECAP FOR 03/17/20

G/L NUMBER	COST ACCTG DESCRIPTION	DEBIT	CREDIT
01-00.1000	CASH		751621.56-
01-00.1001	CASH - PAYROLL ACCOUNT	205711.85	
01-00.2000	FEDERAL TAX WITHHELD	34942.29	
01-00.2001	STATE TAX WITHHELD	14716.51	
01-00.2002	SOCIAL SECURITY WITHHELD	24649.13	
01-00.2003	IMRF WITHHELD	10845.85	
01-00.2005	CLEARING	547.18	
01-00.2007	REBATES PAYABLE	12893.92	
01-00.2012	WAGE DEDUCTION ORDER	763.98	
01-00.2013	CREDIT UNION WITHHELD	8242.93	
01-00.2014	VOLUNTARY ADDITIONAL PENSION CONTRIBUTION	9183.51	
01-00.2017	VOLUNTARY GROUP LIFE	304.00	
01-00.2020	DEFERRED COMPENSATION WITHHELD - ICMARC	600.00	
01-00.2026	DEFERRED COMPENSATION WITHHELD - IPPFA	2983.25	
01-00.2027	DEFERRED COMPENSATION WITHHELD - IPPFA ROTH	120.00	
01-00.2028	DC PLAN LOAN REPAYMENT WITHHELD	640.93	
01-05.3001	USER RECEIPTS	3127.08	
01-11.B100	ELECTRICITY	715.32	
01-11.B101	NATURAL GAS	177.85	
01-11.B102	WATER, GARBAGE AND OTHER UTILITIES	43.29	
01-11.B110	BANK CHARGES	32.20	
01-11.B112	COMMUNICATION	1770.48	
01-11.B115	EQUIPMENT/EQUIPMENT REPAIR	20870.73	
01-11.B116	SUPPLIES	683.98	
01-11.B117	EMPLOYEE/DUTY COSTS	2638.36	
01-11.B118	BUILDING AND GROUNDS	1155.92	
01-11.B119	POSTAGE	4.18	
01-11.B120	PRINTING/PHOTOGRAPHY	570.00	
01-11.B121	USER BILLING MATERIALS	14655.80	
01-11.B124	CONTRACT SERVICES	5603.65	
01-11.B137	MEMBERSHIPS/SUBSCRIPTIONS	110.88	
01-11.C225	OPERATION/REPAIR	7.99	
01-12.B100	ELECTRICITY	24163.66	
01-12.B101	NATURAL GAS	994.06	
01-12.B102	WATER, GARBAGE AND OTHER UTILITIES	2328.18	
01-12.B102	ODOR CONTROL	540.00	
01-12.B103	COMMUNICATION	1946.05	
01-12.B113	EMERGENCY/SAFETY EQUIPMENT	1999.54	
01-12.B113 01-12.B116	SUPPLIES	3080.32	
01-12.B110 01-12.B117	EMPLOYEE/DUTY COSTS	2161.43	
01-12.B117 01-12.B402	CHEMICALS - SLUDGE DEWATERING	4733.95	
01-12.B402 01-12.B501	EQPT/EQPT REPAIR - BIOSOLIDS AGING & DISPOSAL	1821.81	
01-12.B501 01-12.B505	EQPT/EQPT REPAIR - BIOSOLIDS AGING & DISPOSAL EQPT/EQPT REPAIR - INFLUENT PUMPING	3324.20	
01-12.B505	EQPT/EQPT REPAIR - PRIMARY TREATMENT	12399.93	
01-12.B500	EQPT/EQPT REPAIR - SECONDARY TREATMENT	812.32	
01-12.B508	EQPT/EQPT REPAIR - SLUDGE CONCENTRATION	28510.13	



ACCOUNTS PAYABLE GENERAL LEDGER RECAP FOR 03/17/20

Date: 03/13/20 Time: 2:05pm

G/L NUMBER	COST ACCTG DESCRIPTION	DEBIT	CREDIT
01-12.B509	EQPT/EQPT REPAIR - SLUDGE DEWATERING	30909.07	
01-12.B510	EQPT/EQPT REPAIR - SLUDGE DIGESTION	149.59	
01-12.B511	EQPT/EQPT REPAIR - TERTIARY TREATMENT	1004.33	
01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	2341.29	
01-12.B513	EQPT/EQPT REPAIR - WWTC UTILITIES	16848.64	
01-12.B805	BLDG AND GROUNDS - INFLUENT PUMPING	924.90	
01-12.B810	BLDG AND GROUNDS - SLUDGE DIGESTION	750.16	
01-12.B811	BLDG AND GROUNDS - TERTIARY TREATMENT	787.10	
01-12.B812	BLDG AND GROUNDS - WWTC GENERAL	5910.41	
01-12.C225	OPERATION/REPAIR	462.49	
01-12.C226	VEHICLE PURCHASES	21314.00	
01-13.B117	EMPLOYEE/DUTY COSTS	136.77	
01-13.B123	OUTSIDE LAB SERVICES	1115.00	
01-14.B112	COMMUNICATION	644.20	
01-14.B113	EMERGENCY/SAFETY EQUIPMENT	144.03	
01-14.B115	EQUIPMENT/EQUIPMENT REPAIR	4571.34	
01-14.B116	SUPPLIES	19.34	
01-14.B117	EMPLOYEE/DUTY COSTS	1342.53	
01-14.B124	CONTRACT SERVICES	166.95	
01-14.B901	SEWER SYSTEM REPAIRS - I/I PROGRAM	264.00	
01-14.B902	SEWER SYSTEM REPAIRS - REPLACEMENT	424.10	
01-14.B910	SEWER SYSTEM REPAIRS - BSSRAP PROGRAM	53262.75	
01-14.C225	OPERATION/REPAIR	1580.98	
01-15.B100	ELECTRICITY	8829.12	
01-15.B112	COMMUNICATION	455.01	
01-15.B521	EQPT/EQPT REPAIR - CENTEX	10.61	
01-15.B523	EQPT/EQPT REPAIR - EARLSTON	12141.88	
01-15.B524	EQPT/EQPT REPAIR - HOBSON	1466.00	
01-15.B526	EQPT/EQPT REPAIR - NORTHWEST	158.00	
01-15.B527	EQPT/EQPT REPAIR - VENARD	1880.96	
01-15.B528	EQPT/EQPT REPAIR - WROBLE	1453.70	
01-15.B823	BLDG AND GROUNDS - EARLSTON	162.20	
01-15.B828	BLDG AND GROUNDS - WROBLE	17433.20	
01-17.E452	LIABILITY/PROPERTY	10.00	
01-17.E455	EMPLOYEE GROUP HEALTH	44293.53	
01-17.E460	IMRF	25475.69	
01-17.E461	SOCIAL SECURITY	24649.07	
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751621.56

751621.56-

Vendor	Invoice Date	Amount	Coding	Coding Description	Purchase Location	Emp.	Procurement	Project Name (If applicable)	Item Description
Grainger	02/05/20	-\$80.00	01-12.B812	BLDG & GROUNDS - WWTC GENERAL	In-Store	JPB		Lighting	ComEd BILD Utility Credit
Grainger	01/20/20	\$166.98	01-12.B812	BLDG & GROUNDS - WWTC GENERAL	Delivered	СР		Laboratory Lighting	(20) Bulbs, (2) Ballasts
Grainger	02/05/20	\$31.95	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	AC		Tool Replacements (Worn out)	(4) Drill Bits
Grainger	02/06/20	\$80.76	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	JPB		Maintenance Repair Supplies	Hardware & Plumbing Supplies
Grainger	02/10/20	\$144.03	01-14.B113	WWTC EMERGENCY/SAFETY EQUIPMENT	Delivered	AH		Safety Supplies	25' Lifeline Ropes
Grainger	02/10/20	\$28.58	01-12.B113	WWTC EMERGENCY/SAFETY EQUIPMENT	Delivered	CP		Safety Signs Grease Pit Area	(2) Caution No Smoking Signs
Grainger	02/11/20	\$47.28	01-12.B116	WWTC SUPPLIES	Delivered	MM		Tool Replacements (Worn out)	Grease Gun for Bio
Grainger	02/11/20	\$51.10	01-12.B805	BLDG & GROUNDS - INFLUENT PUMPING	Delivered	JM		Raw Sewage Pump Building	Tether Float
Grainger	02/11/20	\$9.02	01-15.B523	EQUIP/EQUIP REPAIR - EARLSTON	In-Store	RF		Earlston MCC Replacement	Anchor Hardware
Grainger	02/11/20	\$4.26	01-15.B523	EQUIP/EQUIP REPAIR - EARLSTON	In-Store	RF		Earlston MCC Replacement	(2) 20 Amp Duplex Receptacles
Grainger	02/11/20 02/10/20	\$24.60 \$49.05	01-12.B116 01-12.B510	WWTC SUPPLIES EQPT/EQPT REPAIR - SLUDGE DIGESTION	In-Store	MR MR		Shop Supplies Digester 2 Mixing System	(4) Hole Cutter Pilot Bits
Grainger	02/10/20	\$49.05	01-12.B310 01-12.B116	WWTC SUPPLIES	In-Store Delivered	AC		Shop Supplies	(5) Micro Limit Switches (3) Replacement Drill Bits
Grainger Grainger	02/11/20	\$834.92	01-12.B110 01-12.B805	BLDG & GROUNDS - INFLUENT PUMPING	Delivered	MM	Circle K	Sump Pumps	Raw Sewage Bldg Sump
Grainger	02/12/20	\$17.36	01-12.B116	WWTC SUPPLIES	In-Store	RF	Circle K	Supplies	(4) Button Batteries
Grainger	02/14/20	\$43.82	01-11.B118	ADMIN BUILDING & GROUNDS	Delivered	CS		Admin Restroom Door Lock	Dead bolt
Grainger	02/17/20	\$12.44	01-15.B523	EQUIP/EQUIP REPAIR - EARLSTON	Delivered	MR		Earlston MCC Replacement	Aluminum Din Rail
Grainger	02/19/20	\$72.80	01-12.B509	EQPT/EQPT REPAIR - SLUDGE DEWATERING	Delivered	MR		Belt Press Piping Upgrade	Wire Marker Tape for Label Wire Label Maker
Grainger	02/19/20	\$96.34	01-12.B509	EQPT/EQPT REPAIR - SLUDGE DEWATERING	Delivered	AC		Belt Press Piping Upgrade	Pressure Gauges
Grainger	02/19/20	\$22.50	01-12.B508	EQPT/EQPT REPAIR - SLUDGE CONCENTRATION	Delivered	FF		Sludge Concentrators	(2) Drive Belts
Grainger	02/20/20	\$105.51	01-12.B116	WWTC SUPPLIES	Delivered	JPB		Supplies	Plumbing Supplies & Hardware
Grainger	02/21/20	\$478.48	01-14.B115		Delivered	FF		TV Truck Lighting	Flood lights & lamps
Grainger	02/21/20	\$40.26	01-14.B115		Delivered	FF		TV Truck Lighting	Panel Cable Plug
Grainger	02/21/20	\$18.25	01-12.B116	WWTC SUPPLIES	In-Store	СР		Supplies	Spray Glue
Grainger	02/21/20	\$19.45	01-12.B116	WWTC SUPPLIES	In-Store	СР		Supplies	Sanding Disks & Eyewash Refill
Grainger	02/21/20	\$41.39	01-12.B116	WWTC SUPPLIES	Delivered	СР		Supplies	Sanding Disks & Spray Glue
Grainger	02/24/20	\$4.73	01-12.B113	WWTC EMERGENCY/SAFETY EQUIPMENT	Delivered	CP		Safety Supply	Eye Wash Station Re-Fill
Grainger	02/25/20	\$15.79	01-12.B113	WWTC EMERGENCY/SAFETY EQUIPMENT	Delivered	AC RF		Safety Supplies	Ear Plugs 200 Pack
Grainger	02/25/20 02/26/20	\$88.84 \$9.15	01-12.B116 01-12.B513	WWTC SUPPLIES EQPT/EQPT REPAIR - WWTC UTILITIES	In-Store Delivered	AC		Supplies Unison Skid Pipe Fittings	Electrical Splicing Tape & Canvas Meter Bag 1/4" Stainless Pipe Plugs
Grainger Grainger	02/20/20	-\$40.00	01-12.B313 01-12.B812	BLDG & GROUNDS - WWTC GENERAL	In-Store	JPB		Lighting	ComEd BILD Utility Credit
Grainger	02/27/20	\$217.69	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	MR		Replacement Tool (Worn out) Marco	Voltage Meter & Detector
Grainger	02/27/20	\$23.00	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	In-Store	RF		Replacement Tool (Worn out) Rolf	Voltage Meter & Beteetor
Grainger	02/27/20	\$69.73	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	In-Store	MR		Electrical Repair Supplies	Wire Nuts & Fork Terminals
Grainger	02/27/20	\$111.45	01-15.B523	EQUIP/EQUIP REPAIR - EARLSTON	Delivered	RF		Earlston MCC Replacement	Manual Motor Switch
Grainger	02/28/20	\$255.64	01-12.B810	BLDG & GROUNDS - SLUDGE DIGESTION	Delivered	FF		Dig 4&5	Hose Reel
Grainger	03/02/20	-\$22.17	01-12.B116	WWTC SUPPLIES	Delivered	MM		Fire Hose	Return Item
Grainger	03/02/20	-\$22.17	01-12.B116	WWTC SUPPLIES	Delivered	MM		Fire Hose	Return Item
Grainger	03/02/20	\$116.98	01-12.B116	WWTC SUPPLIES	Delivered	MM		Supplies	Mouse bait, operators gloves
Grainger	03/04/20	\$17.17	01-12.B511	EQPT/EQPT REPAIR - TERTIARY TREATMENT	In-Store	CP		Tools	7 Piece Screwdriver Bit Set
Grainger	03/05/20	\$24.84	01-12.B506	EQPT/EQPT REPAIR - PRIMARY TREATMENT	Delivered	BS		Primary 5 Cross Collector Repair	Gear Box Drain Plugs
Grainger	03/06/20	\$2.02	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	AC		Replacemt Drill Bits (Worn out)	5/32" & 19/64" Drill Bits
Grainger	03/06/20	\$2.00	01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	AC		Replacement Drill Bits for Adam	19/64" Drill Bit
Grainger	03/06/20 03/06/20	\$15.71 \$30.11	01-12.B116	WWTC SUPPLIES EQPT/EQPT REPAIR - WWTC GENERAL	Delivered	MR JPB		Cell Phone Case for Marco Maintenance Repair Supplies	Cell Phone Case Hardware & Plumbing Supplies
Grainger Grainger	03/06/20	\$100.54	01-12.B512 01-12.B510	EQPT/EQPT REPAIR - SLUDGE DIGESTION	Delivered Delivered	MM		Maintenance Repair Supplies	Replacement grease washdown nozzle, pearth 4 oil
Home Depot	, -, -	\$26.93	01-12.B510 01-12.B509	EQPT/EQPT REPAIR - SLUDGE DEWATERING	In-Store	FF		Belt Press Piping Upgrade	Plumbing Supplies & Hardware
Home Depot	02/17/20	\$20.93	01-12.B309 01-12.B116	WWTC SUPPLIES	In-Store	CP		Supplies	Aluminum Ferrules, Nail Brushes, Cable Ties
Home Depot		\$26.64	01-11.B118	ADMIN BUILDING & GROUNDS	In-Store	AC		Flag Pole Area Landscaping	Mulch
Home Depot		\$33.30	01-11.B118	ADMIN BUILDING & GROUNDS	In-Store	BS		Flag Pole Area Landscaping	Mulch
Home Depot	02/05/20	\$42.84	01-12.B812	BLDG & GROUNDS - WWTC GENERAL	In-Store	BS		Net Zero Public Education Center	Picture Hanging Supplies
Home Depot	02/15/20	\$92.02	01-12.B810	BLDG & GROUNDS - SLUDGE DIGESTION	In-Store	СР		City Water Sink	Plumbing Supplies & Hardware
Home Depot		\$19.06	01-12.B116	WWTC SUPPLIES	In-Store	JM		Supplies	Bucket, PVC Cement, MAP gas
Home Depot	02/24/20	\$103.74	01-12.B116	WWTC SUPPLIES	In-Store	СР		Supplies	Hardware & Painting Supplies
Home Depot		\$8.97	0.2005	Clearing	In-Store	DC		Supplies	Reading Glasses for Work Truck - District Reimbursed by employee
Home Depot		\$143.08	01-12.B810	BLDG & GROUNDS - SLUDGE DIGESTION	In-Store	СР		City Water Sink	Heavy Duty Hose & Misc. Plumbing Supplies
Home Depot		\$51.98	01-14.B115		In-Store	FF		TV Truck Lighting	LED Worklight
Home Depot		\$10.82	01-14.B115		In-Store	FF		TV Truck Lighting	Wire Nuts & Gang Box
Home Depot		\$12.84	01-14.B116	MANTO CURRUES	In-Store	AH		Supplies	Epoxy, Duct Tape
Home Depot		\$34.95	01-12.B116	WWTC SUPPLIES	In-Store	CP		Supplies Short Supplies	Rope, Clevis Clips, Locking Links
Home Depot		\$110.10	01-12.B116	WWTC SUPPLIES	In-Store	JM BS		Shop Supplies	Sawzall Blades, Razor Knife, Ratchet Tie-Downs, Spray Paint
Home Depot Home Depot		\$84.94 \$6.50	01-12.B116 01-14.B116	WWTC SUPPLIES SEWER SYSTEM SUPPLIES	In-Store In-Store	DI		Supplies Alley Work	Pen Light & Work Light 5 Gallon Bucket
Home Depot		\$55.96	01-14.B116 01-12.B512	EQPT/EQPT REPAIR - WWTC GENERAL	In-Store	CP CP		Tool Replacements (Worn out)	(2) 24" Aluminum Pipe Wrench's
Home Depot	1 1	\$179.00	01-12.B312 01-12.B116	WWTC SUPPLIES	In-Store	MM		Vacuum	Vacuum for OPS station
Home Depot		\$49.98	01-12.B110 01-14.C225	OPERATION/REPAIR	In-Store	NW		2011 Freightliner M2 (Jet Truck)	Mounted Battery Tender
Home Depot		\$9.04	01-12.B509	EQPT/EQPT REPAIR - SLUDGE DEWATERING	In-Store	AC		Belt Press Piping Upgrade	Nylon Hose Barbs
Home Depot		\$33.13	01-12.B116	WWTC SUPPLIES	In-Store	СР		Painting Supplies	Brushes. Rollers, Tape, Buckets, Razor Knifes
Home Depot		\$58.34	01-12.B509	EQPT/EQPT REPAIR - SLUDGE DEWATERING	In-Store	AC		Belt Press Piping Upgrade	Nylon Hose Barbs & Braided Tubing
								. 0 10	, .

Date:	3/12/2020	Petty Cash Checking Reimbursement	D-440

Due Date:	3/17/2020
Invoice #:	Reimburse

Date	Purchased From	Description	Code	Amount	Ck No.
02/06/20	Sheila Kasravi	BSSRAP Rodding Refund	14.B910	371.32	3636
02/25/20	Dupage Co Clerk	Notary Signature	17.E452	10.00	3637
02/25/20	CSWEA	NP & SA Conference	12.B117	60.00	3638
03/05/20	Costco	Retirement Cake NJM	11.B117	18.99	3639
03/05/20	Dr. Pepper	WWTC Soda Machine Refill	00.2005	132.75	3640
03/05/20	John Walters	BSSRAP Rodding Refund	14.B910	371.32	3641
03/09/20	Louis Imbrogno	BSSRAP Rodding Refund	14.B910	371.32	3642
03/09/20	Lisa Lapiquian	BSSRAP Rodding Refund	14.B910	371.32	3643
03/10/20	IAWA	ARU & WCC Tech Meeting	11.B117	120.00	3644
03/10/20	Holy Cow Sports	JG Jacket Order	11.B117	95.00	3645
		Total Receipts/Reimb	ursement	1922.02	

Expense by code

17.E452	10.00
14.B910	1485.28
12.B117	60.00
11.B117	233.99
00.2005	132.75

1922.02

 Date:
 3/13/2020
 Petty Cash Reimbursement
 P - 350

 Due Date:
 3/17/2020

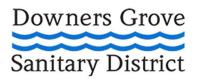
Invoice #: Cash Box

Date	Purchased From	Reimbursed To	Description	Code	Amount
2/13/2020	USPS		Postage Due	11.B119	2.44
2/13/2020	McDonalds		Supervisor Lunch	11.B117	60.76
2/18/2020	Walgreens		Sympathy Card	11.B117	5.71
2/21/2020	Hobby Lobby	Sue Testin	Frame for NJM Retirement Doc	11.B117	14.25
2/27/2020	USPS		Postage Due	11.B119	1.74
2/28/2020	Party City	Carly Shaw	NJM Retirement Luncheon Supplies	11.B116	46.84
3/5/2020	Jewel Osco	Carly Shaw	Soda for NJM Retirement	11.B117	23.95
3/5/2020	Uncle Bub's		Tip for Delivery/Set Up NJM Retirement Lunch	11.B117	40.00
				Total Receipts	195.69

Expense by code

11.B116	46.84
11.B117	144.67
11.B119	4.18
	195 69

Board of Trustees
Wallace D. Van Buren
President
Amy E. Sejnost
Vice President
Paul W. Coultrap
Clerk



Nicholas J. Menninga **Legal Counsel**Michael G. Philipp

General Manager

2710 Curtiss Street P.O. Box 1412 Downers Grove, IL 60515-0703 Phone: 630-969-0664 Fax: 630-969-0827 www.dgsd.org

Providing a Better Environment for South Central DuPage County

Memo

To: Board of Trustees

From: Amy Underwood, Assistant General Manager

Date: March 13, 2020

Subject: Appointment of General Manager

Nick Menninga's retirement date is April 15, 2020. Nick will be finishing his tenure as General Manager of the Downers Grove Sanitary District by using vacation time starting on March 13, 2020.

Consistent with our ongoing transition planning, we will be seeking Board action at the regular meeting of March 17, 2020 to appoint me General Manager. I am ready to serve the District in this role and appreciate the opportunity.

C: BOLI, WCC, MGP

DOWNERS GROVE SANITARY DISTRICT

MEMO

TO: Board of Trustees

FROM: W. Clay Campbell

Administrative Supervisor

DATE: March 13, 2020

RE: Bank Account Signature Changes

The purpose of this Memo is to review the current arrangement of District bank accounts and authorized signers and present the documents necessary to change the General Manager authorized signer by removing Nicholas J. Menninga and adding Amy R. Underwood.

Chase Bank Accounts-Signature Review

The attached Account Summary provides a listing of all Chase Bank accounts, restrictions for issuance of checks, and check signature requirements. This arrangement was established to provide a high level of control, requiring three of four signatures of Trustees and the General Manager, on the accounts which have the largest balances at any time – the Deposit Account and the Disbursement Account. The Payroll, Petty Cash and User Refund Checking Accounts are imprest accounts and require only one signature of a staff person. The General Manager and the Administrative Supervisor are currently authorized signers on these imprest accounts. Theodore T. Cherwak, Sewer Construction Supervisor, is also an authorized signer on the Payroll Account to provide for a third person to be able to sign payroll checks in the absence of the General Manager and the Administrative Supervisor.

ACH Transfers

In addition to the issuance of checks, ACH transfer procedures were established and approved by the Board authorizing the General Manager and the Administrative Supervisor to transfer funds into and out of the Deposit Account for the purposes of transferring monies for investments in Certificates of Deposit, Money Market Accounts and in The Illinois Funds Account. They are also authorized to utilize ACH transfer procedures to pay vendors from the District's Disbursement Account after receiving appropriate signatures in accordance with the District's restrictions for checks.

Documents and Actions Required

In order to implement the changes necessary to remove Nicholas J. Menninga from and add Amy R. Underwood to the District's Chase Bank and Illinois Funds accounts, the following documents and actions are required:

- 1) Core Signer Authorization- This document allows Chase Bank to remove Nicholas J. Menninga and add Amy R. Underwood and establish the General Manager, Amy R. Underwood as a Managing Officer with banking authorities at Chase Bank as described in the document. It requires the certification of the Assistant Clerk, Clay Campbell only, but is being provided to the Board for review.
- 2) Business Signature Card There is one Business Signature Card for all of the Chase Bank relationship accounts the Deposit, Disbursement, Flexible Benefits, Payroll, Petty Cash and User Refund accounts since the General Manager was an authorized signature on all of the accounts and we are now adding Amy R. Underwood to all of the accounts as the new General Manager.

The signature requirements are listed at the very top of the form and are in accordance with the Account Summary mentioned above. The card requires the signature of the new authorized signer. It requires the certification of the Assistant Clerk, Clay Campbell only, but is being provided to the Board for review.

- 3) Security Procedure Authorization None is required as the Assistant Clerk, Clay Campbell, is not changing and he is listed as the Security Administrator.
- 4) The Illinois Funds Account Change of Information Form as included for the Board to review. Submittal of this form will remove Nicholas J. Menninga as the primary authority on the District's account and adding Amy R. Underwood in that same capacity.
- 5) Letter to JP Morgan Chase Bank removing Nicholas J. Menninga and adding Amy R. Underwood, General Manager as an authorized signer. As the Administrative Supervisor, W. Clay Campbell, is an established Account Manager pursuant to the Certificate Regarding Accounts under no. 1 above, he will sign this letter.

Staff will request the Board take the following action at their March 17 regular board meeting: "I move that we approve staff's actions to remove Nicholas J. Menninga from and add Amy R. Underwood as General Manager to the District's banking and investments accounts."

Enclosures

cc: KJR, RTJ, MJS, NJM, ARU, MGP

DOWNERS GROVE SANITARY DISTRICT ACCOUNT SUMMARY

FUND ISSUANCE PROCEDURES		CHECK SIGNATURE REQUIREMENTS	
General Corporate, Improvement, Construction, Public Benefit and Sewer Extensions Escrow Deposit Acct. No. (JP Morgan Chase & Co.) Disbursement Acct. No. (JP Morgan Chase & Co.)	Funds transferred from deposit account to disbursement account to cover checks issued	Checks for withdrawal from deposit account require three of four: Trustees, General Manager. Checks from disbursement account under \$15,000 Require one of four: Trustees, General Manager. Checks from disbursement account for \$15,000 or greater Require three of four: Trustees, General Manager.	
Payroll Checking Acct. No. (JP Morgan Chase & Co.)	Imprest account reimbursed by General Corporate check in accordance with procedures for same. (Checking account maintains \$277,100 balance.)	All checks require one of three: General Manager, Administrative Supervisor, Sewer Construction Supervisor.	
Petty Cash Checking Acct. No. (JP Morgan Chase)	Same as payroll account. (Checking account maintains \$3,700 balance.)	All checks require one of two: General Manager, Administrative Supervisor.	
User Refund Checking Acct. No. (JP Morgan Chase)	Same as payroll account. (Checking account maintains \$1,400 balance.)	All checks require one of two: General Manager, Administrative Supervisor.	
Flexible Benefits Checking Acct. No. (JP Morgan Chase)	Account is funded annually at the start of plan year. (Account is charged through periodic ACH transactions by MidAmerica.)	All checks require one of two: General Manager, Administrative Supervisor.	

Document Checklist | JPMORGAN CHASE BANK, N.A.

06 March 2020 DOWNERS GROVE SANITARY DISTRICT 2710 CURTISS ST DOWNERS GROVE, IL 605154001 USA

Thank you for choosing JPMorgan Chase for your banking needs. Below is a list of documents contained in this package that pertain to the products and/or services you have requested, with instructions for each document.

In striving to deliver best-in-class service, we encourage you to complete and return any of the attached documentation requiring signature within **5 business days** from the day you receive this package. Please let us know if there is any way we can assist you. We understand that on occasion this timeline cannot be met due to other priorities, the complexity of requirements, and/or the availability of authorized signatories. In such cases we kindly ask that you advise us when we can anticipate receipt of the documentation or if there is any additional support we can provide. Timely receipt of the documents enables us to better complete your request in the desired timeframe.

For your protection, where documents in this package are being sent as e-mail attachments and have been pre-filled, the account and/or SSN/TIN number has been truncated to the last 4 digits, or the documents have been encrypted and may require a password to open.

We at JPMorgan Chase are fully committed to meeting your banking needs. We are happy to answer any questions you may have regarding the attached documents. If you need assistance, please do not hesitate to call.

Kind regards,

Telisa GREEN 312-732-4115 telisa.a.green@jpmorgan.com 10 South Dearborn,Floor 37 Chicago, IL 60603-2300

÷.	Document Name	lD	Instructions
X	Core Signer Authorization PDF	1	Complete, Sign, Return
X	Business Signature Card	2	Complete, Sign, Return

03/17/2020

Attached documents intended to remove:

Nicholas J. Menninga, General Manager-retired

And add:

Amy R. Underwood, General Manager



Core Signer Authorization

V1.5_04_05_19

What is this form?

This form allows the Customer to:

- · designate officers who manage the Customer's relationship (Managing Officers), and
- provide contact details and an example of each Managing Officer's signature

This form applies to all Accounts and Services that each Customer has, or in the future may have, with JPMorgan Chase Bank, N.A., and any of its affiliates (the Bank).

For how many entities is this form being submitted?

Definitions

A defined term has the meaning given in the Account Terms unless defined here or the context indicates otherwise.

Page 1 of 3

Part 1: Customer Legal name DOWNERS GROVE SANITARY DISTRICT What type of Identification Number are you using? Tax ID Number (TIN) TIN 36-6000910 Organization type Governmental Entity Government Entity type Independent/Special District

Part 2: Managing Officer

Managing Officer authorities

Customer authorizes each Managing Officer to, on its behalf:

- · open, maintain or close an Account
- enroll in, agree to use or terminate a Service
- · receive, sign or acknowledge any Items, and Account or Service agreements, notices, terms or documents
- order Account payments by paper or electronic means
- · give or verify an Instruction
- · endorse Items payable to the Customer
- change or withdraw the authority of account signers and Authorized Persons, and
- delegate one or more of these authorities in writing.

Managing Officer details

Use this part to add, remove or update a Managing Officer. Each Managing Officer should sign below unless the Customer is relying on a different document containing their signature, which the Bank can accept in its sole discretion.

What action do you want to take?		Add a Managing Officer	
Name	Amy R. Underwood		
Title	General Manager		
Business email	aunderwood@dgsd.org		
Business phone	630-969-0664	Mobile phone	
Signature			
What action do you want to take?		Remove a Managing Officer	
Name	Nicholas J. Menninga		

Customer agreement

Customer agrees that:

- it has received and agreed to be bound by the Account Terms and any applicable Service Terms, supplements, or amendments, and
- a Managing Officer is an Authorized Person under the Account Terms.

PN: 1864939 DOC ID: 1

Part 3: Certification

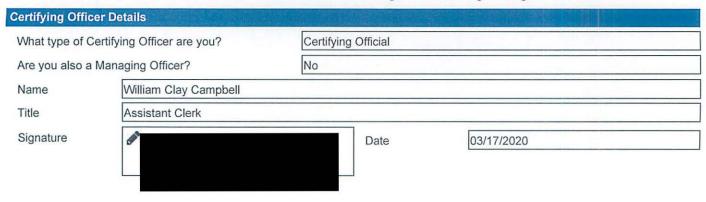
For a Governmental Entity, the Certifying Officer may be:

- · the public official authorized by law to establish and administer the Government Entity's financial accounts (Financial Officer), or
- · the custodian of the Government Entity's official records (Certifying Official).

Certification

I certify that for each Customer identified in Part 1:

- . I am authorized to sign this document on the Customer's behalf, and
- all statements in this document are correct and consistent with its organizational and governing documents.



PN: 1864939 DOC ID: 1 Page 3 of 3



BUSINESS SIGNATURE CARD

V2.4 09 30 19

This form captures the signatures of authorized account signers of the Customer. Each signer must use black ink to sign inside the signature box or insert a duplicate image of an original signature. They may also provide a facsimile signature (including a computer generated signature) that can be applied to a check drawn on the Customer's account.

Page 1 of 1

Customer details						
Legal name	DOWNERS GROVE SANITARY DISTRICT					
TIN/SSN	366000910	Signatures for new Account(s)				
Address	2710 CURTISS ST		nal signatures for listed Account(s) ement of all signatures for listed Account(s)			
City, State ZIP	DOWNERS GROVE, IL, 605154001, USA	Phone	630-969-0664			
Account(s)	Number(s) and title(s) →					
Account signers						
Name	AMY R. UNDERWOOD	Phone number(s)	630-969-0664			
Title	GENERAL MANAGER	Signature 🧬				
Business email	AUNDERWOOD@dgsd.org					
Name		Phone number(s)				
Title		Signature 🧬				
Business email						

Agreement

Customer agrees that:

- it has received and is bound by to Account Terms and any applicable Service Terms, supplements, or amendments
- a facsimile signature may only be used for the issuance or endorsement of checks and that any person who applies such an image is authorized
 to issue, or verify the issuance of, any check drafted against the listed Account(s) or endorse a check for deposit to the listed Account(s), and
- JPMorgan Chase, N.A. (the bank) can rely on each Account signer's authority until the bank receives written notice to the contrary and has had
 reasonable opportunity to act on it.

Certification

I certify that I am authorized to sign this document for the Customer and that each:

- · statement in this document is correct and satisfies our internal account authorization, organization and governing documents
- Account signer's signature, whether an original or a duplicate image of an original, is an accurate and complete representation of that signer's signature
- · Account signer is authorized to sign and act for the Customer for each listed Account (including enrolling in a service), and
- · image (including a facsimile signature) is authorized for use when issuing a check, regardless of who applies it or how it is applied.



PN: 1864939 DOC ID: 2



Account Change of Information Form

Mail to: The Illinois Funds 400 W. Monroe St., Suite 401 Springfield, IL 62704

Instructions:

For all changes to your account please complete sections 1 and 7 in addition to the sections that apply to your change (e.g. authorized traders, mailing address, etc.). If you are removing information on file you must complete all sections of this form. If you are making changes to other accounts please complete a separate form.

DOWNERS GROVE SANITARY DISTRICT	36-6000910		
UBLIC AGENCY	TAX IDENTIFICATION NUMBER		
	ILLINOIS LGIP/500	0	
CCOUNT NUMBER	INVESTMENT ACCOUNT NAME		
AMY R. UNDERWOOD	AUNDERWOOD@DGSD.C	RG	
UTHORIZED SIGNER (INDIVIDUAL AUTHORIZED BY PUBLIC AGENCY TO MAKE HANGES TO THE ACCOUNT).	EMAIL ADDRESS - AUTHORIZED SIGN	ER	
630-969-0664	2710 CURTISS ST		-
HONE NUMBER - AUTHORIZED SIGNER	STREET		APT / SUITE
DOWNERS GROVE		IL	60515
		STATE	ZIP CODE
Authorized Trader(s) Check all that apply (financial Authority: Provides authority to initiate transactions on the a	account.	then only Inquiry a	
AND AND AND REAL PROPERTY OF THE PROPERTY OF T	account. account, including bank and address	then only Inquiry a	
Financial Authority: Provides authority to initiate transactions on the a Maintenance Authority: Provides authority to make changes to the actinquiry: Provides authority to obtain balance and transaction information. Action: Add Remove	account. ccount, including bank and address tion by calling the Illinois Funds Toll Replace	then only Inquiry a changes. Free line.	access will be given
Financial Authority: Provides authority to initiate transactions on the a Maintenance Authority: Provides authority to make changes to the aclinquiry: Provides authority to obtain balance and transaction information. Action: Add Remove	account. ccount, including bank and address tion by calling the Illinois Funds Toll Replace	then only Inquiry a changes. Free line.	access will be given
Authorized Trader(s) Check all that apply and Financial Authority: Provides authority to initiate transactions on the administration authority: Provides authority to make changes to the administration: Provides authority to obtain balance and transaction information: Action: Add Remove Authorized Trader #1 Authorization Level: Financial Authorized Trader #1	account. account, including bank and address tion by calling the Illinois Funds Toll Replace Authority Maintenance Autho 630–969–0664	then only Inquiry a changes. Free line.	access will be given
Financial Authority: Provides authority to initiate transactions on the a Maintenance Authority: Provides authority to make changes to the ad Inquiry: Provides authority to obtain balance and transaction informat Action: Action: Add Remove Authorized Trader #1 Authorization Level: Financial ANICHOLAS J. MENNINGA	account. account, including bank and address tion by calling the Illinois Funds Toll Replace Authority	then only Inquiry a changes. Free line. ity Inquiry	access will be given
Financial Authority: Provides authority to initiate transactions on the a Maintenance Authority: Provides authority to make changes to the ad Inquiry: Provides authority to obtain balance and transaction informat Action: Action: Action: Action: Authorized Trader #1 Authorization Level: Financial MICHOLAS J. MENNINGA	account. ccount, including bank and address tion by calling the Illinois Funds Toll Replace Authority Maintenance Autho 630–969–0664 PHONE NUMBER NMENNINGA@DGSD	then only Inquiry a changes. Free line. ity Inquiry	access will be given
Financial Authority: Provides authority to initiate transactions on the a Maintenance Authority: Provides authority to make changes to the actinquiry: Provides authority to obtain balance and transaction information information and transaction information in	account. account, including bank and address tion by calling the Illinois Funds Toll Replace Authority Maintenance Authority Maintenance Authority PHONE NUMBER NMENNINGA@DGSD E-MAIL ADDRESS	then only Inquiry a changes. Free line. ity Inquiry	access will be given
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Financial Authority: Provides authority to initiate transactions on the a Maintenance Authority: Provides authority to make changes to the actinquiry: Provides authority to obtain balance and transaction information information and transaction information in	account. account, including bank and address tion by calling the Illinois Funds Toll Replace Authority Maintenance Autho 630–969–0664 PHONE NUMBER NMENNINGA@DGSD E-MAIL ADDRESS Replace	then only Inquiry a changes. Free line. ity Inquiry	access will be given

3 Additional Mailing Address Information

Mailing Address the different from Continu 1)		
☐ Mailing Address* (if different from Section 1) NA — AI If completed, this address will be used as the Address of Record for all statements,	DDRESS IS THE SAME checks and required mailings. Fore	ign addresses are not allowed.
	7	
STREET APT / SUITE	CITY	STATE ZIP CODE
*A P.O. Box may be used as the mailing address.	5077	0L 2 005E
☐ Duplicate Statement #1	■ Duplicate Statement	
Complete only if you wish someone other than the account owner(s) to receive duplicate statements.	Complete only if you wish some duplicate statements.	cone other than the account owner(s) to receive
An - Consider route and consideration (Consideration Consideration Consi		
COMPANY NAME	COMPANY NAME	
SOMPANTANIE	00/////////	
NAME	NAME	
STREET APT / SUITE	STREET	APT / SUITE
CITY STATE ZIP CODE	CITY	STATE ZIP CODE
4 Automatic Investment Plan (AIP)		
□ Add new AIP □ Lindate existing AIP NA		
Add new AIP Update existing AIP NA Your signed Application must be received at least 15 calendar days prior	r to initial transaction	
If you choose this option, funds will be automatically transferred from you		unable to debit mutual fund or pass-throug
("for further credit") accounts.		,
Note: The AIP will be purchased on the date requested or first business	day after.	
Draw money from bank		
Draw money for my AIP (check one): Monthly Quarterly	CCOUNT NUMBER Semi-Annually Annually	
If no option is selected, the i	frequency will default to monthly.	
AMOUNT PER DRAW AIP START MONTH	AIP START DAY	_
Please keep in mind that:		
 There is a fee if the automatic purchase cannot be made (assessed by 		ccount).
 Participation in the plan will be terminated upon redemption of all shar If the AIP cannot be made due to insufficient funds or stop payment, a 	es. a \$25 fee will be assessed on vi	our account. The AIP will be terminated
after two such consecutive occurrences.	425 105 Hill 55 0000000 011 y	out assessment of the second o

5 Systematic Withdrawal Plan (SWP) Your signed request must be received at least 15 calendar days prior to initial transaction. NA Systematic Withdrawal Plan (SWP) - permits the automatic withdrawal of funds. □ Payments will be mailed to address in Section 1 ☐ Payments will be deposited directly into your bank account I BANK ACCOUNT NUMBER ☐ Payments will be deposited directly into new bank instructions: NAME ON ACCOUNT BANK ACCOUNT NUMBER ☐ Payments will be mailed to a Special Payee: STREET ADDRESS/CITY/STATE/ZIP We are unable to credit mutual fund or pass-through ("for further credit") accounts. Note: The SWP will be purchased on the date requested or first business day after. Make payments ☐ Monthly ☐ Quarterly ☐ Semi-Annually ☐ Annually starting with the month given here: If no option is selected, the frequency will default to monthly. AMOUNT PER DRAW SWP START MONTH SWP START DAY Requesting proceeds to a checking or savings account may require a signature guarantee stamp. If we do not have bank information on record, please complete Section 6 of this form. Establishing a Special Payee may require a signature guarantee stamp. 6 Bank Information NO CHANGES TO THIS SECTION We are unable to draft or credit your account via ACH if it is a mutual fund or ☐ All bank instructions are invalid pass through account. □ Bank instructions ending in _____ are invalid. Please contact your financial institution to determine if it participates in the Automated Clearing House system (ACH). To make purchases via ACH or to redeem your account via ACH or wire, please provide full bank account information as shown below. Any changes to bank instructions require a signature guarantee, signature verification from a Signature Validation Program Member, or other acceptable form of signature authentication from a financial institution source. For ePay participants only, please include Illinois National Bank information on this form. ☐ Checking ☐ Savings BANK NAME BANK ABA NUMBER TITLE OF BANK ACCOUNT BANK ACCOUNT NUMBER FURTHER CREDIT NAME (not available for ACH) FURTHER CREDIT ACCOUNT NUMBER (not available for ACH) ☐ Checking ☐ Savings BANK NAME BANK ABA NUMBER TITLE OF BANK ACCOUNT BANK ACCOUNT NUMBER FURTHER CREDIT NAME (not available for ACH) FURTHER CREDIT ACCOUNT NUMBER (not available for ACH) ☐ Checking ☐ Savings BANK NAME BANK ABA NUMBER TITLE OF BANK ACCOUNT BANK ACCOUNT NUMBER FURTHER CREDIT ACCOUNT NUMBER (not available for ACH) FURTHER CREDIT NAME (not available for ACH)

7 Signature and Certification Required by the Internal Revenue Service → The Fund, its transfer agent, and any of their respective agents or affiliates will not be responsible for banking system delays beyond their control. By completing Sections 4 or 5, I authorize my bank to honor all entries to my bank account initiated through U.S. Bank NA, on behalf of the applicable Fund. The Fund, its transfer agent, and any of their respective agents or affiliates will not be liable for acting upon instructions believed to be genuine and in accordance with the procedures described in the prospectus or the rules of the Automated Clearing House. When AIP or Telephone Purchase transactions are presented, sufficient funds must be in my account to pay them. I agree that my bank's treatment and rights to respect each entry shall be the same as if it were signed by me personally. I agree that if any such entries are not honored with good or sufficient cause, my bank shall

be under no liability whatsoever. I further agree that any such authorization, unless previously receives and has had reasonable amount of time to act upon a written notice of revocation.	y terminated by my bank in writing, is to remain in effect until the Fund's transfer agent
Under penalty of perjury, I certify that (1) the Social Security or taxpayer ident number, and (2) I am not subject to backup withholding as a result of either be failure to report all interest or dividends, or the IRS has notified me that I am no a U.S. resident alien), and (4) I am exempt from FATCA reporting. (Cross out item to backup withholding due to a failure to report all interest and dividends.)	eing exempt from backup withholding, not being notified by the IRS of a to longer subject to backup withholding, (3) I am a U.S. person (including
The IRS does not require your consent to any provision of this document other	r than the certifications required to avoid backup withholding.
Al	
AMY R. UNDERWOOD, GENERAL MANAGER	
AUTHORIZED SIGNATURE GUARANTEE STAMP If required, signatures must be guaranteed by a bank savings association credit union, a me Firm of domestic stock exchange or the Financial Industry Regulatory Authority, that is an el	
8 To Update an Authorized Signer NA	
If only the authorized signer is changing, please provide the signers name below in	addition to Principal Authority Signature:
PRINTED NAME OF AUTHORIZED SIGNER	DATE (MM/DD/YYYY)
PRINCIPAL AUTHORITY (Individual with authority by the public agency to execute contractuagreements on behalf of the public agency)	ial
9 To Update the Principal Authority	
If only the Principal is changing, please provide either meeting minutes or a corpora	ate resolution that designates the principal authority.
AMY R. UNDERWOOD	03/17/2020
PRINTED NAME OF PRINCIPAL ALITHORITY	DATE (MM/DD/YYY)

Board of Trustees
Wallace D. Van Buren
President
Amy E. Sejnost
Vice President
Paul W. Coultrap
Clerk



General Manager Nicholas J. Menninga

Legal CounselMichael G. Philipp

2710 Curtiss Street P.O. Box 1412 Downers Grove, IL 60515-0703 Phone: 630-969-0664 Fax: 630-969-0827 www.dgsd.org

Providing a Better Environment for South Central DuPage County

March 17, 2020

Telisa Green Client Service Professional JP Morgan Chase Bank, N.A. Commercial Banking 10 South Dearborn Street Chicago, IL 60603-2003

Re:

Downers Grove Sanitary District

Change in Authorized Signers on Bank Accounts

Dear Telisa:

Effective immediately, the name of Nicholas J. Menninga, retiring General Manager, should be removed from all Downers Grove Sanitary District Bank Accounts and Amy R. Underwood, General Manager should be added. The Bank Account Numbers are:

Deposit Account No.	
Disbursement Account No.	
Payroll Checking Account No.	
Petty Cash Checking Account No.	
User Refund Checking Account No.	
Flexible Benefits Account No.	

Please contact me if you have any questions in this regard.

DOWNERS GROVE SANITARY DISTRICT

William Clay Campbell

Administrative Supervisor

Board of Trustees
Wallace D. Van Buren
President
Amy E. Sejnost
Vice President
Paul W. Coultrap
Clerk



General Manager Nicholas J. Menninga

Legal CounselMichael G. Philipp

2710 Curtiss Street P.O. Box 1412 Downers Grove, IL 60515-0703 Phone: 630-969-0664 Fax: 630-969-0827 www.dgsd.org

Providing a Better Environment for South Central DuPage County

Memo

To: Board of Trustees

From: Amy Underwood, Assistant General Manager

Date: March 13, 2020

Subject: Five Year Financial Plan and Appropriation Ordinance

Attached is a revised cover sheet for the Five Year Financial Plan for Fiscal Years 2020-2021 to 2024-2025.

The Proposed Five Year Financial Plan for Fiscal Years 2020-2021 to 2024-2025 and the FY 2020-2021 Appropriation Ordinance distributed for last month's Board of Trustees meeting have been on public notice for 30 days, starting February 13, 2020. No comments have been received.

I will be seeking final Board approval of the Five Year Financial Plan and Budget for Fiscal Years 2020-2021 to 2024-2025 at the March 17, 2020 regular meeting. I will also be seeking adoption of the FY 2020-2021 Appropriation Ordinance, and for the President and Clerk to sign the same.

C: BOLI, WCC, MGP

DOWNERS GROVE SANITARY DISTRICT
FIVE YEAR FINANCIAL PLAN
FISCAL YEARS 2020-2021 TO 2024-2025

APPROPRIATION ORDINANCE

AN ORDINANCE MAKING APPROPRIATIONS FOR THE CORPORATE PURPOSES OF THE DOWNERS GROVE SANITARY DISTRICT FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, A.D. 2020 AND ENDING APRIL THIRTIETH, A.D. 2021.

BE IT ORDAINED by the Downers Grove Sanitary District, a body politic and corporate of the County of DuPage and State of Illinois:

SECTION 1. That the sums hereinafter set forth, or as much thereof as may be authorized by law, be and the same are hereby appropriated for the corporate purposes of the Downers Grove Sanitary District as hereinafter specified, for the fiscal year commencing on the First Day of May, A.D. 2020 and ending on the Thirtieth Day of April, A.D. 2021.

I.	ADMINISTRATION	
	A. Salary and Wages	\$ 1,020,000
	B. Office Oper & Maint Expenses	540,000
	C. Vehicles Oper, Maint & Purchase	10,000
	•	\$1,570,000
II.	PLANT	
	A. Salary and Wages	\$ 1,590,000
	B. Operation & Maintenance Expenses	4,460,000
	C. Vehicles Oper, Maint & Purchase	50,000
	-	\$6,110,000
III.	LABORATORY SERVICES	
	A. Salary and Wages	\$ 290,000
	B. Operation & Maintenance Expenses	110,000
	C. Vehicles Oper, Maint & Purchase	10,000
	•	\$ 410,000
IV.	SYSTEM	
	A. Salary and Wages	\$ 540,000
	B. Operation & Maintenance Expenses	2,250,000
	C. Vehicles Oper, Maint & Purchase	90,000
	•	\$2,880,000
V.	LIFT STATIONS	
	A. Salary and Wages	\$ 120,000
	B. Operation & Maintenance Expenses	360,000
	1	\$ 480,000
VI.	INSURANCE AND EMPLOYEE BENEFITS	\$1,460,000
TOT	AL OPERATION AND MAINTENANCE	\$12,910,000

CAPITAL IMPROVEMENTS

VII. TREATMENT CENTER/LABORATORY

A. Renovations to Buildings & Systems \$\frac{\$50,000}{\$50,000}\$

VIII. COLLECTION SYSTEM/LIFT STATIONS

A. Construction/Upgrading – Sewer system, pump station improvements, unsewered area plan revisions

\$ 200,000 \$ 200,000

TOTAL CAPITAL IMPROVEMENTS \$ 250,000

GRAND TOTAL \$13,160,000

SECTION 2. That the sums hereinafter set forth are estimated receipts and expenditures for the Downers Grove Sanitary District for the fiscal year commencing on the First Day of May, A.D. 2020 and ending on the Thirtieth Day of April, A.D. 2021.

CASH FLOW FISCAL YEAR 2020-2021

SEE ATTACHMENT A, attached hereto and made a part of this Ordinance.

RECAPITULATION

- 1. Total Amount Appropriated......\$13,160,000
- Amount of Said Appropriation to be paid from sources other than real estate taxes (tap-in permits, user fees, trunk sewer service fees, Federal and State grants and loans, etc.).....\$11,905,500
- 3. Amount of Said Appropriation to be paid from real estate taxes......\$ 1,254,500

SECTION 3. That the total sum of Thirteen Million One Hundred Sixty Thousand Dollars (\$13,160,000) is hereby appropriated. It is furthermore provided that all unexpended balances of any item or items of any general appropriation made by this ordinance may be expended in making up any insufficiency in any item or items for the same general purpose or in a like appropriation made by this ordinance.

SECTION 4. This ordinance shall be in full force and effect from and after its passage, approval, and publication as provided by law.

	Passed this 17 th day of March, A.D. 2020
	Recording Vote:
	Ayes:
	Nays:
	Approved this 17th day of March, A.D. 2020
	BY:
	President, Board of Trustees of Downers Grove Sanitary District, DuPage County, Illinois
ATTEST:	
Clerk	
Recorded this 17	th day of March, A.D. 2020

ATTACHMENT A

CASH FLOW FISCAL YEAR 2020-2021

	General <u>Corporate</u>	<u>Improvement</u>	Construction	Public Benefit
Projected Cash Balance on 5/1/20	\$ 4,018,938	\$ 1,148,657	\$ 978,871	\$ 37,378
Receipts:				
Const and Televising Insp Fees	650			
User Fees	7,571,800			
Interest	38,000	16,900	16,450	550
Plan Review Fees	2,000			
Surcharges	375,000			
Permit Insp Fees	22,000			
Sampling Charges	72,500			
Tap-in Fees			250,000	
Trunk and Lateral Sewer Charges		90,000		
Replacement Taxes	75,000			
Real Estate Taxes	1,254,500			
Grease Waste	200,000			
Miscellaneous	47,850			
Total Receipts	9,659,300	106,900	266,450	550
Subtotal	\$ 13,678,238	\$ 1,255,557	\$ 1,245,321	\$ 37,928
Disbursements:				
O & M Budget	12,910,000			
Capital Improvements Budget		200,000	50,000	0
Total Disbursements	12,910,000	200,000	50,000	0
Projected Cash Balance on 4/30/21	<u>\$ 768,238</u>	<u>\$ 1,055,557</u>	<u>\$ 1,195,321</u>	\$ 37,928

STATEMENT OF ESTIMATED REVENUES

I, William Clay Campbell, Treasurer of the Downers Grove Sanitary District, do hereby state that the above document entitled "Cash Flow, Fiscal Year 2020-2021" indicates an estimate of revenues by source anticipated to be received in Fiscal Year 2020-2021.

DOWNERS GROVE SANITARY DISTRICT

BY:		
	Treasurer	

DOWNERS GROVE SANITARY DISTRICT

MEMO

TO: Board of Trustees

FROM: Amy R. Underwood

Assistant General Manager

DATE: March 13, 2020

RE: Proposed Ordinance No. ORD 20-01

Attached please find a copy of proposed Ordinance No. ORD 20-01 which contains recommended ordinance amendments as described below.

A. <u>Tap-in Fee, Trunk Sewer Service Charge and Lateral Sewer Charge (Article II Sections 13c, d and e)</u>

In accordance with the practice established in 1993, staff proposes to increase the tap-in fee, trunk sewer service charge and the lateral sewer charge based on the change in the Engineering News Record magazine's Construction Cost Index (CCI) from December 2018 to December 2019. The CCI increased 1.7% during this period. Applying this change results in the proposed rates indicated in Table 1 - Summary of rate adjustments.

B. <u>Permit Inspection Fee (Article II Section 13b) and Sewer Construction Inspection Rate</u> (Article IV Section 4b)

The permit inspection fee and sewer construction inspection rates are proposed to be increased by roughly 3.4% to reflect budgeted wage adjustments.

C. <u>Basic User Rate (Article VI Section 3)</u>

The basic user rate will increase to \$1.80 per 1000 gallons, as indicated in the 5-year plan.

D. Surcharge Rates (Article VI Section 5)

The surcharge rate for BOD is proposed to be increased from \$0.26 to \$0.28 per pound, for TSS from \$0.33 to \$0.40 per pound, and for flat rate surcharge customers from \$3.30 to \$3.70 per 1000 gallons. The cost-of-service model was updated using FY 2020-21 budget expenses and revenues as well as projected expenses and revenues through FY 2024-25. Table 2 shows the surcharge rate calculations for FY 2022-23, and Table 3 shows the budget line-item allocations supporting the calculation. FY 2022-23 was used to determine the surcharge rate increases, since the projected expenses that year are representative of an expected typical future year. The calculated surcharge rates for FY 2021-22 and FY 2023-24 are within three percent of the calculated surcharge rates for FY 2022-23. In order to implement the surcharge

rates shown in Table 2, the surcharge rate increase is proposed to be accomplished incrementally by two consecutive annual increases. Surcharge rates were last increased in 2018.

E. Monthly Fees (Article VI Section 14)

Sampling and monitoring charges will increase by roughly 3.4%, commensurate with budgeted salary increases for FY 20-21, as indicated below:

- 1) Significant industrial users will be assessed \$127.71 per month. There are 2 accounts in the billing system in this class.
- 2) Industrial users who have been issued wastewater discharge permits by the District would be assessed \$47.89 per month. There are 3 accounts in the billing system in this class.
- 3) Users subject to surcharge, either based on actual sampling or at the flat rate, would be assessed a sampling and monitoring charge of \$18.23 per month. There are 182 accounts in this class.
- 4) All commercial or industrial users not included in one of the three classes described above would be assessed sampling and monitoring charges of \$5.75 per month. There are 789 accounts in this class.

I will request Board approval of Ordinance No. ORD 20-01 at the March 17 regular meeting. If approved, this ordinance would be published in the Downers Grove Suburban Life on March 19, 2020 and would be effective on March 29, 2020.

cc: BOLI, TTC, WCC, DRB, MGP

AN ORDINANCE AMENDING AN ORDINANCE REGULATING THE USE OF SANITARY SEWERS ORDINANCE NO. ORD 20-01

BE IT ORDAINED by the President of the Board of Trustees of the Downers Grove Sanitary District, a body politic and corporate of DuPage County, Illinois, that the following portions of "An Ordinance Regulating the Use of Sanitary Sewers, adopted May 16, 1967, as Amended" are hereby amended to read as follows:

Article II Section 13

- (b) An Inspection Fee shall be charged to cover the cost to the District of inspections of the installation of building sanitary services to ensure sanitary service lines are adequate and suitable for connection to the District and to insure compliance with District ordinances and regulations, as follows:
 - (1) Single Family Class \$216.00 \$223.00 per building sanitary service.
 - (2) All Other Classes \$357.00 \$369.00 per building sanitary service or \$206.00 \$213.00 per building if no work on building sanitary service is required.
- (c) A Tap-In Fee shall be charged for all connections to the District for the necessary construction, expansion, and extension of wastewater treatment plant facilities. The tap-in fee shall be calculated upon a rate of \$912.00 \subsection \frac{\\$928.00}{2} per population equivalent (P.E.), and shall be assessed as follows:
 - (1) Single Family Class 3.5 P.E. per unit or \$3,192.00 \$3,248.00 per unit.
 - (2) Multiple Family Class -

Efficiency or studio apartment unit - 1.0 P.E. or \$912.00 \$928.00 per unit.

One bedroom apartment unit - 1.5 P.E. or \$1,368.00 \$1,392.00 per unit.

Two or three bedroom apartment unit - 3.0 P.E or \$2,736.00 \$2,784.00 per unit.

- (d) A Trunk Sewer Service Charge shall be charged for the necessary construction, expansion, and extension of trunk sewer facilities. The trunk sewer service charge shall be calculated upon a rate of \$423.00 \(\) \$430.00 per population equivalent (P.E.) and shall be assessed as follows:
 - (1) Single Family Class 3.5 P.E per unit or \$1,480.50 \$1,505.00 per unit.
 - (2) Multiple Family Class -

Efficiency or studio apartment unit - 1.0 P.E. or \$423.00 \$430.00 per unit.

One bedroom apartment unit - 1.5 P.E. or $$634.50 \ 645.00 per unit. Two or three bedroom apartment unit - 3.0 P.E. or $$1,269.00 \ $1,290.00$ per unit.

- (4) Minimum Charges The minimum trunk sewer service charge for commercial, industrial, or business use shall be \$10,575.00 \$10,750.00 per acre (25 P.E. per acre). The minimum trunk sewer service charge for all other uses shall be \$4,230.00 \$4,300.00 per acre (10 P.E. per acre).
- (e) A Lateral Sewer Charge shall be charged for the necessary construction, expansion, and extension of lateral sanitary sewer facilities. The lateral sewer service charge shall be assessed whenever a building is to be connected to a public sanitary sewer which was installed at the expense of the District. The lateral sewer service charge shall be assessed as follows:
 - (1) All Classes

\$11,760.00 \$11,965.00 per building sanitary service to near side property.

\$8,519.00 \$8,667.00 per building sanitary service to far side property.

Article IV Section 4

(b) The person constructing or causing to have constructed said public sanitary sewer shall reimburse the District for all costs of inspecting said sewer installation, at the rates of \$68.00 \$70.50 per hour straight time and \$102.00 \$105.75 per hour overtime if said inspection is performed by District personnel, and at billed cost if said inspection is performed by others.

Article VI Section 3

A basic user rate of $$1.70 \ \underline{$1.80}$ per 1000 gallons of water consumption shall be applied to all users.

All non-metered single family residential users of the wastewater facilities shall pay a flat rate charge per quarter of \$40.80 \$43.20. This flat rate charge is based on water consumption of 24,000 gallons per quarter for single family residences. Any non-metered single family user who installs a water meter in accordance with District requirements shall be billed based upon the readings from such meters.

Article VI Section 5

(a) The surcharge rates for BOD and SS shall be as follows:

\$0.26 \$0.28 per pound for BOD

\$0.33 <u>\$0.40</u> per pound for SS

(b) Any user determined by the General Manager to have the potential to exceed the normal concentrations for BOD and/or SS, for which a sampling chamber is not available to ascertain actual waste strength, shall be surcharged at the flat rate \$3.30 \$3.70 per 1000 gallons of metered water consumption, in addition to the basic user rate.

Article VI Section 14

The sampling and monitoring charges shall be as follows:

- (a) \$123.51 \$127.71 per month for each significant industrial user subject to any National Categorical Pretreatment Standard or discharging an average of 25,000 gallons or more of wastewater per day.
- (b) \$46.32 \$47.89 per month for each industrial user subject to a wastewater discharge permit issued by the District and not included in (a) above.
- (c) \$17.63 \$18.23 per month for each user subject to surcharge.
- (d) \$5.56 \$5.75 per month for all industrial (including commercial) users not included in (a), (b) or (c) above.

PASSED AND APPROVED by the President and Board of Trustees of the Downers Grove Sanitary District at a regular meeting of the Trustees held on the 17th day of March, 2020, to become effective ten (10) days after publication thereof.

DOWNERS GROVE SANITARY DISTRICT

	BY:	
	President	
ATTEST:		
Clerk		

				TDUNK				LATEDAL	
	ENR			TRUNK SEWER		LATERAL SEWER		LATERAL SEWER	
DATE	CCI	TAP-IN	PERCENT	SERVICE	PERCENT	CHARGE-	PERCENT	CHARGE-	PERCENT
ADOPTED	US	FEE	CHANGE	CHARGE	CHANGE	NEAR SIDE	CHANGE	FAR SIDE	CHANGE
03/29/20	1.7%	928.00	1.8%	430.00	1.7%	11,965.00	1.7%	8,667.00	1.7%
03/30/19	2.9%	912.00	2.9%	423.00	2.9%	11,760.00	2.9%	8,519.00	2.9%
03/31/18	3.3%	886.00	3.3%	411.00	3.3%	11,431.00	3.3%	8,281.00	3.3%
04/01/17	3.9%	858.00	3.9%	398.00	3.9%	11,070.00	3.9%	8,020.00	3.9%
04/02/16	2.0%	826.00	2.0%	383.00	2.1%	10,650.00	2.0%	7,720.00	2.0%
04/05/15	2.8%	810.00	2.8%	375.00	2.7%	10,441.00	2.8%	7,569.00	2.8%
04/04/14	2.7%	788.00	2.7%	365.00	2.8%	10,160.00	2.7%	7,365.00	2.7%
03/30/13	2.6%	767.00	2.7%	355.00	2.6%	9,895.00	2.6%	7,172.00	2.6%
03/24/12	2.5%	747.00	2.5%	346.00	2.4%	9,644.00	2.5%	6,990.00	2.5%
04/02/11	3.6%	729.00	3.6%	338.00	3.7%	9,412.00	3.6%	6,822.00	3.6%
04/04/10	1.1%	704.00	1.1%	326.00	1.2%	9,085.00	1.1%	6,585.00	1.1%
04/05/09	5.7%	696.00	5.6%	322.00	5.6%	8,985.00	5.7%	6,515.00	5.7%
03/25/08	2.6%	659.00	2.6%	305.00	2.7%	8,500.00	2.6%	6,165.00	2.6%
03/27/07	3.1%	642.00	3.0%	297.00	3.1%	8,285.00	3.1%	6,010.00	3.1%
04/25/06	4.4%	623.00	4.4%	288.00	4.3%	8,035.00	4.4%	5,830.00	4.4%
04/19/05	7.8%	597.00	7.8%	276.00	7.8%	7,696.00	7.8%	5,584.00	7.8%
05/24/04	3.3%	554.00	3.4%	256.00	3.2%	7,142.00	3.3%	5,182.00	3.3%
04/29/03	2.7%	536.00	2.7%	248.00	2.5%	6,914.00	2.7%	5,016.00	2.7%
04/23/02	1.7%	522.00	1.8%	242.00	1.7%	6,732.00	1.7%	4,884.00	1.7%
04/24/01	2.6%	513.00	2.6%	238.00	2.6%	6,620.00	2.6%	4,802.00	2.6%
04/25/00	2.3%	500.00	2.5%	232.00	1.8%	6,452.00	2.3%	4,680.00	2.3%
04/20/99	2.3%	488.00	2.1%	228.00	1.8%	6,306.00	2.3%	4,574.00	2.3%
04/28/98	2.0%	478.00	1.9%	224.00	1.8%	6,167.00	2.0%	4,473.00	2.0%
07/01/97	3.7%	469.00	3.1%	220.00	3.3%	6,046.00	3.2%	4,385.00	3.2%
04/23/96	1.6%	455.00	2.5%	213.00	2.4%	5,859.00	2.5%	4,249.00	2.5%
04/27/95	2.4%	444.00	3.5%	208.00	3.5%	5,716.00	3.6%	4,145.00	3.6%
04/26/94	5.0%	429.00	5.7%	201.00	5.8%	5,517.00	5.7%	4,001.00	5.7%
04/20/93	3.5%	406.00	4.6%	190.00	4.4%	5,220.00	4.8%	3,785.00	4.8%
07/23/92		388.00	6.9%	182.00	7.7%	4,980.00	7.7%	3,611.00	7.7%
04/16/91		363.00	3.4%	169.00	2.7%	4,625.00	2.6%	3,354.00	2.6%
02/20/90		351.00	5.4%	164.50	3.1%	4,508.00	3.2%	3,269.00	3.2%
02/21/89		333.00	2.1%	159.50	2.2%	4,368.00		3,168.00	
02/16/88		326.00	63.0%	156.00	5.4%				
05/06/86 04/16/85		200.00	115.4%	148.00	2.1%				
05/01/84		200.00	113.4%	145.00	14.6%				
04/06/82				126.50	8.1%				
04/00/82				117.00	25.8%				
12/19/78		92.86		117.00	25.070				
04/04/78		92.00		93.00	8.1%				
02/15/77				86.00	14.7%				
06/17/75				75.00	20.0%				
11/06/73		107.14		70.00	20.070				
10/19/73		107.14		62.50	34.8%				
09/25/72				46.38	34.4%				
03/30/71				34.50	13.1%				
04/08/70				30.50	6.1%				
01/01/69				28.75	5.8%				
02/01/68				27.18	5.0%				
05/16/67		85.71		-					
02/01/67				25.88					
11/18/58		57.14							

CURRENT WITH SURCHARGE SAMPLING PROGRAM

CHOOSE EY

CHOOSE FY FYE 23	DE	DOENT AL	LOCATION TO	_	FYE 23		DOLLAR ALLOC	ATION TO	
F1E 23	FLOW	BOD	SS	CUST	TOTAL	FLOW	BOD BOD	SS S	CUST
	1 LOVV	ВОВ	00	0001	TOTAL	TLOW	ВОВ	00	0001
FYE 23 O&M BUDGET	100 19	12	18	51	\$10,017,650	\$1,867,345	\$1,235,270	\$1,831,656	\$5,083,379
ESTIMATE FYE 23 O&M EXPENSES BUDGET X 100.0%					\$10,017,650	\$1,867,345	\$1,235,270	\$1,831,656	\$5,083,379
NON-RATE REVENUES	PE	RCENT ALI	LOCATION TO)			DOLLAR ALLOC	ATION TO	
	FLOW	BOD	SS	CUST	TOTAL	FLOW	BOD	SS	CUST
PLAN REVIEW FEES	0	0	0	100	\$4,000	\$0	\$0	\$0	\$4,000
CONSTRUCTION INSPECTION FEES	0	0	0	100	\$500	\$0	\$0	\$0	\$500
PERMIT INSPECTION FEES	0	0	0	100	\$22,000	\$0	\$0	\$0	\$22,000
INTEREST	19	12	18	51	\$36,950	\$6,888	\$4,556	\$6,756	\$18,750
SAMPLING AND MONITORING CHARGES	19	12	18	51	\$77,500	\$14,446	\$9,556	\$14,170	\$39,327
REAL ESTATE TAXES	37	0	0	63	\$1,328,300	\$491,471	\$0	\$0	\$836,829
TELEVISION INSPECTION FEES	0	0	0	100	\$150	\$0	\$0	\$0	\$150
REPLACEMENT TAXES	37	0	0	63	\$75,000	\$27,750	\$0	\$0	\$47,250
LEASE PAYMENTS	19	12	18	51	\$35,800	\$6,673	\$4,414	\$6,546	\$18,166
MISCELLANEOUS	19	12	18	51	\$10,000	\$1,864	\$1,233	\$1,828	\$5,074
GREASE WASTE	19	12	18	51	\$220,000	\$41,009	\$27,128	\$40,225	\$111,637
RENEWABLE ENERGY CREDITS	9	56	9	25	\$3,000	\$280	\$1,685	\$274	\$761
TOTAL NON-RATE REVENUES					\$1,813,200	\$590,381	\$48,573	\$69,800	\$1,104,445
REDUCTION IN FUND BALANCE	19	12	18	51	(\$202,100)	(37,673)	(24,921)	(36,953)	(102,554)
NET O&M REVENUE FROM USER CHARGE	SYSTEM				\$8,406,550	\$1,314,636	\$1,211,618	\$1,798,808	\$4,081,488
BILLABLE LOADINGS						1,830,168	3,927,248	4,134,877	
PROPOSED RATES						\$0.718	\$0.309	\$0.435	
CALCULATION OF BASE USER CHARGE					CALCULATIO	N OF MONTHLY	Y SERVICE FEE		
	UNITS PER	UNIT	COST PER					i	PER 1 MONTH
PARAMETER	1000 GAL	COST	1000 GAL		PARAMETER	TOTAL COST	# OF CUSTOMERS	UNIT COST	BILL CYCLE
FLOW	1.000	\$0.718	\$0.718		CUSTOMER	\$4,081,488	20,190	\$202.15	\$16.85
BOD	1.668	0.309	0.515						
SS	2.085	0.435	0.907						
TOTAL BASE USER CHARGE			\$2.1400						
BILLABLE LOADINGS					ANNUAL				
	NUMBER	WASTE	STRENGTH		FLOW	BILLABLE	ELOADINGS	SURCHARGE	
	OF USERS				(1000 GAL)	BOD(LBS)	SS(LBS)	INCOME	
USERS SURCHARGED BASED ON SAMPLIN	G 107	1,005	540		94,440	791,568	425,320	\$294,979	
USERS SURCHARGED AT FLAT RATE	67	1,225	636		28,132	287,411	149,219	\$113,592	
USERS NOT SURCHARGED (BASE USERS)	20,016	200	250		1,707,596	2,848,270	3,560,338	Ţ,Z	
TOTALS	20,190				1,830,168	3,927,248	4,134,877	\$408,571	
. 017.25	20,.30				.,,	-,,	.,,	+ .00,07	

NO. DESCRIPTION PERCENT ALL			OCATION ⁻	TION TO DOLLAR ALLOCATION TO						
	FLOW	BOD	SS	CUST	FYE 23	FLOW	BOD	SS	CUST	Notes
DIRECT ALLOCATIONS										
11. ADMINISTRATION										
A. SALARY & WAGES										
001 TRUSTEES	0	0	0	100	\$18,000	\$0	\$0	\$0	\$18,000	Α
002 BOLI	0	0	0	100	\$900	0	0	0	\$900	Α
003 ADMINISTRATIVE MANAGEMENT	0	0	0	100	\$261,600	0	0	0	\$261,600	Α
004 FINANCIAL MANAGEMENT	0	0	0	100	\$104,125	0	0	0	\$104,125	Α
005 ADMINISTRATIVE RECORDS	0	0	0	100	\$27,100	0	0	0	\$27,100	Α
006 ENGINEERING	0	0	0	100	\$13,250	0	0	0	\$13,250	Α
007 CODE ENFORCEMENT	0	0	0	100	\$398,950	0	0	0	\$398,950	Α
SUBTOTAL					\$823,925	\$0	\$0	\$0	\$823,925	
B. OPERATION & MAINTENANCE										
117 EMPLOYEE/DUTY COSTS	0	0	0	100	\$20,700	0	0	0	\$20,700	Α
119 POSTAGE	0	0	0	100	\$8,300	0	0	0	\$8,300	Α
121 USER BILLING MATERIALS	0	0	0	100	\$76,500	0	0	0	\$76,500	Α
137 MEMBERSHIPS/SUBSCRIPTIONS	0	0	0	100	\$11,100	0	0	0	\$11,100	Α
SUBTOTAL					\$116,600	\$0	\$0	\$0	\$116,600	
C. VEHICLES										
222 GAS/FUEL	0	0	0	100	\$2,100	\$0	\$0	\$0	\$2,100	Α
225 OPERATION/REPAIR	0	0	0	100	\$2,700	0	0	0	\$2,700	Α
226 VEHICLE PURCHASE	0	0	0	100	\$14,500	0	0	0	\$14,500	Α
SUBTOTAL					\$19,300	\$0	\$0	\$0	\$19,300	
TOTAL DIRECT ADMINISTRATION EXPENSES	0	0	0	100	\$959,825	\$0	\$0	\$0	\$959,825	
12. PLANT										
B. OPERATION & MAINTENANCE										
100 ELECTRICITY	51	22	27	0	\$53,000	\$27,030	\$11,660	\$14,310	\$0	D
104 FUEL - GENERATORS	51	22	27	0	\$14,850	7,574	3,267	4,010	\$0	D
400 CHEMICALS	38	29	33	0	\$128,000	48,640	37,120	42,240	\$0	E
400 CHEMICALS - PHOSPHORUS REDUCING	0	50	50	0	\$0	0	0	0	\$0	
131 SLUDGE HAULING AND DISPOSAL	0	50	50	0	\$10,000	0	5,000	5,000	\$0	Α
SUBTOTAL					\$205,850	\$83,244	\$57,047	\$65,560	\$0	
TOTAL DIRECT PLANT EXPENSES	40	28	32	0	\$205,850	\$83,244	\$57,047	\$65,560	\$0	

DOWNERS GROVE SANITARY DISTRICT ALLOCATION BY BUDGET LINE ITEM

NO. DESCRIPTION	PEF	RCENT ALL	OCATION .	ТО	DOLLAR ALLOCATION TO					
_	FLOW	BOD	SS	CUST	FYE 23	FLOW	BOD	SS	CUST	Notes
14. SYSTEM										
A. SALARY & WAGES										
006 ENGINEERING	100	0	0	0	\$16,450	\$16,450	\$0	\$0	\$0	Α
050 SEWER MAINTENANCE	50	0	50		\$218,000	\$109,000	\$0	\$109,000	\$0	Α
060 INSPECTION	37	0	0	63	\$262,050	96,959	\$0	\$0	\$165,092	В
070 INVESTIGATIONS	100	0	0		\$10,950	10,950	\$0	\$0	\$0	Α
SUBTOTAL	46	0	21	33	\$507,450	\$233,359	\$0	\$109,000	\$165,092	
B. OPERATIONS & MAINTENANCE										
115 EQUIPMENT/EQUIPMENT REPAIR	50	0	50	0	\$67,700	33,850	\$0	\$33,850	\$0	Α
124 CONTRACT SERVICES	37	0	0	63	\$105,000	38,850	\$0	\$0	\$66,150	В
900 SEWER SYSTEM REPAIR	37	0	0	63	\$2,181,600	807,192	\$0	\$0	\$1,374,408	В
127 JULIE	0	0	0	100	\$17,850	007,192	\$0 \$0	\$0	\$17,850	A
128 OVERHEAD SEWER PROGRAM	0			100						
	-	0	0		\$15,000	0	\$0 *0	\$0	\$15,000	A
129 PUBLIC SEWER BLOCKAGE PROGRAM	0	0	0	100	\$12,000	0	\$0	\$0	\$12,000	Α
SUBTOTAL					\$2,399,150	\$879,892	\$0	\$33,850	\$1,485,408	
TOTAL DIRECT SYSTEM EXPENSES	38	0	5	57	\$2,906,600	\$1,113,251	\$0	\$142,850	\$1,650,500	
15. LIFT STATIONS										
A. SALARY & WAGES										
006 ENGINEERING	50	0	50	0	\$4,150	\$2,075	\$0	\$2,075	\$0	Α
009 OPERATIONS MANAGEMENT	50	0	50	0	\$10,600	\$5,300	\$0	\$5,300	\$0	Α
030 BUILDING & GROUNDS	50	0	50	0	\$9,900	4,950	\$0	\$4,950	\$0	Α
080 LIFT STATION MAINTENANCE	50	0	50	0	\$82,900	41,450	\$0	\$41,450	\$0	Α
SUBTOTAL					\$107,550	\$53,775	\$0	\$53,775	\$0	
B. OPERATION & MAINTENANCE										
100 ELECTRICITY	100	0	0	0	\$143,250	\$143,250	\$0	\$0	\$0	Α
112 COMMUNICATION	50	0	50	0	\$6,000	3,000	\$0	\$3,000	\$0	Α
113 EMERGENCY/SAFETY EQUIPMENT	50	0	50	0	\$1,100	550	\$0	\$550	\$0	Α
104 FUEL - GENERATORS	100	0	0	0	\$4,800	4,800	\$0	\$0	\$0	Α
500 EQUIPMENT/EQUIPMENT REPAIR	50	0	50	0	\$123,000	61,500	\$0	\$61,500	\$0	A
116 SUPPLIES	50	0	50	0	\$450	225	\$0 \$0	\$225	\$0 \$0	A
800 BUILDING & GROUNDS	50 50	0	50	0	\$42,250	21,125	\$0 \$0	\$21,125	\$0 \$0	A
	50	U	30	U	. ,	,			•	A
SUBTOTAL					\$320,850	\$234,450	\$0	\$86,400	\$0	
TOTAL DIRECT LIFT STATION EXPENSES					\$428,400	\$288,225	\$0	\$140,175	\$0	
SUBTOTAL DIRECT AND SPECIFIC INDIRECT LAB	30	14	22	34	\$2,921,975	\$886,863	\$410,996	\$635,100	\$989,017	
TOTAL DIRECT EXPENSES	33	1	8	58	\$4,500,675	\$1,484,719	\$57,047	\$348,585	\$2,610,325	

FLOW BOD SS CUST FYE 23 FLOW BOD SS CUST Notes SPECIFIC INDIRECT ALLOCATIONS SPECIFIC INDIRECT ALLOCATIONS SPECIFIC INDIRECT ALLOCATION SPECIFIC INDIRECT ALLOCATION SPECIFIC INDIRECT ALLOCATION SPEC	NO. DESCRIPTION	PEF	RCENT ALL	OCATION :	то	DOLLAR ALLOCATION TO					
A. SALARY & WAGES O06 ENGINEERING A. SALARY & WAGES O06 ENGINEERING A. SALARY & WAGES O07 ENGINEERING A. SALARY & WAGES O08 DEPERATIONS MANAGEMENT A. 28 32 0 \$311.550 \$45.110 \$30.914 \$35.5527 \$0 C O10 MAINTENANCE 40 28 32 0 \$567.800 \$229.612 \$177.354 \$10.835 \$2.70 \$0 C O20 WITC 40 28 32 0 \$567.800 \$229.612 \$177.354 \$10.835 \$2.0 C O20 WITC 40 28 32 0 \$567.500 \$249.710 \$171.127 \$196.663 \$0 C O20 WITC 50 BUILDING & GROUNDS 40 28 32 0 \$147.500 \$9.486 \$40.766 \$46.849 \$0 C SUBTOTAL B. OPERATION & MAINTENANCE 101 NATURAL GAS 40 28 32 0 \$11.250 \$4.549 \$1.118 \$3.583 \$0 C 102 WATER, GARBAGE & OTHER UTILITIES 40 28 32 0 \$382.00 \$15.448 \$10.586 \$12.166 \$0 C 112 COMMUNICATION 40 28 32 0 \$32.00 \$1.719 \$1.178 \$1.354 \$0 C 113 GMERGENCYSAFETY EQUIPMENT 40 28 32 0 \$50.000 \$1.719 \$1.178 \$1.354 \$0 C 113 GMERGENCYSAFETY EQUIPMENT 40 28 32 0 \$50.000 \$1.869 \$5.598 \$6.433 \$0 C 115 GUIPMENT/EQUIPMENT REPAIR 40 28 32 0 \$311.950 \$369.783 \$257.728 \$290.440 \$0 C 500 EQUIPMENT/EQUIPMENT REPAIR 40 28 32 0 \$311.950 \$369.783 \$257.728 \$290.440 \$0 C C 116 SUPPLIES 40 28 32 0 \$327.000 \$10.919 \$7.482 \$6.599 \$0 C C 200 BUILDING & GROUNDS 40 28 32 0 \$327.000 \$10.919 \$7.482 \$6.599 \$0 C C 200 BUILDING & GROUNDS 40 28 32 0 \$327.000 \$10.919 \$7.482 \$6.599 \$0 C C 200 BUILDING & GROUNDS 40 28 32 0 \$327.000 \$10.919 \$7.482 \$6.599 \$0 C C 200 BUILDING & GROUNDS 40 28 32 0 \$325.500 \$10.919 \$7.482 \$6.599 \$0 C C VEHICLES C VEHICLES 40 28 32 0 \$30.780 \$12.435 \$8.522 \$8.793 \$0 C C VEHICLES 51.583,050 \$540.185 \$1.580 \$1.186 \$0 C SUBTOTAL B. OPERATION & MAINTENANCE 112 COMMUNICATION 46 0 21 33 \$11.700 \$5.380 \$0 \$2.513 \$3.806 F 14. SYSTEM B. OPERATIONS & MAINTENANCE 112 COMMUNICATION 46 0 21 33 \$3.8000 \$1.666 \$0 \$773 \$1.171 F 118 SUBPOLES 46 0 21 33 \$3.8000 \$1.666 \$0 \$773 \$1.171 F 118 SUBPOLES 46 0 21 33 \$3.8000 \$1.666 \$0 \$773 \$1.171 F 119 SUBPOLES 46 0 21 33 \$3.8000 \$1.666 \$0 \$773 \$1.171 F 119 SUBPOLES 46 0 21 33 \$1.8000 \$6.438 \$0 \$0.000 \$1.500 \$6.438 \$0 \$5.000 \$1.546 \$1.887 F 1112 EMBLECRECHONYSAFETY E		FLOW	BOD	SS	CUST	FYE 23	FLOW	BOD	SS	CUST	Notes
A. SALARY & WAGES 006 ENGINEERING 40 28 32 0 \$39,100 \$15,812 \$10,836 \$12,453 \$0 C 009 OPERATIONS MANAGEMENT 40 28 32 0 \$617,500 \$29,612 \$157,354 \$180,835 \$7 \$0 C 100 MAINTENANCE 40 28 32 0 \$617,500 \$29,612 \$157,354 \$180,834 \$0 C 200 WVTC 40 28 32 0 \$617,500 \$29,612 \$157,354 \$180,834 \$0 C 200 WVTC 40 28 32 0 \$617,500 \$29,612 \$157,354 \$180,834 \$0 C 200 WVTC 50 SUBTIOTAL 8	SPECIFIC INDIRECT ALLOCATIONS										
006 ENGINEERING	12. PLANT										
DOPERATIONS MANAGEMENT 40 28 32 0 \$111,550 \$45,110 \$30,914 \$35,527 \$0 C \$0.0000 \$0.0000 \$0.0000 \$0.0000 \$0.0000 \$0.0000 \$0.0000 \$0.0000 \$0.0000	A. SALARY & WAGES										
009 OPERATIONS MANAGEMENT	006 ENGINEERING	40	28	32	0	\$39.100	\$15.812	\$10.836	\$12.453	\$0	С
010 MAINTENANCE	009 OPERATIONS MANAGEMENT	40	28		0	\$111,550		\$30,914	. ,		
Q20 WWTC										•	
SUBTOTAL SUBTORAL SUBTOTAL SUBTORAL	020 WWTC	40				. ,	- , -	,	,	•	
SUBTOTAL S1,483,050 S599,729 S410,996 S472,325 S0						. ,	,	,			
101 NATURAL GAS		10	20	02	Ü	. ,		,	,		Ü
101 NATURAL GAS	B OPERATION & MAINTENANCE										
102 WATER, GARBAGE & OTHER UTILITIES		40	28	32	0	\$11.250	4 549	3 118	3 583	\$0	C
103 ODOR CONTROL						. ,	,	,	,	•	
112 COMMUNICATION	•						,	,	,	•	
113 EMERGENCY/SAFETY EQUIPMENT							,	,			
500 EQUIPMENT/EQUIPMENT REPAIR 40						. ,	,	,	,	•	
116 SUPPLIES						. ,	,	,	,	•	
117 EMPLOYEE/DUTY EXPENSE							,	,	,	• -	
800 BUILDING & GROUNDS											
124 CONTRACT SERVICES						. ,	,	, -	,	•	
130 NPDES PERMIT FEE 40 28 32 0 \$53,000 21,433 14,688 16,880 \$0 C SUBTOTAL C. VEHICLES 222 GAS/FUEL 40 28 32 0 \$30,750 \$12,435 \$8,522 \$9,793 \$0 C 225 OPERATION/REPAIR 40 28 32 0 \$41,000 16,580 11,362 13,058 \$0 C 226 VEHICLE PURCHASE 40 28 32 0 \$41,000 16,580 11,362 13,058 \$0 C SUBTOTAL B. OPERATIONS & MAINTENANCE 112 COMMUNICATION 46 0 21 33 \$11,700 \$5,380 \$0 \$2,513 \$3,806 F 113 EMERGENCY/SAFETY EQUIPMENT 46 0 21 33 \$3,600 1,656 \$0 \$773 \$1,171 F 116 SUPPLIES 46 0 21 33 \$5,800 2,667 \$0 \$1,246 \$1,887 F 117 EMPLOYEE/DUTY EXPENSE 46 0 21 33 \$14,000 6,438 \$0 \$3,007 \$4,555 F						. ,		,	,		
SUBTOTAL \$1,583,050 \$640,168 \$438,709 \$504,173 \$0 C. VEHICLES 222 GAS/FUEL 40 28 32 0 \$30,750 \$12,435 \$8,522 \$9,793 \$0 C 225 OPERATION/REPAIR 40 28 32 0 \$8,500 3,437 2,356 2,707 \$0 C 226 VEHICLE PURCHASE 40 28 32 0 \$41,000 16,580 11,362 13,058 \$0 C SUBTOTAL \$80,250 \$32,452 \$22,240 \$25,558 \$0 14. SYSTEM B. OPERATIONS & MAINTENANCE 112 COMMUNICATION 46 0 21 33 \$11,700 \$5,380 \$0 \$2,513 \$3,806 F 113 EMERGENCY/SAFETY EQUIPMENT 46 0 21 33 \$3,600 1,656 \$0 \$773 \$1,171 F 116 SUPPLIES 46 0 21 33 \$5,800 2,667 \$0 \$1,246 \$1,887 F 117 EMPLOYEE/DUTY EXPENSE 46 0 21 33 \$14,000 6,438 \$0 \$3,007 \$4,555 F								,	,	•	
C. VEHICLES 222 GAS/FUEL 40 28 32 0 \$30,750 \$12,435 \$8,522 \$9,793 \$0 C 225 OPERATION/REPAIR 40 28 32 0 \$8,500 3,437 2,356 2,707 \$0 C 226 VEHICLE PURCHASE 40 28 32 0 \$41,000 16,580 11,362 13,058 \$0 C SUBTOTAL B. OPERATIONS & MAINTENANCE 112 COMMUNICATION 46 0 21 33 \$11,700 \$5,380 \$0 \$2,513 \$3,806 F 113 EMERGENCY/SAFETY EQUIPMENT 46 0 21 33 \$3,600 1,656 \$0 \$773 \$1,171 F 116 SUPPLIES 46 0 21 33 \$5,800 2,667 \$0 \$1,246 \$1,887 F 117 EMPLOYEE/DUTY EXPENSE 46 0 21 33 \$14,000 6,438 \$0 \$3,007 \$4,555 F		40	28	32	Ü	. ,	,	,	,	•	C
222 GAS/FUEL 40 28 32 0 \$30,750 \$12,435 \$8,522 \$9,793 \$0 C 225 OPERATION/REPAIR 40 28 32 0 \$8,500 3,437 2,356 2,707 \$0 C 226 VEHICLE PURCHASE 40 28 32 0 \$41,000 16,580 11,362 13,058 \$0 C SUBTOTAL 80,250 \$32,452 \$22,240 \$25,558 \$0 C B. OPERATIONS & MAINTENANCE 80,250 \$32,452 \$22,240 \$25,558 \$0 112 COMMUNICATION 46 0 21 33 \$11,700 \$5,380 \$0 \$2,513 \$3,806 F 113 EMERGENCY/SAFETY EQUIPMENT 46 0 21 33 \$3,600 1,656 \$0 \$773 \$1,171 F 116 SUPPLIES 46 0 21 33 \$5,800 2,667 \$0 \$1,246 \$1,887 F 117 EMPLOYEE/DUTY EXPENSE 46 0 21 33 \$14,000 6,438 \$0 \$3,007 <	SUBTOTAL					\$1,583,050	\$640,168	\$438,709	\$504,173	\$0	
225 OPERATION/REPAIR 40 28 32 0 \$8,500 3,437 2,356 2,707 \$0 C 226 VEHICLE PURCHASE 40 28 32 0 \$41,000 16,580 11,362 13,058 \$0 C SUBTOTAL \$80,250 \$32,452 \$22,240 \$25,558 \$0 \$0 \$14. SYSTEM B. OPERATIONS & MAINTENANCE 112 COMMUNICATION 46 0 21 33 \$11,700 \$5,380 \$0 \$2,513 \$3,806 F 113 EMERGENCY/SAFETY EQUIPMENT 46 0 21 33 \$3,600 1,656 \$0 \$773 \$1,171 F 116 SUPPLIES 46 0 21 33 \$5,800 2,667 \$0 \$1,246 \$1,887 F 117 EMPLOYEE/DUTY EXPENSE 46 0 21 33 \$14,000 6,438 \$0 \$3,007 \$4,555 F											
226 VEHICLE PURCHASE 40 28 32 0 \$41,000 16,580 11,362 13,058 \$0 C SUBTOTAL \$80,250 \$32,452 \$22,240 \$25,558 \$0 \$0 \$14. SYSTEM B. OPERATIONS & MAINTENANCE 112 COMMUNICATION 46 0 21 33 \$11,700 \$5,380 \$0 \$2,513 \$3,806 F 113 EMERGENCY/SAFETY EQUIPMENT 46 0 21 33 \$3,600 1,656 \$0 \$773 \$1,171 F 116 SUPPLIES 46 0 21 33 \$5,800 2,667 \$0 \$1,246 \$1,887 F 117 EMPLOYEE/DUTY EXPENSE 46 0 21 33 \$14,000 6,438 \$0 \$3,007 \$4,555 F		40			0	\$30,750	\$12,435	. ,	. ,	\$0	С
SUBTOTAL \$80,250 \$32,452 \$22,240 \$25,558 \$0 14. SYSTEM B. OPERATIONS & MAINTENANCE 112 COMMUNICATION 46 0 21 33 \$11,700 \$5,380 \$0 \$2,513 \$3,806 F 113 EMERGENCY/SAFETY EQUIPMENT 46 0 21 33 \$3,600 1,656 \$0 \$773 \$1,171 F 116 SUPPLIES 46 0 21 33 \$5,800 2,667 \$0 \$1,246 \$1,887 F 117 EMPLOYEE/DUTY EXPENSE 46 0 21 33 \$14,000 6,438 \$0 \$3,007 \$4,555 F	225 OPERATION/REPAIR	40	28	32	0	\$8,500	3,437	2,356	2,707	\$0	С
14. SYSTEM B. OPERATIONS & MAINTENANCE 112 COMMUNICATION	226 VEHICLE PURCHASE	40	28	32	0	\$41,000	16,580	11,362	13,058	\$0	С
B. OPERATIONS & MAINTENANCE 112 COMMUNICATION 46 0 21 33 \$11,700 \$5,380 \$0 \$2,513 \$3,806 F 113 EMERGENCY/SAFETY EQUIPMENT 46 0 21 33 \$3,600 1,656 \$0 \$773 \$1,171 F 116 SUPPLIES 46 0 21 33 \$5,800 2,667 \$0 \$1,246 \$1,887 F 117 EMPLOYEE/DUTY EXPENSE 46 0 21 33 \$14,000 6,438 \$0 \$3,007 \$4,555 F	SUBTOTAL					\$80,250	\$32,452	\$22,240	\$25,558	\$0	
112 COMMUNICATION 46 0 21 33 \$11,700 \$5,380 \$0 \$2,513 \$3,806 F 113 EMERGENCY/SAFETY EQUIPMENT 46 0 21 33 \$3,600 1,656 \$0 \$773 \$1,171 F 116 SUPPLIES 46 0 21 33 \$5,800 2,667 \$0 \$1,246 \$1,887 F 117 EMPLOYEE/DUTY EXPENSE 46 0 21 33 \$14,000 6,438 \$0 \$3,007 \$4,555 F	14. SYSTEM										
113 EMERGENCY/SAFETY EQUIPMENT 46 0 21 33 \$3,600 1,656 \$0 \$773 \$1,171 F 116 SUPPLIES 46 0 21 33 \$5,800 2,667 \$0 \$1,246 \$1,887 F 117 EMPLOYEE/DUTY EXPENSE 46 0 21 33 \$14,000 6,438 \$0 \$3,007 \$4,555 F	B. OPERATIONS & MAINTENANCE										
116 SUPPLIES 46 0 21 33 \$5,800 2,667 \$0 \$1,246 \$1,887 F 117 EMPLOYEE/DUTY EXPENSE 46 0 21 33 \$14,000 6,438 \$0 \$3,007 \$4,555 F	112 COMMUNICATION	46	0	21	33	\$11,700	\$5,380	\$0	\$2,513	\$3,806	F
116 SUPPLIES 46 0 21 33 \$5,800 2,667 \$0 \$1,246 \$1,887 F 117 EMPLOYEE/DUTY EXPENSE 46 0 21 33 \$14,000 6,438 \$0 \$3,007 \$4,555 F	113 EMERGENCY/SAFETY EQUIPMENT	46	0	21	33	\$3,600	1,656	\$0	\$773	\$1,171	F
117 EMPLOYEE/DUTY EXPENSE 46 0 21 33 \$14,000 6,438 \$0 \$3,007 \$4,555 F	116 SUPPLIES	46	0	21			,	\$0	•	. ,	F
						. ,	,		. ,	. ,	

DOWNERS GROVE SANITARY DISTRICT ALLOCATION BY BUDGET LINE ITEM

NO. DESCRIPTION	PERCENT ALLOCATION TO			DOLLAR ALLOCATION TO						
	FLOW	BOD	SS	CUST	FYE 23	FLOW	BOD	SS	CUST	Notes
C. VEHICLES										
222 GAS/FUEL	46	0	21	33	\$29,200	\$13,428	\$0	\$6,272	\$9,500	F
225 OPERATION/REPAIR	46	0	21	33	\$7,100	3,265	\$0	\$1,525	\$2,310	F
226 VEHICLE PURCHASE	46	0	21	33	\$0	0	\$0	\$0	\$0	F
SUBTOTAL					\$36,300	\$16,693	\$0	\$7,797	\$11,810	
17. INSURANCE & EMPLOYEE BENEFITS										
E. INSURANCE & PAYROLL										
452 LIABILITY/PROPERTY										
WORKERS COMPENSATION	30	14	22	34	\$100,100	30,382	14,080	21,757	\$33,881	G
AUTO	30	14	22	34	\$21,000	6,374	2,954	4,564	\$7,108	G
455 EMPLOYEE GROUP HEALTH	30	14	22	34	\$580,000	176,039	81,581	126,065	\$196,316	G
460 IMRF	30	14	22	34	\$362,050	109,888	50,925	78,693	\$122,545	G
461 SOCIAL SECURITY	30	14	22	34	\$249,000	75,575	35,024	54,121	\$84,280	G
SUBTOTAL					\$1,312,150	\$398,257	\$184,563	\$285,200	\$444,130	
TOTAL SPECIFIC INDIRECT EXPENSES					\$4,529,900	\$1,703,441	\$1,056,508	\$1,302,592	\$467,359	
SUBTOTAL DIRECT AND SPECIFIC INDIRECT	35	12	18	34	\$9,030,575	\$3,188,160	\$1,113,555	\$1,651,176	\$3,077,684	
OVERALL INDIRECT ALLOCATIONS										
11. ADMINISTRATION										
A. SALARY & WAGES										
004 FINANCIAL MANAGEMENT	35	12	18	34	\$104,125	36,760	12,840	19,039	\$35,487	
008 SAFETY ACTIVITIES	35	12	18	34	\$23,800	8,402	2,935	4,352	\$8,111	
030 BUILDING & GROUNDS	35	12	18	34	\$1,600	565	197	293	\$545	
B. OPERATION AND MAINTENANCE										
100 ELECTRICITY	35	12	18	34	\$4,500	\$1,589	\$555	\$823	\$1,534	
101 NATURAL GAS	35	12	18	34	\$3,200	1,130	395	585	\$1,091	
102 WATER, GARBAGE & OTHER UTILITIES	35	12	18	34	\$1,250	441	154	229	\$426	
110 BANK CHARGES	35	12	18	34	\$18,700	6,602	2,306	3,419	\$6,373	
112 COMMUNICATION	35	12	18	34	\$20,100	7,096	2,479	3,675	\$6,850	
113 EMERGENCY/SAFETY EQPT	35	12	18	34	\$19,300	6,814	2,380	3,529	\$6,578	
115 EQUIPMENT/EQUIPMENT REPAIR	35	12	18	34	\$111,000	39,188	13,687	20,296	\$37,830	
116 SUPPLIES	35	12	18	34	\$7,700	2,718	949	1,408	\$2,624	
118 BUILDING & GROUNDS	35	12	18	34	\$64,000	22,595	7,892	11,702	\$21,812	
120 PRINTING/PHOTOGRAPHY	35	12	18	34	\$12,000	4,236	1,480	2,194	\$4,090	
124 CONTRACT SERVICES	35	12	18	34	\$106,500	37,599	13,132	19,473	\$4,090 \$36,296	
SUBTOTAL	33	12	10	34	\$497,775	\$175,735	\$61,380	\$91,015	\$30,290 \$169,645	
SUBTUTAL					φ 4 81,113	φ110,130	φυ1,300	φ91,013	φ 109,043	

NO. DESCRIPTION	PEF	RCENT ALL	OCATION '	ТО	DOLLAR ALLOCATION TO					
_	FLOW	BOD	SS	CUST	FYE 23	FLOW	BOD	SS	CUST	Notes
13. LABORATORY										
A. SALARY & WAGES										
009 OPERATIONS MANAGEMENT	35	12	18	34	\$88,150	\$31,121	\$10,870	\$16,118	\$30,042	
040 LABORATORY	35	12	18	34	\$178,800	63,124	22,048	32,692	\$60,936	
SUBTOTAL					\$266,950	\$94,244	\$32,917	\$48,810	\$90,978	
B. OPERATION & MAINTENANCE										
114 CHEMICALS	35	12	18	34	\$19,300	\$6,814	\$2,380	\$3,529	\$6,578	
115 EQUIPMENT/EQUIPMENT REPAIR	35	12	18	34	\$36,000	12,709	4,439	6,582	\$12,269	
116 SUPPLIES	35	12	18	34	\$22,800	8,049	2,811	4,169	\$7,770	
117 EMPLOYEE/DUTY EXPENSE	35	12	18	34	\$5,800	2,048	715	1,060	\$1,977	
122 MONITORING EQUIPMENT	35	12	18	34	\$9,000	3,177	1,110	1,646	\$3,067	
123 OUTSIDE LAB SERVICES	35	12	18	34	\$21,300	7,520	2,626	3,895	\$7,259	
SUBTOTAL					\$114,200	\$40,317	\$14,082	\$20,881	\$38,920	
C. VEHICLES										
222 GAS/FUEL	35	12	18	34	\$550	\$194	\$68	\$101	\$187	
225 OPERATION/REPAIR	35	12	18	34	\$200	71	25	37	\$68	
226 VEHICLE PURCHASE	35	12	18	34	\$14,500	5,119	1,788	2,651	\$4,942	
SUBTOTAL					\$15,250	\$5,384	\$1,880	\$2,788	\$5,197	
TOTAL LABORATORY EXPENSES	35	12	18	34	\$396,400	\$139,945	\$48,880	\$72,479	\$135,096	
E. INSURANCE & PAYROLL										
452 LIABILITY/PROPERTY										
LIABILITY/PROPERTY	35	12	18	34	\$92,900	32,797	11,455	16,986	\$31,661	
TOTAL OVERALL INDIRECT EXPENSES					\$987,075	\$348,478	\$121,716	\$180,480	\$336,402	
GRAND TOTAL EXPENSES BEFORE I/I REALLOCATI	ON				\$10,017,650	\$3,536,638	\$1,235,270	\$1,831,656	\$3,414,086	
BILLED FLOW TO WWTC TOTAL FLOW RATIO						35.3% 0.528		18.3%	34.1%	Н
I/I REALLOCATION TO CUSTOMER PARAMETER						(\$1,669,293)			\$1,669,293	
GRAND TOTAL	19	12	18	51	\$10,017,650	\$1,867,345	\$1,235,270	\$1,831,656	\$5,083,379	

Notes

- A Direct Cost Allocation Shown
- B Proportioned with 2010 Maintenance
- C Indirect proportionate with sum of direct plant operations costs
 D Reflects electric use from Plant Energy Audit modified to include aeration improvements and CHP
- E Reflects chemical use in 2017-18
- F Indirect proportionate with system labor subtotal
- G Indirect proportionate with direct and specific indirect labor subtotal
- H 2017 Operations value

DOWNERS GROVE SANITARY DISTRICT <u>M E M O</u>

TO: Board of Trustees

FROM: W. Clay Campbell

Administrative Supervisor

DATE: March 13, 2020

RE: Business Insurance Renewals for FY-20-21

In February, Mitch Backes of Corkill Insurance provided the District with early renewal numbers for insurance premiums for all of the District's coverages. These figures reflected roughly identical coverage and plan design as the current year's coverage. In reviewing the proposed final renewal rates, there has been no change from the initial proposal premium rates came in at \$207,707 which represents an increase of 10.7% over the expiring premium rates.

As discussed previously, a large portion of the District's increase this year is due to increases in the District's Workers Compensation coverage and how that relates to the current experience modifier that has been calculated for the District through one particular year's claims activity (2018). Fortunately, because of the relationship between our broker and the carrier and the ongoing safety initiatives the District is currently pursuing, the Selective underwriter is willing to only increase our WC premiums by 7.5% for the upcoming year in return for making some increases in other lines of coverage where there is current industry pressure from reinsurers (largely originating from wildfires claims) to bump the Property (\$7,190 - 17.5%) and Auto (\$3,957 - 21.9%) premiums. A small increase in the Property premium is also due to increasing the District's equipment rental coverage from \$25,000 to \$150,000 as the District does periodically rent large pieces of equipment for work at the plant (i.e. a "Cherry-Picker" or horizontal lift truck - which tends to be valued between \$100,000 - \$250,000). A small increase in the Auto premiums is due to the purchase of two new vehicles in FY19-20. The overall proposed increase at this time for all lines of coverage is a 10.7% increase over expiring premiums (\$20,101) which would bring the grand total of all premiums for the upcoming year to \$207,707 (with a breakdown of \$110,021 for General Liability and Property/equipment breakdown coverage plus \$97,686 for Workers Comp premium), which is under the amount proposed in the budget for fiscal year 2020-21 (\$208,000).

The following items are attached regarding renewal of these coverages:

- 1) Insurance Premiums History and Comparison from FY18-19 to FY20-21;
- 2) Official Quote package provided to the District from Selective Insurance Group, Inc.; and
- 3) Summary of Insurance Coverages assuming renewals are made as staff recommends.

I am recommending that the District's existing General Liability, Automobile, Public Officials Liability, Umbrella Liability, Fidelity and Crime, Property and Workers Compensation coverages with Selective be renewed, existing Equipment Breakdown policy with Inland Marine is renewed, existing Cyber-Liability coverage through Travelers is renewed and the existing Tank Storage Pollution Liability coverage through Crum & Forster is renewed, all at the premiums proposed in this memo.

Attachments

cc: KJR, RTJ, MJS, NJM, ARU, MGP

COVERAGES BY FISCAL YEAR BEGINNING DATED: 03/13/2020			FY19-20 SELECTIVE EXPIRING RATES	FY19-20 SELECTIVE RENEWAL RATES	FY18-19 SELECTIVE
GENERAL LIABILITY (INCLUDES TERRORISM) AUTOMOBILE PUBLIC OFFICIALS LIABILITY UMBRELLA LIABILITY FIDELITY AND CRIME TANK STORAGE POLLUTION LIABILITY (CRUM & FORSTER) CRIME & CYBER-LIABILITY	\$11,483 22,007 7,483 11,600 50 3,730 5,405	\$11,483 22,007 7,483 11,600 50 3,730 5,405	\$10,794 18,050 7,660 10,471 50 3,727 4,915	16,766 7,660 10,471	\$11,460 16,311 6,890 10,402 50 2,691 4,765
SUBTOTAL	\$61,758	\$61,758	\$55,667	\$54,026	\$52,569
PROPOSED INCREASE AMOUNT:	\$0	\$6,091			
PERCENT INCREASE OR DECREASE OVER PRIOR YEAR EXCLUDING PROPERTY AND WORKERS COMP	0.0%	10.9%	3.0%	2.8%	
PROPERTY MOBILE EQUIPMENT	\$38,084 \$10,179	\$38,084 \$10,179	\$32,294 \$8,779		\$31,994 \$9,023
PROPERTY SUBTOTAL	\$48,263	\$48,263	\$41,073	\$40,873	\$41,017
PROPOSED INCREASE AMOUNT:	\$0	\$7,190			
PERCENT INCREASE OR DECREASE OVER PRIOR YEAR PROPERTY ONLY	0.0%	17.5%	0.5%	-0.4%	
SUBTOTAL OF LIABILITY AND PROPERTY	\$110,021	\$110,021	\$96,740	\$94,899	\$93,586
PROPOSED INCREASE AMOUNT:	\$0	\$13,281			
PERCENT INCREASE OR DECREASE OVER PRIOR YEAR EXCLUDING WORKERS COMP	0.0%	13.7%	1.9%	1.4%	
WORKERS COMPENSATION *	\$97,686	\$97,686	\$90,866	\$87,167	\$79,556
WC TOTAL	\$97,686	\$97,686	\$90,866	\$87,167	\$79,556
PROPOSED INCREASE AMOUNT:	\$0	\$6,820			
PERCENT INCREASE OR DECREASE OVER PRIOR YEAR WORKERS COMP ONLY	0.0%	7.5%	4.2%	9.6%	
GRAND TOTAL	\$207,707	\$207,707	\$187,606	\$182,066	\$173,142
PROPOSED INCREASE AMOUNT:	\$0	\$20,101			
PERCENT INCREASE OR DECREASE OVER PRIOR YEAR	0.0%	10.7%	3.0%	5.2%	









A PROPOSAL PREPARED FOR

Downers Grove Sanitary District 2710 Curtiss St Downers Grove, IL

Presented By:
Mitch Backes

Corkill Insurance Agency, Inc.
25 Northwest Point Boulevard, Suite 625
Elk Grove Village, IL 60007

Policy Terms: 4-07-2020 to 4-07-2021

4-14-2020 to 4-14-2021



Compensation Disclosure

Corkill Insurance Agency and its individual agents/producers are licensed as insurance producers by the various States where we are transacting insurance, which includes the sale, solicitation, and servicing of insurance business, as well as advising on the relative benefits of certain insurance policies and risk management programs. Our agency typically receives compensation from insurers in the form of commissions paid as a percentage of the premiums due the applicable insurance companies. Commissions can vary by insurance company, by volume of business placed with that company or the profitability thereof, and other factors. In other cases and depending on various State laws and the capacity in which our agency is acting, our agency may receive other forms of compensation from insurers, insurance intermediaries, premium finance companies and other vendors; such as contingents, overrides, profit-sharing, premium finance fees, expense reimbursements, producer subsidies, award trips, meetings and other incentives. We also earn interest on premiums we hold until it is time to pay the applicable insurance companies. Our overriding desire is to provide great customer service, having you, the customer, believe we have earned our compensation. We believe in full disclosure of our compensation. Accordingly, if you have any questions about the compensation we receive from your policies (including policies we propose to you), please just ask your account representative, who will gladly provide you a summary of our compensation arising from your policies (some estimation may be necessary, for example where contingents are involved).

We thank you for the opportunity to serve and appreciate your interest.



Your Partners in Insurance Since 1959

The Corkill Insurance Difference

Corkill Insurance has been in business since 1959 and has a reputation for excellence in the products and services we offer. We provide a full range of brokerage services including employee benefits products and services, property and casualty products and services. There are currently 80 employees on the Corkill team, operating out of our Elk Grove Village, Rockford, and Chicago, IL offices.

Co-owners, Luke Praxmarer and Paul Praxmarer, are the architects of the firm's vision and core values which prescribe to the highest standards of integrity and professionalism in meeting or exceeding customers' expectations. This commitment has enabled Corkill to build many longstanding relationships with its valued customers, many of whom date back several decades.

Corkill is adept at serving all clients from very small to medium and large businesses. The Agency has extensive knowledge in the construction, manufacturing, service, distributor markets and public entities because of the large number of customers it has served within these industries.

Corkill's expertise is further strengthened through its long-standing relationships with premier insurance, financial and investment firms that are recognized leaders in their particular fields and can provide the breadth and quality of programs to serve both individual and District needs. These premier providers serve areas such as: property and casualty, financial planning and wealth management, workers' compensation and safety training, healthcare and wellness, life insurance, auto, homeowner's, renter's insurance and much more.

We, at Corkill Insurance Agency, recognize that each client has different business needs, so each strategic action plan is customized. Our service model is built upon a platform of accountability to ensure that client needs are understood, goals are set with timelines and accomplishments are measured. Together, we will work with your team to identify areas for improvement and develop your customized service plan.

Awards and Associations

- Principal Financial Privileged Partner Program
- Selective Presidents Club Agents
- Pekin Underwriting Merit and Gold Key Agent
- Independent Insurance Agents of Illinois: Luke Praxmarer, Agency Principal, Former Association President
- Small Business Advisory Council (SBAC) Members

Areas of Specialization

- Business Insurance
- Bond Programs
- Certificate Management

- Claims Advocacy
- Safety Services
- HR Consulting

- Employee Benefits
- Executive Benefits
- Personal Insurance

Schedule of Named Insureds

Downers Grove Sanitary District



Premium Summary

Insured: Downers Grove Sanitary District

Carriers: Selective – Package, Workers Compensation

Travelers - Crime, Cyber

Policy Term: 4/14/2020 to 4/14/2021

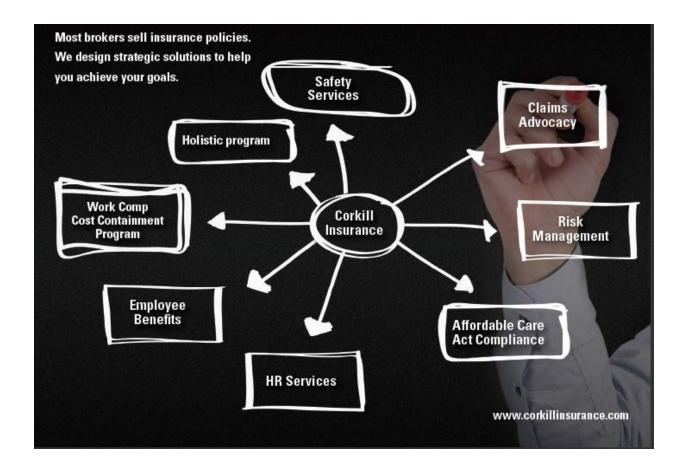
Carrier: Crum & Forster – Storage Tank Liability

Policy Term: 4/7/2020 to 4/7/2021

Line Type	Expir	ring Premium	Ren	ewal Premium
Property	\$	34,589	\$	38,134
Inland Marine	\$	10,179	\$	10,179
General Liability	\$	11,463	\$	11,483
Public Officials Liability	\$	7,660	\$	7,483
Automobile	\$	20,315	\$	22,007
Umbrella	\$	11,023	\$	11,600
Property and Casualty Total	\$	95,229	\$	100,886
Workers Compensation	\$	83,510	\$	97,686
Crime & Cyber	\$	4,915	\$	5,405
Storage Tank Liability	\$	3,727	\$	3,730
Total Premium	\$	187,381	\$	207,707

Service Model

Corkill partners with each client to provide customized solutions by finding the best fit that makes the most sense.





Marketing Service Plan

- Mitch Backes, Advisor
- Charlita Hart, Account Manager
- Present the account to the marketplace in the most aggressive manner possible
- Handle the renewal process; work with carriers to ensure the coverage provided is the most comprehensive and competitive program available and is the most compatible with client needs
- Build a successful and sustaining relationship by providing prompt, accurate and courteous first line customer support
- Order and issue binders, certificates, policies, endorsements and other related items and verify accuracy
- Review audits and verify accuracy
- · Provide accurate details and resolution for any billing issues
- Provide contract review to ensure the coverage requirements are being met for all jobs
- Provide attention to detail and accurate record keeping



Safety Service Plan

- Christina Anderson, Safety Director
- Provide safety and health training that includes a solid foundation of safety protocol, awareness and practice
- Work with supervisors and managers as a valuable resource for answers to any questions or provide guidance as needed
- Provide expertise in governmental regulations and the workings of government agency inspections and negotiation processes, and act as liaison with government agencies (e.g., OSHA)
- Analyze accidents to identify causes and means for prevention
- Analyze injury and illness trends to identify and prevent common cause patterns
- Develop strategies to minimize loss frequency and financial impact of losses



Human Resource Service Plan

• Rachel Brucki, Human Resources Advisor

Compliance Guidelines and Assistance

American with Disabilities Act (ADA) Child Support & Medical Support Orders Employee Handbooks (Customized and Reviewed) Equal Employment Opportunity Commission (EEOC)

Fair Labor Standards Act (FLSA)

Family Medical Leave Act (FMLA)

Form I-9

Hiring and Firing Best Practices

HR Record Keeping Audits

Posting Requirements

Progressive Discipline Counseling

Progressive Discipline

Unemployment Advisement



Claims Service Plan

- Todd Jones, Claims Manager
- Alexis Ford, Workers' Compensation Claims Manager
- Dan Soderlund, Liability Claims Analyst
- Mark Mendenhall, Workers' Compensation Claims Analyst
- Superior technical claim expertise in the areas of Workers' Compensation, General Liability, Product/Operations Liability, Auto Liability, and Property coverages
- Competitive claim mitigation programs for all lines of business
- Aggressive claim reporting, follow-up and oversight for all lines of business
- Regular claim reviews every 30-60 days or as needed
- Utilization of third party programs to mitigate costs, claims, and OSHA recordable injuries through partnerships with Medcor, CompCorePro, and Corvel at no additional cost
- Leverage relationships with law firms and mitigation companies as needed
- Claims adjusting services for minor claims/accidents when claims fall under deductibles









Location Schedule

Insurance Company: Selective Insurance Company of America Policy Term: 4/14/2020 - 4/14/2021

Location #	Building #	Address	Occupancy
1	1	2710 Curtiss St.	Admin Center
		Downers Grove, IL 60515	
2	1	2537 Hobson Road	Lift Station
		Downers Grove, IL 60516	
3	1	21W042 Finley Road,=	Lift Station
		Downers Grove, IL 60515	
4	1	63rd & Brookside	Lift Station
		Downers Grove, IL 60515	
5	1	20W695 Glen Park Road	Lift Station
		Downers Grove, IL 60515	
6	1	555 31st St.	Lift Station
		Downers Grove, IL 60515	
7	1	3711 Venard Road	Lift Station
		Downers Grove, IL 60515	
8	1	717 W 41st St.	Lift Station
		Downers Grove, IL 60515	
9	1	41st and Adams	Lift Station
		Downers Grove, IL 60515	
10	1	6510 Fairmount Ave	Lift Station
		Downers Grove, IL 60516	
11	1	5006 Walnut Ave	Plant Operations
		Downers Grove, IL 60515	
12	1	5003 Walnut Ave	Belt Press Building
		Downers Grove, IL 60515	
12	2	5003 Walnut Ave	Sludge Pump Station
		Downers Grove, IL 60515	
12	3	5003 Walnut Ave	Bisulfite Building
		Downers Grove, IL 60515	
12	4	5003 Walnut Ave	Microstrainer Building
		Downers Grove, IL 60515	
12	5	5003 Walnut Ave	Sandfilter Building
		Downers Grove, IL 60515	
12	6	5003 Walnut Ave	Plant Switchgear
		Downers Grove, IL 60515	
12	7	5003 Walnut Ave	Maintenance Building
		Downers Grove, IL 60515	
12	8	5003 Walnut Ave	Chem Feed/Hypoc
		Downers Grove, IL 60515	
12	9	5003 Walnut Ave	Aerobic Digester
		Downers Grove, IL 60515	
12	10	5003 Walnut Ave	System Garage
		Downers Grove, IL 60515	
12	11	5003 Walnut Ave	Old Chlorine Building
		Downers Grove, IL 60515	

Location #	Building #	Address	Occupancy
12	12	5003 Walnut Ave	Anerobic Digester
		Downers Grove, IL 60515	
12	13	5003 Walnut Ave	Ops Center
		Downers Grove, IL 60515	
12	14	5003 Walnut Ave	Blower Off Ops
		Downers Grove, IL 60515	
12	15	5003 Walnut Ave	East Pump Blower
		Downers Grove, IL 60515	
12	16	5003 Walnut Ave	Generator Building
		Downers Grove, IL 60515	
12	17	5003 Walnut Ave	Raw Sewage Pump
		Downers Grove, IL 60515	
12	18	5003 Walnut Ave	Excess Flow Pump
		Downers Grove, IL 60515	
12	19	5003 Walnut Ave	Grit Building
		Downers Grove, IL 60515	
12	20	5003 Walnut Ave	Anerobic Digester
		Downers Grove, IL 60515	
12	21	5003 Walnut Ave	Excess Flow Building
		Downers Grove, IL 60515	
12	22	5003 Walnut Ave	Outside Big Top
		Downers Grove, IL 60515	
12	23	5003 Walnut Ave	Sludge Pumping Station
		Downers Grove, IL 60515	
12	24	5003 Walnut Ave	Heat Recovery Building
		Downers Grove, IL 60515	
12	25	5003 Walnut Ave	Engine Generator
		Downers Grove, IL 60515	
12	26	5003 Walnut Ave	Gas Cleaning Equipment
		Downers Grove, IL 60515	

Property

Insurance Company: Policy Term:

Selective Insurance Company of America 4/14/2020 - 4 /14/2021

Loc#	Bldg #	Subject of Insurance	Amount	Deductible	Valuation
1	1	Building	\$ 875,000	\$1,000	Replacement Cost
1	1	Business Personal Property	\$ 293,863	\$1,000	Replacement Cost
2	1	Building	\$ 281,275	\$1,000	Replacement Cost
2	1	Business Personal Property	\$ 723,134	\$1,000	Replacement Cost
3	1	Building	\$ 117,528	\$1,000	Replacement Cost
3	1	Business Personal Property	\$ 302,156	\$1,000	Replacement Cost
4	1	Building	\$ 135,812	\$1,000	Replacement Cost
4	1	Business Personal Property	\$ 349,875	\$1,000	Replacement Cost
5	1	Building	\$ 36,315	\$1,000	Replacement Cost
5	1	Business Personal Property	\$ 150,016	\$1,000	Replacement Cost
6	1	Building	\$ 36,315	\$1,000	Replacement Cost
6	1	Business Personal Property	\$ 93,362	\$1,000	Replacement Cost
7	1	Building	\$ 36,315	\$1,000	Replacement Cost
7	1	Business Personal Property	\$ 93,362	\$1,000	Replacement Cost
8	1	Building	\$ 36,315	\$1,000	Replacement Cost
8	1	Business Personal Property	\$ 158,614	\$1,000	Replacement Cost
9	1	Building	\$ 36,315	\$1,000	Replacement Cost
9	1	Business Personal Property	\$ 93,362	\$1,000	Replacement Cost
10	1	Building	\$ 36,315	\$1,000	Replacement Cost
10	1	Business Personal Property	\$ 130,402	\$1,000	Replacement Cost
11	1	Building	\$ 156,135	\$1,000	Replacement Cost
12	1	Building	\$ 438,193	\$1,000	Replacement Cost
12	1	Business Personal Property	\$ 1,255,164	\$1,000	Replacement Cost
12	2	Building	\$ 30,995	\$1,000	Replacement Cost
12	3	Building	\$ 152,443	\$1,000	Replacement Cost
12	3	Business Personal Property	\$ 58,252	\$1,000	Replacement Cost
12	4	Building	\$ 826,544	\$1,000	Replacement Cost
12	4	Business Personal Property	\$ 347,583	\$1,000	Replacement Cost
12	5	Building	\$ 998,075	\$1,000	Replacement Cost
12	5	Business Personal Property	\$ 1,509,317	\$1,000	Replacement Cost
12	6	Building	\$ 245,830	\$1,000	Replacement Cost
12	6	Business Personal Property	\$ 271,239	\$1,000	Replacement Cost
12	7	Building	\$ 1,468,050	\$1,000	Replacement Cost
12	7	Business Personal Property	\$ 163,106	\$1,000	Replacement Cost
12	8	Building	\$ 211,826	\$1,000	Replacement Cost
12	8	Business Personal Property	\$ 699,918	\$1,000	Replacement Cost
12	9	Building	\$ 1,383,110	\$1,000	Replacement Cost
12	9	Business Personal Property	\$ 4,134,321	\$1,000	Replacement Cost
12	10	Building	\$ 225,533	\$1,000	Replacement Cost
12	10	Business Personal Property	\$ 398,057	\$1,000	Replacement Cost
12	11	Building	\$ 303,204	\$1,000	Replacement Cost
12	12	Building	\$ 653,348	\$1,000	Replacement Cost

Loc#	Bldg #	Subject of Insurance	Amount	Deductible	Valuation
12	12	Business Personal Property	\$ 3,745,659	\$1,000	Replacement Cost
12	13	Building	\$ 540,426	\$1,000	Replacement Cost
12	13	Business Personal Property	\$ 359,203	\$1,000	Replacement Cost
12	14	Property	\$ 353,433	\$1,000	Replacement Cost
12	14	Building Business Personal	\$ 873,172	\$1,000	Replacement Cost
12	15	Building	\$ 655,496	\$1,000	Replacement Cost
12	15	Business Personal Property	\$ 2,047,959	\$1,000	Replacement Cost
12	16	Building	\$ 447,957	\$1,000	Replacement Cost
12	16	Business Personal Property	\$ 1,146,396	\$1,000	Replacement Cost
12	17	Building	\$ 809,931	\$1,000	Replacement Cost
12	17	Business Personal Property	\$ 1,999,374	\$1,000	Replacement Cost
12	18	Building	\$ 1,111,056	\$1,000	Replacement Cost
12	19	Building	\$ 2,418,554	\$1,000	Replacement Cost
12	19	Business Personal Property	\$ 2,168,602	\$1,000	Replacement Cost
12	20	Building	\$ 236,749	\$1,000	Replacement Cost
12	20	Business Personal Property	\$ 2,133,780	\$1,000	Replacement Cost
12	21	Building	\$ 710,245	\$1,000	Replacement Cost
12	22	Outdoor Property	\$ 230,000	\$1,000	Replacement Cost
12	23	Outdoor Property	\$ 230,836	\$1,000	Replacement Cost
12	24	Building	\$ 30,995	\$1,000	Replacement Cost
12	25	Building	\$ 600,000	\$1,000	Replacement Cost
12	26	Building	\$ 1,125,000	\$1,000	Replacement Cost
12	26	Business Personal Property	\$ 1,350,000	\$1,000	Replacement Cost

Property Coverage Highlights:

Policy Limits: \$18,221,469 Blanket Building

\$27,049,248 Blanket Business Personal Property

Co-Insurance: 100% Building & Business Personal Property

Equipment Breakdown: Included

Business Income – Actual Loss Sustained; 72 Hour Waiting Period; 24 Months

Perils Covered: Special Form

Forms and Endorsements:

CP 7630 ElitePac® Property Extension Endorsement

CP 7636 Emergency Services ElitePac® Property Extension Endorsement

CP 7637 ElitePac® Schedule – Emergency Services (lists the coverages & limits)

CP 0030 Business Income (and EE) Coverage Form

CP 7663 BI-ALS Emergency Services & Governmental 24 Month Limitation Endorsement Terrorism Coverage Included

Property Coverage Enhancements	
Additional Costs	\$25,000
The cost of excavations, grading, backfilling or filling	Included in Bldg. Limit
Foundations of buildings, structures, machinery or boilers	Included in Bldg. Limit
Personal property while airborne or waterborne	Included in BPP Limit
Underground pipes, flues or drains	Included in Bldg. Limit
Arson, Theft and Vandalism Rewards (not applicable in New York)	\$25,000
Automated External Defibrillators	\$10,000
Back Up Of Sewer, Drain Or Sump - Direct Damage	\$100,000
Building Owner - Tenant Move Back Expenses	\$25,000
Business Income – Actual Loss Sustained ES&G - 24 Month Limitation	Included
Business Income/Extra Expense Related Additional Coverages:	Included
Auto Physical Damage Business Income	\$25,000
Back Up Of Sewer, Drain Or Sump - Business Income	\$100,000
Building Owner - Lessor's Leasehold Interest	\$25,000
	\$25,000
Contractual Penalty Denial of Service	
	\$25,000
Dependent Properties	\$100,000
Emergency Vacating Expense	\$25,000
Extended Period of Indemnity	180 Days
Food Contamination Shutdown	\$25,000
Increased Realty Tax Assessment	\$25,000
Ingress or Egress	\$50,000
Newly Acquired Locations - Business Income	\$250,000
Pollutant Clean-up and Removal - Business Income	\$25,000
Project R & D Documentation and Prototypes Business Income	Included in BI Limit
Transit Business Income	\$25,000
Unnamed Premises - Business Income	\$10,000
Utility Services - Time Element	Actual Loss Sustained
Business Personal Property Seasonal Increase	10%
Canine Coverage	\$10,000 Per Canine \$25,000 Per Policy Year
Change of Temperature and Humidity	Included
Claim Expenses	\$50,000
Confiscated Property	\$100,000 Per Policy Year
Consequential Loss to Stock	Included
Debris Removal - Additional Limit	Actual Loss Sustained
Deductible	
Waiver of multiple property deductibles	Included
Disappearing deductible	
Deferred Payments	\$25,000
Fire Department Service Charge	Actual Charge Incurred
Fire Extinguishing Equipment	Actual Loss Sustained
Fungus, Wet Rot, Dry Rot, Bacteria and Virus - Limited Coverage	\$30,000
Inland Marine Related Coverages:	
Accounts Receivable	Actual Loss Sustained
Commandeered Property	Actual Loss Sustained
Communication Equipment	Actual Loss Sustained
Electronic Information Systems	Actual Loss Sustained
Fine Arts	Actual Loss Sustained

Property Coverage Enhancements cont'd	
Installation Property	\$25,000
Mobile Equipment	\$25,000
Personal Effects - Within the Coverage Territory	Actual Loss Sustained
Property in Transit - Inside the Coverage Territory	\$50,000
	\$10,000
Property in Transit - Outside the Coverage Territory	\$25,000
Refrigerated Property - In Transit Tools and Equipment	\$10,000
Valuable Papers and Records	Actual Loss Sustained
Lock Replacement	\$10,000
Lock Replacement	
Members' and Guests' Property	\$1,000 Per Person \$25,000 Per Occurrence
Newly Acquired or Constructed Property - Building Per Location	\$2,000,000
Newly Acquired or Constructed Property - BPP Per Location	\$1,000,000
Non-Owned Detached Trailers	\$10,000
Ordinance or Law Coverage:	4 · 3 , 3 3
Coverage A - Undamaged Parts of a Building	Included in Bldg. Limit
Coverage B - Demolition Cost	Actual Loss Sustained
Coverage C - Increased Cost of Construction	Actual Loss Sustained Actual Loss Sustained
Coverage D - Tenants' Improvements and Betterments	Actual Loss Sustained
Outdoor Property	\$250,000
	\$25,000 Per Occ
Outdoor Trees, Shrubs and Plants (\$2,500 any one item)	\$100,000 Per Policy Year
Personal Property At Unnamed Premises	ψ100,000 FeFF oney Fear
Within the Coverage Territory	\$100,000
Personal Property At Unnamed Premises	+ 100,1000
Outside the Coverage Territory	\$10,000
Personal Property of Others	Included in BPP Limit
Pollutant Clean-up and Removal	Actual Expenses Incurred
Premises Boundary Increased Distance	1,500 Feet
Preservation of Property	60 Days
Protective Safeguards Upgrade	\$25,000
Replacement Cost Valuation for Personal Property of Others	Included
	\$500 Any One Roof
Roof Protection	\$1,000 Per Policy Year
0 10 14 1 10 10	\$100,000 - Public Use
Specified Appurtenant Structures	\$1,000 - Contents
Spoilage (formerly Refrigerated Property)	\$25,000
Tenant Building and BPP Coverage Required By Lease	\$25,000
Tenant's Building Glass Liability	Included in BPP Limit
Tenant Lease Assessment	\$5,000
Tenant Leasehold Improvements	\$25,000
Theft Damage to Building	Included in BPP Limit
Theft Limitation Amendments:	
Furs	\$5,000
Patterns, Dies, Molds and Forms	Included in BPP Limit
Precious Metals	\$10,000
Underground Fiber Optic Cable	\$10,000 Per Occurrence
Unintentional Omissions of Real Property	\$50,000 Per Policy Year \$500,000
Utility Service - Direct Damage	Actual Loss Sustained
Voluntary Parting by Trick, Scheme or Device	Included
Voluntary Farting by Trick, Scheme of Device	Included

Inland Marine

Insurance Company: Selective Insurance Company of America

Policy Term: 4/14/2020 - 4 /14/2021

Coverage	Limit	Deductible
Portable/Unscheduled Equipment	Guaranteed Replacement Cost	\$1,000
Scheduled Equipment	\$792,475	1,000
Rented or Leased Equipment	\$150,000	\$1,000
Personal Effects	Actual Loss Sustained	\$0
Portable Equipment Recertification Expense	\$ 10,000	\$0
Portable Equipment Rental Reimbursement	\$ 10,000	\$0
Business Income, Rents & Extra Expense	\$500,000	24 Hour
Relating to Flood & Earthquake		Waiting Period

Flood and Earthquake Coverage – Blanket Coverage

Earthquake Coverage

Occurrence Limit - \$5,000,000 (applies to each "covered location")

Aggregate Limit - \$5,000,000 (applies to each "covered location") for any one policy period Catastrophe Limit - \$10,000,000 (applies to all "covered locations") for any one policy period EQ Deductible - \$25,000

Flood Coverage

Occurrence Limit - \$10,000,000 (applies to each "covered location")

Aggregate Limit - \$10,000,000 (applies to each "covered location") for any one policy period Catastrophe Limit - \$10,000,000 (applies to all "covered locations") for any one policy period Flood Deductible - \$25,000

Coverage Extensions

Additional Debris Removal Expenses - 25% of loss paid plus \$10,000

Emergency Removal - 30 Days

Limited Fungus Coverage - \$15,000

Supplemental Coverages

ouppionionian octorages	
Foundations of Buildings, Pilings and Underground Pipes	\$100,000
Newly Acquired Buildings (applies for 90 days)	\$100,000
Ordinance or Law - Undamaged Parts of Building	COVERED
Ordinance or Law - Increased Cost to Repair or Demolish	\$100,000
Personal Property Acquired Locations	\$100,000
Pollutant Clean Up and Removal	\$25,000
Property in Transit	\$50,000

Coverage Options

Masonry Veneer - Covered for Loss caused by Earthquake Valuation - Replacement Cost

Inland Marine Schedule

Insurance Company: Selective Insurance Company of America

Policy Term: 4/14/2020 - 4 /14/2021

No.	Year	Equipment Description	Serial/ID #	Value
1	2015	John Deere 244 Base Wheel Loader #332	1LU244KXAZB039643	\$ 85,154
2	2013	John Deere 244 J Wheel Loader #334		\$ 78,000
3	2017	Deere 544K Wheel Loader		\$154,894
4	2006	2006 Trommel Screen 510 Cougar	1W9SS261X5F351375	\$ 93,900
5		6-inch Jaeger Pump (Ford)	25632F18TH	\$ 10,000
6		4-inch Jaeger Pump	88050010	\$ 3,414
7	2003	6-inch CH&E Diesel Trash Pump (Perkins)	2045215	\$ 15,900
8	2004	6-inch CH&E Diesel Trash Pump (Cat/Perk)	AR70498	\$ 15,900
9	2012	Stanley Hydraulic Pump	80712076	\$ 5,234
10	2006	Stanley Hydraulic Power	5307	\$ 7,843
11	2006	Pipehunter Easement Machine	315012062235	\$ 23,203
12	2006	Kaeser Portable Air Compressor M57	1521	\$ 10,621
13	2013	Club Car Carryall # 3		\$ 9,200
14	2016	Club Car Carryall 300		\$ 11,022
15	2014	Club Car Carryall #2		\$ 9,598
16	2009	Bobcat S-300 #333	RL488358	\$ 32,463
17	2004	Auger-Dawg G-30	4D087	\$ 11,950
18	2004	Auger-Dawg G-30	4D088	\$ 11,950
19	2009	Auger-Dawg G30A	91093	\$ 14,100
20	2014	Auger-Dawg G-30	4D091	\$ 17,495
21	2016	Televising System		\$147,081
22	2016	Toyota Forklift		\$ 23,553

Total Scheduled: \$792,475



Commercial Crime

Insurance Company: Travelers Insurance Company of America

Policy Term: 4/14/2020 - 4 /14/2021

Loss Discovered Coverage Form

Insuring Agreement	Limit	Deductible	
Employee Dishonesty	\$1,000,000	\$10,000	
Forgery or Alteration	\$1,000,000	\$10,000	
Theft (Inside)	\$1,000,000	\$10,000	
Theft (Outside)	\$1,000,000	\$10,000	
Money Orders and Counterfeit Currency	\$1,000,000	\$10,000	
Computer Fraud	\$1,000,000	\$10,000	
Computer Program and Electronic Data Restoration Expense	\$ 250,000	\$ 2,500	
Funds Transfer Fraud	\$1,000,000	\$10,000	
Personal Accounts Forgery or Alteration	\$1,000,000	\$ 5,000	
Identity Fraud Expense Reimbursement	\$ 25,000	\$ 0	
Claim Expense	\$ 5,000	\$ 0	
Social Engineering Fraud	\$ 100,000	\$10,000	
Telecommunication Fraud	\$ 100,000	\$ 5,000	
Includes Directors, Trustees, and Board Members			
Includes Faithful Performance of Duty			

Forms and Endorsements:

Government Entity Crime Endorsement – Faithful Performance of Duty Social Engineering Fraud Insuring Agreement Endorsement Telecommunication Fraud Insuring Agreement Endorsement Dependent Business Interruption - System Failure Endorsement Dependent Business Interruption – Outsource Provider Endorsement Vendor Or Client Payment Fraud Endorsement



Cyber Liability

Insurance Company: Travelers Insurance Company of America

Policy Term: 4/14/2020 - 4 /14/2021

Claims Made Coverage Form

Insuring Agreement	Limit	Deductible
Privacy and Security	\$2,000,000	\$5,000
Media	\$2,000,000	\$5,000
Regulatory Proceedings	\$2,000,000	\$5,000
Privacy Breach Notification	\$2,000,000	\$5,000
Computer and Legal Experts	\$2,000,000	\$5,000
Betterment	\$100,000	N/A
Cyber Extortion	\$2,000,000	\$5,000
Data Restoration	\$2,000,000	\$5,000
Public Relations	\$2,000,000	\$5,000
Business Interruption	\$2,000,000	
Reputation Harm	\$100,000	\$5,000
CyberRisk Aggregate Limit	\$2,000,000	

Knowledge Date: April 14, 2017 Prior & Pending Date: April 14, 2017

Retro Date: April 14, 2017

Forms and Endorsements:

Telecommunication Fraud Insuring Agreement Endorsement
Dependent Business Interruption - System Failure Endorsement
Dependent Business Interruption - Outsource Provider Endorsement
Vendor Or Client Payment Fraud Endorsement

General Liability

Insurance Company: Selective Insurance Company of America

Policy Term: 4/14/2020 - 4 /14/2021

Occurrence Coverage Form

Coverage	Limit	
General Aggregate Limit	\$2,000,	,000
Products/Completed Operations Aggregate Limit	\$2,000,	,000
Personal/Advertising Injury Limit	\$1,000,	,000
Each Occurrence	\$1,000,	,000
Fire Damage Limit - Any One Fire	\$1,000,	,000
Medical Expense Limit - Any One Person	\$5.	,000

Claims Made Coverage Form - Retro Date: 4-14-2018

Employee Benefits Liability	Limit
Aggregate Limit	\$2,000,000
Per Employee Limit	\$1,000,000
Deductible	\$1,000

Data Compromise	Limit	
Per Occurrence and Aggregate Limit		\$50,000

Special Events & Fundraisers

Rated Upon Request

Temporary Liquor Liability

Included

Additional Coverages

See Next Page

Forms and Endorsements:

CG 73 00 (or CG 73 00NY) ElitePac General Liability Extension Endorsement CG 73 04 (or CG 73 04NY) Emergency Serviced and Governmental ElitePac General Liability Extension Endorsement CG 79 35 Product Recall Expense Coverage Endorsement - \$25,000 Limit

Terrorism Included

General Liability Coverage Enhancements	
Additional Insured – Primary and Non-Contributory Provision	Included
Blanket Additional Insureds – As Required By Contract	Included
Commandeered Mobile Equipment	Included
Commandeered Mobile Equipment – Owner As Additional Insured	Included
Electronic Data Liability	\$100,000
Emergency Services Errors and Omissions	Included
	Included
Employee Definition Amended	Included
Employees As Insureds Amendment	Included
Employees As Insureds Modified	
Employer's Liability Exclusion Amended	Included
Expected or Intended Injury – Emergency Services Law Enforcement Activities	Included
Fellow Employee Provision	Included
Incidental Broadcasting and Publishing	Included
Incidental Garage Operations	Included
Incidental Malpractice Exclusion modified	Included
Incidental Medical Malpractice	Included
Injunctive Relief Defense Expense (N/A in NY)	\$50,000
Knowledge of Occurrence, Claim, Suit or Loss	Included
Liberalization Clause	Included
Medical Liability	Included
Medical Payments Amendments:	
Any Insured Amendment	Included
Products Amendment	Included
Mental Anguish Amendment	Included
Newly Formed or Acquired Organizations	Included
Non-Accumulation of Limits (N/A in NY or WI)	Included
Non-Owned Aircraft	Included
Non-Owned Watercraft (under 60 feet)	Included
Not-For-Profit Organization Members as Additional Insureds	Included
Personal and Advertising Injury	la alcoda d
Discrimination Amendment	Included
Pollution Exclusion Exceptions:	lo aluda d
Emergency and Training Operations	Included Included
Exception for Potable Water	Included
Exception for Water or Wastewater Treatment Property of Others In Your Care (\$250 Deductible applies)	Included
Property of Others In Your Care (\$250 Deductible applies)	Included
Supplementary Payments Amended Bail Bonds	\$5,000
Loss of Earnings	\$1,000
Temporary Liquor Liability	Included
Unintentional Failure To Disclose Hazards	Included
Waiver of Transfer of Rights of Recovery (subrogation)	Included

Public Officials Liability

Insurance Company: Selective Insurance Company of America

Policy Term: 4/14/2020 - 4 /14/2021

Coverage	Limit	Deductible
Per Claim	\$1,000,000	\$2,500
Aggregate Limit	\$2,000,000	
Non-Monetary Defense	\$100,000	
Lost Wages - Per Claim	\$100,000	
Lost Wages - Annual Aggregate	\$250,000	

Claims Made Coverage Form - Retro Date: 4-14-2018

Additional Coverages

Separate Insuring Agreements

Coverage A Directors & Officers Liability

Coverage B Employment Practices Wrongful Acts

Includes Mental Anguish & Emotional Distress Under Coverage A & B

Libel, Slander, Defamation & Malicious Prosecution Under Coverage B

Key Features

Added Defense During EEOC Hearing

Added Awareness Provision

Medical Directors & Mutual Aid Agreements Included in "who is an Insured"

Punitive Damages Are Not Excluded

No Loss Of Wages Exclusion or Limitation

Umbrella: Management Liability is Follow Form

Commercial Automobile

Insurance Company: Selective Insurance Company of America Policy Term: 4/14/2020 - 4 /14/2021

Coverage	Limit	Per
Bodily Injury & Property Damage	\$1,000,000	CSL Each Accident
Medical Payments	\$ 5,000	Each Person
Uninsured Motorist	\$1,000,000	Each Accident
Underinsured Motorist	\$1,000,000	Each Accident
Physical Damage		
Comprehensive Deductible	\$1,000	
Collision Deductible	\$1,000	
Coverage	Applicable To	
Liability	Any Auto	
Medical Payments	All Owned Autos	
Uninsured Motorist	All Owned Autos	
Underinsured Motorist	All Owned Autos; CSL	
Comprehensive	All Owned Autos	
Collision	All Owned Autos	

Additional Coverages

Additional Transportation Expenses – for owned autos

Auto Loan/Lease Gap Coverage

Blanket Additional Insureds

Commandeered Auto Coverage

Deductible Reimbursement - Volunteer Workers or Employees

Electronic Data Liability - \$100,000

Fellow Employee Coverage

Freezing Coverage - Permanently Attached Equipment Hired

Auto Physical Damage Coverage

Limited Physical Damage – Volunteers' Autos

Newly Acquired Owned Autos - coverage equal to broadest coverage available to any covered auto on DEC

Non-Owned Auto Physical Damage Coverage - for temporary substitute autos

Pollution - Coverage for Emergency and Training Operations

Primary Non-Owned Auto Liability

Rental Reimbursement for Volunteer Workers' and Employees' Personally Owned Vehicles Sound Receiving Equipment Coverage – covers installed equipment in owned police, fire or emergency vehicles

Temporary Liquor Liability

Towing and Labor

Unintentional Failure to Disclose Hazards

Waiver of Subrogation

Forms and Endorsements

CA 7809 ElitePac® Commercial Automobile Extension

CA 7810 ElitePac® Commercial Auto Extension Emergency Services Organizations and Governmental Entities

CA 7819 Schedule ElitePac® Commercial Auto Extension Emergency Services Organizations and Governmental Entities

Auto Schedule

Insurance Company: Policy Term: Selective Insurance Company of America 4/14/2020 - 4 /14/2021

No.	Year	Make	Model VIN		Cost New	Valuation
1	2003	FORD	ECONOLINE E450	1FDXE45S83HA67979	\$109,900	Actual Cash Value
2	2008	FORD	RANGER	1FTYR14U68PA13219	\$ 15,470	Actual Cash Value
3	2009	FORD	F350 SD	1FDWF37Y49EB08574	\$ 39,394	Actual Cash Value
4	2009	STERLING	L 7500	2FZHATBS99AAG4766	\$ 87,241	Actual Cash Value
5	2011	FORD	RANGER	1FTKR1ED2BPA62137	\$ 19,630	Actual Cash Value
6	2011	FORD	F250 SD	1FTBF2B64BEC78331	\$ 30,995	Actual Cash Value
7	2012	FORD	F350 SUPER DUTY	1FT8X3A65CEC50277	\$ 32,010	Actual Cash Value
8	2012	HONDA	CIVIC	19XFB5F53CE001031	\$ 26,155	Actual Cash Value
9	2012	FREIGHTLINER	M2 106 MED DUTY	1FVACYDT0CDBF2844	\$128,758	Actual Cash Value
10	2013	CHEVROLET	EXPRESS G2500	1GCWGFFB9D1125077	\$ 31,565	Actual Cash Value
11	2013	FORD	F150	1FTMF1CM6DKG34377	\$ 23,670	Actual Cash Value
12	2013	FORD	TRANSIT CONN XL	NM0LS7CN2DT176850	\$ 22,450	Actual Cash Value
13	2014	FORD	F150	1FTMF1CFXEFC01415	\$ 23,670	Actual Cash Value
14	2014	FREIGHTLINER	114SD	1FVHG3CY1EHFX0140	\$311,998	Actual Cash Value
15	2014	HONDA	CIVIC	19XFB5F55EE000434	\$ 26,640	Actual Cash Value
16	2014	FORD	F250 SD	1FT7X2B65EEA67811	\$ 34,170	Actual Cash Value
17	2015	FORD	F150	1FTMF1C80FFB71022	\$ 25,420	Actual Cash Value
18	2015	FORD	FOCUS SE	1FADP3F24FL342913	\$ 18,460	Actual Cash Value
19	2015	FORD	TRANSIT T-150	1FTNE1YM4FKB31952	\$ 29,715	Actual Cash Value
20	2015	FREIGHTLINER	M2 106 MED DUTY	1FVACXDT7FHGL6571	\$ 88,500	Actual Cash Value
21	2015	FORD	TRANSIT CONN XL	NM0LS7E77F1177070	\$ 23,130	Actual Cash Value
22	2016	FORD	FOCUS S	1FADP3E26GL373227	\$ 17,170	Actual Cash Value
23	2017	FORD	F250 SD	1FT7X2B69HEE27716	\$ 37,670	Actual Cash Value
24	2018	FORD	F150	1FTMF1CB4JFA08779	\$ 27,380	Actual Cash Value
25	2018	FORD	F150	1FTMF1CB6JKE95457	\$ 27,380	Actual Cash Value
26	2019	FORD	F150 SUPER CAB	1FTEX1CP6KKE17341	\$ 25,570	Actual Cash Value
27	2020	FORD	F-350	1FDRF3H6XLEC48940	\$ 32,567	Actual Cash Value

Auto Liability Coverage Enhancements	
Newly Acquired Or Formed Organizations	Coverage Extension
Limited Liability Companies	Coverage Extension
Blanket Additional Insureds	Coverage Extension
Commandeered Auto - Owner As An Insured	Coverage Extension
Expenses For Bail Bonds And Loss Of Earnings	Coverage Extension
Bail Bonds	\$3,000 Per "Accident"
Loss Of Earnings	\$1,000 Per Day
Expected or Intended Injury Amendment	Coverage Extension
• • • • • • • • • • • • • • • • • • • •	Coverage Extension
Employee Indemnification and Employer's Liability Amendment	,
Fellow Employee Coverage	Coverage Extension
Care, Custody or Control Amendment	\$1,000 per "Accident"; \$500 Deductible Per "Accident"
Commandeered Autos - Care, Custody or Control Amendment	Coverage Extension
Pollution Exclusion Amendment - Emergency And Training	Coverage Extension
Operations (Not Applicable in New York)	
Primary Non-Owned Coverage for Volunteer Workers and	Coverage Extension
Employees - Emergency Services Organizations	
Employees As Insureds	Coverage Extension
Non-Ownership Extension - Public Entities	Coverage Extension
Towing And Labor Coverage - Emergency Services Organizations	Coverage Extension
and Governmental Entities	
Glass Breakage Deductible	Coverage Extension
Additional Transportation Expenses - Emergency Services	\$10,000 Limit
Organizations and Governmental Entities	of Insurance
Newly Acquired Owned Autos	Coverage Extension
Deductible Reimbursement - Volunteer Workers or Employees - Non Emergency Services Organizations	Coverage Extension
Hired Auto Physical Damage Coverage - Emergency Services	Coverage Extension
Organizations and Governmental Entities	
Non-Owned Auto Physical Damage Coverage	Coverage Extension
Auto Physical Damage - Volunteer Workers and Employees	\$10,000 Limit of
	Insurance Per "Loss"
Auto Loan/Lease Gap Coverage (Not Applicable in New York)	Coverage Extension
Personal Effects Coverage	\$500 Per "Accident"
Hired Auto Physical Damage - Loss of Use Expenses - Emergency	\$50 per day up to a
Services Organizations and Governmental Entities	maximum of \$1,500
Freezing of Permanently Attached Equipment & Airbag Coverage -	Coverage Extension
Emergency Services Organizations and Governmental Entities	
Sound Receiving Equipment Coverage	Coverage Extension
Expanded Audio, Visual, & Data Electronic Equipment Coverage	Coverage Extension
Physical Damage Limit Of Insurance - Emergency Services Organizations and Governmental Entities	Coverage Extension
Deductible Amendments (Not Applicable in New York)	Coverage Extension
Comprehensive Deductible - Location Tracking Device	Coverage Extension
Rental Reimbursement For Volunteer Workers' And Employees'	\$30 per day up to a
Personally Owned Vehicles	maximum of \$900
Duties In The Event Of Accident, Claim, Suit Or Loss	Coverage Extension
Waiver of Subrogation	Coverage Extension

Auto Liability Coverage Enhancements cont'd	
Multiple Deductibles	Coverage Extension
Concealment, Misrepresentation Or Fraud	Coverage Extension
Policy Period, Coverage Territory	Coverage Extension
Two Or More Coverage Forms Or Policies Issued By Us -	Coverage Extension
Deductibles	
Bodily Injury Including Mental Anguish (Not Applicable in New	Broadened Definition
York)	
Temporary Worker	Broadened Definition
Volunteer Worker	Definition

Umbrella

Insurance Company: Policy Term: Selective Insurance Company of America 4/14/2020 - 4 /14/2021

Occurrence Coverage Form

Umbrella Limits of Liability	Limit
Each Occurrence	\$5,000,000
Annual Aggregate	\$5,000,000
Retention	\$ 0

Underlying Liability Limits	Limit
Automobile Liability – Combined Single Limit	\$1,000,000 each accident
General Liability	
General Aggregate	\$2,000,000
Products Completed Operations Aggregate	\$2,000,000
Occurrence	\$1,000,000
Personal & Advertising Injury	\$1,000,000
Employee Benefits	
General Aggregate	\$2,000,000
Per Claim Limit	\$1,000,000
Public Officials Liability	
General Aggregate	\$2,000,000
Per Claim Limit	\$1,000,000
Employers Liability	
Each Accident	\$1,000,000
Each Employee	\$1,000,000
Policy Limit	\$1,000,000

Worker's Compensation

Insurance Company: Selective Insurance Company of America

Policy Term: 4/14/2020 - 4 /14/2021

Workers' Compensation Benefits (A): States IL

Employers Liability (B):

Bodily Injury by Accident	\$1,000,000	Each Accident
Bodily Injury by Disease	\$1,000,000	Policy Limit
Bodily Injury by Disease	\$1,000,000	Each Employee

Experience Mod 1.47

State	Class Code	Description	Esti	mated Payrolls	Rate Per \$100 of Payroll	Pro	emiums
IL	7580	Sewage Disposal	\$	2,266,873	4.65	\$	105,410
IL	8810	Clerical	\$	593,704	0.15	\$	891

Total Estimated Annual Premium	\$ 106,301
Premium for Increased Limits	\$ 1,488
Premium Subject to Exp Mod	\$ 107,789
Premium Adjusted by Exp Mod	\$ 158,450
Schedule Modification 35%	\$ (55,458)
Premium Discount	\$ (8,445)
Expense Constant	\$ 160
IL Assessment	\$ 977
Terrorism	\$ 1,430
Catastrophe	\$ 572

Total \$ 97,686

Rates are based on the payrolls that were provided to Selective. Premium is subject to audit at the end of the policy term. A change in the final payrolls may incur additional premium or a reduction in premium.



VOLUNTEER EMERGENCY SERVICES

In an emergency situation, you're first on the scene. At Selective, we appreciate your mission...because to us *Response is everything*. That's why we've developed a tailored package of coverages and services specifically for Volunteer Emergency Services groups like yours.

THE SELECTIVE ADVANTAGE—

Our program for Volunteer Emergency Services is designed to be both broad and flexible to help you get the protection you need at a price you can afford. As an added benefit, we also offer a participating dividend program in some states. (*Talk to your agent to find out if your organization is eligible.*)*

Property ElitePac® Coverage Advantages:

- Disappearing deductible for losses greater than 10 times the deductible amount
- Loss of Income, actual loss sustained 24 months
- Commandeered property coverage

General Liability ElitePac® Coverage Advantages:

- Pollution coverage for emergency and training operations
- Incidental medical malpractice
- Fellow employee, member or volunteer worker liability
- Temporary liquor law liability for events up to 10 days

Business Automobile ElitePac® Coverage Advantages:

- No glass deductible for emergency services vehicles
- Pollution coverage for emergency and training operations
- \$2,500 physical damage coverage for automobiles of employees or members
- Fellow member coverage
- Emergency service errors & omissions

The Following Optional Coverages Are Also Available:

- Volunteer emergency services management liability
- Guaranteed replacement cost building, business personal property, emergency services portable equipment
- Value Guard physical damage coverage automobile
- GreenPac[®] endorsement coverage for the added costs of rebuilding with "green" materials
- Umbrella coverage
- CyCuritySM to help cover losses resulting from electronic communications/business transactions

Value-Added Services

 Online training resources for safety orientation, defensive driving, accident reporting, disaster planning, first-aid and medical emergencies, and more

In addition, we offer 24/7 claims service, online claims reporting and local Claims Management Specialists who can respond quickly and adjust claims on-site.

Speak to your agent to hear more reasons why Selective should be your carrier of choice.



Response is everything.



Storage Tank Liability

Insurance Company: Crum & Forster

Policy Term: 4/14/2020 - 4 /14/2021

Claims Made Coverage Form

Insuring Agreement	Limit
Policy Aggregate	\$1,000,000
Each Confirmed Release Limit	\$1,000,000
Defense Expense Aggregate Limit	\$ 250,000

Deductible/SIR: \$50,000 Per Incident

COVERED STORAGE TANK AND LOCATION ENDORSEMENT

Loc	<u>Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Tank</u>	AST/UST	<u>Year</u>	<u>Capacity</u>	Contents	<u>Deductible</u>	Retro Date	
# 1	5003 Walnut	Downers	IL	Code	# 1	UST	<u>Installed</u>	12,000	Diesel	\$50,000	04/07/2014	
	Ave.	Grove		60515			1986					

SUMMARY OF DOWNERS GROVE SANITARY DISTRICT INSURANCE COVERAGES

<u>2020-21</u>

Coverage and Limits	Period and Premium	<u>Carrier</u>
Property \$45,270,717	4/14/20-4/14/21 \$48,263	Selective Insurance Group, Inc. Inland Marine (Equip. Breakdown)
General Liability* \$1,000,000/\$2,000,000	4/14/20-4/14/21 \$11,483	Selective Insurance Group, Inc.
Automobile \$1,000,000	4/14/20-4/14/21 \$22,007	Selective Insurance Group, Inc.
Public Officials Liability** \$1,000,000/\$2,000,000	4/14/20-4/14/21 \$7,483	Selective Insurance Group, Inc.
Workers Compensation Statutory Plus \$1,000,000 Employers Liability	4/14/20-4/14/21 \$97,686	Selective Insurance Group, Inc.
Umbrella Liability \$5,000,000	4/14/20-4/14/21 \$11,600	Selective Insurance Group, Inc.

Note: Excess of G/L, Employee Benefits, Public Officials and Auto.

Fidelity and Crime \$1,000,000	4/14/20-4/14/21 \$50	Selective Insurance Group, Inc.
Storage Tank (Diesel) Insurance \$1,000,000	4/7/20-4/7/21 \$3,730	Crum & Forster Specialty Insurance
Cyber-Liability Insurance \$2,000,000	4/14/20-4/14/21 \$5,405	Travelers Insurance Co.

^{*}Includes Employee Benefits Liability and Terrorism **Includes Employment Practices Liability

DOWNERS GROVE SANITARY DISTRICT

<u>M E M O</u>

TO: Board of Trustees

FROM: W. Clay Campbell

Administrative Supervisor

DATE: March 13, 2020

RE: Investment in Certificate of Deposit – Evergreen Bank Group

In accordance with the District Investment Policy, we purchased the attached twelve-month Certificate of Deposit (CD) with Evergreen Bank Group on February 13, 2020. The CD is in the amount of \$250,000 at an interest rate of 1.99%. This bank was selected based on a review of competitive rates from financial institutions that accept public funds. Total funds held at this financial institution are FDIC insured up to \$250,000.

This CD was purchased to allow staff to continue laddering District investments. Staff would request for the Board to take action ratifying this investment at its next regular meeting of March 17, 2020 **using the following motion**: "I move that we ratify the actions of staff on behalf of the District to open a certificate of deposit in the amount of \$250,000 with Evergreen Bank Group on February 13 at an interest rate of 1.99% and a term of twelve months."

Attachment

cc: KJR, RTJ, MJS, NJM, ARU, MGP

Certificate of Deposit

Continuation	, c. zopocit		
Date Opened: 02/13/20 Term: 12 Month(s)	Tax Number:		
Dollar Amount of	Account Number:		
Deposit: Two hundred fifty thousand & no/100	\$250,000.00		
This Time Deposit is Issued to: Downers Grove Sanitary District 2710 Curtiss St Downers Grove IL 60515	Evergreen Bank Group Oak Brook Branch 1515 W 22nd Street, Suite 100W Oak Brook, IL 60523		
Not Negotiable - Not Transferable - Additional terms are below.] By		
Additional Terms and Disclosures	the that the little to the text of special productions and the state of the second of the text of the second of		
This form contains the terms for your time deposit. It is also the Truth-in-Savings disclosure for those depositors entitled to one. There are additional terms and disclosures on page two of this form, some of which explain or expand on those below. You should keep one copy of this form.	Minimum Balance Requirement. You must make a minimum deposit to open this account of \$ 10,000.00 You must maintain this minimum balance on a daily basis to earn the annual percentage yield disclosed.		
Maturity Date. This account matures (See below for renewal information.)	_ Withdrawals of Interest. Interest □ accrued ☑ credited during a term can be withdrawn:		
Rate Information. The interest rate for this account is 1.99 %			
with an annual percentage yield of 2.01 %. This rate will be	is		
paid until the maturity date specified above. Interest begins to accrue on	that is otherwise not permitted you may have to pay a penalty. The		
the business day you deposit any noncash item (for example, a check).	penalty will be an amount equal to: 90 Days		
Interest will be compounded N/A 03/13/20	•		
Interest will be credited monthly	interest on the amount withdrawn.		
paid by check The annual percentage yield assumes that interest remains on deposit until maturity. A withdrawal of interest will reduce earnings. If you close your account before interest is credited, you will not receive the accrued interest. The Number of Endorsements needed for withdrawal or any other purpose is:	 Renewal Policy □ Single Maturity. If checked, this account will not automatically renew. Interest □ will □ will not accrue after maturity. □ Automatic Renewal. If checked, this account will automatically renew on the maturity date. (see page two for terms) Interest □ will □ will not accrue after final maturity. 		
Account Ownership You have requested and intend the type of account	t marked		
below.	TIN: 36-6000910		
☐ Individual ☐ Joint Account - With Survivorship (and not as tenants in common) ☐ Joint Account - No Survivorship (as tenants in common) ☐ Trust: Separate Agreement Dated	Social Security or Employer's I.D. Number. A correct taxpayer identification number is required for almost every type of account. A certification of this number is also required and is contained on the first copy of this certificate.		
x Public Funds	Backup Withholding. A certification that you are not subject to backup withholding is necessary for almost all accounts (except for persons who are exempt altogether) - and a		
Revocable Trust or Pay on Death Designation as defined agreement (Beneficiaries' names and addresses)	certification that the FATCA code (if any) is correct. These		
	Endorsements. Sign Only When You Request Withdrawal		
	X		
	X		
	X		

DOWNERS GROVE SANITARY DISTRICT

<u>M E M O</u>

TO: Board of Trustees

FROM: W. Clay Campbell

Administrative Supervisor

DATE: March 13, 2020

RE: Investment in Certificate of Deposit – First Midwest Bank

In accordance with the District Investment Policy, we purchased the attached thirteen-month Certificate of Deposit (CD) with First Midwest Bank on February 21, 2020. The CD is in the amount of \$250,000 at an interest rate of 1.50%. The District had funds initially at Bridgeview Bank of Woodridge, Illinois and First Midwest Bank acquired Bridgeview Bank in 2019. This investment represents a reinvestment of those funds that matured. Total funds held at this financial institution are FDIC insured up to \$250,000.

This CD was purchased to allow staff to continue laddering District investments. Staff would request for the Board to take action ratifying this investment at its next regular meeting of March 17, 2020 **using the following motion**: "I move that we ratify the actions of staff on behalf of the District to open a certificate of deposit in the amount of \$250,000 with First Midwest Bank on February 21 at an interest rate of 1.50% and a term of thirteen months."

Attachment

cc: KJR, RTJ, MJS, NJM, ARU, MGP

Certificate of Deposit Receipt: Non-Negotiable

(Existing) Account: Deposit ID Number: 2 Principal: \$250,000.00

Initial Maturity Date: 3/15/2021 Initial Annual Percentage Yield: 1.50 Issue Date: 2/21/2020

Branch: 103 Officer: 535 Int. Cmp Method: Compounding Initial Interest Rate: 1.500 Renewal Information: Renewable Automatically Rate: Fixed

Rate: Fixed
Interest Frequency: Annual Term: 388 Days

For the Account of Title/Address:

Interest Method: Add to CD

DOWNERS GROVE SANITARY DISTRICT

2710 CURTISS ST

DOWNERS GROVE IL 60515-4001

Terms and Conditions

Your Certificate of Deposit is Subject to the Following:

This receipt evidences funds deposited in this bank in the amount and for the term indicated. These funds will be payable on the maturity date to the person(s) named above (the "depositor") at the office of First Midwest Bank. Interest will be computed in accordance with the method indicated elsewhere on this receipt. If the depositor requests that this time deposit be paid prior to maturity date other than by reason of death, incompetency or as permitted by law, a substantial interest penalty will be incurred in accordance with Federal Law, as described on this receipt.

Disclosure of Penalties for Withdrawals Prior to Maturity

We may impose a penalty if you withdraw any of the deposited funds before the maturity date. The fee imposed will be determined as follows:

- For an account with a term of 31 days or less, the penalty will be all of the interest earned on the principal amount withdrawn, from the most recent date of deposit or last renewal.
- For an account with an original term of more than 31 days and up to and including one year, the penalty will be 3 months interest on the principal amount withdrawn. (Based on a 30 day month)
- For an account with an original term of more than one year, the penalty will be six months interest on the principal amount withdrawn. (Based on a 30 day month)

If the withdrawal closes your account, you will be paid interest which has accrued but has not yet been credited; however the penalty paid may exceed the interest which has accrued.

Automatically Renewable

Your account is automatically renewable. The principal and all paid earned interest that has not been withdrawn will automatically renew at each maturity date for the same term as the original term and at the interest rate being offered as of the dates of such renewal for that type of certificate unless otherwise disclosed or one of the following actions occur:

- A formal request is made to the bank for payment at the original maturity or any subsequent maturity date of within 10 days thereafter; or
- The bank receives written notice from the depositor on or before the scheduled maturity date advising the bank that the certificate should not be renewed; or
- The bank mails a notice to you, the depositor, at least 10 days prior to the scheduled maturity date advising the depositor that the bank will not renew the certificate.

Fixed Rate Account

Transaction Limitations:

- You may not make additional deposits to this account until maturity.
- Withdrawals are not permitted; however in certain circumstances the bank may consider requests for early withdrawal. If granted, the above applicable early withdrawal penalty will apply.

Rate Information:

- The interest rate and Annual Percentage Yield for this account are fixed. You will be paid the interest rate that is stated on this receipt until the maturity date of
 the certificate. If your account is automatically renewable your certificate will automatically renew at each maturity date for the same term and at the interest rate
 being offered as of the date of such renewal for that type of certificate, unless otherwise disclosed.
- Interest begins to accrue on the business day you deposit cash and / or non-cash items.
- We use the daily balance method to compute your interest. Under this method, interest is calculated by applying a periodic rate to the full principal balance in your account each day.
- The annual percentage yield assumes that funds will remain on deposit until maturity. Any withdrawal prior to maturity will reduce earnings.
- You must maintain a minimum daily balance for the balance tier your initial deposit falls into to earn the Annual Percentage Yield listed on the face of this receipt.

Additional Terms

- No assignment of this deposit shall be binding upon the bank until the assignment is presented to and accepted by an authorized representative of the bank.
- This is a non-negotiable and non-transferable receipt evidencing a deposit with the bank only during the time period shown. In the case of renewal of this deposit, an advice of renewal will be issued.
- In addition to these terms, conditions and provisions, this receipt is subject to the rules and regulations set forth in the Business Account Agreement and Time Deposit agreement of the bank in effect from time to time and applicable federal and state laws, rules and regulations.





(Existing)Account: ______ ID: 2 Amount: \$250,000.00 Issue Date: 2/21/2020

Initial Maturity Date:3/15/2021 Initial Interest Rate: 1:500 Initial Annual Percentage Yield: 1:50

Renewable Automatically

Rate: Fixed Method: Compounding Interest Frequency: At Maturity Term: 388 DaysAcot Type: 415 IP: 889 Interest Method: Add to CD Officer: 535

Account: TIN: 38-8000910 Type: OTH2
DOWNERS GROVE SANITARY DISTRICT

2710 CURTISS ST

DOWNERS GROVE IL 60515-4001

Client Copy

Certificate of Deposit First Midwest Bank, Member F.D.I.C Doc ID: 415578

Certificate of Deposit First Midwest Bank, Member F.D.I.C Doc ID: 415578

The signer(s) hereby acknowledge(s) receipt of and agree(s) to the terms and conditions governing this account and the rules and regulations of the bank. If(We) under penalty of perjury, certify that (1) the taxpayer identification number(s) shown is correct and (2) I(We) arm not subject to backup withholding.

The signer(s) hereby acknowledge(s) receipt of and agree(s) to the terms and conditions governing this account and the rules and regulations of the bank. If We) under penalty of perjury, certify that (1) the taxpayer identification number(s) shown is correct and (2) (live) am not subject to backup withholding.

Refer to Existing Account Number and Banking Resolutions for signers.

Refer to Existing Account Number and Banking Resolutions for signers.

(Existing)Account: ID: 2

Amount: \$250,000.00 Issue Date: 2/21/2020

Initial Maturity Date: 3/15/2021 Initial Interest Rate: 1.500 Initial Annual Percentage Yield: 1.50

Renewable Automatically

Rate: Fixed Method: Compounding Interest Frequency: At Maturity Term: 388 DaysAcot Type: 415 IP: 889 Interest Method: Add to CD Officer: 535

Account: TIN: 38-6000910 Type: OTH2 DOWNERS GROVE SANITARY DISTRICT

2710 CURTISS ST

DOWNERS GROVE IL 60515-4001

Y642191

DOWNERS GROVE SANITARY DISTRICT

<u>MEMO</u>

TO: Board of Trustees

FROM: Ted Cherwak

Sewer Construction Supervisor

DATE: March 11, 2020

RE: Recapture Agreement – 5911 Springside Avenue Sewer Extension

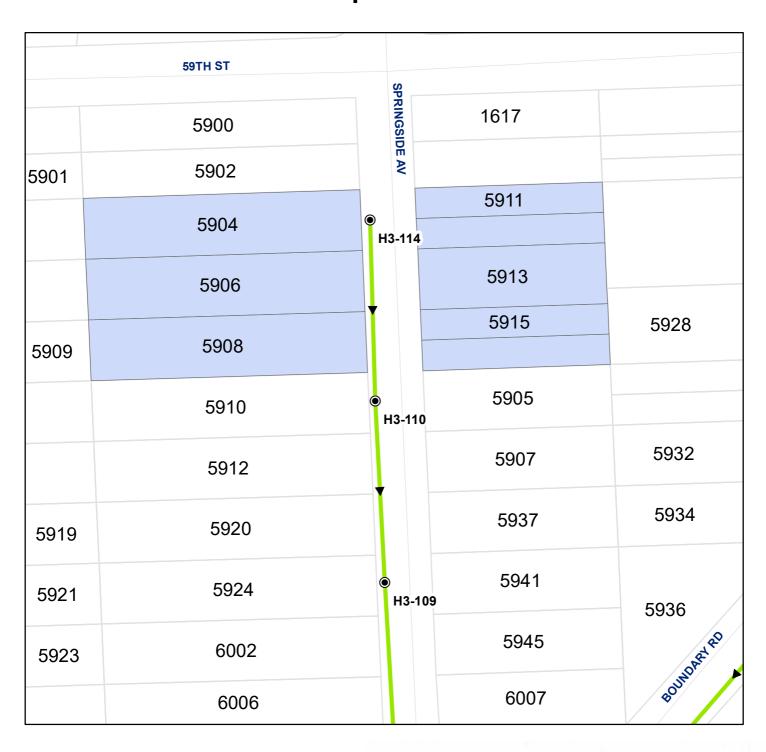
For your review please find attached a copy of the subject recapture agreement and supporting documents for a sanitary sewer main extension constructed by the property owners, Amy Romano & Robert Sheppard. The sewer extension consisted of 200 lineal feet of 8-inch diameter pipe and one manhole, and is located on Springside Avenue between 59th Street and Boundary Road.

Authorization from the Board of Trustees for the General Manager and Assistant Clerk to execute this agreement will be requested at the March 17, 2020 Board Meeting.

Attachments

CC: KJR, RTJ, MJS, ARU, WCC & MGP

5911 Springside Recapture Area



100

0 25 50

200

Feet

150

Legend



2019 Parcels

Sanitary Manholes

→ Sanitary Sewer





Downers Grove Sanitary District Proposed Recapture Agreement

Project: 5911 Springside Sewer Ext

Date: March 7th, 2020

Cost of Sewer Extension

Construction Cost	\$31,550.00
Engineering Cost	\$1,555.00
Plan Review Fee	\$435.00
IEPA Permit Fee	\$800.00
Restoration grading & sod pkwys	\$2,330.00
Total Cost	\$36,670.00
Allowance for Far Side Lots	\$15,216.00
Total Cost to be Allocated	\$51,886.00

Parcels to be served by Sewer Extension and Calculation of Recapture Fee

		Near		Proposed			
		Far		Sewer	Far	Proposed	
		Side	Front	Cost	Side	Recapture	
PIN	Address	Lot	<u>Footage</u>	Allocation	Cost	Fee*	Notes
09-18-302-022	5904 Springside	N	66.000	\$8,647.67		\$8 , 797.67	
09-18-302-023	5906 Springside	N	66.000	\$8 , 647.67		\$8 , 797.67	
09-18-302-024	5908 Springside	N	66.000	\$8,647.67		\$8,797.67	
09-18-303-005	5913 Springside	F	66.000	\$8,647.67	\$5,072.00	\$3,725.67	
09-18-303-003 & 004	5911 Springside	F	66.000	\$8,647.67	\$5,072.00	\$3,725.67	А
09-18-303-006 & 007	5915 Springside	F	66.000	\$8,647.67	\$5,072.00		
Total Front Footage			396.000				
Total Cost to be Alloca	ted		\$51,886.00	\$51,886.02	\$15,216.00	\$37,570.02	
Fixed Cost per Lot	(50% of total co	ost)	\$4,323.83				
Number of Lots			6				
Cost per Front Footage	(50% of total co	ost)	\$65.51				
DGSD Administrative Fee			\$150.00				

^{*-}The proposed recapture fee is the sum of the fixed cost per lot, the parcel front footage times the cost per front foot and the DGSD administrative fee.

Notes

 $\mbox{\mbox{$\mbox{$\mbox{$A$}}}}$ - not subject to recapture. Parcel (s) owned by party that paid for sewer extension

RECAPTURE AGREEMENT FOR THE INSTALLATION OF SANITARY SEWERS

This Agreement made this ______ day of ______ 20__, by AMY F. ROMANO and ROBERT J. SHEPPARD, hereinafter referred to as "ROMANO-SHEPPARD" and the DOWNERS GROVE SANITARY DISTRICT, a body politic and corporate of DuPage County, Illinois, hereinafter referred to as "DISTRICT".

WITNESSETH:

WHEREAS, ROMANO-SHEPPARD has paid the costs of a certain sanitary sewer extension located at 5911 Springside in Downers Grove, Illinois;

WHEREAS, the DISTRICT has determined that said sanitary sewer extension will be used for the benefit of property whose owners did not contribute to the cost of the sewer construction; and

WHEREAS, all parties desire to provide for a ratable basis for recovering costs incurred for the benefit of other private parties.

NOW, THEREFORE, be it agreed by and among the parties for and in consideration of the mutual covenants contained herein and other good and valuable consideration, the sufficiency of which is acknowledged as follows:

1) DISTRICT agrees to reimburse ROMANO-SHEPPARD for these costs by establishing a recapture fee, over and above the standard sanitary sewer connection fees prescribed by DISTRICT ordinances, to be charged to those properties that may reasonably be expected to benefit from the sewer. The benefited properties and the applicable recapture fees are provided below:

<u>Address</u>	PIN	Legal Description	Recapture Fee
5904 Springside, Downers Grove, IL 60516	09-18-302-022	Lot 3 in Downers Grove Gardens Subdivision	\$8,797.67
5606 Springside, Downers Grove, IL 60516	09-18-302-023	Lot 4 in Downers Grove Gardens Subdivision	\$8,797.67
5908 Springside, Downers Grove, IL 60516	09-18-302-024	Lot 5 in Downers Grove Gardens Subdivision	\$8,797.67
5913 Springside, Downers Grove, IL 60516	09-18-303-005	Lot 18 in Downers Grove Gardens Subdivision	\$3,725.67
5915 Springside, Downers Grove, IL 60516	09-18-303-006 & 007	Lot 17 in Downers Grove Gardens Subdivision	\$3,725.67

BEING A SUBDIVISION IN SECTION 7 AND SECTION 18, TOWNSHIP 38 NORTH, RANGE 11, AND SECTION 13, TOWNSHIP 38 NORTH, RANGE 10, ALL EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MAY 7, 1924 AS DOCUMENT NO. 177390, IN DUPAGE COUNTY, ILLINOIS.

The initial calculation of each recapture fee shall include the sum of \$150.00 to cover DISTRICT costs to administer this agreement and to collect the recapture fees.

2) DISTRICT agrees to increase the above recapture fees by adding interest thereto at the rate of 3%, compounded annually, once each year during the month of August for 25 years, beginning in August 2021 until August 2045 at which point the assessment of interest shall cease. The following example is intended to illustrate this interest clause:

Sample recapture fee as of August 2020	\$8,797.67
Sample recapture fee as of August 2021	\$9,061.60
Sample recapture fee as of August 2022	\$9,333.45

• • •

Sample recapture fee as of August 2045	\$18,420.37
Sample recapture fee as of August 2046 and thereafter	\$18,420.37

3) All fees collected by DISTRICT pursuant to this Agreement shall be paid to ROMANO-SHEPPARD and the DISTRICT. All such payments shall be made within 60 days of the date said fees are received by DISTRICT. It is understood that District's obligation to reimburse the above parties shall be limited to funds collected from such fees and payments made hereunder shall be solely out of said funds and

this Agreement shall not be construed as creating any obligation upon DISTRICT to make payments from its General Corporate Funds or Revenues.

4) DISTRICT shall use its best efforts to enforce the provisions hereof and to collect the additional fee referred to herein. However, ROMANO-SHEPPARD recognizes the possibility of clerical omission by DISTRICT, and it is agreed that DISTRICT shall not be liable in any way in the event of any such error or for any reason whatsoever. District's sole obligation to pay hereunder shall be limited to funds actually received by it.

5) ROMANO-SHEPPARD will undertake the cost to prosecute or defend any action or proceeding, legal or otherwise, involving any third party, that may arise out of this Agreement. Further, ROMANO-SHEPPARD will indemnify and hold DISTRICT, its trustees, officers, employees or agents harmless from any costs, fees (including attorneys fees and expenses) or Judgments which DISTRICT, its trustees, officers, employees or agents may incur or become liable for pursuant to any such third party action or cause. ROMANO-SHEPPARD will pay District's reasonable attorneys fees and costs incurred therewith.

- 6) ROMANO-SHEPPARD will be responsible for notifying DISTRICT of the address to which the payments under this Agreement are to be forwarded.
 - 7) This Agreement may be signed in counterparts.
- 8) This Agreement shall be filed with the DuPage County Recorder of Deeds to notify interested persons of the recapture fees for the connection to and use of the sanitary sewer described herein.
- 9) Except as otherwise provided herein, this Agreement shall inure as the benefit of the parties hereto, their successors and assigns.

IN WITNESS WHEREOF, the parties have executed this Agreement as and of the day and year first above written.

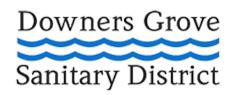
DOWNERS GROVE SANITARY DISTRICT

	General Manager
ATTEST:	
	Assistant Clerk

AMY ROMANO	ROBERT SHEPPARD
STATE OF ILLINOIS)	
OUNTY OF DUPAGE)	
CERTIFY that ROBERT SHEPPARD and AMY persons whose names are subscribed to the foregoin	d for the County and State aforesaid, DO HEREBY ROMANO personally known to me to be the same againstrument, appeared before me this day in person and the said instrument as their free and voluntary act, for
GIVEN under my hand and official seal thi	s, 20
	Notary Public

Prepared By: W. Clay Campbell, Attorney at Law, 2710 Curtiss Street, Downers Grove, Illinois 60515 Mail To: Downers Grove Sanitary District, 2710 Curtiss Street, Downers Grove, Illinois 60515

Board of Trustees
Wallace D. Van Buren
President
Amy E. Sejnost
Vice President
Paul W. Coultrap
Clerk



General Manager Nicholas J. Menninga

Legal Counsel Michael G. Philipp

2710 Curtiss Street P.O. Box 1412 Downers Grove, IL 60515-0703 Phone: 630-969-0664 Fax: 630-969-0827 www.dgsd.org

Providing a Better Environment for South Central DuPage County

Memo

To: Board of Trustees

From: Amy Underwood, Assistant General Manager

Date: March 13, 2020

Subject: Coronavirus response measures

Senior staff has identified a number of measures the District is taking to address the current spread of the novel coronavirus. We are equipping ourselves as best we can to protect employees and the public, to minimize the spread of the virus, and to position the District for continuity of operations during this time. Among our first measures is scheduling some employees to stay off site and available on call, in order to sustain a reserve of staff in case of an infection on-site and related required quarantines that may occur.

Among the measures we have identified is the need for flexibility to award sick time to employees in order to discourage attendance at work of employees who may be displaying symptoms of, been exposed to, or been diagnosed with coronavirus.

The District's HR manual does not anticipate the need for this sort of flexibility in this circumstance. In order to implement this effectively, I am seeking approval from the Board of Trustees to empower the General Manager to award additional sick time as needed outside the framework of the District's HR manual in order to best protect the District from the spread of the novel coronavirus.

C: BOLI, WCC, MGP

DOWNERS GROVE SANITARY DISTRICT

<u>M E M O</u>

TO: Nicholas J. Menninga General Manager

FROM: W. Clay Campbell

Administrative Supervisor

DATE: March 13, 2020

RE: Progress Report – February, 2020

ADMINISTRATIVE

Personnel

General Manager Menninga's last official day with the District is April 15. There is a separate memo in the current board packet regarding changing out authorized individuals on the District's bank accounts.

Reimbursement Program for Sanitary Sewer Backups Caused by Public Sanitary Sewer Blockages

There have been no new backups resulting from a mainline blockage since the last update, and as a result, I have not included a new summary.

OSHA Log

As required by the Illinois Department of Labor, the OSHA Form 300A for 2019 has been completed and will be posted from February 1 to April 30.

Safety Committee and Related Safety Matters

The Safety Committee met on February 18 and had a thorough meeting highlighting various safety-related items that are being budgeted for the next fiscal year along with other safety initiatives currently underway. In addition, it was noted that an hour for the Safety Committee meetings was not long enough and that they should be extended by a half hour in order to fully complete the agenda.

Group Health Insurance Renewal

We are still in the process of receiving all renewal figures from our health insurance carriers (medical, dental, vision and life). I anticipate providing the board with some early renewal information in the next few weeks in order to individually solicit feedback prior to preparing our recommendation for the Board to consider at the April 21 regular meeting.

Technology Update

Exodus Technology Service, our local IT support provider, has commenced upgrading numerous workstations to Windows 10 as Windows 7 is no longer being supported by Microsoft. This work is ongoing and is anticipated to be complete in the current fiscal year.

Per the recommendation of Concentric Integration, I executed a contract with KnowB4, a malware/ransomware/cybersecurity training software suite, to assist with training employees to be more vigilant and aware of an increasing level of sophistication in malicious emails and attempts to gain access to the District's IT infrastructure. I anticipate training to commence in March/April and to be ongoing throughout the year. On March 12, we had Concentric Integration perform server cage cleanup work and upgrade the memory in the physical host server at the WWTC. I also upgraded both of our physical host servers with additional hard drives for increased storage resources.

The following is a detailed summary of the Invoice Cloud portal's utilization in the last month and since the portal's launch in February 2015 through the end of last month:

# of Customers registered in the last month:	66
# of Customers paying their bills online in the last month:	1,178
Amount of Money processed through the Portal in the last month:	\$72,311.39
# of Customers signing up for Autopay through the Portal in the last month:	34
# of Customers enrolled in paperless billing in the last month:	32
# of customers registered for pay by text in the last month:	16
Cost to District for providing Invoice Cloud service in the last month:	\$337.50
Cost to District's customers (convenience fees) in the last month:	\$2,020.08
Estimated Monthly savings from customers enrolled in paperless billing:	\$61.17
# of Customers registered from launch through last month:	4,632
# of Customers signing up for Autopay through the Portal from launch through last month:	1,264
# of Customers enrolled in paperless billing from launch through last month:	2,039
# of customers registered for pay by text from launch through last month:	1,397

FINANCIAL

District Property and Liability Insurance

We requested and have received final proposal quotes from Mitch Backes of Corkill Insurance for the District's property, liability and workers compensation coverages. A separate memo has been provided on this item and will be placed on the agenda for the March meeting for consideration by the Board.

Treasurer's Report and Investment Activity

The monthly Treasurer's Report is included separately in the packet each month and detailed investment information (financial institution name, current rate and dollar amount) is provided on the District's Investment Schedule also provided separately in the packet each month.

User Billing

Detailed billing information is attached to this report.

CODE ENFORCEMENT & UNSEWERED AREAS

<u>Building Sanitary Service Repair Assistance Program; Infiltration and Inflow Removal Program;</u> and Overhead Sewers and Backflow Prevention Devices Reimbursement Program

I have continued to perform the legal review of both Program Agreements and Access Agreements for all of the above programs as prepared by our office prior to execution by the parties.

Sewer Permitting Process

I have continued to perform the legal review of Access Agreements and Annexation Petitions prepared by our office as needed by sewer permit applicants.

cc: WDVB, AES, PWC, KJR, RTJ, MJS, ARU, MGP

USER BILLING SUMMARY

User Charge System

Billings for February 2020 were as follows:

User	\$293,043.45
Surcharge	37,036.65
Monthly fees	380,329.35
Total	\$710,409.45
Summer Usage Adjustment	\$0.00
Billable Flow	172,378,500
Budgeted Billable Flow	166,902,778
% Actual/Budgeted Billable Flow	103.28%
YTD Billable Flow	1,532,716,148
YTD Budgeted Billable Flow	1,660,059,888
% Actual/Budgeted Billable Flow	92.33%

The user accounts receivable balance on 2/29/2020 is \$695,183.59 and consists of:

Current charges due 2/14/20	\$595,892.76
Past due charges and penalty	99,290.83
Total	\$695,183,59

The past due charges represent:

Age	<u>User Charges</u>	<u>Penalty</u>	<u>Totals</u>
30 days past due 60 days past due 90 days & greater past due	\$25,472.07 18,675.70 43,332.92	\$2,984.89 3,045.87 5,779.38	\$28,456.96 21,721.57 49,112.30
Totals	\$87,480.69	\$11,810.14	\$99,290.83

Summary of Past Due Charges (90 Days and Over)

Five Year Comparison

February

<u>Year</u>	<u>User Charges</u>	Penalty	<u>Total</u>
2020	\$43,332.92	\$5,779.38	\$49,112.30 *****
2019	43,310.88	5,149.61	48,460.49 *****
2018	49,771.82	6,385.66	56,157.48 ****
2017	36,439.40	5,219.35	41,658.75 ***
2016	45,137.96	5,798.04	50,936.00 **

*****Includes \$10,462.28 in sewer disconnection costs on 2 accounts plus late fees
****Includes \$13,020.74 in sewer disconnection costs on 4 accounts plus late fees
***Includes \$17,128.69 in sewer disconnection costs on 6 accounts plus late fees
**Includes \$9,256.59 in sewer disconnection costs on 3 accounts plus late fees
*Includes \$11,270.09 in sewer disconnection costs on 4 accounts plus late fees

Twelve Months Ending February 2020

<u>Month</u>	<u>User Charges</u>	<u>Penalty</u>	<u>Total</u>
2/29/20	\$43,332.92	\$5,779.38	\$49,112.30
1/31/20	40,668.53	5,110.21	45,778.74
12/31/19	42,249.41	5,545.98	47,795.39
11/30/19	44,865.08	6,235.59	51,100.67
10/31/19	44,946.81	5,708.76	50,655.57
9/30/19	49,629.96	6,354.25	55,984.21
8/31/19	46,041.82	5,990.19	52,032.01
7/31/19	44,335.90	5,529.97	49,865.87
6/30/19	44,551.56	5,596.79	50,148.35
5/31/19	41,508.51	5,098.57	46,607.08
4/30/19	37,792.28	4,731.80	42,524.08
3/31/19	39,815.02	4,905.41	44,720.43

Six (6) of ten (10) delinquent accounts that were scheduled for pre-enforcement conferences on January 21, 2020 have paid in full. One account from 2012 and another from 2014 are the only two remaining sewer disconnections.

To: Nick Menninga, General Manager

From: Marc Majewski, Operations Supervisor

Re: Month of February, 2020 WWTC Operations Report.

Date: March 10, 2020

Attached please find detailed operating data and our monthly report to Illinois EPA for February. We had no excursions over our permit limit in February.

Certain highlights of operational activities included:

- Monthly flow: Average daily flows to the plant were 11.55 MGD. Total precipitation at the WWTC was .79". There were no excess flow events during the month of February. There were 15 days of discharge over 11 mgd.
- Activated sludge: Operating performance improved throughout the month of February. Floc formers are predominating leading to good solids settling.
- Anaerobic Digesters: Pumped a total of 814,522 gallons of primary sludge, 553,440 gallons of WAS, and 241,270 gallons of waste grease for a total of 1,609,232 gallons pumped to digesters. Total Volatile Solids destruction was calculated at 72.8% for February.
- Digester gas: Total digester gas production was 5,431,995 cubic feet. 209,586 cubic feet of gas was used for anaerobic digestion heat, and 3,403,660 cubic feet was used in the CHP facilities. 1,612,135 cubic feet of flared gas was recorded during the month. The Munters dehumidifier used 206,614 cubic feet of gas.
- Bio-solids: Bio-mechanics have been performing annual PM work on augers and various bio-equipment in preparation for the upcoming drying and delivery season.
- Miscellaneous Items: On February 6th three operators attended training through the CSWEA certified operator training program.
- Electricity: Overall net energy from ComEd was: 98,673 KW-Hrs. Electricity Generated by the CHP system was 257,515 KW-Hrs. Monthly net energy (including natural gas usage) was 135 MW-Hrs for the month of February.

C: WDVB, AES, PWC, KJR, RTJ, MJS, WCC, MGP

Downers Grove Sanitary District February 2020

	WWTC Rainfall	B01 Parshall Flume Flow Max Mgd	B01 Parshall Flume Flow Min Mgd	B01 Parshall Flume Flow Avg Mgd	A01 Parshall Flume Flow Max Mgd	A01 Parshall Flume Flow Avg Mgd	C01 Int Clar #1 Flow Max Mgd	C01 Int Clar #1 Flow Avg Mgd	Outfall 003 Flow Max Mgd	Outfall 003 Flow Avg Mgd	Total Flow Max Mgd	Total Flow Avg Mgd	002 Outfall Flow Avg Mgd
Date	inches	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD	MGD
2/1/2020	0.08	16.12	8.47	12.48	0.00	0.00	0.00	0.00	0.00	0.00	16.12	12.48	0.00
2/2/2020	0.00	25.01	9.74	15.76	0.00	0.00	0.00	0.00	0.00	0.00	25.01	15.76	0.00
2/3/2020	0.00	21.06	14.22	17.90	0.00	0.00	0.00	0.00	0.00	0.00	21.06	17.90	0.00
2/4/2020	0.00	19.10	12.15	14.75	0.00	0.00	0.00	0.00	0.00	0.00	19.10	14.75	0.00
2/5/2020	0.00	17.13	10.51	13.49	0.00	0.00	0.00	0.00	0.00	0.00	17.13	13.49	0.00
2/6/2020	0.01	15.50	9.46	12.94	0.00	0.00	0.00	0.00	0.00	0.00	15.50	12.94	0.00
2/7/2020	0.10	15.34	8.99	12.18	0.00	0.00	0.00	0.00	0.00	0.00	15.34	12.18	0.00
2/8/2020	0.00	15.13	7.99	11.39	0.00	0.00	0.00	0.00	0.00	0.00	15.13	11.39	0.00
2/9/2020	0.19	15.21	7.85	11.47	0.00	0.00	0.00	0.00	0.00	0.00	15.21	11.47	0.00
2/10/2020	0.00	14.92	8.85	11.67	0.00	0.00	0.00	0.00	0.00	0.00	14.92	11.67	0.00
2/11/2020	0.00	14.87	7.78	11.06	0.00	0.00	0.00	0.00	0.00	0.00	14.87	11.06	0.00
2/12/2020	0.00	14.70	7.69	10.73	0.00	0.00	0.00	0.00	0.00	0.00	14.70	10.73	0.00
2/13/2020	0.00	14.90	7.18	10.47	0.00	0.00	0.00	0.00	0.00	0.00	14.90	10.47	0.00
2/14/2020	0.00	14.71	6.12	9.92	0.00	0.00	0.00	0.00	0.00	0.00	14.71	9.92	0.00
2/15/2020	0.00	15.11	6.83	9.96	0.00	0.00	0.00	0.00	0.00	0.00	15.11	9.96	0.00
2/16/2020	0.19	14.95	6.07	9.76	0.00	0.00	0.00	0.00	0.00	0.00	14.95	9.76	0.00
2/17/2020	0.21	16.14	6.80	11.24	0.00	0.00	0.00	0.00	0.00	0.00	16.14	11.24	0.00
2/18/2020	0.01	19.43	11.41	13.87	0.00	0.00	0.00	0.00	0.00	0.00	19.43	13.87	0.00
2/19/2020	0.00	15.25	8.21	12.71	0.00	0.00	0.00	0.00	0.00	0.00	15.25	12.71	0.00
2/20/2020	0.00	14.94	8.54	11.17	0.00	0.00	0.00	0.00	0.00	0.00	14.94	11.17	0.00
2/21/2020	0.00	16.14	7.81	10.94	0.00	0.00	0.00	0.00	0.00	0.00	16.14	10.94	0.00
2/22/2020	0.00	15.12	7.11	10.41	0.00	0.00	0.00	0.00	0.00	0.00	15.12	10.41	0.00
2/23/2020	0.00	15.01	6.80	10.07	0.00	0.00	0.00	0.00	0.00	0.00	15.01	10.07	0.00
2/24/2020	0.00	14.97	6.79	9.89	0.00	0.00	0.00	0.00	0.00	0.00	14.97	9.89	0.00
2/25/2020	0.00	14.94	6.88	9.84	0.00	0.00	0.00	0.00	0.00	0.00	14.94	9.84	0.00
2/26/2020	0.00	14.83	6.49	10.24	0.00	0.00	0.00	0.00	0.00	0.00	14.83	10.24	0.00
2/27/2020	0.00	14.58	6.86	9.90	0.00	0.00	0.00	0.00	0.00	0.00	14.58	9.90	0.00
2/28/2020	0.00	12.10	6.51	9.31	0.00	0.00	0.00	0.00	0.00	0.00	12.10	9.31	0.00
2/29/2020	0.00	12.26	5.76	9.10	0.00	0.00	0.00	0.00	0.00	0.00	12.26	9.10	0.00
Minimum	0.00	12.10	5.76	9.10	0.00	0.00	0.00	0.00	0.00	0.00	12.10	9.10	0.00
Maximum	0.21	25.01	14.22	17.90	0.00	0.00	0.00	0.00	0.00	0.00	25.01	17.90	0.00
Total	0.79	459.45	235.87	334.62	0.00	0.00	0.00	0.00	0.00	0.00	459.45	334.62	0.00
Average	0.03	15.84	8.13	11.54	0.00	0.00	0.00	0.00	0.00	0.00	15.84	11.54	0.00

Downers Grove Sanitary District February, 2020

	Tertiary Flow MGD	MLSS Avg	Activated Sludge Inventory Lbs MLSS	Activated Sludge SRT Days	15 Minutes Aeration Settling %	30 Minutes Aeration Settling %	60 Minutes Aeration Settling %	Sludge Volume Index	System 1 RAS TSS	System 2 RAS TSS	Dupage River Outfall DO
Date	MGD		LBS	DAYS	mL/L	mL/L	mL/L	mL/g	mg/l	mg/l	mg/l
2/1/2020	12.48		72,907	14.72							
2/1/2020	15.76		72,907	14.75							
2/3/2020	17.90	2,030	68,425	10.88	26	19	16	91		5 944	8.6
2/4/2020	14.75	2,030	69,030	10.88	26	20	16	95	5,165	5,844	8.7
	13.49		73,879	10.28	27	20	17	91	5,105	5,706	8.9
2/5/2020		2,191							F 000	5,706	8.9
2/6/2020	12.94	2,099	70,767	11.67	25	20	17	97	5,226	5.705	
2/7/2020	12.18	2,064	69,581	10.33	25	19	16	94		5,765	
2/8/2020	11.39		69,581	10.59							
2/9/2020	11.47		69,581	10.48							
2/10/2020	11.67	2,258	76,138	10.22	27	20	17	87		6,230	9.0
2/11/2020	11.06	2,136	72,019	8.99	23	17	15	81	4,568		8.8
2/12/2020	10.73	2,012	67,842	10.22	24	19	16	93		4,905	
2/13/2020	10.47	2,179	73,455	11.24	24	18	15	82	4,131		8.9
2/14/2020	9.92	2,078	70,061	11.40	23	18	15	86		5,004	
2/15/2020	9.96		70,061	12.50							
2/16/2020	9.76		70,061	12.49							
2/17/2020	11.24	2,202	74,244	11.85	27	20	17	92		5,201	8.9
2/18/2020	13.87	2,061	80,695	10.81	23	18	16	87	4,420		8.6
2/19/2020	12.71	2,103	70,885	10.68	26	19	17	91		5,320	
2/20/2020	11.17	2,213	74,598	10.97	28	22	18	98	4,231		9.3
2/21/2020	10.94	1,967	66,327	8.74	26	20	16	100		5,828	
2/22/2020	10.41		66,327	9.42							
2/23/2020	10.07		66,327	9.44							
2/24/2020	9.89	2,317	78,116	10.79	31	23	18	99		5,818	8.8
2/25/2020	9.84	2,177	73,402	9.17	30	23	19	105	3,747		8.5
2/26/2020	10.24	2,222	74,928	11.26	32	25	20	112		4,620	
2/27/2020	9.90	2,276	76,733	11.11	28	21	17	92	3,511		8.6
2/28/2020	9.31	1,956	65,937	8.66	27	23	19	119		5,166	
2/29/2020	9.10		65,937	9.06							
Minimum	9.10	1,956	65,937.03	8.66	22.93	17.24	14.93	80.65	3,511	4,620	8.5
Maximum	17.90	2,317	80,695.06	14.75	32.38	24.79	20.09	119.40	5,226	6,230	9.3
Total	334.62	42,589	2,070,747.91	313.67	526.24	403.26	338.23	1,890.67	34,999	65,407	105.6
Average	11.54	2,129	71,405.21	10.82	26.40	20.20	16.85	94.60	4,375	5,451	8.8

	Tertiary Flow MGD	Influent BOD 5	Primary Clarifier BOD 5	Intermediate Clarifier CBOD 5	Tertiary Effluent CBOD 5	Tertiary Effluent CBOD 5 Load	BOD 5 Removal %	Ambient Air Temp Min	Ambient Air Temp Max	Influent Flow Temp
Date	MGD	mg/l	mg/l	mg/l	mg/l		%	Deg F	Deg F	Deg F
2/1/2020	12.48							33	39	
2/2/2020	15.76							31	54	
2/3/2020	17.90							27	50	52.7
2/4/2020	14.75	102	53	3.1	1.8	221	94.1	29	39	53.4
2/5/2020	13.49	152	72	3.6	1.8	203	96.3	26	32	53.4
2/6/2020	12.94	146	65	3.5	1.6	173	95.3	26	31	
2/7/2020	12.18							21	41	
2/8/2020	11.39							26	39	
2/9/2020	11.47							23	36	
2/10/2020	11.67							26	44	53.4
2/11/2020	11.06	218	73	3.2	1.3	119.90	96.7	24	36	54.1
2/12/2020	10.73	217	74	3.2	1.2	107	96.8	23	36	53.6
2/13/2020	10.47	225	76	3.1	1.1	96	97.2	2	32	53.2
2/14/2020	9.92							-4	15	
2/15/2020	9.96							6	33	
2/16/2020	9.76							15	46	
2/17/2020	11.24							27	42	52.9
2/18/2020	13.87	169	81	3.7	1.4	162	96.9	24	39	53.2
2/19/2020	12.71	220	86	3.3	1.2	127	97.8	16	32	53.2
2/20/2020	11.17	245	100	4.2	1.2	112	97.8	8	26	52.7
2/21/2020	10.94							11	38	
2/22/2020	10.41							27	51	
2/23/2020	10.07							33	58	
2/24/2020	9.89							34	44	53.4
2/25/2020	9.84	228	88	2.3	1.5	123	97.4	31	41	53.1
2/26/2020	10.24	227	82	3.2	1.8	154	97.0	26	36	53.2
2/27/2020	9.90	260	62	3.0	2.0	165	97.6	22	34	53.4
2/28/2020	9.31							16	32	
2/29/2020	9.10							15	38	
Minimum	9.10	102	53	2.3	1.10	96	94.1	-4	15	52.7
Maximum	17.90	260	100	4.2	2.00	221	97.8	34	58	54.1
Total	334.62	2,409	912	39.4	17.90	1,763	1,160.8	626	1,113	798.9
Average	11.54	201	76	3.3	1.49	147	96.7	22	38	53.3

	Tertiary Flow MGD	Influent TSS	Primary Clarifier TSS	Intermediate Clarifier TSS	Tertiary Effluent TSS	Tertiary Effluent TSS Load	TSS Removal %	Influent pH	Primary Clarifier pH	Tertiary Effluent pH	Intermediate pH
Date	MGD	mg/l	mg/l	mg/l	mg/l	lbs/day	%	SU	SU	SU	SU
2/1/2020	12.48	116			1.2	125	99.0				
2/2/2020	15.76	96			1.4	184	98.5				
2/3/2020	17.90	96	51	6.2	2.1	314	97.8	7.6	7.8	7.3	7.4
2/4/2020	14.75	104	47	6.2	1.5	184	98.6	7.7	7.9	7.3	7.5
2/5/2020	13.49	120	46	7.0	1.4	158	98.8	7.8	7.4	7.3	7.3
2/6/2020	12.94	120	47	5.4	1.4	151	98.8	7.6	7.8	7.2	7.4
2/7/2020	12.18	132			1.5	152	98.9	7.7	7.8	7.2	7.3
2/8/2020	11.39	136			1.3	123	99.0				
2/9/2020	11.47	132			1.4	134	98.9				
2/10/2020	11.67	172	49	5.3	1.6	156	99.1	7.7	7.6	7.3	7.3
2/11/2020	11.06	200	52	6.0	1.7	157	99.2	7.8	7.8	7.2	7.3
2/12/2020	10.73	185	44	5.1	1.3	116	99.3	7.7	7.7	7.1	7.3
2/13/2020	10.47	182	43	4.4	0.9	79	99.5	7.8	7.6	7.2	7.3
2/14/2020	9.92	176			0.9	74	99.5	7.7	7.8	7.1	7.3
2/15/2020	9.96	212			1.2	100	99.4				
2/16/2020	9.76	148			1.0	81	99.3				
2/17/2020	11.24	220	63	4.7	0.8	75	99.6	7.7	7.6	7.3	7.2
2/18/2020	13.87	148	56	4.6	1.1	127	99.3	7.7	7.7	7.3	7.3
2/19/2020	12.71	176	60	4.4	0.5	53	99.7	7.8	7.7	7.3	7.3
2/20/2020	11.17	235	69	4.3	0.6	56	99.7	7.8	7.7	7.3	7.4
2/21/2020	10.94	276			0.6	55	99.8	7.7	7.7	7.3	7.2
2/22/2020	10.41	184			0.4	35	99.8				
2/23/2020	10.07	150			0.5	42	99.7				
2/24/2020	9.89	176	56	3.2	0.5	41	99.7	7.6	7.6	7.2	7.4
2/25/2020	9.84	208	67	3.9	0.7	57	99.7	7.6	7.7	7.1	7.4
2/26/2020	10.24	245	52	3.9	0.8	68	99.7	7.6	7.6	7.1	7.3
2/27/2020	9.90	195	47	3.9	0.8	66	99.6	7.6	7.6	7.0	7.3
2/28/2020	9.31	232			0.6	47	99.7	7.6	7.6	7.0	7.3
2/29/2020	9.10	184			0.6	46	99.7				
Minimum	9.10	96	43	3.2	0.4	35	97.8	7.6	7.4	7.0	7.2
Maximum	17.90	276	69	7.0	2.1	314	99.8	7.8	7.9	7.3	7.5
Total	334.62	4,956	849	78.5	30.3	3,056	2,879.3	153.8	153.7	144.1	146.5
Average	11.54	171	53	4.9	1.0	105	99.3	7.7	7.7	7.2	7.3

Downers Grove Sanitary District February, 2020

MONTHLY OPERATIONS REPORT PAGE 5

	Tertiary	Influent	Tertiary	Tertiary Effluent	Chlorine	Fecal
	Flow	Ammonia-N	Ammonia-N	Ammonia-N Load	Residual	Coliform
Date	MGD	mg/l	mg/l	lbs/day	mg/l	col/100ml
2/1/2020	12.48		<u> </u>	,		
2/2/2020	15.76	8.16	0.44	57.8	0.02	
2/3/2020	17.90	10.44	0.81	121.0	0.02	
2/4/2020	14.75	11.74	1.08	132.8		
2/5/2020	13.49	12.94	0.77	86.6		
2/6/2020	12.94	13.54	1.44	155.4		
2/7/2020	12.18					
2/8/2020	11.39					
2/9/2020	11.47	10.48	0.66	63.1		
2/10/2020	11.67	14.56	0.46	44.8		
2/11/2020	11.06	18.12	1.90	175.2		
2/12/2020	10.73	16.56	1.96	175.3		
2/13/2020	10.47	15.64	0.88	76.8		
2/14/2020	9.92					
2/15/2020	9.96					
2/16/2020	9.76	12.12	1.28	104.2		
2/17/2020	11.24	13.72	0.27	25.3		
2/18/2020	13.87	10.04	0.52	60.2		
2/19/2020	12.71	10.24	0.36	38.2		
2/20/2020	11.17	13.28	0.51	47.5		
2/21/2020	10.94					
2/22/2020	10.41					
2/23/2020	10.07	11.62	1.21	101.6		
2/24/2020	9.89	18.30	0.26	21.4		
2/25/2020	9.84	18.98	1.29	105.9		
2/26/2020	10.24	20.32	2.66	227.1		
2/27/2020	9.90	17.28	2.28	188.3		
2/28/2020	9.31					
2/29/2020	9.10					
NA::	0.40	0.40	0.00	04.4	0.00	
Minimum	9.10	8.16	0.26	21.4	0.02	
Maximum	17.90	20.32	2.66	227.1	0.02	
Total	334.62	278.08	21.04	2,008.5	0.04	
Average	11.54	13.90	1.05	100.4	0.02	

SLUDGE DATA			
Primary Sludge	TS	3.27 %	
		0.05.07	

WAS to Digesters TS 2.65 % 553,440 Gallons Hauled Grease to Digs TS 11.20 % 214,270 Gallons

Anaerobically Digested Sludge Pumping

Drying Beds TS 3.20 % 135,120 Gallons
BFP TS 1.68 % 846,600 Gallons

Lagoons TS % Gallons
Total 981,720 Gallons

VS Destruction 72.8 %

Biosolids Disposal

Class A Distribution Feb Dry Tons
Class B Hauling Feb Dry Tons
Total Feb Dry Tons
Class A Distribution YTD Dry Tons
Class B Hauling YTD 196 Dry Tons

Total YTD 196 Dry Tons

814,522 Gallons

ENERGY DATA

Total Digester Gas Production 5,431,995 SCF
Gas Volume per Volatile Solids Load 10.7 Cu.Ft./Lb.

Digester Gas Utilization

Heat Exchangers 209,586 SCF
Dehumidification 206,614 SCF
CHP 3,403,660 SCF

Total 3,819,860 SCF 1,612,135 SCF

135 MWH

Natural Gas Consumed

Digester Gas Flared

WWTC 40,233 SCF
MSB 44,533 SCF
Chemical Feed 31,133 SCF
5006 Walnut 28,333 SCF

Kilowatt-hours Generated CHP 257,515 KWH
Net energy from Comed 98,637 KWH

Monthly net energy

MISCELLANEOUS

Grit Removal Feb 40 Cu. Yds
Grit Removal YTD 60 Cu. Yds
Anaerobic Supernate 687,699 Gallons
Waste Activated Sludge 147,845 Gals/Day
City Water Consumed 15,833 Gallons

Downers Grove Sanitary District February, 2020

		_		_								
	Tertiary Flow MGD	Influent Phosphorus	Tertiary Effluent Phosphorus	Influent Phosphorus Load	Tertiary Effluent Phosphorus Load	Phosphorus Removal %	Influent Nitrogen	Tertiary Effluent Nitrogen	Influent Nitrogen Load	Tertiary Effluent Nitrogen Load	Nitrogen Removal %	Tertiary Effluent Nitrate Grab
Date	MGD	mg/l	mg/l	lbs/day	lbs/day	%	mg/l	mg/l	lbs/day	lbs/day	%	mg/l
2/1/2020	12.48											
2/2/2020	15.76											
2/3/2020	17.90											
2/4/2020	14.75	2.97	1.68	371.3	206.6	43.4						10.43
2/5/2020	13.49											
2/6/2020	12.94											
2/7/2020	12.18											
2/8/2020	11.39											
2/9/2020	11.47											
2/10/2020	11.67	4.65	1.78	455.0	173.2	61.7	24.0	14.4	2,348.3	1,401.0	40.3	
2/11/2020	11.06											
2/12/2020	10.73											
2/13/2020	10.47											
2/14/2020	9.92											19.78
2/15/2020	9.96											
2/16/2020	9.76											
2/17/2020	11.24	4.77	2.25	448.7	210.9	52.8						
2/18/2020	13.87											
2/19/2020	12.71											
2/20/2020	11.17											
2/21/2020	10.94											14.32
2/22/2020	10.41											
2/23/2020	10.07	3.95	2.46	331.3	206.6	37.7						
2/24/2020	9.89											
2/25/2020	9.84											
2/26/2020	10.24											
2/27/2020	9.90											
2/28/2020	9.31											19.88
2/29/2020	9.10											
Minimum	9.10	2.97	1.68	331.3	173.2	37.7	24.0	14.4	2,348.3	1,401.0	40.3	10.43
Maximum	17.90	4.77	2.46	455.0	210.9	61.7	24.0	14.4	2,348.3	1,401.0	40.3	19.88
Total	334.62	16.34	8.17	1,606.3	797.3	195.7	24.0	14.4	2,348.3	1,401.0	40.3	64.41
Average	11.54	4.09	2.04	401.6	199.3	48.9	24.0	14.4	2,348.3	1,401.0	40.3	16.10

Permit

Major:

Permit #: IL0028380

Permittee: DOWNERS GROVE SANITARY DISTRICT

Permittee Address: 2710 CURTISS STREET PO BOX 1412

DOWNERS GROVE, IL 60515

Facility: DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

Facility Location: 5003 WALNUT AVENUE DOWNERS GROVE, IL 60515

Permitted Feature: 001

External Outfall

Discharge: 001-0

COMBINED DISCHARGE FROM A01, B01, & C01

Report Dates & Status

Monitoring Period: From 02/01/20 to 02/29/20

Yes

DMR Due Date: 03/25/20

Status: NetDMR Validated

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE.COMBINED OUTFALLS: A01-MIXING CHAMBER DISCHARGE TO E BR OF DUPAGE RIVER-EFFECTIVE WHEN FLOWS TO TRT PLT ARE GREATER THAN 22 MGD & EXCESS FLOW FAC IS IN OPERATION. 002 BECOMES OPERATIONAL WHEN 001, A01,& B01 EXCEED 30 MGD.

Principal Executive Officer

First Name: Nicholas

Title: General Manager

Telephone: 630-969-0664

Last Name: Menninga

No Data Indicator (NODI)

Form NODI: -

	Parameter	Monitoring Location	on Season # Param.	IODI		Quantity	or Loading				Qual	ity or Cond	centration		# of E	Ex. Frequency of Analysis	Sample Type
Code	Name				Qualifier 1 Valu	e 1 Qualifier 2	Value 2	Units Quali	ier 1 Value 1	Qualifie	r 2 Value 2	Qualifier	· 3 Value 3	Units			
				Sample				=	8.8	=	8.6	=	8.5	19 - mg/L		03/DW - 3 Days Every Week	GR - GRAB
00300 Ox	ygen, dissolved [DO]	1 - Effluent Gross	0	Permit Re	q.				Req Mon MO AV M	1N	Req Mon MN WK A	/	Req Mon DAILY MN	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
				Value NO	DI												
				Sample						=	6.1	=	6.9	19 - mg/L		03/DW - 3 Days Every Week	CP - COMPOS
00310 BC	D, 5-day, 20 deg. C	1 - Effluent Gross	0	Permit Re	q.					<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
				Value NO	DI												
				Sample				=	7.0			=	7.3	12 - SU		05/DW - 5 Days Every Week	GR - GRAB
00400 pH		1 - Effluent Gross	0	Permit Re	q.			>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU	0	DL/DS - Daily When Discharging	GR - GRAB
				Value NO	DI												
				Sample						=	1.0	=	1.5	19 - mg/L		05/DW - 5 Days Every Week	CP - COMPOS
00530 So	lids, total suspended	1 - Effluent Gross	0	Permit Re	q.					<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
				Value NO	DI												
				Sample						=	1.05	=	2.66	19 - mg/L		05/DW - 5 Days Every Week	CP - COMPOS
00610 Nit	rogen, ammonia total [as N]	1 - Effluent Gross	0	Permit Re	q.						Req Mon MO AVG		Req Mon DAILY MX	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
				Value NO	DI												
				Sample								=	2.46	19 - mg/L		04/30 - Four Per Month	CP - COMPOS
00665 Ph	osphorus, total [as P]	1 - Effluent Gross	0	Permit Re	q.								Req Mon DAILY MX	19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
				Value NO	DI												
				Sample						=	0.02			19 - mg/L		02/30 - Twice Per Month	GR - GRAB
50060 Ch	lorine, total residual	1 - Effluent Gross	0	Permit Re	q.					<=	0.75 MO AVG			19 - mg/L	0	DL/DS - Daily When Discharging	GR - GRAB
				Value NO	DI												
				Sample													
74055 Co	liform, fecal general	1 - Effluent Gross	0	Permit Re	q.							<=	400.0 DAILY MX	13 - #/100ml	-	DL/DS - Daily When Discharging	GR - GRAB
				Value NO	DI								9 - Conditional Monitoring - Not Required T	This Period			
				Sample			34.82	80 - Mgal/mo								99/99 - Continuous	
82220 Flo	ow, total	1 - Effluent Gross	0	Permit Re		R	eq Mon MO TOT	AL 80 - Mgal/mo							0	99/99 - Continuous	
				Value NO	OI												

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

29 days of discharge. Zero days combined with A01 and zero days combined with C01. Chlorine, total residual was analyzed due to normal operations preparing for higher flows during precipitation events.

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User: reeseberry

Name: Dorrance Berry

E-Mail: rberry@dgsd.org

Date/Time: 2020-03-11 08:37 (Time Zone: -05:00)

Report Last Signed By

User: reeseberry
Name: Dorrance Berry
E-Mail: rberry@dgsd.org
Date/Time: 2020-03-11 08:38 (Time Zone: -05:00)

Permit

Major:

IL0028380 Permit #:

Permittee: DOWNERS GROVE SANITARY DISTRICT

Permittee Address:

2710 CURTISS STREET PO BOX 1412

DOWNERS GROVE, IL 60515

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

Facility Location:

5003 WALNUT AVENUE DOWNERS GROVE, IL 60515

Permitted Feature:

002 External Outfall

Yes

Discharge: 002-0

MIXING CHMBR OVERFLOW TO ST. JOSEPH CRK

Report Dates & Status

Monitoring Period: From 02/01/20 to 02/29/20 **DMR Due Date:** 03/25/20

Status:

Facility:

NetDMR Validated

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name: Nicholas Title: General Manager Telephone:

630-969-0664

No Data Indicator (NODI)

Last Name:

Form NODI:

Menninga

Parameter	Monitoring Location	n Season #	Param. NODI		Quantity	or Loading				(Quality or Conce	ntration			# of Ex.	Frequency of Analysis	Sample Type
Code Name					Qualifier 1 Value 1 Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	2 Value 2	Qualifier 3	Value 3	Units			
				Sample													
00300 Oxygen, dissolved [DO]	1 - Effluent Gross	0		Permit Req.									Req Mon DAILY MN	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
				Value NODI									C - No Discharge				
				Sample													
00310 BOD, 5-day, 20 deg. C	1 - Effluent Gross	0		Permit Req.						<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
				Value NODI							C - No Discharge	:	C - No Discharge				
				Sample													
00400 pH	1 - Effluent Gross	0		Permit Req.				>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU		DL/DS - Daily When Discharging	GR - GRAB
				Value NODI					C - No Discharge	:			C - No Discharge				
				Sample													
00530 Solids, total suspended	1 - Effluent Gross	0		Permit Req.						<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
				Value NODI							C - No Discharge		C - No Discharge				
				Sample													
00610 Nitrogen, ammonia total [as N]	1 - Effluent Gross	0		Permit Req.									Req Mon DAILY MX	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
				Value NODI									C - No Discharge				
				Sample													
00665 Phosphorus, total [as P]	1 - Effluent Gross	0		Permit Req.									Req Mon DAILY MX	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
				Value NODI									C - No Discharge				
				Sample													
50060 Chlorine, total residual	1 - Effluent Gross	0		Permit Req.						<=	0.75 MO AVG			19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
				Value NODI							C - No Discharge						
				Sample													
74055 Coliform, fecal general	1 - Effluent Gross	0		Permit Req.								<=	400.0 DAILY MX	13 - #/100ml	-	DL/DS - Daily When Discharging	GR - GRAB
				Value NODI									C - No Discharge				
				Sample													
82220 Flow, total	1 - Effluent Gross	0		Permit Req.		Req Mon MO TOTAL 8	80 - Mgal/mo)								DL/DS - Daily When Discharging	
				Value NODI		C - No Discharge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User: reeseberry Name: Dorrance Berry E-Mail: rberry@dgsd.org

Date/Time: 2020-03-10 15:00 (Time Zone: -05:00)

Report Last Signed By

 User:
 reeseberry

 Name:
 Dorrance Berry

 E-Mail:
 rberry@dgsd.org

 Date/Time:
 2020-03-11 08:38 (Time Zone: -05:00)

Permit

IL0028380 Permit #:

Permittee: DOWNERS GROVE SANITARY DISTRICT

Major: Yes **Permittee Address:**

2710 CURTISS STREET PO BOX 1412 DOWNERS GROVE, IL 60515

Facility Location:

Facility:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

5003 WALNUT AVENUE DOWNERS GROVE, IL 60515

003 **Permitted Feature:**

External Outfall

Discharge: 003-0

EXCESS FLOW TO ST. JOSEPH CRK

Report Dates & Status

Monitoring Period: From 02/01/20 to 02/29/20 **DMR Due Date:** 03/25/20

Title:

Status: **NetDMR Validated**

Considerations for Form Completion

NUMBER OF DAYS OF DISCHARGE:CS

Principal Executive Officer

First Name: Nicholas

Last Name: Menninga General Manager

Telephone: 630-969-0664

No Data Indicator (NODI)

Form NODI:

Parameter	Monitoring Location	Season #	Param. NODI		Quantity	or Loading				(Quality or Conce	ntration			# of Ex.	Frequency of Analysis	Sample Typ
Code Name					Qualifier 1 Value 1 Qualifier 2	Value 2	Units	Qualifier 1	Value 1	Qualifier 2	2 Value 2	Qualifier 3	Value 3	Units			
				Sample													
00300 Oxygen, dissolved [DO]	1 - Effluent Gross	0		Permit Req.									Req Mon DAILY MN	19 - mg/L		DL/DS - Daily When Dischargin	g GR - GRAB
				Value NODI									C - No Discharge				
				Sample													
0310 BOD, 5-day, 20 deg. C	1 - Effluent Gross	0		Permit Req.						<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L		DL/DS - Daily When Dischargin	ng GR - GRAB
				Value NODI							C - No Discharge)	C - No Discharge				
				Sample													
0400 pH	1 - Effluent Gross	0		Permit Req.				>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU		DL/DS - Daily When Dischargin	g GR - GRAB
				Value NODI					C - No Discharge	•			C - No Discharge				
				Sample													
00530 Solids, total suspended	1 - Effluent Gross	0		Permit Req.						<=	30.0 MO AVG	<=	45.0 WKLY AVG	19 - mg/L		DL/DS - Daily When Dischargin	g GR - GRAB
				Value NODI							C - No Discharge)	C - No Discharge				
				Sample													
0610 Nitrogen, ammonia total [as N]	1 - Effluent Gross	0		Permit Req.									Req Mon DAILY MX	19 - mg/L		DL/DS - Daily When Dischargin	ng GR - GRAB
				Value NODI									C - No Discharge				
				Sample													
0665 Phosphorus, total [as P]	1 - Effluent Gross	0		Permit Req.									Req Mon DAILY MX	19 - mg/L		DL/DS - Daily When Dischargin	ng GR - GRAB
				Value NODI									C - No Discharge				
				Sample													
0060 Chlorine, total residual	1 - Effluent Gross	0		Permit Req.						<=	0.75 MO AVG			19 - mg/L		DL/DS - Daily When Dischargin	g GR - GRAB
				Value NODI							C - No Discharge)					
				Sample													
4055 Coliform, fecal general	1 - Effluent Gross	0		Permit Req.								<=	400.0 DAILY MX	13 - #/100m	-	DL/DS - Daily When Dischargin	g GR - GRAB
				Value NODI									C - No Discharge				
				Sample													
2220 Flow, total	1 - Effluent Gross	0		Permit Req.		Req Mon MO TOTAL	80 - Mgal/mo									DL/DS - Daily When Dischargin	ng
				Value NODI		C - No Discharge											

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors

No errors.

Comments

Attachments

No attachments.

Report Last Saved By

DOWNERS GROVE SANITARY DISTRICT

User: reeseberry Name: Dorrance Berry E-Mail: rberry@dgsd.org

Date/Time: 2020-03-10 15:00 (Time Zone: -05:00)

Report Last Signed By

 User:
 reeseberry

 Name:
 Dorrance Berry

 E-Mail:
 rberry@dgsd.org

 Date/Time:
 2020-03-11 08:38 (Time Zone: -05:00)

Permit																	
Permit #:	IL0028380		Permittee:		DOWNER	S GROVE SA	NITARY DISTRI	СТ		Faci	ility:	DOV	/NERS GROVE S.	D WAS	TEWAT	TER TREATMENT CENTER	र
Major:	Yes		Permittee	Address:		TISS STREET S GROVE, IL	Γ PO BOX 1412 60515			Faci	ility Loca		WALNUT AVENU /NERS GROVE, IL				
	A01 External Outfall		Discharge	:	A01-0 EXCESS	FLOW FROM	EXCESS FLOW	CLARIFIEF	RS								
Report Dates & Status																	
Monitoring Period:	From 02/01/20 to	02/29/20	DMR Due	Date:	03/25/20					Stat	us:	NetD	MR Validated				
Considerations for For	m Completion																
NUMBER OF DAYS OF	DISCHARGE:CS																
Principal Executive Off	ficer																
First Name:	Nicholas		Title:		General M	lanager				Tele	phone:	630-	969-0664				
Last Name:	Menninga																
No Data Indicator (NOL	OI)																
Parameter Code Name	Monitoring I	_ocation Seas	on # Param. NOD		Qualifier 1 Value		or Loading Value 2	Units	Qualifier 1 \	/alue 1		ality or Concent Value 2 Qualifie		Units	# of Ex.	Frequency of Analysis	Sample Ty
Rumo				Sample	Qualifici i val	do i quamioi 2	Value 2	Omio	Qualifor 1	valuo 1	Quantor 2	varao 2 quanno	, o value o	Omio			
00310 BOD, 5-day, 20 deg. C	1 - Effluent G	ross 0		Permit Req.									Req Mon DAILY MX	(19 - mg/L	-	DL/DS - Daily When Discharging	GR - GRAE
				Value NODI Sample									C - No Discharge				
00530 Solids, total suspended	1 - Effluent G	ross 0		Permit Req.									Req Mon DAILY MX	(19 - mg/L		DL/DS - Daily When Discharging	GR - GRAE
				Value NODI Sample									C - No Discharge				
00610 Nitrogen, ammonia total	I [as N] 1 - Effluent G	ross 0		Permit Req.									Req Mon DAILY MX	(19 - mg/L		DL/DS - Daily When Discharging	GR - GRAE
				Value NODI									C - No Discharge				
00665 Phosphorus, total [as P]	1 - Effluent G	ross 0		Sample Permit Req.									Req Mon DAILY MX	(19 - ma/L		DL/DS - Daily When Discharging	GR - GRAE
., , ,				Value NODI									C - No Discharge	- 3			
82220 Flow, total	1 - Effluent G	ross 0		Sample Permit Req.		D	eq Mon MO TOTAL	80 - Mgal/mg	\						-	DL/DS - Daily When Discharging	
022201 low, total	1 - Lindent O	1033		Value NODI			- No Discharge	- 00 - Mga/mc	,							DL/DG - Daily When Discharging	CIV-COIVI
Submission Note																	
If a parameter row does	not contain any v	alues for the	Sample nor Ef	fluent Tradir	ng, then none	of the followin	g fields will be s	ubmitted for	that row: L	Jnits, N	Number of	f Excursions, F	requency of Analy	sis, and S	Sample	Type.	
Edit Check Errors																	
No errors.																	
Comments																	
Attachments																	
No attachments.																	
Report Last Saved By DOWNERS GROVE SA	NITA DV DISTDIA	`T															
User:	MITART DISTRIC	, 1	reeseberry														
Name:			Dorrance B	errv													
E-Mail:			rberry@dgsd.	•													
Date/Time:			2020-03-10	_	e Zone: -05:0	0)											
Report Last Signed By			_0_0 00 10	. 5.55 (11111	2 _0.10. 00.0	~,											
User:			reeseberry														
Name:			Dorrance B	errv													
E-Mail:			rberry@dgsd.	•													
Date/Time:			2020-03-11 (e Zone: -05:0	0)											
				() ()		-,											

Permit Permit #:

Major:

IL0028380

Yes

Permittee: Permittee Address: DOWNERS GROVE SANITARY DISTRICT

2710 CURTISS STREET PO BOX 1412

DOWNERS GROVE, IL 60515

Facility Location:

Facility:

DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER

5003 WALNUT AVENUE DOWNERS GROVE, IL 60515

Permitted Feature:

B01 External Outfall Discharge:

Title:

B01-0

INTERNAL MIXING CHMBR - E. BR. DUPAGE RVR

Report Dates & Status

Monitoring Period: From 02/01/20 to 02/29/20 **DMR Due Date:** 03/25/20

Status: **NetDMR Validated**

Considerations for Form Completion

DMF LOAD LIMITS DISPLAYED.

Principal Executive Officer

First Name: Nicholas

Menninga

General Manager

Telephone:

630-969-0664

No Data Indicator (NODI)

Form NODI:

Last Name:

	Parameter	Monitoring Location	Season	# Param. NODI				antity or Lo						uality or Cond			# of E	x. Frequency of Analysis	Sample Type
Code	Name					Qualifier 1	Value 1	Qualifier	2 Value 2	Units	Qualifier 1	Value 1	Qualifier 2	Value 2	Qualifier		Units		
					Sample										=	50.2	15 - deg F	01/30 - Monthly	GR - GRAB
00011	Гетрегаture, water deg. fahrenheit	1 - Effluent Gross	0		Permit Req.											Req Mon MO MAX	15 - deg F 0	01/30 - Monthly	GR - GRAB
					Value NODI														
					Sample						=	8.8	=	8.6	=	8.5	19 - mg/L	03/DW - 3 Days Every Week	GR - GRAB
00300	Oxygen, dissolved [DO]	1 - Effluent Gross	1		Permit Req.						>=	5.5 MO AV MN	\ >=	4.0 MN WK A	 الم	3.5 DAILY MN	19 - mg/L 0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI														
					Sample							7.0			=	7.3	12 - SU	05/DW - 5 Days Every Week	GR - GRAB
00400	ρΗ	1 - Effluent Gross	0		Permit Req.						>=	6.0 MINIMUM			<=	9.0 MAXIMUM	12 - SU 0	02/DA - 2 Days Every Week	GR - GRAB
					Value NODI														
					Sample										=	230.0	19 - mg/L	01/30 - Monthly	CP - COMPOS
00410	Alkalinity, total [as CaCO3]	1 - Effluent Gross	0		Permit Req.											Req Mon DAILY MX	(19 - mg/L 0	01/30 - Monthly	CP - COMPOS
					Value NODI														
					Sample	=	105.41	=	313.58	26 - lb/d			=	1.0	=	2.1	19 - mg/L	05/DW - 5 Days Every Week	CP - COMPOS
00530	Solids, total suspended	1 - Effluent Gross	0		Permit Req.	<=	2202.0 MO AVG	<=	4404.0 DAILY MX	26 - lb/d			<=	12.0 MO AV	€ <=	24.0 DAILY MX	19 - mg/L 0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI														
					Sample										=	14.4	19 - mg/L	01/30 - Monthly	CP - COMPOS
00600 I	Nitrogen, total [as N]	1 - Effluent Gross	0		Permit Req.											Req Mon DAILY MX	(19 - mg/L 0	01/30 - Monthly	CP - COMPOS
					Value NODI														
					Sample	=	100.43	=	227.06	26 - lb/d			=	1.05	=	2.66	19 - mg/L	05/DW - 5 Days Every Week	CP - COMPOS
006101	Nitrogen, ammonia total [as N]	1 - Effluent Gross	1		Permit Req.	<=	734.0 MO AVG	<=	1376.0 DAILY MX	26 - lb/d			<=	4.0 MO AVG	<=	7.5 DAILY MX	19 - mg/L 0	02/DA - 2 Days Every Week	CP - COMPOS
					Value NODI														
					Sample										=	1.4	19 - mg/L	01/30 - Monthly	CP - COMPOS
00625 I	Nitrogen, Kjeldahl, total [as N]	1 - Effluent Gross	0		Permit Req.											Req Mon DAILY MX	(19 - mg/L 0	01/30 - Monthly	CP - COMPOS
					Value NODI														
					Sample										=	13.0	19 - mg/L	01/30 - Monthly	CA - CALCTD
00630 I	Nitrite + Nitrate total [as N]	1 - Effluent Gross	0		Permit Req.											Req Mon DAILY MX	(19 - mg/L 0	01/30 - Monthly	CA - CALCTD
					Value NODI														
					Sample										=	2.46	19 - mg/L	04/30 - Four Per Month	CP - COMPOS
00665 I	Phosphorus, total [as P]	1 - Effluent Gross	0		Permit Req.											Req Mon DAILY MX	(19 - mg/L 0	01/30 - Monthly	CP - COMPOS
					Value NODI														
					Sample										=	1.63	19 - mg/L	01/30 - Monthly	CP - COMPOS
00666 I	Phosphorus, dissolved	1 - Effluent Gross	0		Permit Req.											Req Mon DAILY MX	(19 - mg/L 0	01/30 - Monthly	CP - COMPOS
					Value NODI														
					Sample										=	385.0	19 - mg/L	01/30 - Monthly	GR - GRAB
00940	Chloride [as CI]	1 - Effluent Gross	0		Permit Req.											Req Mon DAILY MX	(19 - mg/L 0	01/30 - Monthly	GR - GRAB
					Value NODI														
					Sample	=	11.55	=	17.9	03 - MGI	D							99/99 - Continuous	
50050 I	Flow, in conduit or thru treatment plant	1 - Effluent Gross	0		Permit Req.		Req Mon MO AV	G	Req Mon DAILY MX	03 - MGI	D						0	99/99 - Continuous	
					Value NODI														
					Sample										=	0.02	19 - mg/L	CL/OC - Chlorination/Occurance	s GR - GRAB
50060	Chlorine, total residual	1 - Effluent Gross	1		Permit Req.										<=	0.05 DAILY MX	19 - mg/L 0	CL/OC - Chlorination/Occurance	s GR - GRAB
					Value NODI														
					Sample	=	146.89	=	221.39	26 - lb/d			-	1.5	=	2.0	19 - mg/L	03/DW - 3 Days Every Week	CP - COMPOS
80082	BOD, carbonaceous [5 day, 20 C]	1 - Effluent Gross	0		Permit Req.	. <=	1835.0 MO AVG	<=	3670.0 DAILY MX	26 - lb/d			<=	10.0 MO AV	G <=	20.0 DAILY MX	19 - mg/L 0	02/DA - 2 Days Every Week	CP - COMPOS
	· ·				Value NODI													-	

Submission Note

If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type.

Edit Check Errors No errors. Comments Attachments No attachments. Report Last Saved By DOWNERS GROVE SANITARY DISTRICT User: reeseberry Name: Dorrance Berry rberry@dgsd.org E-Mail: Date/Time: 2020-03-11 08:38 (Time Zone: -05:00) Report Last Signed By User: reeseberry

Dorrance Berry

rberry@dgsd.org

2020-03-11 08:38 (Time Zone: -05:00)

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E-Mail:

Date/Time:

Permit																			
Permit #:	IL00	028380		Permitte	ee:	DOV	VNERS GI	ROVE SANITARY D	ISTRICT	Fa	cility:		D	OWNERS	GROVE S.D \	WASTEV	VATER	TREATMENT CENTER	
Major:	Yes			Permitte	ee Address			S STREET PO BOX ROVE, IL 60515	1412	Fa	cility l	_ocation:			NUT AVENUE S GROVE, IL 605	15			
Permitted Feature:	C01 Exte	ernal Outfall		Dischar	ge:	C01 EXC		W FROM CLARIFIE	R #1										
Report Dates & Sta	tus																		
Monitoring Period:	Fro	m 02/01/20 to 02/	/29/20	DMR Du	ie Date:	03/2	5/20			Sta	atus:		N	etDMR V	alidated				
Considerations for																			
NUMBER OF DAYS		HARGE:CS																	
Principal Executive																			
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Last Name:		nninga																	
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Form NODI:		Monitoring Location	on Season #	Param NODI			Ou	antity or Loading				0	uality or (Concentrat	ion		# of Ex.	Frequency of Analysis	Sample Typ
Code Name		Worldoning Location	on Season #	i araili. NODi		Qualifier 1 Va			Units	Qualifier 1	Value 1					Units	# OI LX.	requeitey of Analysis	Sample Typ
00240 DOD E day 20 day	- 0	4 F#lyont Cross	0		Sample Darmit Barr										Dec Man DAIL V MV	10/1		DI /DC Deily When Dischessing	CD CDAD
00310 BOD, 5-day, 20 deg	J. C	1 - Effluent Gross	0	-	Permit Req. Value NODI										Req Mon DAILY MX C - No Discharge	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Sample														
00530 Solids, total suspen	ided	1 - Effluent Gross	0		Permit Req. Value NODI										Req Mon DAILY MX C - No Discharge	19 - mg/L	-	DL/DS - Daily When Discharging	GR - GRAB
					Sample														
00610 Nitrogen, ammonia	total [as N]	1 - Effluent Gross	0		Permit Req. Value NODI										Req Mon DAILY MX C - No Discharge	19 - mg/L	-	DL/DS - Daily When Discharging	GR - GRAB
					Sample										C - No Discharge				
00665 Phosphorus, total [a	as P]	1 - Effluent Gross	0		Permit Req.										Req Mon DAILY MX	19 - mg/L		DL/DS - Daily When Discharging	GR - GRAB
					Value NODI Sample										C - No Discharge				
82220 Flow, total		1 - Effluent Gross	0		Permit Req.			Req Mon MO TOT	AL 80 - Mgal/mo)								DL/DS - Daily When Discharging	CN - CONTI
Submission Note					Value NODI			C - No Discharge											
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Date/Time:

Permit DOWNERS GROVE SANITARY DISTRICT Facility: DOWNERS GROVE S.D. - WASTEWATER TREATMENT CENTER Permit #: IL0028380 Permittee: **Facility Location:** Major: Yes **Permittee Address:** 2710 CURTISS STREET PO BOX 1412 **5003 WALNUT AVENUE** DOWNERS GROVE, IL 60515 DOWNERS GROVE, IL 60515 INF Discharge: INF-L **Permitted Feature:** INFLUENT MONITORING Influent Structure Report Dates & Status **Monitoring Period:** From 02/01/20 to 02/29/20 **DMR Due Date:** 03/25/20 Status: NetDMR Validated **Considerations for Form Completion Principal Executive Officer** First Name: Nicholas Title: General Manager Telephone: 630-969-0664 Last Name: Menninga No Data Indicator (NODI) Form NODI: Monitoring Location Season # Param. NODI **Quantity or Loading Quality or Concentration** # of Ex. Frequency of Analysis Sample Type Value 1 Qualifier 2 Value 2 Units Qualifier 1 Value 1 Qualifier 2 Qualifier 3 Units Qualifier 1 Value 2 Value 3 Sample 19 - mg/L 09/99 - See Permit CP - COMPOS 00310 BOD, 5-day, 20 deg. C G - Raw Sewage Influent 0 CP - COMPOS Permit Rec Reg Mon MO AVG 19 - mg/L 0 09/99 - See Permit Value NODI Sample 171.0 19 - mg/L 09/99 - See Permit CP - COMPOS 00530 Solids, total suspended G - Raw Sewage Influent 0 Permit Reg. Req Mon MO AVG 19 - mg/L 0 09/99 - See Permit CP - COMPOS Value NODI 01/30 - Monthly CP - COMPOS Sample 19 - mg/L 00600 Nitrogen, total [as N] G - Raw Sewage Influent 0 Permit Req. Req Mon DAILY MX 19 - mg/L 0 01/30 - Monthly CP - COMPOS Value NODI 04/30 - Four Per Month CP - COMPOS Sample 19 - mg/L CP - COMPOS Req Mon DAILY MX 19 - mg/L 0 01/30 - Monthly 00665 Phosphorus, total [as P] G - Raw Sewage Influent 0 Permit Req. Value NODI 11.55 17.39 03 - MGD 99/99 - Continuous Sample Reg Mon DAILY MX 03 - MGD 50050 Flow, in conduit or thru treatment plant G - Raw Sewage Influent 0 Reg Mon MO AVG 99/99 - Continuous Permit Rea. Value NODI **Submission Note** If a parameter row does not contain any values for the Sample nor Effluent Trading, then none of the following fields will be submitted for that row: Units, Number of Excursions, Frequency of Analysis, and Sample Type. **Edit Check Errors** No errors. Comments **Attachments** No attachments. Report Last Saved By **DOWNERS GROVE SANITARY DISTRICT** User: reeseberry Name: Dorrance Berry E-Mail: rberry@dgsd.org Date/Time: 2020-03-10 14:58 (Time Zone: -05:00) Report Last Signed By User: reeseberry Name: Dorrance Berry E-Mail: rberry@dgsd.org

2020-03-11 08:38 (Time Zone: -05:00)

DOWNERS GROVE SANITARY DISTRICT

MEMO

TO: Nicholas J. Menninga, General Manager

FROM: Jeff Barta, Maintenance Supervisor

DATE: March 12, 2020

SUBJECT: February 2020 Maintenance Report

Attached is a work order summary detailing equipment repair and preventive maintenance activities conducted by the maintenance/electrical department and operations during February 2020.

Special projects in February included:

Belt Press Building - Sludge Piping Replacement/Upgrade

During the past couple of years we have been noticing a slowly decreasing sludge flow capabilities/volume in the belt press building. Our typical desired sludge flow rate to the belt press is around 100-110 gallons per minute. In the past few months the flow rate has quickly decreased to around 65 gallons per minute.

After opening up a few sections of the sludge piping between the sludge hoppers and the belt press, we found that the piping was significantly reduced in size with a very hard, stone/crystal like material. We had sample analyzed and it was determined that the material was struvite. This struvite material is buildup of a combination of magnesium, ammonia & phosphate found in hard water.

At this time, we have only found this buildup in the belt press building in the piping between the sludge hoppers and the belt press. We believe that it is localized in this building because of the process where the sludge in exposed to open air in the sludge hoppers before it feeds into the belt press. Since it took almost 35 years for the piping to clog up with this material, we weren't overly concerned with our findings. We decided the best approach would be to just replace all of the sludge piping, valves and related apparatus that were clogged with the struvite.

As a cost saving measure, we decided to purchase all of the valves, actuators and a new flow meter required for this project directly and have a contractor install them along with all of the piping that they would be providing and installing. We requested proposals from three (3) mechanical contractors for the piping replacement. We received proposals from Meccon Industries at \$35,998.00, Dahme Mechanical at \$25,499.99 and R.J. O'Neil at \$22,400.00 who was given the authorization to proceed.

R.J. O'Neil has completed all of the piping replacement and has also installed the eight (8) new plug valves, four (4) new valve actuators, and a new flow meter that we provided. The press is up and running at full sludge flow capacity of over 110 gallons per minute!

The total cost for this piping replacement/upgrade project was \$46,374.63 with an expense breakdown as follows:

R.J. O'Neil \$22,400.00 [Piping materials & labor.]

LAI LTD \$19,894.00 [Plug valves (8) and actuators (4)]

JS Instruments \$3,133.00 [Toshiba flow meter]

Misc. Supplies \$477.89 [Core & Main, Porter Pipe, Home Depot & Grainger]

Epoxy Paint \$469.64 [Sherwin-Williams]

Wroble Lift Station - Elevator Repair

The chain driven elevator, also known as a man lift, has been in service since the lift station was originally installed in 1973. During all these years of service we have been able to keep it running with just some minor adjustments and occasional chain and sprocket lubrication. After 47 years of service, most of the drive components had finally become worn out to the point of any further repairs that I would be comfortable with attempting in-house.

I contacted Gasvoda & Associates, the local Smith & Loveless manufacturer's representative, for this lift station and inquired if they repaired these older chain driven man lifts. I was told that they didn't and they did not have any recommendation on who to call. After contacting several elevator repair companies, I quickly found out that finding someone who could repair these man lifts wasn't going to be easy. Colley Elevator, who maintains and repairs our elevators at the WWTC was the only resource that had a recommendation which was American Hoist & Man lift out of Homer Glen, Illinois.

After checking their references from other municipal agencies as far away as Springfield, Illinois, I accepted their proposal for the repairs on our man lift. A complete overhaul of all of the mechanical apparatus including the replacement of all chains, sprockets, springs and the emergency locking safety devices has been completed and our man lift is back in 100% safe operating condition. The total cost of this repair/overhaul was \$17,433.20.

Procurement for Earlston Lift Station – Pump 2 Overhaul Parts

As mentioned in my December Maintenance report when we overhauled pump 1 at the Earlston lift station, I had ordered the same overhaul parts for our pump 2 including a new impeller. The overhaul parts and the new impeller have arrived and I anticipate the overhaul to be completed in a few weeks. The total cost for the overhaul parts and impeller was \$10,671.88 and the parts were purchased from Flow Technics.

Work Order Summary

Work Order Completion Dates from 2/1/2020 to 2/29/2020

Work Assignment	Completion Date	Equipment	NOTATIONS
Six Month Oil Change Primaries 5 & 6 Long & Cross Collector	01-Feb-20	Primary Clarifier 5	
		Primary Clarifier 6	
Exercise both 24" primary influent ratio valves		Tunnel From PS to Grit	
		Tunnel/Chan Primary Clarifiers	
Check car for hard start and leak in passenger side rear tire.	03-Feb-20	2012 Honda Civic CNG	Checked battery - OK. Dropped car off at Just Tires to repair bead seal leak.
Due for full service. Oil change, filters, fluids etc.		6 in CH&E DSL TRSH PMP PERKIN	Change oil & filter, top off fluids, replace battery, lube pump bearings & seal.
		6 in CHE Diesel Trash Pump C/P	Change oil & filter, top off fluids, test battery, lube pump bearings & seal.
	04-Feb-20	4 inch Jaeger Pump	
Replace motor (bad bearings) on the Bio-Filter fan.		Hobson Lift Station	Remove blower assembly, disassemble, replace motor, reinstall.
Repair leak on cross collector gear reducer.		Primary Clarifier 7	Replaced inboard and outboard shaft oil seals on output side of gear reducer housing.
Due for annual level 2 P/M.		Venard Stationary Generator	Altorfer Power Systems performed the annual level 2 P/M on the generator.
Install new motorized actuators on inflow gates	05-Feb-20	Aeration Tank 08	Install conduits, wiring, actuators from Blower building to aeration tanks. Terminate all power & control wiring at MCC and Scada Panel, configure actuators and test operation.
		Aeration Tank 09s	
Replace broken belt and filter press		Belt Filter Press	Replaced smaller belt at belt filter press.
Replace motor, impeller & overhaul pump.		Plant Effluent Water Pump #1	R&R Pump, rebuild with new motor, impeller, shaft sleeve and mechanical seal.
Due for annual level 2 P/M.		Wroble Stationary Generator	Altorfer Power Systems performed the annual level 2 P/M on the generator. Also Replace the block heater that was bad.
Blower building PLC expansion/upgrade.	06-Feb-20	SCADA	Relocate existing DO probe panel, install new JB and 10 slot PLC rack with I/O cards & interconnect cable to connect to the existing PLC.
Repair sump at blower building basement	07-Feb-20	Blower Building	Sump pump was not operational. Removed and cleaned debris and paint chips from sump. Reinstalled.
Check Sump Pumps at The WWTC and Administration Bldg.	10-Feb-20	Administration Center	
		Blower Building	
2000 Hour Grease of the UNISON BLOWER MOTOR		CHP Gas Cleaning System	
Check Sump Pumps at The WWTC and Administration Bldg.		Digester 1 and 2 Control Bldg	
Operate Relief Valves On Heat Exchangers And Boilers		Digester 1 Heat Exchanger	
		Digester 2 Heat Exchanger	
Check rotary valve on the Pearth unit. Skipping ports.		Digester 2 Mixing System	Replace 2 limit switches & several indicator lamps.
Check Sump Pumps at The WWTC and Administration Bldg.		Digester 3 Control Building	

Friday, March 6, 2020 Page 1 of 6

Work Assignment	Completion Date	Equipment	NOTATIONS
Operate Relief Valves On Heat		Digester 3 Heat	
Exchangers And Boilers Check Sump Pumps at The WWTC and Administration Bldg.		Exchanger Digester 4 - 5 Control Buildg	
Operate Relief Valves On Heat Exchangers And Boilers		Digester 4 Heat Exchanger	
500 Hour Oil Change on Pearth 4		Digester 4 Mixing System	
Operate Relief Valves On Heat Exchangers And Boilers		Digester 5 Heat Exchanger	
By-Weekly Fluid and Misc. Check of Generators		Emergency Generator 1	
		Emergency Generator 2	
		Emergency Generator 3	
Qt. Valves and Gates Excercise		Excess Flow 003 Valves	
Grease Raw Sewage And Excess Flow Pumps		Excess Flow Pump 06	
		Excess Flow Pump 07	
		Excess Flow Pump 08	
		Excess Flow Pump 09	
Check Sump Pumps at The WWTC and Administration Bldg.		Excess Flow Pump Station	
		Excess Flow Sludge Pump House Grit Building	
4 MONTH GREASING FITTINGS ON GRIT CONVEYORS		Grit Conveyor System	
Check Sump Pumps at The WWTC and Administration Bldg.		Hypochlorite Feed Blg	
WWTC and Administration Blug.		Interm Clarifier Sludge Bldg	
		Maintenance Services Building	
		Microstrainer Building	
		Operations Center	
Grease Raw Sewage And Excess Flow Pumps		Raw Sewage Pump 1	
· · · · · · · · · · · · · · · · · · ·		Raw Sewage Pump 2	
		Raw Sewage Pump 3	
		Raw Sewage Pump 4	
		Raw Sewage Pump 5	
Check Sump Pumps at The WWTC and Administration Bldg.		Raw Sewage Pump Station	
		Tunnel/Chan Aeration Tank 1-11	
Troubleshoot Geo-Thermal unit failure in the main lab.	11-Feb-20) Laboratory	A-Formula troubleshoot and found high pressure lock-out condition on geo-thermal unit. Adjust refrigerant charge to clear fault. Also replaced the non-functional cooling water control valve. Back on line.
Install Net-Zero energy scoreboard on the north side of the building.		Maintenance Services Building	Install aluminum mounting track and hang the new energy scoreboard sign.
Replace motor, impeller & overhaul pump.		Plant Effluent Water Pump #2	R&R Pump, rebuild with new motor, impeller, shaft sleeve and mechanical seal.

Friday, March 6, 2020 Page 2 of 6

Work Assignment	Completion Date	Equipment	NOTATIONS
12 Month/10,000 Mile Synthetic Oil Change (2012 Honda Civic #312) Ted	12-Feb-20	0 2012 Honda Civic CNG	Change oil and filter and use Mobil 1 Synthetic oil. Check air cabin filters and rotate tires and check pressure.
EXERCISE SLUICE GATES- WITH DRILL		Channel Aeration Tank 8- 11 ML	
6000 Hour Oil Change on Unison Gas Skid Blower		CHP Gas Cleaning System	
Semi-Annual Greasing Of Various Equipment		Digester 1 Sludge Recirc Pump	
		Digester 1 Sludge Trnsfr Pump	
Flush Pearth 2 with 3 oz of Kerosene/Oil mixture		Digester 2 Mixing System	
Semi-Annual Greasing Of Various Equipment		Digester 2 Sludge Recirc Pump	
		Digester 2 Sludge Trnsfr Pump	
Run And Inspect Generators With The Load Of The Plant		Emergency Generator 1	
		Emergency Generator 2	
		Emergency Generator 3	
Semi-Annual Greasing Of Various Equipment		Excess Flow Pump Station	
EXERCISE SLUICE GATES- WITH DRILL		Intermediate Clarifier 2	
		Intermediate Clarifier 3	
Semi-Annual Greasing Of Various Equipment		Operations Center	
Monthly Cross Collector Check		Primary Clarifier 3	
		Primary Clarifier 4	
		Primary Clarifier 5	
		Primary Clarifier 6	
		Primary Clarifier 7	
		Primary Clarifier 8	
		Primary Clarifier 9	
Semi-Annual Greasing Of Various Equipment		Primary Sludge Pump 2	
		Primary Sludge Pump 3	
		Primary Sludge Pump 5	
		Raw Sewage Pump Station	
EXERCISE SLUICE GATES- WITH DRILL		Secondary Clarifier 8	
		Secondary Clarifier 9	
Grease Tracks, Check Lube Sites On Bar Screens #1 & #2	13-Feb-20	9 Bar Screen 1	
		Bar Screen 2	
		Bar Screen Rag Compactor	
10,527/20,163 Hours. Perform oil and filter change. Send in oil sample.		CHP Engine Genset #2	Changed oil and replaced both oil filters. Sent oil sample for analysis.
Replace Wiper Grit Conveyors 1-2		Grit Conveyor System	
Friday, March 6, 2020			Page 3 of 6

Friday, March 6, 2020 Page 3 of 6

Work Assignment	Completion Date	Equipment	NOTATIONS
Replace the 6" plug valve to head of the plant that's not sealing.	14-Feb-20	Intermediate Sludge Pump 1	R&R the 6" plug valve. Found the rubber on the old plug was torn.
		Intermediate Sludge Pump 2	
Air compressor due for annual PM.		Maintenance Services Building	Delta Industries performed the annual P/M on the garage air compressor.
Air compressor due for quarterly PM.		WWTC ODS Pump Air Compressor	Delta Industries performed the quarterly P/M on the ODS pump compressor.
Change Oil In Carter Gear Drives On Moyno's In Belt Press	17-Feb-20	Belt Press Sludge Feed Pump 1	
		Belt Press Sludge Feed Pump 2	
Check, Remove, Clean. Grease-debris from wells		Excess Flow Pump Station	Check and clean both pressure transducers.
		Raw Sewage Pump Station	
Elevator due for overhaul.		Wroble Lift Station	American Hoist & Manlift overhauled the chain driven elevator. All drive components were replaced. New chain, sprockets were installed, emergency brakes were repaired & limit switches were replaced.
Drill and Tap wear plates for augers	18-Feb-20	2004 AUGER-DAWG G- 30 4D087	
C		2004 AUGER-DAWG G- 30 4D088	
		2009 AUGER-DAWG G30A 91093	
		2014 AUGER-DAWG G- 30 4D091	
		2019 AUGER DAWG G- 30 3F052	
Re-establish functional city water sink in upper level.		Digester 4 - 5 Control Buildg	Install a new hose reel for grease haulers, clean up sink area, install recycled water heater, replace faucet, paint water piping, install soap & towel dispensers.
REPLACE OIL ABSORBENT PADS IN GREASE CABINET	19-Feb-20	Administration Center	
3 month Greasing of 3 AUMA Actuators		Aeration Tank 11	
Change Oil On Gear Reducers For Belt Press Unit & Conveyors		Belt Filter Press	
		Belt Press Sludge Conveyor	
Replace the battery cable that cause a fail to start.		Centex Stationary Generator	Remove and replace the positive battery cable on the generator.
Replace drive belts on both concentrators.		Concentration Tank 1	Replace drive belts on both concentrators.
		Concentration Tank 2	
3 month Greasing of 3 AUMA Actuators		Digester 1 Mixing Pump	
Grease Pump Bearings on 1-6 RAS pumps		RAS Pump 1	
		RAS Pump 2	
		RAS Pump 3	
		RAS Pump 4	
		RAS Pump 5	
		RAS Pump 6	

Friday, March 6, 2020 Page 4 of 6

Work Assignment	Completion Date	Equipment	NOTATIONS
32,518 Hours. Diagnose and repair engine failure.	20-Feb-20	CHP Engine Genset	Engine required complete overhaul. Did not repair, review options for a complete CHP replacement from a different manufacturer. Sold damage engine block to Tech-3 for \$8,000.00
Replace boiler exhaust roof curb shroud. Repair and remount chimney cap.		Digester 3 Control Building	Modified and reinstalled chimney cap. A-Formula procured new shroud and installed.
2000 Hour Grease of Plant Effluent Pumps		Plant Effluent Water Pump #2	
7,500 Miles - Oil change and rotate tires.	21-Feb-20	2019 Ford F-150 Pickup	Change oil & filter with Mobil 1 oil. Replace tail light that had water damage (warranty part), rotate tires. Next oil change in 10,000 miles.
Monthly Liquid Status of Under Ground Diesel Tank		Emerg Gen Diesel Storage Tank	
Exercise of Excess Influent and Effluent Gates		Excess Flow Clarifier 1	
		Excess Flow Clarifier 2	
		Excess Flow Clarifier 3	
		Excess Flow Clarifier 4	
Check Munters unit won't stay running.		Filter Building	Found the drive belt and tensioning pulley were bad and wheel wasn't turning. Order parts from Munters, replace belt & tensioning pulley and test operation.
Elevator due for overhaul.		Wroble Lift Station	
Check All Fluids In The Equipment Listed Below	24-Feb-20	2009 BOB CAT S 300 #333	
		2009 Sterling LT 7500	
		2013 Wheel Loader #334	
		2014 Freightliner M2106 6 yd d	
		2015 Wheel Loader #332	
		2017 Deere 544K Wheel Loader 4 inch Jaeger Pump	
		6 in CH&E DSL TRSH	
		PMP PERKIN 6 in CHE Diesel Trash	
		Pump C/P 6 in JAEGER PUMP (FORD)	
Replace restroom lock with new		Administration Center	Installed new dead bolt.
dead bolt. Replace all 4" sludge piping that is sigificantly blocked with struvite.		Belt Filter Press Building	RJ O'Neil Replaced all 4" sludge piping, 5 valves & 4 Actuated valves. Staff rebuilt polymer injector, also replaced 4" piping in polymer room & wired new actuators and flow meter & paint new piping.
Quartely Flow Test In		Maintenance Services	and now meter & paint new piping.
Maintenance Garage		Building	
Check All Fluids In The Equipment Listed Below		Portable Generator 150	
		Portable Generator 200	
		Portable Generator 350	
		WWTC ODS Pump Air Compressor	
12 Month/10,000 Mile Synthetic Oil Change (2016 Ford Focus #	25-Feb-20	2016 Ford Focus	Change oil using Mobil 1 Full Synthetic oil, change filter. Check air and cabin filters. Rotate tires and check air
Friday, March 6, 2020			Page 5 of 6

Work Assignment	Completion Date	Equipment	NOTATIONS
324 Reese			pressure.
By-Weekly Fluid and Misc. Check of Generators		Emergency Generator 1	
		Emergency Generator 2	
		Emergency Generator 3	
Remove and reinstall pump 5 drive motor and drive shaft for repair.		Raw Sewage Pump 5	Removed motor and dropped off at Rainbow. Took Driveshaft out for repair. Reinstalled motor and drive shaft.
75,365 Miles. Replace failing front wheel bearings.	26-Feb-20	0 2011 Ford Ranger	Replaced inner and outer front wheel bearings driver and passenger side with new.
Test for H2S at Unison Gas skid		CHP Gas Cleaning System	H2S VESSEL: 70, RAW GAS: 500 PPM
Run And Inspect Generators With The Load Of The Plant		Emergency Generator 1	
		Emergency Generator 2	
		Emergency Generator 3	
Exercising of Raw and Excess Influent valves		Excess Flow Pump Station	
		Raw Sewage Pump Station	
Semi-Annual Oil Change Gear Reducer PEARTH Units #2 & 4	29-Feb-20	Digester 2 Mixing System	

Friday, March 6, 2020 Page 6 of 6

DOWNERS GROVE SANITARY DISTRICT MEMO

DATE: March 2, 2020

Nicholas J. Menninga General Manager TO:

FROM: Robert Swirsky

Sewer System Maintenance Supervisor

Monthly Report – February, 2020 RE:

1	HHIEL' M 1'	C	V D
1.	JULIE Line Markings:	Current	Year to Date
	Received	458	963
	In District	433	885
	Marked	140	325
	Man Hours	77	157
2.	Building Service:	Current	Year to Date
	a. BSSRAP TV Inspections	13	30
	b. Emergency BSSRAP Repairs	08	19
	c. Total BSSRAP Repairs	11	26
	d. I&I inspections	00	01
	e. I&I C.O. installation	01	02
	f. Replace broken cleanout caps	00	00
	g. OHSP TV Inspections	00	00
	h. Post Rodding TV	05	09
3.	Sewer backups:	Current	Year to Date
	a. Public sewer	2	2
	b. Private sewer	15	15
	c. Surcharged main	0	0
	d. Pump station	<u>0</u>	<u>0</u>
	Total	17	$1\overline{7}$
		Current	Year to Date
4.	Sewer Cleaning (DGSD personnel):	0	0 Ft.
	a. Sewer Cleaning (outside contractors):	0	0 Ft.
5.	Main Sewer Televising (DGSD personnel)	: 901	901 Ft.
	a. Sewer Televising (outside contractors):	0	0 Ft.
6.	LETS TV	1	1
7.	Manhole inspections	98	153

8.	Sewer and manhole repairs and replacements by Uno Construction:
	H8-028-1A – Raise the buried manhole.

- 9.
- Miscellaneous: (sewer system personnel)
 a. Upload flow-meters.
 b. Winter vehicle and garage maintenance.

CC: WDVB, AES, PWC, RTJ, KJR, MS, AU, TTC, WCC, MCW

DOWNERS GROVE SANITARY DISTRICT M E M O

DATE: March 2, 2020

TO: Nicholas J. Menninga Amy R. Underwood

General Manager Assistant General Manager

FROM: Ted Cherwak Keith Shaffner

Sewer Construction Supervisor Sewer Construction Inspector

RE: Monthly Report: Sewer Construction \ Code Enforcement – February 2020

1.	Per	rmits issued:	Current	Year to Date	
	a.	Single family	6	10	
	b.	Multiple family	0	0	
	c.	Commercial	1	2	
	d.	Repair	0	1	
	e.	Disconnection	<u>1</u>	<u>8</u>	
		Total	8	$\overline{21}$	

2.	Inspections made:	Current	Year to Date	
	a. Connections	2	11	
	b. Finals	5	14	
	c. Repairs	1	2	
	d. Disconnects	1	4	
	e. Groundwork	0	0	
	f. Walk-Thru	0	0	
	g. Pre-connections	0	0	
	h. Overhead Sewer Program	0	0	
	i. Code Enforcement	1	2	
	j. Lateral testing	1	8	
	Total	$1\overline{1}$	$4\overline{1}$	

- 3. New Sewer Extension Construction:
 - a. None
- 4. New Sewer Extension Testing air, deflection, manhole, televising and lamping:
 - a. None
- 5. Code Enforcement:
 - a. 3900 Glendenning Met with homeowner about sump line

6. Plan & Permit Reviews:

- a. 207 W Traube, single family review
- b. 5913 Blodgett, single family review
- c. 538 Grant, single family review
- d. 3700 Finley, commercial tenant build review
- e. 1725 Carol, single family septic conversion review

7. Building Sanitary Service Access Agreements:

- a. 207 W Traube Avenue, Westmont
- b. 1725 Carol Street, Downers Grove
- c. 7219 Main Street, Downers Grove
- d. 4504 Elm Street, Downers Grove
- e. 5913 Blodgett Avenue, Downers Grove

8. Illinois EPA Permits:

- a. None
- 9. Waste Hauling Permits Issued:
 - a. None

10. Miscellaneous:

- a. Possible special assessment areas:
 - Puffer Road Letters will be going out in early March to inform the homeowners of the results of the informal poll we have collected for the project. 3 YES, 14 NO.
 - Grant & Lee Baxter and Woodman are working on some needed revisions to the estimate created last month. B&W will have the revised estimate and the revised unsewered area plan ready for the April board meeting.
- b. 1K-028 Alley Replacement Repair by Uno Construction Danny Jasso has been on site with Uno since the start date of 2-17-20. As of February 28th they have replaced 95' of the unapproved sagged sewer.

CC: WDVB, AES, PWC, KJR, RTJ, MJS, RPS, WCC & MGP

Permits Issued: FEBRUARY 2020

YEAR	PERMIT #	ADDRESS	STREET	CITY	ISSUE	TYPE	TAP FEE	INSP FEE
2020	13	1725	CAROL	DG	2/5/2020	SF-SC	\$3,192.00	\$216.00
2019	174	7219	MAIN	DG	2/5/2020	SF-RB		\$216.00
2020	15	207 W	TRAUBE	W	2/7/2020	SF	\$3,192.00	\$216.00
2019	140	4504	ELM	DG	2/10/2020	SF-RB		\$216.00
2020	16	5913	BLODGETT	DG	2/18/2020	SF-RB		\$216.00
2020	17	538	GRANT	DG	2/26/2020	SF-RB		\$216.00
2020	19	3700	LACEY	DG	2/25/2020	COMM		\$357.00
2020	18	210	FIFTH	DG	2/18/2020	DISCON		
				Т	OTAL:	\$6	,384.00	\$1,653.00

Permit Final Inspections: FEBRUARY 2020

YEAR	PERMIT #	ADDRESS	STREET	CITY	FINAL
2019	120	62	OGDEN	DG	2/3/2020
2019	48	1901	OGDEN	DG	2/3/2020
2019	37	411	CHICAGO	DG	2/4/2020
2019	135	5237	MAIN	DG	2/21/2020
2019	62	4520	CUMNOR	DG	2/27/2020

Progress Report

To: Nick Menninga, General Manager

Amy Underwood, Assistant General Manager

From: Reese Berry, Laboratory Supervisor

Date: March 11, 2020

Re: February 2020 Laboratory Report

We had no excess rain sampling event in February. We recorded no permit excursions during February 2020.

Surcharge:

We have 1 sampling week remaining for 2019. I anticipate we will complete the remaining week in the early spring of 2020 before data is uploaded for billing purposes. We will have a walk-thru at Flavorchem in March 2020 to re-assess their current production, so we are applying surcharge to the proper accounts. Their facility has expanded and changed over the years and we are at a point we need to verify what is being done in each building.

Biosolids:

We received the final report from Dahm Inc., for the class B sludge hauling done in January 2020.

Pretreatment Activities:

Dental Amalgam Rule:

A second mailing was sent to the dentists who haven't filed the mandatory Dental Amalgam Report. After the due date for this report I will follow-up in person with the outstanding dentists to get the form completed, if needed. I participated in a conference call with US EPA Region V to obtain any updates that might be required. At this time we are gathering the proper information and are ahead of many other agencies in obtaining this information.

IWS (Industrial Waste Survey):

We will be sending out an IWS during the month of March to current and potential industrial pretreatment customers. This survey is done routinely to locate and users who might require a permit under our pretreatment ordinance.

I attended a pretreatment conference, during February, hosted by Baxter & Woodman, Inc. Topics were wide ranging from current issues to future obstacles we might be tackling. It was an IEPA approved conference, which I earned 4.83 Training Credit Hours (TCH).



Downers Grove Sanitary District I&I Removal Target Area 1K-028 Parcel Status



STATUS OF 1K-028 INSPECTIONS AND AGREEMENT ACQUISITIONS

Category	Inspections Scheduled	Inspections Completed	Application Received	Agreements Signed	Cleanout Installed	Service Rehab Done	Totals	Total as Percentage
1A	Υ	Y	N	Υ	Y	N/A	19	8%
1B	Υ	Υ	N	N	N	N/A	1	0%
2A	Υ	Υ	Υ	Υ	Υ	N	81	36%
2B	Υ	Υ	Υ	Υ	Υ	N	17	7%
2D	Υ	Υ	Υ	N	N	N	3	1%
3A	Υ	Υ	Υ	Υ	N	N	4	2%
4	Υ	Υ	N	N	N	N	38	17%
4A	N	N	N	N	N/A	N	4	2%
5	Υ	N	N	N	N	N	0	0%
5A	Υ	Υ	N	N	N	N	12	5%
5AX	Υ	Υ	N	N	N	N	0	0%
5B	Υ	N	N	N	N	N	12	5%
5BX	Υ	N	N	N	N	N	1	0%
0	N	N	N	N	N	N	30	13%
X	-	-	-	-	-	-	5	2%
5X	-	-	-	-	-	-	1	0%
<u>Ca</u>	ategory Descript	tion:					228	100%

Category Description:

1A - PVC service with cleanout(may need to be sealed at the main)

1B - All PVC no Cleanout

2A - Cleanout installed, ready for rehab

2B - Ready for rehab

2D - BSSRAP/OHSP TV done

3A - Released to contractor for cleanout installation

4 - Inspection completed (Program application needed)

4A - Has an existing cleanout

5 - Inspections scheduled

5A - Inspection done - BSSRAP needed (qualifying defects or obstructions seen during TV)

5AX - Violation, BSSRAP needed

5B - Unable to TV

5BX - Unable to TV Violation

0 - Inspection Needed

X - Demolished

5X - Inspection done - Violation not corrected

2015 Basin I&I Ranking = 1

2016 Basin I&I Ranking = 27

2018 Basin I&I Ranking = 6

Combined pit violations found and corrected to date - 0 Storm pit violations found and corrected to date - 2

11% Complete

DOWNERS GROVE SANITARY DISTRICT CASH BALANCES AND INVESTMENT SCHEDULE DATE 2/29/2020

DAII	E 2/29/2020						PREVIOUS MONTH				
CAS	H BALANCES				=	TOTAL BALANCE	TREVIOUS MONTH				
ACCC	DUNT NAME	ACCOUNT NUMBI	ER	BALANCE PER BANK STATEMENT		PER BANK STATEMENTS	MONTHLY EARNINGS CREDIT	EARNINGS CREDIT PERCENTAGE			
DISE FLE: PAY PET	OSIT BURSEMENT KIBLE BENEFITS ROLL TY CASH R REFUNDS	XXXXXXXX1116 XXXXXXXXX1111 XXXXXXXXX6025 XXXXXXXXX1117 XXXXXXXXXX1112 XXXXXXXXXX		\$801,310.07 206,041.95 6,782.33 148,057.23 3,318.68 5,160.07							
TOTA	L - CASH AT BANK			\$1,170,670.33		\$1,452,110.38	\$498.09	0.0343%			
	STMENTS				ANNUAL	GENERAL CORPORATE	IMPROVEMENT	CONSTRUCTION	PUBLIC BENEFIT	SEWER EXTENSION	INTEREST EARNED
TYPE	FINANCIAL INSTITUTION	TERM	MATURITY	AMOUNT	INT. RATE	FUND (01)	FUND (02)	FUND (03)	FUND (05)	FUND (71)	AT MATURITY
CD	TRISTATE CAPITAL	5 MOS	4/9/2020	\$249,990.00	1.800%		\$249,990.00				\$1,874.93
CD	FIRST INTERNET BANK	12 MOS	5/13/2020	\$250,000.00	2.750%		\$250,000.00				\$6,875.00
CD	BMO HARRIS BANK	11 MOS	5/17/2020	\$250,000.00	2.469%	\$250,000.00					\$5,658.13
CD	TAB BANK	12 MOS	5/23/2020	\$250,000.00	2.470%	\$100,000.00	\$150,000.00				\$6,175.00
CD	LISLE SAVINGS BANK	12 MOS	11/7/2020	\$249,000.00	1.990%	\$249,000.00					\$4,955.10
CD	CIT BANK	14 MOS	1/9/2021	\$245,000.00	1.700%	\$245,000.00					\$4,859.17
CD	EVERGREEN BANK GROUP	12 MOS	2/13/2021	\$250,000.00	1.990%	\$250,000.00					\$4,975.00
CD	FIRST MIDWEST BANK	13 MOS	3/15/2021	\$250,000.00	1.490%	\$100,000.00	\$107,719.45		\$35,260.73	\$7,019.82	\$4,035.42
TOTA	L CDs			\$1,993,990.00	1.976%	\$1,194,000.00	\$757,709.45	\$0.00	\$35,260.73	\$7,019.82	\$39,407.73
TYPE	FINANCIAL INSTITUTION	TERM	LAST ACTION DATE	E AMOUNT*	CURRENT RATE OF RETURN						ESTIMATED ANNUAL RETURN
MM	AXOS BANK	ONGOING	2/15/2019	\$1,180.86	0.290%	\$1,180.86					\$3.42
MM	BANKFINANCIAL	ONGOING	3/13/2013	\$15,515.60	0.500%	\$15,515.60					\$77.58
MM	CIT BANK	ONGOING	11/9/2016	\$5,000.00	0.450%	\$5,000.00					\$22.50
MM	LIMESTONE BANK	ONGOING	9/9/2013	\$1,077.28	0.100%	\$1,077.28					\$1.08
MM	LISLE SAVINGS BANK	ONGOING	9/2/2015	\$1,001.92	0.400%	\$1,001.92					\$4.01
MM	LUANA SAVINGS BANK	ONGOING	2/15/2019	\$2,513.04	0.590%	\$2,513.04					\$14.83
MM	ROYAL BANK	ONGOING	12/4/2012	\$1,152.78	0.149%	\$1,152.78					\$1.72
MM	STEARNS BANK	ONGOING	9/1/2015	\$250,000.00	1.750%	\$250,000.00					\$4,375.00
MM	TRISTATE CAPITAL BANK	ONGOING	11/9/2016	\$10.00	0.000%	,	\$10.00				\$0.00
MM	WEST SUBURBAN BANK	ONGOING	11/20/2012	\$5,143.82	0.050%		\$5,143.82				\$2.57
	L MM ACCOUNTS		,	\$282,595.30	1.593%	\$277,441.48	\$5,153.82	\$0.00	\$0.00	\$0.00	\$4,502.70
ILLING	OIS FUNDS - MONEY MARKET			\$2,968,931.39	1.658%	\$1,803,938.20	\$355,854.72	\$809,138.47	\$0.00	\$0.00	\$49,224.88
TOTA	L - ALL INVESTMENTS			\$5,245,516.69	1.776%	\$3,275,379.68	\$1,118,717.99	\$809,138.47	\$35,260.73	\$7,019.82	\$93,135.32

TOTAL CASH AND INVESTMENTS

\$6,416,187.02

^{*}INVESTMENT ACCOUNT BALANCES ARE UPDATED QUARTERLY FOR THESE MONEY MARKET ACCOUNTS TO REFLECT NOMINAL INTEREST AMOUNTS EARNED EACH MONTH AND POSTED DIRECTLY TO THE INVESTMENT.

Board of Trustees
Wallace D. Van Buren
President
Amy E. Sejnost
Vice President
Paul W. Coultrap
Clerk



General Manager Nicholas J. Menninga

Legal CounselMichael G. Philipp

2710 Curtiss Street P.O. Box 1412 Downers Grove, IL 60515-0703 Phone: 630-969-0664 Fax: 630-969-0827 www.dgsd.org

Providing a Better Environment for South Central Du Page County

Memo

To: Board of Trustees

From: Nick Menninga, General Manager

Date: March 13, 2020

Subject: Treasurer's Report for February 2020

Attached please find the subject report that tracks income and expenses for the first ten months of Fiscal Year 19-20.

Totals of expenses and income are shown on the following table:

Year-to-date	Income	Expense
General Fund	\$ 7,928,755.65 (page 1)	\$ 6,872,728.66 (page 6)
Improvement Fund	\$ 74,326.11 (page 7)	\$ 49,463.02 (page 7)
Construction Fund	\$ 656,747.40 (page 8)	\$ 14,403.64 (page 9)
Public Benefit Fund	\$ 760.65 (page 10)	\$ 0.00 (page 10)
TOTAL	\$ 8,660,535.81	\$ 6,936,595.32

NJM, ARU

C: BOLI, WCC, MGP

Downers Grove Sanitary District Date: 03/05/2020

Treasurer's Report Recap for Month Ending 02/29/20

Page: 1

Fund	nun	ıbe	er & Description	Eı	nding
				Fund	Balance
Fund	01	:	GENERAL FUND	\$4,333	3,672.11
Fund	02	:	IMPROVEMENT FUND	\$1,186	5,491.97
Fund	03	:	CONSTRUCTION FUND	\$957	7,714.91
Fund	05	:	PUBLIC BENEFIT FUND	\$37	7,229.44
			_		
Recar	Т	ta	als	\$6,51	5,108.43

DATE 03/05/20 MONTH ENDED 02/29/20 PAGE 1 FUND 01 GENERAL FUND

COST	ACTUAL CURRENT	BUDGET CURRENT	ACTUAL	BUDGET	ACTUAL- BUDGET	VAR	TOTAL
NUMBER DESCRIPTION	MONTH	MONTH	Y-T-D	Y-T-D	VARIANCE	%	BUDGET
DEPT 05 REVENUES		=======	=======	=======		=======	
3000 PROPERTY TAXES	.00	0	1,219,195.83-	1,188,550-	30,645.83-	2.6	1,188,550-
3001 USER RECEIPTS	210,452.17-	207,213-	2,581,737.54-	2,768,364-	186,626.46	6.7-	3,315,400-
3002 SURCHARGES	26,047.67-	27,083-	290,912.03-	270,830-	20,082.03-	7.4	325,000-
3004 PLAN REVIEW FEES	.00	250-	417.66-	1,000-	582.34	58.2-	1,000-
3005 CONSTRUCTION INSPECTION FEES	.00	140-	.00	500-	500.00	100.0-	500-
3006 PERMIT INSPECTION FEES	2,010.00-	1,833-	23,273.00-	18,330-	4,943.00-	27.0	22,000-
3007 INTEREST ON INVESTMENTS	4,457.39-	2,917-	44,389.36-	29,170-	15,219.36-	52.2	35,000-
3013 SAMPLING AND MONITORING	7,463.44-	5,833-	86,611.98-	58,330-	28,281.98-	48.5	70,000-
3014 REPLACEMENT TAXES	.00	0	76,535.37-	55,200-	21,335.37-	38.7	75,000-
3015 MISCELLANEOUS INCOME	1,046.66-	833-	12,528.55-	8,330-	4,198.55-	50.4	10,000-
3021 TELEVISION INSPECTION	.00	0	.00	150-	150.00	100.0-	150-
3023 PROPERTY LEASE PAYMENTS	2,878.78-	2,792-	28,697.95-	27,920-	777.95-	2.8	33,500-
3024 MONTHLY SERVICE FEES	329,684.43-	284,837-	3,377,938.16-	3,352,940-	24,998.16-	.8	4,069,100-
3027 GREASE WASTE	11,294.10-	18,333-	162,696.70-	183,330-	20,633.30	11.3-	220,000-
3040 RENEWABLE ENERGY CREDITS	.00	0	3,722.10-	2,250-	1,472.10-	65.4	3,000-
3050 TRANSFER FROM SA FUNDS	20,099.42-		20,099.42-		20,099.42-	.0	0
DEPT 05 TOTALS	615,434.06-	552,064-	7,928,755.65-	7,965,194-	36,438.35	.5- 9	9,368,200-
FUND REVENUE TOTAL	615,434.06-	552,064-	7,928,755.65-	7,965,194-	36,438.35	.5- 9	,368,200-
DEPT 11 O & M EXPENSES - ADMINISTRATION	========	=======	========	=======		======	=======
SECT A SALARIES AND WAGES							
A001 TRUSTEES	4,500.00	4,500	18,000.00	18,000	.00	.0	18,000
A002 BOLI	.00	225	.00	900	900.00-	100.0-	900
A003 GENERAL MANAGEMENT	36,565.29	54,403	274,306.03	407,441	133,134.97-	32.7-	463,000
A004 FINANCIAL RECORDS	13,896.19	22,725	175,239.16	170,193	5,046.16	3.0	193,400
A005 ADMINISTRATIVE RECORDS	898.91	7,226	24,745.80	54,120	29,374.20-	54.3-	61,500
A006 ENGINEERING	874.46	0	6,872.53	0	6,872.53	.0	0
A007 CODE ENFORCEMENT	36,855.42	41,630	346,934.29	311,784	35,150.29	11.3	354,300
A008 SAFETY ACTIVITIES	1,595.94	204	8,268.72	2,148	6,120.72	285.0	2,550
A030 BUILDING AND GROUNDS	.00	0	301.91	0	301.91	.0	0
SECT A TOTALS	95,186.21	130,913	854,668.44	964,586	109,917.56-	11.4- 1	,093,650
SECT B OPERATIONS AND MAINTENANCE		========				======	
B100 ELECTRICITY	.00	250	2,332.66	3,550	1,217.34-	34.3-	4,000
B101 NATURAL GAS	162.34	350	917.80	2,450	1,532.20-		3,000
B102 WATER, GARBAGE AND OTHER UTILITIES	.00	0	698.05	970	271.95-		1,150
B110 BANK CHARGES	1,420.98	1,541	11,903.61	15,410	3,506.39-	22.8-	18,500
B112 COMMUNICATION	1,114.16	1,333	13,251.68	13,330	78.32-	.6-	16,000
B115 EQUIPMENT/EQUIPMENT REPAIR	3,490.25	5,100	53,838.19	71,300	17,461.81-	24.5-	81,500
B116 SUPPLIES	626.96-		6,045.39	6,080	34.61-	.6-	7,300
B117 EMPLOYEE/DUTY COSTS	475.09	1,083	16,189.52	10,830	5,359.52	49.5	13,000
B118 BUILDING AND GROUNDS	1,015.25	2,000	18,650.71	22,000	3,349.29-	15.2-	24,000
B119 POSTAGE	1,010.10	958	4,213.37	9,580	5,366.63-	56.0-	11,500

DATE 03/05/20 MONTH ENDED 02/29/20 PAGE 2 FUND 01 GENERAL FUND

COST NUMBER DESCRIPTION	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	ACTUAL- BUDGET VARIANCE	VAR %	TOTAL BUDGET
B120 PRINTING/PHOTOGRAPHY	.00	300	7,550.63	10,800	3,249.37-		11,400
B121 USER BILLING MATERIALS	344.40	6,208	44,779.48	62,080	17,300.52-	27.9-	74,500
B124 CONTRACT SERVICES	3,267.75	9,975	60,203.20	99,750	39,546.80-	39.7-	119,700
B137 MEMBERSHIPS/SUBSCRIPTIONS	.00	600	7,933.00	9,870	1,937.00-		10,700
SECT B TOTALS	11,673.36	30,306	248,507.29	338,000	89,492.71-	26.5-	396,250
SECT C VEHICLES							
C222 GAS/FUEL	.00	175	963.19	1,450	486.81-	33.6-	1,800
C225 OPERATION/REPAIR	190.85	350	2,208.76	1,400	808.76		1,400
SECT C TOTALS	190.85	525	3,171.95	2,850	321.95	11.3	3,200
DEPT 11 TOTALS	107,050.42		1,106,347.68		199,088.32-		
DEPI II IOIALS	•				199,088.32-		
DEPT 12 O & M EXPENSES - WWTC							
SECT A SALARIES AND WAGES							
A006 ENGINEERING	2,748.75	0	•	0	21,926.47		0
A009 OPERATIONS MANAGEMENT	8,374.89	1,876	88,870.18	19,757	69,113.18	349.8	23,450
A010 MAINTENANCE - BUDGET	.00	46,608	.00	490,841	55,646.39-		582,600
A011 MAINTENANCE - WWTC	34,288.80	0	332,412.48	0	.00	. 0	0
A012 MAINTENANCE - VEHICLES	.00	0	3,325.76	0	.00	. 0	0
A013 MAINTENANCE - ENERGY RECOVERY	743.97	0	14,455.54	0	.00	. 0	0
A014 MAINTENANCE - ELECTRICAL A020 WWTC - BUDGET	12,245.35	0	85,000.83	0	.00	.0	_
A021 WWTC - BUDGET A021 WWTC - OPERATIONS	.00 30,624.87	49,392	.00	520,160 0	56,386.63-	10.8-	617,400
A022 WWTC - SLUDGE HANDLING	6,486.64	0	150,596.82	0	.00	.0	0
A023 WWTC - SHODGE HANDLING A023 WWTC - ENERGY RECOVERY	692.01	0	9,611.16	0	.00	.0	0
A030 BUILDING AND GROUNDS	6,334.13	4,040	69,847.39	42,546	27,301.39	64.2	50,500
SECT A TOTALS	102,539.41		1,079,612.02		6,308.02		
SECT B OPERATIONS AND MAINTENANCE	=========		=========	=======	=========	:======	
B100 ELECTRICITY	147.66	5,000	52,893.70	60,000	7,106.30-	11.8-	72,000
B101 NATURAL GAS	472.52	2,000	4,556.96	9,500	4,943.04-	52.0-	12,000
B102 WATER, GARBAGE AND OTHER UTILITIES	1,313.28	1,000	14,290.87	27,600	13,309.13-	48.2-	33,000
B103 ODOR CONTROL	8,182.46	6,200	38,654.96	29,000	9,654.96	33.3	30,000
B104 FUEL - GENERATORS	.00	3,875	3,382.48	15,500	12,117.52-	78.2-	15,500
B112 COMMUNICATION	1,420.94	1,458	14,305.80	14,580	274.20-	1.9-	17,500
B113 EMERGENCY/SAFETY EQUIPMENT	642.93	1,433	9,694.98	14,330	4,635.02-	32.3-	17,200
B116 SUPPLIES	1,207.31	2,479	26,712.61	24,790	1,922.61	7.8	29,750
B117 EMPLOYEE/DUTY COSTS	1,114.83	2,500	16,438.96	22,000	5,561.04-	25.3-	25,000
B124 CONTRACT SERVICES	.00	0	203,705.00	203,700	5.00	.0	203,700
B130 NPDES PERMIT FEES	.00	0	53,000.00	53,000	.00	.0	53,000
B131 SLUDGE HAULING/DISPOSAL SERVICES	41,310.50	0	134,615.25	80,000	54,615.25	68.3	80,000
B400 CHEMICALS - BUDGET	.00	9,308	.00	93,080	15,073.69	16.2	111,700
B401 CHEMICALS - DISINFECTION	3,298.50	0	57,967.48	0	.00	.0	0
B402 CHEMICALS - SLUDGE DEWATERING	4,285.08	0	36,751.05	0	.00	.0	0

DATE 03/05/20 MONTH ENDED 02/29/20 PAGE 3

FUND 01 GENERAL FUND ACTUAL BUDGET ACTUAL-COST CURRENT CURRENT ACTUAL BUDGET BUDGET VAR TOTAL NUMBER DESCRIPTION MONTH MONTH Y-T-DY-T-DVARIANCE 8 BUDGET ______ .0 B403 CHEMICALS - TERTIARY TREATMENT .00 0 3,855.78 0 .00 0 B404 CHEMICALS - OTHER .00 0 .0 Ο 0 9,579.38 .00 539.99 B501 EOPT/EOPT REPAIR - BIOSOLIDS AGING & DISPOS 62,176.07 76,510 14,333.93- 18.7-7,651 91,809 B502 EOPT/EOPT REPAIR - DISINFECTION .00 1,108 40,511.24 11,080 29,431.24 265.6 13,301 47,620.12 40,200 B503 EOPT/EOPT REPAIR - EXCESS FLOW 4,020 7,420.12 18.5 48,241 .00 34,985.88 32,130 38,551 8.9 B504 EQPT/EQPT REPAIR - GRIT REMOVAL 2,855.88 .00 3,213 34.153.06 25.1-51.051 B505 EQPT/EQPT REPAIR - INFLUENT PUMPING 12,118.83 2.700 45.600 11,446,94-36,460 B506 EOPT/EOPT REPAIR - PRIMARY TREATMENT 219.88 3.646 25,837.40 10.622.60-29.1-43.751 78,000 B507 EQPT/EQPT REPAIR - SECONDARY TREATMENT 4,795.82 3,500 176,254.16 98,254.16 126.0 85.176 B508 EOPT/EOPT REPAIR - SLUDGE CONCENTRATION 38,462.45 63,134 98,794.19 631,340 532,545.81- 84.4- 757,606 B509 EOPT/EOPT REPAIR - SLUDGE DEWATERING 5.173.25 2.092 29.116.26 20.920 8.196.26 39.2 25,101 51,000 B510 EQPT/EQPT REPAIR - SLUDGE DIGESTION .00 5,100 44,679.90 6,320.10-12.4-61,201 .00 B511 EOPT/EOPT REPAIR - TERTIARY TREATMENT 2,038 423.58 20,380 19,956.42-97.9-24,451 B512 EQPT/EQPT REPAIR - WWTC GENERAL 1,876.53 19,512.72 32,961 2,747 27,470 7,957.28-29.0-B513 EOPT/EOPT REPAIR - WWTC UTILITIES 11,776.47 11,158 99,790.27 111,580 11,789.73- 10.6- 133,900 B802 BLDG AND GROUNDS - DISINFECTION .00 43 11,758.23 430 11,328.23 2,634.5 514 B803 BLDG AND GROUNDS - EXCESS FLOW 86 392.00 860 468.00- 54.4-1,029 .00 162.5 B804 BLDG AND GROUNDS - GRIT REMOVAL .00 419 11,000.00 4,190 6,810.00 5,029 6,939.29 B805 BLDG AND GROUNDS - INFLUENT PUMPING 147.37 1.020 10.200 3.260.71-32.0-12.239 4,290 1,726.00 59.8-5,149 B806 BLDG AND GROUNDS - PRIMARY TREATMENT 1.726.00 429 2.564.00-B807 BLDG AND GROUNDS - SECONDARY TREATMENT .00 86 670.07 860 189.93- 22.1-1,029 B809 BLDG AND GROUNDS - SLUDGE DEWATERING .00 1,044 64.10 10,440 10,375.90-99.4- 12.529 B810 BLDG AND GROUNDS - SLUDGE DIGESTION 1,665.68 675 11,882.76 76.0 6,750 5,132.76 8,103 B811 BLDG AND GROUNDS - TERTIARY TREATMENT .00 4,179 40,658.81 41,790 1,131.19-2.7-50,148 B812 BLDG AND GROUNDS - WWTC GENERAL 2,714.78 10,000 124,178.80 140,000 15,821.20-11.3- 160,388 B813 BLDG AND GROUNDS - WWTC UTILITIES .00 .00 129 1.290 1,290.00- 100.0-1,543 ------SECT B TOTALS 144,613.06 165,470 1,603,530.17 2,050,850 447,319.83- 21.8-2,365,150 ______ SECT C VEHICLES C222 GAS/FUEL .00 2,500 14,528.41 25,000 10,471.59-41.9-4,283.40 625 1,966.60- 31.5-C225 OPERATION/REPAIR 72.70 6.250 7.500 C226 VEHICLE PURCHASES .00 0 42,746.36 41,000 1,746.36 4.3 41,000 ______ SECT C TOTALS 3,125 61.558.17 72.250 10,691.83- 14.8-72.70 78.500 ______ ______ DEPT 12 TOTALS 247,225.17 270,511 2,744,700.36 3,196,404 451,703.64- 14.1- 3,717,600 ______ DEPT 13 O & M EXPENSES - LABORATORY SALARIES AND WAGES SECT A A009 OPERATIONS MANAGEMENT 7,321.88 7,591 61,749.57 56,849 4,900.57 8.6 64,600 .00 150,348 .00 20.075 13.790.48-9.2- 170.850 A040 LABORATORY - BUDGET A041 LAB - WWTC 116,849.78 0 10,520.22 0 .00 .0 A042 LAB - PRETREATMENT 335.10 9,574.94 0 .00 .0 0 Ω .00 A043 LAB - SURCHARGE PROGRAM 5.240.75 0 Ω .00 . 0 Ω A044 LAB - BOD 88.02 0 280.59 0 .00 0 . 0 A047 LAB - MICRO .00 0 43.34 0 .00 .0 Ω 0 .00 .0 A048 LAB - ENERGY RECOVERY 268.05 4,568.12 0 Ω SECT A TOTALS 18,533.27 27,666 198,307.09 207,197 8,889.91- 4.3- 235,450

DATE 03/05/20 MONTH ENDED 02/29/20 PAGE 4 FUND 01 GENERAL FUND

COST	ACTUAL CURRENT	BUDGET CURRENT	ACTUAL	BUDGET	ACTUAL- BUDGET	VAR	TOTAL
NUMBER DESCRIPTION	MONTH	MONTH	Y-T-D	Y-T-D	VARIANCE	%	BUDGET
				=======	========	:======	
SECT B OPERATIONS AND MAINTENANCE							
B114 CHEMICALS	5,549.87	1,433	15,463.96	14,330	1,133.96	7.9	17,200
B115 EQUIPMENT/EQUIPMENT REPAIR	.00	1,350	12,531.55	13,500	968.45-	7.2-	16,200
B116 SUPPLIES	3,101.65	1,729	12,295.98	17,290	4,994.02-	28.9-	20,750
B117 EMPLOYEE/DUTY COSTS	477.69	458	1,870.38	4,580	2,709.62-	59.2-	5,500
B122 MONITORING EQUIPMENT	1,174.36	2,250	1,507.89	9,000	7,492.11-	83.3-	9,000
B123 OUTSIDE LAB SERVICES	350.30	1,588	13,296.14	15,880	2,583.86-	16.3-	19,050
SECT B TOTALS	10,653.87	8,808	56,965.90	74,580	17,614.10-	23.6-	87,700
SECT C VEHICLES							
C222 GAS/FUEL	.00	42	388.02	420	31.98-	7.6-	500
C225 OPERATION/REPAIR	33.85	0	1,244.81	150	1,094.81	729.9	200
	========	=======		=======	========	:======	=======
SECT C TOTALS	33.85	42	1,632.83	570	1,062.83	186.5	700
=	========	========	-=======	=======	=========	:======	
DEPT 13 TOTALS	29,220.99	36,516	256,905.82	282,347	25,441.18-	9.0-	323,850
= DEPT 14 O & M EXPENSES - SEWER SYSTEM	========	========		=======	=========	:======	
SECT A SALARIES AND WAGES	000 12	0	E 500 20	0	E 500 20		0
A006 ENGINEERING	829.13	0	7,598.39	0	7,598.39	.0	0
A050 SEWER MAINTENANCE - BUDGET	.00	19,194	.00	143,748	11,477.71	8.0	163,350
A051 SEWER MAINTENANCE	12,933.64	0	146,045.37	0	.00	.0	0
A054 SEWER MAINTENANCE - BACKUPS AND HIGH FLOWS	649.38	0	9,180.34	0	.00	.0	0
A060 INSPECTION - BUDGET	.00 105.94	31,878 0	.00	238,744	69,177.48-	29.0-	271,300
A061 INSPECTION - NEW CONSTRUCTION			1,162.38		.00		
A062 INSPECTION - CONSTRUCTION OF DGSD PROJECTS	3,282.79	0	33,879.24	0	.00	. 0	0
A063 INSPECTION - PERMIT INSPECTIONS A064 INSPECTION - MISCELLANEOUS	1,271.35 4,336.11	0	11,150.94 45,767.46	0	.00	.0	0
		0	•	0	.00	.0	0
A065 INSPECTION - CONSTR BY VILLAGES, UTILITIES A066 INSPECTION - CODE ENFORCEMENT	4,572.05 1,821.74	0	63,652.77 13,953.73	0	.00	.0	0
A070 SEWER INVESTIGATIONS - BUDGET	.00	1,428	•	10,692	6,793.44-		12,150
A070 SEWER INVESTIGATIONS - BUDGET A072 SEWER INVESTIGATIONS	412.08	1,428	.00 3,898.56	10,692	.00	63.5-	12,150
AU/2 SEWER INVESTIGATIONS					.00		
SECT A TOTALS	30,214.21	52,500	336,289.18	393,184	56,894.82-	14.5-	446,800
= SECT B OPERATIONS AND MAINTENANCE		========		=======	=========		
B112 COMMUNICATION	466.70	875	6,615.31	8,750	2,134.69-	24.4-	10,500
B113 EMERGENCY/SAFETY EQUIPMENT	9.99	425	814.35	4,250	3,435.65-	80.8-	5,050
B115 EQUIPMENT/EQUIPMENT REPAIR	2,575.68	3,788	39,286.75	37,880	1,406.75	3.7	45,450
B116 SUPPLIES	85.51	458	2,882.74	4,580	1,697.26-	37.1-	5,500
B117 EMPLOYEE/DUTY COSTS	1,258.77	1,125	7,443.88	11,250	3,806.12-	33.8-	13,500
B124 CONTRACT SERVICES	2,121.80	11,008	120,243.59	110,080	10,163.59	9.2	132,100
B127 JULIE SYSTEM	.00	1,408	12,303.24	14,080	1,776.76-	12.6-	16,900
B128 OVERHEAD SEWER/BACKFLOW PREVENTION PROGRAM	.00	1,250	6,088.00	12,500	6,412.00-	51.3-	15,000
B129 REIMBURSEMENT PROGRAM/PUBLIC SEWER BLOCKAGE	.00	1,000	501.70	10,000	9,498.30-	95.0-	12,000
B900 SEWER SYSTEM REPAIRS - BUDGET	.00	100,000		1,280,000	431,930.57-		1,481,600
B901 SEWER SYSTEM REPAIRS - I/I PROGRAM	1,120.00	100,000	1,384.00	1,280,000	.00	.0	0
2501 SEMEN SISTEM REPAIRS 1/1 FROOMER	1,120.00	3	1,304.00	O .	.00	. 0	J

MONTH ENDED 02/29/20

DATE 03/05/20 MONTH ENDED 02/2 FUND 01 GENERAL FUND

B826 BLDG AND GROUNDS - NORTHWEST

ACTUAL BUDGET ACTUAL-COST CURRENT CURRENT ACTUAL BUDGET BUDGET VAR TOTAL NUMBER DESCRIPTION MONTH MONTH Y-T-DY-T-DVARIANCE % BUDGET ______ B902 SEWER SYSTEM REPAIRS - REPLACEMENT 4,434.00 0 33,347.07 0 .00 . 0 B903 SEWER SYSTEM REPAIRS - REHABILITATION .00 0 0 251,650.46 .00 . 0 Ω B910 SEWER SYSTEM REPAIRS - BSSRAP PROGRAM .0 Ω 50,932.12 0 467,359.35 .00 Ω B913 SEWER SYSTEM REPAIRS - BSSRAP-REPAIR/REPL/R .00 0 3,532.96 0 .00 .0 B929 ARRA LOAN PRINCIPAL REPAYMENT 0 90,795.59 .00 0 .00 . 0 0 ______ 449.121.01- 30.1-1.737.600 SECT B TOTALS 63.004.57 121,337 1,044,248.99 1,493,370 ______ SECT C VEHICLES 2,208 10,406.87 22,080 C222 GAS/FUEL .00 11,673.13-52.9- 26,500 C225 OPERATION/REPAIR 1,424.80 542 10.535.39 5.420 5.115.39 94.4 6.500 C226 VEHICLE PURCHASES .00 0 25,720.00 20,000 5,720.00 28.6 20,000 ______ SECT C TOTALS 1,424.80 2,750 46,662.26 47,500 837.74-53,000 1.8-______ ______ DEPT 14 TOTALS 94,643.58 176,587 1,427,200.43 1,934,054 506,853.57- 26.2-2,237,400 ______ O & M EXPENSES - LIFT STATIONS SECT A SALARIES AND WAGES A006 ENGINEERING .00 0 1,024.22 0 1,024.22 . 0 0 3,421.46 864.0 396 A009 OPERATIONS MANAGEMENT 120.51 3,817.46 53 450 A030 BUILDING AND GROUNDS 83.19 0 3,147.18 0 3,147.18 .0 0 A080 LIFT STATION MAINTENANCE 5,198.09 8,231 47,566.82 61,644 14,077.18-22.8-70,050 ______ SECT A TOTALS 5,401.79 55,555.68 62,040 6,484.32- 10.5- 70,500 8,284 ______ SECT B OPERATIONS AND MAINTENANCE B100 ELECTRICITY 8,958.53 10,288 103,532.43 102,880 652.43 . 6 123,450 B104 FUEL - GENERATORS 2,789.43 1,250 2.789.43 5,000 2,210.57-44.2-5,000 B112 COMMUNICATION 270.09 458 3.581.06 4.580 998 94-21 8-5.500 B113 EMERGENCY/SAFETY EQUIPMENT .00 0 273.73 250 23.73 9.5 250 B116 SUPPLIES 33.80 0 73.38 360 286.62- 79.6-400 B520 EOPT/EOPT REPAIR - BUTTERFIELD 895.00 165 1.029.99 620 01- 37 6-1,650 1.981 B521 EQPT/EQPT REPAIR - CENTEX 717.00 379 1,576.35 3,790 2,213.65-58.4-4,551 B522 EQPT/EQPT REPAIR - COLLEGE 2,151.00 274 12,156.36 2,740 9,416.36 343.7 3,283 37,598.19-B523 EOPT/EOPT REPAIR - EARLSTON 16,217.00 6,004 22,441.81 60,040 62.6- 72,051 B524 EQPT/EQPT REPAIR - HOBSON 1,106.09 343 1,106.09 3,430 2,323.91-67.8- 4,119 1,696.00 3,945.99 3,350 595.99 B525 EOPT/EOPT REPAIR - LIBERTY PARK 335 17.8 4,014 19,097.35 22,520 3,422.65-15.2- 27,021 B526 EQPT/EQPT REPAIR - NORTHWEST 2.831.00 2.252 B527 EQPT/EQPT REPAIR - VENARD .00 268 1,731.08 2,680 948.92-35.4-3,217 .00 B528 EQPT/EQPT REPAIR - WROBLE 169 15,988.18 1,690 14,298.18 846.1 2,033 4.078 11,073.27 40.780 72.9-48.930 B529 EOPT/EOPT REPAIR - LIFT STATIONS GENERAL 8,693,40 29.706.73-B820 BLDG AND GROUNDS - BUTTERFIELD .00 0 1,094.30 0 1,094.30 . 0 0 B821 BLDG AND GROUNDS - CENTEX 1,110.30 1,110.30 .00 Ω Ω . 0 Ω B823 BLDG AND GROUNDS - EARLSTON 1,084.30 1,084.30 .00 Ω Ω .0 Ω B824 BLDG AND GROUNDS - HOBSON 7,367.30 7,367.30 .00 0 0 .0 0 B825 BLDG AND GROUNDS - LIBERTY PARK 1,124.30 .0 .00 0 1,124.30 0 0

.00

1,250 18,593.34 12,500

6,093.34 48.8 15,000

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DATE 03/05/20 MONTH ENDED 02/29/20 PAGE 6
FUND 01 GENERAL FUND

COST NUMBER DESCRIPTION	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	ACTUAL- BUDGET VARIANCE	VAR %	TOTAL BUDGET
B827 BLDG AND GROUNDS - VENARD	.00	0	1,110.30	0	1,110.30	.0	0
B828 BLDG AND GROUNDS - WROBLE	.00	0	37,789.52	17,500	20,289.52	115.9	17,500
B829 BLDG AND GROUNDS - LIFT STATIONS GENERAL	.00	1,200	124.41	12,000	11,875.59-	99.0-	14,400
SECT B TOTALS	46,358.34	28,713	269,794.57	297,740	27,945.43-	9.4-	352,700
DEPT 15 TOTALS	51,760.13	36,997	325,350.25	359,780	34,429.75-	9.6-	423,200
DEPT 17 O & M EXPENSES - INSURANCE & EMPLOYE	EE BENEFITS						
SECT E INSURANCE AND EMPLOYEE BENEFITS							
E452 LIABILITY/PROPERTY	251.99	0	190,570.95	192,500	1,929.05-	1.0-	192,500
E455 EMPLOYEE GROUP HEALTH	38,402.30	44,104	395,013.58	441,040	46,026.42-	10.4-	529,250
E460 IMRF	33,664.15	25,516	224,857.63	231,584	6,726.37-	2.9-	277,350
E461 SOCIAL SECURITY	18,993.99	20,576	, , , , , , , , , , , , , , , , , , , ,		15,043.46-		235,150
SECT E TOTALS	91,312.43	90,196	992,124.70	1,061,850	69,725.30-	6.6- 1	,234,250
-							
DEPT 17 TOTALS	91,312.43	90,196	992,124.70	, ,	69,725.30-		,234,250
DEPT 91 SA EXPENSE							
0660 SA REBATES	20,099.42	0	20,099.42	0	20,099.42	.0	0
DEPT 91 TOTALS	20,099.42	0	20,099.42	0	20,099.42	()
FUND EXPENSE TOTAL	641,312.14	772,551	6,872,728.66	8,139,871	1,267,142.34-	15.6- 9	,429,400
FUND 01 TOTALS	25,878.08	220,487	1,056,026.99-	174,677	1,230,703.99-	704.6-	61,200

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FUND 02 IMPROVEMENT FUND

COST NUMBER DESCRIPTION	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	TOTAL BUDGET	
DEPT 05 REVENUES				:=======	-=======	
3007 INTEREST ON INVESTMENTS 3010 TRUNK SEWER SERVICE CHARGES 3019 LATERAL SEWER CHARGE		1,429- 7,500- 0		75,000-		
DEPT 05 TOTALS	3,842.93-		74,326.11-	89,290-	107,150-	
DEPT 30 CAPITAL EXP - ARRA - LOAN REPAYMENTS	======== 3	========		=======	-======	
0500 PROJECT BUDGET 0515 PAYMENT ON LOAN PRINCIPAL	.00	0	46,595.52	46,600 0	93,200	
DEPT 30 TOTALS	.00	0	46,595.52	46,600	93,200	
DEPT 36 CAPITAL EXP - LIBERTY PARK LIFT STA						
DEPT 36 TOTALS	.00	0	.00	0	0	
DEPT 74 CAPITAL EXP - SEWER - UNSEWERED AREA	AS					
0500 PROJECT BUDGET 0501 REPORT ENGINEERING/ARCHITECTURAL	.00	0	.00 2,867.50	0	7,500 0	
DEPT 74 TOTALS	.00	0	2,867.50	0	7,500	
FUND EXPENSE TOTAL	.00	0	49,463.02	46,600	100,700	
FUND 02 TOTALS	3,842.93-		24,863.09-		6,450-	

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FUND 03 CONSTRUCTION FUND

DEPT 38 TOTALS

		COST	ACTUAL CURRENT	BUDGET CURRENT	ACTUAL	BUDGET	TOTAL	
NUMBER	DESCRIPTION		MONTH	MONTH	Y-T-D	Y-T-D	BUDGET	
DEPT 05	REVENUES							
3007 INTERES	ST ON INVESTM	IENTS	1,080.52-	833-	7,579.70-	8,330-	10,000-	
3009 SEWER I	PERMIT FEES		6,384.00-		149,167.70-		250,000-	
3093 GRANT E	FUNDING		25,000.00-		500,000.00-	0	500,000-	
DEPT 05	5 TOTALS		32,464.52-	21,666-	656,747.40-	216,660-	760,000-	
DEPT 30	CAPITAL EXP	- ARRA - LOAN REPAYMENTS						
0500 PROJECT	T BUDGET		.00	0	.00	14,450	28,900	
0515 PAYMENT	Γ ON LOAN PRI	NCIPAL	.00	0	14,403.64	0	0	
DEPT 30) TOTALS		.00	0	14,403.64	14,450	28,900	
DEPT 31	CAPITAL EXP	P - WWTC - CHP BIOGAS						
DEPT 31	l TOTALS	==	.00	0	.00	0	0	
DEPT 32	CAPITAL EXP	== - WWTC - SECOND TURBOBLOW	======= WER	:=======	=======	=======	=======	
		==	========	:=======	=========	:=======		:==========
DEPT 32	2 TOTALS		.00	0	.00	0	0	
DEPT 33	CAPITAL EXP	== P - WWTC - DIGESTER MIXING		:=======:	========	:=======	-======	
		==		:=======	========	:=======		
DEPT 33	3 TOTALS		.00	0	.00	0	0	
DEPT 34	CAPITAL EXP	== P - WWTC - GREASE WASTE DEI		:=======:	========			
		==		:=======				:=========
DEPT 34	1 TOTALS	==	.00 =========	0 :======	.00 ======	0 -======	0 =======	:==========
DEPT 35	CAPITAL EXP	- WWTC - CHP BIOGAS PHASE	E 2					
DEPT 35	5 TOTALS		.00	0	.00	0	0	
DEPT 37	CAPITAL EXP	== P - WWTC - GREASE RECEIVING		:=======:	========	========		
		==		:======:	=======	=======		
DEPT 37	7 TOTALS		.00		.00			
DEPT 38	CAPITAL EXF	== P - WWTC - PROPERTY ACQUIS		-=======	=======			
		==		:=======	========			
				_		_	_	

.00 0 .00 0

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FUND 03 CONSTRUCTION FUND

FUND 03 TOTALS

NUMBER	DESCRIPTION	COST	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	TOTAL BUDGET	
DEPT 39	CAPITAL EXP	- WWTC - GRIT BLOWER REPL	ACEMENT			=======================================		
DEPT 3	39 TOTALS		.00	0	.00	0	0	
		- WWIC - LOAN REPAIMENT	=========		=======================================	========		
	10 TOTALS	==:	.00	0 ======= 0	.00 ===================================			

32,464.52- 21,666- 642,343.76- 202,210- 731,100-

DATE 03/05/20 MONTH ENDED 02/29/20 PAGE 10

FUND 05 PUBLIC BENEFIT FUND

FUND 05 TOTALS

COST NUMBER DESCRIPTION	ACTUAL CURRENT MONTH	BUDGET CURRENT MONTH	ACTUAL Y-T-D	BUDGET Y-T-D	TOTAL BUDGET	
DEPT 05 REVENUES						
3007 INTEREST ON INVESTMENTS	77.06	46-	760.65-	460-	550-	
DEPT 05 TOTALS	77.06	- 46-	760.65-	460-	550-	
DEPT 59 CAPITAL EXP - SEWER - SEWER EXTENS	======================================			=======		
DEPT 59 TOTALS	.00	0	.00	0	0	
DEPT 65 CAPITAL EXP - SEWER - REIMB FOR AI	DED DEPTH					
	========		:=======		:=======	
DEPT 65 TOTALS	.00	0	.00	0	0	
FUND EXPENSE TOTAL	.00		.00	0	0	

77.06- 46- 760.65- 460- 550-

DATE 03/05/20 MONTH ENDED 02/29/20 PAGE 11

FUND 58 SPECIAL ASSESSMENT NO. 58

		ACTUAL	BUDGET				
	COST	CURRENT	CURRENT	ACTUAL	BUDGET	TOTAL	
NUMBER	DESCRIPTION	MONTH	MONTH	Y-T-D	Y-T-D	BUDGET	
========							
DEPT 05	REVENUES						
3008 INTEREST ON ASSESSMENTS		.00	0	327.46-	0	0	
	=	========			========		=======================================
DEPT 05 TOTALS		.00	0	327.46-	0	0	
	=	========			========		
DEPT 91	SA EXPENSE						
0650 ED 3NG	THE TO CHANNEL THE	20,099.42	0	20,099.42	0	0	
0650 TRANSFER TO GENERAL FUND		20,099.42		20,099.42			
DEDT 9	1 TOTALS	20,099.42	0	20,099.42	0	0	
2211	=	=========		=========	.=======	.======	
FUND E	XPENSE TOTAL	20,099.42	0	20,099.42	0	0	
	=	=========	===========			· :=======:	=======================================
FUND 5	8 TOTALS	20,099.42	0	19,771.96	0	0	

DATE 03/05/20 MONTH ENDED 02/29/20 PAGE 12

FUND 71 SEWER EXTENSIONS ESCROW

FUND 71 TOTALS

COST	ACTUAL CURRENT	BUDGET CURRENT	ACTUAL	BUDGET	TOTAL	
NUMBER DESCRIPTION	MONTH	MONTH	Y-T-D ========	Y-T-D	BUDGET	=======================================
DEPT 05 REVENUES						
3007 INTEREST ON INVESTMENTS	15.30	- 0 =======	151.06-	0	0	
DEPT 05 TOTALS	15.30	- 0 =======	151.06-	0	0	
DEPT 92 SEWER EXPENSE						
DEPT 92 TOTALS	.00	0	.00	0	0	
FUND EXPENSE TOTAL	.00	0	.00	0	0	

15.30- 0 151.06- 0 0

GENERAL MANAGER'S REPORT TO EMPLOYEES

WWTC Operations Data – January

The DMR for January indicates that the final effluent averaged 1.2 mg/l CBOD, 0.9 mg/l suspended solids and 0.64 mg/l ammonia nitrogen over a daily average flow of 13.61 MGD. There were no permit excursions in January.

Financial Data – January

In January, the District received \$668,615 in the General fund, including \$246,961 in user charges, 36,645 in surcharges and \$329,820 in monthly fees. General fund expenses totaled \$571,387. The Improvement fund had revenues of \$8,480 and expenses of \$0. The Construction fund had revenues of \$20,902 and expenses of \$0.

Sewer Permits – January

There were 13 sewer permits issued in January – 4 single family, 1 commercial, 1 repair and 7 disconnections.

Five Year Financial Plan and Appropriation Ordinance

At the February 11 meeting, the Board reviewed the Five Year Financial Plan for Fiscal Years 2020-21 to 2024-25. There is an anticipated \$0.10 increase in the FY 20-21 budget for the user fee (increasing from \$1.70 to \$1.80) and no anticipated increase in the monthly service fee (currently at \$17.00 per month). The FY 20-21 budget and the Appropriation Ordinance which sets spending limits for budget categories will be presented for Board approval at the March 17 Board meeting.

Retirement Luncheon

A retirement luncheon will be held for General Manager Nick Menninga on Thursday, March 5 at 11:30 a.m. to celebrate his retirement from the District. Nick's last official day with the District will be April 15, 2020.

Sewer Rehabilitation/Infiltration and Inflow Removal

We are targeting the 1-K-028 area for private property inspections and I/I removal. We are also monitoring the area around the 1-M-049 manhole to evaluate flows in the vicinity and impacts of the installation of a bolt-down cover at 1-M-049. Data collected during recent storms shows that the local system containing 1-M-049 appears to be operating satisfactorily. Regular flow monitoring continues.

Status of Projects

1) Westmont Alley Sewer Replacement

The project consists of alley sewer replacement work in the 1-K-028 drainage area, in the vicinity of Lincoln St and Grant St between Naperville Rd and Burlington Ave. Uno Construction has begun correcting sagged sections of new pipe that did not pass post-construction testing requirements. Uno paused work for the holidays and will resume shortly.

2) 001 Outfall Pipe Repair

Baxter & Woodman has completed survey and geotechnical work, and is completing the design of the repairs needed for the sagged section of the outfall pipe that carries effluent flow to the East Branch of the DuPage River. They are also coordinating with DuPage County Stormwater to address their permit review comments.

3) WWTC WAS Mechanical Thickening

Submittals from the contractor are under review at Baxter & Woodman. Mechanical work has begun in the plant.

GENERAL MANAGER'S REPORT TO EMPLOYEES

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Time Change – Spring Ahead

Daylight Savings Time begins at 2:00 am on Sunday, March 8. Clocks are turned forward one hour.

Retirement Luncheon

A reminder that a retirement luncheon will be held for General Manager Nick Menninga on Thursday, March 5 at 11:30 a.m. to celebrate his retirement from the District. Nick's last official day with the District will be April 15, 2020.

SAVE THE DATE – Tivoli Bowl

Please mark your calendars for Wednesday, April 29 for the District's annual Tivoli Bowl employee function from 6:30 p.m. – 9:00 p.m. Pizza will be served and bowling will be available for any and all. Electronic signup for the event will be available starting at the end of March.

Group Health Insurance

We are currently soliciting proposals for renewal of our group medical, dental, vision and life insurance.

TopHealth

The March issue of TopHealth is enclosed.

DuPage County River Sweep

DuPage County River Sweep 2020 is scheduled for Saturday, May 16 from 9:00 a.m. to noon. River Sweep is a county-wide stream clean-up on an annual basis. The purpose of River Sweep is to encourage citizens and volunteer groups to help "sweep our rivers clean" by picking up debris in and along our waterways. Your family members are also welcome. There will be additional sign-up information in the next month or so.

Sewer Rehabilitation/Infiltration and Inflow Removal

We are targeting the 1-K-028 area for private property inspections and I/I removal. We are also monitoring the area around the 1-M-049 manhole to evaluate flows in the vicinity and impacts of the installation of a bolt-down cover at 1-M-049. Data collected during recent storms shows that the local system containing 1-M-049 appears to be operating satisfactorily. Regular flow monitoring continues.

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GENERAL MANAGER'S REPORT TO EMPLOYEES

WWTC Operations Data – February

The DMR for February indicates that the final effluent averaged 1.5 mg/l CBOD, 1.0 mg/l suspended solids and 1.05 mg/l ammonia nitrogen over a daily average flow of 11.55 MGD. There were no permit excursions for the month.

Sewer Permits – February

There were 8 sewer permits issued in February – 6 single family, 1 commercial, and 1 disconnection.

Financial Data - February

In February, the District received \$615,434 in the General fund, including \$210,452 in user charges, \$26,048 in surcharges and \$329,684 in monthly fees. General fund expenses totaled \$641,312. The Improvement fund had revenues of \$3,843 and expenses of \$0. The Construction fund had revenues of \$32,465 and expenses of \$0.

Five Year Financial Plan and Appropriation Ordinance

At the February 11 meeting, the Board reviewed the Five Year Financial Plan for Fiscal Years 2020-21 to 2024-25. There is an anticipated \$0.10 increase in the FY 20-21 budget for the user fee (increasing from \$1.70 to \$1.80) and no anticipated increase in the monthly service fee (currently at \$17.00 per month). The FY 20-21 budget and the Appropriation Ordinance which sets spending limits for budget categories will be presented for Board approval at the March 17 Board meeting.

Employee Benefit Statement

A memo and statement regarding the value of the benefits you received in 2019 as an employee of the District is now available to employees through the password-protected section of the Employee Portal online.

SAVE THE DATE – Tivoli Bowl

Please mark your calendars for Wednesday, April 29 for the District's annual Tivoli Bowl employee function from 6:30 p.m. – 9:00 p.m. Pizza will be served and bowling will be available for any and all. Electronic signup for the event will be available starting at the end of March.

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We are currently soliciting proposals for renewal of our group medical, dental, vision and life insurance benefits with a plan year of June 1 - May 31.

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Board of Trustees
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Paul W. Coultrap
Clerk



General Manager Nicholas J. Menninga

Legal Counsel
Michael G. Philipp

2710 Curtiss Street P.O. Box 1412 Downers Grove, IL 60515-0703 Phone: 630-969-0664 Fax: 630-969-0827 www.dgsd.org

Providing a Better Environment for South Central DuPage County

February 11, 2020

Amy L. Dragovich, P.E.
Permit Section
Division of Water Pollution Control
Illinois Environmental Protection Agency
1021 North Grand Avenue East
P.O. Box 19276
Springfield, Illinois 62794-9276

Subject: Downers Grove Sanitary District - Wastewater Treatment Center Phosphorus Discharge Optimization Plan (NPDES Permit No. IL0028380, Special Condition 16, Paragraph 6) - 2020 Status Report

Dear Ms. Dragovich:

Special Condition 16 of permit IL0028380 requires the Downers Grove Sanitary District to submit an annual progress report on its Phosphorus Discharge Optimization Plan (PDOP). The PDOP, submitted in July 2017, evaluates source reduction measures, operational improvements, and minor low cost facility modifications to optimize reductions in phosphorus discharges from the wastewater treatment facility. This letter serves as the District's 2020 PDOP annual progress report, in compliance with Special Condition 16, Paragraph 6. This report is due before March 31, 2020.

WWTC Phosphorus Performance

WWTC phosphorus monitoring for calendar year 2019 is summarized in the following table:

	INFLUENT		EFFLUE		
	CONCN	LOAD	CONCN	LOAD	FRACTION
	mg/l	lbs/day	mg/l	lbs/day	REMOVED
Jan-19	4.53	396	2.11	186	0.53
Feb-19	3.62	435	1.26	165	0.62
Mar-19	5.28	461	2.02	181	0.61
Apr-19	4.00	454	1.83	219	0.52
May-19	3.34	454	1.25	169	0.63
Jun-19	5.21	489	2.03	191	0.61
Jul-19	7.24	589	2.78	227	0.61
Aug-19	5.14	378	3.94	298	0.21
Sep-19	4.42	357	2.39	197	0.45
Oct-19	3.80	362	1.79	175	0.52
Nov-19	4.56	388	1.93	157	0.60
Dec-19	5.02	442	2.60	242	0.45
Average	4.68	434	2.16	201	0.53
Maximum	7.24	589	3.94	298	0.63
Minimum	3.34	357	1.25	157	0.21

WWTC Influent Reduction Measures

The influent phosphorus load to the District's Wastewater Treatment Center (WWTC) in 2019 was consistent with the previous few years, giving the District no reason to suspect any user has significantly increased their phosphorus discharge. Therefore, no special sampling was done in 2019.

Phosphorus has been added as a sampling parameter to the regular surcharge sampling program for the few users that were previously tested.

WWTF Effluent Reduction Measures

Sidestream Enhanced Biological Phosphorus Removal

Since submittal of the 2019 PDOP update report, the activated sludge portion of the plant remains operating in a configuration to attempt sidestream enhanced biological phosphorus removal. In this configuration, a portion of the return activated sludge (RAS) is fermented in an anaerobic zone prior to being returned to the aeration tanks, as described in the PDOP.

As noted in the 2019 PDOP update report, the 4-month trial of adding high-strength waste to the anaerobic zone in order to address apparent carbon deficiency ended in September 2018. In February 2019, the addition of supplemental carbon was started again. Initially, primary sludge was added to the anaerobic zone. By mid-April, the carbon addition had been switched to a hauled

high-strength waste with primary sludge used to supplement, if needed. We intend to continue with this operation. Comparison with phosphorus removal performance from the previous year shows similar performance.

In an attempt to get deeper anaerobic conditions in the anaerobic zone, the mixing in the anaerobic zone was cut in half at the beginning of August. As a result of this modification, the effluent phosphorus quickly increased. This also resulted in a monthly average fraction phosphorus removed of 0.21, which is the lowest the District has yet recorded. The mixing was increased to its original set point in mid-August, and the biological phosphorus removal slowly improved over the next several weeks.

In mid-August, our laboratory started including the fermented RAS from the anaerobic zone in their microscopic analysis on a regular basis. The analysis shows that polyphosphate accumulating organisms (PAOs) are present but not prevalent. The analysis also shows the presence of glycogen accumulating organisms (GAOs), which is undesirable as GAOs will compete for substrate with the PAOs.

An inline phosphorus analyzer was purchased to continuously monitor the phosphorus concentration of the mixed liquor exiting the aeration tanks. Since this monitoring was started in mid-September, the calculated daily average from the analyzer has correlated reasonably well with the daily composite samples analyzed in our laboratory.

Beginning in September, the secondary clarifier blankets were raised in an attempt to improve phosphorus removal performance by denitrifying the RAS prior to returning it to the aeration tanks. In general, effluent phosphorus concentrations were lower on days when clarifier blankets were higher and RAS nitrate was lower. This did not, however, provide a corresponding improvement in the average fraction of phosphorus removed. The average fraction removed during the last four months of 2019 was 0.50 in comparison to 0.53 for all of 2019 and 0.52 for 2018. The practice of denitrifying in the clarifiers is difficult to sustain at the treatment plant. Telescoping valves are used to control the blanket levels within each clarifier. As the blanket levels increase and subsequently the RAS becomes thicker, the telescoping valves become plugged.

The WWTC has two RAS systems. Prior to 2019, only one RAS system was piped to the anaerobic zone. In December, the second RAS system was piped to the anaerobic zone. The sludge sent to the anaerobic zone is now pulled equally from each RAS system. This modification also gives us the ability to increase the flow to the anaerobic zone. This will be tested out in 2020 to determine an optimum RAS flow through this tank.

In early 2020, electronic actuators were added to the influent gates to the aeration tanks. Programming is currently underway to automate control of these gates to provide even flow splitting between the aeration tanks. This should provide more consistent performance across all aeration tanks of both phosphorus removal and nitrification.

For the coming year, we will continue to investigate improvements to the performance of the biological phosphorus removal in addition to the items mentioned above.

We trust that this letter report satisfies the requirements in Special Condition 16 for a PDOP status report. If you have any questions or comments, please contact me at the above address and phone.

Very Truly Yours,

Amy R. Underwood, P.E. Assistant General Manager

C: Board of Trustees

Stephen McCracken, DRSCW

Compliance Assurance Section, Mail Code #19, IEPA

RESOLUTION OF COMMENDATION DOWNERS GROVE SANITARY DISTRICT, DOWNERS GROVE, IL

WHEREAS, DuPage County adopted the DuPage County Solid Waste Management Plan which includes environmental education activities and leadership in recycling; and

WHEREAS, Downers Grove Sanitary District ("District") serves more than 60,000 people through residential, commercial and industrial users;

WHEREAS, the District has completed staff training and has hosted institute trainings for DuPage teachers to highlight the value of water; and

WHEREAS, the District has an extensive recycling program for cooking oil, electronics, motor oil, fluorescent tubes, batteries and many other waste items; and

WHEREAS, the District operates a Net Zero building by producing as much energy as it consumes using energy efficiency and alternative energy technologies; and

WHEREAS, the District has further enhanced the community by annually planting native trees at the facility and by participating in the DuPage River Sweep; and

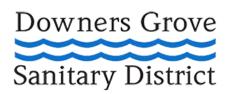
WHEREAS, the DuPage County Board recognizes the Downers Grove Sanitary District for its leadership in reducing their impact on the environment and has thereby earned their Earth Flag as a symbol of their accomplishments; and

WHEREAS, the DuPage County Board finds the Downers Gove Sanitary District is a valuable member of the County of DuPage and their efforts have significantly improved the quality of life of the DuPage County community.

NOW, THEREFORE, BE IT RESOLVED that I, Daniel J. Cronin, Chairman of the DuPage County Board and Members of the County Board do hereby commend the Downers Grove Sanitary District on their exemplary efforts and outstanding sustainability accomplishments.

Passed this 6th day of March, 2020 at Wheaton, Illinois.

Daniel J. Cronin, Chairman DuPage County Board Board of Trustees
Wallace D. Van Buren
President
Amy E. Sejnost
Vice President
Paul W. Coultrap
Clerk



General Manager
Nicholas J. Menninga

Legal Counsel Michael G. Philipp

2710 Curtiss Street P.O. Box 1412 Downers Grove, IL 60515-0703 Phone: 630-969-0664 Fax: 630-969-0827 www.dgsd.org

Providing a Better Environment for South Central DuPage County

MEMO

TO: District Staff

FROM: Amy Underwood, Assistant General Manager

DATE: March 13, 2020

RE: Coronavirus Response Measures

As the confirmed number of Coronavirus Disease 2019 (COVID-19) cases continues to increase across the country and now in Illinois, the Downers Grove Sanitary District wants to maintain a safe workplace and encourage and/or adopt practices protecting the health of employees, customers, visitors, and others. We also want to ensure the continuity of our operations throughout this time. To this end, we are asking employees to implement some changes.

The best way to prevent illness is to avoid being exposed to the virus. We are asking that all employees cooperate in taking the following steps which should reduce the transmission of communicable diseases in the workplace.

- Stay home when you are sick. It is critical that employees do not report to work while they are experiencing fever, cough or shortness of breath and if they develop any of these symptoms while at work, they go home immediately.
- Wash your hands often with soap for at least 20 seconds, especially after going to the bathroom, before eating, and after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use hand sanitizer.
- Avoid touching your eyes, nose, mouth with unwashed hands.
- Do not shake anyone's hand.
- Avoid close contact with people who are sick.
- Maintain at least 6 feet from others, as much as practicable. Minimize face to face meetings. Call, e-mail or text fellow employees.
- Regular, standing meetings are cancelled. Please handle regular meeting agenda items through phone, the Crew App, text, e-mail or online communications.
- Reduce foot traffic between the Administration building and the plant to only essential
 visits. If you work at the plant and are expecting a delivery, please coordinate with your
 supervisor so that the trips to the Admin building for deliveries are minimized.
- Do not use personal water bottles, mugs, glasses, etc. when getting water from the water coolers. Disposable cups are provided at the water coolers which may be used for either hot or cold drinks.
- While the CDC is not currently recommending additional disinfection beyond routine cleaning at this time, we encourage you to regularly disinfect work areas. The supervisors will be implementing additional cleaning of commonly touched/shared surfaces, such as the lunch tables and the public counter in the Admin building.

- Employees who are exposed to untreated wastewater need to continue to wear appropriate PPE, which includes protective outerwear, gloves, boots and goggles or face shield masks. The District is currently ordering new face shield masks for all plant and sewer system employees and expect them to arrive early next week.
- Additional procedures have been discussed with your supervisor and will be implemented
 as appropriate for your department. These may include staggering start times to minimize
 the number of people in the locker room at the same time, staggering lunch times and not
 riding in vehicles with other employees.

The following additional measures are being taken for continuity of operations throughout this time:

- The office will be closed to the public between March 17th and April 3rd.
- We are working towards providing the ability to work from home when possible and appropriate.
- The on-call employees will be scheduled to stay off site and available in order to sustain a
 reserve of staff in case of an infection on-site and related required quarantines that may
 occur.

We appreciate everyone's patience as we implement these measures. If you have any questions or concerns, please reach out to your supervisor or me.

C: BOT