

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, March 16, 2026, convening at 5:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Amy E. Sejnost and Mark Eddington, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw, Information Coordinator Alyssa J. Caballero and Attorney Dan McCormick. Also in attendance were Amanda Streicher from Baxter & Woodman and Mitch Backes of Assured Partners. District employees Brandon Morris, Sue Testin, and Bill Smith also attended. Trustee Jeremy M. Wang arrived at 5:28 p.m.

Minutes of Regular Meeting – February 10, 2026

A motion was made by Trustee Eddington seconded by Trustee Sejnost approving the minutes of the regular meeting held on February 10, 2026 and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1959

A motion was made by Trustee Eddington seconded by Trustee Sejnost adopting Claim Ordinance No. 1959 in the total amount of \$1,326,416.89 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost and Eddington)

Public Comment

Vishal Thakkar, owner of the Holiday Inn Express in Downers Grove, spoke to the Board regarding penalty charges on his user billing account.

Old Business

Facility Plan Update

General Manager Underwood reviewed the Facility Plan progress report for February.

A special Board meeting was scheduled for Tuesday, May 5 at 5:00 p.m. The special meeting will be held at the District's wastewater treatment center (WWTC) where the Board and attendees will receive a tour of the WWTC improvements recommended in the facility plan.

Review of Regional Wastewater Treatment Alternatives

General Manager Underwood provided the Board with an update after contacting neighboring wastewater facilities regarding potential regional wastewater treatment options. Flag Creek Water Reclamation District, DuPage County, and Glenbard Wastewater Authority all indicated varying levels of available capacity or expansion potential and expressed interest in participating in a

regionalization study, including willingness to share the cost of engineering fees. General Manager Underwood noted that next steps include developing scope and proposal, to move forward with a regionalization evaluation.

New Business

Business Insurance Renewals for FY26-27

Mitch Backes of Assured Partners reviewed the proposal for renewal of the District's property and liability coverages with effective dates of April 14. The proposal included General Liability, Automobile, Public Officials Liability, Umbrella Liability, and Property coverages with Selective, Equipment Breakdown policy with Inland Marine (through Selective), Crime with Liberty Mutual, Tank Storage Pollution Liability coverage through Crum & Forster and the Workers Compensation with IPRF, and the District use Lloyd's of London for the Cyber insurance. The total annual premiums are proposed at \$296,049. A motion was made by Trustee Eddington seconded by Trustee Wang authorizing the Administrative Supervisor to obtain quotes for a higher deductible plan on the property coverage and renew the property coverage on the option Staff determines best meets the District's needs and to renew all of the District's other insurance coverages as presented in the March 16, 2026 memo. The motion carried. (Votes recorded: Ayes-Sejnost, Wang, and Eddington.)

Annexation Ordinance AO 2026-01 – 6320 and 6326 Fairview Avenue, Downers Grove

Staff presented Annexation Ordinance No. AO 2026-01 for the annexation for two single-family lots located at 6320 and 6326 Fairview Avenue, Downers Grove. A motion was made by Trustee Wang seconded by Trustee Eddington accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2026-01 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington).

Annexation Ordinance AO 2026-02 – 3118 White Oak Lane, Oak Brook

Staff presented Annexation Ordinance No. AO 2026-02 for the annexation of a single-family lot located at 3118 White Oak Lane, Oak Brook. A motion was made by Trustee Eddington seconded by Trustee Wang accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2026-02 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington).

Adopt Ordinance Amending Fees

General Manager Underwood presented Ordinance No. ORD 26-02. This ordinance increases various District fees and charges to the following amounts:

- a) Permit inspection fees - \$298 per building sanitary service for single family class and \$495 per building sanitary service (or \$285 per building sanitary service if no work on building sanitary service is required) for all other classes.
- b) Tap-in fee - \$1,153 per population equivalent (P.E.).

- c) Trunk sewer service charges - \$535 per P.E.
- d) Lateral sewer charge - \$14,865 per building drain to near side property and \$10,769 per building drain to far side property.
- e) Sewer construction inspection fee - \$94.50 per hour straight time and \$141.75 per hour overtime.
- f) Basic user rate - \$3.65 per 1000 gallons of water (or \$87.60 per quarter for all non-metered single family residential users).
- g) Surcharge rate - \$0.70 per pound for suspended solids (SS) (or \$5.84 per 1000 gallons for users who do not have a sampling chamber).
- h) Sampling and monitoring charge – This charge will vary from \$7.71 per month to \$171.21 per month depending on the type of user.

A motion was made by Trustee Eddington seconded by Trustee Wang adopting Ordinance No. ORD 26-02 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang and Eddington.)

Budget Approval and Five-Year Financial Plan – FY 2026-27

The Five-Year Financial Plan and Budget were presented at the February Board meeting and have been available for public review since February 12 following a public notice of availability. The plan made available during the public review period included the changes requested by the Board at the February Board meeting. A motion was made by Trustee Eddington seconded by Trustee Wang to approve the budget for fiscal year 2026-27 as presented in the proposed Five-Year Financial Plan for fiscal years 2026-27 to 2030-2031. The motion carried. (Votes recorded: Ayes–Sejnost, Wang, and Eddington.) A motion was made by Trustee Sejnost seconded by Trustee Eddington to post the Five-Year Financial Plan for Fiscal Years 2026-27 to 2030-31 to the District’s website. The motion carried. (Votes recorded: Ayes–Sejnost, Wang, and Eddington.)

Adopt Appropriation Ordinance for Fiscal Year 2026-27

The Fiscal Year 2026-27 Appropriation Ordinance was presented at the February Board meeting and has been available for public review since February 12 following a public notice of availability. The Ordinance establishes the spending limits for the year including operation and maintenance and capital improvements for all areas of District operations. A motion was made by Trustee Wang seconded by Trustee Eddington adopting the Fiscal Year 2026-27 Appropriation Ordinance and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost, Wang, and Eddington.)

Compensation of General Manager for FY26-27

A motion was made by Trustee Eddington seconded by Trustee Wang to increase General Manager Underwood's salary from \$205,470 to \$212,700 effective March 29, 2026. The motion carried. (Votes recorded: Ayes–Sejnost, Wang, and Eddington.)

Contract Award – 2026-2027 Biosolids hauling and land application services

General Manager Underwood reviewed the bids received on March 11 for the 2026-2027 Biosolids Hauling and Land Application Services. She recommended that the contract be awarded to the lowest responsible, responsive bidder Stewart Spreading of Sheridan, Illinois in the amount of \$32.94 per cubic yard. A motion was made by Trustee Wang seconded by Trustee Eddington to award the contract for the 2026-2027 Biosolids Hauling and Land Application Services project to the lowest responsible, responsive bidder, Stewart Spreading in the amount of \$32.94 per cubic yard from April 1, 2026 through December 31, 2027 and to authorize the General Manager and Assistant Clerk to sign the same. The motion carried. (Votes recorded: Ayes—Sejnost, Wang, and Eddington.)

Questions and Comments

Trustee Eddington thanked staff for their hard work preparing the annual budget and combining funds.

Trustee Sejnost also thanked staff for their hard work preparing the budget and 5-year plan. She noted the net energy amounts for the month, noted in Operations Supervisor Majewski’s report. She noted that CHP 1 is currently operational and that CHP 2 is also running well, noted in Maintenance Supervisor Whitefleet’s report. She also noted that Lovejoy, LLC has a revised pretreatment permit and that dental amalgam compliance forms were sent out, noted in Laboratory Supervisor Berry’s report. Lastly, Trustee Sejnost noted with weather warming up, employees are encouraged to continue practicing proper safety procedures and she appreciates all Staff’s hard work.

A motion was made by Trustee Wang seconded by Trustee Eddington adjourn the regular meeting at 7:29 p.m. The motion carried.

Approved: April 21, 2026

/s/Amy E. Sejnost/s/
President

Attest: /s/Mark Eddington/s/
Clerk