

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, January 21, 2020, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy E. Sejnost, and Trustee Paul W. Coultrap, General Manager Nicholas J. Menninga, Assistant General Manager Amy R. Underwood, Administrative Supervisor W. Clay Campbell, Staff Engineer Alex M. Bielawa, Information Coordinator Alyssa J. Caballero and Attorney Michael G. Philipp. Also present were Frank Wurster from 5214 Victor St., Downers Grove and Kent Conness from 1846 Grant St., Downers Grove.

Minutes of Regular Meeting – December 17, 2019

A motion was made by Trustee Coultrap seconded by Trustee Sejnost approving the minutes of the regular meeting held on December 17, 2019 as presented and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1885

A motion was made by Trustee Sejnost seconded by Trustee Coultrap adopting Claim Ordinance No. 1885 in the total amount of \$577,140.90 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Coultrap.)

Public Comment - None

Old Business – None

New Business:

Wastewater Treatment Center Operations Summary for 2019

General Manager Menninga presented the 2019 Wastewater Treatment Center Performance Report. He reviewed the report and responded to questions from the Board. The report includes information and comparisons to prior years on flows, available remaining capacity, treatment provided, NPDES permit compliance, sludge quantities produced, biosolids disposal, utilities consumption, digester gas, chemical usage and an overall summary.

Collection System Construction Summary for 2019

General Manager Menninga presented the 2019 Collection System Construction Summary Report. He reviewed the report and responded to questions from the Board. The report includes information regarding permits issued, annexations, Board of Local Improvements, Illinois EPA permits and public sewer main construction.

Collection System Operations Summary for 2019

General Manager Menninga presented the 2019 Collection System Performance Report as prepared by Sewer System Maintenance Supervisor Robert Swirsky. He reviewed the report and responded to questions from the Board. The report includes information regarding maintenance work progress, manhole overflows, sewer backups, public sewer blockages and building service blockages.

Collection System Work Plan for 2020

General Manager Menninga presented the Collection System Work Plan for 2020 as prepared by Sewer System Maintenance Supervisor Robert Swirsky. The report includes information on proposed work on the collection system during 2020 including cleaning and televising sewers, flow metering, the Private Property Infiltration and Inflow Removal Program and the Building Sanitary Service Repair Assistance Program and manhole inspections.

FOG Acceptance and CHP Operation Economics

General Manager Menninga presented a memo reviewing the fats, oils and grease (FOG) acceptance and Combined Heat and Power (CHP) operation economics at the wastewater treatment center. Recommendations are expected to be reflected in the budget for FY 2020-21.

Other New Business

Trustee Sejnost congratulated Safety Coordinator Jessie Gwozdz for becoming the Chair of the Safety Committee. She commented on the repairs to the hypochlorite and bisulfite storage tanks noted in Maintenance Supervisor Barta's monthly report, the Sewer Permit Technician job posting and the new first-aid kits distributed to all the District vehicles. Lastly, Trustee Sejnost commented on her recent first-hand experience with the District's BSSRAP Program and commended staff for their professionalism and hard work on the repair at her home.

Trustee Coultrap inquired about the status the Puffer, Belmont, and Grant and Lee special assessments.

Trustee Van Buren commented on the repairs to the hypochlorite and bisulfite storage tanks noted in Maintenance Supervisor Barta's monthly report. He also inquired about the progress of the reconstruction of the Westmont alley sewer to correct sags in the line.

Executive Session – Employee Compensation

A motion was made by Trustee Sejnost seconded by Trustee Coultrap to recess the regular meeting and convene an executive session at 7:45 p.m. under exception 2(c)1 of the Open Meetings Act to discuss the compensation and performance of specific employees of the District. The motion carried. (Votes recorded: Ayes-Van Buren, Sejnost and Coultrap.)

A motion was made by Trustee Sejnost seconded by Trustee Coultrap to reconvene the regular meeting at 8:05 p.m. The motion carried. (Votes recorded: Ayes- Van Buren, Sejnost and Coultrap.)

A motion was made by Trustee Sejnost seconded by Trustee Coultrap to adjourn the regular meeting at 8:09 p.m. The motion carried.

Approved: February 11, 2020

/s/ Wallace D. Van Buren /s/
President

Attest: /s/ Paul W. Coultrap /s/
Clerk