

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, January 18, 2022, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Wally D. Van Buren and Amy E. Sejnost, General Manager Amy R. Underwood, and Attorney Michael G. Philipp. Trustee Paul W. Coultrap was absent. Due to the absence of Trustee Coultrap, Clerk of the District, Trustee Sejnost served as the Acting Clerk for this meeting.

Minutes of Regular Meeting – December 21, 2021

A motion was made by Trustee Sejnost seconded by Trustee Van Buren approving the minutes of the regular meeting held on November 16, 2021 and authorizing the President and Acting Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren and Sejnost.)

Minutes of Executive Session – December 21, 2021

A motion was made by Trustee Sejnost seconded by Trustee Van Buren approving the minutes of the executive session held on December 21, 2021 and authorizing the President and Acting Clerk to sign same. The motion carried. (Votes recorded: Ayes– Van Buren and Sejnost.)

Claim Ordinance No. 1909

A motion was made by Trustee Sejnost seconded by Trustee Van Buren adopting Claim Ordinance No. 1909 in the total amount of \$543,540.90 as presented and authorizing the President and Acting Clerk to sign same. The motion carried. (Votes recorded: Ayes– Van Buren and Sejnost.)

Public Comment – None

Old Business

General Manager Underwood presented the revised Schedule of Regular Meetings for Calendar Year 2022. A motion was made by Trustee Sejnost seconded by Trustee Van Buren approving the Schedule of Regular Meetings for Calendar Year 2022 as presented and directing staff to proceed with providing notice in accordance with the Open Meetings Act. The motion carried. (Votes recorded: Ayes–Van Buren and Sejnost.)

New Business

Wastewater Treatment Center Operations Summary for 2021

General Manager Underwood presented the 2021 Wastewater Treatment Center Performance Report. The report includes information and comparisons to prior years on flows, available remaining capacity, treatment provided, NPDES permit compliance, sludge quantities produced, biosolids disposal, utilities consumption, digester gas, chemical usage and an overall summary.

Collection System Performance Summary for 2021

General Manager Underwood presented the 2021 Collection System Performance Report as prepared by Sewer System Maintenance Supervisor Robert Swirsky. The report includes information regarding maintenance work progress, manhole overflows, sewer backups, public sewer blockages and building service blockages.

Collection System Construction Summary for 2021

General Manager Underwood presented the 2021 Collection System Construction Summary Report as prepared by Sewer Construction Supervisor Keith Shaffner. The report includes information regarding permits issued, annexations, Board of Local Improvements, Illinois EPA permits and public sewer main construction.

Collection System Work Plan for 2022

General Manager Underwood presented the Collection System Work Plan for 2022 as prepared by Sewer System Maintenance Supervisor Robert Swirsky. The report includes information on proposed work on the collection system during 2022 including cleaning and televising sewers, flow metering, the Private Property Infiltration and Inflow Removal Program and the Building Sanitary Service Repair Assistance Program and manhole inspections.

NPDES Permit Renewal

General Manager Underwood gave a presentation on the District's draft NPDES permit which is currently on Public Notice until February 2, 2022. The presentation focused on the significant changes between the previous permit and the proposed permit, which include a lower total residual chlorine limit, revised fecal coliform concentration limits, the addition of fecal coliform load limits, and an extension to the compliance date for phosphorus limits in exchange for additional watershed projects.

Amendment to Agreement with DuPage River Salt Creek Workgroup

General Manager Underwood presented a proposed Amendment to the Agreement with the DuPage River/Salt Creek Workgroup (DRSCW). The Amendment sets the annual dues and the additional project assessments the District would pay to the DRSCW in 2023, 2024 and 2025 to complete the additional watershed projects that will be required by the District's new NPDES permit when it is issued.

A motion was made by Trustee Sejnost seconded by Trustee Van Buren to approve the Amendment to the Agreement between DGSD and the DRSCW for an extension to the DRSCW local funding program to complete alternate stream restoration projects and for the President and Acting Clerk to sign the same. The motion carried. (Votes recorded: Ayes- Van Buren and Sejnost.)

Other New Business

Trustee Van Buren inquired about delinquent bills and how they are being handled since Clay

Campbell has left. He inquired about the natural gas line leak to the belt filter press building, noted in Maintenance Supervisor Barta's report. He appreciated the planning that went into rebuilding and replacing the Digester 4 gas compressor. He inquired about the analysis mentioned in Staff Engineer Bielawa's report on replacement of the hypochlorite generator (OSEC) versus purchasing bulk hypochlorite. He noted the December 28 email to District employees regarding procedural changes due to increase in COVID cases. Trustee Van Buren commended the work employees did to repair the force main break near Venard Lift Station, noted in Maintenance Supervisor Barta's report. Lastly, he inquired about the status of hiring a new Administrative Supervisor.

Trustee Sejnost inquired about the No Surprises Act.

Executive Session – Employee Compensation

A motion was made by Trustee Sejnost seconded by Trustee Van Buren to recess the regular meeting and convene an executive session at 7:40 p.m. under exception 2(c)1 of the Open Meetings Act to discuss the compensation of specific employees of the District. The motion carried. (Votes recorded: Ayes-Van Buren and Sejnost.)

A motion was made by Trustee Sejnost seconded by Trustee Van Buren to reconvene the regular meeting at 7:47 p.m. The motion carried. (Votes recorded: Ayes- Van Buren and Sejnost.)

A motion was made by Trustee Sejnost seconded by Trustee Van Buren to adjourn the regular meeting at 8:04 p.m. The motion carried.

Approved: February 8, 2022

/s/ Wallace D. Van Buren /s/
President

Attest: /s/ Paul W. Coultrap /s/
Clerk