

**MINUTES**

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, January 17, 2023, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Wally D. Van Buren, Amy E. Sejnost, Jeremy M. Wang, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw, Information Coordinator Alyssa J. Caballero and Attorney Michael G. Philipp.

Minutes of Regular Meeting – December 20, 2022

A motion was made by Trustee Wang seconded by Trustee Sejnost approving the minutes of the regular meeting held on December 20, 2022 and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1921

A motion was made by Trustee Wang seconded by Trustee Sejnost adopting Claim Ordinance No. 1921 in the total amount of \$603,131.20 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

Public Comment - None

New Business

Wastewater Treatment Center Operations Summary for 2022

General Manager Underwood presented the 2022 Wastewater Treatment Center Performance Report. The report includes information and comparisons to prior years on flows, available remaining capacity, treatment provided, NPDES permit compliance, sludge quantities produced, biosolids disposal, utilities consumption, digester gas, chemical usage and an overall summary.

Collection System Performance Summary for 2022

General Manager Underwood presented the 2022 Collection System Performance Report as prepared by Sewer System Maintenance Supervisor Robert Swirsky. The report includes information regarding maintenance work progress, manhole overflows, sewer backups, public sewer blockages and building service blockages.

Collection System Construction Summary for 2022

General Manager Underwood presented the 2022 Collection System Construction Summary Report as prepared by Sewer Construction Supervisor Keith Shaffner. The report includes information regarding permits issued, annexations, Board of Local Improvements, Illinois EPA permits and public sewer main construction.

## Collection System Work Plan for 2023

General Manager Underwood presented the Collection System Work Plan for 2023 as prepared by Sewer System Maintenance Supervisor Robert Swirsky. The report includes information on proposed work on the collection system during 2023 including cleaning and televising sewers, flow metering, the Private Property Infiltration and Inflow Removal Program and the Building Sanitary Service Repair Assistance Program and manhole inspections.

## Other New Business

Trustee Wang thanked staff for the annual performance reports. He noted that flows were average to the wastewater treatment center this year and the future plans for biosolids processing and disposal. He commented on the switch replacement mentioned in Maintenance Supervisor Barta's maintenance report for December. Lastly, he noted there was a decrease in past due charges for user billing.

Trustee Sejnost expressed her appreciation for the annual performance reports from staff. She also inquired about the January report for SARS-CoV-2 levels in our wastewater. Staff noted it would be available in February's Board packet.

Trustee Van Buren expressed his appreciation to Administrative Supervisor Shaw for the updates in her report on the phone system replacement and noted the pause with City Insight and the Downers Grove Village's launch of their new billing system. He also noted there was a decrease in past due charges for user billing.

## Executive Session – Employee Compensation

A motion was made by Trustee Sejnost seconded by Trustee Wang to recess the regular meeting and convene an executive session at 7:42 p.m. under exception 2(c)1 of the Open Meetings Act to discuss the compensation of specific employees of the District. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

A motion was made by Trustee Wang seconded by Trustee Sejnost to reconvene the regular meeting at 8:18 p.m. The motion carried. (Votes recorded: Ayes–Van Buren, Sejnost and Wang.)

A motion was made by Trustee Wang seconded by Trustee Sejnost to adjourn the regular meeting at 8:24 p.m. The motion carried.

Approved: February 14, 2023

/s/Wallace D. Van Buren/s/  
President

Attest: /s/Jeremy M. Wang/s/  
Clerk