

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, January 15, 2019, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Paul W. Coultrap, General Manager Nicholas J. Menninga and Administrative Supervisor W. Clay Campbell and Attorney Michael G. Philipp.

Minutes of Regular Meeting – December 18, 2018

A motion was made by Trustee Coultrap seconded by Trustee Kovacevic approving the minutes of the regular meeting held on December 18, 2018 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Claim Ordinance No. 1873

A motion was made by Trustee Kovacevic seconded by Trustee Coultrap adopting Claim Ordinance No. 1873 in the total amount of \$542,845.04 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Public Comment – None

Old Business – None

New Business:

Wastewater Treatment Center Operations Summary for 2018

General Manager Menninga presented the 2018 Wastewater Treatment Center Performance Report. He reviewed the report and responded to questions from the Board. The report includes information and comparisons to prior years on flows, available remaining capacity, treatment provided, NPDES permit compliance, sludge quantities produced, biosolids disposal, utilities consumption, digester gas and chemical usage and an overall summary.

Collection System Operations Summary for 2018

General Manager Menninga presented the 2018 Collection System Performance Report as prepared by Sewer System Maintenance Supervisor Robert Swirsky. He reviewed the report and responded to questions from the Board. The report includes information regarding maintenance work progress, manhole overflows, sewer backups, public sewer blockages and building service blockages and the 2019 work plan.

Other New Business

Trustee Van Buren welcomed back Information Coordinator Alyssa Caballero after returning from maternity leave. He inquired about the use of a roadway patch in the brick-paved area of the District's Westmont Alley Sewer Replacement project near Burlington Avenue in Westmont, and

about the status of lift station communications at Liberty Park lift station utilizing equipment by Xylem and coordination work by Concentric Integration.

Trustee Kovacevic also welcomed back Information Coordinator Caballero, inquired about the planned implementation of the new Mobile-911 software utilizing the District’s existing SCADA alarming configuration, and requested for staff to use its social media presence to provide additional information to residents regarding “What Not To Flush” and related best practices for sanitary sewers. She also inquired about the District’s stationary WWTC generators receiving preventive maintenance and what the status was for Rexnord’s facility on Curtiss as an “Industrial Pretreatment” customer.

Trustee Coultrap also welcomed back Information Coordinator Caballero and was impressed with the District’s annual cost savings of 83% on its WWTC electric bills from the use of its Combined Heat and Power system.

Executive Session – Employee Compensation

A motion was made by Trustee Kovacevic seconded by Trustee Coultrap to recess the regular meeting and convene an executive session at 7:58 p.m. under exception 2(c)1 of the Open Meetings Act to discuss the compensation and performance of specific employees of the District. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Coultrap.)

A motion was made by Trustee Kovacevic seconded by Trustee Coultrap to reconvene the regular meeting at 8:22 p.m. The motion carried. (Votes recorded: Ayes- Van Buren, Kovacevic and Coultrap.)

A motion was made by Trustee Coultrap seconded by Trustee Kovacevic to adjourn the regular meeting at 8:23 p.m. The motion carried.

Approved: February 12, 2019

 /s/ Wallace D. Van Buren /s/
President

Attest: /s/ Paul W. Coultrap /s/
Clerk