

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, January 16, 2024, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustees Amy E. Sejnost and Jeremy M. Wang, General Manager Amy R. Underwood, Administrative Supervisor Carly S. Shaw, Sewer Construction Supervisor Keith Shaffner, Information Coordinator Alyssa J. Caballero, and Attorney Dan McCormick.

A moment of silence was had for Board President, Wally D. Van Buren, who passed away on January 11.

Minutes of Regular Meeting – December 19, 2023

A motion was made by Trustee Wang seconded by Trustee Sejnost approving the minutes of the regular meeting held on December 19, 2023 and authorizing the Acting President and Clerk to sign same. The motion carried.

Change Order No. 1 – Basin 2D Sewer Rehabilitation

A motion was made by Trustee Wang seconded by Sejnost approving Change Order No. 1 for the Basin 2D Sewer Rehabilitation agreement with Visu-Sewer of Illinois, LLC. for a net decrease in contract price of \$1,230.00 and authorizing the General Manager to sign the same. The motion carried. (Votes recorded: Ayes-Sejnost and Wang.)

Claim Ordinance No. 1933

A motion was made by Trustee Wang seconded by Trustee Sejnost adopting Claim Ordinance No. 1933 in the total amount of \$604,158.09 as presented and authorizing the Acting President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Sejnost and Wang.)

Public Comment – None

New Business

Resolution No. R2024-01 Presidential Powers

General Manager Underwood presented Resolution No. R2024-01. This resolution devolves the powers, duties, and emoluments of the Board President to the Vice-President, Amy E. Sejnost, until a successor is appointed and chosen. This is due to the passing of Board President Wally D. Van Buren. A motion was made by Trustee Wang seconded by Trustee Sejnost to pass the resolution. The motion carried. (Votes recorded: Ayes–Sejnost and Wang.)

Wastewater Treatment Center Operations Summary for 2023

General Manager Underwood presented the 2023 Wastewater Treatment Center Performance

Report. The report includes information and comparisons to prior years on flows, available remaining capacity, treatment provided, NPDES permit compliance, sludge quantities produced, biosolids disposal, utilities consumption, digester gas, chemical usage and an overall summary.

Collection System Construction Summary for 2023

Sewer Construction Supervisor Keith Shaffner presented the 2023 Collection System Construction Summary Report. The report includes information regarding permits issued, annexations, Board of Local Improvements, Illinois EPA permits and public sewer main construction.

Collection System Performance Summary for 2023

General Manager Underwood presented the 2023 Collection System Performance Report as prepared by Sewer System Maintenance Supervisor Todd Freer. The report includes information regarding maintenance work progress, manhole overflows, sewer backups, public sewer blockages and building service blockages.

Collection System Work Plan for 2024

General Manager Underwood presented the Collection System Work Plan for 2024 as prepared by Sewer System Maintenance Supervisor Todd Freer. The report includes information on proposed work on the collection system during 2024 including cleaning and televising sewers, flow metering, the Private Property Infiltration and Inflow Removal Program and the Building Sanitary Service Repair Assistance Program and manhole inspections.

Other New Business

General Manager Underwood informed the Board that the District's insurance carrier denied the claim for the Ops Center blower room mitigation.

Trustee Wang thanked the supervisors for their annual reports. He expressed his appreciation for the change order for the 2D sewer rehabilitation project. He noted the net positive consumption of energy in 2023 in comparison to the previous two years. He also noted the increase of biosolids production from 2022, noted in the 2023 WWTC performance report. He noted the number of sewer blockages and sewer cleanings, I/I removal work and number of BSSRAP repairs, noted in the Collection System Performance report for 2023. Trustee Wang noted a new maintenance mechanic was hired and congratulated Frank Furtak on his upcoming retirement. He noted the increase in past due notices for customer billing. He inquired about the status of the new accounting software. Trustee Wang inquired about the flushable wipes lawsuit. He inquired about the status of the District obtaining a credit card. He also inquired about the operating budget and how it compares to past years. He thanked General Manager Underwood for the part-time employee report. Lastly, Trustee Wang acknowledged the passing of fellow trustee Wally Van Buren and expressed his sympathies, noting his legacy will remain.

Trustee Sejnost noted a new maintenance mechanic was hired. She congratulated Chuck Preen on his promotion to Senior Mechanic and Frank Furtak on his upcoming retirement. She noted the number of discharge days over 11 MGD in December, noted in Operations Supervisor Majewski's report. She noted the CHP units are operating as expected. Trustee Sejnost was happy to see the

plant profile about the District in the CSWEA magazine. She appreciated reading the BSSRAP letter from the District customer. Lastly, she expressed her appreciation for the Nutrient Implementation Plan.

Executive Session – Employee Compensation

A motion was made by Trustee Wang seconded by Trustee Sejnost to recess the regular meeting and convene an executive session at 8:23 p.m. under exception 2(c)1 of the Open Meetings Act to discuss the compensation and performance of specific employees of the District. The motion carried. (Votes recorded: Ayes–Sejnost and Wang.)

A motion was made by Trustee Wang seconded by Trustee Sejnost to reconvene the regular meeting at 10:11 p.m. The motion carried. (Votes recorded: Ayes–Sejnost and Wang.)

A motion was made by Trustee Wang seconded by Trustee Sejnost to adjourn the regular meeting at 10:12 p.m. The motion carried.

Approved: February 13, 2024

/s/Amy E. Sejnost/s/
Acting President

Attest: /s/Jeremy M. Wang/s/
Clerk