

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, September 16, 2014, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Donald F. Peters, General Manager Nicholas J. Menninga, Administrative Services Director W. Clay Campbell, Sewer System Maintenance Supervisor Robert P. Swirsky, Information Coordinator Alyssa Cherwak, and Attorney Michael G. Philipp. Also present were Board of Local Improvements Member Kenneth J. Rathje and Jim Kolodziej of Community High School District 99.

Minutes of Regular Meeting – August 19, 2014

A motion was made by Trustee Kovacevic seconded by Trustee Peters approving the minutes of the regular meeting held on August 19, 2014 as presented and authorizing the President and Clerk to sign same. The motion carried.

Minutes of Executive Session – August 19, 2014

A motion was made by Trustee Kovacevic seconded by Trustee Peters approving the minutes of the executive session held on August 19. The motion carried.

Claim Ordinance No. 1821

A motion was made by Trustee Kovacevic seconded by Trustee Peters adopting Claim Ordinance No. 1821 in the total amount of \$634,843.58 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Public Comment - None

Old Business - None

New Business:

Backup Reimbursement for Transition99 Center

District staff presented a memo outlining the mainline blockage on August 21, 2014 that resulted in a sewer backup at Community High School District 99's Transition99 Center at 4232 Venard Road, Downers Grove. The memo detailed the extent of the damage incurred to the institutional facility as corroborated by DGSD's claim adjuster. District 99 requested full reimbursement for those costs. It was determined that during permitting of the newly remodeled building in 2013, an alternative plumbing configuration should have been required by the DGSD. A motion was made by Trustee Peters seconded by Trustee Kovacevic to approve a reimbursement to Community High School District 99 in the amount of \$21,781.36. The motion carried. (Votes recorded: Ayes–

Van Buren, Kovacevic and Peters.) DGSD indicated that District 99 should install adequate backup protection as required under its ordinance.

Operations Report – Collection System O&M

Sewer System Maintenance Supervisor Swirsky presented a report outlining all of the operational aspects of the District's collection system maintenance responsibilities. Particular focus was given to location requests, responding to customer calls, system integrity investigations, cleaning, repair and rehabilitation and maintaining the District's asset database.

Board of Local Improvements Appointment – Mark Scacco

A motion was made by Trustee Peters seconded by Trustee Kovacevic appointing Mark Scacco as a member of the Board of Local Improvements. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Customer Survey Response Preliminary Report

Administrative Services Director Campbell presented a preliminary report highlighting the results received to date from the District's customer survey cards that were sent out to all of the District's customers this year with the annual newsletter. A more thorough analysis is anticipated to be presented by staff at the November board meeting as most survey responses should be.

Fiscal Year 2014-15 Budget and Appropriation Ordinance Revisions

General Manager Menninga presented proposed revisions to the Appropriation Ordinance for Fiscal Year 2014-15 which are necessary to correct an error in the appropriation identified for the Construction fund. The revised Appropriation Ordinance will be available for public review before final adoption at the November 18 Board meeting. He recommended that the public notice announcing availability of the revised Appropriation Ordinance for Fiscal Year 2014-15 be published on September 24. A motion was made by Trustee Kovacevic seconded by Trustee Peters approving publication of the public notice announcing availability of the revised Appropriation Ordinance for Fiscal Year 2014-15. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Other New Business

Trustee Kovacevic inquired about the upcoming District Open House on October 4 and the dedication ceremony for Don Eckmann and the District's CHP facility. She also applauded the District's current public relations outreach effort using social media. Additional questions were raised regarding the current Barth Pond Dredging project and the current status of the District's Inflow & Infiltration rehabilitation efforts.

Trustee Peters also inquired about the current status of the District's Inflow & Infiltration rehabilitation efforts. He also offered his assistance in completing the District's camera

configurations and made several recommendations regarding the District's safety training protocol related to signage and traffic control when working out in the sewer system.

Upon a motion by Trustee Peters seconded by Trustee Kovacevic the regular meeting adjourned at 8:57 p.m. The motion carried.

Approved: October 14, 2014

/s/ Wallace D. Van Buren /s/
President

Attest: /s/ Donald F. Peters /s/
Clerk