

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, August 19, 2014, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Donald F. Peters, General Manager Nicholas J. Menninga, Administrative Services Director W. Clay Campbell, Information Coordinator Alyssa Cherwak, and Attorney Michael C. Wiedel. Also present were Board of Local Improvements Members Kenneth J. Rathje and Robert T. Jungwirth, Scott Klein of Klein Hall CPAs and Mark Scacco of Downers Grove.

A motion by Trustee Kovacevic seconded by Trustee Peters was made to recess the regular meeting and convene an executive session at 7:01 p.m. under exception (c)3 of Section 2 of the Open Meetings Act (5 ILCS 120) to discuss the selection of a person to fill a public office. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Peters.)

Upon a motion by Trustee Kovacevic seconded by Trustee Peters, the regular meeting reconvened at 7:11 p.m. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Peters.)

Minutes of Regular Meeting – July 15, 2014

A motion was made by Trustee Kovacevic seconded by Trustee Peters approving the minutes of the regular meeting held on July 15, 2014 as presented and authorizing the President and Clerk to sign same. The motion carried.

Change Order No. 4 CHP Installation Contract

General Manager Menninga presented Change Order No. 4 for the Combined Heat and Power Improvements Installation Contract. This change order, in the amount of \$5,739.80, includes certain credits as well as certain additional work items identified during construction needed to complete the project. A motion by Trustee Peters seconded by Trustee Kovacevic was made approving Change Order No. 4 to the Combined Heat and Power Improvements Installation Contract which increases the contract amount by \$5,739.80 and authorizing the General Manager to sign the same on behalf of the District. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Claim Ordinance No. 1820

A motion was made by Trustee Kovacevic seconded by Trustee Peters adopting Claim Ordinance No. 1820 in the total amount of \$574,804.75 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Public Comment - None

Old Business - None

New Business:

Audit Report for Fiscal Year 2013-2014

Scott Klein, auditor with the firm of Klein Hall CPAs, presented the Annual Financial Report for Fiscal Year 2013-2014. He reviewed the report, the notes to the financial statements and the supplemental information. Administrative Services Director Campbell provided an overview of the current financial position of the District. A motion was made by Trustee Kovacevic seconded by Trustee Peters accepting the Annual Financial Report for Fiscal Year 2013-2014 as presented. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Operations Report – WWTC Biosolids

General Manager Menninga presented a report outlining all of the operational aspects of the District’s Biosolids Program at the wastewater treatment center.

Executive Session Minutes Review

The Board reviewed the minutes of executive sessions held on January 14, 2014 and March 25, 2014. These are the executive session minutes not previously made available for public inspection or not previously reviewed. A motion was made by Trustee Peters seconded by Trustee Kovacevic determining that the need for confidentiality no longer exists as to the executive session minutes of January 14, 2014 and March 25, 2014. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.) A motion was made by Trustee Peters seconded by Trustee Kovacevic approving destruction of the verbatim record of the executive sessions held on November 13, 2012 and January 15, 2013 as provided by state statute. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Open House Arrangements

Administrative Services Director Campbell presented the invitation, invitation list and press release for the annual Open House to be held on October 4, 2014. The invitations will be mailed September 2, emails will go out shortly thereafter and press releases distributed to local papers as well. The Board had a few suggested changes to the invitation list and other recommendations for advertising the upcoming event.

Other New Business

Trustee Kovacevic inquired about the customer survey responses received so far, attending the IAWA annual conference in September, what steps District staff is taking to combat check fraud and energy production at the WWTC.

Trustee Peters inquired about the status of those properties in the Show Cause Hearing process for dig-up and the logistics for the Barth Pond dredging project that involved a District manhole.

President Van Buren inquired about the filling of the District's Inspector position and 345 feet of District sanitary sewer main that was televised by a contractor earlier in the year.

Upon a motion by Trustee Kovacevic seconded by Trustee Peters the regular meeting adjourned at 8:52 p.m. The motion carried.

Approved: September 16, 2014

/s/ Wallace D. Van Buren /s/
President

Attest: /s/ Donald F. Peters /s/
Clerk