

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, August 18, 2015, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Donald F. Peters, General Manager Nicholas J. Menninga, Administrative Services Director W. Clay Campbell, Sewer Construction Supervisor Theodore T. Cherwak, Information Coordinator Alyssa J. Cherwak, Board of Local Improvements Member Kenneth J. Rathje and Attorney Michael G. Philipp. Jamie Wilkey of Lauterbach & Amen, LLP also attended.

Minutes of Regular Meeting – July 21, 2015

A motion was made by Trustee Kovacevic seconded by Trustee Peters approving the minutes of the regular meeting held on July 21, 2015 as presented and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1832

A motion was made by Trustee Kovacevic seconded by Trustee Peters adopting Claim Ordinance No. 1832 in the total amount of \$581,892.88 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Public Comment - None

Old Business

President Van Buren discussed the issuance of the District's new NPDES permit from the Illinois Environmental Protection Agency.

New Business:

Audit Report for Fiscal Year 2014-2015

Jamie Wilkey, auditor with the firm of Lauterbach & Amen, LLP, presented the Annual Financial Report for Fiscal Year 2014-2015. She reviewed the report, the notes to the financial statements and the supplemental information. Administrative Services Director Campbell highlighted several areas of interest in the report such as the District's current funding status for its IMRF pension liability, the reporting of OPEB liability and the current IEPA loan repayment status. A motion was made by Trustee Peters seconded by Trustee Kovacevic accepting the Annual Financial Report for Fiscal Year 2014-2015 as presented. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Award Contract – Painting Services

General Manager Menninga reviewed the bid opening on August 13 for the 2015 Painting Services project. This project consists of painting services at a few locations at the Wastewater Treatment Center and the interior of Northwest Lift Station. Two bids were received. He recommended that

the District award the project to the lowest responsive, responsible bidder, G.P. Maintenance Services, Inc., in the amount of \$73,500.00. He indicated that the recommended award is within the total budgeted this fiscal year for contract painting. A motion was made by Trustee Kovacevic seconded by Trustee Peters awarding the contract for the 2015 Painting Services project to the lowest responsive, responsible bidder, G.P. Maintenance Services, Inc., in the amount of \$73,500.00 and authorizing the General Manager and Assistant Clerk to execute the contract documents. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Executive Session Minutes Review

The Board reviewed the minutes of executive sessions held on January 20, 2015 and March 24, 2015. These are the executive session minutes not previously made available for public inspection or not previously reviewed. A motion was made by Trustee Peters seconded by Trustee Kovacevic determining that the need for confidentiality no longer exists as to the executive session minutes of January 20, 2015 and March 24, 2015. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.) A motion was made by Trustee Kovacevic seconded by Trustee Peters approving destruction of the verbatim record of the executive session held on January 14, 2014 as provided by state statute. The motion carried. (Votes recorded: Ayes– Van Buren, Kovacevic and Peters.)

Annexation Ordinances No. AO 2015-11 – 2412 59th Street, Downers Grove

General Manager Menninga presented Annexation Ordinances No. AO 2015-11 for the annexation of one lot located at 2412 59th Street, Downers Grove. A motion was made by Trustee Kovacevic seconded by Trustee Peters accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2015-11 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Annexation Ordinances No. AO 2015-12 – 6006 Woodward Avenue, Downers Grove

General Manager Menninga presented Annexation Ordinances No. AO 2015-12 for the annexation of one lot located at 6006 Woodward Avenue, Downers Grove. A motion was made by Trustee Kovacevic seconded by Trustee Peters accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2015-12 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Annexation Ordinances No. AO 2015-13 – 961 Valley View Drive, Downers Grove

General Manager Menninga presented Annexation Ordinances No. AO 2015-13 for the annexation of one lot located at 961 Valley View Drive, Downers Grove. A motion was made by Trustee Kovacevic seconded by Trustee Peters accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2015-13 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Bill Printing Services Agreement

Administrative Services Director Campbell presented a three-year bill printing services agreement with InfoSend, the District's third-party bill printing and mail processing provider. The District would be able to save an estimated \$6,000 annually by switching to a third-party for these needs. InfoSend had successfully performed several bill printing runs for the District on a trial basis and

the bill printing services agreement was necessary to continue the arrangement on an ongoing basis. A motion was made by Trustee Kovacevic seconded by Trustee Peters approving the bill printing services agreement with InfoSend and authorizing the General Manager to execute the agreement. The motion carried. (Votes recorded: Ayes– Van Buren, Kovacevic and Peters.)

Open House Arrangements

Administrative Services Director Campbell presented the invitation, invitation list and press release for the annual Open House to be held on October 3, 2015 with this year's theme, "Preserving Today's River for Tomorrow." The invitations will be mailed September 4, emails will go out shortly thereafter and press releases distributed to local papers as well. The Board had a few suggested changes to the invitation list and other recommendations for the upcoming event.

Other New Business

Trustee Kovacevic wished Frank Furtak, Operations Senior Mechanic for the District, appreciation for his 35 years of service to the District effective August 18. She also mentioned that she was looking forward to the District's upcoming annual open house on Saturday, October 3.

Trustee Peters asked if staff was aware of the Omniprocessor technology that was being developed to derive clean drinking water from sewage.

Trustee Van Buren had some additional comments and questions about the District's new NPDES permit.

Upon a motion by Trustee Kovacevic seconded by Trustee Peters the regular meeting adjourned at 8:07 p.m. The motion carried.

Approved: September 15, 2015

/s/ Wallace D. Van Buren /s/
President

Attest: /s/ Donald F. Peters /s/
Clerk