

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, June 10, 2014, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Donald F. Peters, General Manager Nicholas J. Menninga, Administrative Services Director W. Clay Campbell, and Attorneys Michael C. Wiedel and Michael G. Philipp.

Minutes of Regular Meeting – May 13, 2014

A motion was made by Trustee Kovacevic seconded by Trustee Peters approving the minutes of the regular meeting held on May 13, 2014 as presented and authorizing the President and Clerk to sign same. The motion carried.

Change Order No. 3 CHP Installation Contract

General Manager Menninga presented Change Order No. 3 for the Combined Heat and Power Improvements Installation Contract. This change order, in the amount of \$12,400.05, covers three changes that have been negotiated with the contractor. A motion by Trustee Kovacevic seconded by Trustee Peters was made approving Change Order No. 3 to the Combined Heat and Power Improvements Installation Contract which increases the contract amount by \$12,400.05 and authorizing the General Manager to sign the same on behalf of the District. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Claim Ordinance No. 1818

A motion was made by Trustee Peters seconded by Trustee Kovacevic adopting Claim Ordinance No. 1818 in the total amount of \$793,618.10 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Public Comment - None

Old Business

The Board discussed the process of appointing a new member to the District Board of Local Improvements.

New Business:

2014 Levy Ordinance

Administrative Services Director Campbell presented a proposed Levy Ordinance for Fiscal Year 2014-2015 in the amount of \$1,139,100 for sanitary sewer repairs and replacements and repayments of loans under the American Recovery and Reinvestment Act of 2009 / Illinois

Environmental Protection Agency's Water Pollution Control Loan Program. This levy will be reflected in real estate tax bills due in 2015. A motion was made by Trustee Kovacevic seconded by Trustee Peters adopting the Levy Ordinance for Fiscal Year 2014-2015 in the amount of \$1,139,100 for sanitary sewer repairs and replacements and repayments of loans under the American Recovery and Reinvestment Act of 2009 / Illinois Environmental Protection Agency's Water Pollution Control Loan Program and authorizing the President and Clerk to sign same, adopting the Certificate of Levy and authorizing the Clerk to sign same, and authorizing Assistant Clerk Campbell to sign the Certificate of Inapplicability. The motion carried. (Votes recorded: Ayes- Van Buren, Kovacevic and Peters.)

Prevailing Wage Ordinance

Administrative Services Director Campbell presented Ordinance No. ORD 14-02 required under the Illinois Prevailing Wage Act. This Ordinance must be approved in June of each year for filing with the Secretary of State and the Illinois Department of Labor no later than July 15. A motion was made by Trustee Peters seconded by Trustee Kovacevic approving Ordinance No. ORD 14-02 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes- Van Buren, Kovacevic and Peters.)

Amendment of Lease Agreement for Village of Downers Grove Salt Storage

General Manager Menninga presented an Amended Lease between the District and the Village of Downers Grove for the Village's salt storage facility and an employee parking lot located on District property. The Village requested minor modifications to the Agreement due to the need to expand their salt storage facility. A motion was made by Trustee Kovacevic seconded by Trustee Peters approving the Amended Lease and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Peters.)

Contract Award – Walnut Avenue Sewer Rehabilitation

General Manager Menninga reviewed the bids received on June 5 for the Walnut Avenue Sewer Rehabilitation project. Four bids were received. He recommended that the contract be awarded to the lowest responsible, responsive bidder, Insituform Technologies of Chesterfield, Missouri, in the amount of \$155,760. A motion was made by Trustee Kovacevic seconded by Trustee Peters awarding the contract for the Walnut Avenue Sewer Rehabilitation project to the lowest responsible, responsive bidder, Insituform Technologies, in the amount of \$155,760 and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Peters.)

Bank Account Approval for Flex Benefit Program

Administrative Services Director Campbell recommended that the District open a new checking account for the purpose of processing transactions necessary to utilize a third-party administrator for all of the benefits under the District's Flexible Benefits Plan. A motion was made by Trustee Peters seconded by Trustee Kovacevic to approve staff's recommendation to open a new Flexible Benefits Checking Account and authorizing the General Manager and Assistant clerk to execute the Business Signature Card for the Flexible Benefits Checking Account. The motion carried.

(Votes recorded: Ayes-Van Buren, Kovacevic and Peters.)

Annexation Ordinance No. AO 2014-02 – 6210 Fairview Avenue, Downers Grove

General Manager Menninga presented Annexation Ordinance No. AO 2014-02 for the annexation of one lot located at 6210 Fairview Avenue, Downers Grove. A motion was made by Trustee Kovacevic seconded by Trustee Peters accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2014-02 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Investment in Certificate of Deposit – Transportation Alliance Bank

Administrative Services Director Campbell reviewed staff’s renewal on May 23, 2014 of a twelve-month Certificate of Deposit with Transportation Alliance Bank in the amount of \$250,000 with an annual interest rate of 0.65 percent. The Certificate of Deposit is secured by the FDIC. A motion was made by Trustee Peters seconded by Trustee Kovacevic ratifying the actions of staff on behalf of the District which renewed a Certificate of Deposit on May 23, 2014 in the amount of \$250,000 with Transportation Alliance Bank at an interest rate of 0.65 percent and a term of twelve months. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Other New Business

Trustee Van Buren inquired about the power needs of the District lift stations and Wastewater Treatment Center.

Trustee Kovacevic noted that the District received the Clean Water Award in June from The Conservation Foundation. The Foundation presents the Award to the wastewater facility that has maintained the highest wastewater quality standards during the previous year. She also inquired regarding the invitation from the Village for the District to participate in the Downers Grove Fourth of July parade.

Trustee Peters inquired regarding the progress of the District’s inflow and infiltration program and indicated that he would like to observe a house inspection and the Walnut Avenue rehabilitation project.

Upon a motion by Trustee Kovacevic seconded by Trustee Peters the regular meeting adjourned at 8:24 p.m. The motion carried.

Approved: July 15, 2014

/s/ Wallace D. Van Buren /s/
President

Attest: /s/ Donald F. Peters /s/
Clerk