

April 21, 2015

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, April 21, 2015, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were Trustee Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Donald F. Peters, General Manager Nicholas J. Menninga, Administrative Services Director W. Clay Campbell, Sewer Construction Supervisor Ted Cherwak, Information Coordinator Alyssa J. Cherwak and Attorney Michael G. Philipp.

Minutes of Regular Meeting – March 24, 2015

A motion was made by Trustee Kovacevic seconded by Trustee Peters approving the minutes of the regular meeting held on March 24, 2015 as corrected and authorizing the President and Clerk to sign same. The motion carried.

Minutes of Executive Meeting – March 24, 2015

A motion was made by Trustee Peters seconded by Trustee Kovacevic approving the minutes of the executive session held on March 24, 2015 as presented. The motion carried.

Claim Ordinance No. 1828

A motion was made by Trustee Kovacevic seconded by Trustee Peters adopting Claim Ordinance No. 1828 in the total amount of \$630,304.04 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Public Comment – None

Old Business:

Trustee Van Buren commented on the April 14, 2015 meeting with IEPA and USEPA regarding permit conditions related to phosphorus and DuPage River Salt Creek Workgroup projects.

New Business:

Compensation of General Manager for FY2015-16

A motion was made by Trustee Peters seconded by Trustee Kovacevic to increase General Manager Menninga's salary from \$146,260 to \$153,573 effective May 1, 2015. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Employee Health Coverage

Administrative Services Director Campbell reviewed his Memo dated April 20 regarding the June 1, 2015 renewal of the District's employee group insurance benefits plan including medical, dental and vision coverage. He recommended that the District switch its medical insurance

coverage from Humana to BlueCross BlueShield of Illinois, renew the dental coverage with Humana CompBenefits, continue the vision coverage with EyeMed, and change the life insurance coverage from Humana to Principal with an overall percent change of 2.13% in health insurance (medical, dental and vision) and life insurance premiums from the prior year. This number could vary depending upon plan selection by the employees, but staff has determined that the highest increase would cap out at 6.70% in the event that all employees and eligible dependents took Option 2 (PPO Plan), which is not likely to occur because of the required contribution level. Staff feels that this recommendation provides a very reasonable increase in the District's cost to provide this benefit in line with normal inflation and includes employee contributions across 2 out of the 3 plan offerings.

A motion was made by Trustee Kovacevic seconded by Trustee Peters approving staff's recommendation for the District to offer employee group health and life insurance coverages as presented in Administrative Services Director Campbell's Memo dated April 20. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Peters).

RFP Responses for Audit for FY's 2014-15, 2015-16 and 2016-17

Staff received four proposals in response to its RFP issued on March 27, 2015. Based on an evaluation of the proposals, staff recommended that the District sign an engagement agreement with Lauterbach & Amen, LLP to perform the District's annual audit for Fiscal Year 2014-15 in the amount of \$13,000. A motion was made by Trustee Kovacevic seconded by Trustee Peters to select Lauterbach & Amen, LLP as the District's auditor for Fiscal Year 2014-15 and to authorize the General Manager to sign an engagement agreement with said firm. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Peters.)

Annual Newsletter

Administrative Services Director Campbell presented a draft of the annual newsletter to be mailed to District residents with their sanitary sewer bills in May, June and July. An Open House invitation insert, a District Biosolids Program brochure, an Automatic Payment enrollment form and an online billing portal insert were also included. The Board concurred with the annual newsletter and additional enclosures as presented.

Annexation Ordinance NO. AO 2015-04 – 5620 Chase Avenue, Downers Grove

Sewer Construction Supervisor Cherwak presented Annexation Ordinance No. AO 2015-04 for the annexation of one lot located at 5620 Chase Avenue, Downers Grove. A motion was made by Trustee Kovacevic seconded by Trustee Peters accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2015-04 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Peters.)

Other New Business

Trustee Kovacevic commented on the employee CPR/AED training, the number of BSSRAP repairs needed indicated on the I/I inspection map for the 1-M-008 area, the DuPage River Sweep, grant funding for the second Combined Heat and Power facility and the note in Suburban Life from a satisfied District customer.

Trustee Peters commented on the 84th anniversary of the Cermak Street tunnel disaster in Chicago.

A motion was made by Trustee Peters seconded by Trustee Kovacevic to adjourn the regular meeting at 8:11 p.m. The motion carried.

Approved: May 19, 2015

/s/ Wallace D. Van Buren /s/

President

Attest: /s/ Donald F. Peters /s/

Clerk