

**MINUTES**

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, October 14, 2014, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Donald F. Peters, General Manager Nicholas J. Menninga, Administrative Services Director W. Clay Campbell, Sewer Construction Supervisor Ted Cherwak, Information Coordinator Alyssa Cherwak, and Attorney Michael G. Philipp. Also present was Board of Local Improvements Member Kenneth J. Rathje.

Minutes of Regular Meeting – September 16, 2014

A motion was made by Trustee Kovacevic seconded by Trustee Peters approving the minutes of the regular meeting held on September 16, 2014 as presented and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1822

A motion was made by Trustee Peters seconded by Trustee Kovacevic adopting Claim Ordinance No. 1822 in the total amount of \$881,406.21 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Public Comment - None

Old Business - None

New Business:

Electricity Supply Procurement

General Manager Menninga presented the results of a Request for Proposals from electricity suppliers in late September. The results were utilized for selecting the District's electricity supplier starting in November 2014 through November 2015. The District received four proposals from suppliers that met our requirements. The lowest cost proposal was from Dynegy Energy Services with a day-ahead hourly supply cost adder (including RPS and ancillaries) of \$0.00315 per kilowatt-hour. He recommended the District enter into an agreement for a one-year contract with Dynegy Energy Services for the supply of electricity in accordance with their bid. A motion by Trustee Kovacevic seconded by Trustee Peters was made authorizing the General Manager to enter into an agreement with Dynegy Energy Services for the supply of electricity to the District's lift stations, Wastewater Treatment Center, and Administration Center for the period from November, 2014 to November 2015 in accordance with their bid. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

### Open House Summary

Administrative Services Director Campbell presented a summary of the 25th annual Open House held on October 4. The Open House was very well attended. A total of 379 people attended and twenty-five tours were given to 345 people. No action was needed on this item.

### Budget Adjustment for FY14-15 - Overhead Sewer Program

Administrative Services Director Campbell requested Board approval of an increase in the budget line item for budget code 01-14.B128 (Fund 01, Cost Reimbursement Program for the Installation of Overhead Sewers or Backflow Prevention Devices) from the original budgeted amount of \$15,000.00 to \$23,500.00 for Fiscal Year 2014-15 in order to accommodate the additionally anticipated reimbursement expenses under that Program. Staff identified that the increase of \$8,500.00 could be matched with an \$8,500.00 decrease from the 01-12.B807 budget code (Fund 01, WWTC Building and Grounds – Secondary Treatment) – an amount that had been budgeted for painting is not being expended this year. A motion by Trustee Kovacevic seconded by Trustee Peters was made approving the budget line item increase of \$8,500.00 for budget code 01-14.B128 and a \$8,500.00 decrease for budget code 01-12.B807. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Peters.)

### Operations Report – Cost of Service and User Rate Design

General Manager Menninga presented an operations report on the Cost of Service and User Rate Design for the District. The report reviewed the current rate structure and how cost of service principals are used to determine utility rates. The report also summarized the impact of transitioning the District's revenue stream to place more emphasis on fixed cost rather than a water usage basis. No action was needed on this item.

### Recapture Agreement – 4004 Venard Road, Downers Grove

Sewer Construction Supervisor Cherwak presented a Recapture Agreement between the District and Steven and Melissa Mertes. The Agreement is for a sanitary sewer extension on Venard Road in Downers Grove. A motion by Trustee Peters seconded by Trustee Kovacevic was made approving the Recapture Agreement for the sanitary sewer extension on Venard Road in Downers Grove and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

### Annexation Ordinance No. AO 2014-03 – 4000 Venard Road, Downers Grove

Sewer Construction Supervisor Cherwak presented Annexation Ordinance No. AO 2014-03 for the annexation of one lot located at 4000 Venard Road, Downers Grove. A motion by Trustee Kovacevic seconded by Trustee Peters was made accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2014-03 as presented and authorizing the President and Clerk to sign same.

Other New Business

Trustee Kovacevic inquired about the District's contact with representatives from Denmark related to opportunities for coordination down the road and the status of the District's customer survey responses. She also applauded the District's 25<sup>th</sup> Annual Open House event on October 4 and the District's other current public relations outreach efforts.

Trustee Peters also commended the District's staff for the effort put forth into making the 25<sup>th</sup> Annual Open House a success. He inquired about the current status of the Walnut Avenue sewer rehabilitation project using lining. He encouraged staff to start considering different themes that could be utilized for future open houses to demonstrate to the public the District's role in providing the highest level of service at the lowest cost.

Trustee Van Buren provided an update on his activities as a member of the Wastewater Committee of the Chicago Metropolitan Agency for Planning.

Upon a motion by Trustee Peters seconded by Trustee Kovacevic the regular meeting adjourned at 8:36 p.m. The motion carried.

Approved: November 18, 2014

/s/ Wallace D. Van Buren /s/  
President

Attest: /s/ Donald F. Peters /s/  
Clerk