

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, October 20, 2015, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Donald F. Peters, General Manager Nicholas J. Menninga, Administrative Services Director W. Clay Campbell, Information Coordinator Alyssa J. Cherwak, Sewer System Maintenance Supervisor Robert Swirsky and Attorney Michael G. Philipp. Derek Wold and Shane Firsching from Baxter & Woodman, Inc. also attended.

Minutes of Regular Meeting – September 15, 2015

A motion was made by Trustee Kovacevic seconded by Trustee Peters approving the minutes of the regular meeting held on September 15, 2015 as presented and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1834

A motion was made by Trustee Peters seconded by Trustee Kovacevic adopting Claim Ordinance No. 1834 in the total amount of \$879,750.17 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Public Comment – None

Old Business – None

New Business:

Open House Summary Report

Administrative Services Director Campbell presented a summary of the 26th annual Open House held on October 3. The Open House was well attended. A total of 281 people attended and 18 tours were given to 247 people. No action was needed on this item.

Electric Supply Agreement

General Manager Menninga presented the results of a Request for Proposals from electric suppliers sent out on September 22. The results were utilized for selecting the District's electricity supplier starting in November 2015 through November 2016. The District received five proposals from suppliers. Two of the proposals did not meet our requirements. The lowest cost proposal that met our requirements was from Dynegy Energy Services with a day-ahead hourly supply cost adder (including RPS and ancillaries) of \$0.00235 per kilowatt- hour. He recommended the District accept the pricing proposal from Dynegy Energy Services for the supply of electricity in accordance with their proposal. A motion by Trustee Kovacevic seconded by Trustee Peters was made to accept the pricing proposal from Dynegy Energy Services for the supply of electricity to the District's lift stations, Wastewater Treatment Center and Administration Center for the period from November

2015 to November 2016, and authorizing the General Manager to sign the associated electric supply agreement with Dynegy. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Project Awards – Digester 4 Cleaning and Mixing Equipment Replacement

General Manager Menninga reviewed the bid opening on October 8 for the Digester 4 Cleaning Project. Three bids were received. He recommended that the District award the project to the lowest responsible, responsive bidder, Stewart Spreading, Inc., in the amount of \$92,500.00. A motion was made by Trustee Kovacevic seconded by Trustee Peters awarding the contract for the Digester 4 Cleaning Project to the lowest responsive, responsible bidder, Stewart Spreading Inc., in the amount of \$92,500.00 and authorizing the General Manager and Assistant Clerk to execute the contract documents. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

He also identified replacement of existing Digester 4 mixing system components with the latest equipment from the original manufacturer as a recommended upgrade. It was noted that there is only one vendor that can provide the equipment. He recommended approval of the purchase of the Pearth gas mixing rehabilitation equipment identified in the October 8, 2015 quote from Evoqua Water Technologies, in the amount of \$187,250, waiving any bidding requirements because of the unique nature of the equipment replacement and to provide the overall lowest project cost to the District. A motion was made by Trustee Peters seconded by Trustee Kovacevic to approve the purchase of the Pearth gas mixing rehabilitation equipment identified in the October 8, 2015 quote from Evoqua Water Technologies, in the amount of \$187,250, waiving any bidding requirements because of the unique nature of the equipment replacement and to provide the overall lowest project cost to the District, and authorizing the General Manager to sign the purchase agreement.

Operations Report – System Flow Metering

Derek Wold and Shane Firsching from Baxter & Woodman, Inc. and Sewer System Maintenance Supervisor Swirsky presented an operations report on the District’s flow monitoring program. The report included information about flow meters, the program for scheduled rotation of the meters throughout the system and the data analysis done with the flow data received.

Annexation Ordinance No. AO 2015-15 – 1328 35th Street, Downers Grove

General Manager Menninga presented Annexation Ordinances No. AO 2015-15 for the annexation of one lot located at 1328 35th Street, Downers Grove. A motion was made by Trustee Peters seconded by Trustee Kovacevic accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2015-15 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Annexation Ordinance No. AO 2015-16 – 5842 Janes Avenue, Downers Grove

General Manager Menninga presented Annexation Ordinances No. AO 2015-16 for the annexation of one lot located at 5842 Janes Avenue, Downers Grove. A motion was made by Trustee Kovacevic seconded by Trustee Peters accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2015-16 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Annexation Ordinance No. AO 2015-17 – 5809 Fairview Avenue, Westmont

General Manager Menninga presented Annexation Ordinances No. AO 2015-17 for the annexation of one lot located at 5809 Fairview Avenue, Westmont. A motion was made by Trustee Kovacevic seconded by Trustee Peters accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2015-17 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Other New Business

Trustee Kovacevic congratulated Beverlee Fleming, the District’s accounting assistant, on announcing her retirement and inquired about the District’s plans for her replacement. She also applauded the District’s 26th Annual Open House event on October 3. She commented on employee anniversaries, flu shots and the letter from former Board of Trustees President, Hugh Williams.

Trustee Peters commended the District’s staff for the effort put forth into making the 26th Annual Open House a success. He also commented on the improved performance of the CHP engine and the Power Bureau services agreement for evaluating viability of solar technology at the District’s Northwest Lift Station.

Upon a motion by Trustee Kovacevic seconded by Trustee Peters the regular meeting adjourned at 8:30 p.m. The motion carried.

Approved: November 17, 2015

/s/ Wallace D. Van Buren /s/
President

Attest: /s/ Donald F. Peters /s/
Clerk