

**MINUTES**

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, October 18, 2016, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Donald F. Peters, General Manager Nicholas J. Menninga, Administrative Supervisor W. Clay Campbell, Sewer Construction Supervisor Ted Cherwak, Sewer System Maintenance Supervisor Bob Swirsky, Information Coordinator Alyssa J. Caballero and Attorney Michael G. Philipp.

Minutes of Regular Meeting – September 20, 2016

A motion was made by Trustee Kovacevic seconded by Trustee Peters approving the minutes of the regular meeting held on September 20, 2016 as presented and authorizing the President and Clerk to sign same. The motion carried.

Claim Ordinance No. 1846

A motion was made by Trustee Kovacevic seconded by Trustee Peters adopting Claim Ordinance No. 1846 in the total amount of \$897,057.88 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Public Comment – None

Old Business – None

New Business:

Contract Award – Electric Supply Agreement

General Manager Menninga presented the results of a Request for Proposals from electric suppliers sent out on September 30. The results were utilized for selecting the District's electricity supplier starting in November 2016 through November 2017. The District received seven proposals from suppliers. Two of the proposals did not meet our requirements. The lowest cost proposal that met our requirements was from Dynegy Energy Services with a day-ahead hourly supply cost adder (including RPS and ancillaries) of \$0.00204 per kilowatt- hour. He recommended the District accept the pricing offer from Dynegy Energy Services for the supply of electricity in accordance with their proposal. A motion by Trustee Peters seconded by Trustee Kovacevic was made to accept the pricing offer from Dynegy Energy Services for the supply of electricity for the period from November 2015 to November 2016, and authorizing the General Manager to sign the associated electric supply agreement renewal with Dynegy. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

Open House Summary Report

General Manager Menninga and Administrative Supervisor Campbell presented a summary of the 27th annual Open House held on October 1. The Open House had lower attendance this year due to the inclement weather. A total of 184 people attended and 19 tours were given to 174 people. No action was needed on this item.

### Sick Leave Policy Changes

Administrative Supervisor Campbell presented proposed revisions to the District's sick leave policy in order to comply with Public Act 99-0841 which requires an employer to allow its employees to use their sick leave benefit not only for their own personal illness or health appointments, but also for the illness or health appointments of certain family members. A motion was made by Trustee Kovacevic seconded by Trustee Peters accepting the proposed changes to the District's sick leave policy as identified in Administrative Supervisor Campbell's memo dated October 14, 2016 and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

### Annexation Ordinance No. AO 2016-14 – 5907 Springside Avenue, Downers Grove

Sewer Construction Supervisor Cherwak presented Annexation Ordinance No. AO 2016-14 for the annexation of one lot located at 5907 Springside Avenue, Downers Grove. A motion was made by Trustee Kovacevic seconded by Trustee Peters accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2016-14 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Peters.)

### Other New Business

Trustee Kovacevic applauded the staff's efforts with the District's annual Open House on October 1, noting specifically this year's energy bike attraction courtesy of SCARCE. She complimented staff on its work designing the net-zero energy page and how effective it might be in support of various school projects. Finally, she acknowledged the District's recognition as a "Utility of the Future" from a partnership of water sector organizations made up of National Association of Clean Water Agencies, Water Environment & Reuse Foundation, Water Environment Federation and WateReuse.

Trustee Peters also congratulated staff on their hard work for the District's annual Open House event.

Trustee Van Buren commented on the upcoming Packey Webb dealership development on Ogden Avenue in Downers Grove and had a few questions regarding the pending restoration work related to the Westmont alley project performed by Superior Excavating on behalf of the District.

A motion was made by Trustee Kovacevic seconded by Trustee Peters to adjourn the regular meeting at 7:32 p.m. The motion carried.

Approved: November 15, 2016

/s/ Wallace D. Van Buren /s/  
President

Attest: /s/ Amy S. Kovacevic /s/  
Acting Clerk