

**MINUTES**

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, February 14, 2017, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Paul W. Coultrap, General Manager Nick Menninga, Administrative Supervisor W. Clay Campbell, Information Coordinator Alyssa J. Caballero and Attorney Michael G. Philipp. Also present was David Mroch.

Minutes of Regular Meeting – January 17, 2017

A motion was made by Trustee Coultrap seconded by Trustee Kovacevic approving the minutes of the regular meeting held on January 17, 2017 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Minutes of Executive Session – January 17, 2017

A motion was made by Trustee Kovacevic seconded by Trustee Coultrap approving the minutes of the executive session held on January 17, 2017 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Claim Ordinance No. 1850

A motion was made by Trustee Kovacevic seconded by Trustee Coultrap adopting Claim Ordinance No. 1850 in the total amount of \$789,118.84 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Public Comment – David Mroch, a broker with Platinum Partners Realtors, commented on his positive interactions he has had with the District.

Old Business – None

New Business:

Five Year Financial Plan and Budget Review – Fiscal Year 2017-2018 to Fiscal Year 2021-2022

General Manager Menninga presented the following budget documents: Five-Year Financial Plan for Fiscal Years 2017-18 to 2021-22, Notice of Availability of Fiscal Year 2017-18 Appropriation Ordinance/Budget for public review, revised Budget Calendar and proposed Appropriation Ordinance for Fiscal Year 2017-18. He reviewed the Five-Year Financial Plan including the General Corporate, Construction, Improvement and Public Benefit funds. The Notice of Availability of the Fiscal Year 2017-18 Appropriation Ordinance/Budget is to be published in the local paper on February 15. Final approval of the Five Year Financial Plan and the Appropriation Ordinance is scheduled for the March 21 regular meeting, after the 30-day notice period. A motion was made by Trustee Kovacevic seconded by Trustee Coultrap authorizing publication of the Notice of Availability. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and

Coultrap.)

### Insurance Renewals

Administrative Supervisor Campbell reviewed the proposal for renewal of the District's property and liability coverages effective April 14. The proposal included Property, General Liability, Automobile, Public Officials Liability, Excess Liability, Employee Dishonesty and Tank Storage Pollution Liability. The renewal of the District's Workers Compensation coverage with the Illinois Public Risk Fund was approved in December for the 2017 calendar year. Total annual premiums (including Workers Compensation) are proposed at \$200,780. A motion was made by Trustee Coultrap seconded by Trustee Kovacevic authorizing the Administrative Supervisor to renew the District's insurance coverages as presented in his February 14, 2017 memo. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

### Show Cause Hearings Recommendations

Administrative Supervisor Campbell presented the Findings and Recommendations of the Hearing Officer for the Show Cause Hearings held on January 26, 2017, for 14 delinquent sanitary sewer accounts. He recommended acceptance of the Hearing Officer's Recommendations for disconnection of sanitary sewer service for the unpaid accounts. A motion by Trustee Kovacevic seconded by Trustee Coultrap was made accepting the Hearing Officer's Findings and Recommendations and authorizing disconnection of sanitary sewer service, after appropriate notice, to the properties listed in Administrative Supervisor Campbell's memo dated February 8, 2017. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

### Annexation Ordinance No. AO 2017-01 – 140 60<sup>th</sup> Street, Downers Grove

General Manager Menninga presented Annexation Ordinance No. AO 2017-01 for the annexation of one lot located at 140 60<sup>th</sup> Street, Downers Grove. A motion was made by Trustee Kovacevic seconded by Trustee Coultrap accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2017-01 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

### Annexation Ordinance No. AO 2017-02 – 1114 Palmer Street, Downers Grove

General Manager Menninga presented Annexation Ordinance No. AO 2017-02 for the annexation of one lot located at 1114 Palmer Street, Downers Grove. A motion was made by Trustee Kovacevic seconded by Trustee Coultrap accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2017-02 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

### Annexation Ordinance No. AO 2017-03 – 1116 Palmer Street, Downers Grove

General Manager Menninga presented Annexation Ordinance No. AO 2017-03 for the annexation of one lot located at 1116 Palmer Street, Downers Grove. A motion was made by Trustee Kovacevic seconded by Trustee Coultrap accepting the Petition for Annexation, adopting Annexation Ordinance No. AO 2017-03 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

### Review of Executive Session Minutes

