

MINUTES

The monthly meeting of the Downers Grove Sanitary District Board of Trustees was held on Tuesday, May 15, 2018, convening at 7:00 p.m. The meeting was held at the District's Administration Center, 2710 Curtiss Street, Downers Grove. Present were President Wallace D. Van Buren, Trustee Amy S. Kovacevic, Trustee Paul W. Coultrap, General Manager Nicholas J. Menninga, Administrative Supervisor W. Clay Campbell, Sewer Construction Supervisor Ted T. Cherwak, Information Coordinator Alyssa J. Caballero and Attorney Michael G. Philipp.

Minutes of Regular Meeting – April 17, 2018

A motion was made by Trustee Kovacevic seconded by Trustee Coultrap approving the minutes of the regular meeting held on April 17, 2018 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Claim Ordinance No. 1865

A motion was made by Trustee Kovacevic seconded by Trustee Coultrap adopting Claim Ordinance No. 1865 in the total amount of \$651,190.11 as presented and authorizing the President and Clerk to sign same. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Public Comment – None

Old Business – None

New Business:

Elections and Appointments

The following elections and appointments were made: A motion was made by Trustee Kovacevic seconded by Trustee Coultrap nominating Wallace D. Van Buren as President, closing the nominations for President and electing by unanimous consent Wallace D. Van Buren as President. The motion carried. (Votes recorded: Ayes–Kovacevic and Coultrap.) A motion was made by Trustee Van Buren seconded by Coultrap nominating Amy S. Kovacevic as Vice President, closing the nominations for Vice President and electing by unanimous consent Amy S. Kovacevic as Vice President. The motion carried. (Votes recorded: Ayes–Van Buren and Coultrap.) A motion was made by Trustee Kovacevic seconded by Trustee Van Buren nominating Paul W. Coultrap as Clerk, closing the nominations for Clerk and electing by unanimous consent Paul W. Coultrap as Clerk. The motion carried. (Votes recorded: Ayes–Van Buren and Kovacevic.) A motion was made by Trustee Van Buren seconded by Trustee Kovacevic appointing William Clay Campbell as Assistant Clerk. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.) A motion was made by Trustee Van Buren seconded by Trustee Coultrap appointing Nicholas J. Menninga as General Manager. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.) A motion was made by Trustee Van Buren seconded by Trustee Kovacevic appointing William Clay Campbell as Treasurer. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.) A motion was made by Trustee Van Buren seconded by Trustee Coultrap appointing Baxter and Woodman, Inc. as engineers for the District sewer system and Wastewater Treatment Center. The motion carried. (Votes recorded: Ayes–Van Buren,

Kovacevic and Coultrap.) A motion was made by Trustee Van Buren seconded by Trustee Coultrap appointing Wiedel, Philipp, Indelicato & Olson as attorneys for the District. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.) A motion was made by Trustee Van Buren seconded by Trustee Kovacevic appointing Kenneth J. Rathje, Robert T. Jungwirth and Mark J. Scacco as members of the Board of Local Improvements. The motion carried. (Votes recorded: Ayes–Van Buren, Kovacevic and Coultrap.)

Contract Approval – Paving

General Manager Menninga reviewed the bids received through the DuPage Municipal Partnership Initiative to procure paving services. The bidding was structured so that unit prices were solicited for various paving and repair categories, and estimated quantities from each agency were associated with the unit prices to determine the overall low bidder. He recommended that the contract for the District’s portion be awarded to the lowest responsible, responsive bidder, R. W. Dunteman Co. of Addison, Illinois, in the amount of \$65,199.25. A motion was made by Trustee Kovacevic seconded by Trustee Coultrap awarding the contract for paving services to the lowest responsible, responsive bidder, R. W. Dunteman Co., in the amount of \$65,199.25 and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Coultrap.)

Contract Award – Westmont Alley Sewer Replacement

General Manager Menninga reviewed the bids received on May 8 for the 1K-028 Basin Rehabilitation Phase 2 project. Three bids were received. He recommended that the contract be awarded to the lowest responsible, responsive bidder, Uno Construction Co., Inc. of Downers Grove, Illinois, in the amount of \$1,304,525. The low bid contained a base bid of \$1,052,140 and an add-on alternate bid (Alternate 1) in the amount of \$252,385 for additional scope of work to be completed under the project. A motion was made by Trustee Coultrap seconded by Trustee Kovacevic awarding the contract for 1K-028 Basin Rehabilitation Phase 2 project including Alternate 1 to the lowest responsible, responsive bidder, Uno Construction Co., Inc. of Downers Grove in the amount of \$1,304,525 and authorizing the General Manager and Assistant Clerk to sign same. The motion carried. (Votes recorded: Ayes-Van Buren, Kovacevic and Coultrap.)

Other New Business

Trustee Kovacevic congratulated Roelf Styve on his retirement after 26 years with the District. She inquired about the recent school tours hosted at the treatment plant. She also commented on the increase in the used cooking oil collection in April. Lastly, she commended maintenance staff on their work on the rotary gas valve repairs.

Trustee Coultrap congratulated Roelf Styve on his retirement after 26 years with the District.

Trustee Van Buren commented on the recent meeting he attended with delegation from the Danish Consulate including the Danish Environmental Minister, to sign an agreement between the Danish Water Technology Alliance and DGSD.

A motion was made by Trustee Coultrap seconded by Trustee Kovacevic to adjourn the regular meeting at 7:40 p.m. The motion carried.

Approved: June 19, 2018

/s/ Wallace D. Van Buren /s/
President

Attest: /s/ Paul W. Coultrap /s/
Clerk